

South Kerry Local Employment Services

FREE FOR YOUR BENEFIT

WE PROVIDE
A FREE, FRIENDLY AND
CONFIDENTIAL SERVICE

- ⇒ JOB SEARCHING
- ⇒ INFORMATION SERVICES
- ⇒ CAREER GUIDANCE
- ⇒ EDUCATION & TRAINING

OUR OFFICES ARE CURRENTLY CLOSED TO THE
PUBLIC DUE TO CORONAVIRUS BUT WE CAN BE
REACHED BY PHONE OR EMAIL

Killarney Jobs Club

37A High St. 2nd Floor, Killarney

- ⇒ CURRICULUM VITAE (CV'S)
- ⇒ COVER LETTERS
- ⇒ JOBS CLUB TRAINING

Head Office

West Main Street
Cahersiveen
Co. Kerry
Tel: 066 9472724

Other Offices:

Killarney

37A High St.
2nd Floor,
Killarney,
Co. Kerry
Tel: 064 6636572

Killorglin

Library Place,
Killorglin,
Co. Kerry
Tel: 066 9761615

Kenmare

21 Henry St.
Kenmare,
Co. Kerry
Tel: 064 6641930



SOUTH KERRY DEVELOPMENT
PARTNERSHIP CLG.



An Roinn Gnóthaí Fostaíochta
agus Coimirce Sóisialaí
Department of Employment Affairs
and Social Protection



THIS WEEKS VACANCIES:**SUPERMARKET ASSISTANT MANAGER—CORK CITY & WEST CORK**

Employer:	Excel Recruitment
Jobs Duties:	<ul style="list-style-type: none"> • Energetic Managers required for a Food, Fashion/Non-Food or Hospitality background to join a well-known international Grocery retail chain. • Ensuring the store achieves its KPI's • Controlling costs so the store is at its most profitable • Motivating the team in hitting their productivity targets • Driving first class customer service across the cash desk and the floor • Merchandising and maintaining store layout to company guidelines • Ensuring exceptional store standards, cleanliness and safety • Reducing wastage
Requirements:	<p>The perfect candidate for Assistant Manager will have a proven track record of:</p> <ul style="list-style-type: none"> • Career progression and longevity in previous jobs • Managing teams of 20 or over • Working in a high volume, high turnover business • A background in Grocery, Fashion or Hospitality • Working with KPI's and smashing them! • Running a very productivity led business • Showing an incredible work ethic • A third level qualification is desirable but not essential
To apply:	<p><i>If you want to hear more about this opportunity, please apply or call Ambyr on 01 8148747. For more jobs like this, please visit the Excel Recruitment website. F123.</i></p>

HEALTHCARE ASSISTANTS—CONTRACT

Employer:	Your World Healthcare - County Kerry
Jobs Duties:	<ul style="list-style-type: none"> • Seeking full and part time carers who are willing to commit to lines of work ongoing working across Public, Private, Acute, ID, Rehab, Mental health and more.
To apply:	<p>For more information on this role or to apply, get in touch with Leonard on 01 531 2888 or email your CV to leonard.fitzgerald@ywrec.com</p>

ACCOUNTS RECEIVABLE SPECIALIST—FULL-TIME, PERMANENT

Employer: Ard-Ri Marble, Tralee, Co, Kerry

- Jobs Duties:**
- Set up new customer accounts on to Sage 200
 - Undertake and document all necessary CDD
 - Maintain accurate and up to date customer details and account records
 - Generate and send out invoices/credit notes/statements/POD's
 - Run report to ensure all despatched items are completed and invoiced and query if not
 - Check courier invoices & verify for Accounts Payable
 - Follow established procedures to prepare and process bank lodgements and credit cards payments and allocate same to customer accounts
 - Monitor customer accounts for non-payments, delayed payments and other irregularities
 - Monitor incoming correspondence daily, and promptly and accurately research and resolve customer queries and payment discrepancies
 - Maintain efficient, proactive, customer focused communication with Order Management and the Sales Team relating to any debt accumulation on accounts.
 - Achieve effective chaser procedures through emails, phone calls and statements
 - Prepare and present weekly debtors report to managers and sales team on up to date position of customer accounts
 - Prepare and present weekly and monthly sales reports for managers and sales team
 - Provide administrative support as and when required
 - Other adhoc duties as necessary

- Requirements:**
- At least 3 years accounts receivable and general accounting experience in a similar role
 - Knowledge of general bookkeeping procedures and accounting principals
 - Proficient in Sage 200 software and Microsoft Office applications
 - Ability to compile, analyse and interpret financial data clearly
 - Excellent customer service skills
 - Problem analysis and problem-solving skills

For further information and to apply:

<https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=last&vjk=6c09a17b360982ec>

NURSES OF ALL GRADES—CONTRACT

Employer:	Your World Healthcare - County Kerry
Job Details	<ul style="list-style-type: none"> • Seeking full and part time nurses who are willing to commit to lines of work ongoing working across Public, Private, Acute, ID, Rehab, Mental health and more.
To apply:	For more information on this role or to apply, get in touch with Leonard on 01 531 2888 or email your CV to leonard.fitzgerald@ywrec.com

CLEANING OPERATIVE—TRALEE, COUNTY KERRY

Employer:	Grosvenor Services, Tralee, Co. Kerry
Job Details:	<ul style="list-style-type: none"> • Previous experience in the cleaning industry would be an advantage, however the successful candidate will receive full training in the role. • Start: End of June • Hours: 22-29 hours per week (Seasonal) • Janitorial: 1 year (Preferred) experience
To apply and further details:	https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=last&advn=1680692988567461&vjk=70e65518aa6787f7

CLEANING OPERATIVE—KILLARNEY, PART-TIME, PERMANENT

Employer:	Derrycourt Cleaning Specialists, Killarney, Co. Kerry
Job Details:	<ul style="list-style-type: none"> • Shift: Monday - Saturday 22hrs per week 2-4hrs per day- Evening Roster (Access to own transport required) • Derrycourt Cleaning Specialists provides our Cleaning Operatives/ Cleaners with full training programmes including 1-day Induction, Manual Handling, Infection & Prevention Control along with further specialised training.
Duties include:	<ul style="list-style-type: none"> • Previous experience preferable but not essential as training is provided • Good level of English is essential • Applicants must be legally eligible to work in Ireland • Willingness to undergo Garda Vetting
To apply and further details:	https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=last&advn=3422236767869507&vjk=fac5b48fb047d03d

PERMANENT FULL TIME WELDER FABRICATOR

Employer:	TOL Ltd - Dingle, County Kerry
Job Details:	<ul style="list-style-type: none"> • Experience a distinct advantage, excellent rates and conditions MIG & ARC welding essential, TIG an advantage. Must be able to read drawings and work as part of a team as well as on own initiative. • Welding test on application • Reference ID: Welder 2020a • Job Types: Full-time, Permanent • Salary: €35,000.00 /year • Reference ID: Welder 2020c • Job Types: Full-time, Permanent
Requirements:	<ul style="list-style-type: none"> • Welding: 1 year (Preferred) • Safe pass (Required) • Driving (Preferred)
To apply:	<p>For further information and to apply go to https://ie.indeed.com/jobs?q&l=County20Kerry&fromage=last&advn=1905818692903917&vjk=989ef08cc20dac39</p>

ZURICH APPRENTICESHIP—BASED IN THE CENTRE OF EXCELLENCE IN CO. WEXFORD,

Employer:	Zurich. This is a 3 year Programme
Job Duties include:	<p>As a Zurich Apprentice you will have responsibility for . . .</p> <ul style="list-style-type: none"> • Providing excellent customer service to our customers (primarily over the phone - delivering excellent customer service to customers and brokers) • Responding to customer or broker queries in an efficiently and timely manner • Organising information to support filing, data entry, ensuring records are maintained and accurate • Building relationships in the team to ensure a positive culture and friendly environment • Working with others to achieve the overall goals - being a team player during tasks
Requirements include:	<ul style="list-style-type: none"> • Can demonstrate an enthusiastic, positive and friendly attitude • Are interested in delivering great customer service • Can demonstrate that you are a good team player • Can build and maintain relationships with others • Can demonstrate integrity in the work you undertake • Are interested in learning and developing • Can demonstrate attention to detail in your work
To apply:	<p>For further information and to apply go to https://ie.indeed.com/Apprenticeships-jobs?vjk=6a94560a3ab394f6</p>

PERMANENT FULL TIME GRADE VI – INITIAL RESPONSIBILITY FOR CAPITAL AND BUILDINGS

Employer:	Corporate Support and Capital Department, Kerry Education & Training Board Head Office
Job Details:	<ul style="list-style-type: none"> • Application forms and full details may be obtained from www.kerryetb.ie/opportunities or contact the H.R. Department, Kerry ETB, Centrepoint, John Joe Sheehy Road, Tralee, Co. Kerry. Tel. 066-7121488 • Please complete an application form and return by email only to jobs@kerryetb.ie. No C.V.'s, only official application form will be accepted. Applications must be received not later than Monday 8th June 2020. Garda Vetting of successful candidates will take place prior to offer of employment. • Canvassing will automatically disqualify. • Short-listing will take place on the basis of the information provided in the application form. Depending on the qualifications and experience of applicants, short-listing thresholds may be higher than the minimum standards set out.

BOOK-KEEPER REQUIRED

Employer:	Tralee Printing, Tralee, Co. Kerry
Job Duties include:	<ul style="list-style-type: none"> • Invoicing, banking, wages, suppliers • Dealing with customers • Experience in Sage and Microsoft Office
To apply:	<i>Email: Damien@traleeprinting.com</i>

EARLY MORNING DELIVERY DRIVER REQUIRED

Job Details:	<ul style="list-style-type: none"> • Wednesday to Sunday inclusive • Immediate Start
To apply:	<i>Apply to Box number 2250, Kerry's Eye, Ashe Street, Tralee, Co. Kerry</i>

PVC WINDOW MACHINE SERVICE MAN, WELDERS AND CLEANERS

To apply:	<i>Contact Joe: 087 8120404</i>
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€250m Restart Grant

To Reconnect Small and Micro Businesses with their Employees & Customers



LOCAL AUTHORITIES ARE TAKING APPLICATIONS NOW!

- Businesses reopening under Phase 1 and Phase 2 are encouraged to apply first
- Online application forms are available on local authority websites

WHAT IS IT?

The Restart Grant is aimed at helping micro and small businesses with the costs associated with reopening following COVID-19 closures

WHO CAN AVAIL OF THE GRANT?

Any eligible business that has a commercially rateable premises, or where rates are paid on your behalf and attributable to the business premises you occupy

WHAT ARE THE QUALIFYING CRITERIA?

- A business must:
 - have a turnover of less than €5m and have 50 or less employees;
 - have suffered a projected 25%+ loss in turnover from 1st April to 30th June 2020
 - commit to remain open or to reopen if it was closed;
 - declare the intention to retain employees that are on The Temporary Wage Subsidy Scheme (TWSS)

HOW MUCH IS THE GRANT?

Your grant will be the amount of your 2019 rates bill, or a minimum of €2,000 whichever is the higher, and a maximum of €10,000. New businesses who are liable for rates in 2020 can also apply

HOW CAN I APPLY?

Application forms and further information are available on your Local Authority Website

**CALL SOUTH KERRY LOCAL EMPLOYMENT SERVICE
FOR ALL YOUR EMPLOYMENT & TRAINING NEEDS**

PRODUCTION OPERATORS—LISTOWEL

Employer:	Listal Ltd, Listowel Business Park, Listowel, Co. Kerry
Duties:	<ul style="list-style-type: none"> • Successful candidates will be required to perform shift work (days, evenings, nights and weekends) • No previous experience or qualifications are required and full training will be provided
To apply:	<i>To apply for the position of Production Operative, please send a brief email to listal@listal.ie. Please note that only successful candidates will be contacted.</i>

FORESTRY INSPECTOR GRADE III—NATIONWIDE

Employer:	Department of Agriculture, Food and the Marine
Jobs details:	<ul style="list-style-type: none"> • A vacancy now exists for a Forestry Inspector Grade III in the Forestry Inspectorate and further vacancies may arise in any of the Department's regional forestry offices throughout the country. • The successful candidate will hold a qualification at Level 8 on the National Framework of Qualifications for which Forestry was taken as a major subject in the final examination and will have experience working in the forestry sector or related area(s). • Closing date for receipt of applications is 3.00pm on Thursday 11th June 2020.
To apply:	For further information and to apply go to https://www.publicjobs.ie/en/index.php?option=com_jobsearch&view=jobdetails&cid=118426

CLEANING OPERATIVE—PART TIME, 1.5 HOURS ON WEDNESDAY EVENINGS

Employer:	An Snaidhm, Sneem, County Kerry
Job Duties:	<ul style="list-style-type: none"> • Dust control/vacuum and mop floors • Buff/Polish floors (using appropriate solution) as per specification • Empty and reline waste bins • Dispose of rubbish • Wash walls/ledges/desks/doors/glass/fixtures/fittings and chairs as per specification • Wash/Sweep/Damp dust all stairs and hand rails as per specification • Clean and maintain Toilets/Washrooms
To apply:	For further information and to apply go to https://ie.indeed.com/jobs?q&l=County20Kerry&fromage=last&advn=9567122015770542&vjk=49c1dd010003fd6a



Back to Work Enterprise Allowance (BTWEA)

The BTWEA offers effective support to people who are long term unemployed and other welfare recipients who are interested in Self Employment.

Current and past BTWEA Clients of SKDP have indicated on a regular basis to their Enterprise officers that they welcome the opportunity to support their families and themselves through self-employment.

What is the BTWEA?

The BTWEA scheme encourages people getting certain social welfare payments to become self-employed. If you take part in this scheme, you can keep a percentage of your social welfare payment for up to two years.

What are the Benefits of the BTWEA?

The amount of time you can participate on the Back To Work Enterprise Allowance (BTWEA) is 2 years. You will receive 100% of your payment for the first year, and 75% for the second year. The BTWEA is not taxable

What grants/supports are available?

Capital Grants are available once on the Scheme. This is subject to an application process. Conditions apply.

Capital Grants: 65% of the cost to a max of €600.

Grants are also open to application under the Enterprise Support Grant Scheme from DEASP to the value of €2500

Mentoring is available to all BTWEA participants in the form of Bookkeeping

Who do I contact in relation to Self-Employment and BTWEA?

Cahersiveen & Killarney Area – Anne O Riordan 066 94 72 724 aoriordan@skdp.net

Killorglin & Kenmare Area – Joanne Griffin 087 615 2660 jgriffin@skdp.net



WEBSITE DEVELOPER—FULL-TIME, PART-TIME, CONTRACT, PERMANENT

Employer:	Wild Way Hotels - County Kerry
Requirements:	<ul style="list-style-type: none"> • WWW is looking for a website developer with a proven experience in hotel and or booking engine-style websites. Position is ongoing with maintenance and further development requirements. • Must be able to source and negotiate with third party suppliers for integrated modules as required. • Proven experience with SEO, adwords and strategies for an increased online presence. • Integration with social media platforms. • Involvement with online marketing strategies and implementation.
Benefits:	<ul style="list-style-type: none"> • Work from home opportunities • Bonus scheme • Flexible working hours • Casual dress
For further information and to apply:	https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=last&advn=9407101520625454&vjk=80d6d0af36ab216d

PERMANENT FULL TIME ASSISTANT PRINCIPAL POST

Employer:	Kerry Education & Training Board
Job Details:	<ul style="list-style-type: none"> • Application forms and full details for this post may be obtained from www.kerryetb.ie/opportunities or contact the H.R. Department, Kerry ETB, Centrepont, John Joe Sheehy Road, Tralee, Co. Kerry. Tel. 066-7121488 • Please complete an application form and return by email only to jobs@kerryetb.ie. No C.V.'s, only official application form will be accepted. Applications must be received not later than 12.00 noon Tuesday 2nd June 2020 • Garda Vetting of successful candidates will take place prior to offer of employment. • Canvassing will automatically disqualify Short-listing will take place on the basis of the information provided in the application form. Depending on the qualifications and experience of applicants, short-listing thresholds may be higher than the minimum standards set out. <p>You can also log on to our website for further vacancies —https://www.kerryetb.ie</p>



SOUTH KERRY DEVELOPMENT PARTNERSHIP CLG.

SOUTH KERRY JOBS CLUB



ONLINE MOCK INTERVIEWS

Your CV (Curriculum Vitae) and cover letter are usually the first impression that a company or organisation gets of you, so you have to make it the best it can be. That means knowing how to make your achievements shine.

LET'S GET STARTED ON ROAD TO SUCCESS



Phone Paul or Mary today on 064 6637833 and start your Journey to Success.

WE CAN PROVIDE ONLINE SUPPORT TO UPDATE YOUR CV, TALK YOU THROUGH INTERVIEW SKILLS AND PREPARE YOU FOR WORK.

How to prepare for a common online interview:



Online Interview Questions

Q. Tell me about yourself.

Q: Why did you leave your last job (or why do you want to leave your current job)?

Q: What are your strengths and weaknesses?

Q: Why do you want the job?

Q: What can you bring to this company?

Q. How would your last employer (or current employer or school teacher, etc.) describe you?

5 TOP ONLINE INTERVIEW TIPS
Make an Impression from a Distance

- ★ Look directly into the camera and not at the screen or monitor to make good eye contact
- ★ Don't be afraid to ask for a question to be repeated if you have not heard it properly. It is better to clarify
- ★ The sound system can be less than perfect so speak clearly and avoid mumbling or rushing your words
- ★ Be aware of your facial expressions and posture - they are a large part of your message online
- ★ Pause before answering a question to be sure the interviewer has finished speaking

Best Job Interview

Need help to answer these questions or arrange a mock **ONLINE INTERVIEW** and much more

Just call Paul at South Kerry Jobs Club - 064 6637833 /

087 2934440

Email: killarneyjobsclub@southkerryles.ie

LIEBHERR CONTAINER CRANES ENGINEERING SCHOLARSHIP PROGRAMME FOR 2020

Details: Successful applicants can look forward to:

- Fully Paid Tuition
- Summer Work
- Industrial Placement
- Graduate Role
- Unique opportunity for Leaving Certificate and 1st Year college students to gain a 3rd level qualification, in an engineering course for their choice , from the following engineering disciplines: electrical, mechanical, structural, automation or mechatronics

To apply: *Interested candidates should apply by email to: gradrecruit.lcc@liebherr.com*

Applicants should include a CV detailing Leaving Certificate/Junior Certificate/college projects and /or results and a cover letter explaining why they have chosen engineering as a career path. In the case of leaving certificates, a copy of their completed CAO form showing their choice of engineering course should be included.

Closing date: July 3rd 2020

FARM MANAGERS, HERDSPERSONS, MILKER'S, GFW'S WANTED.—NATIONWIDE

Employer: Farm Solutions, Co. Kerry

Job Details include:

- These are contract positions, where the successful person will operate as an agency worker with Farm Solutions.
- Hourly pay operates, which includes pay for overtime hours worked.

For further information and to Apply: **Copy the below link to your browser for further information:**
<https://ie.indeed.com/jobs?q&l=County20Kerry&fromage=last&advn=2969938548526619&vjk=0e869354a6413df6>

CE Vacancies Week 22

Job Title	Location	No. of Positions	Closing Date	Job Ref. No
Shop Assistant	Kenmare	1	07/07/2020	CES-2138447
General Maintenance	Kenmare	2	07/07/2020	CES-2145536
Bookkeeper/Office Administrator	Kenmare	1	07/07/2020	CES- 2145535

GERMAN BUSINESS DEVELOPMENT FIELD SALES - IRELAND/GERMANY

Employer:	Quality Tractor Parts
Job Details:	<ul style="list-style-type: none"> Based in Mullingar but expected to travel to Germany regularly- Minimum 2 weeks per month.
Duties:	<ul style="list-style-type: none"> Planning and procurement of new customers & leads Planning of travel route & expense management Selling and promoting our full product range to the German market Developing sales strategies and attracting new clients Evaluating and meeting customer needs Support the sales and administration & translation process, utilising relevant systems Analysing opportunities and delivering customer solutions.
Requirements:	<ul style="list-style-type: none"> Fluent German Knowledge of agricultural tractors or previous experience selling tractor parts is an advantage but not necessary Excellent Organisational, communication & motivational skills
For further information and to apply:	<p>Reference ID: QTPGCSALESMAY https://ie.indeed.com/jobs?q&l=County20Kerry&fromage=ast&advn=4819705242357641&vjk=a3dbe1617719e22b</p>

STORE ASSISTANT—CONTRACT

Employer:	Aldi, Castleisland, Co Kerry
Job details:	<ul style="list-style-type: none"> Involved in everything from checking off deliveries to dealing with customer queries and ensuring that the shelves are always fully stocked. Provide excellent customer service at all times by attending to customer needs in a prompt and friendly way
How to Apply:	<p>https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=last&vjk=de488c8330e2aeef</p>

CUSTOMER ASSISTANT - KILLARNEY

Employer:	Lidl, Killarney
Job details include:	<ul style="list-style-type: none"> Preferably, previous experience in a customer facing role but this is not essential provided you have the right attitude The flexibility to start an early shift at 5am or finish a late shift at 11pm As a Customer Assistant you are required to sell alcohol, therefore you must be 18 or over to work in our store
For further information and to apply:	<p>https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=last&advn=5539724205116233&vjk=0877fb2d9d4ad027</p>

FIELD SERVICE ENGINEER

Employer:	Photo-Me Ireland - County Kerry
Job Details:	<ul style="list-style-type: none"> • Vacancy for a service technician to support the company products across the Munster region on a full time basis.
Requirements:	<ul style="list-style-type: none"> • The person must have previous technical experience in a field service role with relevant qualifications and be PC literate. • Ideally, the person would have some experience in laundry products through commercial or domestic servicing of machines • Laundry or domestic appliance servicing: 2 years (Preferred)
For further information and to apply:	https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=last&vjk=5e2f43f82ad8e5f5

CLERK OF WORKS - CORK / KILLARNEY

Employer:	Morgan McKinley, Co Kerry
Job duties include:	<ul style="list-style-type: none"> • Plan quality audits based on sampling criteria as defined by Network Delivery Manager • Undertake quality checks of work in progress in the field • Undertake quality checks of the performance of contractors by retrospective inspection visits • Issue Corrective action directions and performance improvement notices to contractors. • Monitor corrective actions to ensure compliance. • Feedback to Network Delivery Manager, Design Manager and PSDP on non-compliance issues to enable prioritisation of corrective actions and process improvements.
Requirements:	<ul style="list-style-type: none"> • 5+ years' experience working in a field engineering Utility provider environment • Quality Management Experience with qualification to certificate level a distinct advantage. • Recognised Health and Safety qualification for the construction industry. • Experience of GIS/CAD a distinct advantage • Knowledge of Telecommunications Outside Plant work practice and procedures is essential. • Good people orientation and ability to communicate both orally and in writing • Ability to manage time and deal with multiple complex tasks simultaneously
For further information and to apply:	https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=last&vjk=ed3c755304a51c53



CIF Online
C19 Induction



TAKE THE COURSE



ARRIVE ON SITE



PRESENT DIGITAL CARD



WORK SAFELY

I'm an employee, how do I take the induction?

1. You will need a smart phone, laptop or tablet
2. [Click here](#) and follow the instructions
3. The induction should take no more than 15 minutes



Take the course

[Click here](#) and listen to the information provided



Arrive on site

Have a screenshot of your digital card with you on arrival



Present digital card

Show the security personnel your digital card when you arrive



Work safely

Each site will have developed a Covid-19 Safe Working plan

SUPPORT PHARMACIST—FULL-TIME, TEMPORARY

Employer:	Clarity Healthcare - Killarney, County Kerry
Requirements:	<ul style="list-style-type: none"> • Excellent communication and interpersonal skills • Ability to work on your own initiative • Good time management • Passion for the delivery of excellent customer service • Experience with MPS is an advantage • Pharmaceutical Society of Ireland (Required) licence required
For further information and to apply:	https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=last&vjk=5e2f43f82ad8e5f5

MANAGEMENT ACCOUNTANT

Employer:	Liebherr Container Cranes Ltd, Co Kerry
Job duties:	<ul style="list-style-type: none"> • Coordinating the execution and subsequent review of sales projects' results, confirming actual cost and checking deviations from project budget costs. • Reviewing standard costs versus actual costs and following up with purchasing team to determine why such variances are arising. • Ensuring all department reports are issued in accordance with deadlines – weekly/monthly variance reports, productivity, attendance, earnings and overtime reports. • Uncovering process improvements and efficiencies; develop analytic tools and techniques to control costs and improve financial reporting; analysing trends. • Reviewing costings and analysing various cost centres across the business to ensure the most cost-effective processes are in place. • Providing planning and cost controlling support for all projects – quantify impact.
Job Requirements:	<ul style="list-style-type: none"> • Qualified Accountant (ACA, CIMA, ACCA, or similar qualification) & 1-3 years min post qualification experience in similar analytical role. • The candidate will have the following experience: Financial/ Management Reporting, involvement with execution of projects, the ability to operate independently. • Advanced excel skills and analytical experience is essential • Project Management experience is advantageous. • Manufacturing/ Engineering industry experience is desirable though not essential
For further information and to apply:	https://www.irishjobs.ie/Jobs/Management-Accountant-8474046.aspx

SUPPORT PHARMACIST

Employer:	Boots, Killarney, County Kerry
Job Duties include:	<ul style="list-style-type: none"> • Working in partnership with the healthcare team using your own intuition, expertise and experience to deliver complete care solutions for our customers and patients • Setting the standard of what a brilliant pharmacy 'looks and feels like' from an operational perspective by working in partnership with your pharmacy healthcare team • Delivering the pharmacy strategy through care conversations with customers and patients providing expert advice throughout • Accountable for professional pharmacy legal & ethical decisions in the pharmacy
Requirements:	<ul style="list-style-type: none"> • Be registered with the Pharmaceutical Society of Ireland • Have excellent knowledge of pharmacy operations and provisions of national and local services • Be commercially astute, understand the growth and development of the healthcare industry • Role model first class communication skills, where you will hold excellent face to face interactions with all types of customers and patients • Have a passion for keeping up to date with your own learning and development, completing all Pharmacist mandatory and directed training • Be digitally savvy and comfortable with navigating and embracing new technology
For further information and to apply:	https://ie.indeed.com/jobs?q=support%20pharmacist&l=County%20Kerry&vjk=520ac176a6b18311

SENIOR RECEPTIONIST—FULL-TIME, PERMANENT

Employer:	The Grand Hotel, Tralee, Co Kerry
Job Duties include:	<ul style="list-style-type: none"> • Take responsibility for the day to day running of the Reception as per department standards and procedures, ensuring all inquiries are answered promptly and professionally. • Ensure a high standard of customer care at all times. • Greet all guests and members professionally. • Take responsibility for bookings and ensure that the billing for each guest is carried out correctly and in a timely manner.
Requirements:	<ul style="list-style-type: none"> • >1 year(s) experience as a hotel receptionist in a busy 3 or 4 star hotel • Ability to use all Microsoft packages to a good standard. • Fluent English • Knowledge and experience with HotSoft a distinct advantage
For further information and to apply	https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=last&advn=115127732063768&vjk=3cf28d06afabb3c1

SENIOR CARE SUPPORT WORKERS

Employer:	Cheshire Ireland, Killarney, Co Kerry
Job Duties include:	<ul style="list-style-type: none"> • A Senior Care Support Workers role is to support and facilitate individuals to live in their own home, to develop and hold valued social roles and a variety of meaningful relationships within their communities. • A Senior Care Support Worker will lead a team to ensure the above objectives are met. • We are recruiting 2x35 hour position on a perm basis, in Kerry Cheshire services .
Requirements:	<ul style="list-style-type: none"> • The successful candidates will have the ability to co-ordinate, plan and manage the day to day operations of the service. • Effectively lead and support frontline staff. • Support the frontline team to improve and reflect on the service delivery. • Support frontline team in developing good practice and ensuring all Health Safety Regulations are adhered to and that we are fully compliant with all HIQA standards. • Driving Licence Essential • Supporting a service user in a work environment • Fetac Level 5 or proof of acquiring same. • Ability to Network in the Community • Desire for Personal Professional Development
For further information and to apply:	<p><i>To Apply For This Post Please Forward A Detailed CV Via Email To: Karen.ODonoghue@cheshire.ie</i></p> <p><i>Closing Date: 11th June 2020 Ref Code:- SCW/Kerry/May20</i></p>

HUMAN RESOURCES MANAGER

Employer:	Employum - County Kerry
Job Duties include:	<ul style="list-style-type: none"> • Lead the human resources operations • Act as a trusted advisor and coach to leaders in areas of HR strategy, culture, leadership, talent management, rewards, and change management • Manage labour planning and recruitment processes ensuring business requirements are met • Ensure effective on-boarding, off-boarding and leave management • Engage in compensation and benefit initiatives and oversee the implementation of same • Cultivate training and development initiatives to drive high performing teams
Requirements:	<ul style="list-style-type: none"> • In-depth technical and working knowledge of employment legislation • Demonstrable experience operating in a senior human resources role • 3 years experienced (Preferred)
For further information and to apply	<p><i>https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=last&vjk=61c02b7ca618beb9</i></p>



Fit2Work Skills Program

We are here to help you get upskilled and rehired

The Program is designed to Upskill Trainees for any sector and Trainees Learn on Any Device. You can pick and choose the courses you wish to complete

Courses include

IT Skills - Essential Computer Literacy Skills That Everyone Needs

30 Hours - 6 Courses

- Microsoft excel skills
- Microsoft Outlook Skills
- Microsoft word skills
- Microsoft teams
- Microsoft PowerPoint skills
- Cyber Security

These will be Microsoft approved courses and will have assessments and certification

Personal Skills - Essential Skills That All Employers Look For

14 Hours - 6 Courses

- Critical thinking and problem solving
- Digital Literacy skills that grow your career
- Effective communication
- Effective time management
- Emotional intelligence at work
- Team working skills

These courses will have expert trainers and will have assessments and certification

Career Skills - Skills and Practical Techniques to Getting That Job

6 Hours -3 Courses

- How to Succeed at writing application
- How to sell yourself and interview techniques
- Job hunting techniques to get hired faster

Practical steps and techniques to getting hired Includes Templates that can be amended

Eligible Trainees: People who are not in employment can participate in Employment Activation Programme.

For more information please visit

www.kerryskillnet.ie Find us on Facebook @southkerryskillnet1 T: 066 9762477

E:info@kerryskillnet.ie



SOUTH KERRY DEVELOPMENT PARTNERSHIP CLG.

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**Do you wish to have a job included in the next
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Send us the job details,

To include:

Job Title, Location, Requirements, How to Apply and Closing Date

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Department of Employment Affairs
and Social Protection

