

South Kerry Local Employment Services

FREE FOR YOUR BENEFIT

CALL INTO YOUR LOCAL OFFICE
FOR A FREE, FRIENDLY AND
CONFIDENTIAL SERVICE

- ⇒ JOB SEARCHING
- ⇒ INFORMATION SERVICES
- ⇒ CAREER GUIDANCE
- ⇒ EDUCATION & TRAINING

OUR OFFICES ARE CURRENTLY CLOSED TO THE
PUBLIC DUE TO CORONAVIRUS BUT WE CAN BE
REACHED BY PHONE OR EMAIL

Killarney Jobs Club

37A High St. 2nd Floor, Killarney

- ⇒ CURRICULUM VITAE (CV'S)
- ⇒ COVER LETTERS
- ⇒ JOBS CLUB TRAINING

Head Office

West Main Street
Cahersiveen
Co. Kerry
Tel: 066 9472724

Other Offices:

Killarney

37A High St.
2nd Floor,
Killarney,
Co. Kerry
Tel: 064 6636572

Killorglin

Library Place,
Killorglin,
Co. Kerry
Tel: 066 9761615

Kenmare

21 Henry St.
Kenmare,
Co. Kerry
Tel: 064 6641930



SOUTH KERRY DEVELOPMENT
PARTNERSHIP CLG.



An Roinn Gnóthaí Fostaíochta
agus Coimirce Sóisialaí
Department of Employment Affairs
and Social Protection



WORKING FROM HOME

EBAY AT HOME CUSTOMER EXPERIENCE TEAMMATE

Employer:	eBAY
Location:	National
Duties:	<ul style="list-style-type: none"> • Be a customer advocate making customers feel great about eBay • Answer a high volume of calls from eBay customers and take ownership of resolving their queries (ask your Recruiter about the types of calls) • Provide up-selling, cross-selling and account retention services as needed • Excel at learning through virtual training programs and self-learning to keep growing your eBay knowledge • Master your knowledge of eBay technology and applications • Achieve your individual targets • Be a great team player and continuously work to achieve team targets • Be responsible for your development goals and keep evolving to be your best self at work
Requirements:	<ul style="list-style-type: none"> • Resident in the Republic of Ireland • Eligible to work full time in Ireland • Available for shift work including early mornings, late evenings and weekend work (ask your Recruiter about shift details) • Interested in e-commerce and have an understanding of eBa • Passionate about customers and customer experience • Great at connecting with people and building relationships • A good listener with a friendly attitude • Self-disciplined and have good organisational skills to be able to work from home • Articulate in communicating information over the phone
How to Apply:	For further information and to apply go to https://www.jobs.ie/ApplyForJob.aspx?Id=1889408

TELEMARKETING AGENT - WORK FROM HOME

Employer:	IDG Direct
Duties:	Represent and brand IDG services by making calls to prospective clients Gather and record accurate client details Maintain/update/complete databases as new information is gathered
Requirements:	Fast, reliable broadband to work from home IT proficiency with the ability to use multiple platforms and systems English fluency (business-level, both verbal and written)
How to Apply:	For further information and to apply go to https://www.jobs.ie/ApplyForJob.aspx?Id=1889519&p=1 application_confirmed

WORKING FROM HOME

CLAIMS ADVISOR—FULL-TIME, TEMPORARY

Employer:	Aviva
Location:	Cork
Requirements:	<ul style="list-style-type: none"> • This role is a 12 month Fixed Term Contract based in Cork • You have the ability to prioritise work to meet deadlines • You possess strong communication & negotiation skills • You work well in a team environment • You take ownership to deliver excellent customer service • Capability to provide the best possible outcomes for both the customer and Aviva • CIP qualified or working towards CIP
Duties:	<ul style="list-style-type: none"> • Taking First Notifications of Liability Claims and register in accordance with guidelines • Handle your portfolio to meet settlement and closure targets • You'll make liability decisions to facilitate early resolution and maximise settlement opportunities • Ensure files are adequately reserved on time • You will support Aviva's Fraud Strategy and Targets • You will deliver phenomenal customer service and carry out file reviews for dedicated risks as the need arises • The role may include working from home some of the time, or flexible work schedules to accommodate parent and carer responsibilities, further studies and hobbies.
How to Apply:	<p>For further information and to apply go to (copy the below link)</p> <p>https://ie.indeed.com/viewjob?from=tp-serp%2CiaBackPress&jk=79e17ead10aaa3d6&tk=1e6hoehm494gm800</p>

WORK FROM HOME CUSTOMER SERVICE - GERMAN— FULL-TIME, PERMANENT

Employer:	Apple Inc
Requirements:	<ul style="list-style-type: none"> • Fluent in German and English • Experience supporting customers via phone, E-mail, chat, and/or in person • Handle your own workload and work independently in a dynamic, constantly changing environment • Knowledge of one or more of the following is an advantage: iOS, smartphone, tablet, PC or Mac experience
Additional Requirements:	<p>Main residence based in the Republic of Ireland</p> <p>A quiet workspace, ergonomic chair and desk</p> <p>High-speed internet service (10 megabits download and 3 megabit upload) from a reliable provider</p>
How to Apply:	<p>For further information and to apply go to www.indeed.com</p> <p>https://ie.indeed.com/Work-From-Home-Customer-Service-jobs?advn=5072452127712356&vjk=8c9624b98c5f54b9</p>

GENERAL VACANCIES

CLEANING SUPERVISOR—PART-TIME, PERMANENT

Employer:	Grosvenor Services
Location:	Killorglin
Requirements:	<ul style="list-style-type: none"> • Site Supervisor required for immediate start in the Killorglin area. • Evening shifts - 20 hours per week. • Supervisor experience preferred but a minimum of 2 years cleaning experience delivering high quality office standards essential. As is the confidence to manage multiple cleaning groups across local sites • Must have own car.
How to Apply:	<p>Go to Indeed.com https://ie.indeed.com/jobs-in-Killorglin</p>

PART TIME CLEANER—PART-TIME, PERMANENT

Employer:	Bidvest Noonan
Location:	Tarbert, Co. Kerry
Duties:	<ul style="list-style-type: none"> • Dust control/vacuum and mop floors • Buff/Polish floors (using appropriate solution) as per specification • Empty and reline waste bins • Dispose of rubbish • Wash walls/ledges/desks/doors/glass/fixtures/fittings and chairs as per specification • Wash/Sweep/Damp dust all stairs and hand rails as per specification • Clean and maintain Toilets/Washrooms • Ensure all areas of your schedule are completed as required • Ensure all checklists are signed off as required
Requirements:	<ul style="list-style-type: none"> • Must have good interpersonal and communication skills as the provision of customer service is paramount and customer care is a key element of the role • Safe Pass and Manual Handling preferred • Working Hours: Monday – Friday 12.00 pm – 16.00 pm
How to Apply:	<p>For further information and to apply go to www.indeed.com (copy below link) https://ie.indeed.com/jobs?q&l=County%20Kerry&advn=9567122015770542&vjk=f9ce074e97fb89f2</p>

GENERAL VACANCIES:

RETAIL SECURITY OFFICER—FULL-TIME, TEMPORARY, PERMANENT

Employer:	Bidvest Noonan
Location:	Listowel, Co Kerry
Duties:	<ul style="list-style-type: none"> • Act as an ambassador for the company • Present for work at the designed time • Follow on site security requirements including internal patrols, external patrols, monitoring CCTV, access control • Report any security events in the onsite log • Deal with emergency situations • Support emergency services as required • Complete the onsite paperwork in a clear format • Liaise with Bidvest Noonan Management and the National Call Centre regarding any security issues or problems
Requirements:	<ul style="list-style-type: none"> • Must have the relevant documents to work in Ireland • Valid PSA License • Good customer service skills • Excellence communication skills including fluent English

How to Apply: For further information and to apply go to [www.indeed.com](https://ie.indeed.com/jobs-in-County-Kerry?advn=9567122015770542&vjk=bef5b565855ec76f) (copy below link)
[https://ie.indeed.com/jobs-in-County-Kerry?](https://ie.indeed.com/jobs-in-County-Kerry?advn=9567122015770542&vjk=bef5b565855ec76f)
[advn=9567122015770542&vjk=bef5b565855ec76f](https://ie.indeed.com/jobs-in-County-Kerry?advn=9567122015770542&vjk=bef5b565855ec76f)

TEMPORARY RETAIL SECURITY OFFICER—FULL-TIME

Employer:	Lodge Services
Location:	Tralee
Details:	<ul style="list-style-type: none"> • For the duration of the Covid19 Emergency our Grocery Retail Clients have increased their security presence in their stores to help with crowd control issues, such as enforcing social distancing policy in their stores and ensuring a regulated number of persons are only in the store at any one time. • We require temporary Security Officers for the Covid19 period to carry out these crowd control duties in Tralee • Candidates must has a PSA Licence and experience in the security industry. • Own transport is an advantage as Public Transport systems have been curtailed.
Requirements:	<ul style="list-style-type: none"> • Experience: Security: 1 year (Required) • Licence: PSA Static / DSP (Required)

How to Apply: For further information and to apply go to [www.indeed.com](https://ie.indeed.com/jobs-in-County-Kerry?advn=7552374827409476&vjk=60e5a768ef37ecab) (copy below link)
[https://ie.indeed.com/jobs-in-County-Kerry?](https://ie.indeed.com/jobs-in-County-Kerry?advn=7552374827409476&vjk=60e5a768ef37ecab)
[advn=7552374827409476&vjk=60e5a768ef37ecab](https://ie.indeed.com/jobs-in-County-Kerry?advn=7552374827409476&vjk=60e5a768ef37ecab)

GENERAL VACANCIES

CLEANING SUPERVISOR— PART-TIME, PERMANENT

Employer:	Grosvenor Services
Location:	Killorglin, Co Kerry
Details:	<ul style="list-style-type: none"> • Supervisor experience preferred but a minimum of 2 years cleaning experience delivering high quality office standards essential. As is the confidence to manage multiple cleaning groups across local sites • Must have own car. • Job Types: Part-time, Permanent • Evening shifts - 20 hours per week
How to Apply:	<p>For further information and to apply go to www.indeed.com (copy below link)</p> <p>https://ie.indeed.com/jobs-in-County-Kerry?vjk=9a5c77470ea560c7</p>

RIGGERS /TELECOMS

Employer:	Hamilton French
Location:	Ireland
Duties:	<ul style="list-style-type: none"> • Installation, commissioning, decommissioning, dismantling and removal of telecommunications cabling and equipment. • Use of Anritsu Site master. • Use of cell aligner tool. • Working at heights on a range of telecommunications structures including poles, towers and masts to install antennas, feeders and ancillary equipment • Erection and fixing of steel structures to facilitate the installation of telecommunications equipment • Termination of telecommunications cables of various types and sizes; • Running feeders, earthing, labelling, testing of feeder cables and optical fibre;
Requirements:	<ul style="list-style-type: none"> • Have proven, relevant experience working as a Telecom Rigger/ role • Adhere to applicable Health & Safety laws, policies and best practice guidelines • Have excellent communications skills, including reading and both written and spoken English. • Have great team working skills • To be PC Literate
How to Apply:	<p>For further information and to apply go to www.indeed.com (copy below link)</p> <p>https://ie.indeed.com/jobs-in-County-Kerry?advn=9012743827287021&vjk=791a344d4d6464b0</p>

GENERAL VACANCIES

TRAINEE ELECTRICAL ENGINEER	
Employer:	Liebherr Containers Cranes
Location:	Killarney, Co Kerry
Responsibilities:	<ul style="list-style-type: none"> • Prepare crane electrical drawings (EI drawing / Single line diagram). • Document control console layouts and functions. • Participate in the generation electrical switch gear specification. • Participate in the specification of electrical components and source suppliers. • Support the purchase department with component procurement. • Assist with the creation of electrical piece lists and other documentation required for the production process. • Liaise with production and installation departments to support assembly and testing. • Where necessary prepare and execute on-site tests at selected customer ports. • Assist with the preparation of Technical documentation for assemble, installation, commissioning and customers.
Requirements:	<ul style="list-style-type: none"> • Level 6 Higher Certificate in Electrical Engineering or equivalent qualification. • Strong communication and reporting skills (verbal and written). • Ability to analyse problems and derive solutions. • Familiarity with Zuken E3 or similar drawing package an advantage. • PLC Programming knowledge an advantage. • Experience with ABB PLC's an advantage.
How to Apply:	<p>For further information and to apply go to www.indeed.com (copy below link)</p> <p>https://ie.indeed.com/jobs?q=engineer&l=Killarney%2C%20County%20Kerry&vjk=56b50a4428ec4435</p>

CLEANER	
Employer:	Ward Personnel
Details:	<p>Ward Personnel requires experienced Cleaners for full time and part-time roles in Kerry. Duties will be cleaning site offices and site cabins. Safepass and cleaning experience essential. If interested in this role please forward CV below or call 0872888331 for more information.</p> <p>Job Types: Full-time, Part-time, Temporary</p>
How to Apply:	<p>For further information and to apply go to www.indeed.com (copy below link)</p> <p>https://ie.indeed.com/jobs-in-Cahersiveen,-County-Kerry?vjk=ec5b3a86fde14ece</p>

GENERAL VACANCIES

SENIOR INFORMATION SECURITY OFFICER - IT

Employer: Lidl

Location: Ireland

Responsibilities include:

- Coordination of the implementation of group IT Security policies and requirements, and monitoring of compliance.
- Research and provision of solutions for gaps identified by internal/ external reports or emerging new threats, in cooperation with group level.
- Directing staff in identifying, developing, implementing and maintaining processes across the organization to reduce information and technology risks.
- Responding to incidents, establishing appropriate standards and controls, managing security technologies, and directing the establishment and implementation of resulting policies and procedures.
- Specifying and supervising the technical implementation of preventive IT security measures
- Organisation and coordination of external and internal IT vulnerability assessments, following up the remediation of findings.

Requirements include:

- Minimum 2 years' experience in a senior information security or similar IT leadership role, ideally gained within a large international organisation.
- Strong interpersonal skills, with the ability to communicate, influence and negotiate with senior stakeholders to obtain results and instigate change.
- Highly motivated & flexible with the ability to work under pressure and on own initiative.
- Demonstrate good judgement in navigating challenging issues and in recommending an appropriate course of action.
- In depth technical level comprehension of networking, databases and/or business applications showing a strong understanding of relevant subject matter.
- A deep understanding of vulnerability management and associated monitoring solutions, tools and awareness of industry best practices.

How to Apply: For further information and to apply go to [www.indeed.com](https://ie.indeed.com/jobs?q&l=Killarney%2C%20County%20Kerry&fromage=last&vjk=eb6f8b1c5aa4feca&advn=5539724205116233) (copy below link)
<https://ie.indeed.com/jobs?q&l=Killarney%2C%20County%20Kerry&fromage=last&vjk=eb6f8b1c5aa4feca&advn=5539724205116233>

SALES / CUSTOMER SERVICES

STORE MANAGER

Employer:	Nourish
Location:	Dunnes Stores, North Circular Rd, Tralee, Co. Kerry in Sept/Oct 2020
Requirements:	<ul style="list-style-type: none"> • Have excellent communication and interpersonal skills. • Enjoy coaching, mentoring and lead their team members to challenge and better themselves in their roles. • Demonstrate respect, trust and integrity at all times. • Have a thirst for knowledge and enjoy continual professional learning. • Start date for Store Manager training period will be June/July 2020.
Duties:	<ul style="list-style-type: none"> • Responsible for overall performance and running of the store. • Ensuring a culture of excellent customer service is maintained. • Planning and prioritising workloads and delegating accordingly. • Recruitment, scheduling and managing performance of team. • Leading a highly-effective team in day-to-day operations, training and coaching your team to ensure growth, development and performance excellence.
How to Apply:	<p>For further information and to apply go to Jobs.ie (copy below link)</p> <p>https://www.jobs.ie/ApplyForJob.aspx?Id=1890008&hl=1 application_confirmed</p>

SALES ASSISTANT- PERMANENT

Employer:	Centra
Location:	Ballylongford, County Kerry
Duties:	<ul style="list-style-type: none"> • Actively live Centra brand-values i.e. Proud, Energetic, Imaginative and Community-Based • Show a positive attitude and take responsibility for ensuring customers receive an excellent shopping experience • Deal with all customer queries efficiently, professionally and consistent with store policy • Merchandise shelves, ensuring that all areas of the store are presented to the highest standard • Engage with new initiatives and embrace new ways of working.
Requirements:	<ul style="list-style-type: none"> • Excellent communication skills • Ability to engage with and prioritise customer needs • Strong attention to detail, organised and flexible • Ability to use own initiative and work as part of a team in a fast-paced environment
How to Apply:	<p>For further information and to apply go to www.indeed.com (copy below link)</p> <p>https://ie.indeed.com/jobs-in-County-Kerry?vjk=fb7d5ef07b4d478f</p>

SALES / CUSTOMER SERVICES

PHARMACY TECHNICIAN

Employer: Lloyds Pharmacy

Location: Fairies Cross Tralee

Requirements include:

- Approved Pharmacy Technician Qualification preferred
- Nursing home experience desirable
- Previous Dispensing experience
- Previous O.T.C Sales experience
- In-depth product knowledge
- Ability to deal with high volume dispensing
- Excellent attention to detail
- Excellent working knowledge of SAP

Duties include:

- Preparing prescriptions
- T.C Sales
- Customer Service
- Stock control & ethical ordering
- Prescription control and paperwork
- Dispensary house keeping
- Proactive in personal development
- Any other projects and duties where they arise
- The below responsibilities are carried out in conjunction with the (Pharmacy Manager)

How to Apply: For further information and to apply go to Jobs.ie (copy below link)
<https://ie.indeed.com/jobs?q=sales&l=County%20Kerry&advn=6790645213200820&vjk=8ce2340b5e3eb435>



South Kerry Jobs Club



THIS LOCKDOWN WILL NOT LAST FOR EVER

NOW IS A GREAT TIME TO KICKSTART YOUR FUTURE CAREER



THE JOBS CLUB TEAM
MARY MURRAY & PAUL MURPHY

**WE CAN PROVIDE ONLINE SUPPORT TO UPDATE YOUR CV, TALK YOU THROUGH
INTERVIEW SKILLS AND PREPARE YOU FOR WORK.**



**FOR FURTHER INFORMATION CONTACT PAUL OR MARY ON
064 – 6637833**

**OR EMAIL KILLARNEY JOBSCLUB AT
KILLARNEYJOBSCLUB@SOUTHKERRYLES.IE**

Jobs Sheet Publishing Info



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**Do you wish to have a job included in the next
issue of the South Kerry LES Jobs Sheet?**

Send us the job details,

To include:

Job Title, Location, Requirements, How to Apply and Closing Date

****Any jobs received after 5p.m. on Thursdays are not guaranteed to be published****

Email: jobsheet@southkerryles.ie



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