

South Kerry Local Employment Services

FREE FOR YOUR BENEFIT

CALL INTO YOUR LOCAL OFFICE
FOR A FREE, FRIENDLY AND
CONFIDENTIAL SERVICE

- ⇒ JOB SEARCHING ⇒ INFORMATION SERVICES
⇒ CAREER GUIDANCE ⇒ EDUCATION & TRAINING

OUR OFFICES ARE OPEN FROM MONDAY TO FRIDAY

9:00 - 17:00

(Closed for Lunch 13:00 - 13:30)

Killarney Jobs Club

37A High St. 2nd Floor, Killarney

- ⇒ CURRICULUM VITAE (CVs)
⇒ COVER LETTERS
⇒ JOBS CLUB TRAINING

Head Office

West Main Street
Cahersiveen
Co. Kerry
Tel: 066 9472724

Other Offices:

Killarney

37A High St.
2nd Floor,
Killarney,
Co. Kerry
Tel: 064 6636572

Killorglin

Library Place,
Killorglin,
Co. Kerry
Tel: 066 9761615

Kenmare

21 Henry St.
Kenmare,
Co. Kerry
Tel: 064 6641930



SOUTH KERRY DEVELOPMENT
PARTNERSHIP CLG.



An Roinn Gnóthaí Fostaíochta
agus Coimirce Sóisialaí
Department of Employment Affairs
and Social Protection



ACCOUNTS, FINANCING, MARKETING

FINANCE OFFICER (PARTTIME)

- Employer:** Siamsa Tire
- Requirements:** Siamsa Tire is seeking to recruit an experienced accountant to cover maternity leave for our Finance Officer (Part-Time). Reporting to the Executive Director, the successful candidate will be provided with full induction and training by the current Finance Officer during a handover period
- How to Apply:** A detailed job description and information on how to apply is available to download from: www.siamsatire.com/about/job-oppurtunities
Candidates must submit a cover letter and CV to accounts@siamsatire.com
- Closing Date:** 17:30 on Friday 27th September 2019

MANAGER FOR ACCOUNTING & ADMINISTRATION

- Employer:** Sacred Heart Campus
- Location:** Dingle
- Duties:** This position is responsible for the entry and maintenance of data and accurate financial reporting of the Sacred Heart Campus in Dingle, CLG operations including the preparation of financial budgets, management of the busy Dingle office and overall control of administration, as well as financial and cash flow projects. You will be part of a busy team in supporting various departments with the relevant requests and documents. Position available - IMMEDIATE. Training will be provided
- Requirements:** Applicants for this post must hold a degree or have equivalent and relevant experience in Accounting or a related field, and have a proven record of accomplishment in the field, and have a proven record of accomplishment in administration of a complex or medium scale organisation. S/he should be well organised, able to coordinate and progress the tasks associated with the post on his/her own initiative
- How to Apply:** Apply to companysecretarydingle@sacredheart.edu

ARREARS TEAM MEMBER

- Employer:** Finance For You
- Location:** Killarney
- Requirements:** Liaising and contacting existing clients with regard to their existing loan repayments and any associated arrears/missed payments, Previous experience in a client-customer facing roles offers a distinct advantage, An extensive In-house training programme will be provided, Strong communication and interpersonal skills. Previous experience in a client customer facing role. Proficient computer skills & ability to multi-task. Third level/ QFA/financial qualification offers a distinct advantage
- How to Apply:** Email Brian Leslie b.leslie@financeforyou.ie

ADMINISTRATION & OFFICE

RECEPTIONIST/ SECRETARY (MATERNITY LEAVE COVER)

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|---------------|---|
| Employer: | Peevers Slye Cotter (PSC) |
| Location: | Tralee |
| Requirements: | At least 2 years experience in a similar role, Excellent command of English, both written and spoken, Excellent ability to use Microsoft Word, Excel and Outlook, Excellent attention to detail, Reasonable knowledge of PowerPoint, Confident and well presented, Confidential, Calm under pressure, Ability to multi-task and prioritise, Excellent communication skills both face to face and over the telephone, Self-motivated and able to use own initiative, A people's person |
| Duties: | Answering phones, directing calls as appropriate and taking messages, Being the face of the company - meeting and greeting all visitors to the office, Provide a large volume of digital typing on a daily basis, Experience with use of a Dictaphone, Being responsible for filing system and storage of files, |
| How to Apply: | Applicants should forward their CV to HR Manager, PSC Accountant & Advisors, 2nd Floor, Riverside House, Dan Spring Road, Tralee, Co. Kerry |
| Closing Date: | Friday 13th of September 2019 |

LEGAL SECRETARY

| | |
|---------------|---|
| Employer: | Bailys |
| Requirements: | Bailys require an Experienced Legal Secretary for immediate start Minimum of 3 years previous experience in a legal environment |
| How to Apply: | Apply to info@bailys.ie |

BEAUTY & HAIRSTYLING

BEAUTY THERAPIST

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|---------------|--|
| Requirements: | Full Time/Part Time beauty therapist required CIBTAC CIDESCO ITEC |
| How to Apply: | Please forward your CV to annmaria25@hotmail.com |

HOTEL & CATERING

LEISURE CENTRE MANAGER/ FOOD & BEVERAGE ASSISTANT

- Employer:** Randles Hotel
- Location:** Killarney
- Requirements:** **Leisure Centre Manager** Randles Hotel is currently recruiting a manager for Club santé Swimming Pool. The Ideal Candidate will have all the required qualifications and previous supervisory experience is preferable but not essential. The role may suit an individual who is looking for a part time role and may wish to develop pool based activities. **Food & Beverage Assistant** There are various roles available and may suit an individual looking for part time hours. FULL BENEFITS ARE AVAILABLE INCLUDING: MEALS ON DUTY, ALL HOLIDAY ALLOWANCES, USE OF LEISURE CLUB & PENSION SCHEME
- How to Apply:** Please forward your CV to tom@randleshotels.com

CATERING ASSISTANT

- Employer:** Supermac's
- Location:** Killarney
- Requirements:** Supermac's currently require Full-Time Catering Assistants for their outlet in Daly's, Park Road Killarney Co. Kerry Candidates must also have fluent English and be able to work on a full-time basis
- How to Apply:** Please email an up to date CV to supermacskillarney@yahoo.com or call 064 6671887

EXPERIENCED WAITER/ WAITRESS

- Employer:** Salvador's Restaurant
- Location:** Killarney
- Requirements:** Experienced Waiter/Waitress Required Part-Time & Full-Time
- How to Apply:** Apply in restaurant or email salvadors.killarney@gmail.com or call 064 6632816

ACCOMODATION ASSISTANT

- Employer:** The Europe Hotel
- Location:** Killarney
- Requirements:** The Europe Hotel & Resort are currently recruiting for the following roles; Accommodation Assistant, Linen Porter, Kitchen Porter
- How to Apply:** Should you wish to apply please register your CV & Cover Letter online at www.theeurope.com or contact us directly via email jobs@killarneyhotels.ie

HOTEL & CATERING

KITCHEN PORTER

Employer: Killarney Court Hotel
 Location: Killarney
 Requirements: Kitchen Porter required for immediate start
 How to Apply: Apply with CV or email to: Stephen Dermody GM gm@killarneycourthotel.com

SUPERVISOR, BARISTA, WAITING STAFF

Employer: Café Du Parc
 Location: Killarney
 Requirements: Exciting opportunity Available: current positions available Barista, Waiting Staff, Supervisor. Excellent customer service skills A good attitude & a friendly manner Fluent English required
 How to Apply: Email your CV to: careers@odrhoteles.com or phone 064 6621065

DELI STAFF & FLOOR STAFF PART-TIME

Employer: Brown sugar Café
 Location: Killarney
 Requirements: Deli staff & floor staff positions available
 How to Apply: Apply to 087 2608508

CHEFS & WAITING STAFF

Location: Killarney
 Requirements: Full-Time Chefs and wait staff required for fast paced restaurant in Killarney town
 How to Apply: Experienced applicants only please send CV with cover letter by email to info@toba.ie.

CHEF DE PARTIE

Employer: Dromhall hotel (Kaynes Bar & Brasserie)
 Location: Killarney
 Requirements: Chef De Partie - Full Time We are looking for an enthusiastic, versatile and creative person to join our busy team. The ideal candidate will have 2 years relevant experience, Pastry Knowledge an advantage but not necessary
 Kitchen Porter - Full Time/Part Time Experience not essential, training will be provided
 How to Apply: Applications to Cyrille Durand, Muckcross Road, Killarney. Email: chef@randleshotel.com or call Dromhall Hotel 064 6639300

HOTEL & CATERING

FOOD & BEVERAGE ASSISTANT/ CHEFS

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|---------------|---|
| Employer: | Aghadoe Heights Hotel and Spa |
| Location: | Killarney |
| Requirements: | <p>WE ARE NOW RECRUITING</p> <p>FOOD & BEVERAGE PERSONNEL: Experience in Food & Beverage desirable, full & part time roles available CHEFS: Commis Chefs and Chef de Partie, RECRUITMENT OPEN DAY, Are you looking for a career in the hospitality Industry ? Date: Thursday 5th September Time: 14.00 to 16.00 and 18.00 to 20.00 where Aghadoe Heights Hotel & Spa, Killarney Please bring an updated copy of your CV with you on the day</p> |
| How to Apply: | Contact: Brid Brennan, HR Manager bbrennan@aghadoeheights.com 064 6631766 |

ASSISTANT MANAGER

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|---------------|---|
| Employer: | O'Brien's |
| Location: | Killarney |
| Requirements: | <ul style="list-style-type: none"> • Previous Experience in a Supervisory Role is Essential • Excellent Customer care skills and attention to detail • High Standards of Hygiene/HACCP • Minimum 30-36 hours per week • Fluent in English and good communication skills • Competitive Rates for Suitable Candidates |
| How to Apply: | Please forward CV for Attention of Jennifer Leane to Unit 56, Killarney Outlet Centre, Fairhill Killarney or killarneyobriens@gmail.com |

CATERING ASSISTANT (FULLTIME & PARTTIME)

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|---------------|--|
| Employer: | O'Brien's |
| Location: | Killarney |
| Requirements: | <ul style="list-style-type: none"> • 3-5 Days per week (Flexible for right candidates) • Previous experience preferable but full training provided • Excellent Customer Care skills required • Ability to work in a fast-paced environment • Fluent English and good communication skills |
| How to Apply: | Please forward CV for Attention of Jennifer Leane to Unit 56, Killarney Outlet Centre, Fairhill Killarney or killarneyobriens@gmail.com |

HOTEL & CATERING

COUNTER STAFF

Location: Tralee

Requirements: Busy Tralee restaurant ideal candidate must have excellent communication skills 5/7 days per week. Mostly evenings and weekends flexible working hours.

Duties: Providing efficient and friendly service, preparation, display and service of top quality hot and cold food, working as part of a team to maintain high standards or food hygiene safety.

How to Apply: Send CV to mariecunningham@live.ie

PASTRY CHEF

Employer: The Garden Restaurant

Location: Killarney

Requirements: Our busy and popular restaurant, The Garden Restaurant now require an Experienced Pastry Chef to join our team. This is a full-time and permanent position with an immediate start we offer excellent work environment, Every 2nd weekend off, competitive salary

Hours: 7am - 3 pm (flexible) No evening/night work

How to Apply: Please send your CV to hr@muckross.ie

CHILDCARE & EDUCATION

CLEANING POST

Employer: Kerry Education & Training Board

Location: Tralee

Requirements: Proven experience of undertaking cleaning duties, Experience of using buffing vacuuming equipment, Working knowledge and familiarity with commercial cleaning techniques, Willingness to work outside normal hours as required, Experienced and understanding of Health & Safety, Ability to work effectively and supportively as a member of the school/college team, Good interpersonal and communication skills, Ability to act on own initiative, Punctual, reliable and trustworthy

How to Apply: Please complete application form which can be downloaded from our website www.kerryetb.ie/opportunities and return by email only to jobs@kerryetb.ie. No CV's, only official application form will be accepted applications by email only must be received not later than 12:00 noon

Closing Date: Monday 16th September 2019

CHILDCARE & EDUCATION

PROJECT WORKER

- Employer:** Kerry South SCP
- Location:** Killarney/ Tralee
- Job Summary:** The School Completion Programme (SCP) is a Tusla funded programme that aims to have a significant positive impact on levels of children and young peoples' attendance, engagement and retention in primary and second level schools and on number of pupils who successfully complete the Senior School Cycle, or equivalent
- Requirements:** Minimum Level 7 Qualification in one of the following: education/teaching, youth/community work, social care/science, Occupational Therapy or a related discipline, minimum of two years post graduate paid work in provisions services for children/young people at risk,
- How to Apply:** completed application form to be returned by email only to jobs@kerryetb.ie no CV's only official application form will be accepted
- Closing Date:** 12:00 Monday 9th September 2019

INSTRUCTORS

- Employer:** Kerry ETB Training Centre
- Requirements:** **Plumbing Instructor** permanent **Construction Instructor** 2 year fixed term Application form, Job Description and Personal Specification can be downloaded from our website www.kerryetb.ie/opportunities
- How to Apply:** completed application form to be returned by email only to jobs@kerryetb.ie no CV's only official application form will be accepted
- Closing Date:** 12:00 Tuesday 10th September 2019

TEACHING POST

- Employer:** Kerry ETB Training Centre
- Requirements:** Applicants are invited for the following fixed term/specific purpose teaching posts under the aegis of Kerry Education & Training Board which may arise in the school year 2019/2020 (all appointments are to Kerry ETB - centre of first assignment is indicated here for the assistance of applicants) Applicants are requested to submit Confirmation of Teaching Council Registration outlining subjects qualified to teach and proof of current registration with their application form
- How to Apply:** Complete application form which can be downloaded from our website www.kerryetb.ie/opportunities and return by email only to jobs@kerryetb.ie no CV'S only official application form will be accepted
- Closing Date:** 12:00 Monday 9th September 2019

CHILDCARE & EDUCATION

TEACHING PRINCIPAL

- Employer:** Community National Schools/Kerry Education & Training Board, Tralee
- Requirements:** Applications are invited from suitable qualified persons for the following Permanent Whole-time post of Teaching Principal Kerry ETB Tahilla Community National School Tahilla, Co. Kerry
Roll Number - 053485
- How to Apply:** Please complete application form which can be downloaded from our website www.kerryetb.ie/oppurtunities and return by email only to jobs@kerryetb.ie. No CV's, only official application form will be accepted applications by email only must be received not later than 12:00 noon
- Closing Date:** Monday 16th September 2019

COMMUNICATIONS SUPPORT ASSISTANT POST

- Employer:** Kerry Education & Training Board, Tralee
- Requirements:**
- Minimum Level 6 in Irish Sign Language
 - Ability to convert verbal instructions from teachers and peer contributions to sign language
 - Ability to relay teacher instructions and curriculum to students
 - Ability to communicate with staff and other students on curriculum issues o behalf of student
 - Awareness and understanding of the post primary curriculum
 - Ability to translate all verbal communications to Sign Language
 - Ability to work as part of a team
 - Experience of working in mainstream post - primary
 - Completed QQI Level 5 in a relevant area
- Salary/Benefits:** €23,587 - €39,110
- How to Apply:** Please complete application form which can be downloaded from our website www.kerryetb.ie/oppurtunities and return by email only to jobs@kerryetb.ie. No CV's, only official application form will be accepted applications by email only must be received not later than 12:00 noon
- Closing Date:** Monday 16th September 2019

SCHOOL CARETAKER (PART TIME)

- Employer:** Holy Cross Mercy, Killarney
- Requirements:** The successful candidate must be available to work 20 hours a week, Responsibilities include opening and closing of school, General maintenance repair duties, Experience required but not essential
- How to Apply:** Please forward your CV to: Chairperson of the Board of Management Holy Cross Mercy School, New Road, Killarney, Co. Kerry
- Closing Date:** Friday 13th September 2019

GENERAL OPERATORS, DRIVERS

DRIVERS/ WAREHOUSE OPERATIVES

Employer: O'Sheas Fruit & Veg

Location: Killarney

Requirements: We're growing our team we are currently recruiting with immediate start for Drivers/ Warehouse Operatives Clean Driving Licence required

How to Apply: Please apply by calling into our depot: Unit 4b, Woodlands Industrial Estate, Park Road, Killarney, Co. Kerry or email CV to info@osheasfruitandveg.com

TAXI DRIVER (PARTTIME)

Employer: Sage Taxis

Location: Killarney

Requirements: Sage Taxis requires a Taxi Driver part time with a view to full time for right candidate. Candidate Needs: PSV licence, Flexibility as night shifts and weekends are included, Ability to work as part of a team in a busy environment, Knowledge of Killarney town would be an advantage but not essential, Fluent English is Essential

How to Apply: Contact Tony on 086 1542890 or email: info@sagetaxis.ie

FULLY QUALIFIED TECHNICIAN

Employer: Liam Lynch Skoda

Location: Farranfore

Requirements: The successful applicant will be given Skoda Technical Training and take part in monthly CDP progressing to fully qualified Skoda Diagnostic Technician Status

How to Apply: Apply by email to liamlynchmotors@eircom.net or by post to HR Department, Liam Lynch Skoda, Farranfore, Co. Kerry

BUILDING & CIVIL ENGINEERING

Employer: Roadform LTD

Location: Cork

Requirements: Experienced Civil Foreman, Pipe Layers, Ground workers, Excavator Drivers & Shuttering Carpenters for civil projects in the Cork area. Must have experience

How to Apply: Call 022 22578 or CV's to hr@roadform.ie

QUALIFIED TOOLMAKERS, MACHINIST ENGINEERS

Employer: Bibby Engineering LTD

Requirements: Bibby Engineering require a Qualified Toolmakers, and Machinist Engineers

How to Apply: Please forward current CV to accounts@bibbyengineering.net

Closing Date: 30th of September 2019

MEDICAL PROFESSIONALS

HEALTHCARE ASSISTANT

Employer: Riverside Nursing Home

Requirements: Riverside Nursing Home are recruiting Healthcare Assistants Full/Part Time

How to Apply: Email: riversidenuring@eircom.net or call 066 7135210

NEONATAL NURSE/MIDWIFE STAFF MIDWIFE

Employer: University Hospital Kerry, Tralee

Requirements: Immediate Permanent & Specified Purpose vacancies exist within the Maternity Services, University Hospital Kerry A panel may be formed to fill future vacancies as they arise. Informal enquires to Ms: Sandra O'Connor, Director of Midwifery, University Hospital Kerry on 066 7184023

How to Apply: For further information on this post and how to apply please visit www.hse.ie/jobs

Closing Date: 17:00 on Thursday 19th September 2019

PRACTICE NURSE

Location: Tralee

Requirements: 1 year Maternity Cover. We are currently seeking a practice nurse to cover maternity leave for 1 year, starting November 2019, We are busy 5 doctor practice in Tralee, Co. Kerry, Prior practice nurse experience preferable but not essential

How to Apply: Please email CV along with a cover letter to Karen O'Leary, Practice Manager at jobsatoakpark@gmail.com

DENTAL NURSE/RECEPTIONIST

Location: Killarney

Requirements: Required for a busy Killarney practice, Experience preferable but not essential, Ideal candidate would be friendly, professional & a team player

How to Apply: Apply with CV to P.O. Box 3713 Killarney

PHARMACIST

Employer: Kennellys Pharmacy & Opticians

Requirements: We are currently recruiting for: Full-Time and Part-Time Pharmacist, Pharmacy Technician/Dispenser, Full-Time Optical Dispenser. Successful applicants should have: at least one year's experience in the position of interest, Excellent English and communication skills, Be flexible and work well as part of a team

How to Apply: To be considered for this position please email your CV to: maria@kennellyspharmacy.com

MEDICAL PROFESSIONALS

PRACTICE NURSE (PARTTIME)

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|---------------|--|
| Location: | Tralee |
| Requirements: | Experience in general nursing, Full nursing registration, Excellent communication skills required, Computer skills needed, Job-sharing post, The practice is affiliated to the South West GP Training Scheme |
| How to Apply: | Forward application with CV to info@brandonmedicalcentre.ie |

MANAGER (FULL TIME)

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|---------------|--|
| Employer: | St. Gabriel's School & Centre |
| Location: | Limerick |
| Requirements: | <p>Essential Criteria:</p> <ul style="list-style-type: none"> • Have relevant Health & Social Care qualification at an appropriate level • Have a minimum of 5 years post qualification experience • Have a minimum of 3 years experience in a management or supervisory role in a Health or Social Care setting • Have an appropriate further qualification in Health or Social Care Management • Have experience working with children with disabilities and their families • Are eligible to work in Ireland |
| Duties: | The successful candidate will be responsible for the development, service planning, delivering and the daily management of a quality children's respite service, supporting children with physical disabilities who have additional complex medical needs the post holder will also be the nominated person in charge for the designated centre and will ensure the provision of high quality, responsive and sustainable services in accordance with HIQA regulations and relevant legislation |
| How to Apply: | Application form, job description and job specification are available from: Susan Walsh St. Gabriel's, Dooradoyle, Limerick email: swalsh@stgabriels.ie |
| Closing Date: | For receipt of completed application form: before 17:00 Friday 13th September 2019 |

SOCIAL CARE POSITIONS

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|---------------|---|
| Employer: | Camphill Community Dingle |
| Requirements: | Third level degree in social care or similar , The ability to work collaboratively and motivate a team enthusiastically support individuals, Reliable and have a flexible approach to working hours, Experience in supporting people that display challenging behaviour, Full and clean Driving Licence |
| Hours: | Full time 40 hours |
| How to Apply: | Please email CV and letter of application to Hannah.doyle.dingle@camphill.ie and cc admin.dingle@camphill.ie |
| Closing Date: | 12:00 Thursday 12th September 2019 please direct all enquiries to 066 9152512 |

OTHER VACANCIES

GYM INSTRUCTOR

Employer: Base

Location: Listowel Community Centre

Requirements: Do you live and breath fitness, health and wellbeing ? Would you like to contribute to your community ? If the answer is yes then we need you

Hours: Required permanent position 28 hours

How to Apply: Apply with CV to info@listowelcommunitycentre.ie

IN HOUSE TECH SUPPORT

Employer: Promed

Location: Killorglin

Requirements: The successful candidate will have the ability and experience to handle day-to-day technical problems and work task related to the management, installation and training of devices and software. Strong IT and computer literacy, Ability to troubleshoot issues, IT support experience will be a distinct advantage this is a full-time position

How to Apply: Please send CV and Cover letter to hr@promed.ie

Closing Date: Thursday 12th of September 2019

PAINTER

Location: Tralee/Killarney

Requirements: Candidate must be able to organise themselves and work well independently and as part of a team. Good conditions and full time positions available for the right candidate. Candidates must own transport and tools, must be presentable, willing and able to effectively deal with clients and members of the public on a daily basis. Experience in painting of commercial buildings desired but not essential

How to Apply: Apply to Box No.:3650 Kerry's Eye Newspaper, Ashe Street, Tralee, Co. Kerry

RETAIL ASSITANT

Employer: Hegarty's Spar

Location: Killarney

Requirements: Now have the following positions available: Retail Assistant, Deli Staff. Full-Time Over 18's Fluent English

How to Apply: Please forward your CV to Valerie Hegarty, Spar, Park Road

OTHER VACANCIES

FAMILY SUPPORT / COMMUNITY DEVELOPMENT WORKER

(17.5 HRS, REFERENCE NO: 001)

FAMILY SUPPORT WORKER (14 HRS, REFERENCE NO: 002)

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|---------------|---|
| Employer: | Maine Valley Family Resource Centre |
| Location: | Castlemaine, Co. Kerry |
| Job Summary: | Both the above part time positions will work closely with the Project Co-ordinator to help the Centre implement its Work Plan. |
| Requirements: | <p>A relevant third level qualification – minimum Level 6 (for example, Family Support Practice or Community Development);</p> <p>A minimum of 2 years' experience, post qualification, of providing family support in a community-based setting, including experience of:</p> <ul style="list-style-type: none"> • liaising / networking with community, voluntary and statutory agencies; • delivering programmes, activities and/or services to groups; • providing one-to-one supports directly to parents/families; ideally including familiarity with Meitheal (TUSLA's National Practice Model) • delivering parent support programmes; • providing information and support to individuals and groups; • organising community events; <p>Proven experience in accessing funding;</p> <p>Excellent IT, social media and report writing skills;</p> <p>Access to own transport and a full clean driving licence.</p> |
| How to Apply: | <p>To request further information and an application form, quoting ref number, please contact: Recruitment</p> <p>Email: mainevalley@hotmail.com, Tel: 0860580019</p> |
| Closing Date: | Monday, 9th of September 2019 |

FABRICATOR/WELDER

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|---------------|--|
| Employer: | Duggan Steel |
| Location: | Cork |
| How to Apply: | Interested candidate should apply to the HR Department with CV by post or e-mail. The Square, Millstreet, Co. Cork. P51 XT59 Email: duggansteel@duggansteel.ie web: www.duggansteel.ie |

DELI ASSISTANTS

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|---------------|---|
| Employer: | Hegarty's Spar |
| Requirements: | Must have Deli/Food Experience, Must be a committed, enthusiastic team player. Excellent Customer Service, Full-Time role |
| How to Apply: | Apply to hegarty06@eircom.net |

OTHER VACANCIES

FAMILY SUPPORT WORKER

| | |
|---------------|--|
| Employer: | MaineValley Family Resource Centre |
| Location: | Castlemaine |
| Requirements: | Two positons available, The ideal candidates should have: a relevant third level qualification-minimum Level 6 (for example, Family Support practice or Community Development), A minimum of 2 years experience, post qualification , of providing family support in community- based setting, including experience of: Liaising/networking with community, voluntary and statutory agencies, Delivering programmes activities and/or service groups providing one to one supports directly to parents/families, Delivering parent support programme, Proven experience in accessing funding, Access to own transport and full and clean driving licence |
| Hours: | 17.5 family support/community development worker 14 hours family support worker |
| How to Apply: | Separate applications to be filled in for each positon applied for quoting reference number 001 for community development worker and 002 for family support worker applications will only be accepted on the official application form for further information and an application form, quoting ref number, please contact email: mainvalley@hotmail.com 086 0580019 |
| Closing Date: | Monday 9th September 2019 13:00 |

TEMPORARY GENERAL OPERATORS

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|---------------|---|
| Employer: | Alps Alpine Group |
| Location: | Cork |
| Requirements: | Good understanding of English language and positive attitude are essential, Previous experience is beneficial but not essential, Extensive training provided, Subsidised transport from Killarney, Barraduff and Rathmore available |
| How to Apply: | Apply by requesting an application form from info@alps.ie |

HEALTH & SAFETY ADMINISTRATOR

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|---------------|---|
| Employer: | Palladio Doors |
| Location: | Limerick |
| Requirements: | Due to the expansion of the company. Profile Developments, Glin County Limerick are hiring. We require a Health & Safety Administrator and a Production Administrator for permanent role with immediate start |
| How to Apply: | hr@profiledevelopments.com or call 086 7801578 |

OTHER VACANCIES

SHELLFISH/SMOKED SALMON/GENERAL MAINTENANCE

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|------------------|---|
| Employer: | Quinlans Head Quarters in Renard Point |
| Location: | Cahersiveen |
| Job Summary: | <p>Shellfish/Smoked Salmon</p> <p>We have ten positions available in our facility in Cahersiveen. Working in a busy environment, being a team player is essential. Previous experience in a food production is an advantage, but not essential as full training will be provided</p> <p>General Maintenance</p> <p>Responsibilities will involve overall maintenance and repair of plant machinery throughout production as well as throughout all retail and restaurants. Minimum 5 years' experience</p> |
| Salary/Benefits: | <p>Benefits of working with us:</p> <p>Above National Living Wage.</p> <p>4 Weeks Paid Holidays.</p> <p>Performance Bonuses.</p> <p>Retirement/Pension Plan. (Optional)</p> <p>Flexible Working Schedule.</p> <p>Career Break/Sabbaticals.</p> <p>Company Parties/Team Building Days.</p> <p>Employee Development Training.</p> <p>Subsidised Staff Food. (Lunch & Dinner)</p> <p>Accommodation. (We can Help!)</p> <p>Progression in the company. (We are a team. We trust our employees with their decisions, and we hand the power into your hands</p> |
| How to Apply: | <p>Interested applicants should forward their letter of application & CV to Conor@Quinlansfish.com</p> |



Are you a Job-seeker?
Would you like to up-skill or re-train for
FREE?

DOOR/EVENT SECURITY **AND STATIC/RETAIL SECURITY COURSE**

This course is perfect if you want to work in the private security sector within Ireland in occupations including: Door Security, Event Security or Security Guard.

Certified through the Security Institute of Ireland and QQI

Modules include:

- Retail Security Procedures
- Door Security Procedures
- Static Security Procedures
- Event Security Procedures
- Responding to Threats & Violence

A green 3D-style 'Free' logo with a white outline and a shadow effect.

Location: Killarney
Start date: end of September/early October 2019
Duration: 6 days (plus 2 days' work experience)

Work Experience must be arranged prior to course

To register your interest & get more information, please contact
Kerry on: 066-9762477 or info@kerryskillnet.ie

Eligible Trainees include:

- Persons under the age of 35 or
- Persons unemployed for more than 12 months or
- Persons with NFQ Level 5 or less or
- Persons formerly employed in the construction, manufacturing or retail sectors.

South Kerry Skillnet is funded by member companies and the Training Networks Programme, an Initiative of Skillnet Ireland funded from the National Training Fund through the Department of Education and Skills.

South Kerry Skillnet is co-funded by Skillnet Ireland and member companies. Skillnet Ireland is funded from the National Training Fund through the Department of Education and Skills.



An Eanáir 2016/2016
 An t-Éireann
 Department of
 Education and Skills

Skillnet
 IRELAND

**Computer Basics:**

This course equips the learner with basic ICT skills and the relevant skills to use the computer. You will also learn to find and store information on the computer and how to access the internet and much more...

Day: Wednesday
 Time: 1pm – 2.30pm
 Venue: Family Resource Centre Tutor: Mary McSweeney

Computers for Farmers:

This course aims to show farmers how to use computers to help with farming online and using department websites to register animals etc.

Day: Monday
 Time: 7pm – 9pm
 Venue: The Lodge Killorglin Tutor: Dave Kingerlee

Desktop Publishing QQI L3:

This course is suitable for anyone who has completed a Level 3 Word Processing course or who has a good level of computer skills. Students will plan the basic design and layout for a variety of publications for example cards, banners, newsletters etc. Skills learned will include formatting and enhancing text, proofreading and image formatting.

Day: Thursday
 Time: 7pm – 9pm
 Venue: The Lodge Killorglin Tutor: Rosaleen Kennedy

Graphic Design QQI L3:

This course provides the learner with the skills necessary to create printed communication documents using graphic design text and images available in word processing and/or Presentation software applications

Day: Tuesday
 Time: 4pm – 6pm
 Venue: The Lodge Killorglin Tutor: Mary McSweeney

Driver Theory Tuition:

Let us help you prepare for the Driver Theory Test
 We will have all the up-to-date books and CD's to assist you.

Day: Wednesdays
 Time: 6.30pm – 8.30pm
 Venue: The Lodge Killorglin Tutor: Eileen O' Flaherty

Digital Photography:

This course will enhance the learner with the knowledge and skills to use camera equipment properly, show learners how to load photographs onto a computer, store and organise them properly.

Day: Friday
 Time: 10.30am – 12.30pm
 Venue: The Lodge Killorglin Tutor: Rosaleen Kennedy

***Deirdre Fitzgerald***

Adult Literacy Organiser (ALO)
 Adult Literacy & Basic Education
 Adult Education Centre, The Lodge
 Market Street
 Killorglin
 Co. Kerry
 066 9790765 / 086 0460506

Eagraí Litearthachta d'Aosaigh
 Litearthacht agus Oideachas Bunúsach d'Aosaigh
 Ionad Oideachais d'Aosaigh, The Lodge
 Sráid an Mhargaidh
 Cill Orglán
 Co. Chiarraí
 086 0460506 / 066 9790765

COMMUNITY EMPLOYMENT SCHEME POSITIONS

How to Apply

Please contact your Local Employment Service Offices (details below). Eligibility to participate on CE is generally linked to those who are 21 years old or over for all areas. Applicants must also be in receipt of an Irish social welfare payment for 1 year or more.

CE SCHEME VACANCIES

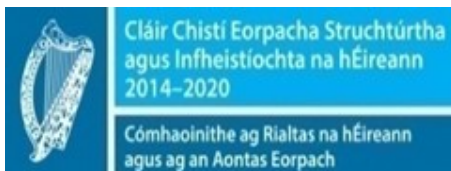
| Job Title | Location | No. Of Positions | Closing Date | Job Ref. No. |
|----------------|-------------------------|------------------|--------------|--------------|
| Maintenance | Firies Castleisland | 1 | – | 2105648 |
| Maintenance | Currow | 2 | – | 2108117 |
| Cleaner | An Riocht, Castleisland | 1 | – | 2105650 |
| Cleaner | Ballymacelligott | 1 | – | 2105651 |
| Maintenance | An Riocht, Castleisland | 1 | – | 2106009 |
| Bookkeeper | An Riocht, Castleisland | 1 | – | 2108517 |
| Receptionist | An Riocht, Castleisland | 1 | – | 2108518 |
| Caretaker | Brosna | 1 | – | 2108122 |
| Grounds person | - | 1 | 18/09/2019 | 2120575 |
| Care Assistant | | 1 | 07/10/2019 | |

TÚS - COMMUNITY WORK PLACEMENT

- ⇒ Are you Unemployed for 12 months or longer and interested in working in Local Community Projects?
- ⇒ TÚS provides work opportunities for all unemployed people in South Kerry.
- ⇒ If you are less than 25 years of age there will be a major financial incentive for participating.
- ⇒ Class A social insurance paid.
- ⇒ 12 month contract.

COME IN AND TALK TO US

| Cahersiveen: | Killarney: | Killorglin: | Kenmare: |
|--|--|---|---------------------------------------|
| Adrian Griffin TÚS Supervisor | Ger Moynihan Lisa Murphy TÚS Supervisors | Paudie O'Shea TÚS Supervisor | Donal McCarthy TÚS Supervisor |
| SKDP CLG West Main St., Cahersiveen. | SKDP CLG 37A High St., Killarney. | SKDP CLG Library Place, Killorglin. | SKDP CLG 21 Henry St., Kenmare. |
| Tel: 066 9472724 | Tel: 064 6636572 | Tel: 087 4146379 | Tel: 064 6641930 |



MIDDLETOWN
CENTRE FOR AUTISM
PRESENTS

KEY TOPICS:
AUTISM AND THE
PRIMARY SCHOOL

A FREE JOINT TRAINING EVENT IN
SICAP EDUCATION AND TRAINING OFFICE,
SOUTH KERRY DEVELOPMENT PARTNERSHIP,
LIBRARY PLACE, KILLORGLIN, CO. KERRY

SATURDAY 21 SEPTEMBER 2019

THIS IS A 3-SESSION EVENT

AUTISM, VISUAL STRATEGIES AND LIFE SKILLS,
10.00AM – 12.00 NOON

AUTISM, BEHAVIOUR AND SENSORY PROCESSING,
12.30PM – 2.30PM

AUTISM AND ANXIETY MANAGEMENT,
2.45PM – 4.45PM

PLEASE NOTE; ATTENDANCE TO ALL THREE EVENTS IS NOT
COMPULSORY.

FOR INFORMATION ON ALL COURSES ON OFFER
FROM MIDDLETOWN CENTRE FOR AUTISM PLEASE VISIT;

WWW.MIDDLETOWNAUTISM.COM



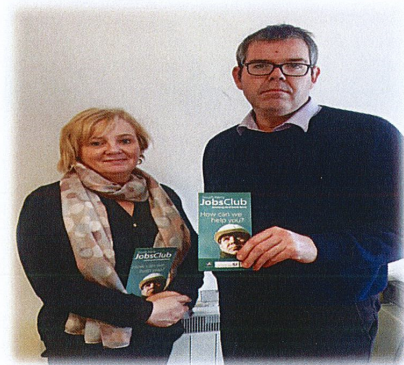
South Kerry Jobs Club



Are you unemployed and looking to return to work?

KICKSTART YOUR JOBSEARCH BY ATTENDING OUR TRAINING WORKSHOP

- **PART-TIME PROGRAMME FOR JOBSEEKER**
- **TRAVEL ALLOWANCE IS PAID ON COMPLETION**



**THE JOBS CLUB TEAM
MARY MURRAY & PAUL MURPHY**

OUR PART-TIME COURSES ARE DESIGNED TO OFFER HELP & SUPPORT TO JOB-SEEKERS ON HOW TO EVALUATE THEIR INDIVIDUAL SKILLS, ESTABLISH A JOB-SEEKING PLAN OF ACTION, MAKE JOB APPLICATIONS, PREPARE CVS, COVER LETTERS, REGISTER ON JOBS IRELAND, AND PREPARE FOR INTERVIEWS.

'BOOK YOUR PLACE AS PLACES ARE FILLING UP FAST'

COURSES ARE RUN IN KILLARNEY / KILLORGLIN/ CAHERSIVEEN / KENMAREK

**FOR FURTHER INFORMATION CONTACT PAUL OR MARY ON 064 – 6637833
OR EMAIL KILLARNEY JOBSCLUB AT KILLARNEYJOBSCLUB@SOUTHKERRYLES.IE**



**An Roinn Gnóthaí Fostaíochta
agus Coimíre Sóisialaí
Department of Employment Affairs
and Social Protection**

Jobs Sheet Publishing Info



SOUTH KERRY DEVELOPMENT
PARTNERSHIP CLG.

South Kerry Development

Partnership CLG.,

37A High St.,

Killarney,

Co. Kerry

Tel: 064 6636572

Email: info@skdp.net

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in Killarney.*

And is available from all SKDP offices

Or

From our Website

Or

Like us on Facebook to receive notification of publication

Or

Contact us on the email below to be added to our mailing list

www.southkerry.ie

jobsheet@southkerryles.ie



Do you wish to have a job included in the next issue of the South Kerry LES Jobs Sheet?

Send us the job details,

To include:

Job Title, Location, Requirements, How to Apply and Closing Date

****Any jobs received after 1p.m. on Thursdays are not guaranteed to be published****

Email: jobsheet@southkerryles.ie



SOUTH KERRY DEVELOPMENT
PARTNERSHIP CLG.



**An Roinn Gnóthaí Fostaíochta
agus Coimirce Sóisialaí**
Department of Employment Affairs
and Social Protection

