

South Kerry Local Employment Services

JOB VACANCIES

03rd July, 2017

Free for your benefit.

Call in to one of our local offices for a free,
friendly & confidential service.

South Kerry Local Employment Services

- ✓ Job Searching Head Office, West Main Street, Cahersiveen.
- ✓ Career Guidance Tel: 066 – 947 3068
- ✓ Information Service
- ✓ Education & Training

Kenmare Office

21 Henry Street,
First Floor
Kenmare,
Co. Kerry

Tel: 064 664 1930

Killorglin Office

Library Place,
Killorglin,
Co. Kerry

Tel: 066 976 1615

Killarney Office

37A High Street,
2nd Floor
Killarney,
Co. Kerry

Tel: 064 663 6966

Killarney Jobs Club

- ✓ Curriculum Vitae (C.V.'s) 37A High Street, 2nd Floor, Killarney.
- ✓ Cover Letters Tel: 064 – 663 7833
- ✓ Jobs Club Training

Our offices are open from Monday to Friday

9:00 – 17:00

(Except lunchtime)



Working under contract for the
Department of Social Protection



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Administrator with French

Location: Kerry
Job Summary: Administrator with French
Hours: Full time/part time
How to Apply: Please apply via Brendan Timothy - Timothy & O'Connor Chartered Certified Accountants, Princes Quay House, 15 Princes Street, Tralee, Co Kerry Tel: 066 712 9579 or email to: brendan@solutionsrecruitment.ie

Office Administration & basic bookkeeping

Job Summary: General office administration & basic bookkeeping duties.
Requirements: Knowledge of Microsoft Excel, Word & Email essential.
Hours: Part time (15 hours a week)
How to Apply: Please apply to Box No. 2650, Kerry's Eye Newspaper, 22 Ashe Street, Tralee

Administrative Secretary

Employer: Novnik (design and developing agency)
Location: Kenmare
Job Summary: Administrative secretary
Requirements: High proficiency with Microsoft Office applications. Diplomatic and tactful when dealing with confrontational issues, etc.
Duties: Identifying prospects from multiple online networks, following up with prospects and providing prospect reports to the sales manager; monitoring and updating task tracking schedule to ensure all assigned duties are completed within assigned deadlines; managing both our accounting software and in house client manager software etc.
Hours: Part time
Salary/Benefits: Excellent working atmosphere and salary on offer.
How to Apply: Please forward your CV to Goran Nikic at info@novnik.com

Customer Service Representative

Employer: Nix Accounting Solutions
Location: Tralee
Job Summary: Customer Service Representative. Immediate start.
Requirements: Excellent interpersonal skills and communication skills - verbal and written. IT Skills.
Hours: Full time
How to Apply: Please forward your CV to accounts@nixas.ie

Human Resources Assistant

Employer: Randles Hotels
Location: Killarney
Job Summary: Human Resources Assistant
Requirements: Min of 1 year experience in HR. HR qualification or Business degree desirable. Strong administration/Computer skills. Highly motivated, eager to develop a career in HR. Excellent communication skills.
Hours: Part time, 3 days per week, flexible hours.
How to Apply: Please contact Coral Kiely, Address: Muckross Road, Killarney, Co Kerry. Email: ckiely@randleshotels.com, Tel: 064 663 5333

Accounts Admin/Telesales

Employer: Independent Irish Health Foods Ltd
Location: Ballyvourney
Job Summary: Accounts Admin/Telesales
Requirements: Knowledge of computerised accounting system. Clear communication skills both written and oral. Excellent attention to detail required.
How to Apply: Please forward CV with references to: jobs@iihealthfoods.com Independent Irish Health Foods Ltd., Unit 12 Ballyvourney Industrial Estate, Ballyvourney, Co Cork. Tel. 026 65750

Customer Service Representatives

Employer: FEXCO
Location: Killorglin, Cahersiveen
Job Summary: Customer Service Representatives for number of places: Aer Lingus, Killorglin, Cahersiveen, Gas Networks, Killorglin, Prize Bonds (Killorglin)
How to Apply: For Duties and Requirements and to apply please check the FEXCO careers web portal at: <https://careers.fexco.com/>, Address: FEXCO Centre, Iveragh Road, Killorglin, Co. Kerry, Ireland .Tel: +353 66 976 1258, Email: careers@fexco.com
Closing Date: 07th July 2017

Arts, Design & Media

Artist in Residence Panel

- Employer:** Kerry County Council
- Location:** Tralee
- Job Summary:** Kerry County Council co-funded by the Arts Council and supported by the National Parks and Wildlife Service invites applications for an Artist RESIDENCY panel. The panel will remain active for 3 years from the date of selection.
- Requirements:** Literature, film, dance and music are the focus areas for the coming three years. Subject to budgets, one or more residencies will be enacted each year, contract duration will depend on budgets.
- How to Apply:** Brief details FOR APPLICATION available from arts@kerrycoco.ie
- Closing Date:** 7th July 2017

Beauty, Hair, Fitness & Leisure

Hairdresser

- Location:** Killorglin
- Job Summary:** Hairdresser. To cover maternity with the intention of the position becoming permanent.
- Requirements:** Must be fully qualified with at least 5 years plus experience.
- How to Apply:** Please telephone: 087 979 8830

Spa Manager

- Employer:** Aghadoe Heights Hotel and Spa
- Location:** Killarney
- Job Summary:** Spa Manager
- Requirements:** Prior Experience Essential.
- Hours:** Full time.
- How to Apply:** For full job description and additional information please email Bríd Brennan on bbrennan@aghadoeheights.com, Address: Lakes of Killarney, Co. Kerry, Tel.: 064 663 1766

Various Teaching Posts – Details Below

Employer: Kerry Education & Training Board
Job Summary: Applicants are invited for the following Fixed Term/Specific Purpose teaching posts:

College/Subject	CODE	Hours
Castleisland Community College		
Maths	CI 17/18 18	10
Coláiste na Ríochta, Listowel		
Learning Support(Experience of teaching in ASD unit is an advantage)	CNR 17/18 19	22
Gaelcholáiste Chiarraí		
Staidéar Foirgníochta, Grafaic Dhearaidh agus (Chumarsáide, Teicneolaíocht Ábhair Adhmaid)	GCS 17/18 20	15
Corp Oideachais ie Béarla	GCS 17/18 21	10
Oideachas Reiligiúnach ie Stair	GCS 17/18 22	13

Requirements:

- A Teacher Education qualification is a requirement.
- Applicants are requested to submit Confirmation of Teaching Council Registration outlining subjects qualified to teach and proof of current registration with their application form

How to Apply: Please complete application form which can be downloaded from our website www.kerryetb.ie/opportunities and return by email only to jobs@kerryetb.ie, **No** C.V.'s, only official application form will be accepted.

Closing Date: Applications by email only must be received not later than 12 noon on Friday 07th July 2017. Please complete application form, including reference number, for the post(s) you are applying for.

Childcare Assistant

Employer: Milltown Childcare Centre.
Location: Milltown
Job Summary: Childcare Assistant. Full time, temporary position from August 2017. May be extended.
Requirements: Minimum FETAC Level 6 major Award. Experience 2 years post qualification desirable. Flexible working hours, hardworking and ability to work as part of a team. Position is subject to Garda Vetting.
Duties: Provide care and education and work with a variety of ages. Assist with planning, observation and cleaning duties.
Hours: Full time.
How to Apply: Please send CV and 2 written references to Naíolann Solais, Milltown Childcare Centre, Lyre Road, Milltown, Killarney, Co. Kerry.
Closing Date: 14th July 2017

B&B Assistant

Location: Castlemaine
Job Summary: B&B Assistant
Duties: General housekeeping & waitressing
Hours: Part time (mornings)
How to Apply: Please telephone on: 087 791 2955

Chef de Partie

Employer: The Malton Hotel
Location: Killarney
Job Summary: Chef de Partie
How to Apply: Applications in writing with current CV to: The HR Department, The Malton, East Avenue Road, Killarney, Co Kerry, V93 R866 or email: personnel@themalton.com. Tel: 064 663 8000

Bar Chef

Employer: The Malton Hotel
Location: Killarney
Job Summary: Bar Chef
How to Apply: Applications in writing with current CV to: The HR Department, The Malton, East Avenue Road, Killarney, Co Kerry, V93 R866 or email: personnel@themalton.com. Tel: 064 663 8000

Commis Chef

Employer: The Malton Hotel
Location: Killarney
Job Summary: Commis Chef
How to Apply: Applications in writing with current CV to: The HR Department, The Malton, East Avenue Road, Killarney, Co Kerry, V93 R866 or email: personnel@themalton.com. Tel: 064 663 8000

Dining room Staff

Employer: The Fáilte Hotel, Bar and Restaurant
Location: Killarney
Job Summary: Part time evening dining room Staff
Requirements: Fluent English & Experience necessary.
How to Apply: Please apply with CV to Fáilte Hotel. Email: failtehotel@gmail.com or telephone: 064 663 3404

Reservation Assistant

Employer: Randles Hotels
Location: Killarney
Job Summary: Reservation Assistant
Hours: Part time. Maternity cover – 24 hours per week.
How to Apply: Please contact Susan Randles. Email: susan@randleshotels.com.

Cook

Employer: Rosspoint Bar & Restaurant
Location: Rossbeigh/Glenbeigh
Job Summary: Cook
Hours: Part time or Full time
How to Apply: Please email to Darran O Sullivan on Info@rosspoint.ie, or call 066 979 4661

Operations Manager

Employer: Aghadoe Heights Hotel and Spa
Location: Killarney
Job Summary: Operations Manager
Requirements: Prior Experience Essential.
Hours: Full time.
How to Apply: For full job description and additional information please email Bríd Brennan on bbrennan@aghadoeheights.com, Address: Lakes of Killarney, Co. Kerry, Tel.: 064 663 1766

Chef de Partie

Employer: The Gleneagle Hotel
Location: Killarney
Job Summary: Chef de Partie (Seasonal)
How to Apply: To apply please contact Michael Baker, Recruitment Co-ordinator, email: hr@gleneaglehotel.com Tel: 064 667 1571

Restaurant Supervisor

Employer: The Gleneagle Hotel
Location: Killarney
Job Summary: Restaurant Supervisor
How to Apply: To apply please contact Michael Baker, Recruitment Co-ordinator, email: hr@gleneaglehotel.com Tel: 064 667 1571

Sous Chef

Location: Kerry
Job Summary: Sous Chef with successful Restaurant
Hours: Full time, permanent
How to Apply: Please apply via Brendan Timothy - Timothy & O'Connor Chartered Certified Accountants, Princes Quay House, 15 Princes Street, Tralee, Co Kerry Tel: 066 712 9579 or email to: brendan@solutionsrecruitment.ie

Chef De Partie

Location: Kerry
Job Summary: Chef De Partie with successful Restaurant
Hours: Full time, permanent
How to Apply: Please apply via Brendan Timothy - Timothy & O'Connor Chartered Certified Accountants, Princes Quay House, 15 Princes Street, Tralee, Co Kerry Tel: 066 712 9579 or email to: brendan@solutionsrecruitment.ie

Commis Chef

Location: Kerry
Job Summary: Commis Chef with successful Restaurant
Hours: Full time, permanent
How to Apply: Please apply via Brendan Timothy - Timothy & O'Connor Chartered Certified Accountants, Princes Quay House, 15 Princes Street, Tralee, Co Kerry Tel: 066 712 9579 or email to: brendan@solutionsrecruitment.ie

Call Centre Agent

Employer: The Gleneagle Hotel
Location: Killarney
Job Summary: Call Centre Agent
How to Apply: To apply please contact Michael Baker, Recruitment Co-ordinator, email: hr@gleneaglehotel.com Tel: 064 667 1571

Bar Manager

Employer: The Brehon
Location: Killarney
Job Summary: Bar Manager
How to Apply: To apply please contact Michael Baker, Recruitment Co-ordinator, email: hr@gleneaglehotel.com Tel: 064 667 1571

Chef

Location: Cahersiveen
Job Summary: Experienced Chef required for Bar/Restaurant in Cahersiveen
Hours: 11.00am – 3.00pm & 5.00pm – 9.30pm.
Salary/Benefits: Pay dependents on experience.
How to Apply: Please contact Jack Li on 087 684 6332

Accommodation Assistants

Employer: The Gleneagle Hotel
Location: Killarney
Job Summary: Accommodation Assistants
Requirements:

- Responsible for cleanliness of all hotel bedrooms and corridors.
- Ensuring all hotel standards are met and maintained consistently.
- Respond to any guests problems or complaints in the correct manner.
- Always greet the guest with a smile ensuring that excellent customer care is being delivered at all time.
- Previous experience in Hotel Accommodation required.

Hours: Full & Part time positions available
How to Apply: To apply please contact Michael Baker, Recruitment Co-ordinator, email: hr@gleneaglehotel.com Tel: 064 667 1571

Duty Manager

Employer: The Gleneagle Hotel
Location: Killarney
Job Summary: Duty Manager
Requirements: Experience working in a busy and fast paced 3/4 star hotel. Must have experience in functions and banqueting. Strong focus on service standards, staff development and customer service is a key. Applicants must be flexible, have strong customer service skills, be able to work as part of a team and be an excellent communicator
Salary/Benefits We offer many opportunities for career progression, including internal promotions and inter-departmental transfers across our varied hotel group. We also offer free use of our leisure facilities to our employees.
How to Apply: To apply please contact Michael Baker, Recruitment Co-ordinator, email: hr@gleneaglehotel.com Tel: 064 667 1571

Bar Supervisor

Employer: The Brehon
Location: Killarney
Job Summary: Bar Supervisor
How to Apply: To apply please contact Michael Baker, Recruitment Co-ordinator, email: hr@gleneaglehotel.com Tel: 064 667 1571

Food & Beverage Assistants

Employer:	The Brehon Hotel
Location:	Killarney
Job Summary:	Food & Beverage Assistants
Requirements:	Excellent Organisation & Communication Skills. Demonstrate excellent team work. Excellent attention to detail. A strong commitment to customer service and the ability to deal with guest issues.
Salary/Benefits	As an employer, we offer many opportunities for Career progression, including internal promotions and inter-departmental transfers across our varied hotel group. We also offer free use of our leisure facilities to our employees.
Hours:	Full & Part time positions available
How to Apply:	Please apply with your CV to Michael Baker, Recruitment Co-ordinator Department at hr@thebrehon.com Tel: 064 667 1571

Chef de Partie

Employer:	The Brehon
Location:	Killarney
Job Summary:	Chef de Partie
How to Apply:	To apply please contact Michael Baker, Recruitment Co-ordinator, email: hr@gleneaglehotel.com Tel: 064 667 1571

Pastry Chef

Employer:	The Brehon
Location:	Killarney
Job Summary:	Pastry Chef
How to Apply:	To apply please contact Michael Baker, Recruitment Co-ordinator, email: hr@gleneaglehotel.com Tel: 064 667 1571

Chef de Partie

Employer:	The Ross Hotel
Location:	Killarney
Job Summary:	Chef de Partie
How to Apply:	Please apply with CV to The Ross Hotel, Town Centre, Killarney. Email: hello@theross.ie

Kitchen Porter

Employer:	Foley's Restaurant & Townhouse
Location:	Killarney
Job Summary:	Kitchen Porter
How to Apply:	Please apply with CV to Foley's Restaurant or telephone: 064 663 1217

Housekeeper

Employer: Foley's Restaurant & Townhouse
Location: Killarney
Job Summary: Experienced Housekeeper.
How to Apply: Please apply with CV to Foley's Restaurant or telephone: 064 663 1217

Medical Professionals & Healthcare

Nurse Co-Ordinator

Employer: Day Care North Kerry
Location: Listowel
Job Summary: The role of the **Nurse Co-Ordinator** will be to support and develop services for older people attending Ard Chúram Day Care.
Requirements:

- A recognised Nursing qualification
- Current Bord Altranais agus Cnáimhseachais na hÉireann registration
- Have a minimum of four years post-registration experience as a Nurse.

Duties: For full Duties and Requirements list please visit <http://www.ardcuram.com/careers>
Hours: Part time (28 hours, 4 days per week)
How to Apply: Download Application Form from <http://www.ardcuram.com/careers> and send it with the mark "Nurse Co-Ordinator POST" to: Ard Chúram Day Care North Kerry, Greenville, Listowel, Co. Kerry
Late applications will not be accepted. **Please do NOT submit CVs.**
Closing Date: July 5th 2017

Staff Nurse

Employer: Kerry Parents and Friends Association
Location: Castleisland
Job Summary: Specified purpose Staff Nurse, Maternity leave cover.
Requirements: Fully registered with the Nursing & Midwifery Board of Ireland. Experience of working in a care delivery capacity, preferably within a disability service. Car owner with a full clean driving license.
Hours: Full time.
How to Apply: Candidates will be short listed for interview on the basis of information contained in their application forms. For application forms please contact the HR Department by phone on 064 663 2742 or by email to: tracie.ferris@kpfa.ie
Closing Date: 12th July 2017

Staff Nurse

Employer: Kerry Parents and Friends Association
Location: Castleisland
Job Summary: Staff Nurse, permanent, part time.
Requirements: Fully registered with the Nursing & Midwifery Board of Ireland. Experience of working in a care delivery capacity, preferably within a disability service. Car owner with a full clean driving license.
Hours: Part time. (19 hours per week)
How to Apply: Candidates will be short listed for interview on the basis of information contained in their application forms. For application forms please contact the HR Department by phone on 064 663 2742 or by email to: **tracie.ferris@kpfa.ie**
Closing Date: 12th July 2017

Support Worker

Employer: Kerry Parents and Friends Association
Location: Castleisland
Job Summary: Support Worker, permanent position
Requirements: FETAC Level 5 in Healthcare or equivalent qualification. Experience of working in a care delivery capacity, preferably within a disability service. Car owner with a full clean driving license.
Hours: Part-time. (19 hours per week)
How to Apply: Candidates will be short listed for interview on the basis of information contained in their application forms. For application forms please contact the HR Department by phone on 064 663 2742 or by email to: **tracie.ferris@kpfa.ie**
Closing Date: 12th July 2017

Relief Support Workers

Employer: Kerry Parents and Friends Association
Location: Listowel, Tralee, Castleisland, Killarney, Rathmore, Cahirsiveen and Valentia.
Job Summary: Relief Support Workers.
Requirements: FETAC Level 5 in Healthcare or equivalent qualification. Experience of working in a care delivery capacity, preferably within a disability service. Car owner with a full clean driving license.
How to Apply: Candidates will be short listed for interview on the basis of information contained in their application forms. For application forms please contact the HR Department by phone on 064 663 2742 or by email to: **tracie.ferris@kpfa.ie**
Closing Date: 12th July 2017

Relief Social Care Workers

Employer: Kerry Parents and Friends Association
Location: Listowel, Tralee, Castleisland, Killarney, Rathmore, Cahirsiveen and Valentia.
Job Summary: Relief Social Care Workers.
Requirements: BA in applied Social Care or equivalent. Experience of working in a care delivery capacity, preferably within a disability service. Car owner.
How to Apply: Candidates will be short listed for interview on the basis of information contained in their application forms. For application forms please contact the HR Department by phone on 064 663 2742 or by email to: tracie.ferris@kpfa.ie
Closing Date: 12th July 2017

Production, Engineering & Science.

Production Manager

Location: Kerry
Job Summary: Production Manager
Hours: Full time/part time
How to Apply: Please apply via Brendan Timothy - Timothy & O'Connor Chartered Certified Accountants, Princes Quay House, 15 Princes Street, Tralee, Co Kerry Tel: 066 712 9579 or email to: brendan@solutionsrecruitment.ie

Bandsaw Operator

Employer: Kerry Mechanical Engineering Ltd
Location: Kilmeaney, Kilmorna, Listowel
Job Summary: Bandsaw Operator
Requirements: Must have at least 2 years experience and have the ability to work to detailed drawings and to tight deadlines.
How to Apply: Please send CV to kerrymecheng@gmail.com

Metal Fabricator Apprenticeship

Job Summary: Metal Fabricator Apprenticeship. Immediate start.
How to Apply: Please send CVs to: scullyfabrication@hotmail.com

Inside Sales Account Manager

Employer: KC Print Ltd.
Location: Lissivigeen
Job Summary: This is an exciting position for the right candidate to be a key member in our Sales team by delivering an exceptional service to all customers. The individual has accountability to manage and grow a territory while maintaining high levels of aftersales and customer service.
Requirements: Self-motivated to achievement of individual and team sales goals. Sales experience essential, trade print experience an advantage but not necessary, etc.
Duties: Challenge the way things are done and bring new ideas in how we approach our customers. Overall improve the customer experience and add value to our client interactions. Making daily outbound calls, sales order processing and educating our customers on our full offering etc.
Hours: Full time. Permanent
How to Apply: Please send applications by email to aidan@kcprint.ie, Aidan Quirke - Sales & Marketing Manager, KC Print Ltd. Upper Lissivigeen, Killarney, Co. Kerry, Ireland.

Security, General Operatives & General Services

Stone Carver / Stone Mason

Employer: Tom Murphy - Murphy Memorials
Location: Killarney
Job Summary: Stone Carver / Stone Mason. Must have at least 12 months previous experience.
Hours: Part time. 15-20 hours per week, over 3 days.
How to Apply: Please post CV to: Mr. Tom Murphy, Memorial Works, Barraduff, Headford, Killarney, Co. Kerry

Dog Groomer

Employer: Petmania Grooming Studio
Location: Tralee
Job Summary: Professional Dog Groomer
Requirements: FETAC Level 5 or City and Guilds in Grooming and have at least 1 year practical experience in a grooming role.
Hours: Full time.
Salary/Benefits: Competitive salary and performance based bonuses.
How to Apply: Please forward a current CV and cover letter to tralee@petmania.ie, quoting the position you are applying for. Address: Petmania Tralee, Manor West Retail Park, Tralee, Tel: 066 719 2213.

Pet Care Advisor

Employer: Petmania Grooming Studio
Location: Tralee
Job Summary: Pet Care Advisor
Requirements: Previous sales experience is a must and experience with animals is desirable. The position is **NOT** suitable for school goers.
Hours: Full time.
Salary/Benefits: Competitive salary and performance based bonuses.
How to Apply: Please forward a current CV and cover letter to tralee@petmania.ie, quoting the position you are applying for. Address: Petmania Tralee, Manor West Retail Park, Tralee, Tel: 066 719 2213.

Helper

Employer: KWD Recycling
Location: Killarney
Job Summary: Helper
Hours: Full time.
How to Apply: Please send CV to: HR Department, KWD Recycling, Aughacureen, Killarney, Co Kerry.

Warehouse Operative

Employer: Independent Irish Health Foods Ltd
Location: Ballyvourney
Job Summary: Warehouse Operative
Requirements: Experience in picking and packing is beneficial. Responsible for general warehouse duties.
Hours: Full time positions available.
How to Apply: Please forward CV with references to: jobs@iihealthfoods.com Independent Irish Health Foods Ltd., Unit 12 Ballyvourney Industrial Estate, Ballyvourney, Co Cork. Tel. 026 65750

Packing Operative

Employer: Independent Irish Health Foods Ltd
Location: Ballyvourney
Job Summary: Packing Operative
Requirements: Experience in packing is beneficial. Excellent co-ordination skills required.
Hours: Full & part-time positions available.
How to Apply: Please forward CV with references to: jobs@iihealthfoods.com Independent Irish Health Foods Ltd., Unit 12 Ballyvourney Industrial Estate, Ballyvourney, Co Cork. Tel. 026 65750

Bus Drivers

Employer: McCarthy Buses
Location: Cahersiveen
Job Summary: Two vacancies of Bus Driver
Requirements: Must hold D1 licence & valid CPC certificate.
Hours: Full time
Salary: Dependent on experience. Hours worked over 6 days period.
How to Apply: Please contact Cahersiveen LES, West Main Street, Co Kerry with their applications & relevant documentation.

Spray Painter

Employer: Sapphire Signs Ltd.
Location: Rathmore
Job Summary: Commercial Spray Painter required for busy sign company.
Requirements: 3 years experience in vehicle spray painting/panel beating essential.
Hours: Full time, salary negotiable
How to Apply: Please phone: 064 775 8577

Parts Advisor

Employer: Reens Garage Rathmore
Location: Rathmore
Job Summary: Parts Advisor
Requirements: Experience not essential but some experience of the motor trade desirable. Full training will be provided.
Salary/Benefits: A competitive salary package with commitment to training & career development.
How to Apply: Please email to: service@reensrathmore.ie, or telephone: 064 775 8150
Closing Date: Friday, 07th July 2017

Truck Driver

Employer: Independent Irish Health Foods Ltd
Location: Ballyvourney
Job Summary: Truck Driver
Requirements: C Licence. CPC Certificate up-to-date. Digital Tachograph Card. Multi-drop experience. Experience operating an 18 tonne vehicle or larger. Good level of English.
How to Apply: Please forward CV with references to: jobs@iihealthfoods.com Independent Irish Health Foods Ltd., Unit 12 Ballyvourney Industrial Estate, Ballyvourney, Co Cork. Tel. 026 65750

HGV Driver/Helper

Employer: KWD Recycling
Location: Killarney
Job Summary: HGV Driver/Helper
Hours: Full time.
How to Apply: Please send CV to: HR Department, KWD Recycling, Aughacureen, Killarney, Co Kerry.

Service Receptionist

Employer: Randles Bros (Nissan Dealer Network)
Location: Tralee
Job Summary: Service Receptionist required for busy After Sales Department.
Requirements: Experience desirable but not essential.
How to Apply: Please forward CV to: Randles Bros Ltd, Manor West Retail Park, Tralee, Co Kerry. Tel: 066 712 4275 or email: padraig@randlesbros.com

Building & Construction

Apprentice Plasterer

Location: Kerry
Job Summary: Apprentice Plasterer 1st, 2nd or 3rd year
Requirements: Work through Kerry. General labourer would also be considered
Hours: Full time. Monday – Friday, 8am – 5pm
How to Apply: For further information please contact Malachy on 087 269 3638

Block Layer

Location: Killarney
Job Summary: Experienced block layer required for South Kerry, Killarney & Mid-Kerry area, Safe Pass & own transport essential.
Salary/Benefits: Wages negotiable.
How to Apply: Please telephone John: 087 941 8599

Labourer

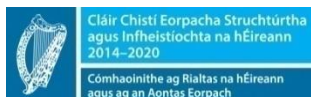
Location: Killarney
Job Summary: Labourer required for South Kerry & Killarney areas. Experience & Safe Pass essential. Own transport also desirable.
How to Apply: Please telephone John: 087 941 8599

South Kerry Development Partnership
Are Currently Recruiting for the

TÚS-Community Work Placement Initiative Participants

- ✓ Are you Unemployed and interested in working in Local Community Projects?
- ✓ Tús provides work opportunities for all unemployed people in South Kerry.
- ✓ If you are less than 25 years of age there will be a major financial incentive for participating.
- ✓ Class A social insurance paid.
- ✓ 12 month contract.

Come in and talk to us in South Kerry Development Partnership, West Main Street, Cahersiveen or phone 066 947 2724 Joseph McCrohan Tus Manager & Concubhair Lyne Tus Supervisor



Services from the Kerry South Jobs Club



- ✓ Develop job seeking skills and techniques such as preparing a CV and a cover letter.
 - ✓ Prepare for interviews.
 - ✓ Build relationships and rapport.
 - ✓ Develop verbal communication skills as well as body language skills.
 - ✓ Identify individual strengths and skills and match them to local work opportunities.
 - ✓ Identify ways to improve job seeking decision-making capabilities.
- ✓ Explore and analyze local work opportunities.
 - ✓ Develop a network of contacts, which can be of assistance in getting work.

Please contact Mary or Paul for an appointment Tel: 064 663 7833

Community Employment Scheme Positions

How to Apply

Please contact your Local Employment Service Offices (details below). Eligibility to participate on CE is generally linked to those who are 21 years or over for the Childcare, Health and Social Care sectors and 25 years of age or over for all other areas. Applicants must also be in receipt of an Irish social welfare payment for 1 year or more.

Job Title	Location	No. of positions	Job Ref. No.
Accounts, Payroll & Admin Clerk (Kilgarvan Community Development Ltd)	Kilgarvan	1	CES 2028958
Grounds Person (Kilgarvan Community Development Ltd)	Kilgarvan	1	CES 2005943
Cleaner(KDYS)	Tralee	1	CES 2042501
Assistant Youth Worker	Listowel	1	CES 2034531
Maintenance Person / Caretaker(CYMS Hall)	Killorglin	1	CES-2020081
Shop Workers / Relief Kitchen Workers (St. Vincent de Paul)	Killorglin	3	CES-2020082
Kitchen Workers / General Workers (Day Care Centre / St Vincent de Paul)	Killorglin	2	CES-2028809
Childcare Assistant	Cordal	1	CES 2038507
Childcare Assistant	Rathmore	1	CES 2038510
Childcare Assistant	Shanakill	2	CES 2038509
Childcare Assistant	Tralee(St Brigid's)	4	CES 2010090
Childcare Assistant	Ballyheigue FRC	2	CES 2031132
Childcare Assistant	Dromid	1	CES 2036733
Childcare Assistant	Headford	1	CES 2034503
Childcare Assistant	Listry	2	CES 2034795
Childcare Assistant	Milltown Childcare	1	CES 2011294
Afterschool Assistant	Tralee(Rath Oraigh)	2	CES 2032582
Childcare Assistant	Valentia	1	CES 2027994
Cleaner	Scartaglen	1	CES 2034789
Assistant Youth Worker(KDYS)	Listowel	1	CES 2032189

Local Employment Service - Cahersiveen

West Main Street,
Cahersiveen.
Co. Kerry

Tel: 066 947 3068

Local Employment Service - Killarney

37A High Street
2nd Floor
Killarney,
Co. Kerry

Tel: 064 663 6966

Local Employment Service - Killorglin

Library Place,
Killorglin
Co. Kerry

Tel: 066 976 1615

Local Employment Service - Kenmare

21 Henry Street,
1st Floor
Kenmare,
Co. Kerry

Tel: 064 664 1930

Services from the Local Employment Services

Job Seekers

Local Employment Services are providing you with free and confidential information, guidance and job-searching support as well as training & educational opportunities.

Employers

Save time and costs associated with recruiting by using our free quality service.

Volunteering Opportunities

Volunteer to increase your chances of employment

On the path to finding a job, why not consider volunteering? Your jobseekers allowance will not be affected if you volunteer, as long as you remain available to take up paid employment.

To find out more, contact Linda, the Placement Officer, at Kerry Volunteer Centre on 066-7117966 or linda@volunteerkerry.ie or visit our website www.volunteerkerry.ie

Please note that it is important to seek approval for volunteering by contacting your DSP Case Officer.

Services from the Killarney Library

The Killarney Library offers free online courses in many areas, such as IT and for learning new languages.

Opening Hours: Monday, Wednesday, Friday, Saturday: 10:00 a.m. - 5.00 p.m.
Tuesday & Thursday: 10:00 a.m. - 8:00 p.m.

Address: Rock Road, Killarney, Co. Kerry
Librarians: Eamon Browne, Kathleen Rice, Noreen Dennehy, Hazel Joy.
Phone: (064) 663 2655
Fax: (064) 663 2967
Email: killarney@kerrylibrary.ie

The Jobs Sheet is published by the South Kerry Local Employment Services.



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