

South Kerry Local Employment Services

FREE FOR YOUR BENEFIT

CALL INTO YOUR LOCAL OFFICE
FOR A FREE, FRIENDLY AND
CONFIDENTIAL SERVICE

⇒ JOB SEARCHING ⇒ INFORMATION SERVICES
⇒ CAREER GUIDANCE ⇒ EDUCATION & TRAINING

OUR OFFICES ARE OPEN FROM MONDAY TO FRIDAY

9:00 - 17:00

(Closed for Lunch)

Killarney Jobs Club

37A High St. 2nd Floor, Killarney

⇒ CURRICULUM VITAE (CV'S)
⇒ COVER LETTERS
⇒ JOBS CLUB TRAINING

Head Office

West Main Street
Cahersiveen
Co. Kerry
Tel: 066 9472724

Other Offices:

Killarney

37A High St.
2nd Floor,
Killarney,
Co. Kerry
Tel: 064 6636572

Killorglin

Library Place,
Killorglin,
Co. Kerry
Tel: 066 9761615

Kenmare

21 Henry St.
Kenmare,
Co. Kerry
Tel: 064 6641930



SOUTH KERRY DEVELOPMENT
PARTNERSHIP CLG.



An Roinn Gnóthaí Fostaíochta
agus Coimirce Sóisialaí
Department of Employment Affairs
and Social Protection



ADMINISTRATION & OFFICE

OFFICE ADMINISTRATOR

Employer:	Little Acorns Creche & Preschool
Location:	Kilgarvan, Co. Kerry
Requirements:	Experience of Thesaurus Payroll and Big Red Cloud Accountancy package essential. Knowledge of submitting Pobal reports would be helpful.
Hours:	6-8 hours per week. Flexible hours/day. The position is available from mid-May.
How to Apply:	Please forward CV and details to: Company Secretary Little Acorns Creche & Pre-school, Kilgarvan, Co. Kerry by Thursday 18th April 2019.

ACCOUNTS, FINANCING & PURCHASING

CHIEF OPERATING OFFICER

Employer:	Cara Credit Union Ltd
Location:	Tralee, Castleisland, Killorglin
Requirements:	COO will report to the COE and will have primary responsibility for the supervision of the member services, the HR function and the day-to-day administration of the Credit Union's offices, ensuring that it performs and operates to the highest standards in line with the overall objectives of the Strategic Plan.
Closing date:	26th April 2019
How to Apply:	Applications incl. CV and cover letter must be emailed to: jobs@thehrsuiteonline.com

HEAD OF CREDIT

Employer:	Cara Credit Union Ltd
Location:	Tralee, Castleisland, Killorglin
Requirements:	The HOC will report directly to the COE and will be responsible for directing the continued growth and efficient operation of the Credit Unions lending function. In addition, the HOC will have the credit expertise to manage the credit underwriting function and to implement the necessary reforms to ensure an appropriate and best practice credit Risk management process is in place.
Closing date:	26th April 2019
How to Apply:	Applications incl. CV and cover letter must be emailed to: jobs@thehrsuiteonline.com

HOTEL & CATERING

CHEF DE PARTIE

Employer: The Ross

Location: Killarney

Requirements: Minimum 3 years' experience.

How to Apply: Please apply with your CV to The Ross or email to: ciara.traeacy@theross.ie
Tel: 064 6631855

ACCOMMODATION ASSISTANTS

Employer: Old Weird Lodge

Location: Killarney

Requirements: Fluent English.

Hours: Favourable hours.

How to Apply: Please apply with your CV to: info@oldweirlodge.com or ring: 064 6635593

CHEF DE PARTIE, COMMIS CHEF, CHEF DE PARTIE APPRENTICESHIP

Employer: Tatler Jack

Location: Killarney

Hours: Flexible hours. Immediate start. Seasonal position.

How to Apply: Please apply with CV to: tatlerjack75@gmail.com

PERSON TO SHARE IN RUNNING LARGE GUESTHOUSE

Location: Killarney

Requirements: Excellent standard of English/Hospitality/Reception & Housekeeping skills a necessity.

How to Apply: Please email to: info@killarneyviewguesthouse.com

SOUS CHEF

Employer: The Laurels Pub

Location: Killarney

How to Apply: Please apply with CV and references to: info@thelaurelspub.com

HOTEL & CATERING

FRONT HOUSE & KITCHEN STAFF

Employer: Malarkey Restaurant Garden Bar

Location: 40 New Street, Killarney

How to Apply: Please apply with your CV to: info@malarkey.ie, Tel: 064 6622566
www.malarkey.ie

SPA THERAPIST, EXPERIENCED BAR STAFF, KITCHEN PORTER

Employer: The Europe Hotel & Resort,

Location: Killarney

How to Apply: Should you wish to apply please register your CV & Cover Letter online at:

EXPERIENCED BAR STAFF

Employer: The Dunloe Hotel & Gardens

Location: Killarney

How to Apply: Should you wish to apply please register your CV & Cover Letter online at: careers.killarneyhotels.ie or contact us directly via email: jobs@killarneyhotels.ie

FOOD & BEVERAGE ASSISTANT

Employer: Muckcross Park Hotel & Spa

Location: Killarney

Requirements: Previous experience in a 4/5 star setting is an advantage but training will be provided. Evening/weekend work is required. Bar experience is an advantage. Excellent standard of English and customer service skills are essential.

Salary/Benefits: Staff uniforms & meals provided.
Free staff parking.
Staff discounts at Muckcross Park Hotel and all hotels within the iNua Collection.

How to Apply: To apply please submit your CV to: rebeccak@muckcrosspark.com

ACCOMMODATION ASSISTANTS

EARLY MORNING WEEKEND CLEANING PERSON

Employer: Easy Clean Ltd.

How to Apply: Please contact Tim on 087 2504027 or email to: easycleanlimited@eircom.net

HOTEL & CATERING

EXPERIENCED SPA THERAPIST

Employer:	Muckross Park Hotel & Spa
Location:	Killarney
Requirements:	A minimum of one year's experience Weekend work is required. . Excellent standard of English is essential.
Salary/Benefits:	Excellent starting rate of pay. Excellent commission on retail sales. Staff uniforms & meals provided. Free staff parking. Staff discounts at Muckross Park Hotel and all hotels within the iNua Collection.
How to Apply:	To apply please submit your CV to: rebeccak@muckrosspark.com

WAITING STAFF & COMMIS CHEF

Employer:	Giovannelli Restaurant
Location:	Killorglin
Hours:	Flexible hours
How to Apply:	Please send your CV to: antoINETTEgiovannelli@yahoo.ie Tel. 087 6232497

LEISURE CENTRE ATTENDANTS

Employer:	Killarney Towers Hotel
Requirements:	Swimming Pool Lifeguard Certificate - RLSS or equivalent essential.
Hours:	Full & part time positions available.
How to Apply:	Please send your CV to: hr@odrhoteles.com or for more information call 064 6621069

RECEPTIONIST, COMMIS CHEF, HOUSEKEEPING STAFF,

Employer:	Killarney Court Hotel
How to Apply:	Please apply with your CV or email to: Stephen Dermody, GM, gm@killarneycourthotel.com

MEDICAL PROFESSIONALS & HEALTHCARE

PC TECHNICIAN (PERMANENT FULL TIME POST)

SENIOR MEDICAL SCIENTIST/SURVEILLANCE SCIENTIST

(PERMANENT PART TIME POSITION - 24 HOURS PER WEEK)

Employer:	Bon Secours Health System
Location:	Tralee, Co. Kerry
How to Apply:	Please forward your CV to Brenda Nugent at: bnugent@bonscours.ie Please visit the careers section on our website: www.bonsecours.ie for further information on this role other opportunities.
Closing Date:	Friday, 19th of April 2019

RETAIL & SALES

SHOP MANAGER

Employer:	Saint Vincent de Paul
Location:	Church Street, Castleisland, Co. Kerry
Job Summary:	We are looking for people who enjoy managing a diverse team and have retail experience.
Hours:	20 hours per week.
How to Apply:	Please go to www.svp.ie/Jobs for details how to apply, including full job description and application form. Apply online directly or post your completed application form to Human Resources, SVP House, 91-92 Sean McDermott Street, Dublin 1. Please note that CV will not be accepted.
Closing Date:	4 pm, Wednesday, 1st of May 2019

RETAIL ASSISTANT

Employer:	Mail Boxes Etc.
Location:	Killarney
Hours:	Initially 3 days per week. Full time from September for maternity cover.
How to Apply:	Please send your CV & cover letter to: killarney@mbeireland.ie

STOCK REPLENISHER & STORE PERSON

Employer:	Hegarty's Spar
Location:	Park Road, Killarney
How to Apply:	Please forward your CV to Valerie Hegarty, Spar, Park Road. Tel: 064 6631814

DRIVER/ENGINEER/ELECTRICAL

GOLF COURSE MECHANIC

Employer:	Tralee Golf Club
Location:	Tralee, Co. Kerry
Job Summary:	It would be an advantage if successful candidate has relative knowledge of golf course machinery but if not training will be provided.
Requirements:	Experience of working with golf course machinery & dealing with hydraulic systems and electrical components on machinery (minimum 2 years). Experience in using grinding equipment for reels and bed-knives.
Duties:	Perform preventive maintenance on all equipment. Maintain and repair petrol & diesel engines and hydraulic systems. Repair and/or replace electronic components on equipment. Keep records on all preventive maintenance on equipment. Sharpen blades, reels, and bed knives and adjust height of cut on all mowers. Order parts when approved by supervisor. Keep accurate parts inventory and records. Inspect equipment performance in the field. Clean and organise shop equipment storage areas. Other duties as assigned.
How to Apply:	Please send cover letter and CV to: abyrne@traleegolfclub.com
Closing Date:	19th of April 2019

RIGID/ARTIC DRIVERS

Employer:	Garyowen Transport Ltd.
Hours:	2-3 days per week & full time positions available.
How to Apply:	Please contact Brian on 087 2952470

RIGID DRIVER

Location:	Based in Killarney, for multi drops deliveries throughout Kerry.
Requirements:	Immediate start. Must have up to date CPC'S.
How to Apply:	Please call: 087 2934466 or 0879727995

ARTIC TRUCK DRIVER

Employer:	Brosnan Haulage Ltd.
Location:	Killarney
Job Summary:	Milk, forestry and general haulage.
Hours:	Full & part time work available.
How to Apply:	Please contact Diarmuid on 087 2934848

GENERAL OPERATIVES, WAREHOUSE

GENERAL OPERATIVE

Employer:	Tricel
Location:	Ballyspillane Industrial Estate, Killarney
Job Summary:	A General Operative is responsible for ensuring that production is carried out efficiently in adherence to quality standards and the manufacturing schedule. Manufacturing in Tricel is on a shift basis therefore flexibility is required.
Requirements:	<p>Experience in a manufacturing environment is a distinct advantage</p> <p>Experience working in a physically demanding environment</p> <p>Experience in meeting and exceeding production targets</p> <p>Punctuality and overall good time management is a key requirement</p> <p>Effective teamwork and communication skills is essential</p>
Duties:	<p>Flexibility to work within any of the manufacturing areas in the factory</p> <p>Meet defined production targets</p> <p>Follow instruction from the area supervisor and team leader</p> <p>Follow safety rules, including wearing protective equipment and report any accidents, incidents or near misses that may occur in the workplace</p> <p>Adhere to instructions incorporating quality, safety and Good Manufacturing Practice (GMP)</p> <p>Interact with the company's Enterprise Resource Planning (ERP) system as required</p> <p>Adhere to lean and 6S standards in the workplace</p> <p>Complete all training as identified by the company</p> <p>Ad hoc duties that may arise</p>
How to Apply:	Interested candidates should email an up to date CV and cover letter to hr@ie.tricel.eu .

2ND YEAR APPRENTICE MECHANIC

Employer:	Bowlers Garage Ltd.
Location:	Killarney
Requirements:	Full clean driving licence.
How to Apply:	Please contact by email to: accounts@bowlers.ie

WELDER & FABRICATOR, GENERAL LABOURER

Employer:	JOS Metal Fabrication
Location:	Currow, Killarney
Duties:	Sandblasting & Spray painting.
How to Apply:	Please send your CV to: info@josmetalfabrication.com , Tel: 066 9764543

GENERAL OPERATIVES, WAREHOUSE

SHEET METAL WORKER

Location:	Killarney
Requirements:	Strong work ethic, previous experience of production or working in sheet metal an advantage. Good communication skills. Be able to work in a team but also have initiative to work independently. Possible opportunity to move into apprenticeship.
How to Apply:	Please contact Sean on 087 6298613

DUCT FITTER

Location:	Killarney
Requirements:	Candidates to have experience working on installations of HVAC equipment & duct-work. Safe Pass, Manual Handling. Strong technical skills & good communication skill. Be able to work in a team but also have initiative to work independent.
Duties:	Installation of sheet metal & duct systems, HVAC related equipment
How to Apply:	Please contact Sean on 087 6298613

OTHER VACANCIES

MILK RECORDER CONTRACTORS

Employer:	Munster Bovine
Location:	Listowel, Dingle, Kenmare
Job Summary:	The purpose of this job is to visit herd owner at milking time both morning and evening, record a volume of milk on a handheld device for each cow and take a sample of milk for analysis from each cow at one of the milkings only. The ideal person should be available for morning and evening milkings. The role suit someone who is looking to supplement their income and would work well with another part time role.
Hours:	Part time position.
Salary/Benefits:	Attractive new remuneration rates on offer.
How to Apply:	Please forward your cover letter & up-to-date CV to Denise Murphy, HR Officer, to: careers@munsterbovine.ie Tel: 022 43228
Closing Date:	Friday, 19th of April 2019

MANAGER/COORDINATOR

Employer:	Valentia Island Community Centre/Gym
Location:	Valentia Island, Co. Kerry
How to Apply:	Please send your CV to Conn O'Shea, Corabeg, Valentia Island, Co. Kerry

COMMUNITY EMPLOYMENT SCHEME POSITIONS

How to Apply

Please contact your Local Employment Service Offices (details below). Eligibility to participate on CE is generally linked to those who are 21 years old or over for all areas. Applicants must also be in receipt of an Irish social welfare payment for 1 year or more.

CE VACANCIES

Job Title	Location	No. Of Positions	Closing Date	Job Ref. No.
Evening Sports Attendant	Killorglin Sports Complex	2	16/05/2019	2108132
Bookkeeper	An Riocht, Castleisland	1	19/04/2019	2108517
Receptionist	An Riocht, Castleisland	1	19/04/2019	2108518
Shop Assistant	Cahersiveen	1	—	2106724
Maintenance Person	An Riocht, Castleisland	1	19/04/2019	2106009
Maintenance Person	Firies, Castleisland	1	19/04/2019	2105648
Gym & Fitness Instructor	Listowel	1	—	2105889
Grounds Person	Killarney	1	—	2105846
Cleaner	Ballymacelligott	1	19/04/2019	2105651
Maintenance Person	Currow	2	19/04/2019	2108117
Cleaner	An Riocht, Castleisland	1	19/04/2019	2105650
Caretaker	Brosna	1	19/04/2019	2108122
Receptionist	Killorglin Sports Complex	1	20/05/2019	2108327

TÚS - COMMUNITY WORK PLACEMENT

- ⇒ Are you Unemployed for 12 months or longer and interested in working in Local Community Projects?
- ⇒ Tús provides work opportunities for all unemployed people in South Kerry.
- ⇒ If you are less than 25 years of age there will be a major financial incentive for participating.
- ⇒ Class A social insurance paid.
- ⇒ 12 month contract.

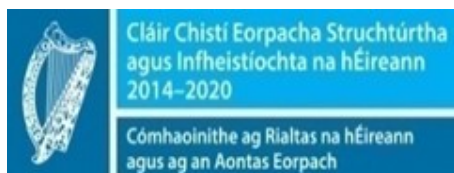
COME IN AND TALK TO US

Cahersiveen:	Killarney:	Killorglin:	Kenmare:
Adrian Griffin TÚS Supervisor	Ger Moynihan Lisa Murphy TÚS Supervisors	Paudie O'Shea TÚS Supervisor	Donal McCarthy TÚS Supervisor
SKDP CLG West Main St., Cahersiveen.	SKDP CLG 37A High St., Killarney.	SKDP CLG Library Place, Killorglin.	SKDP CLG 21 Henry St., Kenmare.
Tel: 066 9472724	Tel: 064 6636572	Tel: 087 4146379	Tel: 064 6641930

TÚS/RSS VACANCIES

RETAIL ASSISTANT (CAHERSIVEEN)

Employer:	Charity Shop
Location:	Cahersiveen
Requirements:	Times will be agreed with voluntary group involved 19.5 hrs per week
How to Apply:	Contact Joseph McCrohan; TUS/RSS Manager on 066-9472724 or 087-2849165



TÚS/RSS VACANCIES

CARETAKER

Location:	Killarney
Requirements:	Caretaker required for Assisted Living residential accommodation Times will be agreed with the local community group 19.5 hours a week as per TUS contract
How to Apply:	Contact Joseph McCrohan; TUS/RSS Manager on 066-9472724 or 087-2849165

TOUR GUIDE

Location:	Valentia Lighthouse
Requirements:	No experience required—training will be provided Times will be agreed with the local community group 19.5 hours a week as per TUS contract
How to Apply:	Contact Joseph McCrohan; TUS/RSS Manager on 066-9472724 or 087-2849165

OUTDOOR CONSTRUCTION WORKER

Location:	Cahersiveen
Requirements:	Times will be agreed with the local community group 19.5 hours a week as per TUS contract
How to Apply:	Contact Joseph McCrohan; TUS/RSS Manager on 066-9472724 or 087-2849165

OFFICE ADMINISTRATOR

Location:	Cahersiveen
Requirements:	Times will be agreed with the local community group
How to Apply:	Contact Joseph McCrohan; TUS/RSS Manager on 066-9472724 or 087-2849165



SERVICES FROM THE SOUTH KERRY JOBS CLUB

THERE IS NO CHARGE FOR THIS SERVICE



Do you need help with your CV?

Do you need help writing a cover letter?

Have you an interview coming up and need help preparing?

We can compile a professional CV & Cover Letter to suit your needs

We can arrange to do a mock interview for you so you are well prepared

Please contact Mary or Paul for an appointment

Tel: 064 663 7833



Jobs Sheet Publishing Info



SOUTH KERRY DEVELOPMENT
PARTNERSHIP CLG.

South Kerry Development

Partnership CLG.,

37A High St.,

Killarney,

Co. Kerry

Tel: 064 6636572

Email: info@skdp.net

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in Killarney.*

And is available from all SKDP offices

Or

From our Website

Or

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www.southkerry.ie

jobsheet@southkerryiles.ie



**Do you wish to have a job included in the next
issue of the South Kerry LES Jobs Sheet?**

Send us the job details,

To include:

Job Title, Location, Requirements, How to Apply and Closing Date

****Any jobs received after 1p.m. on Thursdays are not guaranteed to be published****

Email: jobsheet@southkerryiles.ie



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