

South Kerry Local Employment Services

Head Office

↕
Cahersiveen
West Main St
Cahersiveen
Tel:0669473068

Killarney Office

37A High St
2nd Floor
Killarney
Co. Kerry
Tel:0646636966

Killorglin Office

Library Place
Killorglin
Co. Kerry
Tel:0669761615

Kenmare Office

21 Henry St.
First Floor
Kenmare
Co. Kerry
Tel:06466641930

Call into your local office for a free, friendly & confidential service

- ✓ Job Searching
- ✓ Career Guidance
- ✓ Information Service
- ✓ Education & Training

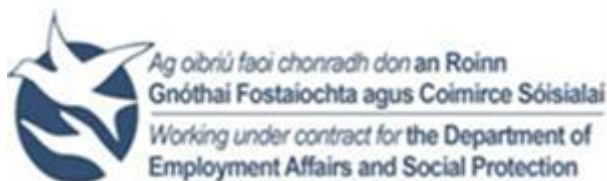
Our offices are open from Monday to Friday
9:00 – 17:00 (Except lunchtime)

Killarney Jobs Club

- ✓ Curriculum Vitae (C.V s)
 - ✓ Cover Letters
 - ✓ Jobs Club Training
- 37A High Street, 2nd Floor, Killarney.
Tel: 064 – 663 7833

Job Vacancies

Vacancies with details	page1-13
Online Vacancies	page13-14
Community Employment.....	page16



Accounting, Financing & Purchasing

Client Advisor

Employer:	Prima Finance DEBT SOLUTION
Location:	Killarney
Job Summary:	<ul style="list-style-type: none">• Managing a portfolio of clients on a daily basis• Engage with the Creditors on behalf of the clients• Liaise with clients and creditors via phone, email and post.• Adhere to company policies, procedures and controls to ensure the very best service is delivered to our Clients.
Requirements:	<ul style="list-style-type: none">• Strong communication and interpersonal skills,• Previous experience in a financial/administrative role,• Proficient computer skills & ability to multi-task,• Third level/QFA/financial qualification offers a distinct advantage.
How to Apply:	Please email your CV to: coshea@primafinance.ie
Closing Date:	Tuesday, 14 th of August 2018

Administration & Office

Administrator

Employer:	Patient Waits Limited
Location:	Kenmare
Job Summary:	<p>Liaising and advising clients of the company's services. Interfacing with client's GP and company's Spanish medical partner. Overseeing reimbursement of client medical costs incurred abroad. Servicing enquiries for Nursing Home Support Scheme. Keeping Company CRM database up to date.</p>
Requirements:	<p>Strong communication skills. Word, Excel and Mailchimp, skills and knowledge of CRM software. Previous experience as Practice Secretary and/or Medical Secretary qualification a distinct advantage. Flexibility of execution and tolerance of start-up environment essential.</p>
Hours:	Full Time. Role commences October 2018.
How to Apply:	Please email your CV to: martin@patientwaits.com

Beauty, Hair, Fitness & Leisure

Apprentice Hairdresser

Employer:	Turnin Headz
Location:	Ardfert, Co. Kerry
Requirements:	All level of experience considered
How to Apply:	Please email your CV to: turninheadz@icloud.com

Are you interested in becoming a Volunteer Literacy Tutor?

If you would like to find out more about becoming a literacy tutor or interested in completing an application form for our Volunteer Tutor training which is to commence in Tralee in September 2018; please contact Deirdre Fitzgerald 086-0460506 for further information.

Kerry Education & Training Board through our Literacy & Adult Basic Education service provides one to one tuition to men and women who have difficulty with reading, writing, spelling and maths. This service is FREE and confidential and is available in our centres around the county. It operates with the assistance of volunteers from all walks of life in Kerry

Courses

Healthcare Assistant Course QQI level 5 Healthcare support major Award 5M4339

Tutor: *FRS Training Castleisland*
Venue: Meadowlands Hotel, Tralee
Start date: Tuesday, 4th of September
Hours: 10.00 – 2.00
Cost: 150 Euro per module (8 in total)
How to Apply: Please contact **Mairead Hickey**, FRS Training Castleisland.
Tel: **087 2168656 / 066 7163879**. Web : **www.frstraining.com**

Digital Media:

This course provides the learner with the ability to use digital media devices for their personal and social lives.

Tutor: Rosaleen Kennedy
Day: Thursday
Time: 4pm – 6.30pm
Venue: The Lodge Killorglin
Start Date: 27th September 2018

Self- Advocacy:

This programme module aims to equip the Learner with the appropriate skills to speak on their own behalf, necessary in their daily living activities with confidence and dignity.

To gain an understanding of our personal rights and responsibilities in common use and in legislation, to learn about the various support organisations available and the services they can provide and much much more.....

Tutor: Rosaleen Kennedy
Day: Friday
Time: 10am – 12.30pm
Venue: The Lodge Killorglin
Start Date: 28th September 2018

Courses (continued)

Cookery & Nutrition – (Prepare healthy lunches/Snacks)

Tutor: John Casey
Day: Tuesday
Time: 10.30pm – 12.30pm
Venue: The FRC Killorglin
Dates: 25th September 2018

Driver Theory Tuition:

Let us help you prepare for the Driver Theory Test
We will have all the up-to-date books and CD's to assist you.

Tutor: Eileen O' Flaherty
Day: Tuesday
Time: 4pm – 6pm
Venue: The Lodge Killorglin
Start Date: 2nd October 2018

English as a Second Language QQI Level 3:

This is aimed at participants who wish to develop skills in the English grammar, vocabulary and pronunciation through practical exercises in speaking, listening, reading and writing applicable in everyday life.

Tutor: TBC
Day: Wednesday
Time: TBC
Venue: The Lodge Killorglin
Start Date: 26th September 2018

If you require any further information on the above or to register your interest, please contact Deirdre Fitzgerald ALO Kerry ETB on 086-0460506.

Youth Worker

- Employer:** Kerry Diocesan Youth Service
Location: Tralee
Job Summary: The successful candidate will make a difference in the lives of young people and their families by promoting a culture of integrity, youth participation and development, in line with our organisational values.
Requirements: Applicants should have relevant degree in youth work, education or other relevant discipline and a minimum 1 year relevant experience of working with young people in a paid capacity or 2 years in a voluntary capacity.
Hours: Part time. 15 hours per week
How to Apply: Job Description and Application Form available to download from website www.kdys.ie, or by request to: humanresources@kdys.ie
Shortlisting will apply.
Interviews to take place week beginning 10th September, with an expected start date on 1st October 2018
Closing Date: Please submit completed Application Form on or before:
12 noon, Friday, 31st August 2018

Social Care Workers

- Employer:** Saint John of God Community Services CLG, Kerry Services
Location: Co. Kerry
Requirements:
 - Diploma in Social Care/Diploma in Applied Social Studies/Social Care
 - 1- 2 years' experience working with individuals with an Intellectual Disability is desirable
 - Excellent communication skills
 - Flexibility, Initiative, motivation and enthusiasm
 - Commitment to the development and delivery of a person centred programme.
 - Experience of supporting people presenting with challenging behaviour.
 - Must have a full clean driver's licence for a manual vehicle, D licence would be an advantage.**Hours:** Full Time & Part Time Permanent/Fixed Term Contacts
How to Apply: Please send CV with cover letter to: Human Resources, Saint John of God, Kerry Services, Monavalley Industrial Estate, Tralee, Co. Kerry or email to: sjogkerry.recruitment@sjog.ie
Informal enquiries to **Catherine Hunt** or **Shirley Knight**, **064 6644133** ext. 257/213
Closing Date: 5.00 pm, Friday 10th of August 2018

Co-Ordinator Community Based Day Services

- Employer:** Saint John of God Community Services CLG, Kerry Services
Location: Co. Kerry
Requirements:
- Have a 3rd level qualification at NQF Level 8 in Allied Health/ Social Care/ Education profession.
 - At least 3 years of experience working with adults with an intellectual disability.
 - Demonstrate evidence of continuous quality improvement in person centred planning.
 - Previous experience in training & community development e.g. QQI with creative approach to service delivery.
 - Demonstrate excellent knowledge & leadership in New Directions.
 - A full clean driving licence for manual vehicles is essential.
- How to Apply:** Please send CV with cover letter to: Human Resources, Saint John of God, Kerry Services, Monavalley Industrial Estate, Tralee, Co. Kerry or email to: **sjogkerry.recruitment@sjog.ie**
Informal enquires to **Helena Cronin** on: **066 7127333**
- Closing Date:** 5 pm Friday 10th of August 2018

Care Assistants

- Employer:** Saint John of God Community Services CLG, Kerry Services
Location: Co. Kerry
Requirements:
- Certificate in Healthcare Support at Fetac Level 5
 - The Care Assistant works as part of a multidisciplinary team to assist in the provision of health & social health for the individuals we support.
 - They support & assist in all activities of daily living in line with the needs & wishes of the individual outlined in agreed care plan.
 - Acting as an advocate for residents & promoting social interaction with the community.
 - Demonstrate excellent communication & organisational skills, flexibility and commitment.
 - Must have a full clean driver's licence for manual vehicle, D licence would be an advantage.
- Hours:** Full Time & Part Time Permanent/Fixed Term Contacts
How to Apply: Please send CV with cover letter to: Human Resources, Saint John of God, Kerry Services, Monavalley Industrial Estate, Tralee, Co. Kerry or email to: **sjogkerry.recruitment@sjog.ie**
Informal enquiries to **Catherine Hunt** or **Shirley Knight, 064 6644133** ext. 257/213
- Closing Date:** 5 pm Friday 10th of August 2018

Education & Childcare

Childcare Practitioner

Employer: Little Voyagers Childcare/ Ardfert Community Council CLG
Location: Ardfert, Co. Kerry
Requirements: A professional qualification in childcare – Level 6, 7 or 8.
Must be willing to work in all areas of childcare (6mths-12 years)
Current 1st aid certification
Hours: Full time. 39 hours per week.
How to Apply: Please email CV with Cover Letter to: littlevoyagersardfert@gmail.com
Closing Date: 5 pm on Wednesday, 15th of August 2018

Hotels & Catering

Open Interviews

Employer: O'DONOGHUE RING HOTELS
Location: Killarney Avenue Hotel
Hours: Tuesday, 14th of August 2018, 2pm – 5pm
How to Apply: **Applicants welcome for all positions.** Please bring your CV and references.
Any queries contact: jobs@odrhoteles.com or Tel: **064 6621069**

Randles Hotels & Kayne's Bar & Bistro

Location: Killarney
Vacancies:

Vacancy:
<i>Accommodation Assistant</i> (Flexible hours)
<i>Restaurant Assistant</i> (Breakfast)
<i>Food & Beverage Assistants</i> (Full & part time positions)

How to Apply: Please send your CV to: trandles@randleshotels.com

Night Porter

Employer: The Avenue Hotel
Location: Killarney
Hours: Full time, all year round position
How to Apply: Please email your CV to: jobs@odrhoteles.com. Tel: **064 6621065**

Hotels & Catering (continued)

The Killarney Park Hotel

Location: Killarney

Vacancies:

Vacancy:
<i>Food & Beverage Personnel</i>
<i>Bar Personnel (Full & part time)</i>
<i>Health & Fitness Club Attendant (Short term contract)</i>

How to Apply: Applications in writing to: **The Personnel Manager**, Killarney Park Hotel, Town Centre, Killarney, Co. Kerry.
Email: info@killarneyparkhotel.ie. Or stop by the hotel to fill out an application form before 15th of August 2018.

Commis Chef

Employer: Timothy & O'Connor, Chartered Accountants

Location: Co. Kerry

Job Summary: Food production and service, creative menu planning, cost control, proper administration planning.

Requirements: Have some experience working in similar environment, have recent HACCP experience, be able to cook a variety of meat & fish dishes, must work well in a team and also on your own initiative.

Hours: Full time. 40+ hours, depending on level of business.

How to Apply: Please email your CV to: bptimothy@tocaccountants.ie or by Fax: **066 7129585**

The Ashe Hotel

Location: Tralee

Vacancies:

Vacancy:
<i>Duty Manager</i>
<i>Sous Chef</i>
<i>Food & Beverage Supervisor</i>
<i>Food & Beverage Assistants (Full & part time)</i>
<i>Front Office Personnel</i>

How to Apply: Please send your CV & Cover Letter explaining your suitability for the role
To: hr@theashehotel.ie

Cook

Employer: Little Star's Childcare Centre

Location: Greenfields, Furies

How to Apply: Please call Elaine or Edwina on: **066 9793726**

Hotels & Catering (continued)

Chef de Partie

Employer:	Timothy & O'Connor, Chartered Accountants
Location:	Co. Kerry
Job Summary:	<ul style="list-style-type: none">• To prepare all ingredients for service for allocated section to the required standard, ensuring no wastage• To cook food to the required specifications• To ensure the smooth running of food service with restaurant personnel• To ensure all special requests made by guests are met• To work in an organised, hygienic manner at all times ensuring the HACCP regulations are adhered to• To receive goods from suppliers, when required, and to ensure products conform with HACCP specifications• To ensure all goods are stored correctly and hygienically in accordance with HACCP specifications• To ensure correct rotation of stock as per HACCP requirements
Requirements:	<ul style="list-style-type: none">• HACCP trained• Must have previous experience in a busy restaurant• Able to work in a busy environment• Have excellent customer service skills• Speak good English
Hours:	Full time. 40+ hours, depending on level of business.
How to Apply:	Please email your CV to: : bptimothy@tocaccountants.ie or by Fax: 066 7129585

Person to work in large Guest House

Employer:	Killarney View House B&B
Location:	Killarney
Job Summary:	Duties include reception, IT reservation skills, dining room service & evening night porter.
How to Apply:	Please email your CV to: info@killarneyviewguesthouse.com

Waiting Staff

Location:	Cahersiveen
How to Apply:	Please email your CV to & letter of application to: hello@qc.ie or telephone Kate on 087 677 9616 .

Hotels & Catering (continued)

Head Chef

Employer:	Timothy & O'Connor, Chartered Accountants
Location:	Co. Kerry
Job Summary:	<ul style="list-style-type: none">• Preparing, cooking and presenting dishes to the highest standards• Developing of new dishes and creating of menus• Monitoring portion and waste control to maintain profit margins• Implement and work to HACCP Standards• Uphold order and discipline in the kitchen during working hours• Staff recruitment and management
Requirements:	<p>Successful candidate should have excellent knowledge of % GP margins and labour costs, and a proven track record of at least 1 year as Head Chef.</p> <ul style="list-style-type: none">● Professional qualification or equivalent, is desirable though not essential● Excellent craft skills background. .● Strong Supervisory experience.● Ability to display a real passion for food and customer service. ● Excellent organisational skills. Ability to plan ahead.● Demonstrate analytical approach to problem solving.● Excellent communicator at all levels.● Good delegation and influencing skills.● Flair and innovative with menus and food presentation.● Good negotiating skills.● Effective at time management.● Smart, clean appearance, high standard of personal hygiene. ● Confident, lively and outgoing personality.● Approachable, friendly and cheerful.● Respectful and able to gain respect.
Hours:	Full time. 40+ hours, depending on level of business.
How to Apply:	Please email your CV to: : bptimothy@tocaccountants.ie or by Fax: 066 7129585

Medical Professionals & Healthcare

Staff Nurses

- Employer:** Saint John of God Community Services CLG, Kerry Services
- Location:** Co. Kerry
- Requirements:**
- RNMH/RNID qualifications or other suitable nursing qualifications and to be a Staff Nurse on the current register as maintained by An Bord Altranais.
 - 1 – 2 years' relevant experience of supporting people with an intellectual disability is an advantage.
 - Relevant experience of working with people who have behaviours that challenge is an advantage.
 - Demonstrate excellent communication (both verbal and written), organizational skills, flexibility and commitment.
 - Must have a full clean driver's licence for a manual vehicle, D licence would be an advantage.
- Hours:** Full & part time permanent contracts.
- How to Apply:** Please send CV with cover letter to: Human Resources, Saint John of God, Kerry Services, Monavalley Industrial Estate, Tralee, Co. Kerry or email to: sjogkerry.recruitment@sjog.ie
Informal enquires to **Catherine Hunt** or **Shirley Knight**, Tel: **064 6644133** ext. 257/213
- Closing Date:** 5.00 pm, Friday 10th of August 2018

Nurse Co- Ordinator

- Employer:** Ard Chúram Day Care North Kerry
- Location:** Greenville, Listowel
- Job Summary:** The person appointed will have the ability to co- ordinate/manage all aspects of day care centre which provides day for older people.
- Requirements:**
- A recognised Nursing qualification
 - Current Bord Altranais agus Cnaimhseachais na hEireann registration.
 - Minimum of four years' post-registration experience as a Nurse.
- Hours:** Full time position. 37 hours a week.
- How to Apply:** For full particulars of the post and the application process, please follow the link on the website: www.ardcuram.com. No CV's or late application forms will be accepted.
- Closing Date:** 5 pm, Thursday, 16th of August, 2018. Interviews will take place week beginning 27th of August, 2018

Sales & Marketing & Advertisement

Sales/Marketing Executive

Employer: McElliott's Tralee Ltd
Location: Tralee
Requirements: Applicants should have a track record in Sales/Business Development & ability to build strong relationship with customers. Computer literacy, good understanding of internet marketing & advertising along with social media skills is required for this position.
How to Apply: Please email your CV and Cover Letter to: donal.lynch@mce.ie

Sales Person

Employer: Mayvale & Co
Location: Cork/Kerry area.
Job Summary: To service established territory of Cork & Kerry. Calling to industrial outlets on six weekly basis. Car provided.
Salary: 37,000 euro + Commission
Hours: N/A
How to Apply: Apply to: **Mayvale & Co**, 1 Dundrum Road, Windy Arbour, Dundrum, Dublin 14 or by email to: mayvaleandco@gmail.com

Sales Representative

Employer: Educate.ie
Location: Co. Kerry area
Job Summary: Selling educational materials to Primary and Post-Primary schools.
Hours: 20 weeks' work per annum during school term.
How to Apply: Please email your CV to: careers@educate.ie

Security, General Operatives & General Services

School Warden

Employer: Kerry County Council
Location: Co. Kerry
How to Apply: Application Form & Candidate Information Booklet may be obtained on: www.kerrycoco.ie. The latest date for receipt of completed application form by 5.00pm on Monday, 20th of August 2018

Security Personnel

Employer: AA Security Group
Location: South Kerry Area
Requirements: Static guard licence, Safe Pass & Full B Driver Licence
How to Apply: Please email your CV to: aasecuritygroup.ie or post it to: AA Security, Creevykeel, Cliffoney, Co. Sligo.

Security, General Operatives & General Services (continued)

General Factory Workers

Location: Dingle Area
Hours: 40 hours per week
How to Apply: Please apply to: **Box No. DS623C**, The Kerryman, Denny Street, Tralee, Co. Kerry

General Operatives & Plant Operators

Employer: O'Kelly's Bros, Demolition & Environmental Contractors
Location: Sites Nationwide
Requirements: Safe Pass & relevant CSCS tickets.
How to Apply: Please email your CV to: hr@okellybros.ie. Tel: **061 409999**

Transport, Warehousing & Motor

Mechanical Engineer

Employer: O'cathain Iasc Teo An Daingean
How to Apply: Please email your CV to: 2cathainiasc@eircom. Tel: **066 9151041**

T Nolan & Sons Ltd

Location: Castleisland
Vacancies:

Vacancy:
<i>Spare Parts Assistant</i>
<i>Sales & Marketing Assistant</i>

How to Apply: Please send your CV to: tnolan@tnolans.com

Artic Driver

Location: Tralee & Castleisland area
Requirements: Full EC Licence & up to date CPC
How to Apply: For more information, please call: **066 7137554** or **087 7092639**

Artic & Skip Truck Driver

Employer: O'Kelly's Bros, Demolition & Environmental Contractors
Location: Sites Nationwide
Requirements: Clean Driving License & CPCS
How to Apply: Please email your CV to: hr@okellybros.ie. Tel: **061 409999**

Transport, Warehousing & Motor (continued)

Taxi Driver

Employer:	Mid Kerry Cabs & Tours
Job Summary:	Day/Night service for local customers in Killorglin and throughout Kerry we also provide airport transfers to & from (Shannon, Kerry, Cork & Dublin)
Requirements:	A full clean driving and SPSV license ability to drive in a safe and secure manner with our client's comfort and safety in mind at all times. Impeccable personal presentation you must be a fluent English speaker with strong communication skills. Strong driving knowledge of Kerry and surrounding areas. Ability to use up to date technology apps, email, etc. Flexibility to work outside Kerry available to work evenings and weekends when required. Properly uniformed for the duration of each assignment vehicle cleaning and preparation.
Hours:	Part time
How to Apply:	For more information on this position please call: 087-2582040

Online Vacancies

Please use the search bar of the relevant web-site to find out more information about the position Last 7 days only.

Following vacancies are recently listed online.	Location	Company	For more information:
Experienced Housekeeper Wanted	An Tóchar, County Kerry	Care.com	http://ie.indeed.com
Catering Supervisor	An Tóchar, County Kerry	Causeway School Food Company	http://ie.indeed.com
Community Care Worker	An Tóchar, County Kerry	Domestic Care	http://ie.indeed.com
General Operative	Ballyboughal	Flexsource	http://ie.indeed.com
Deli/Apache Pizza Assistant	Cahersiveen	The Market House	http://ie.indeed.com
Waiters / Waitresses	County Kerry	bē	http://ie.indeed.com
Construction Operative	Dingle	Ward Personnel	http://ie.indeed.com
Waiting Staff	Kenmare	Davitts	http://ie.indeed.com
Part-Time Welcome Advisor	Kerry	Bank of Ireland	http://ie.indeed.com
Qualified electrician	Kerry	CVCS	http://ie.indeed.com
Travel Agent	Killarney	Abbey Travel	http://ie.indeed.com
Dogs Trust Door To Door Fundraisers	Killarney	CPM Ireland	http://ie.indeed.com
Counter Assistant/ Cook/General cleaning	Killarney	Denjoe's Family Restaurant	http://ie.indeed.com
In Store Crew	Killarney	Domino's Pizza	http://ie.indeed.com
Trip Leader	Killarney	Grand Circle Corporation	http://ie.indeed.com
Product Owner - NFV/SDN	Killarney	iDirect	http://ie.indeed.com
Accommodation Assistant	Killarney	International Hotel Killarney	http://ie.indeed.com
Senior Barista	Killarney	J.M. Reidy's	http://ie.indeed.com
Kitchen Staff	Killarney	KASI	http://ie.indeed.com

Senior Supervisor	Killarney	Kilkenny Group	http://ie.indeed.com
Night Porter	Killarney	Killarney Avenue Hotel	http://ie.indeed.com
Restaurant Personnel	Killarney	Killarney Oaks Hotel	http://ie.indeed.com
Kitchen Porter	Killarney	Killarney Oaks Hotel	http://ie.indeed.com
Duty Manager	Killarney	Killarney Plaza Hotel & Spa	http://ie.indeed.com
Accommodation Assistant	Killarney	Killarney Plaza Hotel & Spa	http://ie.indeed.com
Kitchen Porter	Killarney	Killarney Plaza Hotel & Spa	http://ie.indeed.com
Kitchen Porter/Food Prep	Killarney	Killarney Riverside Hotel	http://ie.indeed.com
Kitchen Porter/Food Prep	Killarney	Killarney Riverside Hotel	http://ie.indeed.com
Waiting Staff	Killarney	Killarney Towers Hotel	http://ie.indeed.com
Part Time Sales Advisor	Killarney	Mango Furniture Creations	http://ie.indeed.com
Food & Beverage staff for Major Colgan's Irish Pub	Killarney	Muckcross Park Hotel	http://ie.indeed.com
Breakfast Waiter/Waitress	Killarney	Old Weir Lodge	http://ie.indeed.com
Accommodation Assistant	Killarney	Riverside Hotel	http://ie.indeed.com
Catering Assistant	Killarney	School Food Company	http://ie.indeed.com
Food & Beverage Assistant	Killarney	Scotts Hotel Killarney	http://ie.indeed.com
Deli Assistant	Killarney	Sheehan's Centra, Muckcross	http://ie.indeed.com
Waiting Staff	Killarney	Stonechat Restaurant	http://ie.indeed.com
Food & Beverage Assistant	Killarney	The Brehon Hotel	http://ie.indeed.com
Food & Beverage Assistant - Bar	Killarney	The Gleneagle Group - The Gleneagle Hotel / The Brehon Hotel	http://ie.indeed.com
Human Resource Manager	Killarney	The Great Southern Hotel	http://ie.indeed.com
Experienced Bar Staff	Killarney	The Heights Hotel	http://ie.indeed.com
Accommodation Assistant	Killarney	The Lake Hotel	http://ie.indeed.com
Assistant Manager	Killarney	The Works Stores Ltd	http://ie.indeed.com
Construction Labourer	Killorglin	Jim Sweeney & Son	http://ie.indeed.com
Vehicle Dismantling (Mechanic)	Killorglin	Kerry ELV Centre L.T.D	http://ie.indeed.com
Sales Person of Car Parts	Killorglin	Kerry ELV Centre L.T.D	http://ie.indeed.com
Deli Manager	Listowel	H2 Group - Spar Listowel	http://ie.indeed.com
Cabinet Maker	Listowel	Vaughan Kitchens	http://ie.indeed.com
Banqueting waiter	Tralee	Ballyseedy Castle	http://ie.indeed.com
Crèche Manager	Tralee	Campus Kids Crèche- Tralee	http://ie.indeed.com
Early Years Practitioner	Tralee	Linda 's Learning Land	http://ie.indeed.com
Sales Consultant(Various Department)	Tralee	Next PLC	http://ie.indeed.com
Kitchen Porter	Tralee	The Rose Hotel	http://ie.indeed.com
Senior Mechanic / Business Manager	Tralee	Tralee Tyre & Service Centre	http://ie.indeed.com
Assistant Store Manager	Tralee	Wallace Myers Retail	http://ie.indeed.com
Kitchen & Floor Staff	Waterville, County Kerry	BeachCove Cafe	http://ie.indeed.com
Deli Assistant	Waterville, County Kerry	Fogarty's Centra Waterville	http://ie.indeed.com

South Kerry Development Partnership
Are Currently Recruiting for the
TÚS-Community Work Placement
Initiative Participants

- ✓ Are you Unemployed for 12 months or longer and interested in working in Local Community Projects?
- ✓ Tús provides work opportunities for all unemployed people in South Kerry.
- ✓ If you are less than 25 years of age there will be a major financial incentive for participating.
- ✓ Class A social insurance paid.
- ✓ 12 month contract.

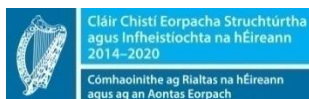
Come in and talk to us in:

South Kerry Development Partnership,
Library Place, **Killorglin**;
Tel: **087 414 6379** Paudie O'Shea
Tus Supervisor

South Kerry Development Partnership,
21 Henry Street, (First floor), **Kenmare**;
Tel: **064 664 1930** John McCrohan
Tus Supervisor

South Kerry Development Partnership,
West Main Street, **Cahersiveen**;
Tel: **066 947 2724** Joseph McCrohan Tus
Manager

South Kerry Development Partnership,
37A High Street, 2nd Floor, **Killarney**
Tel: **064 663 6572**
Lisa Murphy & Gerard Moynihan Tus
Supervisors



Services from the Kerry South Jobs Club



- ✓ Develop job seeking skills and techniques such as preparing a CV and a cover letter.
 - ✓ Prepare for interviews.
 - ✓ Build relationships and rapport.
 - ✓ Develop verbal communication skills as well as body language skills.
 - ✓ Identify individual strengths and skills and match them to local work opportunities.
 - ✓ Identify ways to improve job seeking decision-making capabilities.
 - ✓ Explore and analyze local work opportunities.
- ✓ Develop a network of contacts, which can be of assistance in getting work.

Please contact Mary or Paul for an appointment Tel: 064 663 7833

Community Employment Scheme Positions

How to Apply

Please contact your Local Employment Service Offices (details below). Eligibility to participate on CE is generally linked to those who are **21 years old** or over for all areas. Applicants must also be in receipt of an Irish social welfare payment for 1 year or more.

Job Title	Location	No. of positions	Closing Date	Job Ref. No.
Assistant5 Youth Worker	Dingle	1	12/09/2018	CES 2081901
Coordinator Go Kerry	Kenmare/Kilgarvan	1	24/08/2018	CES 2079975
Care Assistant (Kilgarvan Community Development Ltd)	Kilgarvan	1	17/08/2018	CES 2080388
Ground Person (Kilgarvan Community Development Ltd)	Kilgarvan	1	30/08/2018	CES 2080419
Weekend Attendant	Killorglin	1	27/08/2018	CES 2081563
Coordinator Go Kerry	Mid Kerry	1	24/08/2018	CES 2079974

Local Employment Service - Cahersiveen
West Main Street,
Cahersiveen.
Co. Kerry
Tel: 066 947 3068

Local Employment Service - Killarney
37A High Street
2nd Floor, Killarney,
Co. Kerry
Tel: 064 663 6966

Local Employment Service - Killorglin
Library Place,
Killorglin
Co. Kerry
Tel: 066 976 1615

Local Employment Service - Kenmare
21 Henry Street,
1st Floor, Kenmare,
Co. Kerry
Tel: 064 664 1930

Services from the Local Employment Services

Job Seekers

Local Employment Services are providing you with free and confidential information, guidance and job-searching support as well as training & educational opportunities.

Employers

Save time and costs associated with recruiting by using our free quality service.

Volunteering Opportunities

Volunteer to increase your chances of employment

On the path to finding a job, why not consider volunteering? Your jobseekers allowance will not be affected if you volunteer, as long as you remain available to take up paid employment.

To find out more, contact Linda, the Placement Officer, at Kerry Volunteer Centre on 066-7117966 or linda@volunteerkerry.ie or visit our website www.volunteerkerry.ie

Please note that it is important to seek approval for volunteering by contacting your DSP Case Officer.

Services from the Killarney Library

The Killarney Library offers free online courses in many areas, such as IT and for learning new languages.

Opening Hours: Monday, Wednesday, Friday, Saturday 10:00 a.m. - 5.00 p.m.
Tuesday & Thursday: 10:00 a.m. - 8:00 p.m.

Address: Rock Road, Killarney, Co. Kerry

Librarians: Eamon Browne, Kathleen Rice, Noreen Dennehy, Hazel Joy.

Phone: (064) 663 2655

Fax: (064) 663 2967

Email: killarney@kerrylibrary.ie

The Jobs Sheet is published by the South Kerry Local Employment Services.





EUROPEAN UNION
Investing in your future
European Social Fund



Wanted

Farmers and Fishermen to join the

South Kerry Development Partnership CLG

Rural Social Scheme (RSS) in

Caherdaniel, Sneem & Blackwater

South Kerry Development Partnership CLG received an additional 21 Rural Social Schemes places in 2018. We have 12 remaining places to fill.

The Benefits of the Rural Social Scheme are:

- Increases your income.
- Payment each week to your bank account.
- Work alongside other farmers and fishermen.
- Opportunity to work locally.
- Indoor and Outdoor work available
- Opportunity to work on community projects.
- Opportunity to use your many skills.
- Meet new people and reduce isolation.
- Contribute to you pension entitlements.
- One to one confidential advice and support with all paper work on farm and household entitlements.
- Indoor and outdoor positions available.

For further information please contact **Mr. Joseph McCrohan**, South Kerry Development Partnership CLG, West Main Street, Cahersiveen, Co. Kerry.

jmccrohan@skdp.net

Tel: 066 9472724 or 087 2849165



SKDP working in partnership with Staffline for recruitment of temporary workers for Amazon Customer services

Staffline

Virtual Customer Service Associate – working with Amazon

Would you like to **work from home** as part of a world-renowned organization?

Unable to commit to a full-time role all year round but want to gain valuable experience at a large multi-national organization? Have a passion for helping customers but wish to do so from the comfort of your own home without the hassle of commuting? Then keep reading because we have the role for you!

Staffline is looking for candidates with great communication skills, who are comfortable talking to people via phone, email or chat, with a passion for customer service and self-development to join Amazon's virtual customer service network. The exact same role as if you worked in one of our contact centres but with one great benefit – no commute!
In addition, you will be part of a virtual team consisting of over 60 Customer Service Associates based in over 20 towns and cities across UK and Ireland!

You will receive 6 weeks of online training, either trainer-led or group-based, which will allow you to meet your new team virtually and learn together on how to offer the best customer service experience.

As a Customer Services Part Time Flex Associate, you will:

- Work **40 hours** per week for 6 weeks. After this, you will switch to the part-time model of 20 hours per week *
- Work a flexible shift pattern based on a minimum of 20 hours as a normal working week
- Have the ability to flex your schedule to meet the needs of Amazon's customers
 - If contacts are busier than planned and overtime is available, you can volunteer to work additional hours
 - If it's a quieter period and want additional time off, you can volunteer to reduce your hours
 - Evenings and weekends are critical times for Amazon so if you have a preference for those types of shifts, or for working split shifts we can accommodate that!
- In July and during the Christmas period (mid Nov to late December, please note these dates may be subject to change based on customer demand), Amazon experiences an increase in customer requirements. During this time, you will be required to commit to working 40 hours per week**

*Part time (20 hour) schedules will have shifts typically between 6am to 12pm and 5pm to 10pm Monday to Friday and anytime within 6am to 10pm at weekends

** During peak periods, 40 hour schedules will include shifts within the hours of 6am to 10pm Sunday to Saturday

Requirements:

- Minimum broadband connection of **10MB download speed and 5MB upload speed** (evidence of speed tests will need to be provided at recruitment stages)
- **A dedicated workstation**, free from distraction and ergonomically appropriate, for home working.

To be a successful Virtual Customer Service Associate at Amazon, you'll need to have the following skills and attributes:

- Fluent English with excellent communication skills, both written and verbal
- Excellent typing and phone skills
- Ability to navigate the Internet, multiple browsers, email, and Instant Messenger tools
- High flexibility during Amazon's busiest periods
- Ability to empathize with and prioritize customer needs
- Exude patience and ownership with each customer
- Ability to determine customer needs and provide appropriate solutions, setting expectations with customers

- Ability to deal with ambiguity and make sound judgements on behalf of Amazon's customers
- Technically savvy with an ability to diagnose basic connectivity problems

Please note that, in order to meet Amazon's customer requirements, you must be willing to work over Christmas, at weekends and public holidays (this may be inclusive of Christmas day, St Stephens day and New Years day) and annual leave may not be taken in November and December, unless there are exceptional circumstances. In addition, you must be able to commit to full attendance during a 6 week training period.

The start dates for this position will be discussed with you on application – you must be available to start on that date and no holidays can be taken over the initial 6 weeks.

This vacancy is for a temporary contract with Staffline. There may be opportunities for permanent employment with Amazon, depending on Amazon's resourcing requirements.

If this flexible, part time virtual role sounds like it's for you, then **click on the link below** to start the application process, you will need to complete an online assessment which takes 35-45mins and must be done on a laptop or desktop (not a mobile or tablet).

https://amazon.force.com/JobDetails?Agency=1&isApply=1&reqid=a0R0G000017DHXD&setlang=en_GB

If you require further information please contact Bridie on 087 2934440 or any South Kerry Local Employment Service office (see front page for details)



Jigsaw is a free and confidential service that supports young people aged 12-25 years experiencing mild to moderate distress. Jigsaw offers brief therapeutic interventions, based on building resilience and supporting development of coping strategies in young people. We can meet with a young person up to 8 times. We accept referrals from young people, parents and professionals.

To contact us call **066 7186785** or email us at **kerry@jigsaw.ie'**

Its Ok not to feel ok, and it's absolutely ok
to ask for help