

# South Kerry Local Employment Services

## JOB VACANCIES

10<sup>th</sup> July, 2017

Free for your benefit.

Call in to one of our local offices for a free,  
friendly & confidential service.

### South Kerry Local Employment Services

- ✓ Job Searching Head Office, West Main Street, Cahersiveen.
- ✓ Career Guidance Tel: 066 – 947 3068
- ✓ Information Service
- ✓ Education & Training

#### Kenmare Office

21 Henry Street,  
First Floor  
Kenmare,  
Co. Kerry

Tel: 064 664 1930

#### Killorglin Office

Library Place,  
Killorglin,  
Co. Kerry

Tel: 066 976 1615

#### Killarney Office

37A High Street,  
2nd Floor  
Killarney,  
Co. Kerry

Tel: 064 663 6966

### Killarney Jobs Club

- ✓ Curriculum Vitae (C.V.'s) 37A High Street, 2<sup>nd</sup> Floor, Killarney.
- ✓ Cover Letters Tel: 064 – 663 7833
- ✓ Jobs Club Training

Our offices are open from Monday to Friday

9:00 – 17:00

(Except lunchtime)



Working under contract for the  
Department of Social Protection



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## Administrator with French

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**Location:** Kerry  
**Job Summary:** Administrator with French  
**Hours:** Full time/part time  
**How to Apply:** Please apply via Brendan Timothy - Timothy & O'Connor Chartered Certified Accountants, Princes Quay House, 15 Princes Street, Tralee, Co Kerry Tel: 066 712 9579 or email to: [brendan@solutionsrecruitment.ie](mailto:brendan@solutionsrecruitment.ie)

## Accounts Administrator

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**Location:** Tralee  
**Job Summary:** Accounts Administrator for local charity.  
**Duties and Requirements:** Provide support to the Manager on the day to day running of the organisation. Maintain and monitor the monthly management accounts. Assist the Accountant. Big Red Book/Excel/Word/Sales Force working knowledge etc.  
**Hours:** Part time, 20 hours a week.  
**How to Apply:** Please send your CV to [info@thejobsuite.com](mailto:info@thejobsuite.com) or call the Hr Suite on 066 710 2887

## Customer Service Representatives

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**Employer:** FEXCO  
**Location:** Killorglin  
**Job Summary:** Customer Service Representatives for Aer Lingus based in Killorglin.  
**How to Apply:** For Duties and Requirements and to apply please check the FEXCO careers web portal at: <https://careers.fexco.com/>, Address: FEXCO Centre, Iveragh Road, Killorglin, Co. Kerry, Ireland .Tel: +353 66 976 1258, Email: [careers@fexco.com](mailto:careers@fexco.com)  
**Closing Date:** 14<sup>th</sup> July 2017

## Customer Service Representatives

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**Employer:** FEXCO  
**Location:** Cahersiveen  
**Job Summary:** Customer Service Representatives based in Cahersiveen.  
**How to Apply:** For Duties and Requirements and to apply please check the FEXCO careers web portal at: <https://careers.fexco.com/>, Address: FEXCO Centre, Iveragh Road, Killorglin, Co. Kerry, Ireland .Tel: +353 66 976 1258, Email: [careers@fexco.com](mailto:careers@fexco.com)  
**Closing Date:** 14<sup>th</sup> July 2017

## Make-up Artist/Counter Assistant

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**Employer:** O'Connells Pharmacy  
**Location:** Tralee  
**Job Summary:** Make-up Artist/Counter Assistant  
**Requirements:** OTC experience desired, good knowledge of social media and willing to multitask with a busy team.  
**How to Apply:** Please email CV to [morgocon@yahoo.ie](mailto:morgocon@yahoo.ie) or tel.: 087 668 2709

## Barber

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**Employer:** The Gentleman's Barber  
**Location:** Listowel  
**Job Summary:** Barber  
**Hours:** Part time  
**How to Apply:** Please telephone 068 53 452 or email: [thegentlemansbarber@hotmail.com](mailto:thegentlemansbarber@hotmail.com),  
Address: 23 William Street, Listowel

## Spa Therapists

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**Location:** Killarney  
**Job Summary:** As a therapist you will be responsible for ensuring outstanding treatment standards in the spa as well as delivering the Spa.  
**Requirements:** As a therapist, you will be required to have knowledge of the following knowledge of two or more of the following: Swedish Massage, Deep Tissue Massage, Facial, Waxing, Manicure, Pedicure. Understanding and belief in the healing benefits of massage therapy and bodywork.

- 1 year industry experience
- Previous experience as a therapist in a five star environment is an advantage
- Excellent understanding of client care and five star treatment
- Ability to work for and as part of a dedicated and passionate team
- Good level of written and spoken English. Exceptional customer care skill
- Ability to work under pressure
- Excellent personal presentation
- Confidence and professionalism when dealing with high profile clients

**How to Apply:** Please send CV to Joanne Griffin, South Kerry Development Partnership, Library Place, Killorglin, Co. Kerry or email [jgriffin@skdp.net](mailto:jgriffin@skdp.net)

## Hairdresser

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**Location:** Killorglin  
**Job Summary:** Hairdresser. To cover maternity with the intention of the position becoming permanent.  
**Requirements:** Must be fully qualified with at least 5 years plus experience.  
**How to Apply:** Please telephone: 087 979 8830

## Education, Training & Childcare

### Childcare Assistant

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<b>Employer:</b>	Scartaglen Childcare Centre
<b>Location:</b>	Scartaglen, Killarney
<b>Job Summary:</b>	Childcare Assistant for September 2017
<b>Requirements:</b>	Minimum FETAC Level 5 in Childcare, level 6 – desirable, First Aid and Child Protection are desirable too. Garda vetting will need to be completed. Candidates must adhere to settings policies and procedures. Must have a genuine interest in working with children etc.
<b>Hours:</b>	Part time, minimum 20 hours per week.
<b>How to Apply:</b>	Please email CV with cover letter to <a href="mailto:scartchildcare@live.ie">scartchildcare@live.ie</a> or post to The Manager, Scartaglen Childcare Centre, 2 Cnoc Na Run, Scartaglen, Killarney, Co. Kerry.
<b>Closing Date:</b>	21 <sup>st</sup> July 2017

## IT & Computing

### IT Support Technician – Field Engineer

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<b>Employer:</b>	Island Computers
<b>Location:</b>	Killarney
<b>Job Summary:</b>	IT Support Technician – Field Engineer
<b>Requirements:</b>	Full clean driving licence is required.
<b>How to Apply:</b>	Please email CV to <a href="mailto:cvs@islandtraining.ie">cvs@islandtraining.ie</a> or send it to 5 Court Yard House, Lewis Road, Killarney, Kerry.

### B&B Assistant

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**Location:** Castlemaine  
**Job Summary:** B&B Assistant  
**Duties:** General housekeeping & waitressing  
**Hours:** Part time (mornings)  
**How to Apply:** Please telephone on: 087 791 2955

### Night Porter

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**Employer:** Eviston House Hotel  
**Location:** Killarney  
**Job Summary:** Night Porter for immediate start. Experience & Fluent English required.  
**Hours:** Full time  
**How to Apply:** Candidates can drop in CV to reception in hotel or e-mail to [farook@evistonhouse.com](mailto:farook@evistonhouse.com)

### Kitchen Staff Member

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**Location:** Killorglin  
**Requirements:** Flexible & motivated for a busy workplace, fluent English essential. HACCAP desirable but not essential.  
**Duties:** Kitchen work and food preparation.  
**How to Apply:** Please send CV to Joanne Griffin, South Kerry Development Partnership, Library Place, Killorglin, Co. Kerry or email [jgriffin@skdp.net](mailto:jgriffin@skdp.net)

### Bar & Restaurant Staff

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**Location:** Killorglin  
**Requirements:** Some experience required, flexible and motivated, fluent English Essential  
**How to Apply:** Please send CV to Joanne Griffin, South Kerry Development Partnership, Library Place, Killorglin, Co. Kerry or email [jgriffin@skdp.net](mailto:jgriffin@skdp.net)

### Bar Supervisor

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**Employer:** The Brehon  
**Location:** Killarney  
**Job Summary:** Bar Supervisor  
**How to Apply:** To apply please contact Michael Baker, Recruitment Co-ordinator, email: [hr@gleneaglehotel.com](mailto:hr@gleneaglehotel.com) Tel: 064 667 1571

## Cook

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**Employer:** Rosspoint Bar & Restaurant  
**Location:** Rossbeigh/Glenbeigh  
**Job Summary:** Cook  
**Hours:** Part time or Full time  
**How to Apply:** Please email to Darran O Sullivan on [info@rosspoint.ie](mailto:info@rosspoint.ie), or call 066 979 4661

## Chef de Partie

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**Employer:** The Brehon  
**Location:** Killarney  
**Job Summary:** Chef de Partie  
**How to Apply:** To apply please contact Michael Baker, Recruitment Co-ordinator, email: [hr@gleneaglehotel.com](mailto:hr@gleneaglehotel.com) Tel: 064 667 1571

## Pastry Chef

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**Employer:** The Brehon  
**Location:** Killarney  
**Job Summary:** Pastry Chef  
**How to Apply:** To apply please contact Michael Baker, Recruitment Co-ordinator, email: [hr@gleneaglehotel.com](mailto:hr@gleneaglehotel.com) Tel: 064 667 1571

## Accommodation Assistants

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**Employer:** Europe Hotel & Resort  
**Location:** Killarney  
**Job Summary:** Accommodation Assistants  
**Requirements:** Fluent English, experience required.  
**Hours:** Full time  
**How to Apply:** Applications by email to [jobs@killarneyhotels.ie](mailto:jobs@killarneyhotels.ie). By post: The HR Manager, the Europe Hotel, Fossa, Killarney, Co Kerry

## Sous Chef

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**Location:** Kerry  
**Job Summary:** Sous Chef with successful Restaurant  
**Hours:** Full time, permanent  
**How to Apply:** Please apply via Brendan Timothy - Timothy & O'Connor Chartered Certified Accountants, Princes Quay House, 15 Princes Street, Tralee, Co Kerry Tel: 066 712 9579 or email to: [brendan@solutionsrecruitment.ie](mailto:brendan@solutionsrecruitment.ie)

### Chef De Partie

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**Location:** Kerry  
**Job Summary:** Chef De Partie with successful Restaurant  
**Hours:** Full time, permanent  
**How to Apply:** Please apply via Brendan Timothy - Timothy & O'Connor Chartered Certified Accountants, Princes Quay House, 15 Princes Street, Tralee, Co Kerry Tel: 066 712 9579 or email to: [brendan@solutionsrecruitment.ie](mailto:brendan@solutionsrecruitment.ie)

### Commis Chef

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**Location:** Kerry  
**Job Summary:** Commis Chef with successful Restaurant  
**Hours:** Full time, permanent  
**How to Apply:** Please apply via Brendan Timothy - Timothy & O'Connor Chartered Certified Accountants, Princes Quay House, 15 Princes Street, Tralee, Co Kerry Tel: 066 712 9579 or email to: [brendan@solutionsrecruitment.ie](mailto:brendan@solutionsrecruitment.ie)

### Chef de Partie

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**Employer:** The Gleneagle Hotel  
**Location:** Killarney  
**Job Summary:** Chef de Partie (Seasonal)  
**How to Apply:** To apply please contact Michael Baker, Recruitment Co-ordinator, email: [hr@gleneaglehotel.com](mailto:hr@gleneaglehotel.com) Tel: 064 667 1571

### Restaurant Supervisor

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**Employer:** The Gleneagle Hotel  
**Location:** Killarney  
**Job Summary:** Restaurant Supervisor  
**How to Apply:** To apply please contact Michael Baker, Recruitment Co-ordinator, email: [hr@gleneaglehotel.com](mailto:hr@gleneaglehotel.com) Tel: 064 667 1571

### Call Centre Agent

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**Employer:** The Gleneagle Hotel  
**Location:** Killarney  
**Job Summary:** Call Centre Agent  
**How to Apply:** To apply please contact Michael Baker, Recruitment Co-ordinator, email: [hr@gleneaglehotel.com](mailto:hr@gleneaglehotel.com) Tel: 064 667 1571

## Accommodation Assistants

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<b>Employer:</b>	The Gleneagle Hotel
<b>Location:</b>	Killarney
<b>Job Summary:</b>	Accommodation Assistants
<b>Requirements:</b>	<ul style="list-style-type: none"><li>• Responsible for cleanliness of all hotel bedrooms and corridors.</li><li>• Ensuring all hotel standards are met and maintained consistently.</li><li>• Respond to any guests problems or complaints in the correct manner.</li><li>• Always greet the guest with a smile ensuring that excellent customer care is being delivered at all time.</li><li>• Previous experience in Hotel Accommodation required.</li></ul>
<b>Hours:</b>	Full & Part time positions available
<b>How to Apply:</b>	To apply please contact Michael Baker, Recruitment Co-ordinator, email: <a href="mailto:hr@gleneaglehotel.com">hr@gleneaglehotel.com</a> Tel: 064 667 1571

## Duty Manager

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<b>Employer:</b>	The Gleneagle Hotel
<b>Location:</b>	Killarney
<b>Job Summary:</b>	Duty Manager
<b>Requirements:</b>	Experience working in a busy and fast paced 3/4 star hotel. Must have experience in functions and banqueting. Strong focus on service standards, staff development and customer service is a key. Applicants must be flexible, have strong customer service skills, be able to work as part of a team and be an excellent communicator
<b>Salary/Benefits</b>	We offer many opportunities for career progression, including internal promotions and inter-departmental transfers across our varied hotel group. We also offer free use of our leisure facilities to our employees.
<b>How to Apply:</b>	To apply please contact Michael Baker, Recruitment Co-ordinator, email: <a href="mailto:hr@gleneaglehotel.com">hr@gleneaglehotel.com</a> Tel: 064 667 1571

## Chef

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<b>Location:</b>	Cahersiveen
<b>Job Summary:</b>	Experienced Chef required for Bar/Restaurant in Cahersiveen
<b>Hours:</b>	11.00am – 3.00pm & 5.00pm – 9.30pm.
<b>Salary/Benefits:</b>	Pay dependent on experience.
<b>How to Apply:</b>	Please contact Jack Li on 087 684 6332



## Bar Manager

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**Employer:** The Brehon  
**Location:** Killarney  
**Job Summary:** Bar Manager  
**How to Apply:** To apply please contact Michael Baker, Recruitment Co-ordinator, email: [hr@gleneaglehotel.com](mailto:hr@gleneaglehotel.com) Tel: 064 667 1571

## Duty Manager

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**Employer:** Europe Hotel & Resort  
**Location:** Killarney  
**Job Summary:** Duty Manager immediate start with full Bed & Board.  
**Hours:** Full time  
**How to Apply:** Applications by email to [jobs@killarneyhotels.ie](mailto:jobs@killarneyhotels.ie). By post: The HR Manager, the Europe Hotel, Fossa, Killarney, Co Kerry

## Reservation Assistant

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**Employer:** Randles Hotel  
**Location:** Killarney  
**Job Summary:** Min 2 years experience in front office/reservations in the hotel industry required.  
**Hours:** Maternity Cover- 24 hours per week.  
**How to Apply:** Please email CV to [tom@randleshotels.com](mailto:tom@randleshotels.com) Address: Muckross Rd, Killarney, tel.: 064 663 5333

## Trainee Front Office Assistant

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**Employer:** Randles Hotel  
**Location:** Killarney  
**Job Summary:** We are looking for a motivated person looking for a career in The Hotel Industry. Training will be provided. Fluent English is essential.  
**How to Apply:** Please email CV to [tom@randleshotels.com](mailto:tom@randleshotels.com) Address: Muckross Rd, Killarney, tel.: 064 663 5333

## Senior Bar Person

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**Employer:** Europe Hotel & Resort  
**Location:** Killarney  
**Job Summary:** Senior Bar Person with experience in 5\* service.  
**Hours:** Full time  
**How to Apply:** Applications by email to [jobs@killarneyhotels.ie](mailto:jobs@killarneyhotels.ie). By post: The HR Manager, the Europe Hotel, Fossa, Killarney, Co Kerry

## Receptionist

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**Employer:** Europe Hotel & Resort  
**Location:** Killarney  
**Job Summary:** Receptionist/Reservation Assistant, experience in working with Opera essential.  
**Hours:** Full time  
**How to Apply:** Applications by email to [jobs@killarneyhotels.ie](mailto:jobs@killarneyhotels.ie). By post: The HR Manager, the Europe Hotel, Fossa, Killarney, Co Kerry

## Servers and Bartenders

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**Employer:** Killarney Brewing Company  
**Location:** Killarney  
**Job Summary:** Hiring Servers and Bartenders. Experience essential.  
**How to Apply:** Please email CV to: [careers@killarneybrewing.com](mailto:careers@killarneybrewing.com)

## Food & Beverage Assistant

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**Employer:** Randles Hotel  
**Location:** Killarney  
**Job Summary:** Working in our Lobby & Bar. We are seeking a professional individual who is looking for a permanent full time position. The role requires fluent English, Food & Beverage experience.  
**Hours:** Full time.  
**Salary/Benefits:** Excellent terms & conditions.  
**How to Apply:** Please email CV to [tom@randleshotels.com](mailto:tom@randleshotels.com) Address: Muckcross Rd, Killarney, tel.: 064 663 5333

## Food & Beverage Assistants

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<b>Employer:</b>	The Brehon Hotel
<b>Location:</b>	Killarney
<b>Job Summary:</b>	Food & Beverage Assistants
<b>Requirements:</b>	Excellent Organisation & Communication Skills. Demonstrate excellent team work. Excellent attention to detail. A strong commitment to customer service and the ability to deal with guest issues.
<b>Salary/Benefits</b>	As an employer, we offer many opportunities for Career progression, including internal promotions and inter-departmental transfers across our varied hotel group. We also offer free use of our leisure facilities to our employees.
<b>Hours:</b>	Full & Part time positions available
<b>How to Apply:</b>	Please apply with your CV to Michael Baker, Recruitment Co-ordinator Department at <a href="mailto:hr@thebrehon.com">hr@thebrehon.com</a> Tel: 064 667 1571

## Staff Nurse

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**Employer:** Kerry Parents and Friends Association  
**Location:** Castleisland  
**Job Summary:** Specified purpose Staff Nurse, Maternity leave cover.  
**Requirements:** Fully registered with the Nursing & Midwifery Board of Ireland. Experience of working in a care delivery capacity, preferably within a disability service. Car owner with a full clean driving license.  
**Hours:** Full time.  
**How to Apply:** Candidates will be short listed for interview on the basis of information contained in their application forms. For application forms please contact the HR Department by phone on 064 663 2742 or by email to: [tracie.ferris@kpfa.ie](mailto:tracie.ferris@kpfa.ie)  
**Closing Date:** 12<sup>th</sup> July 2017

## Managing Pharmacist

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**Employer:** Leahys Pharmacy Oakpark & Ballinorig.  
**Location:** Tralee  
**Job Summary:** Managing Pharmacist.  
**Requirements:** 3 years + experience of managing staff(including two full-time support pharmacists), key holding, rotas, staff training etc.  
**Salary/Benefits:** In addition to a salary an attractive package is available.  
**How to Apply:** Please contact Claire on 066 712 7022, or email [leahystralee@eircom.net](mailto:leahystralee@eircom.net)  
**Closing Date:** 15<sup>th</sup> August 2017

## Pharmacy Technician

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**Employer:** Leahys Pharmacy Oakpark & Ballinorig.  
**Location:** Tralee  
**Job Summary:** Pharmacy Technician. Part time (flexible) or full time position available.  
**Requirements:** IPU Pharmacy Technician course or equivalent completed (or be in a position to commence same). Customer focused, organised, self-motivated, be a strong team player and be suitable to work in a fast-paced environment.  
**Salary/Benefits:** In addition to a salary an attractive package is available.  
**How to Apply:** Please contact Claire on 066 712 7022, or email [leahystralee@eircom.net](mailto:leahystralee@eircom.net)  
**Closing Date:** 15<sup>th</sup> August 2017

## Staff Nurse

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**Employer:** Kerry Parents and Friends Association  
**Location:** Castleisland  
**Job Summary:** Staff Nurse, permanent, part time.  
**Requirements:** Fully registered with the Nursing & Midwifery Board of Ireland. Experience of working in a care delivery capacity, preferably within a disability service. Car owner with a full clean driving license.  
**Hours:** Part time. (19 hours per week)  
**How to Apply:** Candidates will be short listed for interview on the basis of information contained in their application forms. For application forms please contact the HR Department by phone on 064 663 2742 or by email to: **tracie.ferris@kpfa.ie**  
**Closing Date:** 12<sup>th</sup> July 2017

## Support Worker

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**Employer:** Kerry Parents and Friends Association  
**Location:** Castleisland  
**Job Summary:** Support Worker, permanent position  
**Requirements:** FETAC Level 5 in Healthcare or equivalent qualification. Experience of working in a care delivery capacity, preferably within a disability service. Car owner with a full clean driving license.  
**Hours:** Part-time. (19 hours per week)  
**How to Apply:** Candidates will be short listed for interview on the basis of information contained in their application forms. For application forms please contact the HR Department by phone on 064 663 2742 or by email to: **tracie.ferris@kpfa.ie**  
**Closing Date:** 12<sup>th</sup> July 2017

## Relief Support Workers

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**Employer:** Kerry Parents and Friends Association  
**Location:** Listowel, Tralee, Castleisland, Killarney, Rathmore, Cahirsiveen and Valentia.  
**Job Summary:** Relief Support Workers.  
**Requirements:** FETAC Level 5 in Healthcare or equivalent qualification. Experience of working in a care delivery capacity, preferably within a disability service. Car owner with a full clean driving license.  
**How to Apply:** Candidates will be short listed for interview on the basis of information contained in their application forms. For application forms please contact the HR Department by phone on 064 663 2742 or by email to: **tracie.ferris@kpfa.ie**  
**Closing Date:** 12<sup>th</sup> July 2017

## Relief Social Care Workers

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**Employer:** Kerry Parents and Friends Association  
**Location:** Listowel, Tralee, Castleisland, Killarney, Rathmore, Cahirsiveen and Valentia.  
**Job Summary:** Relief Social Care Workers.  
**Requirements:** BA in applied Social Care or equivalent. Experience of working in a care delivery capacity, preferably within a disability service. Car owner.  
**How to Apply:** Candidates will be short listed for interview on the basis of information contained in their application forms. For application forms please contact the HR Department by phone on 064 663 2742 or by email to: **tracie.ferris@kpfa.ie**  
**Closing Date:** 12<sup>th</sup> July 2017

## Health Care Assistant

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**Employer:** Castleisland Day Care Centre Ltd  
**Location:** Castleisland  
**Job Summary:** Health Care Assistant  
**Requirements:** Suitable candidates must be 18 years and over and have a qualification in FETAC level 5 Health Care Assistant or equivalent and have at least 2 years experience.  
**How to Apply:** Application form is available by email to **castleislanddaycare@eircom.net** or by sending S.A.E. to Castleisland Day Centre, Chapel Lane, Castleisland.  
**Closing Date:** 21<sup>st</sup> July 2017

## Production, Engineering & Science

### Production Manager

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**Location:** Kerry  
**Job Summary:** Production Manager  
**Hours:** Full time/part time  
**How to Apply:** Please apply via Brendan Timothy - Timothy & O'Connor Chartered Certified Accountants, Princes Quay House, 15 Princes Street, Tralee, Co Kerry Tel: 066 712 9579 or email to: **brendan@solutionsrecruitment.ie**

### Metal Fabricator Apprenticeship

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**Job Summary:** Metal Fabricator Apprenticeship. Immediate start.  
**How to Apply:** Please send CVs to: **scullyfabrication@hotmail.com**

## Refrigeration Engineer

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<b>Employer:</b>	Eddie Slattery Dairy & Refrigeration.
<b>Location:</b>	Tralee
<b>Job Summary:</b>	Refrigeration Engineer.
<b>Duties:</b>	Installation and maintenance of dairy cooling tanks.
<b>Salary/Benefits:</b>	Competitive Remuneration and company vehicle
<b>How to Apply:</b>	Please send CV to Derek O'Brien at Eddie Slattery Dairy & Refrigeration, Unit 2, The Mart Yard, Tralee, Co. Kerry, tel.: 066 711 8800

## Fabrication Technician

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<b>Location:</b>	Killarney
<b>Job Summary:</b>	The Fabrication Technician is part of a team of Fabricators and Welders who fit and weld steel components. The Fabrication Technician will primarily work with jigs to fit and tack competent parts before the item is moved on for welding, however, the role may require the fabrication of components without the use of a jig.
<b>Requirements:</b>	<ul style="list-style-type: none"><li>• Fabrication, welding or related work experience.</li><li>• Previous experience in a manufacturing or production environment.</li><li>• Team player.</li><li>• Proven ability to multi-task.</li><li>• Flexibility to move between projects.</li></ul>
<b>Duties:</b>	<ul style="list-style-type: none"><li>• Read and interpret technical drawings to produce steel components.</li><li>• Take measurements to ensure accuracy.</li><li>• Cutting steel as required.</li><li>• Use welder to tack components.</li><li>• Ensure components are as per the specification required.</li><li>• Work from jigs as required.</li><li>• Operate power and hand tools to complete jobs.</li><li>• Run machines as required to complete jobs.</li><li>• Maintain all health and safety standards at all times.</li></ul>
<b>Hours:</b>	Minimum of 39 hours per week, Monday to Friday. A reasonable level of overtime may be required at morning, evening or weekend time.
<b>How to Apply:</b>	Please send CV to Joanne Griffin, South Kerry Development Partnership, Library Place, Killorglin, Co. Kerry or email <a href="mailto:jgriffin@skdp.net">jgriffin@skdp.net</a>

## Drawing Office Assistant

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**Location:** Killorglin

**Requirements:**

- Knowledge of CAD
- Computer Literate
- Hardworking and Flexible

**Duties:** Uploading of drawings etc.

**Hours:** Full time, temporary for 4 months.

**How to Apply:** Please send CV to Joanne Griffin, South Kerry Development Partnership, Library Place, Killorglin, Co. Kerry or email [jgriffin@skdp.net](mailto:jgriffin@skdp.net)

## Milking machine Technician

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**Employer:** Eddie Slattery Dairy & Refrigeration.

**Location:** Tralee

**Job Summary:** Milking machine Technician

**Duties:** Installation and maintenance of milking equipment.

**Salary/Benefits:** Competitive Remuneration and company vehicle

**How to Apply:** Please send CV to Derek O'Brien at Eddie Slattery Dairy & Refrigeration, Unit 2, The Mart Yard, Tralee, Co. Kerry, tel.: 066 711 8800

## Building & Construction

### Block Layer

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**Location:** Killarney

**Job Summary:** Experienced block layer required for South Kerry, Killarney & Mid-Kerry area, Safe Pass & own transport essential.

**Salary/Benefits:** Wages negotiable.

**How to Apply:** Please telephone John: 087 941 8599

### Labourer

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**Location:** Killarney

**Job Summary:** Labourer required for South Kerry & Killarney areas. Experience & Safe Pass essential. Own transport also desirable.

**How to Apply:** Please telephone John: 087 941 8599



## Sales Assistant

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- Location:** Tralee
- Job Summary:** Sales Assistant. Experience in Blinds and Curtains an advantage but not essential.
- How to Apply:** Please send CV to Box No. 2750, Kerry's Eye Newspaper, Ashe Street, Tralee, Co. Kerry
- Closing Date:** 19<sup>th</sup> July 2017

## Trainee Stores Supervisor

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- Location:** Killarney
- Requirements:** The ideal candidate will have good communication skills. Knowledge of electrical and lighting products would be an advantage.
- Duties:** The stores supervisor will be responsible for operating the stores in a productive, safe and efficient manner. Your duties will include:
- Goods In
  - Picking and packing sales orders
  - Putting stock away
  - Scheduling deliveries in our own vans and couriers
  - Stock Purchase orders
  - Stock checking and counting
  - Maintaining Cable Winding machine and Reach Truck
  - Entering Goods Receipts and Delivery Confirmation Notes on the Computer
  - Liaising with suppliers on deliveries, short or damaged deliveries and completing the documentation on the computer
- Hours:** Minimum of 39 hours per week, Monday to Friday. A reasonable level of overtime may be required at morning, evening or weekend time.
- How to Apply:** Please send CV to Joanne Griffin, South Kerry Development Partnership, Library Place, Killorglin, Co. Kerry or email [jgriffin@skdp.net](mailto:jgriffin@skdp.net)

## Marketing Officer

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<b>Location:</b>	Tralee
<b>Job Summary:</b>	Marketing Officer for local charity. The ideal candidate will assist in development of PR, Marketing and Fundraising campaigns.
<b>Duties and Requirements:</b>	Be responsible for driving the digital, social media and online communication strategy. Oversee the fundraising activities of the charitable organisation. Responsible for managing the budget, managing volunteers, organising events, developing and managing corporate partnership etc.
<b>Hours:</b>	Part time, 20 hours a week, may involve some out of hour's events (weekends or evening)
<b>How to Apply:</b>	Please send your CV to <a href="mailto:info@thejobsuite.com">info@thejobsuite.com</a> or call the Hr Suite on 066 710 2887

## Inside Sales Account Manager

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<b>Employer:</b>	KC Print Ltd.
<b>Location:</b>	Lissivigeen
<b>Job Summary:</b>	This is an exciting position for the right candidate to be a key member in our Sales team by delivering an exceptional service to all customers. The individual has accountability to manage and grow a territory while maintaining high levels of aftersales and customer service.
<b>Requirements:</b>	Self-motivated to achievement of individual and team sales goals. Sales experience essential, trade print experience an advantage but not necessary, etc.
<b>Duties:</b>	Challenge the way things are done and bring new idea's in how we approach our customers. Overall improve the customer experience and add value to our client interactions. Making daily outbound calls, sales order processing and educating our customers on our full offering etc.
<b>Hours:</b>	Full time. Permanent
<b>How to Apply:</b>	Please send applications by email to <a href="mailto:aidan@kcprint.ie">aidan@kcprint.ie</a> , Aidan Quirke - Sales & Marketing Manager, KC Print Ltd. Upper Lissivigeen, Killarney, Co. Kerry, Ireland.

## Painter & Decorator

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**Location:** Kenmare area  
**Job Summary:** Painter & Decorator  
**Requirements:** Painting inside and outside of houses. Applicants require having a Safe Pass and B Licence. Some experience essential.  
**Hours:** 30 hours per week  
**How to Apply:** Please forward CV to [sebastianwrosz@gmail.com](mailto:sebastianwrosz@gmail.com)

## Electrical Foreman

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**Employer:** David Doyle Electrical Ltd.  
**Location:** Kerry  
**Job Summary:** Currently seeking a highly motivated individual required for the Kerry based projects  
**Requirements:** Previous experience essential.  
**How to Apply:** Please email CV to [info@doyleelectrical.ie](mailto:info@doyleelectrical.ie) along with any relevant documentation and two references by close of business.  
**Closing Date:** 19<sup>th</sup> July 2017

## General Labourer

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**Location:** Killarney  
**Job Summary:** General Labourer for busy engineering firm.  
**How to Apply:** Please email CV to [jobskerry@gmail.com](mailto:jobskerry@gmail.com)

## Laser Machine Operative

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**Location:** Killorglin  
**Requirements:**

- Computer Literate
- Knowledge of materials
- Awareness of machinery

**Duties:** Cutting parts.  
**How to Apply:** Please send CV to Joanne Griffin, South Kerry Development Partnership, Library Place, Killorglin, Co. Kerry or email [jgriffin@skdp.net](mailto:jgriffin@skdp.net)

## General Operative

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- Location:** Killarney
- Requirements:**
- Team player
  - Undertake training as required
  - Flexibility to move between projects
  - Basic IT skills
- Duties:**
- Grinding, cleaning and preparing steel
  - Shot-blasting steel
  - Movement of materials as required
  - Banding steel
  - Assisting painter
  - General maintenance, cleaning, operational functions
  - Ad hoc tasks as required
  - Assist in other General Operative roles as required etc.
- Hours:** 39 hours per week, Monday to Friday. A reasonable level of overtime will be required at morning, evening or weekend time to ensure the fulfilment of the requirements of this role.
- How to Apply:** Please send CV to Joanne Griffin, South Kerry Development Partnership, Library Place, Killorglin, Co. Kerry or email [jgriffin@skdp.net](mailto:jgriffin@skdp.net)

## Dispatch Clerk

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- Location:** Killorglin
- Requirements:** Computer Literate
- Duties:**
- Packaging of parts
  - Counting of orders
  - Ensuring orders are correct
  - Printing of Dispatch documents
  - Manual Handling and Heavy lifting involved in this role
- How to Apply:** Please send CV to Joanne Griffin, South Kerry Development Partnership, Library Place, Killorglin, Co. Kerry or email [jgriffin@skdp.net](mailto:jgriffin@skdp.net)

## Cleaner

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- Employer:** Kilcara House Nursing Home
- Location:** Duagh, Listowel
- Job Summary:** Cleaner
- Requirements:** Must be flexible to work over 7 days, full driving license, must complete Garda Vetting.
- Hours:** Part time.
- How to Apply:** Please forward CV to: [kilcarahouse@gmail.com](mailto:kilcarahouse@gmail.com) , Address: Kilcara House Nursing Home, Kilcara, Duagh, Co. Kerry, Tel.: 068 45 377

## HGV Driver/Helper

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**Employer:** KWD Recycling  
**Location:** Killarney  
**Job Summary:** HGV Driver/Helper  
**Hours:** Full time.  
**How to Apply:** Please send CV to: HR Department, KWD Recycling, Aughacureen, Killarney, Co Kerry.

## Helper

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**Employer:** KWD Recycling  
**Location:** Killarney  
**Job Summary:** Helper  
**Hours:** Part time.  
**How to Apply:** Please send CV to: HR Department, KWD Recycling, Aughacureen, Killarney, Co Kerry.

## Transport, Warehousing & Motors.

### Bus Drivers

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**Employer:** McCarthy Buses  
**Location:** Cahersiveen  
**Job Summary:** Two vacancies of Bus Driver  
**Requirements:** Must hold D1 licence & valid CPC certificate.  
**Hours:** Full time  
**Salary:** Dependent on experience. Hours worked over 6 days period.  
**How to Apply:** Please contact Cahersiveen LES, West Main Street, Co Kerry with their applications & relevant documentation.

### Truck Driver

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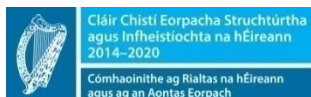
**Employer:** Independent Irish Health Foods Ltd  
**Location:** Ballyvourney  
**Job Summary:** Truck Driver  
**Requirements:** C Licence. CPC Certificate up-to-date. Digital Tachograph Card. Multi-drop experience. Experience operating an 18 tonne vehicle or larger. Good level of English.  
**How to Apply:** Please forward CV with references to: [jobs@iihealthfoods.com](mailto:jobs@iihealthfoods.com) Independent Irish Health Foods Ltd., Unit 12 Ballyvourney Industrial Estate, Ballyvourney, Co Cork. Tel. 026 65750

South Kerry Development Partnership  
Are Currently Recruiting for the

## TÚS-Community Work Placement Initiative Participants

- ✓ Are you Unemployed and interested in working in Local Community Projects?
- ✓ Tús provides work opportunities for all unemployed people in South Kerry.
- ✓ If you are less than 25 years of age there will be a major financial incentive for participating.
- ✓ Class A social insurance paid.
- ✓ 12 month contract.

**Come in and talk to us in South Kerry Development Partnership, West Main Street, Cahersiveen or phone 066 947 2724 Joseph McCrohan Tus Manager & Concubhair Lyne Tus Supervisor**



## Services from the Kerry South Jobs Club



- ✓ Develop job seeking skills and techniques such as preparing a CV and a cover letter.
  - ✓ Prepare for interviews.
  - ✓ Build relationships and rapport.
  - ✓ Develop verbal communication skills as well as body language skills.
  - ✓ Identify individual strengths and skills and match them to local work opportunities.
  - ✓ Identify ways to improve job seeking decision-making capabilities.
- ✓ Explore and analyze local work opportunities.
  - ✓ Develop a network of contacts, which can be of assistance in getting work.

**Please contact Mary or Paul for an appointment Tel: 064 663 7833**

## Community Employment Scheme Positions

### How to Apply

Please contact your Local Employment Service Offices (details below). Eligibility to participate on CE is generally linked to those who are 21 years or over for the Childcare, Health and Social Care sectors and 25 years of age or over for all other areas. Applicants must also be in receipt of an Irish social welfare payment for 1 year or more.

Job Title	Location	No. of positions	Job Ref. No.
Cleaner	Glencar	1	CES-2045201
Assistant Youth Worker(KDYS)	Listowel	1	CES-2034531
Cleaner(KDYS)	Tralee	1	CES-2042501
Accounts, Payroll & Admin Clerk (Kilgarvan Community Development Ltd)	Kilgarvan	1	CES 2028958
<i>Maintenance Person / Caretaker(CYMS Hall)</i>	<i>Killorglin</i>	<i>1</i>	<i>CES-2020081</i>
<i>Shop Workers / Relief Kitchen Workers (St. Vincent de Paul )</i>	<i>Killorglin</i>	<i>3</i>	<i>CES-2020082</i>
<i>Kitchen Workers / General Workers (Day Care Centre / St Vincent de Paul)</i>	<i>Killorglin</i>	<i>2</i>	<i>CES-2028809</i>
<i>Childcare Assistant</i>	<i>Ballyheigue FRC</i>	<i>2</i>	<i>CES 2031132</i>
<i>Childcare Assistant</i>	<i>Dromid</i>	<i>1</i>	<i>CES 2036733</i>
<i>Childcare Assistant</i>	<i>Headford</i>	<i>1</i>	<i>CES 2034503</i>
<i>Childcare Assistant</i>	<i>Listry</i>	<i>2</i>	<i>CES 2034795</i>
<i>Childcare Assistant</i>	<i>Milltown Childcare</i>	<i>1</i>	<i>CES 2011294</i>
<i>Afterschool Assistant</i>	<i>Tralee(Rath Oraigh)</i>	<i>2</i>	<i>CES 2032582</i>
<i>Childcare Assistant</i>	<i>Valentia</i>	<i>1</i>	<i>CES 2027994</i>
<i>Cleaner</i>	<i>Scartaglen</i>	<i>1</i>	<i>CES 2034789</i>

**Local Employment Service - Cahersiveen**

West Main Street,  
Cahersiveen.  
Co. Kerry

**Tel: 066 947 3068**

**Local Employment Service - Killarney**

37A High Street  
2<sup>nd</sup> Floor  
Killarney,  
Co. Kerry

**Tel: 064 663 6966**

**Local Employment Service - Killorglin**

Library Place,  
Killorglin  
Co. Kerry

**Tel: 066 976 1615**

**Local Employment Service - Kenmare**

21 Henry Street,  
1<sup>st</sup> Floor  
Kenmare,  
Co. Kerry

**Tel: 064 664 1930**

## Services from the Local Employment Services

### Job Seekers

Local Employment Services are providing you with free and confidential information, guidance and job-searching support as well as training & educational opportunities.

### Employers

Save time and costs associated with recruiting by using our free quality service.

## Volunteering Opportunities

### Volunteer to increase your chances of employment

On the path to finding a job, why not consider volunteering? Your jobseekers allowance will not be affected if you volunteer, as long as you remain available to take up paid employment.

To find out more, contact Linda, the Placement Officer, at Kerry Volunteer Centre on 066-7117966 or [linda@volunteerkerry.ie](mailto:linda@volunteerkerry.ie) or visit our website [www.volunteerkerry.ie](http://www.volunteerkerry.ie)

**Please note that it is important to seek approval for volunteering by contacting your DSP Case Officer.**

## Services from the Killarney Library

**The Killarney Library offers free online courses in many areas, such as IT and for learning new languages.**

**Opening Hours:** Monday, Wednesday, Friday, Saturday: 10:00 a.m. - 5.00 p.m.  
Tuesday & Thursday: 10:00 a.m. - 8:00 p.m.

**Address:** Rock Road, Killarney, Co. Kerry  
**Librarians:** Eamon Browne, Kathleen Rice, Noreen Dennehy, Hazel Joy.  
**Phone:** (064) 663 2655  
**Fax:** (064) 663 2967  
**Email:** [killarney@kerrylibrary.ie](mailto:killarney@kerrylibrary.ie)

**The Jobs Sheet is published by the South Kerry Local Employment Services.**



Working under contract for the  
Department of Social Protection

