

South Kerry Local Employment Services

JOB VACANCIES

15th May, 2017

Free for your benefit.

Call in to one of our local offices for a free,
friendly & confidential service.

South Kerry Local Employment Services

- ✓ Job Searching Head Office, West Main Street, Cahersiveen.
- ✓ Career Guidance Tel: 066 – 947 3068
- ✓ Information Service
- ✓ Education & Training

Kenmare Office

21 Henry Street,
First Floor
Kenmare,
Co. Kerry

Tel: 064 664 1930

Killorglin Office

Library Place,
Killorglin,
Co. Kerry

Tel: 066 976 1615

Killarney Office

37A High Street,
2nd Floor
Killarney,
Co. Kerry

Tel: 064 663 6966

Killarney Jobs Club

- ✓ Curriculum Vitae (C.V.'s) 37A High Street, 2nd Floor, Killarney.
- ✓ Cover Letters Tel: 064 – 663 7833
- ✓ Jobs Club Training

Our offices are open from Monday to Friday

9:00 – 17:00

(Except lunchtime)



Working under contract for the
Department of Social Protection



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Chief Executive Officer(CEO)

- Employer:** Tralee Credit Union
Location: Tralee
Job Summary: Chief Executive Officer
Requirements:
- 10+ years experience within financial services is desirable.
 - Appropriate third level degree or equivalent experience.
 - Customer focus with an emphasis on delivery, proven problem solving capabilities.
 - Excellent interpersonal, leadership and relationship building skills.
 - Successful track record of managing a large team.
- Duties:** The CEO will report to the Board of Directors and will be primarily responsible for the management, operation and day-to-day administration of the Credit Union's office and its staff, ensuring it performs and operates to the highest standards
- Hours:** Full time
How to Apply: Applications including CV and cover letter by email: recruit@pinta.ie. Applicants should state clearly the reference number: TCU CEO 2017
Closing Date: 22nd May 2017

Chartered Tax Adviser

- Employer:** FDC Tax Department Ltd
Location: Tralee
Job Summary: FDC Tax Dept. Ltd. Is seeking to recruit a Chartered Tax Adviser based in our Tralee office dealing with tax consultancy under all tax heads
Requirements:
- An AITI Chartered Tax Adviser Qualification.
 - Relevant experience in dealing with all aspects of taxation.
- How to Apply:** Please forward your application to taxtralee@fdc.ie or Human Resources, FDC Tax Department Ltd., FDC House, 21 Denny Street, Tralee, Co. Kerry.
Closing Date: 26th May 2017

Trainee Tax Adviser

- Employer:** FDC Tax Department Ltd
Location: Tralee
Job Summary: FDC Tax Dept. Ltd. Is seeking to recruit a Trainee Tax Adviser based in our Tralee office dealing with tax consultancy under all tax heads
Requirements:
- A Commerce/Business/Accountancy/Law Honours Primary Third Level Degree.
 - Commenced or have the intention of commencing the AITI examinations to become a Chartered Tax Adviser.
- How to Apply:** Please forward your application to taxtralee@fdc.ie or Human Resources, FDC Tax Department Ltd., FDC House, 21 Denny Street, Tralee, Co. Kerry.
Closing Date: 26th May 2017

Administration & Office

Arts Project Assistant

Employer: Kerry County Council
Location: Tralee
Job Summary: Work on Arts Projects & Creative Ireland Kerry projects.
Requirements:

- Applicants are required to have arts administration experience.
- Submission requirements are available from arts@kerrycoco.ie

Hours: Temporary (eight month period – 32 weeks)
How to Apply: Please email your CV to: arts@kerrycoco.ie
Closing Date: 7th June 2017

Building & Construction

Digger Driver

Employer: John Scannell (contracted to Institute of Technology Tralee)
Location: Tralee
Job Summary: Digger Driver
Requirements:

- 5 years + experience
- Valid Safe Pass
- Valid Manual Handling
- 360 Degree Digger Driver Ticket
- Must have experience in digging foundations/sewers

Hours: full time from 8 am to 5 pm (6 month – 1 year)
How to Apply: Interested candidates can phone John on 087-7565457

Rural Development (Leader) Development Officer

- Employer:** South Kerry Development Partnership CLG
- Location:** Kenmare
- Job Summary:** Rural Development (Leader) Development Officer. The aim of the Rural Development (LEADER) Programme 2014 – 2020 is to promote social inclusion, poverty reduction and the economic development of rural areas by focusing its activities on three thematic areas - economic development, enterprise development & job creation, social inclusion and the rural environment.
- Requirements:** Applicants should have a good educational background, a thorough understanding of rural development principles & knowledge EU/national funding requirements, with the ability to work in a stringent regulatory environment and at least 12 months experience of working in the area of community/rural development.
- Duties:** Applicants must hold a current full driving licence and have his/her own car. The Development Officer will assist and support the Rural Development Programme Coordinator in the implementation of the LEADER Local development Strategy in South Kerry. The role will involve the implementation of strategic actions to assist in the animation of local enterprise, community & environmental projects, undertaking administration & animation duties including grant application procedures, processing, monitoring & project file maintenance, responding to Project administration queries, and programme reporting to the Rural Development (LEADER) Programme Coordinator. Previous experience of LEADER would be an advantage.
- Hours:** full time
- Salary/Benefits:** €32,182 to €41,531 per annum dependent on qualifications and experience
- How to Apply:** Application in the form of a Curriculum Vitae and Cover Letter to: Noel Spillane, Chief Executive Officer, South Kerry Development Partnership CLG, West Main Street, Cahersiveen, Co Kerry. Full particulars of the position (Detailed Job Description) are available from Sorcha Finnegan, South Kerry Development Partnership CLG, West Main Street, Cahersiveen, Co. Kerry. Telephone 066 9472724, email info@skdp.net
- Closing Date:** Tuesday 23rd May 2017

Rural Social Scheme (RSS) SUPERVISOR

Employer:	South Kerry Development Partnership CLG
Location:	Cahersiveen
Job Summary:	Rural Social Scheme (RSS) SUPERVISOR
Requirements:	<ul style="list-style-type: none">• A good standard of education.• Previous supervisory experience desirable.• Knowledge of general maintenance and outdoor work.• Excellent report writing skills.• Computer literacy.• Understanding of issues around agriculture and off farm employment.• Own transport and full current driving licence.
Duties:	<ul style="list-style-type: none">• Supervising participants on the Rural Social Scheme.• Maintaining appropriate records and reporting to management.• Setting work schedules and delivering on targets.• Promoting the scheme and encouraging farmers/fishermen to participate on the scheme.• Identifying new work areas for the scheme in conjunction with the local community.• Work in co-operation with RSS and Tús supervisors and all SKDP staff.• Other duties required for the orderly operation of the RSS.
Hours:	full time (1 year)
Salary/Benefits:	Salary : €30,898.40
How to Apply:	Application in the form of a Curriculum Vitae and Cover Letter to: Noel Spillane, Chief Executive Officer, South Kerry Development Partnership CLG, West Main Street, Cahersiveen, Co Kerry. Full particulars of the position (Detailed Job Description) are available from Sorcha Finnegan, South Kerry Development Partnership CLG, West Main Street, Cahersiveen, Co. Kerry. Telephone 066 9472724, email info@skdp.net
Closing Date:	Friday 9 th June 2017

B&B Assistant

Location: Castlemaine
Job Summary: B&B Assistant
Duties: General housekeeping & waitressing
Hours: Part time (mornings)
How to Apply: Please telephone on: 087 791 2955

Kitchen Porter

Employer: Giovannelli Restaurant
Location: Killorglin
Job Summary: Kitchen Porter
Hours: Part time (20 hours per week minimum – 5 days per week)
How to Apply: Please contact on: 087 6232497 or 087 1231353

Waiting Staff

Employer: Giovannelli Restaurant
Location: Killorglin
Job Summary: Waiting Staff
Hours: Part time (10-15 hours per week variable – 2 days per week)
How to Apply: Please contact on: 087 6232497 or 087 1231353

Accommodation Supervisor

Employer: Kenmare Bay Hotel & Resort
Location: Kenmare
Job Summary: Accommodation Supervisor
Requirements:

- Two years plus experience in a similar role in a hotel of 3 stars or more.
- Must be available to work Bank Holidays and Weekends
- Fluent English
- Immediate Start

Hours: Permanent, full time
How to Apply: Forward CV with cover letter to: reception@kenmarebayhotel.com or drop CV into hotel reception. Address: Sneem Rd, Kenmare, Co. Kerry, V93 HY28
Telephone: (064) 667 9300

Night Porter

Employer: Foley's Townhouse & Restaurant
Location: Killarney
Job Summary: Night Porter
Hours: 2 nights per week
How to Apply: Please apply with CV to: Foley's Townhouse & Restaurant, 23 High Street, Killarney, Co Kerry or email: info@foleystownhouse.com. Tel: 064 663 1217

Kitchen Porter

Employer: Foley's Townhouse & Restaurant
Location: Killarney
Job Summary: Kitchen Porter
Hours: Full time/part time
How to Apply: Please apply with CV to: Foley's Townhouse & Restaurant, 23 High Street, Killarney, Co Kerry or email: info@foleystownhouse.com. Tel: 064 663 1217

Waitress/Waiter

Employer: Foley's Townhouse & Restaurant
Location: Killarney
Job Summary: Experienced Waitress/Waiter
Hours: Full time/part time
How to Apply: Please apply with CV to: Foley's Townhouse & Restaurant, 23 High Street, Killarney, Co Kerry or email: info@foleystownhouse.com. Tel: 064 663 1217

Person for Laundry

Employer: Foley's Townhouse & Restaurant
Location: Killarney
Job Summary: Person for Laundry
Hours: Full time/part time
How to Apply: Please apply with CV to: Foley's Townhouse & Restaurant, 23 High Street, Killarney, Co Kerry or email: info@foleystownhouse.com. Tel: 064 663 1217

Commis Chef

Employer: Foley's Townhouse & Restaurant
Location: Killarney
Job Summary: Commis Chef
Hours: Full time/part time
How to Apply: Please apply with CV to: Foley's Townhouse & Restaurant, 23 High Street, Killarney, Co Kerry or email: info@foleystownhouse.com. Tel: 064 663 1217

Chef de Partie

Employer: Foley's Townhouse & Restaurant
Location: Killarney
Job Summary: Chef de Partie
Hours: Full time/part time
How to Apply: Please apply with CV to: Foley's Townhouse & Restaurant, 23 High Street, Killarney, Co Kerry or email: info@foleystownhouse.com. Tel: 064 663 1217

Bar Food Chef / Chef de Partie

Employer: Ballygarry House Hotel & Spa
Location: Tralee
Job Summary: Bar Food Chef / Chef de Partie
Requirements: Operate a busy Bar Food Kitchen
Duties: Work within a very busy Environment to the Highest standards of HACCP
Hours: Full time
Salary/Benefits: Dependant on experience
How to Apply: Please apply with CV and cover letter to: hr@ballygarryhouse.com.
Ballygarry House Hotel and Spa, Leebrook, Tralee, Co Kerry, V92 W279.
Tel: 066 712 3322

Chef

Employer: Kerry Coast Hotel (Franks Bar / Restaurant)
Location: Cahersiveen
Job Summary: Chef
Requirements:

- Applicant should be passionate about food quality and presentation and willing to learn
- Ability to work as part of a team and must have completed HACCP course
- Applicant should be a good time keeper and reliable at all times
- Minimum 1 years' previous experience, or newly qualified

Hours: Full time
How to Apply: Please apply with CV and cover letter to: The Kerry Coast Hotel, 8/9 Church Street, Cahersiveen, Co Kerry or email: kerrycoasthotel@gmail.com. Tel: 066 947 2217

Kitchen Assistant

Employer: Zest Café
Location: Killorglin
Job Summary: Kitchen Assistant
Requirements: Experience desirable but not essential as full training will be provided
How to Apply: To apply please drop in CV to Patricia at Zest Café, School Road, Killorglin, Co Kerry or email: info@zestcafe.ie

Cook (with Light Housekeeping duties)

Location: Killarney
Job Summary: Cook (with Light Housekeeping duties)
Hours: Part time (4 hours daily - 3 to 4 days a week. Temporary position)
How to Apply: For more information and to apply please contact Julianne Sullivan on jularbutus@yahoo.ie

Waiting Staff

Employer: QC's Townhouse & Seafood Restaurant
Location: Cahersiveen
Job Summary: Waiting Staff
Requirements: Experience Essential
Hours: Full & Part time positions available (Seasonal. Immediate start)
How to Apply: To apply please contact Kate on 087 677 9616 or email info@qcbar.com.
QC's Townhouse & Seafood Restaurant, 3 Main St, Cahersiveen, Co. Kerry.
Tel: 066 947 2244

Breakfast Chef

Employer: Ballygarry House Hotel & Spa
Location: Tralee
Job Summary: Breakfast Chef
Requirements: Operate a busy Breakfast Kitchen
Duties: Work within a very busy Environment to the Highest standards of HACCP
Hours: Full & Part time positions available
Salary/Benefits: Dependant on experience
How to Apply: Please apply with CV and cover letter to: hr@ballygarryhouse.com.
Ballygarry House Hotel and Spa, Leebrook, Tralee, Co Kerry, V92 W279.
Tel: 066 712 3322

Cook

Employer: QC's Townhouse & Seafood Restaurant
Location: Cahersiveen
Job Summary: Cook
Requirements:

- Experience Essential
- You must be flexible and able to work well with a team and on your own initiative

Duties: Preparation of vegetables, salads, and generally assisting the chef with food preparation and cooking are the main responsibilities of the role
Hours: Part time
How to Apply: To apply please contact Kate on 087 677 9616 or email info@qcbar.com.
QC's Townhouse & Seafood Restaurant, 3 Main St, Cahersiveen, Co. Kerry.
Tel: 066 947 2244

Accommodation Assistants

Location: Killarney
Job Summary: Accommodation Assistants required for busy 4 Star town centre B&B
Requirements:

- Fluent English required
- Previous relevant experience preferred
- Flexibility to work weekends

Hours: Full & Part time positions available (Seasonal)
How to Apply: To apply or for more information please contact South Kerry Jobs Club, 37a High Street - 2nd Floor, Killarney, Co Kerry via email at: killarneyjobsclub@southkerryes.ie or telephone: 064 663 7833

Accommodation Assistants

Location: Killarney
Job Summary: Accommodation Assistants
Requirements: The ideal candidate will have previous experience in a similar role, ideally at four or five star level.
Duties: The successful candidate will be responsible for maintaining high standard of cleanliness in bedrooms and public areas.
Hours: Full time and Part Time available
How to Apply: Please send CV to Joanne Griffin, South Kerry Development Partnership, Library Place, Killorglin, Co. Kerry or email jgriffin@skdp.net

Food & Beverage Assistants

Location: Killarney
Job Summary: Food & Beverage Assistants
Requirements: Looking for an experienced Food and Beverage Assistant. The ideal candidate for this position will have experience in a similar role, ideally at four or five star level. We are looking for friendly enthusiastic people who will strive to maintain a four star standard of service.
How to Apply: Please send CV to Joanne Griffin, South Kerry Development Partnership, Library Place, Killorglin, Co. Kerry or email jgriffin@skdp.net

Cook

Employer: Red Fox Inn
Location: Glenbeigh
Job Summary: Cook
Hours: 35 hours per week over 5 days. Seasonal position
How to Apply: To apply please contact Tim on: 066 976 9184 or email: info@kerrybogvillage.ie. Red Fox Inn, Ballincleave, Glenbeigh, Co Kerry

Commis Chef / Preparatory Chef

Employer: Ballygarry House Hotel & Spa
Location: Tralee
Job Summary: Commis Chef / Preparatory Chef
Requirements: 2nd – 3rd Year Commis Chef
Duties: Work within a very busy Environment to the Highest standards of HACCP
Hours: Full time
Salary/Benefits: Dependant on experience
How to Apply: Please apply with CV and cover letter to: hr@ballygarryhouse.com.
Ballygarry House Hotel and Spa, Leebrook, Tralee, Co Kerry, V92 W279.
Tel: 066 712 3322

Breakfast Waiting Staff

Employer: Ashville House
Location: Killarney
Job Summary: Breakfast Waiting Staff
Requirements: Experience desirable
How to Apply: Please apply with CV and cover letter via email: info@ashvillekillarney.com
or telephone: 064 663 6405. Ashville House, Rock Road, Killarney, Co Kerry.

Accommodation Assistants

Employer: Ashville House
Location: Killarney
Job Summary: Accommodation Assistants
Requirements: Experience desirable
Hours: Full & Part time positions available
How to Apply: Please apply with CV and cover letter via email: info@ashvillekillarney.com
or telephone: 064 663 6405. Ashville House, Rock Road, Killarney, Co Kerry.

Wash-Up Staff

Employer: Ashville House
Location: Killarney
Job Summary: Wash-Up Staff
Requirements: Experience desirable
How to Apply: Please apply with CV and cover letter via email: info@ashvillekillarney.com
or telephone: 064 663 6405. Ashville House, Rock Road, Killarney, Co Kerry.

Kitchen Assistant

Employer: QC's Townhouse & Seafood Restaurant
Location: Cahersiveen
Job Summary: Kitchen Assistant
Requirements:

- Experience preferable

Hours: Full time (Seasonal)
How to Apply: To apply please contact Kate on 087 677 9616 or email info@qcbar.com.
QC's Townhouse & Seafood Restaurant, 3 Main St, Cahersiveen, Co. Kerry.
Tel: 066 947 2244

Hotel Receptionist

Location: Killarney
Job Summary: Hotel Receptionist
Requirements: The ideal candidate will have previous experience in a 4/5 star hotel.
Duties: As a Front Office Receptionist you will contribute to Guests first impressions and so you will provide a high standard of service to Guests and contribute to their overall experience from check-in to check-out.
How to Apply: Please send CV to Joanne Griffin, South Kerry Development Partnership, Library Place, Killorglin, Co. Kerry or email jgriffin@skdp.net

Breakfast Cook/Chef

Employer: The Fairview Hotel
Location: Killarney
Job Summary: Breakfast Cook/Chef
How to Apply: Please email applications to: info@killarneyfairview.com The Fairview, College Street, Killarney, Tel: 064 66 34164

Sous Chef

Employer: The Fairview Hotel
Location: Killarney
Job Summary: Sous Chef
How to Apply: Please email applications to: info@killarneyfairview.com The Fairview, College Street, Killarney, Tel: 064 66 34164

Food & Beverage Personnel

Employer: The Fairview Hotel
Location: Killarney
Job Summary: Food & Beverage Personnel
How to Apply: Please email applications to: info@killarneyfairview.com The Fairview, College Street, Killarney, Tel: 064 66 34164

Accommodation Assistants

Employer: The Fairview Hotel
Location: Killarney
Job Summary: Accommodation Assistants
How to Apply: Please email applications to: info@killarneyfairview.com The Fairview, College Street, Killarney, Tel: 064 66 34164

Receptionist

Employer: The Killarney Park Hotel
Location: Killarney
Job Summary: Receptionist
Requirements:

- Previous Experience in a 4 or 5 Star property.
- Computers Skills required.
- Experience in Opera preferable.
- Excellent Customer Care Skills.
- Fluent English.
- Good Communication Skills and Phone Etiquette.

How to Apply: Please apply in writing to: The Personnel Manager, Killarney Park Hotel, Killarney, Co. Kerry; Or stop by the hotel to fill out an application form
Closing Date: 24th May 2017

Food & Beverage Personnel

Employer: The Killarney Park Hotel
Location: Killarney
Job Summary: Food & Beverage Personnel
Requirements:

- Previous Experience preferable.
- Fluent English and Excellent Customer Care Skills.
- Friendly Personality and Team Player.
- Good Communication Skills.

Hours: Full and Part Time
How to Apply: Please apply in writing to: The Personnel Manager, Killarney Park Hotel, Killarney, Co. Kerry; Or stop by the hotel to fill out an application form
Closing Date: 24th May 2017

Housekeeping Supervisor

Employer: Foley's Townhouse & Restaurant
Location: Killarney
Job Summary: Housekeeping Supervisor
Hours: Full time/part time
How to Apply: Please apply with CV to: Foley's Townhouse & Restaurant, 23 High Street, Killarney, Co Kerry or email: info@foleystownhouse.com. Tel: 064 663 1217

Accommodation Assistant

Employer: The Killarney Park Hotel
Location: Killarney
Job Summary: Accommodation Assistant
Requirements:

- Previous Experience preferable.
- Excellent Customer Care Skills.
- Fluent English and Good Communication Skills.
- Ability to work in a busy environment.

Hours: Full and Part Time.
How to Apply: Please apply in writing to: The Personnel Manager, Killarney Park Hotel, Killarney, Co. Kerry; Or stop by the hotel to fill out an application form
Closing Date: 24th May 2017

Bistro Bar Chef

Employer: The Killarney Park Hotel
Location: Killarney
Job Summary: Bistro Bar Chef
Requirements:

- Would suit a recently Qualified Chef with Previous Experience.
- Fluent English and Good Communication Skills.
- Team Player and driven by High Standards.
- Creativity and Passion for Food.
- Desire to work in a 5 Star property.

How to Apply: Please apply in writing to: The Personnel Manager, Killarney Park Hotel, Killarney, Co. Kerry; Or stop by the hotel to fill out an application form
Closing Date: 24th May 2017

Chefs (Various Grades)

Employer: Solutions Recruitment
Location: Mid Kerry
Job Summary: Chefs (Various Grades). On behalf of a long established substantial family business in Mid Kerry.
How to Apply: Please apply to: brendan@solutionsrecruitment.ie. Solutions Recruitment, Quayside House 1-2 Princess Street, Tralee, Co Kerry. Tel: 066 712 9579

Pharmacist

Employer: Busy Tralee area based Pharmacy
Location: Tralee
Job Summary: Pharmacist
Requirements: Minimum of 1 year Pharmacy experience, PSI registered, Excellent communication skills
Hours: Full time
Salary/Benefits: Top rates paid
How to Apply: Email cv to: lasoa1@eircom.net

Dental Nurse

Employer: Tralee Dental and Implant Clinic
Location: Tralee
Job Summary: Dental Nurse (cosmetic dentistry and dental implants)
Requirements: Must have a friendly and enthusiastic manner, be a team player and have excellent communication skills. The role is currently 3 days per week with the expansion to the full time position
Hours: Part time (3 days per week) / full time
How to Apply: Address: 2 Day Pl, Tralee, Co. Kerry, Tel: (066) 712 1275 Please email your cv to info@tdic.ie

Personal Assistants

Employer: Irish Wheelchair Association
Location: Cahersiveen
Job Summary: Personal Assistants
Requirements:

- Experience of working with people in their own homes essential
- QQI Major Award (FETAC LEVEL 5) in Healthcare
- QQI certification of modules completed
- In Date Patient and Moving Handling Cert
- Driver's license and own transport

Hours: Part time. Flexible hours
How to Apply: To apply please email your current CV to paul.foster@iwa.ie or post with a covering letter to Paul Foster, Irish Wheelchair Association, Lime Tree House, Killeen, Tralee, Co Kerry. 2 Contactable written references plus Passport or other photo ID may be required.

Family Support Worker

Employer:	South West Kerry Family Resource Centre
Location:	Cahersiveen
Job Summary:	Family Support Worker
Requirements:	<ul style="list-style-type: none">• A relevant third level qualification;• At least 3 yrs. experience and knowledge of family support in a community-based setting (averaging 10-15 hours per week minimum);• Experience and knowledge of family and parental support.• Excellent IT, social media and report writing skills;• Access to own transport and full driver licence.
Duties:	To ensure families in contact with the Centre are supported, respected and encouraged to develop their own parenting skills and feel more able to participate positively within the family unit and community. To implement the Tusla National Practice Model Meitheal and to work closely with the Staff and Board to help the Project implement its Strategic Plan.
Hours:	Part-time 25 hours per week. (Annual Contract – subject to funding)
How to Apply:	Application is by detailed CV and cover letter outlining clearly your suitability to this position (maximum 400 words). 4 copies of both MUST be submitted by post only to: South West Kerry Family Resource Centre, 18 Main Street, Cahersiveen, Co. Kerry V23 A393, Job description and person specification can be obtained by email: swkerryfrc@eircom.net
Closing Date:	22 nd May 2017 (Interviews: Mon 29 th May 2017)

Deli Staff

Employer: Gala Oakpark
Location: Tralee
Job Summary: Deli Staff
Hours: Full time & part time positions available.
How to Apply: Please email your CV to: oakparkgala@gmail.com or drop CV into: Gala Oakpark, Oakpark Road, Tralee, Co Kerry

Deli Person

Employer: O'Sheas's Gala Store & Texaco Service Station
Location: Tralee
Job Summary: Deli Person
Requirements: Food Preparation and Baking
Hours: No weekend work.
How to Apply: Please email your CV to: osheasblennerville@yahoo.ie .Address: Blennerville, Tralee, Co Kerry

Deli / General Shop Assistant

Location: Killorglin
Job Summary: Deli / General Shop Assistant
Duties:

- Food preparation
- Till service
- General cleaning duties
- Serving in the deli

How to Apply: Please send CV to Joanne Griffin, South Kerry Development Partnership, Library Place, Killorglin, Co. Kerry or email jgriffin@skdp.net

Shop Assistant

- Employer:** An Siopa Feirme
Location: Waterville
Job Summary: Shop Assistant
Requirements: To qualify a person must be on a Social Welfare payment for over 12 months
Duties: Duties would include - but not limited to:
- Dealing with customers
 - Handling cash and credit card payments
 - Using the till
 - Dealing with suppliers – and taking in deliveries
 - Checking deliveries off against delivery dockets and dealing with issues on the spot
 - Stocking the shelves and fridges
 - Collating and presenting invoices /delivery dockets/ returns dockets to the office for payment of suppliers
 - Liaising with Administrator in the office regarding ordering of supplies
- Hours:** Part time (19.5 hours per week)
How to Apply: To verify eligibility and apply please call into the South Kerry Local Employment Service, West Main Street, Cahersiveen, Co. Kerry for further information. Telephone Marie on 066 947 3068. Bring a copy of your CV with you. Training will be provided.

Sales Advisors

- Employer:** The Christys Irish Stores
Location: Killarney
Job Summary: Sales Advisors
Requirements:
- Experience in a similar position or sales role is an advantage.
 - Availability to work midweek and weekends.
- Hours:** Part time
How to Apply: Please email your CV to Rhonda O'Donoghue
ciskillarney@kilkennygroup.com
Closing Date: 19th May 2017

Stores Supervisor

- Location:** Killarney
- Job Summary:** Stores Supervisor
- Requirements:** The ideal candidate will have experience in a similar role with good communication skills. Knowledge of electrical and lighting products would be an advantage
- Duties:** The stores supervisor will be responsible for operating the stores in a productive, safe and efficient manner. Your duties will include
- Goods In
 - Picking and packing sales orders
 - Putting stock away
 - Scheduling deliveries in our own vans and couriers
 - Stock Purchase orders
 - Stock checking and counting
 - Maintaining Cable Winding machine and Reach Truck
 - Entering Goods Receipts and Delivery Confirmation Notes on the Computer
 - Liaising with suppliers on deliveries, short or damaged deliveries and completing the documentation on the computer
- How to Apply:** Please send CV to Joanne Griffin, South Kerry Development Partnership, Library Place, Killorglin, Co. Kerry or email jgriffin@skdp.net

Cleaner

- Location:** Killarney
- Job Summary:** Cleaner for self-catering accommodation business
- Requirements:**
- Experience preferable
 - Flexibility to work some weekends
 - Ability to work under own initiative
- Hours:** Part time (3 days a week. 9-15 hours per week)
- How to Apply:** To apply please send CV and cover letter to info@killarneyglamping.com

Delivery Van Driver

- Employer:** O'Connor Freight Services
- Location:** Rathmore
- Requirements:**
- Immediate start
 - Experience of multi drop deliveries
- How to Apply:** Please send CV onto: info@oconnorfreight.com Telephone: 064 77 61827

Transport Manager (Road Passenger)

- Employer:** South Kerry Ghaeltachtaí Joint Centre
Location: Cahersiveen
Job Summary: Transport Manager (Road Passenger)
Requirements: Certificate of Professional Competence International Road Passenger
Duties: The primary purpose of the post is to ensure continuous compliance to all transport regulations, including Tachographs, driver's hours, vehicle condition and maintenance. Ensure full legal compliance for transport operation on a continuous basis
Hours: Part time (temporary leave absence cover for 1 year)
How to Apply: Email your CV together with an application letter to ccnfteo@indigo.ie or send it by post Transport Manager Comhchoiste Ghaeltachtaí Chiarraí Theas Ctr, Ceann Eich, Cathair Saidhbhín, Co Chiarraí. Further details relating to the post are available on www.uibhrathach.ie
Closing Date: 9th May 2017

Panel Beater / Spray Painter

- Employer:** Humphrey Kerins Crash Repair Centre
Location: Killarney
How to Apply: Please telephone Humphrey Kerins on 087 299 7006



South Kerry Development Partnership

Are Currently Recruiting for the

TÚS-Community Work Placement Initiative Participants.

- Are you Unemployed and interested in working in Local Community Projects?
- Tús provides work opportunities for all unemployed people in South Kerry.
- If you are less than 25 years of age there will be a major financial incentive for participating.
- Class A social insurance paid.
- 12 month contract.

Come in and talk to us in South Kerry Development Partnership, West Main Street, Cahersiveen or phone 066 9472724. Joseph McCrohan Tus Manager & Concubhair Lyne Tus Supervisor



Clár Chistí Eorpacha Struchtúrtha agus Infheistíochta na hÉireann 2014-2020

Cómhainithe ag Rialtas na hÉireann agus ag an Aontas Eorpach



EUROPEAN UNION

Investing in your future

European Social Fund

TÚS Participation Requirements

To be eligible to participate in the TÚS scheme you must meet the following criteria.

- Have been continuously unemployed for at least 12 months and "signing on" on a full-time basis;
- Have been receiving a jobseeker's payment (Jobseeker's Benefit or Jobseeker's Allowance) from the Department of Social Protection for at least 12 months;
- Be currently receiving Jobseeker's Allowance.

Please contact your Local Employment Service Offices

Services from the Kerry South Jobs Club



- ✓ Develop job seeking skills and techniques such as preparing a CV and a cover letter.
- ✓ Prepare for interviews.
- ✓ Build relationships and rapport.
- ✓ Develop verbal communication skills as well as body language skills.
- ✓ Identify individual strengths and skills and match them to local work opportunities.
- ✓ Identify ways to improve job seeking decision-making capabilities.
- ✓ Explore and analyse local work opportunities.
- ✓ Develop a network of contacts, which can be of assistance in getting work.
 - **Please contact Mary or Paul for an appointment Tel: 064 663 7833**

Community Employment Scheme Positions

How to Apply

Please contact your Local Employment Service Offices (details below). Eligibility to participate on CE is generally linked to those who are 21 years or over for the Childcare, Health and Social Care sectors and 25 years of age or over for all other areas. Applicants must also be in receipt of an Irish social welfare payment for 1 year or more.

Job Title	Location	No. of positions	Job Ref. No.
Childcare Assistant	Ballybunion	3	CES 2010073
Childcare Assistant	Castledrum/Keel	2	CES 2010062
Childcare Assistant	Castlemaine	1	CES 2010081
Childcare Assistant(Family Centre)	Killorglin	1	CES 2010095
Childcare Assistant	Scartaglen	1	CES 2010091
Childcare Assistant	Waterville	2	CES 2010093
Childcare Assistant	Ballyheigue FRC	2	CES 2031132
Childcare Assistant(Dromid)	Waterville	1	CES 2036733
Childcare Assistant	Headford	1	CES 2034503
Childcare Assistant	Listry	1	CES 2034795
Childcare Assistant	Milltown	1	CES 2011294
Childcare Assistant	Valentia	1	CES 2027994
Afterschool Assistant(Rath Oraigh)	Tralee	2	CES 2032582
Cleaner	Scartaglen	1	CES 2034789
Care-taker (St Brigid's)	Tralee	1	CES 2034791
Receptionist (St Brigid's, afternoons)	Tralee	1	CES 2034800
General Maintenance	Kenmare	1	CES 2036728
Arts Administrator	Kenmare	1	CES 2036730
Office Administrator	Kenmare	1	CES 2036731
Assistant Youth Worker(KDYS)	Listowel	1	CES 2032189
Driver(KDYS)	Killarney	1	CES 2023942
Facilities Team Member(KDYS)	Killarney	2	CES 2035003
Care Assistant(Kilgarvan Community Development Ltd)	Kilgarvan	1	CES 2036621
Grounds Person (Kilgarvan Community Development Ltd)	Kilgarvan	3	CES 2005943
General Operative	Glenbeigh	1	
Administrator	Glenbeigh	1	

Local Employment Service - Cahersiveen

West Main Street,
Cahersiveen.
Co. Kerry

Tel: 066 947 3068

Local Employment Service - Killarney

37A High Street
2nd Floor
Killarney,
Co. Kerry

Tel: 064 663 6966

Local Employment Service - Killorglin

Library Place,
Killorglin
Co. Kerry

Tel: 066 976 1615

Local Employment Service - Kenmare

21 Henry Street,
1st Floor
Kenmare,
Co. Kerry

Tel: 064 664 1930

Services from the Local Employment Services

Job Seekers

Local Employment Services are providing you with free and confidential information, guidance and job-searching support as well as training & educational opportunities.

Employers

Save time and costs associated with recruiting by using our free quality service.

Volunteering Opportunities

Volunteer to increase your chances of employment

On the path to finding a job, why not consider volunteering? Your jobseekers allowance will not be affected if you volunteer, as long as you remain available to take up paid employment.

To find out more, contact Linda, the Placement Officer, at Kerry Volunteer Centre on 066-7117966 or linda@volunteerkerry.ie or visit our website www.volunteerkerry.ie

Please note that it is important to seek approval for volunteering by contacting your DSP Case Officer.

Services from the Killarney Library

The Killarney Library offers free online courses in many areas, such as IT and for learning new languages.

Opening Hours: Monday, Wednesday, Friday, Saturday: 10:00 a.m. - 5.00 p.m.
Tuesday & Thursday: 10:00 a.m. - 8:00 p.m.

Address: Rock Road, Killarney, Co. Kerry
Librarians: Eamon Browne, Kathleen Rice, Noreen Dennehy, Hazel Joy.
Phone: (064) 663 2655
Fax: (064) 663 2967
Email: killarney@kerrylibrary.ie

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