# South Kerry Local Employment Services

FREE FOR YOUR BENEFIT

# CALL INTO YOUR LOCAL OFFICE FOR A FREE, FRIENDLY AND CONFIDENTIAL SERVICE

⇒ JOB SEARCHING ⇒ INFORMATION SERVICES

⇒ CAREER GUIDANCE ⇒ EDUCATION & TRAINING

# OUR OFFICES ARE OPEN FROM MONDAY TO FRIDAY

9:00 - 17:00

(Closed for Lunch)

# Killarney Jobs Club

37A High St. 2nd Floor, Killarney

- ⇒ CURRICULUM VITAE (CV'S)
- ⇒ COVER LETTERS
- ⇒ JOBS CLUBTRAINING

### **Head Office**

West Main Street Cahersiveen Co. Kerry

Tel: 066 9472724

#### Other Offices:

## **Killarney**

37A High St.
2nd Floor,
Killarney,
Co. Kerry
Tel: 064 6636572

# <u>Killorglin</u>

Library Place, Killorglin, Co. Kerry Tel: 066 9761615

## **Kenmare**

21 Henry St. Kenmare, Co. Kerry Tel: 064 6641930





An Roinn Gnóthaí Fostaíochta agus Coimirce Sóisialaí Department of Employment Affairs and Social Protection



# ACCOUNTS/FINANCE/MARKETING

# PART QUALIFIED ACCOUNTANTS

Requirements: The ideal candidate:

- Excellent computer proficiency including MS applications
- Excellent verbal and written standard of English
- Ability to work in a fast-paced environment
- A Third Level Qualification, or working towards accountancy qualification

How to Apply: Please forward a current CV to: PO BOX TR981C, The Kerryman, 9/10 Denny Street,

Tralee, Co. Kerry

### **ACCOUNTS/ADMIN PERSON**

Location: Killarney/Killorglin

Requirements: Two days per week (medium-long term) Must be experienced responsible and accounta-

ble:

Vat returns

- Bank reconciliations
- Wages/Returns
- Debtors/Creditors (computerised accounts)
- Typing an advantage, Word & Excel (full Knowledge)

How to Apply: With CV in the strictest confidence to: officeperson2020@gmail.com

#### **ACCOUNTANT**

Employer: Aherns

Location: Castleisland

Requirements: Aherns are looking for an accountant to cover maternity leave. The successful candidate:

• Will play an integral part of the management team

 $\bullet \qquad \text{Reporting, preparation and presentation of accurate weekly/monthly management} \\$ 

accounts

How to Apply: With CV to HR Manager Aherns, Tralee Road, Castleisland. Email: info@ahernsbmw.ie

# ADMINISTRATION/OFFICE/MANAGEMENT

#### MARKETING ADMIN

Employer: Irish Health Foods Ltd, Cork

Requirements: • Good knowledge of social media for marketing purposes an advantage

Typing skills and office qualification beneficial

• Proficient in Microsoft Office

How to Apply: Please forward CV with references to: jobs@iihealthfoods.com

# ADMINISTRATION/OFFICE/MANAGEMENT

#### COMMUNITY EMPLOYMENT SUPERVISOR

Employer: Ballylongford Enterprise Association

Requirements: Are currently recruiting a: Community employment supervisor

 Major Award at 3rd level qualification (QQI Level 6or higher) in Business/ Financial Administration, Training, Project Management, Community Development or related discipline

Proficient in Microsoft Office programmes
 A full driving licence and own car are required

Keyboard and computerised office including wages, accounts and payroll

How to Apply: Please apply with CV to: Asdee Ballylongford Enterprise Association, Main Street, Bal-

lylongford, Co. Kerry

Closing Date: Friday 28th February 2020

#### **ASSISTANT STAFF OFFICER**

Employer: Kerry Education & Training Board (Kerry ETB)

Requirements: Permanent Assistant Staff Officer (Grade IV) Further Education and Training Services

How to Apply: Please complete application form which can be downloaded from our website

www.kerryetb.ie/opportunities and return by email only to jobs@kerryetb.ie No CV's

only official application form will be accepted

Closing Date: Monday 27th January 2020

# HR MANAGER (PART TIME)

Employer: Mondelez International

Requirements: The Successful Candidate:

- Provide effective day to day HR business partnering across the full people life cycle
- Drive the sites communications and engagement agenda and support training requirements
- Be a self-starter with a proactive approach in driving the people agenda

This role is offered as an 18 month contract

How to Apply: Interested applicants should email a CV to: iehrsolutions@mdlz.com

### **RESTAURANT MANAGER**

Employer: Lord Kenmare's, Killarney

Requirements: The suitable candidate must have:

• Proven work experience as a Restaurant Manager or a similar role

Positive energy and real passion for food and beverage

Ability to establish professional relationships with our customers & team

Familiarity with restaurant management software TablePath

How to Apply: Email your CV to: jobs@murphysofkillarney.com with a short cover letter introducing

yourself to us

# ADMINISTRATION/OFFICE/MANAGEMENT

## **CHILDCARE MANAGER**

Employer: Shankhill Family Resource Centre

Requirements: • Applicants must hold a higher degree in childcare for the post to work in an early years setting

• Successful candidate will be subject to Garda vetting and employment references will be verified

• Applicants must demonstrate at least 3 years' experience of working in a position of responsibility with children in the 0-12 years' range

How to Apply: Please send CV and Cover Letter to Project Manager, Family Support Worker, Shankhill

Family Resource Centre, Shankhill, Co. Kerry

Closing Date: Friday 31st January 2020

### **OFFICE PERSON WANTED**

Requirements: Two days per week (medium - long term) Killarney/ Killorglin area must have experi-

ence, be responsible to work on own initiative and accountable for duties carried out:

• Debtors/ Creditors (computerised accounts)

Vat Returns

Wages/Returns

• Bank Reconciliations

How to Apply: Apply with CV to: officeperson2020@gmail.com

# OFFICE ADMINISTRATOR/PAYROLL SUPPORT (MATERNITY LEAVE COVER)

Employer: O'Rourke's & Co. Chartered Accountants

Requirements: • Minimum one year experience in a reception or office admin role is required

Payroll/Bookkeeping Qualification is an advantage, but not essential

• Ability to work to deadlines

Strong communicator with an ability to build relationships

How to Apply: Forward CV and a brief letter of application to: info@orourkeandco.ie

Closing Date: Monday 3rd February 2020

#### **SOLICITOR**

Employer: Cadogan O'Regan Solicitors, Tralee

Requirements: Applicants should have a minimum of 2 years' post qualification experience and be famil-

iar with, and have gained experience in, the following areas

Conveyancing

• Litigation in all courts, to include personal injury actions

Probate

How to Apply: Please email your CV and letter of application to: info@cador.ie

# ADMINISTRATION/OFFICE/MANAGEMENT

# PROCUREMENT OFFICER, EXECUTIVE LIBARIAN,

#### **ASSISTANT PLANNER**

Employer: Kerry County Council

Requirements: Procurement officer: Salary €49,835 - €64,786 Per Annum

Executive Librarian: Salary €47,588 - €58,157 Per Annum Assistant Planner: Salary €38,747 - €60,899 Per Annum

How to Apply: Application forms and Candidate Information Booklets may be obtained on the Kerry

 $County\ Council\ web\ site\ www.kerrycoco.ie\ Please\ refer\ to\ the\ Candidate\ Information$ 

Booklets for details in relation to the application process for these competitions

Closing Date: Thursday 6th February 2020

#### **OFFICE ADMINISTRATOR**

Employer: Fitzgerald's Vehicle Body Builders

Location: Cork

Requirements: Have the following vacancy

Office Administrator

How to Apply: Cullen, Co Cork. Tel: 029 79200 Email: info@fvbb.ie

#### **MANAGER**

Employer: Killarney Technology Innovation LTD (KTI)

Requirements: The KTI Ltd, is now seeking a professional, capable and dynamic Manager to oversea the

developmental and administrative activities

How to Apply: Please submit your application quoting the job reference KTI Manager to:

jobs@thehrsuite.com

Closing Date: Tuesday 28th January 2020

# BEAUTY, THERAPY, HAIRDRESSING

#### **BARBER**

Requirements: Experienced friendly & hardworking Barber required

How to Apply: Please contact barbershop.killarney@gmail.com

# BEAUTY, THERAPY, HAIRDRESSING

# **QUALIFIED HAIRDRESSER**

Employer: Killarney Hair Studio

Requirements: Is seeking a Qualified Hairdresser for its town centre shop. Experience an advantage

How to Apply: Apply to Anne on 064 6636475

# **HOTEL & CATERING**

## CHEF DE PARTIE, BAR ATTEDANTS

Employer: The Ross

Requirements: Is now inviting applications for the following positions: Chef De Partie, Bar Attendants

Minimum 2 years experience

How to Apply: All CV's to: Ciara.treacy@theross.ie

## **DELI STAFF (FULL TIME)**

Employer: McCarthy Butchers

Requirements: Full Time Deli Staff Wanted:

Experience or chef experience is essential wages negotiable for the right candidate

How to Apply: Drop CV to: McCarthy Butchers Rathmore or email:

#### **DELI STAFF**

Employer: Gala, The Courtyard Killarney

Requirements: Are now looking to recruit additional staff for our Deli we are looking for an experienced

Deli Supervisor & Deli Staff

How to Apply: Please send your CV to: colm@prestigebrands.ie

## **CHILDCARE**

#### CHILDCARE PRACTITIONER

Employer: Little Voyagers Childcare

Location: Ardfert

Requirements: Full-Time & Part-Time Childcare Practitioner: One year contract with a view to further

employment

• A professional qualification in Childcare is essential minimum level 5 or an equiva-

lent recognised qualification

Current 1st aid certificate

How to Apply: Please send your CV to: littlevoyagersardfert@gmail.com or to Little Voyagers Child-

care, Ardfert, Co. Kerry. V92 H0FE

Closing Date: Friday 31st January 2020

# **CHILDCARE**

### **FAMILY SUPPORT WORKER**

Employer: Shankhill Family Resource Centre

Requirements: Applicants should have:

 A minimum of 2 years' experience is required and a relevant qualification in social studies or a related field desired

Experience and knowledge of family support and relevant programmes

• Proven experience f providing one-to-one support, facilitation and group work

Hours: 15 hours per week

How to Apply: Please send CV and Cover Letter to Project Manager, Family Support Worker, Shankhill

Family Resource Centre, Shankhill, Co. Kerry

Closing Date: Friday 31st January 2020

# **CONSTRUCTION**

# ELECTRICIANS, APPRENTICE ELECTRICIANS, 2/3/4TH YEAR APPRENTICES

Employer: Des O'Leary Electrical

Requirements: Requires the following:

Electricians

• Apprentice electricians

• 2/3/4th year apprentices

How to Apply: CV can be forwarded to: desolearylec@gmail.com

#### **DUCT FITTER/ SITE WORKER**

Requirements: Position available for duct fitter for work on site:

- Installation of sheet metal & duct systems, HVAC related equipment
- Candidates to have experience working on installations of HVAC equipment & ductwork
- Safe Pass, Manual Handling
- Strong technical skills
- Good Communication skills
- Be able to work in a team but also have initiative to work independently

How to Apply: Contact Sean on 087-6298613

# **GENERAL OPERATORS, DRIVERS**

#### VARIOUS POSITIONS AVAILABLE

Employer: ProFix Accident Repairs Ltd

Location: Castleisland

Requirements: We are looking to fill the following positons:

Senior Panel Beater/Spray Painter

• 2nd or 3rd Year Apprentice Panel Beater/Spray Painter

• Apprentice Panel Beater/Spray Painter

How to Apply: With CV to: Humphrey Kerins, Profix Accident Repairs, Tralee Road, Castleisland, Co.

Kerry. Email: profix@aherns.ie

#### WAREHOUSE OPERATIVE

Employer: Irish Health Foods Ltd, Cork

Requirements: • Responsible for general warehouse duties

Must be motivated and a good team player

How to Apply: Please forward CV with references to: jobs@iihealthfoods.com

### **GENERAL LABOURER WANTED**

Requirements: • Full-Time work available

• Must have full Drivers Licence

• Safe pass is an advantage but not essential

How to Apply: Email CV to: info@concreteinnovations.ie Call Aileen on: 085 7639151

#### APPRENTICE TOOLMAKER

Employer: Rora Motion, Tralee

Requirements: • Must have successfully completed their leaving certificate with a minimum pass

grade. Engineering & Technical Graphics subjects, while not essential would be an

advantage

• Highly motivated and flexible

How to Apply: Email CV to: Ireland@roramotion.com

### **DELIVERY DRIVER**

Requirements: Part Time & Full Time Required

• Early morning start

Must be over 25 with full Driving Licence

How to Apply: Send CV to: Moore's Fruit & Veg, Ardfert, Tralee, Co. Kerry

# **GENERAL OPERATORS, DRIVERS**

#### **DELIVERY DRIVER**

Requirements: • Full Time, Sunday - Friday

• Approximately 35 hours per week

How to Apply: Apply to Box No: 0350, Kerry's Eye Newspaper, Ashe Street, Tralee, Co. Kerry

### **VEHICLE INSPECTOR**

Employer: NCTS

Location: Killarney

Requirements: The National Car Testing Limited is currently recruiting for a Vehicle Inspector on a per-

manent contract.

• This role requires flexibility as you must work evenings and weekends (Monday,

Friday-Sunday)

Full clean driving licence essential

How to Apply: Please send your CV along with a cover letter and a copy of your National Craft Certifi-

cate in Motor Mechanics (or equivalent to Level 6 as per the National Framework of Qualifications) and driving licence to: HR Dept, Applus Car Testing Service Ltd, 3026

Lake Drive, Citywest Business Campus, Naas Road, Dublin 24

Closing Date: Wednesday 29th January 2020

#### FOOD PRODUCTION OPERATIVE/ DELIVERY DRIVER

Requirements: For Food production company in North Kerry

How to Apply: Email applications to: productionsupervisor159@gmail.com

# **QUALIFIED HGV MECHANIC**

Employer: Main Scania Dealers, T Nolan & Sons LTD

Location: Limerick Road, Castleisland

Requirements: Suitable candidate:

Must hold full clean drivers licence, be flexible & be able to communicate well

with customers

• Applications also considered from trainees on phase 5, 6, or 7 of the apprentice-

ship programme

How to Apply: Forward CV to: mdalton@tnolans.com

#### **MECHANIC FITTER**

Employer: TMP Repairs LTD

Requirements: Require a Full-Time Mechanic Fitter: Previous experience preferable but might consider

an apprentice

How to Apply: Send your CV to: tmprepairs@gmail.com

# **GENERAL OPERATORS, DRIVERS**

### PANEL BEATER/ SPRAY PAINTER

Requirements: Required for busy Killarney Garage

• Experience Necessary

How to Apply: Please send CV's to: John O'Connor Crash Repairs Ltd, Ardeananig, Killarney,

Co. Kerry email: joconnorsgarage@hotmail.com Tel: 064 6632093

#### **TYRE & BATTERY FITTER**

Employer: O'Sheas Tyre & Battery Centre

Location: Killarney

Requirements: Experience an advantage, but not essential

How to Apply: Call in person with your CV to: O'Sheas Garage, High Street, Killarney

# **MEDICAL PROFESSIONALS**

#### PERSONAL ASSISTANT

Employer: Irish Wheelchair Association

Location: Killorglin and surrounding area

Requirements: • Experience of working with people in their own homes essential

• QQI Major Award (FETAC LEVEL 5) in Healthcare

In Date Patient and Moving Handling Cert

2 Contactable written references

Driver's license and own transport

Hours: 13 - 15 hours per week

How to Apply: Please forward a CV with brief cover letter outlining experience to: paul.foster@iwa.ie

Closing Date: Thursday 30th January 2020

### **R&D CHEMIST TECHNICIAN**

Employer: Met Pro

Requirements: • Liaise with research and/or production staff

• Min Level 7 in Chemistry or related field

• Fluent in English

Competent in Microsoft Office Package

Experience in Organic Chemistry and/or Polymers would be an advantage

How to Apply: Please forward CV with typed letter of application to: General Manager, MetPro Lim-

ited, Clash industrial Estate, Tralee, Co. Kerry or email: jobs@metprogroup.com

Losing Date: Friday 31st January 2020

# **MEDICAL PROFESSIONALS**

#### **NURSE ON CALL**

Employer: Health Service Executive (HSE)

Requirements: Work available now for RGNs, RCNs, RMs, RPNs, and RNIDs. New Graduates and

Nurses returning to work also very welcome Student Nurses/ Midwives & Care Assis-

tants QQI Level 5 - formerly FETAC)

Huge variety of Nursing work available form HSE, DATHS & private Hospitals to less Acute Care environments such as Care of the Elderly, ID Services and HSE Home Care

How to Apply: Please call or email your CV to: corkoffice@nurseoncall.ie or call 021 4222830. check

out our website - www.nurseoncall.ie

# **ANALYTICAL CHEMIST, PRODUCTION OPERATORS**

Employer: Bio Atlantis, Tralee

Requirements: Analytical chemist:

- Minimum of 3 years industrial experience
- BSc or higher. MSc or PhD is advantageous
- Prior experience with proteins, polysaccharides and other natural products is desired
- In-depth knowledge of wet chemistry techniques and instrumentational analysis production operators:
- Previous experience in a manufacturing environment
- Experience of control systems (e.g. SCADA) and knowledge of HACCP requirements is advantageous

How to Apply: Please submit a cover letter and CV to: hr@bioatlantis.com Full jobs description are

available online at www.kerryscitech.com, www.indeedjobs.com/bioatlantis-ltd and

www.bioatlantis.com/careers

Closing Date: Thursday 30th January 2020

# HEALTH CARE ASSISTANTS, HOUSEKEEPING STAFF

Employer: St Joseph's Nursing Home

Location: Killorglin Requirements: Required:

Health Care AssistantsHousekeeping Staff

How to Apply: Apply to: stjosephkillorglin@eircom.net

# **MEDICAL PROFESSIONALS**

#### **COUNSELLOR**

Employer: Friends of Cuan Mhuire

Location: Tralee

Requirements: Cuan Mhuire is seeking to recruit a part-time Counsellor The Counsellor will be based in

Tralee

Hours: 20 hours per week

How to Apply: Candidates should send a detailed CV to: bruree@cuanmhuire.ie for the attention of:

The Person in Charge

Closing Date: Friday 31st January 2020

# **OTHER VACANCIES**

# **CLEANING STAFF (PART TIME)**

Requirements: • Full drivers licence an advantage but not necessary

Experience requiredGenuine replies only

How to Apply: With CV to: BOX NO. 0450, Kerry's Eye Newspaper, Ashe Street, Tralee

#### **SPA THERAPISTS**

Employer: Muckross Park Hotel

Location: Killarney

Requirements: Part time and full time positions are available:

Excellent pay rates and employee incentive programme
 Full training with luxury spa brand The Organic Pharmacy

Part of the iNua Hospitality Group

How to Apply: Contact our HR Manager Lisa Kirwan on hr@muckrosspark.com for further details

# **SALES & MARKETING**

### **TELESALES POSITION**

Employer: The Palladio Doors Collection

Requirements: The suitable candidate must be a good communicator with a great personality & friendly

approachable manner

How to Apply: Please email your CV & cover letter to: info@profiledevelopments.com

# **SALES & MARKETING**

#### STORE PERSON

Employer: Millstreet Motor Factors, Cork

Requirements: The Successful Candidate Must Have:

- An interest in the motor trade, be hard working, dedicated and flexible to work between the shop in Millstreet and Macroom on request
- experience desirable but not essential as training will be provided

A full driving licence is required

How to Apply: With your CV by post to: Millstreet Motors Factors, The Star Ballroom, Macroom

Road, Millstreet or by email to: millstreetmf1@eircom.net

# OFFICE/SALES ASSISTANT (FULL TIME)

Employer: Windmill Glazing LTD, Basin View, Tralee

Requirements: • Knowledge of accounting Packages is Essential - (Big Red Cloud an advantage)

IT skills essential - Word, Excel, EmailExcellent Spoken/Written English

• Duties will include dealing with Customers/ Suppliers

How to Apply: Please send CV to: jobswindmillglazing@gmail.com

Closing Date: Wednesday 5th February 2020

#### ADVERTISING SALES EXECUTIVE

Employer: Independent News & Media

Requirements: • A minimum of two years' experience working in a sales environment with evidence of direct sales experience

Ability 4 identify and maximize

 Ability t identify and maximise advertising revenue opportunities for the business and generate sales lists

Covering North Cork & Kerry with a good knowledge of the area

Ability to work to and achieve sales targets

How to Apply: Please forward your CV to: Siobhan Murphy, General Manager, The Kerryman Group,

email: smurphy@kerryman.ie or post to The Kerryman Newspaper, 9-10 Denny Street,

Tralee, Co. Kerry

Closing Date: Monday 27th January 2020

#### IT & MARKETING EXECUTIVE

Employer: Bathrooms 4 U

Requirements: If you have good experience with relevant skills and motivation we want you

How to Apply: Email application & CV to: info@b4u.ie

# **SALES & MARKETING**

#### **CAR SALES PERSON**

Employer: Randles Motors Kerry

Requirements: Have a vacancy for a Car Sales Person:

• For our Tralee Premises

• Experience in car sales a distinct advantage

How to Apply: Apply with CV to: randlesmotors@gmail.com 066 7171023

# **TEACHERS, TUTORS, TRAINERS**

# PHYSICAL EDUCATION (MATERNITY LEAVE COVER)

Employer: Kerry Education & Training Board (Kerry ETB)

Requirements: Candidates proposed for appointment with Kerry Education & Training Bord must be

registered in accordance with Section 31 of the Teaching Council Act 2001

Hours: 20 hours per week

How to Apply: Please complete application form which can be downloaded from our website

www.kerryetb.ie/opportunities and return by email only to jobs@kerryetb.ie No CV's

only official application form will be accepted

Closing Date: Wednesday 29th January 2020

# **COMMUNITY EMPLOYMENT SCHEME POSITIONS**

# How to Apply

Please contact your Local Employment Service Offices (details below). Eligibility to participate on CE is generally linked to those who are 21 years old or over for all areas. Applicants must also be in receipt of an Irish social welfare payment for 1 year or more.

# **CE SCHEME VACANCIES**

Job Title	Location	No. Of Posi- tions	Closing Date	Job Ref. No.
Cleaner	Ballymacelligott	1	_	2105651
Maintenance	Blennenville, Windmill	1	19/01/2020	2133679
Tour Guide	Blennenville, Windmill		29/01/2020	2133005
Maintenance	Currow	2	_	2108117
Maintenance	Currow	2	19/01/2020	2133006
Cleaner	An Riocht, Castleisland	1	_	2105650
Bookkeeper	An Riocht, Castleisland	1	_	2108517
Receptionist	An Riocht, Castleisland	1	_	2108518
Maintenance	Farranfore	2	19/01/2020	2133681
Office Administration	Marian Hall, Firies	1	19/01/2020	2133682
Bookkeeper/ Receptionist	Fenit	1	31/01/2020	2134533
Caretaker Maintenance	Kilcummin	1	_	2135480
Sports Assistant	Killorglin Sports Complex	1	18/02/2020	2133938
Administrator	Killorglin Rowing Club	1	18/02/2020	2133940
Care Assistant	Kilgarvan	1	19/02/2020	2134276
Grounds Person	Kilgarvan	2	19/02/2020	2134274
Cleaner	Kilgarvan	1	19/02/2020	2134963
Bookkeeper/Receptionist	Shankhill	1	31/01/2020	2134529
Cleaner Caretaker	Shankhill	1	31/01/2020	2134532
Youth Support Worker	Shankhill	1	31/01/2020	2134554



# Hotel Recruitment Event

ARE YOU INTERESTED IN A CAREER IN THE HOTEL INDUSTRY?

# DO YOU WANT A CHANGE IN CAREER?

South Kerry Development Partnership CLG in conjunction with some of Killarney's Top Hotels

is holding a recruitment open day on Thursday February 6th.

Get the chance to meet with the Department Managers and HR Personnel and put your skills to the test.

You HAVE to register to attend Contact Joanne Griffin jgriffin@skdp.net or phone 066 9761615











Tionscadal Éireann Project Ireland

The Social Inclusion and Community Activation Programme (SICAP) 2018-2022 is funded by the Irish Government through the Department of Hural and Community Development and co-funded by the European Social Fund under the Programme for Employability, Inclusion and Learning (PEL) 2014-2020



Dromhall Hotel













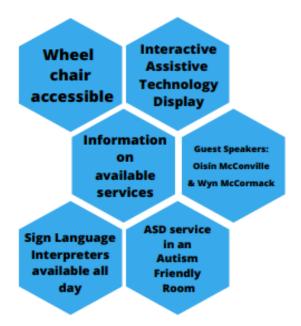
# EmployAbility Service Kerry and The Department of Employment Affairs & Social Protection

# Present PROGRESSIVE PATHWAYS FAIR 2020

# HAVE YOU ADDITIONAL SUPPORT NEEDS?

ARE YOU 16yrs OR OVER AND LOOKING TO PROGRESS TO FURTHER EDUCATION TRAINING OR EMPLOYMENT?

# Then this FREE event is for you



Friday, 31st January 2020 11am-4.30pm

The Rose Hotel Tralee

For more information: email:losullivan@employabilitykerry.ie or call 066 7118758

# **PROGRESSIVE PATHWAYS FAIR 2020**

MC for the day John Herlihy KETB

11.15AM OFFICIAL OPENING

11.30am-12.30pm Oisín McConville and Discussion Panel
"REACHING OUT FOR SUPPORTS"

12 30.pm-130pm-Wyn McCormack
"HOW PARENTS CAN SUPPORT THEIR CHILD WITH
DYSLEXIA IN SCHOOL"

2pm-2.45 pm Oisín McConville and Discussion Panel

3pm-4pm-Wyn McCormack
"STUDY STRATEGIES FOR THE STUDENT WITH DYSLEXIA"

4.pm-4.30pm Interactive question session with audience

# **TÚS - COMMUNITY WORK PLACEMENT**

- ⇒ Are you Unemployed for 12 months or longer and interested in working in Local Community Projects?
- ⇒ TÚS provides work opportunities for all unemployed people in South Kerry.
- $\Rightarrow$  If you are less than 25 years of age there will be a major financial incentive for participating.
- ⇒ Class A social insurance paid.
- $\Rightarrow$  12 month contract.

#### COME IN AND TALK TO US

Cahersiveen:	Killarney:	Killorglin:	Kenmare:
Adrian Griffin TÚS Supervisor	Ger Moynihan Lisa Murphy TÚS Supervisors	Paudie O'Shea TÚS Supervisor	Donal McCarthy TÚS Supervisor
SKDP CLG West Main St., Cahersiveen.	SKDP CLG 37A High St., Killarney.	SKDP CLG Library Place, Killorglin.	SKDP CLG 21 Henry St., Kenmare.
Tel: 066 9472724	Tel: 064 6636572	Tel: 087 4146379	Tel: 064 6641930









Are You Unemployed? Are You Interested in Starting your Own Business?



### The BTWEA may be suitable for you!

# Back to Work Enterprise Allowance (BTWEA) Information Mornings

#### Every Thursday Morning - 9am to 12noon

#### South Kerry Development Partnership CLG Office, Library Place, Killorglin

The BTWEA assists unemployed people and others in receipt of certain Social Welfare payments to become Self Employed. People who qualify and are setting up their own business may retain a percentage of their social welfare payment for Up To 2 Years.

Contact Joanne Griffin, Enterprise Officer on 087 6152660 or <a href="mailto:iqriffin@skdp.net">iqriffin@skdp.net</a> to arrange an appointment

Or Simply CALL IN—Every THURSDAY MORNING - 9am to 12noon - SKDP OFFICE, KILLORGLIN





Rieltes na hÉireann Gavenment







The Social Inclusion and Community Activation Programme (SICAP) 2018-2022 is funded by the Irish Government through the Department of Rural and Community Development and co-funded by the European Social Fund under the Programme for Employability, Inclusion and Learning (PEIL) 2014-2020



# **South Kerry Jobs Club**



Are you unemployed and looking to return to work?

#### KICKSTART YOUR JOBSEARCH BY ATTENDING OUR TRAINING WORKSHOP

- PART-TIME PROGRAMME FOR JOBSEEKER
- TRAVEL ALLOWANCE IS PAID ON COMPLETION





THE JOBS CLUB TEAM
MARY MURRAY & PAUL MURPHY

OUR PART-TIME COURSES ARE DESIGNED TO OFFER HELP & SUPPORT TO JOB-SEEKERS ON HOW TO EVALUATE THEIR INDIVIDUAL SKILLS, ESTABLISH A JOB-SEEKING PLAN OF ACTION, MAKE JOB APPLICATIONS, PREPARE CVS, COVER LETTERS, REGISTER ON JOBS IRELAND, AND PREPARE FOR INTERVIEWS.

#### **'BOOK YOUR PLACE AS PLACES ARE FILLING UP FAST'**

COURSES ARE RUN IN KILLARNEY / KILLORGLIN/ CAHERSIVEEN / KENMAREK

FOR FURTHER INFORMATION CONTACT PAUL OR MARY ON 064 – 6637833
OR EMAIL KILLARNEY JOBSCLUB AT KILLARNEYJOBSCLUB@SOUTHKERRYLES.IE



# **Jobs Sheet Publishing Info**



South Kerry Development

Partnership CLG.,

37A High St,.

Killarney,

Co. Kerry

Tel: 064 6636572

Email: info@skdp.net

# The Jobs Sheet is published weekly by South Kerry Local Employment Services

And is available from all SKDP offices

Or

From our Website

Or

Like us on Facebook to receive notification of publication

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# Do you wish to have a job included in the next issue of the South Kerry LES Jobs Sheet?

Send us the job details,

To include:

Job Title, Location, Requirements, How to Apply and Closing Date

\*\*Any jobs received after 5p.m. on Thursdays are not guaranteed to be published\*\*

Email: jobsheet@southkerryles.ie





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