

# South Kerry Local Employment Services

FREE FOR YOUR BENEFIT

CALL INTO YOUR LOCAL OFFICE  
FOR A FREE, FRIENDLY AND  
CONFIDENTIAL SERVICE

- ⇒ JOB SEARCHING      ⇒ INFORMATION SERVICES  
⇒ CAREER GUIDANCE   ⇒ EDUCATION & TRAINING

OUR OFFICES ARE OPEN FROM MONDAY TO FRIDAY

9:00 - 17:00

(Closed for Lunch)

## Killarney Jobs Club

37A High St. 2nd Floor, Killarney

- ⇒ CURRICULUM VITAE (CVs)  
⇒ COVER LETTERS  
⇒ JOBS CLUB TRAINING

### Head Office

West Main Street  
Cahersiveen  
Co. Kerry  
Tel: 066 9472724

### Other Offices:

#### Killarney

37A High St.  
2nd Floor,  
Killarney,  
Co. Kerry  
Tel: 064 6636572

#### Killorglin

Library Place,  
Killorglin,  
Co. Kerry  
Tel: 066 9761615

#### Kenmare

21 Henry St.  
Kenmare,  
Co. Kerry  
Tel: 064 6641930



SOUTH KERRY DEVELOPMENT  
PARTNERSHIP CLG.



An Roinn Gnóthaí Fostaíochta  
agus Coimirce Sóisialaí  
Department of Employment Affairs  
and Social Protection



## ACCOUNTS, FINANCING, MARKETING

### PERSONAL LINES EXECUTIVE (ENTRY LEVEL)

### PERSONAL & COMMERCIAL LINES EXECUTIVES (APA QUALIFIED)

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Employer: GMHD Insurances Ltd.

Location: Killarney

How to Apply: Please check out [www.gmhd.ie/careers](http://www.gmhd.ie/careers) for more info and to apply.

## BEAUTY & HAIRDRESSING

### SENIOR STYLIST

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Employer: Caroline Fox Hair Studio

Location: Caherciveen, Co. Kerry

Requirements: A minimum of 5 years' experience.  
Must have good communication skills, be flexible, creative & a team player.

Hours: Full & Part time position available. Hours are negotiable.

How to Apply: Please apply with your CV and cover letter by email to [carmosullivan@hotmail.com](mailto:carmosullivan@hotmail.com), or by post to Caroline Fox Hair Studio, Main Street, Cahirciveen, Co Kerry.

Closing Date: Friday, 2nd of August 2019

## HOTEL & CATERING

### SECURITY PERSONNEL (PSA LICENSE ESSENTIAL)

### BAR PERSONNEL (WITH COCKTAIL EXPERIENCE)

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Employer: J.M. REIDY

Location: Killarney

How to Apply: Please forward your CV to: [info@reidyskillarney.com](mailto:info@reidyskillarney.com)

## HOTEL & CATERING

### RESTAURANT WAITER / WAITRESS

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Employer:	Great Southern Killarney
Location:	Killarney, County Kerry
Requirements:	<p>Have previous experience in a similar role at 4*/5* level</p> <p>Have a friendly and outgoing manner</p> <p>Be well-presented and maintain a professional image at all times through appearance</p> <p>Have excellent communication and interpersonal skills</p> <p>Have fluent English, both verbal and written</p> <p>Be courteous and focused on providing a consistently high standard of customer service</p> <p>Be a team player, flexible</p> <p>Have knowledge of food, wine and cocktails</p> <p>Have local knowledge of Killarney</p>
Hours:	Full time position.
How to Apply:	<p>Please submit your fully detailed CV to Milandi Basel</p> <p>Email: <a href="mailto:mbasel@greatsouthernkillarney.com">mbasel@greatsouthernkillarney.com</a></p> <p>Ensure you mention the Position Reference (Food &amp; Beverage Assistant ) as we are re-cruiting for various positions at the same time</p>

### BAKER

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Location:	Killorglin
Requirements:	<p>HACCP trained</p> <p>Must have previous experience in a busy Bakehouse</p> <p>Able to work in a busy environment</p> <p>Have excellent customer service skills &amp; speak good English</p>
Responsibilities:	<p>Ensuring all HACCP and Food Safety standards are met</p> <p>Producing the highest quality baked goods</p> <p>Back office duties such as scheduling</p> <p>Providing exceptional customer service</p>
Hours:	Full time position.
How to Apply:	Please apply by email: <a href="mailto:bptimothy@tocaccountants.ie">bptimothy@tocaccountants.ie</a> , Fax: 066 7129585

### COOK PERSON

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Employer:	Seafood Restaurant
Location:	Kenmare
How to Apply:	Please email your CV to: <a href="mailto:bestds10@gmail.com">bestds10@gmail.com</a> , Tel: 064 48752

## MEDICAL , HEALTHCARE, NURSING

### CAREWORKER (FIXED TERM)

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Employer:	RehabCare
Location:	Listowel, Co Kerry
Requirements:	<p>QQI Level 5 in Health and Social Care or equivalent            Candidates should have experience of working in a residential care setting            Candidates should have experience of providing appropriate supports to service users with relevant disability and whose behaviour may challenge.            A champion of Person Centred Planning and Individual Action Plans</p>
Hours:	30 hours
How to Apply:	<p>Find out more about these jobs and how to apply on our careers page at <a href="http://www.rehab.ie/careers">www.rehab.ie/careers</a> or contact Bronacha Taft on 01 205 73 73 or at <a href="mailto:bronacha.taft@rehab.ie">bronacha.taft@rehab.ie</a></p>
Closing Date:	27th July 2019

### 2 SOCIAL CAREWORKER POSITIONS

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Employer:	CoAction West Cork, Castletownbere Adults Residential Services
Location:	Castletownbere, Co. Cork
Hours:	30 hours per week, overnights and weekend work, shift premiums apply (Permanent contract)
How to Apply:	<p>For full position details and job description or for details on submitting an application please visit our website: <a href="http://www.coaction.ie">www.coaction.ie</a>            or for more information please email: <a href="mailto:hadmin@coaction.ie">hadmin@coaction.ie</a></p>
Closing Date:	Friday 19th July 2019

### DIRECTOR OF NURSING (FULL-TIME)

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Employer:	St. Joseph's Home
Location:	Killorglin
Requirements:	<p>Must be a qualified RNG, registered with NMBI and An Bord Altranais            Have an in-depth knowledge of regulatory requirements as they pertain to residential care centres.            Proven track record in Elderly Care and clinical management.            Excellent leadership and communication skills            Willingness to be flexible and to be fully involved in future planning at St. Joseph's</p>
How to Apply:	<p>To apply please send a covering letter and CV to: Sr Helena Lyne, St Joseph's Nursing Home, Ballymacprior, Killorglin, Co Kerry or email: <a href="mailto:margaret.lyne@talk21.com">margaret.lyne@talk21.com</a></p>

## CHILDCARE

### PRESCHOOL LEADER

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Employer:	Castleisland Resource Centre,
Location:	Church Street, Castleisland Co Kerry
Hours:	This position is part-time & permanent, 25hrs per week.
Salary/Benefits:	€15,165 per annum
How to Apply:	Interested candidates can avail of an application form and full job description by visiting <a href="http://www.svp.ie/jobs">www.svp.ie/jobs</a> .
Closing Date:	Thursday 18th July 2019.

### EARLY YEARS PRACTITIONERS

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Employer:	Bellview Woods Childcare
Location:	Killarney
Requirements:	Min Fetac Level 5 in Childcare, Level 7 or higher an advantage, previous experience in a childcare settings is desirable.
Hours:	Full time, part time, relief position available.
How to Apply:	Please apply with CV to: <a href="mailto:bellviewwoods@bestcreche.ie">bellviewwoods@bestcreche.ie</a> for attention of Rosemary
Closing Date:	Thursday, 18th of July 2019

### AFTERSCHOOL ASSISTANT

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Employer:	Bellview Woods Childcare
Location:	Killarney
Requirements:	Full clean driving licence, childcare qualification is an advantage, experience of working with children is essential. Short listing may apply.
How to Apply:	Please apply with CV to: <a href="mailto:bellviewwoods@bestcreche.ie">bellviewwoods@bestcreche.ie</a> for attention of Rosemary
Closing Date:	Thursday, 18th of July 2019

## EDUCATION & TRAINING

### PERMANENT ADULT EDUCATION OFFICER

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**Location:** Kerry ETB Training Centre, Tralee

**How to apply:** Application forms and full details for these posts can be obtained from [www.kerryetb.ie/opportunities](http://www.kerryetb.ie/opportunities). No CVs, only official application form will be accepted.

**Closing date:** 12 noon Wednesday 17th July 2019

### FIXED TERM TEACHING POSTS IN KERRY

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**Positions:** **Nursing Studies**  
**Legal Studies**  
**Information Systems** (Experience in Computer Programming is an advantage)  
**Animation**  
**Software Development** (Experience in Games development is an advantage)  
**Chemistry**  
**Social Science** (Qualification/Experience in Youth Work is an advantage)  
**Creative Media** (Experience in Animation is an advantage)  
**Dance** (Experience in Theatre is an advantage)

**How to apply:** Application forms and full details for these posts can be obtained from [www.kerryetb.ie/opportunities](http://www.kerryetb.ie/opportunities). No CVs, only official application form will be accepted.

### ELECTRICAL APPRENTICESHIP INSTRUCTOR

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**Location:** Kerry ETB Centre Tralee

**Details:** National standards based apprenticeship in the trade of electrical.

**How to apply:** Application forms and full details for these posts can be obtained from [www.kerryetb.ie](http://www.kerryetb.ie). No CVs, only official application form will be accepted.

**Closing Date:** 12 noon Wednesday 17th July 2019

## DRIVERS, GENERAL OPERATIVES, MANUAL WORKERS

### CLEANING POSTS IN THE FOLLOWING SCHOOLS:

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Employer:	Kerry Educational and Training Board
Location/Details:	<p><b>Coláiste Gleann LÍ, Tralee</b> - 25 hours per week for 41 weeks per academic year</p> <p><b>Killorglin Community College</b> - 7 hours per week for 44 weeks per academic year</p>
Requirements:	<p><b>Essential Requirements:</b> Proven experience of undertaking cleaning duties. Experience of using buffing and vacuuming equipment. Working knowledge and familiarity with commercial cleaning techniques. Good organisational and time management skills. Flexible with the ability to deal with unexpected events and changing work activities. Willingness to work outside normal hours as required. Experience and understanding of Health and Safety</p> <p><b>Desirable Requirements:</b> Ability to work effectively and supportively as a member of the school/college team Good interpersonal and communication skills. Ability to act on own initiative. Punctual, reliable and trustworthy.</p>
How to apply:	<p>Please complete application form which can be downloaded from Kerry ETB website <a href="http://www.kerryetb.ie/opportunities">www.kerryetb.ie/opportunities</a> and return by email only to <a href="mailto:jobs@kerryetb.ie">jobs@kerryetb.ie</a>. No CVs, only official application form will be accepted.</p>

### 2 POSITIONS IN WEST LIMERICK AREA

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Positions:	<p><b>Apprentice Heavy Vehicle Mechanic</b> - Required hardworking and reliable person to undertake an apprenticeship in garage.</p> <p><b>General Operative</b> - Flexible working hours, fluency in English essential</p>
How to apply:	For further information please call: 087 25 91 739

### TAXI DRIVERS

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Employer:	John Crean Taxis Tralee
Location:	Tralee area
Details:	Opportunity for male/female drivers
How to apply:	For further information contact 087 25 45 201 or email: <a href="mailto:johnvcrean@eircom.net">johnvcrean@eircom.net</a>

## DRIVERS, GENERAL OPERATIVES, MANUAL WORKERS

### APPRENTICE ELECTRICIANS

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Employer: Donal Moriarty Electrical

Details: For immediate start, minimum 2nd year apprentice.  
Must have own transportation  
Must have valid Safepass and Manual Handling Certificate, Abrasive Wheels course also an advantage  
Domestic and industrial experience essential

How to apply: Please reply with CV to: donalmoriartyelectrical@gmail.com

### METAL FABRICATOR & MIG WELDER

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Employer: O'Carroll Engineering

Requirements: Applications should have experience in working with mild steel and in reading and interpreting technical drawings. Previous experience in a workshop environment would be beneficial.

How to Apply: To apply forward a CV, cover letter and copy of relevant qualifications to: hr@ocarrollengineering.com

Closing Date: Friday 19th July, 2019

### QUALIFIED MECHANIC WITH EXPERIENCE

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Location: Mid Kerry Area

How to Apply: Phone Colm 087 2639488

### SCHOOL BUS DRIVER

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Location: All parts of Kerry

How to Apply: Please apply to Box No. 2850, Kerry's Eye Newspaper, Ashe Street, Tralee

### MOTOR TECHNICIAN

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Employer: Listowel Autos Ltd.

Location: Listowel, Co. Kerry

Requirements: Be fully qualified motor vehicle technician. Have proven track record in diagnostics & modern vehicle electronics.

Salary: Euro 40,000 - 50,000 D.O.E.

How to Apply: Please send your CV to: info@listowelautos.ie or phone Brendan on 087 2229834



## OTHER VACANCIES

### PROJECT CO-ORDINATOR

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- Employer:** Kenmare Family Resource Centre Ltd.
- Location:** Kenmare
- Job Summary:** The Project Co-ordinator will work in partnership with the Voluntary Board of Directors to implement Kenmare Family Resource Centre's Work Plan.
- Requirements:** A relevant third level qualification - minimum Level 7 (for example, Family Support Practice, Community Development, Community Sector Project Management)  
A minimum of 3 years' experience, post qualification, in:  
community sector project management  
working through a community development approach  
family support in a community-based setting  
Experience of managing, supervising and supporting staff  
Experience of working with a Voluntary Board of Directors  
Experience of implementing a governance framework informed by best practice  
Experience of working collaboratively at an inter-agency level  
Familiarity with Children First: National Guidance for the Protection and Welfare of Children and TUSLA Meitheal National Practice Model  
Experience of Strategic and Operational Planning  
Experience of Financial Management (to include sourcing funds)  
Excellent report writing and presentation skills  
Access to own transport with full driving licence.
- Hours:** Fixed Term Contract for 10 months. 35 hours per week.
- How to Apply:** To request further information and an application form, please contact:  
Mary O' Callaghan: Email: [info@kenmarefrc.ie](mailto:info@kenmarefrc.ie), Tel: 064 664279  
Applications will only be accepted on the official application form.  
CVs will not be accepted .
- Closing Date:** 5 pm, Friday, 2nd of August 2019

### DEVELOPMENT OFFICER

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- Employer:** Skellig Coast Visitor Experience
- Location:** The person appointed will be based in South Kerry.
- Requirements:**
- Proficiency in both written and spoken Irish
  - A highly motivated person capable of working on one's own initiative,
  - Good organisational and preparation skills
  - An appropriate 3rd level qualification or relevant experience in the Tourism Industry.
  - A detailed knowledge and understanding of the Skellig Coast Visitor Experience Plan is necessary.
  - A full clean driving licence
- How to Apply:** Please apply to: [aine@comhchoiste.ie](mailto:aine@comhchoiste.ie) or phone Aine on 066 9474888.
- Closing Date:** 5pm Friday August 2nd.

## COMMUNITY EMPLOYMENT SCHEME POSITIONS

### How to Apply

Please contact your Local Employment Service Offices (details below). Eligibility to participate on CE is generally linked to those who are 21 years old or over for all areas. Applicants must also be in receipt of an Irish social welfare payment for 1 year or more.

### CE SCHEME VACANCIES

Job Title	Location	No. Of Positions	Closing Date	Job Ref. No.
Assistant Youth Worker	Listowel	1	-	2111419
Assistant Youth Worker	Cahersiveen	1	-	2111049
Childcare Assistant	Ardfert	1	17/7/2019	2114401
Childcare Assistant	Ballyheigue	1	17/7/2019	2114405
Childcare Assistant	Camp	1	17/7/2019	2114407
Childcare Assistant	Castledrum	1	17/7/2019	2114411
Childcare Assistant	Castleisland	1	17/7/2019	2114414
Childcare Assistant	Cumann Iosaef	1	17/7/2019	2114416
Childcare Assistant	Listowel	1	17/7/2019	2114399
Childcare Assistant	Rathmore	1	17/7/2019	2114417
Childcare Assistant	Scartaglen	1	17/7/2019	2114419
Childcare Assistant	Shanakill	2	17/7/2019	2114420
Childcare Assistant	St Brigid's	1	17/7/2019	2114421
Childcare Assistant	Waterville	1	17/7/2019	2114422
Events Coordinator	Teach Iosagáin, Rathmore	1	31/07/2019	2116872
GAA Field Caretaker	Rathmore GAA Field,	1	31/07/2019	2116870
Care Assistant	Rathmore	1	31/07/2019	2116873
Care Taker	Teach Iosagáin, Rathmore	1	31/07/2019	2117145

## TÚS - COMMUNITY WORK PLACEMENT

- ⇒ Are you Unemployed for 12 months or longer and interested in working in Local Community Projects?
- ⇒ TÚS provides work opportunities for all unemployed people in South Kerry.
- ⇒ If you are less than 25 years of age there will be a major financial incentive for participating.
- ⇒ Class A social insurance paid.
- ⇒ 12 month contract.

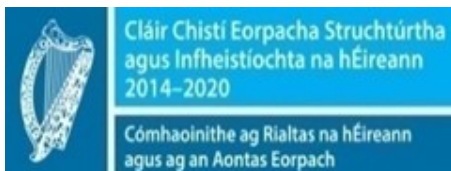
### COME IN AND TALK TO US

<b>Cahersiveen:</b>	<b>Killarney:</b>	<b>Killorglin:</b>	<b>Kenmare:</b>
Adrian Griffin TÚS Supervisor	Ger Moynihan Lisa Murphy TÚS Supervisors	Paudie O'Shea TÚS Supervisor	Donal McCarthy TÚS Supervisor
SKDP CLG West Main St., Cahersiveen.	SKDP CLG 37A High St., Killarney.	SKDP CLG Library Place, Killorglin.	SKDP CLG 21 Henry St., Kenmare.
Tel: 066 9472724	Tel: 064 6636572	Tel: 087 4146379	Tel: 064 6641930

## TÚS/RSS VACANCIES

### RETAIL ASSISTANT (CAHERSIVEEN)

Employer:	Charity Shop
Location:	Cahersiveen
Requirements:	Times will be agreed with voluntary group involved 19.5 hrs per week
How to Apply:	Contact Joseph McCrohan; TUS/RSS Manager on 066-9472724 or 087-2849165



## TÚS/RSS VACANCIES

### CARETAKER

- Location: Killarney
- Requirements: Caretaker required for Assisted Living residential accommodation  
Times will be agreed with the local community group  
19.5 hours a week as per TUS contract
- How to Apply: Contact Joseph McCrohan; TUS/RSS Manager on 066-9472724 or 087-2849165

### TOUR GUIDE

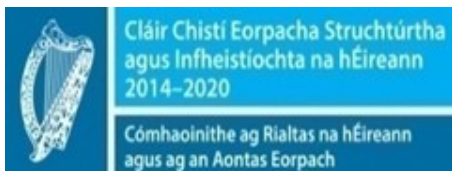
- Location: Valentia Lighthouse
- Requirements: No experience required - training will be provided  
Times will be agreed with the local community group  
19.5 hours a week as per TUS contract
- How to Apply: Contact Joseph McCrohan; TUS/RSS Manager on 066-9472724 or 087-2849165

### OUTDOOR CONSTRUCTION WORKER

- Location: Cahersiveen
- Requirements: Times will be agreed with the local community group  
19.5 hours a week as per TUS contract
- How to Apply: Contact Joseph McCrohan; TUS/RSS Manager on 066-9472724 or 087-2849165

### OFFICE ADMINISTRATOR

- Location: Cahersiveen
- Requirements: Times will be agreed with the local community group  
19.5 hours a week as per TUS contract
- How to Apply: Contact Joseph McCrohan; TUS/RSS Manager on 066-9472724 or 087-2849165





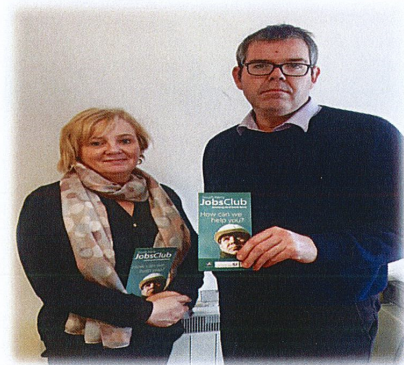
## South Kerry Jobs Club



**Are you unemployed and looking to return to work?**

**KICKSTART YOUR JOBSEARCH BY ATTENDING OUR TRAINING WORKSHOP**

- **PART-TIME PROGRAMME FOR JOBSEEKER**
- **TRAVEL ALLOWANCE IS PAID ON COMPLETION**



**THE JOBS CLUB TEAM  
MARY MURRAY & PAUL MURPHY**

**OUR PART-TIME COURSES ARE DESIGNED TO OFFER HELP & SUPPORT TO JOB-SEEKERS ON HOW TO EVALUATE THEIR INDIVIDUAL SKILLS, ESTABLISH A JOB-SEEKING PLAN OF ACTION, MAKE JOB APPLICATIONS, PREPARE CVS, COVER LETTERS, REGISTER ON JOBS IRELAND, AND PREPARE FOR INTERVIEWS.**

**'BOOK YOUR PLACE AS PLACES ARE FILLING UP FAST'**

**COURSES ARE RUN IN KILLARNEY / KILLORGLIN/ CAHERSIVEEN / KENMAREK**

**FOR FURTHER INFORMATION CONTACT PAUL OR MARY ON 064 – 6637833  
OR EMAIL KILLARNEY JOBSCLUB AT [KILLARNEYJOBSCLUB@SOUTHKERRYLES.IE](mailto:KILLARNEYJOBSCLUB@SOUTHKERRYLES.IE)**



**An Roinn Gnóthaí Fostaíochta  
agus Coimíre Sóisialaí  
Department of Employment Affairs  
and Social Protection**

# Jobs Sheet Publishing Info



SOUTH KERRY DEVELOPMENT  
PARTNERSHIP CLG.

South Kerry Development  
Partnership CLG.,

37A High St.,

Killarney,

Co. Kerry

Tel: 064 6636572

Email: [info@skdp.net](mailto:info@skdp.net)

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*Or*

*From our Website*

*Or*

*Like us on Facebook to receive notification of publication*

*Or*

*Contact us on the email below to be added to our mailing list*

[www.southkerry.ie](http://www.southkerry.ie)

[jobsheet@southkerryles.ie](mailto:jobsheet@southkerryles.ie)



## Do you wish to have a job included in the next issue of the South Kerry LES Jobs Sheet?

Send us the job details,

To include:

Job Title, Location, Requirements, How to Apply and Closing Date

**\*\*Any jobs received after 1p.m. on Thursdays are not guaranteed to be published\*\***

Email: [jobsheet@southkerryles.ie](mailto:jobsheet@southkerryles.ie)



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Department of Employment Affairs  
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