

# South Kerry Local Employment Services

FREE FOR YOUR BENEFIT

CALL INTO YOUR LOCAL OFFICE  
FOR A FREE, FRIENDLY AND  
CONFIDENTIAL SERVICE

- ⇒ JOB SEARCHING
- ⇒ INFORMATION SERVICES
- ⇒ CAREER GUIDANCE
- ⇒ EDUCATION & TRAINING

OUR OFFICES ARE OPEN FROM MONDAY TO FRIDAY

9:00 - 17:00  
(Closed for Lunch)

## Killarney Jobs Club

37A High St. 2nd Floor, Killarney

- ⇒ CURRICULUM VITAE (CVs)
- ⇒ COVER LETTERS
- ⇒ JOBS CLUB TRAINING

### Head Office

West Main Street  
Cahersiveen  
Co. Kerry  
Tel: 066 9472724

### Other Offices:

#### Killarney

37A High St.  
2nd Floor,  
Killarney,  
Co. Kerry  
Tel: 064 6636572

#### Killorglin

Library Place,  
Killorglin,  
Co. Kerry  
Tel: 066 9761615

#### Kenmare

21 Henry St.  
Kenmare,  
Co. Kerry  
Tel: 064 6641930



SOUTH KERRY DEVELOPMENT  
PARTNERSHIP CLG.



An Roinn Gnóthaí Fostaíochta  
agus Coimirce Sóisialaí  
Department of Employment Affairs  
and Social Protection



## ACCOUNTS, FINANCING, MARKETING

### PRACTICE MANAGER

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|                      |   |
|----------------------|---|
| <b>Employer:</b>     | An accountancy practice in Killarney  |
| <b>Details:</b>      | <p><b>PRINCIPAL DUTIES AND RESPONSIBILITIES:</b></p> <p>Manage and grow the client base and develop strong client relationships.<br/>         Receive records from clients and prepare the financial statements accordingly.<br/>         Complete and finalise year-end financial statements including client meetings.<br/>         Personal/Corporate Tax returns and Tax Consultancy assignments.<br/>         Deliver client assignments in a timely and professional manner.<br/>         Report directly to the Managing Partner.<br/>         Mentor and manage junior staff.</p> <p><b>SKILLS, EXPERIENCES AND QUALIFICATIONS:</b></p> <p>6 years + accounting experience in a Small/Medium accountancy firm.<br/>         Qualified Chartered Accountant (ACA or equivalent).<br/>         Qualified Tax Advisor.<br/>         Significant experience in, and be able to offer our clients your expertise in a range of professional services.<br/>         Business acumen and insight to be an effective business advisor to clients.<br/>         Experience managing and leading teams effectively.<br/>         Outstanding communication (both spoken and written) and people skills.</p> <p>This position will involve a high level of responsibility and be directly involved in the day to day running of the Practice as well as development and strategic management. It is an excellent opportunity for career advancement and will ideally suit a proactive self-starter who can manage and grow a portfolio of clients and a small but dedicated team of employees.</p> |
| <b>Salary</b>        | Salary and other benefits are negotiable and are commensurate to experience.  |
| <b>How to apply:</b> | Completed applications may be sent to <a href="mailto:jnkyacc2017@gmail.com">jnkyacc2017@gmail.com</a>  |
| <b>Closing date:</b> | Friday 12th July 2019   |

### INSURANCE PROFESSIONALS

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|                      |   |
|----------------------|---|
| <b>Employer:</b>     | Healy Insurances  |
| <b>Location:</b>     | 11 New Street Killarney, Co Kerry   |
| <b>Details:</b>      | <p>Personal lines<br/>         Commercial lines<br/>         APA, CIP and entry level considered.</p> |
| <b>How to apply:</b> | Please send your CV to: <a href="mailto:info@healyinsurances.ie">info@healyinsurances.ie</a>          |

## HOTEL & CATERING

### OPEN POSITIONS AT KILLARNEY PLAZA HOTEL

**Job details:**        **ASSISTANT ACCOMMODATION MANAGER**  
**SENIOR SOUS CHEF**  
**CHEF DE PARTIE**  
**NIGHT PORTER**  
 All full-time positions, available all year round.  
 We have a range of staff benefits available and opportunities for career progression.

**How to apply:**     Please email your CV to [jobs@odrhoteles.com](mailto:jobs@odrhoteles.com) or contact us confidentially on 064 662 1065

### SPA MANAGER (MATERNITY COVER)

**Employer:**         The Rose Hotel

**Location:**        Tralee

**Requirements:**   - A high sense of attention to detail and a minimum of 1-year experience in a Spa Supervisory/Management role in 4 or 5-star hotel  
 - Must have worked as a therapist previously  
 - Previous experience working with Elemis & Premier Software is desirable but not essential  
 - Must be passionate about the spa and beauty industry  
 - Have excellent communication and customer service skills  
 - Work well within a team  
 - Strong leadership skills  
 - Be enthusiastic and empathetic.

**How to apply:**     All applicants should submit their CV to [skelly@therosehotel.com](mailto:skelly@therosehotel.com)

**Closing date:**     5pm on Monday 8th July 2019

### KITCHEN/HOUSEKEEPING & BEDROOM TURNOVER DUTIES

**Employer:**         Killarney View Guest House

**Job details:**        Reliable, experienced person for approx. 5 hours per morning.  
 Good standard of English essential.

**How to apply:**     Please reply to: [info@killarneyviewguesthouse.com](mailto:info@killarneyviewguesthouse.com)

### COOKS (FULL & PART TIME)

**Employer:**         The Mug & Bean Café Killarney

**How to apply:**     Please drop in CV to the café or email: [mug.killarney@gmail.com](mailto:mug.killarney@gmail.com), Tel: 087 2595924

### CHEF DE PARTIE / DEMI CHEF DE PARTIE

**Employer:**         The Lake Hotel Killarney

**Requirements:**     Applicants must have experience in a similar position and have a good knowledge of menu planning and food presentation skills.

**How to Apply:**     Applications in writing can be sent to: The HR Department, Lake Hotel, Muckcross Road, Killarney or email: [noel@lakehotel.com](mailto:noel@lakehotel.com)

## HOTEL & CATERING

### OPEN POSITIONS AT QUINLAN'S SEA FOOD BAR & GRILL (OPENING LATE JULY)

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|               |  |
|---------------|--|
| Employer:     | Quinlan's Fish Shops & Sea Food Bars   |
| Location:     | Plunkett Street, Killarney   |
| Details:      | <b>CHEFS</b> (all grades)<br><b>COOKS</b><br><b>FRONT OF HOUSE ASSISTANTS</b><br><b>BAR PERSONS</b><br><b>CLEANERS</b><br>All jobs are full-time positions, but we can accommodate flexi-working conditions. |
| How to apply: | Please send your CV to: Quinlan's Fish Shops and Restaurants, Renard Point, Caherciveen, Co Kerry, Ireland.  |

## RETAIL & SALES

### COUNTER ASSISTANT (FULL-TIME)

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|               |  |
|---------------|--|
| Employer:     | MAC Hardware & Farm Supplies   |
| Location:     | Listowel, Co Kerry   |
| Requirements: | Must be able to work as part of a team; experience is an advantage   |
| How to apply: | Please forward CV to: Mac Fuels, Ballylongford Road, Listowel or email: <a href="mailto:eoghan@macfuels.ie">eoghan@macfuels.ie</a> |

## MEDICAL , HEALTHCARE, NURSING

### OPEN POSITIONS AT SJOG KERRY SERVICES

**Employer:** Saint John of God Community Services CLG, Kerry Services

**Location:** Beaufort & Tralee, Co Kerry

**Job Details:** **COMMUNITY TRANSITION CO-ORDINATOR SPECIFIED PURPOSE CONTRACT (INITIAL ASSIGNMENT 2YRS FIXED TERM)**  
In line with a person-centered model, this role will support individuals to move into new community houses. It is based on a social model of support, and is in line with the principles of social role valorisation (SRV) and supporting self-directed lives (SSDL).

Requirements:

- Social Care, Healthcare or nursing qualification
- Must have a minimum of two years' experience in working and supporting people with disabilities.
- Proven experience and ability to properly discharge the functions of the role.
- A full clean driver's license for manual vehicles is essential.
- Demonstrate an understanding of relevant national standards for Disability services.
- Demonstrate an understanding of safeguarding and service user protection.
- Excellent organisational, interpersonal & communication skills.
- Have ability to co-ordinate and to lead a change programme.
- Motivated, hardworking and self-driven.
- Be available to work flexible hours when required.

Please note that Interviews for the above post will be held on the 16th July 2019.

**STAFF NURSES (FULL TIME/PART TIME PERMANENT, RELIEF CONTRACTS)**

Requirements:

- RNMH/RNID qualifications or other suitable nursing qualifications and to be a Staff Nurse on the current register as maintained by An Bord Altranais.
- 1 - 2 year's relevant experience of supporting people with an intellectual disability is an advantage.
- Relevant experience of working with people who have behaviours that challenge is an advantage.
- Demonstrate excellent communication (both verbal and written), organizational skills, flexibility and commitment.
- Must have a full clean driver's licence for a manual vehicle, D licence would be an advantage.

**CARE ASSISTANTS (FULL TIME / PART TIME PERMANENT/ FIXED TERM, RELIEF CONTRACTS)**

Requirements:

- Certificate in Healthcare Support at FETAC Level 5.
- The Care Assistant works as part of a multidisciplinary team to assist in the provision of health and social care for the individuals we support.
- He/She supports and assists in all activities of daily living in line with the needs and wishes of the individual as outlined in an agreed care plan.
- Acting as an advocate for residents and promoting social interaction with the community.
- Demonstrate excellent communication (both verbal and written), organisational skills, flexibility and commitment.
- Must have a full clean driver's licence for a manual vehicle, D licence would be an advantage.

**SOCIAL CARE WORKERS (FULL TIME/PART TIME PERMANENT/FIXED TERM, RELIEF CONTRACTS)**

Requirements:

- Diploma in Social Care / Diploma in Applied Social Studies/Social Care
- 12 years' experience working with individuals with an Intellectual Disability is an advantage.
- Excellent communication skills
- Flexibility, Initiative, motivation and enthusiasm
- Commitment to the development and delivery of a person centred programme.
- Experience of supporting people presenting with challenging behaviour.
- Must have a full clean driver's licence for a manual vehicle, D licence would be an advantage. Informal enquiries to Catherine Hunt or Shirley Knight, 064-6644133 ext. 257/213

**STAFF NURSE CHILDREN SERVICES, (PERMANENT FULL-TIME 39.00 HOURS PER WEEK)**

Requirements:

- RNMH/RNID qualifications or other suitable nursing qualifications and be a Staff Nurse on the current register as maintained by An Bord Altranais.
- Experience working with children with life limiting conditions or increased medical needs an advantage but not essential.
- Previous relevant experience of working with children with an intellectual disability and in particular those who have a moderate to profound disability.
- Relevant experience of working with people who have behaviours that challenge is an advantage.
- Flexibility to work the hours of duty as dictated by service delivery requirements is essential.
- A full clean driver's licence for a manual vehicle, D licence would be an advantage.

Informal enquiries to Ms. Miriam O'Sullivan 066 9796494

**How to Apply:** Please forward a cover letter and Curriculum Vitae to the Human Resources department, Saint John of God Kerry Services, Monavalley Industrial Estate, Tralee, Co. Kerry or by email to [sjogkerry.recruitment@sjog.ie](mailto:sjogkerry.recruitment@sjog.ie)

**Closing Date:** 5 pm Tuesday, 9th of July, 2019

## MEDICAL , HEALTHCARE, NURSING

### CAREWORKER (FIXED TERM)

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|               |   |
|---------------|---|
| Employer:     | RehabCare   |
| Location:     | Listowel, Co Kerry  |
| Requirements: | <p>QQI Level 5 in Health and Social Care or equivalent<br/>           Candidates should have experience of working in a residential care setting<br/>           Candidates should have experience of providing appropriate supports to service users with relevant disability and whose behaviour may challenge.<br/>           A champion of Person Centred Planning and Individual Action Plans</p> |
| Hours:        | 30 hours  |
| How to Apply: | <p>Find out more about these jobs and how to apply on our careers page at <a href="http://www.rehab.ie/careers">www.rehab.ie/careers</a> or contact Bronacha Taft on 01 205 73 73 or at <a href="mailto:bronacha.taft@rehab.ie">bronacha.taft@rehab.ie</a></p>  |
| Closing Date: | 27th July 2019  |

### OPEN POSITIONS AT BLUEBIRD CARE

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|               |   |
|---------------|---|
| Location:     | Kerry and West Cork   |
| Requirements: | <p>Working in a caring profession requires genuine empathy for others so if you have the necessary knowledge and skill set, and you are a person who is caring, compassionate and kind Bluebird Care would like to hear from you.</p>             |
| How to Apply: | <p>For details on available positions, contact us today at <a href="mailto:kerrywestcork@bluebirdcare.ie">kerrywestcork@bluebirdcare.ie</a> or 066 710 4015 or visit our website <a href="http://www.bluebirdcare.ie">www.bluebirdcare.ie</a></p> |

### PRACTICE NURSE

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|               |  |
|---------------|--|
| Location:     | North Kerry  |
| Details:      | <p>Duties include phlebotomy, immunisations, family planning, ECGs, 24 hour BP monitoring, chronic disease management, cervical smears etc.<br/>           While previous experience is desirable, we can provide training to a suitable and enthusiastic candidate.</p> |
| Hours:        | Hours negotiable (about 30 hours a week)   |
| How to Apply: | Email CV and cover letter to <a href="mailto:roreilly@ratoomedical.com">roreilly@ratoomedical.com</a> ; Tel: 087 253 45 46   |

## CHILDCARE

### CHILDCARE MANAGER TO COVER CARER'S LEAVE

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**Employer:** Nai Ionad Na Cille Ltd. Childcare

**Location:** Castlemaine

**Job Details:** **Minimum Qualifications:**

A minimum QQI Level 6 Major Award in Early Childhood Care and Education (or equivalent recognised qualification or higher award recognised on the National Framework of Qualifications of Ireland (NFQ)

A minimum of 3 years in the Early Years Childcare Sector in a position of responsibility and of supervising staff.

HighScope training or knowledge would be an advantage.

First Aid & TUSLA Always Children First training is desirable.

The Childcare Manager will report and be accountable to the Board of Management.

**Main Job Purpose:**

To ensure the effective daily management of the Childcare Service in accordance with the policies and procedures of the Service, the Childcare (Pre School Services) Regulations 2016, any other relevant legislation, good practice requirements and be accountable to the board of directors.

To ensure the safety and well-being of all children attending the Service.

To ensure a dynamic curriculum is delivered to meet the individual needs of children attending the service.

To Support & Supervise the Staff Team.

To Support and Interact with families using the Service.

To monitor and ensure that all agreed quality and safety standards are maintained in the Service at all times.

**Personal Attributes:**

Excellent leadership skills to lead and motivate the childcare and auxiliary team

Strong communication, organisational and IT skills

Flexible and reliable

Applicants must be prepared to complete a Garda Vetting Application Form and police check if applicable.

Position to start: Monday 19th August 19

**How to Apply:** **Applicants should enclose:**

Cover Letter

Curriculum Vitae

2 written references.

Copy of Qualifications

Send to Board of Management, Nai Ionad Na Cille Ltd. Castledrum, Castlemaine, Co Kerry

**Closing Date:** 12th July, 2019

## EDUCATION & TRAINING

### TEACHERS AND TUTORs

- Employer:** Down Syndrome Kerry
- Requirements:**
- To teach Literacy & Work Skills for students with down syndrome from September 2019 to June 2020.
  - 3 days per week based in Tralee
  - Ability to relate to persons with intellectual disability is desirable.
- How to apply:** Apply with CV and covering letter to: [adminsecretary@downsyndromekerry.ie](mailto:adminsecretary@downsyndromekerry.ie)
- Closing Date:** Friday July 12th 2019

### OPEN POSITIONS AT KERRY ETB

- Location:** Kerry ETB Training Centre, Tralee
- Positions:**
- PERMANENT ASSISTANT TRAINING CENTRE MANAGER**  
**COMMUNITY EDUCATION FACILITATOR**
- with initial responsibility for Course Recruitment and Course Promotion
  - 2 year fixed term post Kerry Education & Training Board
- Closing date** for the 2 above posts: 12 noon Monday 8th July 2019
- PERMANENT ADULT EDUCATION OFFICER**  
**Closing date:** 12 noon Wednesday 17th July 2019
- How to apply:** Application forms and full details for these posts can be obtained from [www.kerryetb.ie/opportunities](http://www.kerryetb.ie/opportunities). No CVs, only official application form will be accepted.

### FIXED TERM TEACHING POSTS IN KERRY

- Positions:**
- Nursing Studies**
  - Legal Studies**
  - Information Systems** (Experience in Computer Programming is an advantage)
  - Animation**
  - Software Development** (Experience in Games development is an advantage)
  - Chemistry**
  - Social Science** (Qualification/Experience in Youth Work is an advantage)
  - Creative Media** (Experience in Animation is an advantage)
  - Dance** (Experience in Theatre is an advantage)
- How to apply:** Application forms and full details for these posts can be obtained from [www.kerryetb.ie/opportunities](http://www.kerryetb.ie/opportunities). No CVs, only official application form will be accepted.

### ELECTRICAL APPRENTICESHIP INSTRUCTOR

- Location:** Kerry ETB Centre Tralee
- Details:** National standards based apprenticeship in the trade of electrical.
- How to apply:** Application forms and full details for these posts can be obtained from [www.kerryetb.ie](http://www.kerryetb.ie). No CVs, only official application form will be accepted.
- Closing Date:** 12 noon Wednesday 17th July 2019



## **DRIVERS, GENERAL OPERATIVES, MANUAL WORKERS**

### **HGV DRIVER (FULL-TIME & PART-TIME)**

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Employer: McAuliffe Trucking  
Location: North Kerry Area  
How to apply: Please email CV to: mcauliffetrucking@gmail.com or call 066 714 19 33

### **PROPERTY MANAGEMENT COMPANY LOOKING FOR THE FOLLOWING CONTRACTORS TO DO JOBS AROUND TRALEE AND SURROUNDING AREAS:**

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Details:           ⇒   **Electrical contractors**  
                      ⇒   **Plumbing contractors**  
                      ⇒   **Appliance repairs contractors**  
                      ⇒   **Cleaning contractors**  
                      ⇒   **General maintenance contractors**

How to apply: Please forward your CV together with your minimum price for call outs to:  
P.O. Box DS874P, The Kerryman, 9/10 Denny Street, Tralee.

Closing date: 12th July 2019

### **APPRENTICESHIP FOR METAL FABRICATOR**

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Employer: Scully Steel Fabrication  
Details: The successful candidate will be trained in modern fabrication with modern technology and equipment.  
How to apply: Please send full application & CV to: scullyfabrication@hotmail.com  
Closing Date: 26th July 2019

### **HGV MECHANIC**

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Employer: McAuliffe Trucking  
Location: Castleisland area, Co Kerry  
How to apply: Please email CV to: mcauliffetrucking@gmail.com or call 066 714 19 33

### **PART-TIME FITTER**

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Employer: A blind retail/manufacturer in Killarney  
Details: Experience an advantage.  
How to apply: Phone 064 662 50 40

## DRIVERS, GENERAL OPERATIVES, MANUAL WORKERS

### CLEANING POSTS IN THE FOLLOWING SCHOOLS:

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|                   |   |
|-------------------|---|
| Employer:         | Kerry Educational and Training Board  |
| Location/Details: | <p><b>Coláiste Gleann Lí, Tralee</b><br/>- 25 hours per week for 41 weeks per academic year</p> <p><b>Killorglin Community College</b><br/>- 7 hours per week for 44 weeks per academic year</p>  |
| Requirements:     | <p><b>Essential Requirements:</b><br/>Proven experience of undertaking cleaning duties.<br/>Experience of using buffing and vacuuming equipment.<br/>Working knowledge and familiarity with commercial cleaning techniques.<br/>Good organisational and time management skills.<br/>Flexible with the ability to deal with unexpected events and changing work activities.<br/>Willingness to work outside normal hours as required.<br/>Experience and understanding of Health and Safety</p> <p><b>Desirable Requirements:</b><br/>Ability to work effectively and supportively as a member of the school/college team<br/>Good interpersonal and communication skills.<br/>Ability to act on own initiative.<br/>Punctual, reliable and trustworthy.</p> |
| How to apply:     | <p>Please complete application form which can be downloaded from Kerry ETB website <a href="http://www.kerryetb.ie/opportunities">www.kerryetb.ie/opportunities</a> and return by email only to <a href="mailto:jobs@kerryetb.ie">jobs@kerryetb.ie</a>.<br/>No CVs, only official application form will be accepted.</p>  |

### 2 POSITIONS IN WEST LIMERICK AREA

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|               |   |
|---------------|---|
| Positions:    | <p><b>Apprentice Heavy Vehicle Mechanic</b><br/>- Required hardworking and reliable person to undertake an apprenticeship in garage.</p> <p><b>General Operative</b><br/>- Flexible working hours, fluency in English essential</p> |
| How to apply: | For further information please call: 087 25 91 739  |

### TAXI DRIVERS

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|               |  |
|---------------|--|
| Employer:     | John Crean Taxis Tralee  |
| Location:     | Tralee area  |
| Details:      | Opportunity for male/female drivers  |
| How to apply: | For further information contact 087 25 45 201 or email: <a href="mailto:johnvcrean@eircom.net">johnvcrean@eircom.net</a> |

## DRIVERS, GENERAL OPERATIVES, MANUAL WORKERS

### APPRENTICE ELECTRICIANS

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Employer: Donal Moriarty Electrical

Details: For immediate start, minimum 2nd year apprentice.

Must have own transportation

Must have valid Safepass and Manual Handling Certificate, Abrasive Wheels course also an advantage

Domestic and industrial experience essential

How to apply: Please reply with CV to: donalmoriartyelectrical@gmail.com

## OTHER VACANCIES

### HAIRDRESSER

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Employer: Ruby Tuesday Hair Boutique

Details: Unique opportunity to acquire a station in Ruby Tuesday Hair Salon, Park Road, Killarney

How to apply: Expressions of interests to: 087 260 85 08

### BEAUTY THERAPIST

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Employer: Killarney Toning & Beauty Studio

Location: Fair Hill Car Park, Killarney

How to apply: Please hand your CV with a copy of certificates into the Studio. Tel: 064 663 29 66

## COMMUNITY EMPLOYMENT SCHEME POSITIONS

### How to Apply

Please contact your Local Employment Service Offices (details below). Eligibility to participate on CE is generally linked to those who are 21 years old or over for all areas. Applicants must also be in receipt of an Irish social welfare payment for 1 year or more.

### CE SCHEME VACANCIES

| Job Title              | Location                        | No. Of Positions | Closing Date | Job Ref. No. |
|------------------------|---------------------------------|------------------|--------------|--------------|
| Assistant Youth Worker | Listowel                        | 1                | -            | 2111419      |
| Assistant Youth Worker | Cahersiveen                     | 1                | -            | 2111049      |
| Childcare Assistant    | Ardfert                         | 1                | 17/7/2019    | 2114401      |
| Childcare Assistant    | Ballyheigue                     | 1                | 17/7/2019    | 2114405      |
| Childcare Assistant    | Camp                            | 1                | 17/7/2019    | 2114407      |
| Childcare Assistant    | Castledrum                      | 1                | 17/7/2019    | 2114411      |
| Childcare Assistant    | Castleisland                    | 1                | 17/7/2019    | 2114414      |
| Childcare Assistant    | Cumann Iosaef                   | 1                | 17/7/2019    | 2114416      |
| Childcare Assistant    | Listowel                        | 1                | 17/7/2019    | 2114399      |
| Childcare Assistant    | Rathmore                        | 1                | 17/7/2019    | 2114417      |
| Childcare Assistant    | Scartaglen                      | 1                | 17/7/2019    | 2114419      |
| Childcare Assistant    | Shanakill                       | 2                | 17/7/2019    | 2114420      |
| Childcare Assistant    | St Brigid's                     | 1                | 17/7/2019    | 2114421      |
| Childcare Assistant    | Waterville                      | 1                | 17/7/2019    | 2114422      |
| Events Coordinator     | Teach Iosagáin, Rathmore        | 1                | 31/07/2019   | 2116872      |
| GAA Field Caretaker    | Rathmore GAA Field,<br>Rathmore | 1                | 31/ 07/2019  | 2116870      |
| Care Assistant         | Rathmore                        | 1                | 31/ 07/2019  | 2116873      |
| Care Taker             | Teach Iosagáin, Rathmore        | 1                | 31/07/2019   | 2117145      |

## TÚS - COMMUNITY WORK PLACEMENT

- ⇒ Are you Unemployed for 12 months or longer and interested in working in Local Community Projects?
- ⇒ TÚS provides work opportunities for all unemployed people in South Kerry.
- ⇒ If you are less than 25 years of age there will be a major financial incentive for participating.
- ⇒ Class A social insurance paid.
- ⇒ 12 month contract.

### COME IN AND TALK TO US

| <b>Cahersiveen:</b>                        | <b>Killarney:</b>                              | <b>Killorglin:</b>                        | <b>Kenmare:</b>                       |
|--|--|---|---------------------------------------|
| Adrian Griffin<br>TÚS Supervisor           | Ger Moynihan<br>Lisa Murphy<br>TÚS Supervisors | Paudie O'Shea<br>TÚS Supervisor           | Donal McCarthy<br>TÚS Supervisor      |
| SKDP CLG<br>West Main St.,<br>Cahersiveen. | SKDP CLG<br>37A High St.,<br>Killarney.        | SKDP CLG<br>Library Place,<br>Killorglin. | SKDP CLG<br>21 Henry St.,<br>Kenmare. |
| Tel: 066 9472724                           | Tel: 064 6636572                               | Tel: 087 4146379                          | Tel: 064 6641930                      |

## TÚS/RSS VACANCIES

### RETAIL ASSISTANT (CAHERSIVEEN)

|               |   |
|---------------|---|
| Employer:     | Charity Shop  |
| Location:     | Cahersiveen   |
| Requirements: | Times will be agreed with voluntary group involved<br>19.5 hrs per week |
| How to Apply: | Contact Joseph McCrohan; TUS/RSS Manager on 066-9472724 or 087-2849165  |



## TÚS/RSS VACANCIES

### CARETAKER

- Location: Killarney
- Requirements: Caretaker required for Assisted Living residential accommodation  
Times will be agreed with the local community group  
19.5 hours a week as per TUS contract
- How to Apply: Contact Joseph McCrohan; TUS/RSS Manager on 066-9472724 or 087-2849165

### TOUR GUIDE

- Location: Valentia Lighthouse
- Requirements: No experience required - training will be provided  
Times will be agreed with the local community group  
19.5 hours a week as per TUS contract
- How to Apply: Contact Joseph McCrohan; TUS/RSS Manager on 066-9472724 or 087-2849165

### OUTDOOR CONSTRUCTION WORKER

- Location: Cahersiveen
- Requirements: Times will be agreed with the local community group  
19.5 hours a week as per TUS contract
- How to Apply: Contact Joseph McCrohan; TUS/RSS Manager on 066-9472724 or 087-2849165

### OFFICE ADMINISTRATOR

- Location: Cahersiveen
- Requirements: Times will be agreed with the local community group  
19.5 hours a week as per TUS contract
- How to Apply: Contact Joseph McCrohan; TUS/RSS Manager on 066-9472724 or 087-2849165





At a cross roads?  
Don't know what to do?



# Future Steps

Wednesday 10th July 2019  
09.15 to 12.00

**This is a free workshop for adults guiding you through a professional psychometric self-assessment to help you decide your next step.**

## What does using a psychometric instrument involve?

You will be invited to complete a questionnaire in advance. From this, you will receive a Career Profile that measures a number of different dimensions of your work values, interests, and behavioural styles that together provide an overview of factors that may influence your career choice. All results are confidential to you.

## What can you expect from attending this workshop?

On the day, you will:

- Identify your areas of strength and possible career development.
- Consider your motivations in deciding your future steps.
- Find out how to explore your options.
- Discover what supports are available to you.
- Learn how KAGIS can support you.

**Places are limited, to avoid disappointment book by 28<sup>th</sup> June.**

**For further information or to book a place, contact:**

**KAGIS - Kerry Adult Guidance and Information Service, (Opposite Rail/Bus Station),  
Kerry ETB, Centrepont East, John Joe Sheehy Rd., Tralee.**

Tel: 066 7121300 Mobile: 087 248 60 73

**Returning to education or training?  
Changing direction?  
Need help?  
Talk to us**

**KAGIS**  
Kerry Adult Guidance  
and Information Service

Kerry Adult Guidance and Information Service (KAGIS) is the part of Kerry Education and Training Board (Kerry ETB) that provides eligible adults with professional guidance counseling and information.

**Educational guidance • Career guidance • Information**





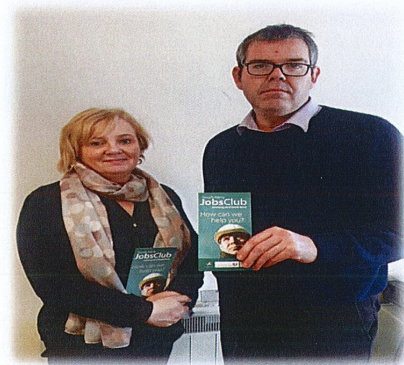
## South Kerry Jobs Club



**Are you unemployed and looking to return to work?**

**KICKSTART YOUR JOBSEARCH BY ATTENDING OUR TRAINING WORKSHOP**

- **PART-TIME PROGRAMME FOR JOBSEEKER**
- **TRAVEL ALLOWANCE IS PAID ON COMPLETION**



**THE JOBS CLUB TEAM  
MARY MURRAY & PAUL MURPHY**

**OUR PART-TIME COURSES ARE DESIGNED TO OFFER HELP & SUPPORT TO JOB-SEEKERS ON HOW TO EVALUATE THEIR INDIVIDUAL SKILLS, ESTABLISH A JOB-SEEKING PLAN OF ACTION, MAKE JOB APPLICATIONS, PREPARE CVS, COVER LETTERS, REGISTER ON JOBS IRELAND, AND PREPARE FOR INTERVIEWS.**

**'BOOK YOUR PLACE AS PLACES ARE FILLING UP FAST'**

**COURSES ARE RUN IN KILLARNEY / KILLORGLIN/ CAHERSIVEEN / KENMAREK**

**FOR FURTHER INFORMATION CONTACT PAUL OR MARY ON 064 – 6637833  
OR EMAIL KILLARNEY JOBSCLUB AT [KILLARNEYJOBSCLUB@SOUTHKERRYLES.IE](mailto:KILLARNEYJOBSCLUB@SOUTHKERRYLES.IE)**



**An Roinn Gnóthaí Fostaíochta  
agus Coimíre Sóisialaí  
Department of Employment Affairs  
and Social Protection**



# Jobs Sheet Publishing Info



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[www.southkerry.ie](http://www.southkerry.ie)

[jobsheet@southkerryles.ie](mailto:jobsheet@southkerryles.ie)



## Do you wish to have a job included in the next issue of the South Kerry LES Jobs Sheet?

Send us the job details,

To include:

Job Title, Location, Requirements, How to Apply and Closing Date

**\*\*Any jobs received after 1p.m. on Thursdays are not guaranteed to be published\*\***

Email: [jobsheet@southkerryles.ie](mailto:jobsheet@southkerryles.ie)



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