## **South Kerry Local Employment Services**

# JOB VACANCIES

## 09<sup>th</sup> March, 2018

Free for your benefit.

Week 10

Vacancies with details (62) Last Minute Vacancies (07) Online Vacancies (41) Large Companies (14) Recruitment Agencies (15) Community Employment (03)

page 1-11 page 11 page 13 page 14 page 14 page 16

Head Office, West Main Street, Cahersiveen.



# Call in to one of our local offices for a free, friendly & confidential service.

Tel: 066 – 947 3068

## South Kerry Local Employment Services

- ✓ Job Searching
- ✓ Career Guidance
- ✓ Information Service
- Education & Training

Kenmare Office 21 Henry Street, First Floor Kenmare, Co. Kerry <u>Killorglin Office</u> Library Place, Killorglin, Co. Kerry

## Killarney Office

37A High Street, 2nd Floor Killarney, Co. Kerry

Tel: 064 664 1930

## Tel: 066 976 1615

Tel: 064 663 6966

## **Killarney Jobs Club**

✓ Curriculum Vitae (C.V s)

37A High Street, 2<sup>nd</sup> Floor, Killarney.

Cover Letters

Jobs Club Training

Tel: 064 – 663 7833

## Our offices are open from Monday to Friday 9:00 – 17:00 (Except lunchtime)





Ag oibriú faoi chonradh don an Roinn Gnóthaí Fostaíochta agus Coimirce Sóisialaí Working under contract for the Department of Employment Affairs and Social Protection



## Accounting

#### **Accounts Assistant**

| Employer:<br>Location: | Orchid Accountants & Statutory Audit Firm<br>Killarney                 |
|------------------------|--|
| Jobs Summary:          | 1 Year Contract commencing 1st May 2018; Experience essential in PAYE, |
|                        | VAT & book-keeping.  |
| How to Apply:          | Please apply with full CV, exam results and cover letter to:           |
|                        | michaelculloty@orchid.ie   |
| Closing Date:          | Friday, 16 <sup>th</sup> March 2018                                    |

## Administration & Office

## **Office Administrators**



| Employer:                      | Munster Joinery  |
|--------------------------------|--|
| Location:                      | Ballydesmond, Co Cork  |
| Job Summary:                   | Ireland's leading manufacturer of energy saving windows and doors.   |
| Duties:                        | Professional telephone manner for handling inbound/outbound calls.<br>Logging customer queries and follow up on necessary action. Data entry.<br>Provide administration support as needed. |
| Requirements                   | Third level or QQI qualification. 1 year proficiency in MS Office (Outlook, Word, Excel).  |
| How to Apply:<br>Closing date: | To apply please forward CV to: <b>personnel@munsterjoinery.ie</b><br>16 <sup>th</sup> March 2018   |

## **Administrator & Data Protection Office**

| Employer:     | MetPro Limited   |
|---------------|--|
| Location:     | Tralee   |
| Job Summary:  | Administrator & Data Protection Office, full time  |
| Requirements: | Background in Information Management & a good grasp of database<br>utilisation/management. Solid communications skillset for HR functions.<br>Good working knowledge of Microsoft Office (Word, Excel and PowerPoint).<br>High level of initiative and self-motivation and desire to progress. |
| How to Apply: | Please forward CV with a typed letter of application to: General Manager,<br>MetPro Limited, Clash Industrial Estate, Tralee, Co. Kerry, or email to<br>jobs@metprogroup.com   |
| Closing Date: | 16 <sup>th</sup> March 2018  |

Typist SEW

| Employer:     | n/a   |
|---------------|---|
| Location:     | Tralee area.                                |
| Job Summary:  | Typist for temporary contract               |
| How to Apply: | Please apply to Box No. 1055, Kerry's Eye N |

## Administration & Office (continued)

## Office Administrator



| Employer:<br>Location:<br>Job Summary:<br>Requirements: | Gap of Dunloe Tours<br>Killarney<br>Office Administrator for a part-time office position<br>The position will be for 4hours per day 5 days per week MARCH-OCTOBER<br>(20hrs). We are seeking an Administrator who is available and committed to<br>such hours (some flexibility with regard to hours worked can be negotiated,<br>you will have excellent IT skills - Word Excel and Email as well as strong  |  |
|---|---|--|
| How to Apply:   | attention to detail). 2 years' experience.<br>To apply please send CV to: 7 High Street, Killarney, Co. Kerry or call<br>064 663 0200   |  |
| Bookkeeper  |   |  |
| Employer:<br>Job Summary:<br>Location:                  | Invite Bespoke Wedding Stationery & Design Studio<br>Part time Bookkeeper, Sage essential.<br>Killarney   |  |
| How to Apply:   | Please email your CV to: <b>sinead@theinvitehub.com</b> or call 064 66 50991  |  |
| Park Superintendent Grade II                            |   |  |
|   |   |  |
| Employer:   | Office of Public Works  |  |
| Employer:<br>Location:<br>Job Summary:                  | Office of Public Works<br>Dingle<br>At present the main properties within the remit of the post on offer are:<br>Ionad an Bhlascaoid (Blasket Visitor Centre), Dún Chaoin, Co. Kerry; Lands<br>adjoining above; The property owned by the State (majority share) on the<br>Great Blasket Island   |  |
| Location:   | Dingle<br>At present the main properties within the remit of the post on offer are:<br>Ionad an Bhlascaoid (Blasket Visitor Centre), Dún Chaoin, Co. Kerry; Lands<br>adjoining above; The property owned by the State (majority share) on the<br>Great Blasket Island<br>The Park Superintendent, Grade II will report to the relevant Line Manager<br>within National Historic Properties Division (NHPD) and will be directly<br>responsible for the day-to-day management of the sites in his/her region.<br>He/she will also be expected to engage collaboratively with the relevant<br>OPW managers /administration dealing with the sites and properties within<br>their remit and to provide such services and appropriate professional<br>support as they require from time to time. For full Job Description, Duties &<br>Requirements please visit: |  |
| Location:<br>Job Summary:                               | Dingle<br>At present the main properties within the remit of the post on offer are:<br>Ionad an Bhlascaoid (Blasket Visitor Centre), Dún Chaoin, Co. Kerry; Lands<br>adjoining above; The property owned by the State (majority share) on the<br>Great Blasket Island<br>The Park Superintendent, Grade II will report to the relevant Line Manager<br>within National Historic Properties Division (NHPD) and will be directly<br>responsible for the day-to-day management of the sites in his/her region.<br>He/she will also be expected to engage collaboratively with the relevant<br>OPW managers /administration dealing with the sites and properties within<br>their remit and to provide such services and appropriate professional<br>support as they require from time to time. For full Job Description, Duties &                               |  |

## Beauty, Hair, Fitness & Childcare

|                           | ~ <b>E</b> &   |  |
|---------------------------|--|--|
| Leisure Centre Supervisor |  |  |
| Employer:                 | Skellig Star Hotel, Kerry Hotel Ltd  | Skellig Star                           |
| Location:                 | Caherciveen  | HOTEL & LEISURE CENTRE                 |
| Job Summary:              | Leisure Centre and Pool at Skellig Star Hotel aims to p<br>attentive customer service to our members.  | provide an excellent and               |
| Requirements:             | Management experience and an interest in leisure ac<br>and fitness is a distinct advantage. Good business acu<br>hands-on. Ability to keep calm in emergencies and wh<br>difficult customers. Well-groomed. Able to work on o<br>customer care attitude. | imen. Dynamic and<br>hen dealing with  |
| Duties:                   | Providing supervision across all aspects of the centre;<br>with health, safety and legal requirements; Training t<br>ensuring their development; Budgeting, managing ca<br>management; Advertising and marketing activities; O<br>and events.            | eam members and sh and other financial |
| Hours:                    | Part time. Permanent   |  |
| How to Apply:             | Please contact Anne Buckley on 087 141 1211; email:<br>annebuckleybusiness@gmail.com or Angelia on 087<br>Email: Angelia.xu@Bovisioncapital.com ; Web: www   | 094 3509;                              |
| Closing Date:             | 31 <sup>st</sup> March 2018  |  |



|                     | ~EA   |  |
|---------------------|---|--|
| Swimming Instructor |   |  |
| Employer:           | Skellig Star Hotel, Kerry Hotel Ltd   |  |
| Location:           | Caherciveen   |  |
| Job Summary:        | Leisure Centre and Pool at Skellig Star Hotel aims to provide an excellent and attentive customer service to our members.   |  |
| Requirements:       | 17 years of age or older. Ability to work independently and possess energy<br>and enthusiasm. Ability to positively interact with the public. Current<br>CPR/AED certification preferred, or must be acquired within 30 days of hire. |  |
| Duties:             | Be familiar with Learn-to-Swim levels/curriculum or other nationally recognized water safety/swim lesson curriculum and know how to use course materials effectively. Provide instruction for varying ages, etc.                      |  |
| Hours:              | Part time. Permanent  |  |
| How to Apply:       | Please contact Anne Buckley on 087 141 1211; email:   |  |
|                     | annebuckleybusiness@gmail.com or Angelia on 087 094 3509;   |  |
|                     | Email: Angelia.xu@Bovisioncapital.com ; Web: www.skelligstar.ie   |  |
| Closing Date:       | 31 <sup>st</sup> March 2018   |  |

Barbers 🖓 🗒 🖗

| Employer:     | New Barber  |  |
|---------------|---|--|
| Job Summary:  | Full time experienced Barbers                     |  |
| Location:     | Killarney   |  |
| How to Apply: | Please phone 089 942 9308 between 11.30am-10.30pm |  |

#### Education, Training & Childcare

#### **Invigilator Scribe/Readers Pool**



Bord Oideachais agus Oiliúna Chiarraí Kerry Education and Training Board

| Employer:     | Kerry Education & Training Board                                     | Kerry Education and Training Board |
|---------------|--|------------------------------------|
| Job Summary:  | Examination Invigilators are employed to ensure the fair and proper  |                                    |
|               | conduct of examinations in an environment that enables candidates to |                                    |
|               | perform at their best. Interviews will take place                    | e and <b>a pool will be formed</b> |
|               | from which Invigilators will be appointed over                       | the next two years.                |
| Duties:       | Invigilate and supervise at examinations to ens                      | sure appropriate conduct in        |
|               | examinations and administer associated proces                        | sses and tasks to ensure the       |
|               | efficient and effective operation of examinatio                      | ns.                                |
| How to Apply: | Please complete application form which can be                        | e downloaded from Kerry ETB        |
|               | website www.kerryetb.ie/opportunities and r                          | eturn by email only to             |
|               | jobs@kerryetb.ie. No C.V.'s, only official applic                    | cation form will be accepted.      |
| Closing Date: | Applications by email only must be received no                       | ot later than 12 noon on           |
|               | Monday 12 <sup>th</sup> March 2018                                   |                                    |
|               |  |                                    |

## Little Star Childcare Centre

| Location:<br>Vacancies: | Greenfields, Firies<br>Is now recruiting for                   |  |
|-------------------------|--|--|
|                         | Vacancy:   |  |
|                         | Cook   |  |
|                         | Childcare Worker   |  |
| How to Apply:           | Please call Elaine/Edwina 066 979 3726 for further information |  |

## **Hotels & Catering**

#### The Gleneagle Group





HOTEL • KILLARNEY Location: Killarney Vacancies: We are recruiting for the following positions: Vacancy: **Short Description: Duty Managers** The Gleneagle Hotel & The Brehon Pastry Demi Chef/Commis Chef The Brehon Part time, flexible or full time. The Food & Beverage Assistants Gleneagle Hotel & The Brehon Accommodation Assistants The Gleneagle Hotel & The Brehon For all positions experience is NOT essential as full training will be given. How to Apply: Please apply now with your CV to: hr@gleneaglehotel.com or call Brenda on 064 667 1575 for a confidential discussion

|                        | Hotel & Catering (  | continued)                                |
|------------------------|---|---|
| Staff                  |   | ~ 厚公                                      |
|                        | Delion  |   |
| Employer:<br>Location: | Bakery<br>Tralee  |   |
| Job Summary:           | Full time position for suitable appli                       | cants                                     |
| How to Apply:          |   | /'s Eye Newspaper, Ashe Street, Tralee    |
|                        |   |   |
| Stonechat Restau       | urant 🖓 🗒 🖉   |   |
| Location:              | Killarney   |   |
| Vacancies:             | Re-opening soon Staff wanted:                               |   |
|                        | Vacancy:  | Short Description:                        |
|                        | Chef  | No Sundays or Mondays                     |
|                        | Kitchen Staff   | No Sundays or Mondays                     |
| How to Apply:          | Floor Staff Please apply now with your CV to:               | No Sundays or Mondays                     |
| now to Apply.          | 087 683 5421  | stonechat@encom.net of can off            |
|                        | 007 000 3421  |   |
| Old Weir Lodge         | EG  |   |
| Location:              | Killarney   |   |
| Vacancies:             | Re-opening soon Staff wanted:                               |   |
|                        | Vacancy:  | Short Description:                        |
|                        | Accommodation Assistant                                     | Experience. Favourable hours. Fluent      |
|                        |   | English required                          |
| How to Apply:          | Dining Room Personnel<br>Address: Muckross Road, Killarney, | Favourable hours. Fluent English required |
| now to Apply.          | Tel: 064 663 5593   | eman. moeonawemouge.com,                  |
|                        |   |   |
| Aghadoe Heights        | Hatal   | Al  |
|                        |   | Aghadoe Heights                           |
| Location:              | Killarney   | HOTEL AND SPA<br>*****                    |
| Vacancies:             | Currently seeking candidates for th                         |   |
|                        | Vacancy:  |   |
|                        | Night Manager   |   |
|                        | Breakfast Supervisor  | time                                      |
|                        | Food & Beverage Host (Full and part time) Spa Therapists    |   |
|                        | Excellent access to training and car                        | er progression For all positions          |
|                        | experience is NOT essential as full                         |   |
| How to Apply:          | -   | etter to bbrennan@aghadoeheights.com      |
|                        | or post to Brid Brennan, Human Re                           | sources Manager, Aghadoe Heights Hotel    |
|                        | & Spa, Killarney, Kerry                                     |   |
|                        |   |   |
|                        |   |   |
|                        |   |   |
|                        |   |   |
|                        |   |   |
|                        |   |   |

#### Hotel & Catering (continued) The Fairview Location: Killarney Vacancies: Are seeking to employ experienced: Vacancy: Short Description: **Accommodation Assistant Night Porter** Part time Receptionist Part time How to Apply: Please apply with CV to Manager Applications by email to info@killarneyfairview.com or in writing to: The Fairview, College Street, Town Centre, Killarney Tel: 064 663 4164 Chef/Cook Fertha Bar & Restaurant Employer: Location: Cahersiveen Job Summary: Chef/Cook How to Apply: Please email ferthabar@gmail.com or contact Alanna on 087 636 8528 Bricin Restaurant & Coffee Shop Location: Killarnev Vacancies: Is now recruiting for Vacancy: Sous Chef **Chef De Partie** Waitress NO Sunday shifts How to Apply: Please apply in writing to: Bricin, 26 High Street, Killarney or email: info@bricin.com Accommodation Assistant McSweeney Arms Hotel Lakes of Killarney Employer: McSweeney Arms Hotel Location: Killarney Must have 2 years' experience in a 4 or 5 star hotel. Full time. Jobs Summary: How to Apply: Please email your CV to mcsweeneyarms@eircom.net Cook/Chef **Employer:** Bar & Restaurant Location: Cahersiveen Job Summary: Full and part time positions available. To apply please contact Marie in the Local Employment Service, West Main How to Apply: Street, Cahersiveen on 066 947 3068

#### Hotel & Catering (continued)

## Waiting Staff

| Employer:     | Petit Delice                              |
|---------------|---|
| Location:     | Cahersiveen                               |
| Job Summary:  | Part time Waiting Staff. Immediate start. |
| How to Apply: | Please contact Danny on 087 963 8472      |

## Waiting Staff

| Employer:     | Bar & Restaurant   |
|---------------|--|
| Location:     | Cahersiveen  |
| Job Summary:  | Full and part time positions available.                                  |
| How to Apply: | To apply please contact Marie in the Local Employment Service, West Main |
|               | Street, Cahersiveen on 066 947 3068                                      |

### Torc Hotel, Killarney

| Location:     | Lissivigeen, Killarney                                    |  |
|---------------|---|--|
| Vacancies:    | Torc Hotel are offering the fo                            | llowing opportunities:                             |
|               | Vacancy:  | Short Description:                                 |
|               | Bar & Restaurant Personnel                                | Full and part time. Fluent English                 |
|               | Accommodation Assistants                                  | Full and part time. Fluent English                 |
|               | Kitchen Assistants  | Full and part time. Fluent English                 |
| How to Apply: | Please apply in writing with a                            | current CV to GENERAL MANAGER, Torc Hotel,         |
|               | Lissivigeen, Mallow Road, Kill<br><b>gm@torchotel.ie/</b> | arney, Co Kerry, Tel: <b>064 663 4168</b> or email |

#### **Kitchen Porter**

| Employer:     | Tom Crean Fish & Wine  |
|---------------|--|
| Location:     | Kenmare  |
| Job Summary:  | Kitchen Porter   |
| How to Apply: | Please email your C.V. to <b>info@tomcrean.ie</b> or post to the restaurant to the<br>Tom Crean Fish & Wine, 25 Main Street, Kenmare |

## Food & Beverage Staff

| Employer:     | Tom Crean Fish & Wine  |
|---------------|--|
| Location:     | Kenmare  |
| Job Summary:  | Experienced waiting staff required, evening work, part and full time positions available   |
| How to Apply: | Please email your C.V. to <b>info@tomcrean.ie</b> or post to the restaurant to the<br>Tom Crean Fish & Wine, 25 Main Street, Kenmare |

#### Hotel & Catering (continued)

## The Europe Hotel & Resort



| Location:     | Killarney                     | HOTEL & RESORT                            |
|---------------|-------------------------------|---|
| Vacancies:    | The Europe Hotel & Resort a   | re seeking new staff members for the 2018 |
|               | Season:                       |   |
|               | Vacancy:                      | Short Description:                        |
|               | Concierge                     | Casual & Permanent hours available        |
|               | Spa Therapist                 | ESPA at the Europe                        |
|               | Spa Attendant                 | ESPA at the Europe                        |
|               | Accommodation Assistants      | Casual & Permanent hours available        |
|               | Linen Porter                  | Casual & Permanent hours available        |
| How to Apply: | For full jobs description and | to apply please visit our website:        |
|               | https://careers.killarneyhot  | els.ie/ or email jobs@killarneyhotels.ie  |

### **Kitchen Assistant**

| Employer:     | QC's Bar & Restaurant,  |
|---------------|---|
| Location:     | Cahersiveen   |
| Job Summary:  | Kitchen Assistants  |
| Hours:        | Part time flexible positions available, hours negotiable, 4 hours daily or 3 days weekly. |
| How to Apply: | To apply please contact Kate on <b>087 260 0748</b> or <b>066 947 2244</b>                |

## Waitress/Cafe attendant

| Employer:     | The Red Fox Inn  |
|---------------|--|
| Location:     | Glenbeigh  |
| Job Summary:  | Competitive wage offered to right candidate. Working in a busy environment. Must have perfect English and good interpersonal skills. |
| Hours:        | 5 days per week 30 hours per week.   |
| How to Apply: | Please send CVs to info@kerrybogvillage.ie   |

#### **Kitchen Porter**

| Employer:     | QC's Bar & Restaurant,   |
|---------------|--|
| Location:     | Cahersiveen  |
| Job Summary:  | Kitchen Porter   |
| Hours:        | Part time flexible positions available, hours negotiable, 4 hours daily or 3 |
|               | days weekly.   |
| How to Apply: | To apply please contact Kate on <b>087 260 0748</b> or <b>066 947 2244</b>   |

### Hotel & Catering (continued)

## Waiting Staff

| Employer:     | Robs Ranch House  |
|---------------|---|
| Location:     | Killarney   |
| Job Summary:  | Waiting Staff - no experience necessary. Fluent or good level English<br>required.  |
| Hours:        | Part time initially to end April 2018 with a view of becoming full time to end of season (October)                              |
| How to Apply: | Please email CV to: <b>rrhkillarney2@gmail.com</b> or post CV to: Robs Ranch<br>House, 9 Plunkett Street, Killarney, Co. Kerry. |

## **Experienced Cook**

| Employer:     | Robs Ranch House   |
|---------------|--|
| Location:     | Killarney  |
| Job Summary:  | Cook with at least 2 years' experience. Fluent or good level English required. |
| Hours:        | Hours: 32-40 hours per week, over 4-5 days per week.                           |
| How to Apply: | Please email CV to: <b>rrhkillarney2@gmail.com</b> or post CV to: Robs Ranch   |
|               | House, 9 Plunkett Street, Killarney, Co. Kerry.                                |

### Retail

#### Personnel

| Employer:<br>Job Summary: | Invite Bespoke Wedding Stationery & Design Studio, Killarney<br>We are looking for someone to join our team. This is an exciting and diverse<br>roll; we are looking for someone with a strong work ethic and multi-tasking<br>skills. |
|---------------------------|--|
| How to Apply:             | Please email your CV to: <b>sinead@theinvitehub.com</b> or call 064 66 50991   |

## Security, General Operatives & General Services

## Painter / Decorator



| Employer:<br>Job Summary: | Anthony Foley Painting & Decorating, Killarney<br>The ideal candidate will have experience in all aspects of painting and |
|---------------------------|---|
|                           | decorating.   |
| Requirements:             | Minimum Experience 2 years  |
| How to Apply:             | For more information please call 086 385 5543   |

## **Maintenance Assistant**

| Employer:     | The Red Fox Inn   |
|---------------|---|
| Location:     | Glenbeigh   |
| Job Summary:  | Driving licence essential. The job includes working with animals, outdoor cleaning and directing tour buses. Pay is €10.ph. |
| Hours:        | 8:30-2pm 5 days per week  |
| How to Apply: | Please send CVs to info@kerrybogvillage.ie  |

## Transport, Warehousing & Motors

## **Qualified Mechanic**

| Employer:<br>Location: | Jason Cotter Truck Services Ltd t/a Kerry Truck Services<br>Killorglin  |
|------------------------|---|
| Job Summary:           | Inspection, maintenance & repair of HGV's, LGV's and trailers in a garage environment.  |
| Requirements:          | 3 years' experience of HGV's, LGV's, trailers, motor/truck mechanic qualification. Full clean drivers licence essential. HGV licence preferred. |
| Hours:                 | 40 hour week  |
| How to Apply:          | Please apply by email to: harry@kerrytruckservices.com  |

## Delivery/Sales Van Driver

| Employer:     | n/a  |
|---------------|--|
| Location:     | Mid Kerry  |
| Job Summary:  | Vacancy for delivery / sales van driver for Mid Kerry area |
| How to Apply: | Please call 087 754 5363                                   |

## Person for dismantling cars

| Employer:     | Kerry ELV Centre, Rangue  |
|---------------|---|
| Location:     | Killorglin  |
| Job Summary:  | Full time person for dismantling cars. Knowledge of cars is essential. Training |
|               | Provided. Mon-Fri 9pm – 6pm   |
| How to Apply: | Please contact Sean on 086-252 6753   |

#### Drivers

| 2                      |  |
|------------------------|--|
| Employer:<br>Location: | Mid Kerry Cabs & Tours<br>Killorglin   |
|                        | 5  |
| Job Summary:           | We are located in Killorglin but we do transfers mainly in and out of Killarney and many other towns in Kerry a lot of the work would be for companies &   |
|                        | tourist. We cover the following airports Kerry, Shannon, Cork and sometimes Dublin.  |
| Requirements:          | A full clean driving and SPSV license ability to drive in a safe and secure manner with our client's comfort and safety in mind at all times.  |
|                        | Impeccable personal presentation you must be a fluent English speaker with<br>strong communication skills. Strong driving knowledge of Kerry and<br>surrounding areas & attention to detail and be able to handle information<br>with accuracy and confidentiality. Ability to use up to date technology apps, |
|                        | email, etc., flexibility to work outside Kerry available to work evenings and weekends when required.  |
|                        | Properly uniformed for the duration of each assignment vehicle cleaning and preparation.   |
| Hours:                 | Full & part time, days or/and nights.  |
| How to Apply:          | For more information on this position please call <b>087 258 2040</b>  |

## Apprenticeships

## Bookkeeper Trainee



| Employer:     | PSC Accountants & Advisors   |
|---------------|--|
| Location:     | Killorglin   |
| Jobs Summary: | The successful candidate will work closely with our bookkeeping team and will gain experience in the following areas: Bank reconciliations, Debtors and Creditors Ledgers, All aspects of ROS, VAT, Payroll, Subcontractors. |
| Requirements: | Currently attending night classes in the Accounting Technician area, working knowledge of computer programs including Microsoft office.  |
| How to Apply: | Please send application to: <b>dflynn@psc.ie</b> or to Deborah Flynn, Peevers Slye<br>Cotter, Beech Tree House, Market Street, Killorglin, Co Kerry  |
| Closing Date: | Friday, 23 <sup>rd</sup> March 2018  |

## 2<sup>nd</sup> Year Apprentice Mechanic



| Employer:<br>Location: | Jason Cotter Truck Services Ltd t/a Kerry Truck Services Killorglin   |
|------------------------|---|
| Job Summary:           | Required to assist and learn all aspects of the trade. Inspection,<br>maintenance & repair of HGV's, LGV's and trailers in a garage environment.  |
| Requirements:          | Experience of HGV's, LGV's and trailers in a garage environment. Committed to obtaining a truck mechanic qualification. Full clean driving licence/HGV preferred. SOLAS Standard Based Apprenticeship will apply. |
| How to Apply:          | Please apply by email to: harry@kerrytruckservices.com  |

## **Online Job Scanners**

|                                 | II                   | III                           |
|---------------------------------|----------------------|-------------------------------|
| www.jobsearch.ie                | www.jobs.ie          | www.monster.ie                |
| www.irishjobs.ie                | www.gumtree.ie       | www.salesjobs.ie              |
| http://ie.indeed.com            | www.careerbuilder.ie | https://www.babysits.ie/jobs/ |
| www.indeed.ie                   | www.simplyhired.ie   | www.adverts.ie/jobs           |
| https://www.recruitireland.com/ | www.jobbio.ie        | www.irishtimes.com/jobs       |
| www.jobsireland.ie              |                      |                               |

| Last minute Vacancies               | Location   | Company                     | For more information:     |
|-------------------------------------|------------|-----------------------------|---------------------------|
|                                     |            |                             |                           |
| Whiskey Specialist                  | Killarney  | Celtic Whiskey Bar & Larder | http://ie.indeed.com      |
| Kitchen Staff x 2 ( Refugees hotel) | Killarney  | KASI                        | 064 66 20 705 or email at |
|                                     |            |                             | info@kasi2000.com         |
| Manager                             | Killarney  | KASI                        | 064 66 20 705 or email at |
|                                     |            |                             | info@kasi2000.com         |
| Hotel Receptionist                  | Killarney  | The Brehon                  | http://ie.indeed.com      |
| Senior Receptionist                 | Killarney  | The Gleneagle Hotel         | http://ie.indeed.com      |
| Experienced Barperson               | Waterville | Sea Lodge Boutique Hotel    | http://ie.indeed.com      |
| Experienced Night Porter            | Waterville | Sea Lodge Boutique Hotel    | http://ie.indeed.com      |

## South Kerry – Local Employment Service are planning to run a "Level 2 – Food Safety HACCP Course" in Killarney - Monday 12<sup>th</sup> March 2018.



#### FSPA CERTIFIED LEVEL 2 FOOD SAFETY – HACCP COURSE

#### Who is this course designed for?

- Level 2 Food Safety Training is a legal requirement for all chefs and kitchen staff who handle food directly, for example a chef or Food Business Operator.
- It is suitable for management of a small food business for effective HACCP implementations and anyone intending to set up a food business.
- Anyone wishing to improve their employment prospects in the food industry.

#### The course outcome:

- To Equip Food Handlers with the knowledge, skills and competence to prepare and handle food safely and hygienically.
- To familiarise food handlers with regulation, legislation and current best practice.
- To equip learners with knowledge required as per FSAI Guide to Food Safety Training Levels 1 & 2.

#### **Topics Covered**:

- Introduction to Food Safety
- Microbiological Hazards
- Food Contamination
- HACCP from Food Delivery to Storage
- HACCP from Food Preparation to Cooking Service and Service
- Personal Hygiene
- Food Premises and Equipment
- Pest Control
- Cleaning and Disinfection

This training will be free of charge to participants. You do not have to be on a Social Welfare Payment to avail of this training. If you would like to register your interest please contact your local LES office: Killarney (064 663 6966), Cahersiveen (066 947 3068) or Killorglin (066 976 1615).

Training will be on-site at South Kerry Local Employment Service, 37a High Street – 2nd Floor, Killarney. Potential candidates who have already registered an interest will be contacted in the next week.

## **Online Vacancies**

Please use the search bar of the relevant web-site to find out more information about the position. Last 7 days only.

| 7 days only.                          |              | -   |                                 |
|---------------------------------------|--------------|---|---------------------------------|
| Following vacancies are recently      | Location     | Company   | For more information:           |
| listed online.                        |              |   |                                 |
| Retail Assistant (Seasonal Gift Shop) | An Caladh    | The Moorings  | http://ie.indeed.com            |
| Industrial Cleaner                    | An Coireán   | Noonan  | http://ie.indeed.com            |
| Mystery Shoppers*                     | Caherciveen  | Customer Perceptions                                      | https://www.recruitireland.com/ |
| Fast food Chef                        | Cahersiveen  | accommodation provided                                    | www.gumtree.ie                  |
| HGV Driver                            | Castleisland | McAuliffe Trucking Ltd                                    | http://ie.indeed.com            |
| Mystery Shoppers*                     | Dingle       | Customer Perceptions                                      | https://www.recruitireland.com/ |
| Hotel Receptionist                    | Dingle       | Wild Way Hotels   | http://ie.indeed.com            |
| Senior Receptionist                   | Dingle       | Wild Way Hotels   | http://ie.indeed.com            |
| Cafe Attendant                        | Glenbeigh    | Red Fox Inn   | http://ie.indeed.com            |
| Mystery Shoppers*                     | Kenmare      | Customer Perceptions                                      | https://www.recruitireland.com/ |
| Part time waiting staff               | Kenmare      | Davitts   | http://ie.indeed.com            |
| New Photo Booth Attendants            | Kerry        | 089 258 4322  | www.gumtree.ie                  |
| Mystery Shoppers*                     | Kerry        | Customer Perceptions                                      | https://www.recruitireland.com/ |
| Cleaning Staff/Temporary              | Kerry        | https://cleanless.ie/WorkWi<br>thUs                       | info@cleanless.ie               |
| Cleaners for private houses           | Kerry        | Maid2clean Southwest                                      | www.gumtree.ie                  |
| Qualified Homecare Assistants         | Kerry        | Myhomecare  | http://ie.indeed.com            |
| Accommodation Assistant               | Killarney    | 064 663 1211  | http://ie.indeed.com            |
| Night Porter                          | Killarney    | Eviston House Hotel                                       | http://ie.indeed.com            |
| Maintenance Technician                | Killarney    | Eviston House Hotel                                       | http://ie.indeed.com            |
| Duty Manager                          | Killarney    | Gleneagle Hotel   | http://ie.indeed.com            |
| Kitchen Porter                        | Killarney    | Holiday Inn   | http://ie.indeed.com            |
| Kitchen Porter                        | Killarney    | Killarney Court Hotel                                     | http://ie.indeed.com            |
| Accommodation Assistant               | Killarney    | Killarney Riverside Hotel                                 | http://ie.indeed.com            |
| Waiting Staff                         | Killarney    | Killarney Riverside Hotel                                 | http://ie.indeed.com            |
| Cleaner for 3 hours for 2 shops       | Killarney    | Main Street, Tue&Fri 7:30-<br>8:30am.; Outlet Fri 9-10am. | www.gumtree.ie                  |
| Experienced Restaurant Staff          | Killarney    | Muckross Park Hotel                                       | http://ie.indeed.com            |
| Sales Assistant                       | Killarney    | Trespass  | http://ie.indeed.com            |
| Babysitter                            | Killorglin   | 3 boys Weekends from<br>12pm to 7pm.                      | http://ie.indeed.com            |
| Waiter / Wait Staff                   | Killorglin   | Sol y Sombra Tapas<br>Restaurant                          | http://ie.indeed.com            |
| Mystery Shoppers*                     | Listowel     | Customer Perceptions                                      | https://www.recruitireland.com/ |
| Duty Manager (Retail)                 | Listowel     | Iceland   | http://ie.indeed.com            |
| Catering Assistant                    | Tralee       | Abrakebabra   | http://ie.indeed.com            |
| Mechanical Engineer                   | Tralee       | BioAtlantis Ltd   | hr@bioatlantis.com              |
| Chemical Engineer                     | Tralee       | BioAtlantis Ltd   | hr@bioatlantis.com              |
| Project Manager                       | Tralee       | Foodshare Kerry   | http://ie.indeed.com            |
| Working Foreman                       | Tralee       | J. F Flynn Construction LTD                               | http://ie.indeed.com            |
| Mobile Phone Repair Technician        | Tralee       | JA Quality Stores Itd                                     | http://ie.indeed.com            |
| Night Porter                          | Tralee       | The Meadowlands Hotel                                     | http://ie.indeed.com            |
| Medical Scientist, Senior (Histology) | Tralee       | University Hospital Kerry                                 | http://ie.indeed.com            |
| Experienced Barperson                 | Waterville   | Sea Lodge Boutique Hotel                                  | http://ie.indeed.com            |
| Experienced Night Porter              | Waterville   | Sea Lodge Boutique Hotel                                  | http://ie.indeed.com            |
|                                       |              |   | P 11                            |

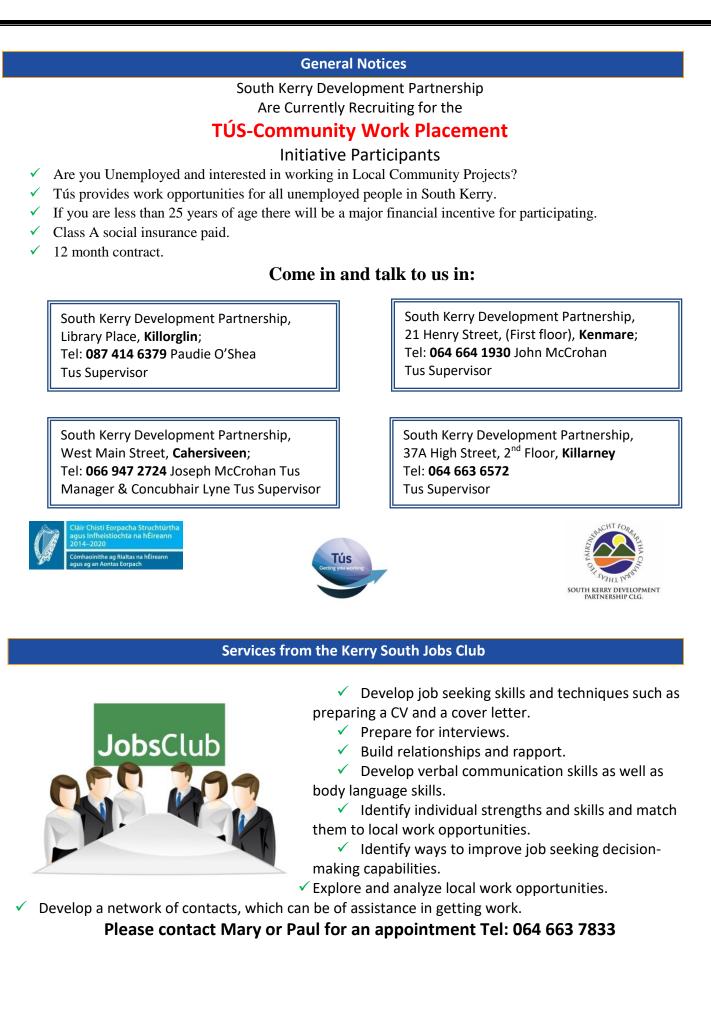
\*As a **Mystery Shopper** you will visit Stores/Supermarkets/Garages/Banks posing as a customer who require their services.

## Large Companies/Hotels/Factories

| Following vacancies are<br>recently listed online. | Location   | Company                           | For more information:                      |
|--|------------|-----------------------------------|--|
| Customer Services Desk                             | Tralee     | JRI-America                       | http://www.jri-america.com/employment.html |
| Windows Engineer                                   | Tralee     | JRI-America                       | http://www.jri-america.com/employment.html |
| Oracle / SQL DBA                                   | Tralee     | JRI-America                       | http://www.jri-america.com/employment.html |
| Linux / Unix Administrator                         | Tralee     | JRI-America                       | http://www.jri-america.com/employment.html |
| Network Engineer Role                              | Tralee     | JRI-America                       | http://www.jri-america.com/employment.html |
| Storage Engineer                                   | Tralee     | JRI-America                       | http://www.jri-america.com/employment.html |
| IT Operational Monitoring<br>Roles                 | Tralee     | JRI-America                       | http://www.jri-america.com/employment.html |
| Quality Assurance Teams                            | Tralee     | JRI-America                       | http://www.jri-america.com/employment.html |
| .Net & Java Developers                             | Tralee     | JRI-America                       | http://www.jri-america.com/employment.html |
| Technical BA roles /                               | Tralee     | JRI-America                       | http://www.jri-america.com/employment.html |
| Production support /                               |            |                                   |  |
| Application Support Roles                          |            |                                   |  |
| Customer Service                                   | Killorglin | Fexco                             | https://careers.fexco.com/                 |
| Representative (Prize                              |            |                                   |  |
| Bonds)   |            |                                   |  |
| Team Leader  | Killorglin | Fexco                             | https://careers.fexco.com/                 |
| QA Automation Engineer                             | Killorglin | Fexco                             | https://careers.fexco.com/                 |
| Industrial Painter                                 | Killarney  | Liebherr Container<br>Cranes Ltd. | http://ie.indeed.com                       |

## **Recruitment Agencies**

| Following vacancies are recently listed online. | Location  | Agency                       | For more information:           |
|---|-----------|------------------------------|---------------------------------|
| Pipefitters                                     | Canada    | Glenform Construction        | www.gumtree.ie                  |
| Steel Fixers                                    | Dingle    | CLS Recruitment              | www.gumtree.ie                  |
| Mechanical Engineer                             | Kerry     | Brightwater                  | Brightwater.ie                  |
| Research Chemist                                | Kerry     | Brightwater                  | Brightwater.ie                  |
| Chemical Engineer                               | Kerry     | Brightwater                  | Brightwater.ie                  |
| Concrete Finishers                              | Kerry     | BSS Building Staff Solutions | http://ie.indeed.com            |
| Staff Nurse                                     | Kerry     | Cowley Brown Recruitment     | http://ie.indeed.com            |
| ICU Nurse                                       | Kerry     | Cowley Brown Recruitment     | http://ie.indeed.com            |
| Telephone Triage Nurse                          | Kerry     | PE Global Healthcare         | http://ie.indeed.com            |
| Operations Specialist (IT)                      | Kerry     | Red Chair Recruitment        | http://ie.indeed.com            |
| Technical Sales Exec.                           | Kerry     | Sigmar Recruitment           | http://ie.indeed.com            |
| Windows Server Engineer                         | Kerry     | Sigmar Recruitment           | http://ie.indeed.com            |
| Quality Assurance                               | Kerry     | Sigmar Recruitment           | https://www.recruitireland.com/ |
| Chef  | Killarney | Global Force                 | http://ie.indeed.com            |
| Block Layer                                     | Tralee    | 3D Personnel                 | http://ie.indeed.com            |



#### **Community Employment Scheme Positions**

#### How to Apply

Please contact your Local Employment Service Offices (details below). Eligibility to participate on CE is generally linked to those who are 21 years or over for the Childcare, Health and Social Care sectors and 25 years of age or over for all other areas. Applicants must also be in receipt of an Irish social welfare payment for 1 year or more.

| Job Title   | Location   | No. of positions | Closing<br>Date | Job Ref. No. |
|---|------------|------------------|-----------------|--------------|
| Cleaner   | Glencar    | 1                | 23/03/2018      | CES 2061256  |
| Tourist Information Officer                             | Killorglin | 1                | 23/03/2018      | CES 2061249  |
| Grounds Person (Kilgarvan<br>Community Development Ltd) | Kilgarvan  | 2                | 23/03/2018      | CES 2060727  |

Local Employment Service - Cahersiveen West Main Street, Cahersiveen. Co. Kerry Tel: 066 947 3068 Local Employment Service - Killarney 37A High Street 2<sup>nd</sup> Floor, Killarney, Co. Kerry Tel: 064 663 6966 Local Employment Service - Killorglin Library Place, Killorglin Co. Kerry Tel: 066 976 1615

Local Employment Service - Kenmare 21 Henry Street, 1<sup>st</sup> Floor, Kenmare, Co. Kerry Tel: 064 664 1930

#### Services from the Local Employment Services

#### **Job Seekers**

Local Employment Services are providing you with free and confidential information, guidance and job-searching support as well as training & educational opportunities.

#### Employers

Save time and costs associated with recruiting by using our free quality service.

#### **Volunteering Opportunities**

#### Volunteer to increase your chances of employment

On the path to finding a job, why not consider volunteering? Your jobseekers allowance will not be affected if you volunteer, as long as you remain available to take up paid employment.

To find out more, contact Linda, the Placement Officer, at Kerry Volunteer Centre on 066-7117966 or linda@volunteerkerry.ie or visit our website www.volunteerkerry.ie Please note that it is important to seek approval for volunteering by contacting your DSP Case Officer.

#### Services from the Killarney Library

The Killarney Library offers free online courses in many areas, such as IT and for learning new languages.

| <b>Opening Hours:</b> | Monday, Wednesday, Friday, Saturday 10:00 a.m 5.00 p.m. |
|-----------------------|---|
|                       | Tuesday & Thursday: 10:00 a.m 8:00 p.m.                 |
| Address:              | Rock Road, Killarney, Co. Kerry                         |
| Librarians:           | Eamon Browne, Kathleen Rice, Noreen Dennehy, Hazel Joy. |
| Phone:                | (064) 663 2655  |
| Fax:                  | (064) 663 2967  |
| Email:                | killarney@kerrylibrary.ie                               |

The Jobs Sheet is published by the South Kerry Local Employment Services.







Ag oibrú faoi chonradh don an Roinn Gnóthaí Fostaíochta agus Coimirce Sóisialaí Working under contract for the Department of Employment Affairs and Social Protection

