

# South Kerry Local Employment Services

## JOB VACANCIES

06<sup>th</sup> June, 2017

Free for your benefit.

Call in to one of our local offices for a free,  
friendly & confidential service.

### South Kerry Local Employment Services

- ✓ Job Searching Head Office, West Main Street, Cahersiveen.
- ✓ Career Guidance Tel: 066 – 947 3068
- ✓ Information Service
- ✓ Education & Training

#### Kenmare Office

21 Henry Street,  
First Floor  
Kenmare,  
Co. Kerry

Tel: 064 664 1930

#### Killorglin Office

Library Place,  
Killorglin,  
Co. Kerry

Tel: 066 976 1615

#### Killarney Office

37A High Street,  
2nd Floor  
Killarney,  
Co. Kerry

Tel: 064 663 6966

### Killarney Jobs Club

- ✓ Curriculum Vitae (C.V.'s) 37A High Street, 2<sup>nd</sup> Floor, Killarney.
- ✓ Cover Letters Tel: 064 – 663 7833
- ✓ Jobs Club Training

Our offices are open from Monday to Friday

9:00 – 17:00

(Except lunchtime)



Working under contract for the  
Department of Social Protection



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### Clerical Officer

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**Employer:** Kerry County Council  
**Job Summary:** Clerical Officer  
**Salary/Benefits:** Salary: € 22 893.00 - €38 339.00 per annum. The rate of remuneration may be adjusted from time to time in line with Government policy.  
**How to Apply:** Information on the positions available, including eligibility criteria, recruitment procedures, and the application process are available on the Kerry County Council web-site [www.kerrycoco.ie](http://www.kerrycoco.ie) Tel: 066 718 3814, email: HR@kerrycoco.ie  
**Closing Date:** 8<sup>th</sup> June 2017

### School Secretary

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**Employer:** Scoil Dar Earca  
**Location:** Valentia  
**Job Summary:** School Secretary  
**Requirements:** Excellent ICT skills, accountancy, payroll and tax knowledge required.  
**Duties:** Managing and Organising a school office.  
**Hours:** Part-time position commencing on 30<sup>th</sup> August.  
**How to Apply:** Application with CV, evidence of qualifications and details of three referees to: Chairperson, Scoil Dar Earca, Ballyhearney, Valentia, Co Kerry. Roll Number: 19483E  
**Closing Date:** 9<sup>th</sup> June 2017

### Office Administrator

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**Employer:** C.H. Chemists Ltd  
**Location:** Tralee  
**Job Summary:** Office Administrator. For further details please view: [www.chtralee.com/careers-at-ch-tralee](http://www.chtralee.com/careers-at-ch-tralee)  
**Hours:** 6 month contract 30-39 hrs per week.  
**How to Apply:** Email CV to [careers@chchemists.com](mailto:careers@chchemists.com) or post to Tina Enright, HR Dept, C.H. Chemists Ltd., 31 The Mall Tralee, Co. Kerry  
**Closing Date:** 09<sup>th</sup> June 2017

## Legal Secretary

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- Location:** Killarney
- Job Summary:** Legal Secretary required for busy Killarney legal practice.
- Requirements:** Excellent and accurate audio typing skills together with familiarity in digital dictation; Pleasant and courteous telephone manner; Excellent administrative and organisational skills, matched with the ability to multi-task and work under pressure; Legal Experience desirable but not essential as full training will be provided.
- How to Apply:** Please email covering letter and curriculum vitae to [killarneyjobadvert@yahoo.com](mailto:killarneyjobadvert@yahoo.com)

## Accounting, Financing & Purchasing

### Book-keeper

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- Location:** Dingle
- Job Summary:** Book-keeper wanted for busy retail store.
- Requirements:** Experience in Sage & Excel essential.
- Hours:** Part-time.
- How to Apply:** Please send CV to [pauline@strandhousedingle.com](mailto:pauline@strandhousedingle.com)

### Accounts Assistant

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- Employer:** The Killarney Oaks Hotel
- Location:** Killarney
- Job Summary:** Accounts Assistant
- Requirements:** Must be able to use computerised book keeping, experience is not essential but is an advantage.
- Hours:** Full-time.
- How to Apply:** Please apply through email for the attention of Eamon Courtney at [info@killarneyoaks.com](mailto:info@killarneyoaks.com) or by post to The Killarney Oaks Hotel, Muckcross Rd, Killarney, Co. Kerry.

## Rural Social Scheme (RSS) SUPERVISOR

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<b>Employer:</b>	South Kerry Development Partnership CLG
<b>Location:</b>	Cahersiveen
<b>Job Summary:</b>	Rural Social Scheme (RSS) SUPERVISOR
<b>Requirements:</b>	<ul style="list-style-type: none"><li>• A good standard of education.</li><li>• Previous supervisory experience desirable.</li><li>• Knowledge of general maintenance and outdoor work.</li><li>• Excellent report writing skills.</li><li>• Computer literacy.</li><li>• Understanding of issues around agriculture and off farm employment.</li><li>• Own transport and full current driving licence.</li></ul>
<b>Hours:</b>	Full time (1 year)
<b>Salary/Benefits:</b>	Salary : €30,898.40
<b>How to Apply:</b>	Application in the form of a Curriculum Vitae and Cover Letter to: Noel Spillane, Chief Executive Officer, South Kerry Development Partnership CLG, West Main Street, Cahersiveen, Co Kerry. Full particulars of the position (Detailed Job Description) are available from Sorcha Finnegan, South Kerry Development Partnership CLG, West Main Street, Cahersiveen, Co. Kerry. Telephone 066 9472724, email info@skdp.net
<b>Closing Date:</b>	Friday 9 <sup>th</sup> June 2017

## Professional Hairdresser

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<b>Location:</b>	Portmagee
<b>Employer:</b>	Final Dimensions
<b>Job Summary:</b>	Professional Hairdresser. New challenge and a more relaxed working atmosphere with great benefits.
<b>How to Apply:</b>	Please contact: Paula Brennan, Final Dimensions, Portmagee, Co Kerry, telephone: 087 660 6585

## Apprentice Hairdresser

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<b>Location:</b>	Portmagee
<b>Employer:</b>	Final Dimensions
<b>Job Summary:</b>	Apprentice Hairdresser. New challenge and a more relaxed working atmosphere with great benefits.
<b>How to Apply:</b>	Please contact: Paula Brennan, Final Dimensions, Portmagee, Co Kerry, telephone: 087 660 6585

### Chanel Counter Manager

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**Employer:** C.H. Chemists Ltd  
**Location:** Tralee  
**Job Summary:** Chanel Counter Manager. For further details please view:  
[www.chtralee.com/careers-at-ch-tralee](http://www.chtralee.com/careers-at-ch-tralee)  
**Hours:** Full time. 1 Year.  
**How to Apply:** Email CV to [careers@chchemists.com](mailto:careers@chchemists.com) or post to Tina Enright, HR Dept, C.H. Chemists Ltd., 31 The Mall Tralee, Co. Kerry  
**Closing Date:** 09<sup>th</sup> June 2017

### Lancome Make-up Artist

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**Employer:** C.H. Chemists Ltd  
**Location:** Tralee  
**Job Summary:** Lancome Make-up Artist. For further details please view:  
[www.chtralee.com/careers-at-ch-tralee](http://www.chtralee.com/careers-at-ch-tralee)  
**Hours:** 1 year, 30-39 hours.  
**How to Apply:** Email CV to [careers@chchemists.com](mailto:careers@chchemists.com) or post to Tina Enright, HR Dept, C.H. Chemists Ltd., 31 The Mall Tralee, Co. Kerry  
**Closing Date:** 09<sup>th</sup> June 2017

### Beauty Therapist

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**Employer:** C.H. Chemists Ltd  
**Location:** Tralee  
**Job Summary:** Beauty Therapist. For further details please view:  
[www.chtralee.com/careers-at-ch-tralee](http://www.chtralee.com/careers-at-ch-tralee)  
**Hours:** 1 year, 30-39 hours.  
**How to Apply:** Email CV to [careers@chchemists.com](mailto:careers@chchemists.com) or post to Tina Enright, HR Dept, C.H. Chemists Ltd., 31 The Mall Tralee, Co. Kerry  
**Closing Date:** 09<sup>th</sup> June 2017

### Spa Manager

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**Employer:** The Ross Hotel  
**Location:** Tralee  
**Job Summary:** Spa Manager. This outgoing and highly motivated individual will be responsible for the running and development of the new spa.  
**Requirements:** Excellent written and spoken levels of English. Excellent attention to detail. Computer literacy including excellent Microsoft / Excel skills Full time availability, including weekends and public holidays. Elemis training an advantage.  
**Hours:** Full time.  
**How to Apply:** All interested candidates should apply in writing to the Susan Kelly, HR Manager at [skelly@therosehotel.com](mailto:skelly@therosehotel.com)

## Building & Construction

### Apprentice Plasterer

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**Location:** Kerry  
**Job Summary:** Apprentice Plasterer 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> year  
**Requirements:** Work through Kerry. General labourer would also be considered  
**Hours** Full time. Monday – Friday, 8am – 5pm  
**How to Apply:** For further information please contact Malachy on 087 269 3638

## Community, Social Welfare

### Community Sports Development Officer

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**Employer:** Kerry County Council  
**Job Summary:** Community Sports Development Officer  
**Hours:** 12 month contract  
**Salary/Benefits:** Salary: € 26 756.00 - €43 889.00 The rate of remuneration may be adjusted from time to time in line with Government policy.  
**How to Apply:** Application forms and full particulars may be obtained on the Kerry County Council web-site [www.kerrycoco.ie](http://www.kerrycoco.ie) or on the Local Government Jobs web-site [www.localgovernmentjobs.ie](http://www.localgovernmentjobs.ie) Tel: 066 718 3814, email: HR@kerrycoco.ie  
**Closing Date:** 15<sup>th</sup> June 2017

### Library Assistant

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**Employer:** Kerry County Council  
**Job Summary:** Library Assistant  
**Salary/Benefits:** Salary: € 22 893.00 - €38 339.00 per annum. The rate of remuneration may be adjusted from time to time in line with Government policy.  
**How to Apply:** Information on the positions available, including eligibility criteria, recruitment procedures, and the application process are available on the Kerry County Council web-site [www.kerrycoco.ie](http://www.kerrycoco.ie) Tel: 066 718 3814, email: HR@kerrycoco.ie  
**Closing Date:** 8<sup>th</sup> June 2017

## Education, Training & Childcare

### Pre-School Leader

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**Employer:** Na Leanaí Childcare Centre  
**Location:** Causeway  
**Job Summary:** Pre-School Leader  
**Requirements:** Minimum qualification Level 7 in Early Childhood Care and Education. At least 2 years' experience working in childcare. Knowledge of Síolta & Aistear Curriculum and The Childcare Act 1991 (Early Years Services) Regulations 2016.  
**How to Apply:** Please send CV and Cover letter to: Na Leanaí Childcare Centre, Dromkeen West, Causeway, Co. Kerry or email to: [naleanai01@gmail.com](mailto:naleanai01@gmail.com)  
**Closing Date:** 14<sup>th</sup> June 2017

### Childcare Assistant

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**Employer:** Na Leanaí Childcare Centre  
**Location:** Causeway  
**Job Summary:** Childcare Assistant  
**Requirements:** Minimum qualification Level 6 in Early Childhood Care and Education. At least 2 years' experience working in childcare. Knowledge of Síolta & Aistear Curriculum and The Childcare Act 1991 (Early Years Services) Regulations 2016.  
**How to Apply:** Please send CV and Cover letter to: Na Leanaí Childcare Centre, Dromkeen West, Causeway, Co. Kerry or email to: [naleanai01@gmail.com](mailto:naleanai01@gmail.com)  
**Closing Date:** 14<sup>th</sup> June 2017

## Hotel & Catering

### Relief Chef

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**Location:** North Kerry  
**Job Summary:** Relief Chef for Pub & Restaurant.  
**Hours:** Full-time  
**How to Apply:** To apply please ring between 6pm and 7pm. Tel: 066 714 4830

### Barmaid

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**Location:** North Kerry  
**Job Summary:** Barmaid for Pub  
**Hours:** Full-time  
**How to Apply:** To apply please ring between 6pm and 7pm. Tel: 066 714 4830

### B&B Assistant

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**Location:** Castlemaine  
**Job Summary:** B&B Assistant  
**Duties:** General housekeeping & waitressing  
**Hours:** Part time (mornings)  
**How to Apply:** Please telephone on: 087 791 2955

### Kitchen Porter

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**Employer:** Giovannelli Restaurant  
**Location:** Killorglin  
**Job Summary:** Kitchen Porter  
**Hours:** Part time (20 hours per week minimum – 5 days per week)  
**How to Apply:** Please contact on: 087 6232497 or 087 1231353

### Waiting Staff

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**Employer:** Giovannelli Restaurant  
**Location:** Killorglin  
**Job Summary:** Waiting Staff  
**Hours:** Part time (10-15 hours per week variable – 2 days per week)  
**How to Apply:** Please contact on: 087 6232497 or 087 1231353

### Restaurant Waiters

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**Employer:** Cahernane House Hotel  
**Location:** Killarney  
**Job Summary:** Restaurant Waiters  
**Hours:** part time / full time  
**How to Apply:** Please send your CV to: Cahernane House Hotel, Muckcross Road, Killarney or email: [info@cahernane.com](mailto:info@cahernane.com) Tel.: 064 663 1895

### Sous Chef

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**Employer:** Cahernane House Hotel  
**Location:** Killarney  
**Job Summary:** Sous Chef  
**Hours:** part time / full time  
**How to Apply:** Please send your CV to: Cahernane House Hotel, Muckcross Road, Killarney or email: [info@cahernane.com](mailto:info@cahernane.com) Tel.: 064 663 1895



## Breakfast Chef

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**Employer:** Cahernane House Hotel  
**Location:** Killarney  
**Job Summary:** Breakfast Chef  
**Hours:** Part time.  
**How to Apply:** Please send your CV to: Cahernane House Hotel, Muckcross Road, Killarney or email: [info@cahernane.com](mailto:info@cahernane.com) Tel.: 064 663 1895

## Housekeepers

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**Employer:** The Heights Hotel  
**Location:** Killarney  
**Job Summary:** Housekeepers.  
**Requirements:** Experience essential. Good English is essential.  
**How to Apply:** Interested candidates should forward a CV to Noreen O'Leary, email: [sales@killarneyheights.ie](mailto:sales@killarneyheights.ie) Fax 064 662 6645

## Hotel Receptionist

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**Employer:** The Ross Hotel  
**Location:** Tralee  
**Job Summary:** Hotel Receptionist. This outgoing and highly motivated individual will be responsible for the running and development of the new spa.  
**Requirements:** At least 2 years' experience in a similar role. Previous use with Opera system an advantage. Must be willing to work shifts, weekends and bank holidays. Must possess excellent customer care skills. Must be fluent in English  
**How to Apply:** Apply in writing to the Susan Kelly, HR Manager at [skelly@therosehotel.com](mailto:skelly@therosehotel.com)

## Sous Chef

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**Location:** Kerry  
**Job Summary:** Sous Chef with successful Restaurant  
**Hours:** Full time, permanent  
**How to Apply:** Brendan Timothy - Timothy & O'Connor Chartered Certified Accountants, Princes Quay House, 15 Princes Street, Tralee, Co Kerry Tel: 066 712 9579

## Chef De Partie

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**Location:** Kerry  
**Job Summary:** Chef De Partie with successful Restaurant  
**Hours:** Full time, permanent  
**How to Apply:** Please apply via Brendan Timothy - Timothy & O'Connor Chartered Certified Accountants, Princes Quay House, 15 Princes Street, Tralee, Co Kerry Tel: 066 712 9579

## Commis Chef

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**Location:** Kerry  
**Job Summary:** Commis Chef with successful Restaurant  
**Hours:** Full time, permanent  
**How to Apply:** Please apply via Brendan Timothy - Timothy & O'Connor Chartered Certified Accountants, Princes Quay House, 15 Princes Street, Tralee, Co Kerry Tel: 066 712 9579

## Food & Beverage Personnel

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**Employer:** The Killarney Park Hotel  
**Location:** Killarney  
**Job Summary:** Food & Beverage Personnel  
**Requirements:**

- Previous Experience preferable.
- Fluent English and Excellent Customer Care Skills.
- Friendly Personality and Team Player.
- Good Communication Skills.

**Hours:** Full and Part Time  
**How to Apply:** Please apply in writing to: The Personnel Manager, Killarney Park Hotel, Killarney, Co. Kerry; Or stop by the hotel to fill out an application form  
**Closing Date:** 11<sup>th</sup> June 2017

## Accommodation Assistant

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**Employer:** The Killarney Park Hotel  
**Location:** Killarney  
**Job Summary:** Accommodation Assistant  
**Requirements:**

- Previous Experience preferable.
- Excellent Customer Care Skills.
- Fluent English and Good Communication Skills.
- Ability to work in a busy environment.

**Hours:** Full and Part Time.  
**How to Apply:** Please apply in writing to: The Personnel Manager, Killarney Park Hotel, Killarney, Co. Kerry; Or stop by the hotel to fill out an application form  
**Closing Date:** 11<sup>th</sup> June 2017

## Assistant/Baker

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**Location:** Mid Kerry  
**Job Summary:** Assistant/Baker. Training Provided  
**Hours:** From 12 midnight to 7 am  
**How to Apply:** Please send your CV to: Killorglin LES, Library Place, Killorglin

## Bistro Bar Chef

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- Employer:** The Killarney Park Hotel  
**Location:** Killarney  
**Job Summary:** Bistro Bar Chef  
**Requirements:**
- Would suit a recently Qualified Chef with Previous Experience.
  - Fluent English and Good Communication Skills.
  - Team Player and driven by High Standards.
  - Creativity and Passion for Food.
  - Desire to work in a 5 Star property.
- How to Apply:** Please apply in writing to: The Personnel Manager, Killarney Park Hotel, Killarney, Co. Kerry; Or stop by the hotel to fill out an application form
- Closing Date:** 11<sup>th</sup> June 2017

## Accommodation Assistants

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- Employer:** The Gleneagle Hotel  
**Location:** Killarney  
**Job Summary:** Accommodation Assistants  
**Requirements:**
- Responsible for cleanliness of all hotel bedrooms and corridors.
  - Ensuring all hotel Standards are met and maintained consistently.
  - Respond to any guests problems or complaints in the correct manner.
  - Always greet the guest with a smile ensuring that excellent customer care is being delivered at all time.
  - Previous experience in Hotel Accommodation required.
- Hours:** Full & Part time positions available  
**How to Apply:** To apply please contact Michael Baker, Recruitment Coordinator, email: [hr@gleneaglehotel.com](mailto:hr@gleneaglehotel.com) Tel: 064 667 1571

## Duty Manager

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- Employer:** The Gleneagle Hotel  
**Location:** Killarney  
**Job Summary:** Duty Manager  
**Requirements:** Experience working in a busy and fast paced 3/4 star hotel. Must have experience in functions and banqueting. Strong focus on service standards, staff development and customer service is a key. Applicants must be flexible, have strong customer service skills, be able to work as part of a team and be an excellent communicator
- Salary/Benefits** We offer many opportunities for Career progression, including internal promotions and inter-departmental transfers across our varied hotel group. We also offer free use of our leisure facilities to our employees.
- How to Apply:** To apply please contact Michael Baker, Recruitment Coordinator, email: [hr@gleneaglehotel.com](mailto:hr@gleneaglehotel.com) Tel: 064 667 1571

## Food & Beverage Assistants

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<b>Employer:</b>	The Brehon Hotel
<b>Location:</b>	Killarney
<b>Job Summary:</b>	Food & Beverage Assistants
<b>Requirements:</b>	Excellent Organisation & Communication Skills. Demonstrate excellent team work. Excellent attention to detail. A strong commitment to customer service and the ability to deal with guest issues.
<b>Salary/Benefits</b>	As an employer, we offer many opportunities for Career progression, including internal promotions and inter-departmental transfers across our varied hotel group. We also offer free use of our leisure facilities to our employees.
<b>Hours:</b>	Full & Part time positions available
<b>How to Apply:</b>	Please apply with your CV to Michael Baker, Recruitment Coordinator Department at <a href="mailto:hr@thebrehon.com">hr@thebrehon.com</a> Tel: 064 667 1571

## Medical Professionals & Healthcare

### Health Care Assistant

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<b>Employer:</b>	Health Service Executive, Kerry Specialist Palliative Care Services
<b>Location:</b>	Kerry
<b>Job Summary:</b>	Health Care Assistant Ref: HCAPCS0517
<b>How to Apply:</b>	For further information and how to apply please visit: <a href="http://www.hse.ie/eng/jobs">www.hse.ie/eng/jobs</a> Informal enquiries to: Ms. Mari O'Connell, Interim Director of Nursing, Kerry Specialist Palliative Care Services on Tel: 066 710 3419
<b>Closing Date:</b>	16 <sup>th</sup> June 2017

### Personal Care Assistant

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<b>Employer:</b>	West Limerick Independent Living Ltd
<b>Location:</b>	Ballybunion
<b>Job Summary:</b>	Personal Care Assistant. If you live near Ballybunion and have experience in care provision we would like to hear from you.
<b>Requirements:</b>	To work as a Personal Assistant, it is essential that you have a genuine interest and sense of care for others, exceptional communication skills and the ability to understand what the role entails and to follow instructions. All care staff is expected to have or undergo the FETAC Level 5 qualification on commencement. Applicants will have to undergo Garda Vetting and references checks.
<b>Hours:</b>	Irregular working hours.
<b>Salary/Benefits:</b>	€12.50 standard per hour and €19.00 unsocial per hour
<b>How to Apply:</b>	Application form available at <a href="http://www.limerickcil.com">www.limerickcil.com</a> or email: <a href="mailto:info@limerickcil.com">info@limerickcil.com</a> Tel: 069 77 320

### Quality Control Microbiologist

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**Employer:** Ballinskelligs Veterinary Products  
**Location:** Ballinskelligs  
**Job Summary:** Quality Control Microbiologist  
**Requirements:** Familiarity with microbiological requirements in the pharmaceutical industry. Have a qualification in Microbiology or related science.  
**Duties:** Environmental Monitoring of Classified Areas. Microbiological analysis of site water systems. Completion of laboratory documentation, Assist in the implementation of new microbiological procedures etc.  
**How to Apply:** Please send your CV to: Ballinskelligs Veterinary Products, Ballinskelligs, Co. Kerry, or email to: [info@bvpireland.com](mailto:info@bvpireland.com)  
**Closing Date:** 9<sup>th</sup> June 2017

### Optical Receptionist

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**Employer:** C.H. Chemists Ltd  
**Location:** Tralee  
**Job Summary:** Optical Receptionist. For further details please view: [www.chtralee.com/careers-at-ch-tralee](http://www.chtralee.com/careers-at-ch-tralee)  
**Hours:** 1 year contract 30-39 hrs per week.  
**How to Apply:** Please email CV to [careers@chchemists.com](mailto:careers@chchemists.com) or post to Caroline Simpson, CH Opticians, 31 The Mall Tralee, Co. Kerry  
**Closing Date:** 09<sup>th</sup> June 2017

### Other Vacancies

#### Executive Solicitor

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**Employer:** Kerry County Council  
**Job Summary:** Executive Solicitor  
**Hours:** 3 years contract  
**Salary/Benefits:** Salary: € 47 732.00 - €65 675.00 The rate of remuneration may be adjusted from time to time in line with Government policy.  
**How to Apply:** Application forms and full particulars may be obtained on the Kerry County Council web-site [www.kerrycoco.ie](http://www.kerrycoco.ie) or on the Local Government Jobs web-site [www.localgovernmentjobs.ie](http://www.localgovernmentjobs.ie) Tel: 066 718 3814, email: [HR@kerrycoco.ie](mailto:HR@kerrycoco.ie)  
**Closing Date:** 15<sup>th</sup> June 2017

## IT & Computing

### Information Technology Tutors

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- Employer:** South Kerry Development Partnership (SKDP)  
**Location:** South Kerry  
**Job Summary:** Information Technology Tutors. SKDP wishes to form a panel from which to contract a number of IT Tutors to deliver the new Digital Skills Courses.  
**Requirements:** It is important that the tutors involved are familiar with Agriculture and have experience of dealing with farmers. Training will be provided across South Kerry.  
**Duties:** This Digital Skills for citizens training will provide 10 hr (5 x 2 hr) training to citizens that are not actively engaged with the internet.  
**Salary/Benefits:** For further information for the training rates and the course content please contact Joseph McCrohan on 066 94 72724 or email [jmccrohan@skdp.ie](mailto:jmccrohan@skdp.ie)  
**How to Apply:** Please forward a full CV & Cover Letter to: Mr. Joseph McCrohan, Rural Development Officer, South Kerry Development Partnership CLG, West Main Street, Cahersiveen, Co. Kerry. [jmccrohan@skdp.net](mailto:jmccrohan@skdp.net)  
**Closing Date:** 23<sup>rd</sup> June 2017

## Retail

### Store Manager

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- Employer:** SuperValu  
**Location:** Cahersiveen  
**Job Summary:** Store Manager  
**Requirements:** Responsible to lead the team to deliver the best quality food and excellent customer service, you will be passionate about delivering excellent retail standards in your local community.  
**How to Apply:** Please apply by email: [dermotwwalsh@eircom.net](mailto:dermotwwalsh@eircom.net) Address: Valentia Rd, Garranebane, Cahersiveen, Co. Kerry Tel: 066 947 2380  
**Closing Date:** 14<sup>th</sup> June 2017

### Fresh Food Manager

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- Employer:** SuperValu  
**Location:** Cahersiveen  
**Job Summary:** Fresh Food Manager  
**Requirements:** Responsible to lead the team to deliver the best quality food and excellent customer service, passionate about delivering excellent retail standards.  
**How to Apply:** Please apply by email: [dermotwwalsh@eircom.net](mailto:dermotwwalsh@eircom.net) Address: Valentia Rd, Garranebane, Cahersiveen, Co. Kerry Tel: 066 947 2380  
**Closing Date:** 14<sup>th</sup> June 2017

## Delivery Van Driver

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**Location:** Mid-Kerry  
**Job Summary:** Delivery Van Driver  
**Requirements:** Full Clean Licence  
**Hours:** 2 part time drivers OR 1 full time position.  
**How to Apply:** To apply please telephone on: 087 754 5363

## Cleaner

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**Employer:** Daly's SuperValu  
**Location:** Killarney  
**Job Summary:** Cleaner. Fluent English essential.  
**Hours:** Part time.  
**How to Apply:** Please contact: Therese Moriarty - HR Manager Tel.: 064 663 1400 Daly's SuperValu, Park Road, Killarney

South Kerry Development Partnership  
Are Currently Recruiting for the

## TÚS-Community Work Placement Initiative Participants

- ✓ Are you Unemployed and interested in working in Local Community Projects?
- ✓ Tús provides work opportunities for all unemployed people in South Kerry.
- ✓ If you are less than 25 years of age there will be a major financial incentive for participating.
- ✓ Class A social insurance paid.
- ✓ 12 month contract.

**Come in and talk to us in South Kerry Development Partnership, West Main Street, Cahersiveen or phone 066 947 2724 Joseph McCrohan Tus Manager & Concubhair Lyne Tus Supervisor**



Clár Chisti Eorpacha Struchtúrtha  
agus Infheistíochta na hÉireann  
2014-2020  
Cómhaoinithe ag Rialtas na hÉireann  
agus ag an Aontas Eorpach



SOUTH KERRY DEVELOPMENT  
PARTNERSHIP CLG.

## Services from the Kerry South Jobs Club



- ✓ Develop job seeking skills and techniques such as preparing a CV and a cover letter.
  - ✓ Prepare for interviews.
  - ✓ Build relationships and rapport.
  - ✓ Develop verbal communication skills as well as body language skills.
  - ✓ Identify individual strengths and skills and match them to local work opportunities.
  - ✓ Identify ways to improve job seeking decision-making capabilities.
- ✓ Explore and analyze local work opportunities.
  - ✓ Develop a network of contacts, which can be of assistance in getting work.

**Please contact Mary or Paul for an appointment Tel: 064 663 7833**



## Community Employment Scheme Positions

### How to Apply

Please contact your Local Employment Service Offices (details below). Eligibility to participate on CE is generally linked to those who are 21 years or over for the Childcare, Health and Social Care sectors and 25 years of age or over for all other areas. Applicants must also be in receipt of an Irish social welfare payment for 1 year or more.

Job Title	Location	No. of positions	Job Ref. No.
Grounds Person (Kilgarvan Community Development Ltd)	Kilgarvan	3	CES 2005943
<i>Driver(KDYS)</i>	<i>Killarney</i>	<i>1</i>	<i>CES 2023942</i>
<i>Assistant Youth Worker(KDYS)</i>	<i>Listowel</i>	<i>1</i>	<i>CES 2032189</i>
<i>KDYS Maintenance Person</i>	<i>Tralee</i>	<i>1</i>	<i>CES-2038091</i>
<i>Childcare Assistant</i>	<i>Ballyheigue FRC</i>	<i>2</i>	<i>CES 2031132</i>
<i>Childcare Assistant(Dromid)</i>	<i>Waterville</i>	<i>1</i>	<i>CES 2036733</i>
<i>Childcare Assistant</i>	<i>Headford</i>	<i>1</i>	<i>CES 2034503</i>
<i>Childcare Assistant</i>	<i>Listry</i>	<i>1</i>	<i>CES 2034795</i>
<i>Childcare Assistant</i>	<i>Milltown</i>	<i>1</i>	<i>CES 2011294</i>
<i>Childcare Assistant</i>	<i>Valentia</i>	<i>1</i>	<i>CES 2027994</i>
<i>Afterschool Assistant(Rath Oraigh)</i>	<i>Tralee</i>	<i>2</i>	<i>CES 2032582</i>
<i>Cleaner</i>	<i>Scartaglen</i>	<i>1</i>	<i>CES 2034789</i>
<i>Care-taker (St Brigid's)</i>	<i>Tralee</i>	<i>1</i>	<i>CES 2034791</i>
<i>Receptionist (St Brigid's, afternoons)</i>	<i>Tralee</i>	<i>1</i>	<i>CES 2034800</i>
<i>General Maintenance</i>	<i>Kenmare</i>	<i>1</i>	<i>CES 2036728</i>
<i>Arts Administrator</i>	<i>Kenmare</i>	<i>1</i>	<i>CES 2036730</i>
<i>Office Administrator</i>	<i>Kenmare</i>	<i>1</i>	<i>CES 2036731</i>
<i>General Operative</i>	<i>Glenbeigh</i>	<i>1</i>	
<i>Administrator</i>	<i>Glenbeigh</i>	<i>1</i>	

**Local Employment Service - Cahersiveen**

West Main Street,  
Cahersiveen.  
Co. Kerry

**Tel: 066 947 3068**

**Local Employment Service - Killarney**

37A High Street  
2<sup>nd</sup> Floor  
Killarney,  
Co. Kerry

**Tel: 064 663 6966**

**Local Employment Service - Killorglin**

Library Place,  
Killorglin  
Co. Kerry

**Tel: 066 976 1615**

**Local Employment Service - Kenmare**

21 Henry Street,  
1<sup>st</sup> Floor  
Kenmare,  
Co. Kerry

**Tel: 064 664 1930**

## Services from the Local Employment Services

### Job Seekers

Local Employment Services are providing you with free and confidential information, guidance and job-searching support as well as training & educational opportunities.

### Employers

Save time and costs associated with recruiting by using our free quality service.

## Volunteering Opportunities

### Volunteer to increase your chances of employment

On the path to finding a job, why not consider volunteering? Your jobseekers allowance will not be affected if you volunteer, as long as you remain available to take up paid employment.

To find out more, contact Linda, the Placement Officer, at Kerry Volunteer Centre on 066-7117966 or [linda@volunteerkerry.ie](mailto:linda@volunteerkerry.ie) or visit our website [www.volunteerkerry.ie](http://www.volunteerkerry.ie)

**Please note that it is important to seek approval for volunteering by contacting your DSP Case Officer.**

## Services from the Killarney Library

**The Killarney Library offers free online courses in many areas, such as IT and for learning new languages.**

**Opening Hours:** Monday, Wednesday, Friday, Saturday: 10:00 a.m. - 5.00 p.m.  
Tuesday & Thursday: 10:00 a.m. - 8:00 p.m.

**Address:** Rock Road, Killarney, Co. Kerry  
**Librarians:** Eamon Browne, Kathleen Rice, Noreen Dennehy, Hazel Joy.  
**Phone:** (064) 663 2655  
**Fax:** (064) 663 2967  
**Email:** [killarney@kerrylibrary.ie](mailto:killarney@kerrylibrary.ie)

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