

# South Kerry Local Employment Services

FREE FOR YOUR BENEFIT

CALL INTO YOUR LOCAL OFFICE  
FOR A FREE, FRIENDLY AND  
CONFIDENTIAL SERVICE

- ⇒ JOB SEARCHING      ⇒ INFORMATION SERVICES  
⇒ CAREER GUIDANCE   ⇒ EDUCATION & TRAINING

OUR OFFICES ARE OPEN FROM MONDAY TO FRIDAY

9:00 - 17:00

(Closed for Lunch)

## Killarney Jobs Club

37A High St. 2nd Floor, Killarney

- ⇒ CURRICULUM VITAE (CVs)  
⇒ COVER LETTERS  
⇒ JOBS CLUB TRAINING

### Head Office

West Main Street  
Cahersiveen  
Co. Kerry  
Tel: 066 9472724

### Other Offices:

#### Killarney

37A High St.  
2nd Floor,  
Killarney,  
Co. Kerry  
Tel: 064 6636572

#### Killorglin

Library Place,  
Killorglin,  
Co. Kerry  
Tel: 066 9761615

#### Kenmare

21 Henry St.  
Kenmare,  
Co. Kerry  
Tel: 064 6641930



SOUTH KERRY DEVELOPMENT  
PARTNERSHIP CLG.



An Roinn Gnóthaí Fostaíochta  
agus Coimirce Sóisialaí  
Department of Employment Affairs  
and Social Protection



## ACCOUNTS, FINANCING, PURCHASING, MARKETING

### ACCOUNT MANAGER

Employer:	CH Tralee
Location:	Tralee
Requirements:	<p>The successful candidate must have previous experience in retail and flexible attitude is essential and previous experience in a managerial role would be an advantage. We are looking for a business minded individual whose previous experience would ideally include examples of the following:</p> <ul style="list-style-type: none"> <li>- Experience in driving and motivating a team</li> <li>- Experience in mentoring and coaching colleagues.</li> <li>- Experience in driving sales performance.</li> <li>- Experience in creating and executing events.</li> <li>- Ability to recognise and seize opportunities within the business.</li> </ul>
How to apply:	If you feel you meet these criteria, please visit <a href="mailto:careers@chchemists.com">careers@chchemists.com</a>
Closing date:	June 30th, 2019

### MARKETING EXECUTIVES

Employer:	Career Decisions Ireland
Location:	Newcastle West Limerick
Requirements:	Minimum of 5 years relevant marketing experience, Third level qualification in Business/ Marketing/ HR/ Education or other relevant area, Experience in education, Coaching, Training or development would be an advantage
How to apply:	Email CV to <a href="mailto:adonohue@careerdecisions.ie">adonohue@careerdecisions.ie</a>
Closing date:	By 5pm on Tuesday the 2nd of July 2019

### MEDICAL SALES ACCOUNT MANAGER

Employer:	Promed A Partnership In Practice
Requirements:	You have previous experience in sales selling to a professional buyer and/or medical Experience, You have a proven track record in building a sales area, You have excellent Communication skills both written and verbal, Flexibility and adaptability, You have the Ability to work on your own initiative whilst being part of a team, self motivated with a Desire to succeed.
How to Apply:	Please apply in writing to <a href="mailto:hr@promed.ie">hr@promed.ie</a> including a cover letter explaining why you are The right person for the role and how you would undertake this role.
Closing Date:	For applicants is 28th of June 2019

## ACCOUNTS, FINANCING, PURCHASING, MARKETING

### INSURANCE PROFESSIONALS

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**Employer:** Healy Insurances

**Location:** 11 New Street Killarney, Co Kerry

**Details:** Personal lines  
Commercial lines  
APA, CIP and entry level considered.

**How to apply:** Please send your CV to: [info@healyinsurances.ie](mailto:info@healyinsurances.ie)

### QUALIFIED ACCOUNTANTS

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**Location:** Killarney

**Details:** The successful candidate will report directly to the Managing Partner, will be entrusted with a high level of responsibility and be directly involved in the day to day running of the Practice as well as development and strategic management.  
This is an excellent opportunity for career advancement and the position will ideally suit a proactive self-starter with the ability to manage and grow a portfolio of clients and a dedicated team of employees.

**Requirements:** Qualifications in both Accountancy and Taxation from a recognised Professional Body with a minimum of 5 years POE in public practice. Considerable experience in a full range of compliance and consultancy assignments.  
Excellent management skills. Strong commercial and interpersonal skills.

**How to apply:** Further enquiries may be made in the strictest confidence to: PO Box: 3709 at the Killarney Advertiser

### ACCOUNTS ASSISTANT (FULL-TIME)

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**Employer:** a busy Killarney based accountancy practice

**Details:** Preparation of Revenue returns and bank reconciliations.  
Office administration including project support.  
Assistance with various marketing and business generation initiatives.  
Salary commensurate with experience and qualifications.

**Requirements:** Strong IT skills particularly with Microsoft Packages and Payroll/Bookkeeping software.  
Preparation of Revenue returns and bank reconciliations.  
Excellent communication, organisation and interpersonal skills.  
Strong attention to detail and an ability to learn quickly.  
Ability to prioritise work and to work on own initiative and as part of a team.  
Previous experience of working in a professional accountancy practice is a distinct advantage.  
Experience in the financial services sector would be desirable but not essential.

**How to apply:** Interested applicants should apply To Killarney Advertiser PO Box: 3710

## HOTEL & CATERING

### SWIM INSTRUCTOR

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Employer:	The Skellig Star Hotel & leisure Centre
Location:	Caherciveen, Co. Kerry
Requirements:	Must have a Level 1 or Level 2 Swim Ireland or IWS Swim Teacher qualification
Hours:	Part time & full time position available
How to Apply:	Please send your CV to: <a href="mailto:manager@skelligstarhotel.com">manager@skelligstarhotel.com</a>

### NIGHT PORTER

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Employer:	The Skellig Star Hotel & leisure Centre
Location:	Caherciveen, Co. Kerry
Hours:	Part time position. 3-4 nights per week.
How to Apply:	Please send your CV to: <a href="mailto:manager@skelligstarhotel.com">manager@skelligstarhotel.com</a>

### FOOD & BEVERAGE ASSISTANT

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Employer:	The Skellig Star Hotel & leisure Centre
Location:	Caherciveen, Co. Kerry
Requirements:	Previous experience in F&B preferable, must be 18 years of age or over.
Hours:	Full & part time positions available.
How to Apply:	Please send your CV to: <a href="mailto:manager@skelligstarhotel.com">manager@skelligstarhotel.com</a>

### KITCHEN ASSISTANT / COMMIS CHEF

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Employer:	Rosspoint Bar & Restaurant
Location:	Rosbeigh, Glenbeigh, Co. Kerry
Hours:	Full-time or Part-time
How to Apply:	Please send your C.V. to: <a href="mailto:info@rosspoint.ie">info@rosspoint.ie</a> ; Contact No: 0872322868

### CHEF DE PARTIE / DEMI CHEF DE PARTIE

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Employer:	The Lake Hotel Killarney
Location:	Killarney
Requirements:	Applicants must have experience in a similar position and have a good knowledge of menu planning and food presentation skills.
How to Apply:	Applications in writing can be sent to: The HR Department, Lake Hotel, Muckcross Road,

## HOTEL & CATERING

### OPEN POSITIONS IN THE KILLARNEY PARK HOTEL:

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**Job Details:**

**JUNIOR RECEPTIONIST**

Previous experience required in a 4 or 5 star property  
 Computer Skills required and Experience in Opera preferable  
 Excellent Customer Care Skills  
 Excellent Phone Etiquette

**ACCOMMODATION ASSISTANT, FULL TIME / PART TIME**

Previous experience preferable  
 Excellent customer care skills  
 Attention to detail and High Standards  
 Evening Hours also available

**CHEF DE PARTIE**

Qualified Chef with 2 Year's Previous Hotel Experience in a similar role  
 Good time keeper and ability to work under pressure  
 Team Player and driven by High Standards  
 Creativity & Passion for food  
 Desire to work in a 5 star property

**RELIEF NIGHT PORTER**

Previous Experience Required  
 Excellent Customer Care Skills & High Standards Ability to work on own initiative.

**Location:** Killarney

**How to Apply:** Applications in writing to: The Personnel Manager, The Killarney Park Hotel, Town Centre, Killarney, Co. Kerry.

### HOUSEKEEPING SUPERVISOR / ASSISTANT (FULL-TIME, PART-TIME)

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**Employer:** Killarney Court Hotel

**Location:** Killarney

**Requirements:** Experience essential

**How to Apply:** Apply with CV to Stephen Dermody GM or email to: [gm@killarneycourthotel.com](mailto:gm@killarneycourthotel.com)

### QUALIFIED CHEF (FULL-TIME)

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**Employer:** The Flesk Bar & Restaurant

**Location:** Killarney

**How to Apply:** Call 064-6631128 or drop in after 5pm with CV in The Flesk Bar & Restaurant, Town Centre, Killarney

## HOTEL & CATERING

### INDIAN CURRY CHEF

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Employer:	SAREENA Restaurant
Location:	Dingle, Co. Kerry
Duties:	Duties include preparation, cooking & presentation of wide range of specialised Indian curry dishes. Ensure compliance with HACCP regulation.
Requirements:	Minimum of 5 years experience.
Hours:	Full time, permanent position.
How to Apply:	Please email your CV to: faryalomhhsin@gmail.com

### ACCOMMODATION ASSISTANT (PART-TIME) / DUTY MANAGER

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Employer:	Castlerosse Park Resort
Location:	Killarney
How to Apply:	Please submit your CV to: markbowe@castlerosse.ie

## MEDICAL, PROFESSIONALS & HEALTHCARE

### MEDICAL RECEPTIONIST / ADMINISTRATOR

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Location:	Tralee
Requirements:	The ideal candidate must be reliable, flexible and have excellent communication skills. They must work well in a team and have a positive approach to their work. Efficient computer skills are a must, as is a strong understanding of discretion and confidentiality. Previous experience in medical administration is desirable but not essential.
Hours:	Part-time, initially 2 mornings per week increasing to 4 mornings per weeks in the coming months.
How to Apply:	Please reply with a cover letter & CV to surgeryrecruitment@gmail.com
Closing date:	Friday 12th July 2019

### MEDICAL RECEPTIONIST (PART TIME)

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How to Apply:	Please send your CV to: info@killarneygp.ie
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### NURSE

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Employer:	Deenagh Medical Practice
Location:	Killarney
Requirements:	General practice experience preferred but not essential.
Hours:	Part time. 2 days per week
How to Apply:	Please email your CV to: nscmanager@eircom.ie or post to: The Practice Manager, Deenagh Medical Practice, The Reeks, Killarney, Co. Kerry

## MEDICAL, PROFESSIONALS & HEALTHCARE

### HEALTH CARE ASSISTANTS

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Employer: St. Joseph's Home  
Location: Killorglin  
How to Apply: Please forward your CV to [stjosephskillorglin@eircom.net](mailto:stjosephskillorglin@eircom.net)

### STAFF NURSE - DAY SERVICES

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Employer: Bon Secours Health System [www.bonsecours.ie](http://www.bonsecours.ie)  
Location: Tralee  
Hours: 30 hours per week plus hours as required  
How to Apply: Please forward your CV to Breda Nugent at [bnugent@bonsecours.ie](mailto:bnugent@bonsecours.ie)  
Closing Date: 28th June, 2019

### TRAINEE DENTAL NURSE

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Location: Tralee  
Requirements: To cover reception & clinical duties.  
How to Apply: Please apply with CV to [traleedentalnurse@gmail.com](mailto:traleedentalnurse@gmail.com)

## CHILDCARE

### ROOM LEADER, ROOM ASSISTANT (PART-TIME)

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Employer: Holy Cross Mercy - Early Years Service  
Location: Killarney  
Requirements: Minimum FETAC Level 7 Childcare qualification with 3 year experience is preferred but not essential.  
How to Apply: Please send your CV and application letter to: The Manager, Holy Cross Early Years' Service, Holy Cross Mercy School, New Road, Killarney  
Or email: [holycrosspreschool@eircom.net](mailto:holycrosspreschool@eircom.net)

### AIMS SUPPORT WORKER (15 HRS PER WEEK)

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Employer: Holy Cross Mercy - Early Years Service  
Location: Killarney  
Requirements: Minimum FETAC Level 5 Childcare qualification  
How to Apply: Please send your CV and application letter to: The Manager, Holy Cross Early Years' Service, Holy Cross Mercy School, New Road, Killarney  
Or email: [holycrosspreschool@eircom.net](mailto:holycrosspreschool@eircom.net)

## RETAIL & SALES

### SALES ASSISTANT

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Location: Castleisland & Tralee

Requirements: To cover maternity leave in a busy electrical retail store experience desirable

Hours: Full time position

How to apply: Apply with CV to Walsh Bros Electrical, Main Street, Castleisland

### SALES ASSISTANT

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Location: East Kerry

Requirements: Experience is desirable but not essential. Candidate that likes to deal with a variety tasks. Be computer literate. Must be honest with comfortable ability to deal with customers.

Hours: Weekdays, evenings & weekends work.

How to Apply: Please apply to: PO box No 150818, Killarney Outlook, 30 High Street, Killarney, Co. Kerry

### COUNTER / STORES ASSISTANT

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Employer: Fred Cronin Supplies LTD

Location: Unit 4 Westside, Monavalley Retail Park, Tralee

How to Apply: Apply via email only - no phone calls, CV to fredcronin@eircom.net

### SALES OFFICE ASSISTANT

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Employer: The Palladio

Duties: To work in a busy manufacturing office, Teamwork essential, Dealing with order entry, customer queries, Previous experience an advantage

Location: Glin, Co. Limerick

How to Apply: Apply with CV by email only to: personnel@profiledevelopments.com

### SALES REPRESENTATIVE

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Employer: Tucks O'Brien Ltd

Location: Munster area

Requirements: Candidates will ideally have experience in the Irish Hardware and Builders Merchant trade in Ireland.

Salary: Competitive and negotiable

How to apply: Candidates interested in applying should send CV to: hr@tucksobrien.ie



## RETAIL & SALES

### CHECKOUT SALES ASSISTANT

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- Employer: Daly's SuperValu
- Location: Killarney
- Requirements: The successful applicant must be available to work flexible hours 3-5 days per week including weekends and bank holidays.  
Previous experience preferred but not essential.  
All candidates must have fluent English and be available for immediate start.
- How to apply: Please forward your cover letter and CV to: Theresa Moriarty, HR Manager,  
Daly's SuperValu, Park Road, Killarney  
dalyskillarney@killarneyautos.ie
- Closing date: Thursday 27th June 2019

## DRIVERS, GENERAL OPERATIVES, WAREHOUSE

### ARTIC DRIVER

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- Employer: Garyowen Transport
- Requirements: Experience not essential  
Newly qualified & experienced drivers may apply
- How to Apply: Please apply by phone: 087 29 52 470

### DRIVER & BUS VALET/CLEANER (WITH DRIVING EXPERIENCE)

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- Employer: Kerry Coaches
- How to Apply: Application to: info@kerrycoaches.com

## DRIVERS, GENERAL OPERATIVES, WAREHOUSE

### **FORKLIFT OPERATIVE**

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Employer: Duggan Steel

How To Apply: Interested candidates should apply to the HR Department with a CV by post or e-mail  
The Square, Millstreet, Co. Cork. P51 XT59 Tel: 00353 29 70072  
Email: [duggansteel@duggansteel.ie](mailto:duggansteel@duggansteel.ie) Web: [www.duggansteel.ie](http://www.duggansteel.ie)

### **FABRICATOR/WELDER**

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Employer: Duggan Steel

How To Apply: Interested candidate should apply the HR Department with CV by post or e-mail.  
The Square, Millstreet, Co. Cork. P51 XT59 Tel: 00353 29 70072  
Email: [duggansteel@duggansteel.ie](mailto:duggansteel@duggansteel.ie)  
Web: [www.duggansteel.ie](http://www.duggansteel.ie)

### **DISPATCH/SHIPPING COORDINATOR**

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Job's Summary: Dispatching orders from three locations, taking orders & responding to general enquires from customers.

Coordination of all deliveries and shipping. Ability to understand the geography of the area under your supervision to ensure that all areas are covered in timely manner.

Requirements: The ideal candidate will:  
Have experience working in busy shipping/dispatch working environment.  
Have a good customer relationship skills.  
Have exceptional administrative & communication skills.

Salary/Benefits: Salary will be based on experience.

How to Apply: Please apply to: PO box No 505020, Killarney Outlook, 30 High Street, Killarney, Co. Kerry

### **STORES/WAREHOUSE OPERATIVE**

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Employer: The Palladio

Duties: Work in a busy manufacturing environment loading and unloading of deliveries in and out of store/warehouse delivery of goods to production line. Experience with front and side load forklifts essential

Hours: 39 hours week

How to apply: Apply with CV to: [personnel@profiledevelopments.com](mailto:personnel@profiledevelopments.com)

## OTHER VACANCIES

### DUCT FITTER

- Requirements:** HVAC related equipment Candidates to have experience working on installations of HVAC equipment & ductwork  
 Safe Pass, Manual Handling, abrasive wheel training and experience of working on site.  
 Strong technical & good communication skills  
 Be able to read drawings  
 Be able to work in a team but also have initiative to work independently
- How to Apply:** Contact Sean on 087-6298613

### PRODUCTION SUPERVISOR

- Employer:** ThermoHouseLTD
- Requirements:** 3 or more years experience as a production supervisor. Strong written and verbal skills to communicate in English with all levels of the organization. University degree or diploma in related field is an advantage, Production/manufacturing office products is an advantage, First Aid skills and/or certificates are considered assets, Full and clean driving licence required
- Duties:** Direct the manufacturing workforce to achieve production goals Enforce Health & Safety regulations, Ensure the working environment is kept in a neat & tidy condition at all times, Take part in preventative maintenance work and machine repair activities where required, Maintain all the quality management system (QMS) internally and quality records are kept up to date, Monitors production schedule and take action to meet schedule deadlines, Increase worker efficiency and production rates, Work with other supervisors to coordinate operations and activities within and between departments, Ensure all employees are correctly trained, Responsible for production and logistics. Liaise with factories shipping agents for all inbound and outbound orders where required, Other duties as required
- How to Apply:** Please send a copy of your CV to [info@thermohouse.ie](mailto:info@thermohouse.ie) or post your details to Office Administrator, Thermohouse LTD, Coolcaslagh, Killarney, Co. Kerry V93 XK82

### PRODUCTION OPERATIVE

- Employer:** ThermohouseLTD
- Requirements:** A good command of the English language both written and oral, Previous experience in manufacturing is highly desirable, Good organisational skills, Strong work ethic, Team-work and positive interpersonal skills, Flexibility to work both day and evening shifts and to be available to work overtime if required
- Duties:** Responsible for maintaining the quality of parts produced, Responsible for maintaining the production standards set, Responsible for adhering to all the safety procedures in place, Responsible for maintaining a neat & tidy workplace
- How to apply:** Please send a copy of your CV to [info@thermohouse.ie](mailto:info@thermohouse.ie) or post your details to Office Administrator, Thermohouse LTD, Coolcaslagh, Killarney, Co. Kerry V93 XK82

## OTHER VACANCIES

### PROGRAMME MANAGER

- Employer:** Kerry County Council / Cork County Council
- Location:** Kerry / Cork
- Requirements:** The programme manager will lead, co-ordinate and manage the implementation of the South West Regional Enterprise plan. The role will involve assisting with the development, establishment and servicing of appropriate structures and sub-comities to develop specific actions and targets to facilitate the economic development, rebranding and promotion of the South West Region which includes the administrative areas of Cork City Council and Kerry County Councils. The successful applicant can be based in either Cork or Kerry.
- How to apply:** Further details are available on [www.corkcity.ie](http://www.corkcity.ie); [www.corkcoco.ie](http://www.corkcoco.ie); [www.kerrycoco.ie](http://www.kerrycoco.ie) or by contacting 021 4285511
- Closing date:** For receipt of completed applications is 4pm on Monday 1st of July, 2019

### DEVELOPMENT ADVISOR - COMMUNITY BUILDING SPECIALIST

- Employer:** Irish Social Business Campus
- Job Details:** While ISBC is physically based at the Nexus Innovation Centre, located within the University of Limerick campus, the Development Advisor role needs to address the broader Munster region targeted by the programme. This will consequently require flexibility in terms of base, which may be situated in North, East, or West Kerry, West or East Cork. The role will therefore require a significant division of time and also travel between the areas.
- How to apply:** For more information go to: [www.bnest/jobs](http://www.bnest/jobs)
- Closing date:** 28th June, 2019

### SHOWROOM ADMINISTRATOR - MATERNITY COVER

- Employer:** Leane's Kitchens & Bedrooms
- Job Details:** The successful candidate will have 3 years or more experience of the Fitted Kitchen industry be fully computer literate and have an excellent understanding of Kitchen design software such as ArtiCAD or a similar package.
- How to apply:** Please send CV to: [padraig.leanes@leanes.com](mailto:padraig.leanes@leanes.com)

### CLEANER (FULL-TIME)

- Employer:** Daly's SuperValu
- How to apply:** Please forward your cover letter and CV to: Theresa Moriarty, HR Manager, Daly's SuperValu, Park Road, Killarney [dalyskillarney@killarneyautos.ie](mailto:dalyskillarney@killarneyautos.ie)

## OTHER VACANCIES

### **BUSINESS DEVELOPMENT WORKER**

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<b>Employer:</b>	Local Link Kerry
<b>Location:</b>	Scartaglin Castleisland
<b>Requirements:</b>	A third level degree in Community, Business, Logistics or Administration desirable. Over 3 years relevant work experience. Excellent I.T Skills. Must have Drivers Licence and access to car To work as part of a dynamic team to support all aspects of transport services development with Local Link Kerry.
<b>Hours:</b>	9am to 5pm Monday to Friday (Flexibility is required)
<b>How to Apply:</b>	Please email Cover Letter and CV to <a href="mailto:jobs@locallinkkerry.ie">jobs@locallinkkerry.ie</a> (subject ref: Business Development Worker) or post Cover Letter and CV to: Business Development Worker Position, General Management, Local Link Kerry, Scartaglin, Co. Kerry V93 FKV6.

### **OPERATIONS COORDINATOR**

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<b>Employer:</b>	Local Link Kerry
<b>Location:</b>	Scartaglin, Castleisland
<b>Requirements:</b>	A third level degree in Business or Administrator desirable. 3-5 years operations Experience. Excellent I.T Skills. Must have Drivers Licence and access to car. The role requires exceptional time management, good communication skills and the to Monitor projects a key part of this role is to liaise between customers, operators and Work with the General Manager.
<b>Hours:</b>	9am to 5pm Monday to Friday (Flexibility is required)
<b>How to Apply:</b>	Please email Cover Letter and CV to <a href="mailto:jobs@locallinkkerry.ie">jobs@locallinkkerry.ie</a> (subject ref: Operations Coordinator) or post Cover Letter and CV to: Operations Coordinator Position, General Management, Local Link Kerry, Scartaglin, Co. Kerry V93 FKV6.

### **HARDWARE SALES ASSISTANT / RELIEF DRIVER**

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<b>Employer:</b>	MP Moran
<b>Location:</b>	Castleisland
<b>Requirements:</b>	Ideal candidate will have experience and knowledge in hardware Possession of a Class C licence would be an added advantage Have good communication and customer service skills Must be available to work on Saturdays
<b>Hours:</b>	27 hours per week
<b>How to Apply:</b>	To apply please email your CV to <a href="mailto:jobs@mpmoran.co.uk">jobs@mpmoran.co.uk</a>
<b>Closing date:</b>	Wednesday 3 July, 2019

## OTHER VACANCIES



An Roinn Cultúir,  
Oidhreacht agus Gaeltachta  
Department of Culture,  
Heritage and the Gaeltacht

### South Kerry Development Partnership CLG

Wishes to recruit a

### Biosphere Officer

The SKDP Biosphere officer will play a key role in working with a variety of stakeholders, including Kerry County Council, National Parks & Wildlife Service and the MacGillycuddy Reeks Mountain Access Forum to promote and support the implementation of the goals & objectives of the Kerry UNESCO Biosphere Reserve.

Key responsibilities will include devising & managing local biodiversity projects in collaboration with the Local Authority, other agencies, community organisations & landowners in the Biosphere Reserve Area, coordinating and implementing programmes for environmental education and biodiversity awareness, working with a diverse group of stakeholders and interest groups to promote the UNESCO biosphere objectives, supporting the work of the MacGillycuddy Reeks Mountain Access Forum through the roll-out of its strategic plan and the MacGillycuddy Reeks European Innovation Partnership Project, investigate and explore potential sources of funding to support the Biosphere Reserve.

**Applicants must possess:**

- A recognised degree, level 8 in the National Framework of Qualifications, in a subject relevant to Environmental Management
- A minimum of two years relevant postgraduate experience at a high level in an environmental field
- Satisfactory experience of project management processes including managing public engagement
- Good knowledge of semi-natural habitats associated with the Biosphere Reserve area, as well as an understanding of the conservation requirements for the habitats/species present. Experience of habitat survey and mapping, data management and analysis methods would be an advantage,

The position is full time (37.5 hours per week) and will be based at the SKDP Offices, the Old Barracks, Beaufort Village, Co. Kerry. The contract period will run for 24 months from August 2019 to July 21 with the possibility of renewal annually thereafter subject to funding.

Full particulars of the position are available from South Kerry Development Partnership CLG, West Main Street, Cahersiveen, Co. Kerry.

Contact Sorcha Finnegan

Telephone 066 9472724, Fax 066 9472725, [info@skdp.net](mailto:info@skdp.net)

Please forward a full CV and letter of application to:

**Noel Spillane, Chief Executive Officer,**  
South Kerry Development Partnership CLG,  
West Main Street, Cahersiveen, Co. Kerry  
[info@skdp.net](mailto:info@skdp.net)

**not later than 5:00 p.m. on Friday 12<sup>th</sup> July 2019**

South Kerry Development Partnership CLG is an Equal Opportunities Employer and acknowledges the assistance of Kerry County Council and the National Parks & Wildlife Service (NPWS) in supporting this post.

## COMMUNITY EMPLOYMENT SCHEME POSITIONS

### How to Apply

Please contact your Local Employment Service Offices (details below). Eligibility to participate on CE is generally linked to those who are 21 years old or over for all areas. Applicants must also be in receipt of an Irish social welfare payment for 1 year or more.

### CE SCHEME VACANCIES

Job Title	Location	No. Of Positions	Closing Date	Job Ref. No.
Assistant Youth Worker	Listowel	1	-	2111419
Assistant Youth Worker	Cahersiveen	1	-	2111049
Childcare Assistant	Ardfert	1	17/7/2019	2114401
Childcare Assistant	Ballyheigue	1	17/7/2019	2114405
Childcare Assistant	Camp	1	17/7/2019	2114407
Childcare Assistant	Castledrum	1	17/7/2019	2114411
Childcare Assistant	Castleisland	1	17/7/2019	2114414
Childcare Assistant	Cumann Iosaef	1	17/7/2019	2114416
Childcare Assistant	Listowel	1	17/7/2019	2114399
Childcare Assistant	Rathmore	1	17/7/2019	2114417
Childcare Assistant	Scartaglen	1	17/7/2019	2114419
Childcare Assistant	Shanakill	2	17/7/2019	2114420
Childcare Assistant	St Brigid's	1	17/7/2019	2114421
Childcare Assistant	Waterville	1	17/7/2019	2114422



## TÚS - COMMUNITY WORK PLACEMENT

- ⇒ Are you Unemployed for 12 months or longer and interested in working in Local Community Projects?
- ⇒ TÚS provides work opportunities for all unemployed people in South Kerry.
- ⇒ If you are less than 25 years of age there will be a major financial incentive for participating.
- ⇒ Class A social insurance paid.
- ⇒ 12 month contract.

### COME IN AND TALK TO US

<b>Cahersiveen:</b>	<b>Killarney:</b>	<b>Killorglin:</b>	<b>Kenmare:</b>
Adrian Griffin TÚS Supervisor	Ger Moynihan Lisa Murphy TÚS Supervisors	Paudie O'Shea TÚS Supervisor	Donal McCarthy TÚS Supervisor
SKDP CLG West Main St., Cahersiveen.	SKDP CLG 37A High St., Killarney.	SKDP CLG Library Place, Killorglin.	SKDP CLG 21 Henry St., Kenmare.
Tel: 066 9472724	Tel: 064 6636572	Tel: 087 4146379	Tel: 064 6641930

## TÚS/RSS VACANCIES

### RETAIL ASSISTANT (CAHERSIVEEN)

Employer:	Charity Shop
Location:	Cahersiveen
Requirements:	Times will be agreed with voluntary group involved 19.5 hrs per week
How to Apply:	Contact Joseph McCrohan; TUS/RSS Manager on 066-9472724 or 087-2849165





## TÚS/RSS VACANCIES

### CARETAKER

Location:	Killarney
Requirements:	Caretaker required for Assisted Living residential accommodation Times will be agreed with the local community group 19.5 hours a week as per TUS contract
How to Apply:	Contact Joseph McCrohan; TUS/RSS Manager on 066-9472724 or 087-2849165

### TOUR GUIDE

Location:	Valentia Lighthouse
Requirements:	No experience required - training will be provided Times will be agreed with the local community group 19.5 hours a week as per TUS contract
How to Apply:	Contact Joseph McCrohan; TUS/RSS Manager on 066-9472724 or 087-2849165

### OUTDOOR CONSTRUCTION WORKER

Location:	Cahersiveen
Requirements:	Times will be agreed with the local community group 19.5 hours a week as per TUS contract
How to Apply:	Contact Joseph McCrohan; TUS/RSS Manager on 066-9472724 or 087-2849165

### OFFICE ADMINISTRATOR

Location:	Cahersiveen
Requirements:	Times will be agreed with the local community group 19.5 hours a week as per TUS contract
How to Apply:	Contact Joseph McCrohan; TUS/RSS Manager on 066-9472724 or 087-2849165





## South Kerry Jobs Club



**Are you unemployed and looking to return to work?**

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**FOR FURTHER INFORMATION CONTACT PAUL OR MARY ON 064 – 6637833  
OR EMAIL KILLARNEY JOBSCLUB AT [KILLARNEYJOBSCLUB@SOUTHKERRYLES.IE](mailto:KILLARNEYJOBSCLUB@SOUTHKERRYLES.IE)**



**An Roinn Gnóthaí Fostaíochta  
agus Coimíre Sóisialaí  
Department of Employment Affairs  
and Social Protection**

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Send us the job details,

To include:

Job Title, Location, Requirements, How to Apply and Closing Date

**\*\*Any jobs received after 1p.m. on Thursdays are not guaranteed to be published\*\***

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