

# South Kerry Local Employment Services

## JOB VACANCIES

31<sup>st</sup> July, 2017

Free for your benefit.

Call in to one of our local offices for a free,  
friendly & confidential service.

### South Kerry Local Employment Services

- ✓ Job Searching                      Head Office, West Main Street, Cahersiveen.
- ✓ Career Guidance                      Tel: 066 – 947 3068
- ✓ Information Service
- ✓ Education & Training

#### Kenmare Office

21 Henry Street,  
First Floor  
Kenmare,  
Co. Kerry

Tel: 064 664 1930

#### Killorglin Office

Library Place,  
Killorglin,  
Co. Kerry

Tel: 066 976 1615

#### Killarney Office

37A High Street,  
2nd Floor  
Killarney,  
Co. Kerry

Tel: 064 663 6966

### Killarney Jobs Club

- ✓ Curriculum Vitae (C.V s)                      37A High Street, 2<sup>nd</sup> Floor, Killarney.
- ✓ Cover Letters                      Tel: 064 – 663 7833
- ✓ Jobs Club Training

Our offices are open from Monday to Friday

9:00 – 17:00

(Except lunchtime)



Working under contract for the  
Department of Social Protection



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## Accounting, Financing & Purchasing

### Accounts/General Office Clerk

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**Location:** Fossa area, Killarney  
**Job Summary:** Duties include: Accounts (Big Red Book), Wages, General Office Duties. Ability to work on own initiative.  
**How to Apply:** Please respond with CV to: PO Box DS305P, The Kerryman, 9/10 Denny Street, Tralee.

### Accounts Administrator

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**Employer:** Killarney Pharmacy  
**Location:** Killarney  
**Job Summary:** Accounts Administrator. Experience essential. Contract role at present. Part time.  
**How to Apply:** Please email CV with to: [pharmacyrole@gmail.com](mailto:pharmacyrole@gmail.com)

## Administration & Office

### Administrator with French

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**Location:** Kerry  
**Job Summary:** Administrator with French  
**Hours:** Full time/part time  
**How to Apply:** Please apply via Brendan Timothy - Timothy & O'Connor Chartered Certified Accountants, Princes Quay House, 15 Princes Street, Tralee, Co Kerry Tel: 066 712 9579 or email to: [brendan@solutionsrecruitment.ie](mailto:brendan@solutionsrecruitment.ie)

### Administration & Project Co-ordination

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**Employer:** LabWorks  
**Location:** Tralee  
**Job Summary:** Administration & Project Co-ordinator.  
**Requirements:** Excellent organisational skills with the ability to take responsibility for the areas involved. Proficiency in the Microsoft family of products and good computing skills in general are a must.  
**How to Apply:** Mail in a brief cover letter outlining why you may be suitable and for which position along with a brief CV to Tom Mc Gillycuddy: [tmack@labworks.ie](mailto:tmack@labworks.ie). Address: Labworks Operations, Lots Business Centre, Listowel Road, Tralee, Co. Kerry Tel: 066 712 7117  
**Closing Date:** 4<sup>th</sup> August 2017

### Playschool Manager

**Location:** Blennerville  
**Requirements:** FETAC level 6/7, Garda Vetting, minimum 3 years' experience.  
**How to Apply:** Please email CV with 2 written references to:  
**blennerville.playschool@gmail.com**  
**Closing Date:** 3<sup>rd</sup> August 2017

### Teaching Posts

**Employer:** Kerry Education & Training Board  
**Job Summary:** Applicants are invited for the following Fixed Term/Specific Purpose teaching posts:

College/Subject	CODE	Hours
<b>Gaelcholáiste Chiarraí</b>		
Corp Oideachais agus Béarla	GCS 17/18 26	10
Oideachas Reiligiúnach (Bheadh taithí as múineadh Stair buntáisteach)	GCS 17/18 27	13
<b>Coláiste na Sceilge</b>		
Maths (Maternity Leave cover)	CNS 17/18 28	10.66
French	CNS 17/18 29	11.33
Business	CNS 17/18 30	17.33
Learning Support	CNS 17/18 31	17.33

**Requirements:**

- A Teacher Education qualification is a requirement.
- Applicants are requested to submit Confirmation of Teaching Council Registration outlining subjects qualified to teach and proof of current registration with their application form

**How to Apply:** Please complete application form which can be downloaded from our website **[www.kerryetb.ie/opportunities](http://www.kerryetb.ie/opportunities)** and return by email only to **[jobs@kerryetb.ie](mailto:jobs@kerryetb.ie)**, **No** C.V.'s, only official application form will be accepted.

**Closing Date:** Applications by email only must be received not later than 12 noon on Friday 04<sup>th</sup> August 2017. Please complete application form, including reference number, for the post(s) you are applying for.

### Health & Fitness Club Attendant

**Employer:** The Killarney Park Hotel  
**Location:** Killarney  
**Job Summary:** Health & Fitness Club Attendant.  
**Requirements:** Lifeguard qualification. Excellent customer care skills. Previous experience preferable. Fluent English and excellent communication skills and high standards.  
**How to Apply:** Please apply in writing to: The Personnel Manager, Killarney Park Hotel, Killarney, Co. Kerry; Or stop by the hotel to fill out an application form  
**Closing Date:** 11<sup>th</sup> August 2017

### B&B Assistant

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**Location:** Castlemaine  
**Job Summary:** B&B Assistant  
**Duties:** General housekeeping & waitressing  
**Hours:** Part time (mornings)  
**How to Apply:** Please telephone on: 087 791 2955

### Kitchen Staff Member

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**Location:** Killorglin  
**Requirements:** Flexible & motivated for a busy workplace, fluent English essential. HACCP desirable but not essential.  
**Duties:** Kitchen work and food preparation.  
**How to Apply:** Please send CV to Joanne Griffin, South Kerry Development Partnership, Library Place, Killorglin, Co. Kerry or email [jgriffin@skdp.net](mailto:jgriffin@skdp.net)

### Bar & Restaurant Staff

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**Location:** Killorglin  
**Requirements:** Some experience required, flexible and motivated, fluent English Essential  
**How to Apply:** Please send CV to Joanne Griffin, South Kerry Development Partnership, Library Place, Killorglin, Co. Kerry or email [jgriffin@skdp.net](mailto:jgriffin@skdp.net)

### Chef

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**Employer:** Killarney Royal Hotel  
**Location:** Killarney  
**How to Apply:** Please email CV to: [kamile@killarneyroyal.ie](mailto:kamile@killarneyroyal.ie)

### Food & Beverage Personnel

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**Employer:** Killarney Oaks Hotel  
**Location:** Killarney  
**Job Summary:** Experience essential.  
**How to Apply:** Please email CV to: [info@killarneyoaks.com](mailto:info@killarneyoaks.com) Tel: 064 663 7600

### Commis Chef

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**Location:** Kerry  
**Job Summary:** Commis Chef with successful Restaurant  
**Hours:** Full time, permanent  
**How to Apply:** Please apply via Brendan Timothy - Timothy & O'Connor Chartered Certified Accountants, Princes Quay House, 15 Princes Street, Tralee, Co Kerry Tel: 066 712 9579 or email to: [brendan@solutionsrecruitment.ie](mailto:brendan@solutionsrecruitment.ie)

### Cook/Kitchen Assistant

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**Employer:** Rosspoint Bar & Restaurant  
**Location:** Rossbeigh/Glenbeigh  
**Job Summary:** Cook/Kitchen Assistant  
**Hours:** Full or part time.  
**How to Apply:** Please email to Darran O Sullivan on [info@rosspoint.ie](mailto:info@rosspoint.ie), or call 066 979 4661

### Sous Chef

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**Location:** Kerry  
**Job Summary:** Sous Chef with successful Restaurant  
**Hours:** Full time, permanent  
**How to Apply:** Please apply via Brendan Timothy - Timothy & O'Connor Chartered Certified Accountants, Princes Quay House, 15 Princes Street, Tralee, Co Kerry Tel: 066 712 9579 or email to: [brendan@solutionsrecruitment.ie](mailto:brendan@solutionsrecruitment.ie)

### Food & Beverage Assistants

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**Location:** Killarney  
**Requirements:** At least 4 \* experience required.  
**Duties:** To clean agreed designated areas, in accordance with laid-down procedures, morning/evening routines and hygiene requirements. To change table linen as required and ensure dirty or damaged linen is counted and exchanged for clean, usable items. To clean and refill condiment sets. To set tables to laid-down standards, ensuring that all items used are clean, undamaged and in a good state of repair. To ensure sideboards or stations are adequately stocked with replacement cutlery, linen or other established needs, be they food or equipment. To prepare tea and coffee in accordance with the hotels standard operating procedures. To take orders from customers and ensure these are given to the appropriate person to execute. To be totally familiar with the composition of all menu items. To serve food and beverages in accordance with standard operating procedures, but above all in a professional and courteous manner etc.  
**Hours:** Full Time  
**How to Apply:** Please send CV to Joanne Griffin, South Kerry Development Partnership, Library Place, Killorglin, Co. Kerry or email [jgriffin@skdp.net](mailto:jgriffin@skdp.net)

### Chef De Partie

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**Location:** Kerry  
**Job Summary:** Chef De Partie with successful Restaurant  
**Hours:** Full time, permanent  
**How to Apply:** Please apply via Brendan Timothy - Timothy & O'Connor Chartered Certified Accountants, Princes Quay House, 15 Princes Street, Tralee, Co Kerry Tel: 066 712 9579 or email to: [brendan@solutionsrecruitment.ie](mailto:brendan@solutionsrecruitment.ie)

### Accommodation Assistant

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**Employer:** Aghadoe Heights Hotel & Spa  
**Location:** Killarney  
**Job Summary:** Accommodation Assistant. Must have previous experience in a similar role.  
**Hours:** Part time  
**How to Apply:** Please email CV to: **BBrennan@aghadoeheights.com**, Address: Aghadoe Heights Hotel & Spa, Lakes of Killarney, Co. Kerry. Tel: 064 663 1766 | Web: [www.aghadoeheights.com](http://www.aghadoeheights.com)

### Food & Beverage Assistants

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**Employer:** Aghadoe Heights Hotel & Spa  
**Location:** Killarney  
**Job Summary:** Food & Beverage Assistants. Must have previous experience in a similar role.  
**Hours:** Part time  
**How to Apply:** Please email CV to: **BBrennan@aghadoeheights.com**, Address: Aghadoe Heights Hotel & Spa, Lakes of Killarney, Co. Kerry. Tel: 064 663 1766 | Web: [www.aghadoeheights.com](http://www.aghadoeheights.com)

### Accommodation Assistant

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**Employer:** The Killarney Park Hotel  
**Location:** Killarney  
**Requirements:** Previous experience preferable. Fluent English and excellent customer care Skills. Attention to details and high standards.  
**Hours:** Evening hours available. Full or part time.  
**How to Apply:** Please apply in writing to: The Personnel Manager, Killarney Park Hotel, Killarney, Co. Kerry; Or stop by the hotel to fill out an application form  
**Closing Date:** 11<sup>th</sup> August 2017

### Bar/Waiting Staff

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**Employer:** Kate Kearney's Cottage  
**Location:** Gap of Dunloe, Killarney  
**Job Summary:** Bar/Waiting Staff, full time and part-time, experience essential.  
**How to Apply:** Apply with CV to the following: **katekearneycastle@gmail.com** or by hand to: Kate Kearney's Cottage, Gap of Dunloe, Killarney, co. Kerry

### Kitchen Porter

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**Employer:** Kate Kearney's Cottage  
**Location:** Gap of Dunloe, Killarney  
**Job Summary:** Kitchen Porter, full time experience essential.  
**How to Apply:** Apply with CV to the following: **katekearneycastle@gmail.com** or by hand to: Kate Kearney's Cottage, Gap of Dunloe, Killarney, co. Kerry

### Kitchen Porter

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**Employer:** The Porterhouse  
**Location:** Killarney  
**Job Summary:** Kitchen Porter, full time and part time experience essential.  
**How to Apply:** Please send CV to: [jobs@theporterhousekillarney.com](mailto:jobs@theporterhousekillarney.com) Address: Plunkett St. Killarney, co. Kerry, Tel: 064 667 1130

### Glass Collectors

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**Employer:** The Porterhouse  
**Location:** Killarney  
**Job Summary:** Glass Collectors (18 + only), full time and part time.  
**How to Apply:** Please send CV to: [jobs@theporterhousekillarney.com](mailto:jobs@theporterhousekillarney.com) Address: Plunkett St. Killarney, co. Kerry, Tel: 064 667 1130

### Food & Beverage Personnel

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**Employer:** The Killarney Park Hotel  
**Location:** Killarney  
**Job Summary:** Food & Beverage Personnel  
**Requirements:** Previous experience essential. Fluent English and excellent Customer Care Skills. Good communication skills.  
**How to Apply:** Please apply in writing to: The Personnel Manager, Killarney Park Hotel, Killarney, Co. Kerry; Or stop by the hotel to fill out an application form  
**Closing Date:** 11<sup>th</sup> August 2017

### Laundry Porter

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**Employer:** The Killarney Park Hotel  
**Location:** Killarney  
**Job Summary:** Laundry Porter.  
**Requirements:** Previous experience preferable. Fluent English and excellent customer care Skills. Attention to details and high standards.  
**Hours:** Evening hours available. Full or part time.  
**How to Apply:** Please apply in writing to: The Personnel Manager, Killarney Park Hotel, Killarney, Co. Kerry; Or stop by the hotel to fill out an application form  
**Closing Date:** 11<sup>th</sup> August 2017

## Transport, Warehousing & Motors

### Road Manager (Road Passenger)

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<b>Employer:</b>	Comhchoiste Ghaeltachtaí Chiarraí Theas Ctr
<b>Location:</b>	Waterville/Dromid/Cahersiveen
<b>Job Summary:</b>	Road Manager (Road Passenger). The purpose of the post is to ensure continuous compliance to all transport regulations including tachographs, drivers' hours, vehicle condition & maintenance.
<b>Requirements:</b>	Certificate of Professional Competence International Road Passenger essential.
<b>Duties:</b>	Responsible for the download of driver's tachograph cards & vehicle units, direct drivers & ensure that the rota is being implemented daily & weekly, arrange CVRT maintenance, inspections & re-tests. Maintain maintenance schedule, recording of vehicle defects and arrange for correction of same. Liaise with RSA Inspector, PSV Inspector etc.
<b>Hours:</b>	One year temporary part-time contract.
<b>How to Apply:</b>	Post letter of application & CV to Bainisteoir Iompair/Transport Manager, Comhchoiste Ghaeltachtaí Chiarraí Theas Ctr, Ceann Eich, Cathair Saidhbhín, Co Chiarraí. E-mail: <a href="mailto:ccnfteo@indigo.ie">ccnfteo@indigo.ie</a>
<b>Closing Date:</b>	10 <sup>th</sup> August 2017

## Building & Construction

### Block Layer

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<b>Location:</b>	Killarney
<b>Job Summary:</b>	Experienced block layer required for South Kerry, Killarney & Mid-Kerry area, Safe Pass & own transport essential.
<b>Salary/Benefits:</b>	Wages negotiable.
<b>How to Apply:</b>	Please telephone John: 087 941 8599

### Labourer

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<b>Location:</b>	Killarney
<b>Job Summary:</b>	Labourer required for South Kerry & Killarney areas. Experience & Safe Pass essential. Own transport also desirable.
<b>How to Apply:</b>	Please telephone John: 087 941 8599



## Relief Staff for Community Childcare Service

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<b>Employer:</b>	Ballyspillane Community Family Resource Centre CLG
<b>Location:</b>	Killarney
<b>Job Summary:</b>	Relief Staff. To provide Relief cover in all sections of the childcare service rooms including cover for annual leave and sick leave.
<b>Requirements:</b>	Min FETAC Level 5 or 6 Childcare Qualifications. Certified First Aid & Manual Handling Training. At least 2year's experience working or caring for children within a childcare setting. Knowledge of Policies, Procedures, Childcare Regulations. Experience of Curriculum development and planning and evaluation. Excellent communication skills with children, parents and outside agencies. Strong ability to work as part of a dynamic team and be flexible. Ability to assist the Childcare Centre Manager and Room Leaders to implement the curriculum in place.
<b>How to Apply:</b>	Please forward your CV by post to The Recruitment Sub-Group, Ballyspillane Community Family Resource Centre Ltd, Killarney Co- Kerry, Tel: 064-663 5589
<b>Closing Date:</b>	3 <sup>rd</sup> August 2017

## Care Assistants

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<b>Employer:</b>	Kerry Respite Care
<b>Location:</b>	Killarney
<b>Job Summary:</b>	Care Assistants. Kerry Respite Care provides subsidised care in the home to the elderly living alone, people with disabilities and family carers of elderly relatives.
<b>Requirements:</b>	FETAC qualification in Healthcare essential. Applicants will be Garda Vetted and reference checked prior to commencing the role. Own transport Fluency in English essential
<b>Duties:</b>	Assist and provide personal care to your clients, meal preparation, household duties, dementia care, non-medical assistance and companionship.
<b>Hours:</b>	Part time. Casual hours available with a willingness to work in a rota shared with other Carers in your team, with flexibility to work evenings and weekends
<b>How to Apply:</b>	Please contact the office on 066-710 2796 or e-mail <a href="mailto:mary@kerryrespitecare.ie">mary@kerryrespitecare.ie</a>
<b>Closing Date:</b>	4 <sup>th</sup> August 2017

## Pharmacy Technician

**Employer:** Killarney Pharmacy  
**Location:** Killarney  
**Job Summary:** Pharmacy Technician. Experience essential. Full time. Contract role at present.  
**How to Apply:** Please email CV with to: [pharmacyrole@gmail.com](mailto:pharmacyrole@gmail.com)

## Activity Co-ordinator

**Employer:** Our Lady of Fatima Home  
**Location:** Tralee  
**Job Summary:** Activity Co-ordinator  
**Requirements:** Committed to person directed planning approach. QQI qualification in care of the older adult desirable. SONAS training essential.  
**Hours:** Full time.  
**How to Apply:** Please send applications in writing to Director of Nursing, Our Lady of Fatima Home, Oakpark, Tralee, or email [admin@fatimahome.com](mailto:admin@fatimahome.com)  
**Closing Date:** 14<sup>th</sup> August 2017

## Support Staff

**Employer:** West Kerry Community Hospital  
**Location:** Dingle  
**Job Summary:** Support Staff  
**Requirements:** Immediate vacancies  
**Hours:** Permanent & Temporary appointments.  
**How to Apply:** Informal Enquiries: Gillian O'Riordan or Siobhan McCarthy. Tel: 064 663 8824 / 064 663 8850. Please apply via Gillian O'Riordan, Killarney Community Hospitals, St. Margaret's Road, Killarney, Co Kerry, or via email to: [gillianoriordan@hse.ie](mailto:gillianoriordan@hse.ie).  
**Closing Date:** 10<sup>th</sup> August 2017

## Pharmacy Technician

**Employer:** C.H. Chemists Ltd  
**Location:** Tralee  
**Job Summary:** Experienced Pharmacy Technician  
**Requirements:** Completed IPU Pharmacy Technician course or equivalent. The ideal candidate will be flexible, methodical, customer riven, self-motivated and work well within a team.  
**Hours:** Full time  
**How to Apply:** Please forward applications to [careers@chchemists.com](mailto:careers@chchemists.com) to Tina Enright, HR Dept, C.H. Chemists Ltd., 31 The Mall Tralee, Co. Kerry  
**Closing Date:** 03<sup>rd</sup> August 2017

## Support Staff

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**Employer:** Killarney Community Hospitals  
**Location:** Killarney  
**Job Summary:** Support Staff  
**Requirements:** Immediate vacancies  
**Hours:** Permanent & Temporary appointments.  
**How to Apply:** Informal Enquiries: Gillian O'Riordan or Siobhan McCarthy. Tel: 064 663 8824 / 064 663 8850. Please apply via Gillian O'Riordan, Killarney Community Hospitals, St. Margaret's Road, Killarney, Co Kerry, or via email to: [gillianoriordan@hse.ie](mailto:gillianoriordan@hse.ie).  
**Closing Date:** 10<sup>th</sup> August 2017

## Support Staff

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**Employer:** Kenmare Community Nursing Unit  
**Location:** Kenmare  
**Job Summary:** Support Staff  
**Requirements:** Immediate vacancies  
**Hours:** Permanent & Temporary appointments.  
**How to Apply:** Informal Enquiries: Gillian O'Riordan or Siobhan McCarthy. Tel: 064 663 8824 / 064 663 8850. Please apply via Gillian O'Riordan, Killarney Community Hospitals, St. Margaret's Road, Killarney, Co Kerry, or via email to: [gillianoriordan@hse.ie](mailto:gillianoriordan@hse.ie).  
**Closing Date:** 10<sup>th</sup> August 2017

## Support Pharmacist

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**Employer:** C.H. Chemists Ltd  
**Location:** Tralee  
**Job Summary:** Support Pharmacist  
**Requirements:** PSI registration, excellent communication & interpersonal skills and be confidential, attentive to detail and an effective team player.  
**Duties:** Assisting and supporting the Supervising Pharmacist with coordination of dispensary and OTC duties while maintaining professional and customer care standards.  
**Hours:** Full time  
**How to Apply:** Please forward applications to [careers@chchemists.com](mailto:careers@chchemists.com) to Tina Enright, HR Dept, C.H. Chemists Ltd., 31 The Mall Tralee, Co. Kerry  
**Closing Date:** 03<sup>rd</sup> August 2017

## Production Manager

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**Location:** Kerry  
**Job Summary:** Production Manager  
**Hours:** Full time/part time  
**How to Apply:** Please apply via Brendan Timothy - Timothy & O'Connor Chartered Certified Accountants, Princes Quay House, 15 Princes Street, Tralee, Co Kerry Tel: 066 712 9579 or email to: [brendan@solutionsrecruitment.ie](mailto:brendan@solutionsrecruitment.ie)

## Drawing Office Assistant

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**Location:** Killorglin  
**Requirements:**

- Knowledge of CAD
- Computer Literate
- Hardworking and Flexible

**Duties:** Uploading of drawings etc.  
**Hours:** Full time, temporary for 4 months.  
**How to Apply:** Please send CV to Joanne Griffin, South Kerry Development Partnership, Library Place, Killorglin, Co. Kerry or email [jgriffin@skdp.net](mailto:jgriffin@skdp.net)

## Window & door Installers

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**Employer:** Munster Joinery  
**Location:** Ballydesmond, Co. Cork  
**Job Summary:** Windows and doors Installers. Immediate start, great job potential, full training will be provided.  
**Requirements:** Experience either in the construction industry or window/door installing would be an advantage. Preference will be given to candidates who possess a valid C1 Truck Drivers Licence.  
**How to Apply:** Please forward CV via email to: [personnel@munsterjoinery.ie](mailto:personnel@munsterjoinery.ie)

## Fitter/Welder

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**Location:** Killarney  
**Job Summary:** Experienced Fitter/Welder for busy engineering firm. Salary – negotiable. Previous experience in MIG / TIG an advantage.  
**How to Apply:** Please email CV to [jobskerry@gmail.com](mailto:jobskerry@gmail.com)

### Laboratory Furniture Installer

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**Employer:** LabWorks  
**Location:** Tralee  
**Job Summary:** Laboratory Furniture Installer  
**Requirements:** Show talent and ability in the installation and alteration of cabinetry and associated components. Available to travel and overnight in various locations as needed to complete projects as required.  
**How to Apply:** Mail in a brief cover letter outlining why you may be suitable and for which position along with a brief CV to Tom Mc Gillycuddy: **tmack@labworks.ie**. Address: Labworks Operations, Lots Business Centre, Listowel Road, Tralee, Co. Kerry Tel: 066 712 7117  
**Closing Date:** 4<sup>th</sup> August 2017

### Service Technician (laboratory equipment)

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**Employer:** LabWorks  
**Location:** Tralee  
**Job Summary:** Service Technician (laboratory equipment)  
**Requirements:** Technical background in a mechanical or electronic field, talent and ability to solve issues as they arise. As the calls are nationwide the candidate must be available to travel and overnight as required.  
**How to Apply:** Mail in a brief cover letter outlining why you may be suitable and for which position along with a brief CV to Tom Mc Gillycuddy: **tmack@labworks.ie**. Address: Labworks Operations, Lots Business Centre, Listowel Road, Tralee, Co. Kerry Tel: 066 712 7117  
**Closing Date:** 4<sup>th</sup> August 2017

### CAD Technician

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**Employer:** MOL Consulting Engineers Ltd.  
**Location:** Kenmare  
**Job Summary:** CAD Technician  
**Requirements:** Minimum qualification of City & Guilds Level 3 Award in 2D Computer Aided Design. Experience and proficient in 2D AutoCAD. The applicant will be required to have their own transport and have a full driving license etc.  
**Duties:** Preparation of new drawing layouts, conceptual design and detailed design drawings. This will include GAs, plans, cross sections, details, etc.  
**Hours:** Full time  
**Salary/Benefits:** Salary DOE and discussed at interview.  
**How to Apply:** Please forward your CV to: Denis O'Leary (email: **info@molengineers.ie**). MOL Consulting Engineers Ltd. Kilmurry Business Park, Kilmurry, Kenmare, Co Kerry. Tel: 064 664 2488  
**Closing Date:** 4<sup>th</sup> August 2017

## Fabrication Technician

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<b>Location:</b>	Killarney
<b>Job Summary:</b>	The Fabrication Technician is part of a team of Fabricators and Welders who fit and weld steel components. The Fabrication Technician will primarily work with jigs to fit and tack competent parts before the item is moved on for welding, however, the role may require the fabrication of components without the use of a jig.
<b>Requirements:</b>	<ul style="list-style-type: none"><li>• Fabrication, welding or related work experience.</li><li>• Previous experience in a manufacturing or production environment.</li><li>• Team player.</li><li>• Proven ability to multi-task.</li><li>• Flexibility to move between projects.</li></ul>
<b>Duties:</b>	<ul style="list-style-type: none"><li>• Read and interpret technical drawings to produce steel components.</li><li>• Take measurements to ensure accuracy.</li><li>• Cutting steel as required.</li><li>• Use welder to tack components.</li><li>• Ensure components are as per the specification required.</li><li>• Work from jigs as required.</li><li>• Operate power and hand tools to complete jobs.</li><li>• Run machines as required to complete jobs.</li><li>• Maintain all health and safety standards at all times.</li></ul>
<b>Hours:</b>	Minimum of 39 hours per week, Monday to Friday. A reasonable level of overtime may be required at morning, evening or weekend time.
<b>How to Apply:</b>	Please send CV to Joanne Griffin, South Kerry Development Partnership, Library Place, Killorglin, Co. Kerry or email <a href="mailto:jgriffin@skdp.net">jgriffin@skdp.net</a>

## Other Vacancies

### Stable Staff

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<b>Employer:</b>	Killarney Riding Stables
<b>Location:</b>	Killarney
<b>Job Summary:</b>	Stable Staff wanted for busy equestrian centre.
<b>How to Apply:</b>	Please email us to: <a href="mailto:info@kerrytrailride.com">info@kerrytrailride.com</a> or give us a call on: 064 663 1686

## Retail

### Trainee Stores Supervisor

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<b>Location:</b>	Killarney
<b>Requirements:</b>	The ideal candidate will have good communication skills. Knowledge of electrical and lighting products would be an advantage.
<b>Duties:</b>	The stores supervisor will be responsible for operating the stores in a productive, safe and efficient manner. Your duties will include: Goods In. Picking and packing sales orders. Putting stock away. Scheduling deliveries in our own vans and couriers. Stock Purchase orders. Stock checking and counting. Maintaining Cable Winding machine and Reach Truck. Entering goods receipts and Delivery Confirmation Notes. Liaising with suppliers on deliveries, short or damaged deliveries.
<b>Hours:</b>	Minimum of 39 hours per week, Monday to Friday. A reasonable level of overtime may be required at morning, evening or weekend time.
<b>How to Apply:</b>	Please send CV to Joanne Griffin, South Kerry Development Partnership, Library Place, Killorglin, Co. Kerry or email <a href="mailto:jgriffin@skdp.net">jgriffin@skdp.net</a>

### Store Person

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<b>Employer:</b>	Furniture store
<b>Location:</b>	Killarney
<b>Job Summary:</b>	Store Person to help with deliveries. Immediate start.
<b>How to Apply:</b>	All enquiries and CV to: Paul Murphy, South Kerry Jobs Club Facilitator, 37A High St, Killarney, Co. Kerry, 064-663 6572, email: <a href="mailto:paulmurphy@southkerryiles.ie">paulmurphy@southkerryiles.ie</a>

## Security, General Operatives & General Services

### Metal Fabricator Apprenticeship

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<b>Location:</b>	Killarney
<b>Job Summary:</b>	Metal Fabricator Apprenticeship.
<b>How to Apply:</b>	Please send CV to Joanne Griffin, South Kerry Development Partnership, Library Place, Killorglin, Co. Kerry or email <a href="mailto:jgriffin@skdp.net">jgriffin@skdp.net</a>

### Laser Machine Operative

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<b>Location:</b>	Killorglin
<b>Requirements:</b>	<ul style="list-style-type: none"><li>• Computer Literate</li><li>• Knowledge of materials</li><li>• Awareness of machinery</li></ul>
<b>Duties:</b>	Cutting parts.
<b>How to Apply:</b>	Please send CV to Joanne Griffin, South Kerry Development Partnership, Library Place, Killorglin, Co. Kerry or email <a href="mailto:jgriffin@skdp.net">jgriffin@skdp.net</a>

## Dispatch Clerk

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- Location:** Killorglin
- Requirements:** Computer Literate
- Duties:**
- Packaging of parts
  - Counting of orders
  - Ensuring orders are correct
  - Printing of Dispatch documents
  - Manual Handling and Heavy lifting involved in this role
- How to Apply:** Please send CV to Joanne Griffin, South Kerry Development Partnership, Library Place, Killorglin, Co. Kerry or email [jgriffin@skdp.net](mailto:jgriffin@skdp.net)

## Painter & Decorator

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- Location:** Kerry & Cork
- Requirements:**
- Previous experience desirable but not essential.
  - Full Clean Driving Licence.
- Hours:** Approximately 30 hours per week. A reasonable level of overtime will be required at morning, evening or weekend time to ensure the fulfilment of the requirements of this role.
- How to Apply:** Please send CV to Joanne Griffin, South Kerry Development Partnership, Library Place, Killorglin, Co. Kerry or email [jgriffin@skdp.net](mailto:jgriffin@skdp.net)

## General Operative

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- Location:** Killarney
- Requirements:**
- Team player
  - Undertake training as required
  - Flexibility to move between projects
  - Basic IT skills
- Duties:**
- Grinding, cleaning and preparing steel
  - Shot-blasting steel
  - Movement of materials as required
  - Banding steel
  - Assisting painter
  - General maintenance, cleaning, operational functions
  - Ad hoc tasks as required
  - Assist in other General Operative roles as required etc.
- Hours:** 39 hours per week, Monday to Friday. A reasonable level of overtime will be required at morning, evening or weekend time to ensure the fulfilment of the requirements of this role.
- How to Apply:** Please send CV to Joanne Griffin, South Kerry Development Partnership, Library Place, Killorglin, Co. Kerry or email [jgriffin@skdp.net](mailto:jgriffin@skdp.net)

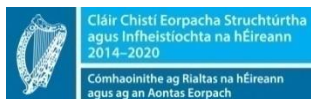


South Kerry Development Partnership  
Are Currently Recruiting for the

### **TÚS-Community Work Placement Initiative Participants**

- ✓ Are you Unemployed and interested in working in Local Community Projects?
- ✓ Tús provides work opportunities for all unemployed people in South Kerry.
- ✓ If you are less than 25 years of age there will be a major financial incentive for participating.
- ✓ Class A social insurance paid.
- ✓ 12 month contract.

**Come in and talk to us in South Kerry Development Partnership, West Main Street, Cahersiveen or phone 066 947 2724 Joseph McCrohan Tus Manager & Concubhair Lyne Tus Supervisor**



## Services from the Kerry South Jobs Club



- ✓ Develop job seeking skills and techniques such as preparing a CV and a cover letter.
  - ✓ Prepare for interviews.
  - ✓ Build relationships and rapport.
  - ✓ Develop verbal communication skills as well as body language skills.
  - ✓ Identify individual strengths and skills and match them to local work opportunities.
  - ✓ Identify ways to improve job seeking decision-making capabilities.
- ✓ Explore and analyze local work opportunities.
  - ✓ Develop a network of contacts, which can be of assistance in getting work.

**Please contact Mary or Paul for an appointment Tel: 064 663 7833**

## Community Employment Scheme Positions

### How to Apply

Please contact your Local Employment Service Offices (details below). Eligibility to participate on CE is generally linked to those who are 21 years or over for the Childcare, Health and Social Care sectors and 25 years of age or over for all other areas. Applicants must also be in receipt of an Irish social welfare payment for 1 year or more.

Job Title	Location	No. of positions	Job Ref. No.
Childcare Assistant	Ballybunion	3	2010073
Childcare Assistant	Castledrum/Keel	2	2010062
Childcare Assistant	Castlemaine	1	2010081
Childcare Assistant	Killorglin	1	2010095
Childcare Assistant	Scartaglen	1	2010091
Childcare Assistant	Waterville	2	2010093
Childcare Assistant	Valentia	1	2027994
Childcare Assistant	Ballyheigue FRC	2	2031132
Childcare Assistant	Headford	1	2034503
Childcare Assistant	Listry	2	2034795
Childcare Assistant	Dromid	1	2036733
Childcare Assistant	Rathmore	1	2038510
Childcare Assistant	Shanakill	2	2038509
Childcare Assistant	Cordal	1	2038507
Childcare Assistant	St Brigid's, Tralee	2	2010090
Childcare Assistant	Cumann Iosaf	1	2047345

#### Local Employment Service - Cahersiveen

West Main Street,  
Cahersiveen.  
Co. Kerry

**Tel: 066 947 3068**

#### Local Employment Service - Killarney

37A High Street  
2<sup>nd</sup> Floor  
Killarney,  
Co. Kerry

**Tel: 064 663 6966**

#### Local Employment Service - Killorglin

Library Place,  
Killorglin  
Co. Kerry

**Tel: 066 976 1615**

#### Local Employment Service - Kenmare

21 Henry Street,  
1<sup>st</sup> Floor  
Kenmare,  
Co. Kerry

**Tel: 064 664 1930**

## Community Employment Scheme Positions

### How to Apply

Please contact your Local Employment Service Offices (details below). Eligibility to participate on CE is generally linked to those who are 21 years or over for the Childcare, Health and Social Care sectors and 25 years of age or over for all other areas. Applicants must also be in receipt of an Irish social welfare payment for 1 year or more.

Job Title	Location	No. of positions	Job Ref. No.
Home Carer	Waterville/Dromid	1	n/a
Cleaner	Scartaglen	1	2034789
Receptionist	St Brigid's, Tralee	2	2034800
General Operative	Knocknagoshel	1	CES 2047099
General Operative (An Riocht)	Castleisland	1	CES 2029753
Office Administrator (KMEG)	Kenmare	1	CES 2036731
Arts Administrator (Carnegie Arts Centre)	Kenmare	1	CES 2036730
General Maintenance (Kenmare Area)	Kenmare	1	CES 2036728
Office Administrator (Bonane)	Kenmare	1	CES 2039381
<i>Maintenance Worker (Killorglin Sports Complex)</i>	<i>Killorglin</i>	<i>1</i>	<i>CES 2046219</i>
<i>Administrator Assistant (Killorglin Sports Complex)</i>	<i>Killorglin</i>	<i>1</i>	<i>CES 2046218</i>
<i>Administrator (Killorglin Rowing Club)</i>	<i>Killorglin</i>	<i>1</i>	<i>CES 2011637</i>
<i>Maintenance Worker/Cleaner</i>	<i>Tralee</i>	<i>1</i>	<i>CES 2046662</i>
<i>Assistant Youth Worker (KDYS)</i>	<i>Listowel</i>	<i>1</i>	<i>CES 2034531</i>
<i>Cleaner</i>	<i>Glencar</i>	<i>1</i>	<i>CES 2045201</i>
<i>Tourist Information Officer</i>	<i>Killorglin</i>	<i>1</i>	<i>CES 2046116</i>
<i>Tourist Information Officer</i>	<i>Dingle</i>	<i>1</i>	<i>CES 2038171</i>
<i>Tourist Information Officer</i>	<i>Listowel</i>	<i>1</i>	<i>CES 2036500</i>

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## Services from the Local Employment Services

### Job Seekers

Local Employment Services are providing you with free and confidential information, guidance and job-searching support as well as training & educational opportunities.

### Employers

Save time and costs associated with recruiting by using our free quality service.

## Volunteering Opportunities

### Volunteer to increase your chances of employment

On the path to finding a job, why not consider volunteering? Your jobseekers allowance will not be affected if you volunteer, as long as you remain available to take up paid employment.

To find out more, contact Linda, the Placement Officer, at Kerry Volunteer Centre on 066-7117966 or [linda@volunteerkerry.ie](mailto:linda@volunteerkerry.ie) or visit our website [www.volunteerkerry.ie](http://www.volunteerkerry.ie)

**Please note that it is important to seek approval for volunteering by contacting your DSP Case Officer.**

## Services from the Killarney Library

**The Killarney Library offers free online courses in many areas, such as IT and for learning new languages.**

**Opening Hours:** Monday, Wednesday, Friday, Saturday: 10:00 a.m. - 5.00 p.m.  
Tuesday & Thursday: 10:00 a.m. - 8:00 p.m.

**Address:** Rock Road, Killarney, Co. Kerry  
**Librarians:** Eamon Browne, Kathleen Rice, Noreen Dennehy, Hazel Joy.  
**Phone:** (064) 663 2655  
**Fax:** (064) 663 2967  
**Email:** [killarney@kerrylibrary.ie](mailto:killarney@kerrylibrary.ie)

**The Jobs Sheet is published by the South Kerry Local Employment Services.**



**Working under contract for the  
Department of Social Protection**

