

South Kerry Local Employment Services

FREE FOR YOUR BENEFIT

CALL INTO YOUR LOCAL OFFICE
FOR A FREE, FRIENDLY AND
CONFIDENTIAL SERVICE

- ⇒ JOB SEARCHING ⇒ INFORMATION SERVICES
⇒ CAREER GUIDANCE ⇒ EDUCATION & TRAINING

OUR OFFICES ARE CURRENTLY CLOSED TO THE
PUBLIC DUE TO CORONAVIRUS BUT WE CAN BE
REACHED BY PHONE OR EMAIL

Killarney Jobs Club

37A High St. 2nd Floor, Killarney

- ⇒ CURRICULUM VITAE (CV'S)
⇒ COVER LETTERS
⇒ JOBS CLUB TRAINING

Head Office

West Main Street
Cahersiveen
Co. Kerry
Tel: 066 9472724

Other Offices:

Killarney

37A High St.
2nd Floor,
Killarney,
Co. Kerry
Tel: 064 6636572

Killorglin

Library Place,
Killorglin,
Co. Kerry
Tel: 066 9761615

Kenmare

21 Henry St.
Kenmare,
Co. Kerry
Tel: 064 6641930



SOUTH KERRY DEVELOPMENT
PARTNERSHIP CLG.



An Roinn Gnóthaí Fostaíochta
agus Coimirce Sóisialaí
Department of Employment Affairs
and Social Protection



SALES /CUSTOMER SERVICES

SALES ASSISTANT, FULL-TIME CONTRACT	
Employer:	McCauley Health and Beauty Pharmacy
Location:	Tralee
Responsibilities:	<ul style="list-style-type: none"> Responsible for the shop floor sales and be the main point of contact for our valued customers.
Requirements:	<ul style="list-style-type: none"> Sales experience is desirable. Have excellent attention to detail and be very organised. A bright, enthusiastic and positive outlook on how you do your job. Excellent merchandising skills and attention to detail. Ability to communicate and get along with a variety of different personalities. Passion for the delivery of excellent customer service. Have the ability to prioritise work. Excellent selling skills and good product knowledge.
How to Apply:	For further information and to apply go to <i>Indeed Jobs</i>

OTC SALES ASSISTANT, PART-TIME CONTRACT	
Employer:	McCauley Health and Beauty Pharmacy
Location:	Tralee
Responsibilities:	<ul style="list-style-type: none"> OTC Sales Assistant you will be responsible for taking care of the OTC counter and shop floor sales and be the main point of contact for our valued customers. To ensure that the pharmacy is properly merchandised and kept clean and tidy and ensure that stock levels are maintained correctly. Cash handling and stock rotation.
Requirements:	<ul style="list-style-type: none"> Previous Pharmacy OTC experience in a community Pharmacy with excellent product knowledge would be an important advantage. Strong communication skills and the ability to get along with a variety of different personalities. Good prioritising, multi-tasking and organisational skills. Be confidential and empathetic to our Customer needs. Must have a strong work ethic.
Duties:	<ul style="list-style-type: none"> Help to ensure products and services are available for customers at all times. Handle all products with care to maintain quality and ensure they reach the customer in the best condition. Keep the shop floor and back areas clean and tidy at all times. Using the training you receive, follow department routines and processes. Follow all company policies and adhere to Health and Safety routines. Whilst you will have a core role, you may be asked to support your colleagues by helping in other departments.
How to Apply:	For further information and to apply go to <i>Indeed.com</i>

STORE COLLEAGUE	
Employer:	Holland & Barrett
Location:	Tralee, Co. Kerry
Information:	You'll get to know vitamins and supplements inside out. And you'll develop the skills you need to flourish. Be it dietary advice, aches and pains, or a customer wanting to polish up their guns, you'll know just what to do. You will be responsible for the opening and closing of the store from time to time to assist with the smooth operation of trading
Duties:	<ul style="list-style-type: none"> • Speak confidently with customers, giving them the advice they need to live healthier, happier lives. • Make sure you're ready for whatever question, query or lifestyle goal is thrown your way • If you want to go on and specialise in sports, nutrition, beauty or aromatherapy, we can help you to do that too.
How to Apply:	For further information and to apply go to <i>Indeed jobs</i>

SALES AGENT - FULL-TIME, PERMANENT	
Employer:	PE Global
Location:	Killarney
Requirements:	<ul style="list-style-type: none"> • 2+ years sales experience with an interest in pursuing a professional insurance qualification • Excellent communication and interpersonal skills to include a confident phone manner. • Self-motivated, enthusiastic and solution focused. • Excellent IT skills with a Knowledge of Microsoft office
Duties:	<ul style="list-style-type: none"> • Be proactive in achieving individual sales targets including prospecting, up selling and cross selling insurance products • Negotiating terms and placing business with underwriters. • Delivering first class customer service in order to maintain existing client relationships in addition to adding new clients. • Gathering information from your clients and assessing their insurance needs and risk profile • Researching insurance companies' policies and negotiating with underwriters to find the most suitable insurance for your clients at the best price • Advising your clients on whether and when they need to make a claim on their policies • Accruing and maintaining comprehensive up-to-date knowledge and information of the Company's commercial product range and compliance requirements and completing relevant industry qualifications and CPD hours as appropriate.
How to Apply:	For more details and to apply go to <i>IrishJobs.ie</i>

CUSTOMER ASSISTANT -KENMARE (FIXED TERM) PART-TIME	
Employer:	LIDL
Location:	Kenmare, Co. Kerry
Requirements:	<ul style="list-style-type: none"> • To be responsible and reliable • The ability to be flexible • To enjoy working in a fast-paced, varied environment, hitting targets and meeting deadlines • To work well in teams and take pride in a job well done • Preferably, previous experience in a customer facing role but this is not essential provided you have the right attitude Stamp 4 Visa or above required
Duties:	<ul style="list-style-type: none"> • Interacting with the customer in a pleasant, friendly and helpful manner • Maintaining store cleanliness and hygiene standards • Maintaining agreed store merchandising standards • Ensuring the correct quantity and quality of goods are made available to our customers • Following freshness and rotation principles • Preparing, baking and displaying bakery products • Ensuring all waste is managed correctly • Assisting in the stock count process • Complying with relevant legal obligations
How to Apply:	Apply on Company (Lidl) Website

RETAIL STORES ASSISTANT - TEMPORARY, MUST BE AVAILABLE FOR A LEAST 25HRS PER WEEK OVER 7 DAYS	
Employer:	Sigmar Recruitment - Killarney, County Kerry
Location:	Killarney, Tralee, Kenmare, Killorglin, Castleisland
Requirements:	<ul style="list-style-type: none"> • Customer service experience
Duties:	<ul style="list-style-type: none"> • Greeting customers and assisting with customer queries • General housekeeping to ensure shop floor is maintained in a safe and tidy manner • Assisting team with replenishing stock to ensure all stock is available all times • Assisting in goods in area to ensure deliveries are received and decanted in an efficient manner • Communicating with store management to ensure a smooth customer experience • Any reasonable request from store management
How to Apply:	For more details and to apply go to <i>Indeed.ie</i>

HOTEL & CATERING

KITCHEN ASSISTANT—PART -TIME, PERMANENT	
Employer:	Lystoll lodge Nursing Home
Location:	Co Kerry
Requirements:	<ul style="list-style-type: none"> • Basic Food / Hygiene Certificate /Basic knowledge of food hygiene, storage and preparation • HACCP trained • Good communication skills • Ability to manage pressure and conflicting demands, and prioritise tasks
Duties:	<ul style="list-style-type: none"> • Provide a general level of assistance within the Homes kitchen, including general food preparation • Kitchen duties and cleaning • Responsible for keeping floors and surfaces clear and to develop constructive working relationships with the entire catering team • The post will involve working to a shift rota and will include evenings, weekends and public holidays.
How to Apply:	For more details on this position and to apply go to <i>Indeed.ie</i>

HEALTHCARE /SOCIAL CARE

NUTRITION/HEALTH COACH, PART-TIME	
Employer	Nutrition Clubs - County Kerry
Location	Co. Kerry
Requirements	<p>the following requirements are essential to the role</p> <ul style="list-style-type: none"> • A keen interest in Nutrition • A desire to help others achieve their goals • A positive outlook • To find out more please email your CV • Job Type: Part-time • Work remotely:
Additional Information	Due to the demand in the Health and Wellness area, we are looking to train up Nutrition/Health coaches nationwide. Although full training is provided (all online currently) the following requirements are essential to the role
How to Apply:	For further information and to apply go to <i>Indeed.ie</i>

SOCIAL CARE HOUSE COORDINATOR, FULL-TIME PERMENANT	
Employer:	Camphill Community Dingle
Location:	Co Kerry
Requirements:	<ul style="list-style-type: none"> • Lead, model and coordinate support to residents in the Community's residential household(s) • Provide a safe homely environment where each resident has access to comprehensive, person-centred and holistic personal support. (This may involve hands on care to model good practise and support other members of staff in the process of training and induction of their role as well as at times of crisis or need)
Duties:	<ul style="list-style-type: none"> • Responsible for care coordination of all residents in the household(s) including personal files and records. • Coordinate and oversee the day to day running of the residential household(s) within the Community.
How to Apply:	For further information and to apply go to <i>Indeed.com</i>

CARE WORKER LD—FIXED TERM CONTRACT - 6 MONTHS', 12 HOURS	
Employer:	Rehab Group
Location:	Whitelodge Residential Service, Killarney, Co Kerry
Requirements:	<ul style="list-style-type: none"> • Skills and knowledge in the areas of Autism, Intellectual Disability, Epilepsy and Downs Syndrome • Understand the principles of care and how to put them into practice. • Minimum of QQI Level 5 in Health & Social Care or equivalent • Know about communication, what helps and hinders communication and how to use it effectively. • Know about, use and, understand different forms of communication.
Duties:	<ul style="list-style-type: none"> • Provide personal assistance in all aspects of personal care and manual handling, ensuring comfort and hygiene of service users and adhering to safe practice at all times. • Assist service users in the taking of medication in line with policy and procedure. • Ensure that all interactions with service users are approached with dignity, respect, equality and incorporating choice. • Facilitate and implement a person centered service appropriate to the needs, wishes and requirements of service users.
How to Apply:	For further information and to apply go to <i>IrishJobs.ie</i>

ACCOMODATION CENTRE MANAGER	
Employer:	Joel Nafuma Refugee - County Kerry
Location:	Cahersiveen, Co. Kerry
Requirements:	<ul style="list-style-type: none"> • Must have previous experience in a admin/management role. • Hospitality or Social Care background would be advantageous. • Immediate start. • Job Types: Full-time, Permanent
Duties:	<ul style="list-style-type: none"> • Professional person who can manage an accommodation Centre in Cahersiveen.
How to Apply:	<i>For further information and how to apply go to Indeed.com</i>

SOCIAL WORKER, SENIOR MEDICAL—PERMANENT	
Employer:	Health Service Executive
Location:	Co Kerry
Information:	A panel may be formed as a result of this campaign for Social Worker, Senior Medical, Kerry Specialist Palliative Care Services, Cork Kerry Community Healthcare...
Closing date:	Closing date: 17/04/2020 12:00
How to Apply:	For further information and how to apply go to <i>Indeed.com</i>

PSYCHIATRIC NURSE	
Employer:	Nua Healthcare
Location:	Co Kerry
Information:	Applications are invited from energetic and enthusiastic individuals to join our team for the position of Psychiatric nurse. The successful candidate will be afforded all necessary training and development in line with the role. Candidates must be highly motivated, creative and experienced with a passion for engaging with clients on a daily basis
Requirements:	<ul style="list-style-type: none"> • Be registered on the Psychiatric Division of the Nursing and Midwifery Board of Ireland (NMBI). • Extensive knowledge of the Mental Health Act 2001 and 2008. • Must be able to demonstrate Leadership and Management skills • Strong organisational, communication and interpersonal skills • Full, Clean Driver's License • Excellent IT skills.
How to Apply:	For further information and how to apply go to <i>Irishjobs.ie</i>

MECHANICAL / ELECTRICAL/ENGINEERING:

PRODUCTION ENGINEER	
Location:	North Kerry
Requirements:	<ul style="list-style-type: none"> • A 3rd level qualification in and engineering discipline (mechanical, chemical or relevant programme) • A minimum of 3 years' experience in a manufacturing environment working with process equipment • Strong analytical and synthesis skills • Action-driven, self-motivated, able to work and deliver results with limited supervision
Other desirable attributes:	<ul style="list-style-type: none"> • Lean six sigma black belt training • Excellent communication skills • Ability to work constructively as part of an autonomous multidisciplinary team
How to Apply:	Applicants should forward their detailed curriculum vitae by email to hr@gla.ie before 15th April 2020

DRIVERS / CLEANERS/ MAINTAINANCE :

CLEANING OPERATIVE HEALTHCARE	
Employer:	Momentum Support
Location:	Tralee, Co. Kerry
Job Descriptions:	The purpose of this Full-time position in Tralee position is to assist the Momentum Support team to provide a high-quality Cleaning service to multi-site locations. The successful candidate will join a enthusiastic and hard working team that drives a positive working environment whilst achieving results
Requirements:	<ul style="list-style-type: none"> • Must be available to work full-time • Must have 6 months cleaning experience • High standard of English • Has experience in and enjoys meeting and conversing with people • Can work on their own initiative and take pride in their own appearance and working environment.
How to Apply:	<i>For further information and how to apply go to Indeed.com</i>

CONTRACT DRIVER TRALEE	
Location:	Tralee
Employer:	Domino's Pizza
Requirements:	<ul style="list-style-type: none"> • At Domino's Pizza, we're looking for people with lots of energy and get up and go, a positive attitude and a willingness to succeed. We are currently recruiting Contract Drivers in our Tralee branch • Experience isn't necessary as we'll provide you with a full induction and training programme. You need to have a full Irish or EU Driving License and be at least 18 years old with 6 or less penalty points. You must have your own car or van which is fully taxed, insured and has a valid NCT.
Additional Information:	<ul style="list-style-type: none"> • This role offers great flexibility with hours available throughout the day and week. Contract drivers deliver outstanding quality and service to our customers and represent the brand on the road in a positive manner at all times
How to Apply:	<i>Apply on Company site</i>

LOADER & UNLOADER— FULL-TIME, TEMPORARY	
Employer:	Manpower
Location:	Tralee, Co. Kerry
Responsibilities:	<ul style="list-style-type: none"> • To load and unload the vehicles in a safe, timely and efficient manner. • To liaise with drivers and the team on site • Hours per day: 8 hours or until assignment is completed • Skills & Requirements: Basic manual handling certificate required and must have high visual vests and safety boots
Requirements:	<ul style="list-style-type: none"> • Right to work in Ireland. • Ability to communicate well and receive written and oral instruction in English. • Fit and healthy to cope with the physical demands of loading and unloading the vehicles.
How to Apply:	<i>If you believe to fit the above criteria, please send your CV or call me on 086 185 3706</i>



COVID-19
 KERRY FREEPHONE SERVICE
PHONE 1800 807 009
 TEXT 'SUPPORT' followed by your NAME to
 50555
 EMAIL: covidsupport@kerrycoco.ie
 Available 8am to 8pm seven days a week



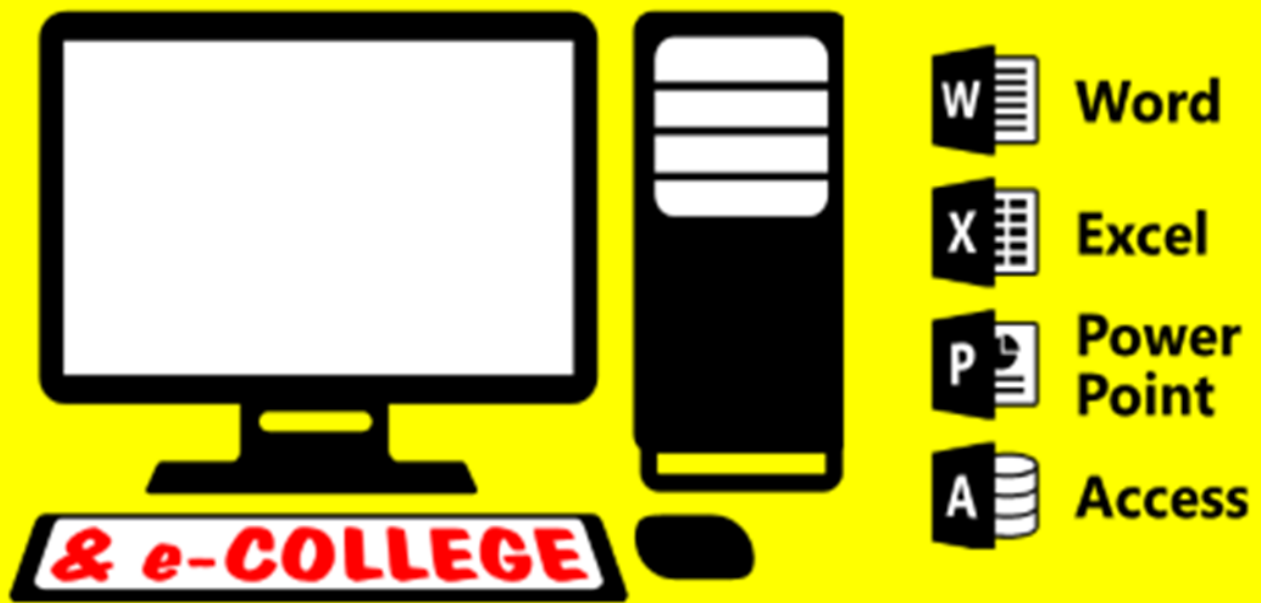
Gardaí in Kerry are urging anyone who is alone, as a result of the COVID-19 restrictions to contact them if they need support.

COVID Response Units have been set up in local Garda stations with the aim to assist the vulnerable and elderly in all areas of Kerry.

Gardaí are available within communities to deliver shopping or collect prescriptions for people who are not in a position to travel out themselves, particularly those who are co-cooning.

Newly launched freephone service on 1800 807 009, to ensure everyone is looked after during the crisis.





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Why Choose eCollege?

eCollege is a leading learning platform that delivers online training courses in business, project management, information technology, graphic design, web design, digital marketing, software development and basic computer literacy. eCollege courses are temporarily being made available free of charge as an additional support to those impacted by Covid-19 containment measures. Our courses may benefit those already doing a FET course who would like to augment their learning, those who have recently become unemployed or had their hours reduced, and those wishing to upskill and reskill. Our courses are designed to give a flexible response to the specific skills needs of individuals who require training interventions with certification to assist them to re-enter or upskill in the labour market.

If you have any further questions please do not hesitate to contact us. We are here to help.

Please Call:
Local Employment Service
066 9762444

FREE



South Kerry Jobs Club



Are you unemployed and looking to return to work following this pandemic

NOW IS A GREAT TIME TO KICKSTART YOUR FUTURE CAREER



THE JOBS CLUB TEAM
MARY MURRAY & PAUL MURPHY

WE CAN PROVIDE ONLINE SUPPORT TO UPDATE YOUR CV, TALK YOU THROUGH INTERVIEW SKILLS AND PREPARE YOU FOR WORK.



**FOR FURTHER INFORMATION CONTACT PAUL OR MARY ON
064 – 6637833
OR EMAIL KILLARNEY JOBSCLUB AT
KILLARNEYJOBSCLUB@SOUTHKERRYLES.IE**

Jobs Sheet Publishing Info



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www.southkerry.ie

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Do you wish to have a job included in the next issue of the South Kerry LES Jobs Sheet?

Send us the job details,

To include:

Job Title, Location, Requirements, How to Apply and Closing Date

****Any jobs received after 5p.m. on Thursdays are not guaranteed to be published****

Email: jobsheet@southkerryles.ie



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