

# South Kerry Local Employment Services

FREE FOR YOUR BENEFIT

WE PROVIDE  
A FREE, FRIENDLY AND  
CONFIDENTIAL SERVICE

- ⇒ JOB SEARCHING
- ⇒ CAREER GUIDANCE
- ⇒ INFORMATION SERVICES
- ⇒ EDUCATION & TRAINING

OUR OFFICES ARE CURRENTLY CLOSED TO THE  
PUBLIC DUE TO CORONAVIRUS BUT WE CAN BE  
REACHED BY PHONE OR EMAIL

## Killarney Jobs Club

37A High St. 2nd Floor, Killarney

- ⇒ CURRICULUM VITAE (CV'S)
- ⇒ COVER LETTERS
- ⇒ JOBS CLUB TRAINING

### Head Office

West Main Street  
Cahersiveen  
Co. Kerry  
Tel: 066 9472724

### Other Offices:

#### Killarney

37A High St.  
2nd Floor,  
Killarney,  
Co. Kerry  
Tel: 064 6636572

#### Killorglin

Library Place,  
Killorglin,  
Co. Kerry  
Tel: 066 9761615

#### Kenmare

21 Henry St.  
Kenmare,  
Co. Kerry  
Tel: 064 6641930



SOUTH KERRY DEVELOPMENT  
PARTNERSHIP CLG.



An Roinn Gnóthaí Fostaíochta  
agus Coimirce Sóisialaí  
Department of Employment Affairs  
and Social Protection



**THIS WEEKS VACANCIES:****BUSINESS ANALYST—FULL-TIME, PERMANENT - REMOTE (TEMPORARILY AVAILABLE, COVID-19)**

<b>Employer:</b>	ViClarity - County Kerry
<b>Jobs Duties:</b>	<ul style="list-style-type: none"> <li>• Work closely with clients &amp; sales team to identify specific system requirements</li> <li>• Analyze and understand business processes and regulations relevant to the client and assist in developing a ViClarity solution to manage these</li> <li>• Work with the ViClarity Project Manager to develop high quality solutions in an efficient and timely manner</li> <li>• Perform user testing on solutions before product is released to client</li> <li>• Prepare training materials and deliver user training both onsite and online.</li> <li>• Assist with the account management of key customers and carry out any required pre-sale activities as directed</li> <li>• Liaise with clients on a daily basis and address customer queries</li> <li>• Keep abreast of research into regulations, best practices and compliance requirements for assigned industries</li> </ul>
<b>Requirements:</b>	<ul style="list-style-type: none"> <li>• Excellent interpersonal, communication and presentation skills, both verbal and written</li> <li>• Strong analytical skills and high level of attention to detail</li> <li>• Strong technical acumen and technical writing skills</li> <li>• Flexible with ability to adapt to shifting priorities and tight time-lines</li> <li>• Available to travel to clients for onsite meetings and training (full driving license essential)</li> </ul>

For further information and to apply:

<https://ie.indeed.com/jobs?q&l=County20Kerry&fromage=last&advn=8599817050433443&vjk=eb1cf190c46448d7>

**FAST FOOD WORKER - BOTH FULL AND PART TIME CONTRACTS AVAILABLE**

<b>Employer:</b>	Applegreen, Tralee Food Court, Mile Height, Tralee, Co. Kerry
<b>Job requirements:</b>	<ul style="list-style-type: none"> <li>• Previous experience is a plus, but don't worry it's not essential. If you have a positive "can do" attitude, we provide on the job training.</li> <li>• If you enjoy working in a fast-paced environment you would be a great addition to our dynamic team!</li> </ul>
<b>For further details and to apply:</b>	<a href="https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;fromage=last&amp;vjk=32f45cc08f7ec81f">https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;fromage=last&amp;vjk=32f45cc08f7ec81f</a>

**HEALTH CARE ASSISTANT—FULL-TIME, PART-TIME, PERMANENT**

- Employer:** Our Lady Of Lourdes Care Facility - Killarney, County Kerry
- Job Duties:**
- The successful candidate will deliver personal care and assistance to residents within the nursing home according to individual care plans.
  - They will work as part of a multi-disciplinary team to promote the well being and dignity of residents at all times.
- Requirements:**
- Completed the relevant QQI Level 5 course or be currently enrolled.
  - Previous experience in the nursing home sector or in care of the elderly would be an advantage.
  - Fluent level of English both written and oral is essential.

For further information and to apply:

<https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=last&vjk=757d29adfb6217f3>

**PART-TIME RECEPTIONIST/DENTAL NURSE—PART-TIME, PERMANENT**

- Employer:** FLYNNS DENTAL CARE - Tralee, County Kerry
- Job Details:**
- Part-Time Dental Receptionist/ Dental Nurse required for busy dental practice in Tralee.
  - There is no requirement for past experience, but a strong work ethic and an ability to multitask in a forward-thinking, fast-paced environment is essential, along with computer literacy.
  - Average: 23.25 hours per week:
  - Monday: 8:45am-8pm
  - Thursday 8:45am-8pm
  - Every 3rd Saturday 8:45am-6pm

To apply:

<https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=last&vjk=3ca40ac8249650bd>

**RETAIL SECURITY OFFICER - FULL-TIME, TEMPORARY, PERMANENT**

<b>Employer:</b>	Bidvest Noonan, Listowel, Co. Kerry
<b>Duties:</b>	<ul style="list-style-type: none"> <li>• Act as an ambassador for the company</li> <li>• Present for work at the designed time</li> <li>• Follow on site security requirements including internal patrols, external patrols, monitoring CCTV, access control</li> <li>• Report any security events in the onsite log</li> <li>• Deal with emergency situations</li> <li>• Support emergency services as required</li> <li>• Complete the onsite paperwork in a clear format</li> <li>• Liaise with Bidvest Noonan Management and the National Call Centre regarding any security issues or problems</li> </ul>
<b>Requirements:</b>	<ul style="list-style-type: none"> <li>• Must have the relevant documents to work in Ireland</li> <li>• Valid PSA License</li> <li>• Good customer service skills</li> <li>• Excellence communication skills including fluent English</li> </ul>
<b>For further information and to apply:</b>	<a href="https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;fromage=last&amp;vjk=7e703ad9f455befc">https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;fromage=last&amp;vjk=7e703ad9f455befc</a>

**STAFF NURSE - FULL-TIME, PERMANENT**

<b>Employer:</b>	Hirehood Recruitment - Tralee, County Kerry
<b>Job Requirements:</b>	<ul style="list-style-type: none"> <li>• Recognised nursing qualification</li> <li>• Must be registered with NMBI General Division</li> <li>• If registered with NMBI one-year post practice experience in the clinical setting in Ireland is required</li> <li>• Commitment to ongoing professional development</li> <li>• Excellent communication skills</li> <li>• Theatre Nursing experience preferred</li> </ul>
<b>To Apply:</b>	<a href="tel:0892090802">Please contact us Christine - 0892090802</a>

**CE Vacancies Week 25**

Job Title	Location	No. of Positions	Closing Date	Job Ref. No
Shop Assistant	Kenmare	1	07/07/2020	CES-2138447
General Maintenance	Kenmare	2	07/07/2020	CES-2145536
Bookkeeper/Office Administrator	Kenmare	1	07/07/2020	CES- 2145535



### **Back to Work Enterprise Allowance (BTWEA)**

The BTWEA offers effective support to people who are long term unemployed and other welfare recipients who are interested in Self Employment.

Current and past BTWEA Clients of SKDP have indicated on a regular basis to their Enterprise officers that they welcome the opportunity to support their families and themselves through self-employment.

#### **What is the BTWEA?**

The BTWEA scheme encourages people getting certain social welfare payments to become self-employed. If you take part in this scheme, you can keep a percentage of your social welfare payment for up to two years.

#### **What are the Benefits of the BTWEA?**

The amount of time you can participate on the Back To Work Enterprise Allowance (BTWEA) is 2 years. You will receive 100% of your payment for the first year, and 75% for the second year. The BTWEA is not taxable

#### **What grants/supports are available?**

Capital Grants are available once on the Scheme. This is subject to an application process. Conditions apply.

Capital Grants: 65% of the cost to a max of €600.

Grants are also open to application under the Enterprise Support Grant Scheme from DEASP to the value of €2500

Mentoring is available to all BTWEA participants in the form of Bookkeeping

#### **Who do I contact in relation to Self-Employment and BTWEA?**

Cahersiveen & Killarney Area – Anne O Riordan 066 94 72 724 aoriordan@skdp.net

Killorglin & Kenmare Area – Joanne Griffin 087 615 2660 jgriffin@skdp.net



**GRADE VI HUMAN RESOURCES OFFICER -**

<b>Employer:</b>	Recruitment, University Hospital Kerry
<b>Jobs Details:</b>	<ul style="list-style-type: none"> <li>• Please ensure that you download, save and read the Job Specification, Additional Campaign Information as well the Application Form.</li> <li>• All of these documents are located at the bottom of this advertisement. We strongly recommend that you read the Job Specification before completing your application form.</li> <li>• Full details on this campaign plus the answers to many queries such as: "Am I eligible to apply " "Where are the posts ", "What will my salary be ", "If I apply what happens next " are available in the document:</li> <li>• Additional Campaign Information for this recruitment campaign. We strongly recommend that you read the information in this document carefully before making an application.</li> <li>• Take time to read through the various sections, which take you through the process from beginning to end.</li> </ul>
<b>Location:</b>	<ul style="list-style-type: none"> <li>• University Hospital Kerry, South/South West Hospital Group ( ) There is currently one permanent whole-time vacancy available. A panel may be formed as a result of this campaign for Grade VII HR Officer - Recruitment from which current and future, permanent and specified purpose vacancies of full or part-time duration may be filled. HSE Area: South/South West Hospitals Group</li> </ul>
<b>For information and to apply:</b>	<a href="https://www.jobs.ie/ApplyForJob.aspx?Id=1893273">https://www.jobs.ie/ApplyForJob.aspx?Id=1893273</a>

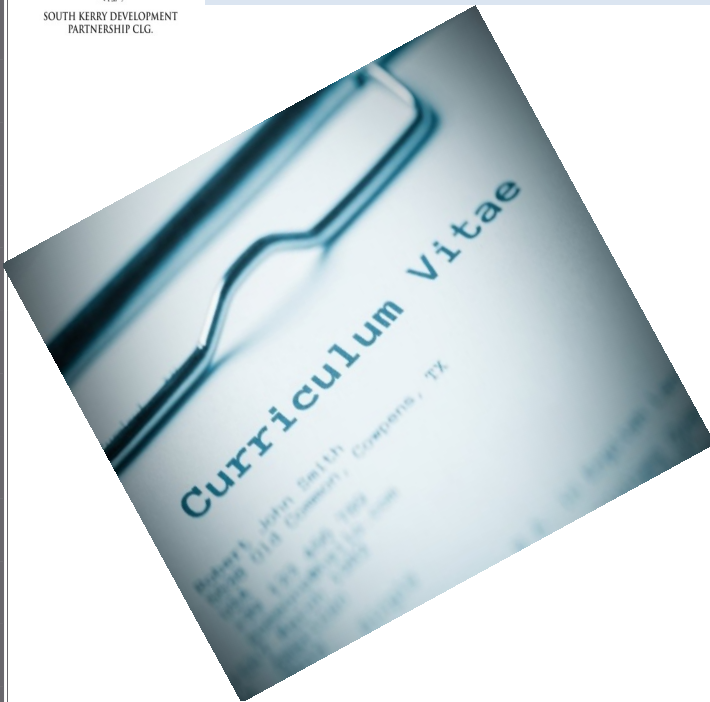
**COOK—PART TIME, WEEKENDS REQUIRED**

<b>Location:</b>	<ul style="list-style-type: none"> <li>• Glencar, Co. Kerry</li> </ul>
<b>Duties:</b>	<ul style="list-style-type: none"> <li>• Prepare meals during dining hours</li> <li>• Measure and assemble ingredients for menu items</li> <li>• Maintain accurate food inventories</li> <li>• Properly store food items</li> <li>• Ensure that the food prep area and kitchen are cleaned and sanitised at the end of your shift</li> </ul>
<b>Requirements:</b>	<ul style="list-style-type: none"> <li>• Experience essential</li> </ul>
<b>How to Apply:</b>	<p><i>Please send CV to: Joanne Griffin, South Kerry Development Partnership, Library Place, Killorglin, Co. Kerry or <a href="mailto:jgriffin@skdp.net">jgriffin@skdp.net</a></i> <i>Closing date July 10th 2020</i></p>



SOUTH KERRY DEVELOPMENT  
PARTNERSHIP CLG.

# SOUTH KERRY JOBS CLUB



## ONLINE MOCK INTERVIEWS

Your CV (Curriculum Vitae) and cover letter are usually the first impression that a company or organisation gets of you, so you have to make it the best it can be. That means knowing how to make your achievements shine.

**LET'S GET STARTED ON ROAD TO SUCCESS**



Phone Paul or Mary today on  
064 6637833 and start your  
Journey to Success.

**WE CAN PROVIDE ONLINE SUPPORT TO UPDATE YOUR CV,  
TALK YOU THROUGH  
INTERVIEW SKILLS AND PREPARE YOU FOR WORK.**

**PERSONAL LINES EXECUTIVE (INSURANCE BROKER) –ENTRY LEVEL**

<b>Location:</b>	Killarney, Co. Kerry
<b>Job Summary:</b>	<ul style="list-style-type: none"> <li>Looking to recruit staff at entry level and new to the Insurance Industry with a view to upskilling and training in order to perform the role of Personal Lines Executive.</li> <li>The successful candidate will report directly to a Team Leader(s) who will oversee their training and mentoring. In line with Central Bank guidelines the successful applicant will be required to sit the relevant Insurance Institute exams in order to achieve the necessary qualifications.</li> <li>The Personal Lines Executive deals with all aspects of client's General Insurance requirements. Suitable candidates will be sales focused, self-motivated and customer attentive and will deal with both existing and potential clients, quoting and advising on cover and services.</li> </ul>
<b>Duties;</b>	<ul style="list-style-type: none"> <li>Providing advice on all aspects of General Insurance.</li> <li>Ability to evaluate client insurance requirements and provide suitable cover solutions.</li> <li>Negotiating terms and placing business with underwriters.</li> <li>Maintaining existing client relationships in addition to adding new clients.</li> <li>Delivering first class Customer Service to all existing and potential clients.</li> </ul>
<b>Requirements:</b>	<ul style="list-style-type: none"> <li>Evidence of excellent Customer Service skills.</li> <li>Excellent organisational skills and attention to detail.</li> <li>Excellent communication and interpersonal skills to include a confident phone manner.</li> <li>Excellent IT skills with a Knowledge of Microsoft office.</li> <li>A minimum of 280 points in the Leaving Certificate to include a pass in English and Maths at either Ordinary or Honours Level (or equivalent) OR an Ordinary Bachelor Degree (Level 7) (or higher)</li> <li>Self-motivated, enthusiastic and solution focused.</li> <li>Commitment to studying for Insurance exams and advancing your career.</li> <li>Ability to work as part of a team and contribute to the continued growth of the Company.</li> <li>Enjoys interacting and building relationships with customers and is comfortable working in a fast paced dynamic environment.</li> </ul>
<b>Salary &amp; Benefits:</b>	<ul style="list-style-type: none"> <li>Salary negotiable and will be commensurate with experience.</li> <li>Opportunity to earn generous performance bonuses.</li> <li>Examinations Fees &amp; membership of The Insurance Institute are sponsored by the employer.</li> </ul>
<b>How to apply:</b>	<p><i>Please send CV to: Joanne Griffin, South Kerry Development Partnership, Library Place, Killorglin, Co. Kerry or <a href="mailto:jgriffin@skdp.net">jgriffin@skdp.net</a></i></p> <p><i>Closing date: July 10th 2020</i></p>



**MAINTENANCE ELECTRICIAN—FULL-TIME, PERMANENT**

**Employer:** O'Carroll Engineering - Killarney, County Kerry

- Job Requirements;**
- Actively complete scheduled and unscheduled repairs to ensure smooth running of workshop floors,
  - Update the Asset Management System (AMS) following any completed works,
  - Work with the Stores to ensure the AMS is updated,
  - Ensure all projects are carried out in line with OCE requirements,
  - Routine maintenance checks on forklifts and document same,
  - Put in place and review Timers on machines, e.g. Bandsaw, Welders, etc.,
  - Complete daily Fire Walks at the start of shift and record same in the Fire Walk Log,
  - Manage and maintain stocks of gas,
  - Act as Stores Assistant on nightshift (when required) ensuring colleagues receive required consumables, tools, PPE and all incoming and outgoing goods are accounted for,
  - Attend meetings as required,
  - Assist in apprentice training, ensuring electrical apprentices are suitably prepared for their off-the-job phases,
  - Further the Lean Process, partake in Lean initiatives and ensure Lean principles are followed,
  - Undertake mechanical and other maintenance tasks,
  - General 'ad hoc' duties as required and directed by production and facilities management.

- Requirements:**
- FÁS / SOLAS Qualified Electrician,
  - Maintenance, electrical or related work experience
  - Excellent communication skills
  - Proven ability to multi-task
  - Flexibility to move between projects
  - The Maintenance Electrician role requires a minimum of 39 hours per week, Monday to Friday.
  - A reasonable level of overtime may be required at morning, evening or weekend time to ensure the fulfilment of the requirements of this role. The Maintenance Electrician will be required to remain available for out of hours 'call-outs'.

**For further information and to apply:**

<https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=last&vjk=3c6dd6af021078ac>

**FOOD & BEVERAGE SERVICE STAFF**

<b>Employer:</b>	Parknasilla Hotel, Sneem, Co. Kerry
<b>Job Duties:</b>	<ul style="list-style-type: none"> <li>• Previous experience in a similar role preferable</li> <li>• Able to work flexible hours including morning, evenings and week-end work</li> <li>• Focused on providing a high standard of Food &amp; Beverage service</li> <li>• Attention to detail</li> <li>• Excellent interpersonal skills</li> <li>• Fluency of the English language</li> </ul>
<b>Requirements:</b>	<ul style="list-style-type: none"> <li>• Previous experience in Restaurant / Bar / Lounge service is preferable.</li> </ul>
<b>For further information and to apply:</b>	<a href="https://www.jobs.ie/ApplyForJob.aspx?Id=1894763&amp;hl=5 application_confirmed">https://www.jobs.ie/ApplyForJob.aspx?Id=1894763&amp;hl=5 application_confirmed</a>

**FOLDER/GLUER OPERATOR**

<b>Employer:</b>	<ul style="list-style-type: none"> <li>• Walsh Colour Print, Co. Kerry</li> </ul>
<b>Job Details:</b>	<ul style="list-style-type: none"> <li>• Position is full-time permanent.</li> <li>• The successful candidate will liaise with our pre-press &amp; die-cutting department and report to our production manager.</li> </ul>
<b>Requirements:</b>	<ul style="list-style-type: none"> <li>• Minimum of 3 years experience in a package manufacturing facility, employed as a folder/gluer operator with crash lock experience</li> <li>• Excellent work ethic and strong attention to detail.</li> <li>• Ability to liaise effectively with colleagues.</li> </ul>
<b>For further details and to apply:</b>	<a href="https://www.jobs.ie/ApplyForJob.aspx?Id=1893482&amp;hl=6 application_confirmed">https://www.jobs.ie/ApplyForJob.aspx?Id=1893482&amp;hl=6 application_confirmed</a>

**CUSTOMER ASSISTANT**

<b>Employer:</b>	Boots, Tralee, Co. Kerry
<b>Job Details:</b>	<ul style="list-style-type: none"> <li>• Looking for really great people, with a friendly personality. It's all about working together as one great team – after all it's our people that are at the heart of our business.</li> <li>• You never know it could lead to another role with us. You'll need to have experience of dealing with customers. But it isn't just about experience, we're interested in seeing a bit more, the real you – and that makes us all feel good.</li> </ul>
<b>Further Details and to apply:</b>	<a href="https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;fromage=last&amp;vjk=d8fa18b704330f10">https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;fromage=last&amp;vjk=d8fa18b704330f10</a>



CIF Online  
C19 Induction



**TAKE THE COURSE**



**ARRIVE ON SITE**



**PRESENT DIGITAL CARD**



**WORK SAFELY**

## I'm an employee, how do I take the induction?

1. You will need a smart phone, laptop or tablet
2. [Click here](#) and follow the instructions
3. The induction should take no more than 15 minutes



**Take the course**

[Click here](#) and listen to the information provided



**Arrive on site**

Have a screenshot of your digital card with you on arrival



**Present digital card**

Show the security personnel your digital card when you arrive



**Work safely**

Each site will have developed a Covid-19 Safe Working plan

## FOOD COURT ASSISTANT—FULL-TIME, PART-TIME, PERMANENT

<b>Employer:</b>	Kirby's Brogue Inn - Tralee, County Kerry
<b>Requirements:</b>	<ul style="list-style-type: none"> <li>• Deli/Food Counter: 2 years (Required)</li> </ul>
<b>Requirements;</b>	<ul style="list-style-type: none"> <li>• The position requires strictly a minimum of 2 years in Deli and Counter experience and you must be available for flexible hours including week-end work.</li> <li>• Good Customer care skills, good presentation skills and the ability to work in a busy environment are essential for this position.</li> <li>• This position is a day time role with operating hours of Food Court from 9am to 4.30pm</li> <li>• You must be flexible in your role and speak fluent English</li> </ul>
<b>For further information and to apply</b>	<a href="https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;fromage=last&amp;vjk=e074d90862ead72a">https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;fromage=last&amp;vjk=e074d90862ead72a</a>

## TRAINEE STAIRLIFT INSTALLER—6-MONTH FIXED TERM CONTRACT TO BEGIN WITH

<b>Employer:</b>	Cork Stairlifts . Position based in Kerry
<b>Job Details:</b>	<ul style="list-style-type: none"> <li>• Full-time permanent position after successful completion of training.</li> <li>• Starting Salary 25k increasing to 30k after 6 months.</li> <li>• Training given : 6 month training (probationary) period.</li> <li>• Pension provided : Employer will facilitate the making of pension contributions to an agreed pension provider.</li> </ul>
<b>Job duties:</b>	<ul style="list-style-type: none"> <li>• Stairlift installations, servicing, repairs and breakdown maintenance.</li> <li>• They must show an aptitude for trouble shooting mechanical and technical issues</li> </ul>
<b>Job Requirements:</b>	<ul style="list-style-type: none"> <li>• None required but mechanical/electrical back ground would be an advantage. Full training will be given on the job.</li> <li>• Applicant must have their own transport to begin with. Company vehicle will be provided thereafter.</li> <li>• Full clean driving license required.</li> <li>• Garda vetting will apply.</li> </ul>
<b>For further details and to apply:</b>	<p><i>Interested applicants should email 1 page CV to <a href="mailto:John@Corkstairlifts.ie">John@Corkstairlifts.ie</a></i>  <i>If you need further information please contact</i>  <i>South Kerry Local Employment Service</i></p>

Job Title	Location	No. Of Positions	Closing Date	Job Ref. No.
Grounds Person	Kilgarvan	1	23/07/2020	CES-2146845
Cleaner	Kilgarvan	1	23/07/2020	CES- 2146846
General Operative	Beaufort	1	03/07/2020	CES– 2147166
Maintenance Person	Beaufort	1	21/08/2020	CES– 2147168

**STAFF NURSE NURSING HOME JOB N KILLARNEY, KERRY**

- Employer:** Headhunt - Killarney, County Kerry
- Job Details:**
- Staff Nurse job opportunity in beautiful nursing home in Killarney, Kerry Staff Nurse urgently required with healthcare or nursing home experience A beautiful nursing home in Killarney, Kerry is hiring a Staff Nurse Required: \* Candidates MUST have NMBI registration and have full work permits. \* Minimum of 1 years post registration experience \* Excellent Interpersonal & Organisational skills Salary is neg. depending on experience. Please email CV to: nurses@headhuntinternational.com or call 01 4188193

**For further information and to apply:** <https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=last&vjk=6785c447b57c7cda>

**RPT HOURS IN RELIGIOUS EDUCATION WITH ANOTHER SUBJECT—PART-TIME**

- Employer:** Mercy Secondary School Mounthawk - Tralee, County Kerry
- Job Details:**
- Mercy Secondary School Mounthawk, Tralee, Co. Kerry, Catholic Voluntary Secondary School, as an equal opportunities employer, invites applications for an RPT post starting on 31st August 2020 for the academic year 2020/21 in RELIGIOUS EDUCATION with another subject, circa 18 hours, subject to department sanction.
  - Resource Teacher qualification or equivalent is also desirable.
  - Please download the relevant application form from the school web site at <http://www.mercymounthawk.ie/employment-opportunities/> to be returned by 2.00 p.m. on the closing date, Wednesday 1st July 2020 to applications@mercymounthawk.ie

**For further information and to apply:** [Closing date: July 1st 2020](#)  
[Application Form Mercy Mounthawk RELIGIOUS EDUCATION with another subject June 2020.doc](#)

**FOOD & BEVERAGE SERVICE STAFF**

- Employer:** Parknasilla Hotel , Sneem, Inchinaleega East, County Kerry, Ireland
- Job Details:**
- Previous experience in a similar role preferable
  - Able to work flexible hours including morning, evenings and weekend work
  - Focused on providing a high standard of Food & Beverage service
  - Attention to detail
  - Excellent interpersonal skills
  - Fluency of the English language
  - Previous experience in Restaurant / Bar / Lounge service is preferable.

**For further details and to apply:** <https://www.jobs.ie/ApplyForJob.aspx?Id=1894763>

**INSTRUCTOR**

**Employer:** Rehab Group, Tralee, Co. Kerry

- Requirements:**
- Third level qualification, preferably within the Health and Leisure Sector to include competency in Information Technology
  - A relevant pedagogical/training qualification – Train the Trainer QQI Level 6 as minimum
  - Provide systematic training according to specified curricula, with responsibility for the instruction of QQI Level 4 and 5 Sport and Recreation and EHFA Level 3 Fitness Instruction.
  - A number of years relevant occupational experience of working with learners in educational, guidance and/or developmental contexts
  - Experience in Sourcing work placements
  - Driving license is essential;
  - Excellent facilitation and presentation skills together with excellent interpersonal, communication and organisational skills Experience in working on own initiative with a professional and confident approach.
  - An ability to motivate learners and to maintain networks with stakeholders and local communities

- Duties:**
- Provide systematic training according to specified curricula, with responsibility for the instruction of a number of modules for QQI Level 5 and 6 certification
  - Provide systematic training according to specified curricula, with responsibility for the instruction of a number of modules in EHFA (REPS) Level 3 Fitness Instructor, Communications, Word Processing and Work Experience.
  - Facilitate participants in developing the knowledge, skills and confidence necessary to secure progression outcomes
  - Meet key performance indicators in relation to learner placement and progression and achievement of certification targets
  - Assist Learners in reviewing previous experiences and exploring future goals, using a range of occupational interest, educational and problem solving techniques
  - Source and support work experience placements and instil by example and direct training, proper work attitudes and work behaviours

**For further information and to apply:**

<https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=last&vjk=193672cef457f973>

**QUALIFIED HAIRDRESSER REQUIRED:**

**Location:** Castleisland, Co. Kerry

**To apply:** [Apply by text only to: 0087 6011345](tel:00876011345)

**CHILDMINDER REQUIRED**

**Job Details:**

- Childminder required for 3 children in North Kerry, 2/3 days a week in children's own home.
- Car owner, full licence

**To apply:** [Send reply to Box 2408, Kerry's Eye, 22 Ashe St. Tralee, Co. Kerry](mailto:Box2408@kerryseye.com)

**CLEANER**

**Job Details:**

- Cleaner and laundry for holiday home in Rossbeigh /Glenbeigh on Saturdays.

**To apply:** [Please contact 086 6024763](tel:0866024763)

**SUMMER SUPPORT TEAM - TEMPORARY**

**Employer:** Next PLC, Tralee, Co. Kerry

**Job Details:**

- First and foremost the priority in our stores is the safety of our team and our customers. All team members must work safely, according to our guidelines, at all times
- Work on the salesfloor, in the stockroom, or both
- Offer friendly service to all of our customers
- Help get stock to the salesfloor beautifully presented and ready to be snapped up by our customers
- Keep the salesfloors looking fantastic and easy to shop in
- As part of our team, you will follow the new working guidelines within our stores
- Friendly, calm and efficient – always looking for ways you can help
- Excited about the challenge of a varied and fast-paced job
- Flexible, supportive and always ready to go the extra mile

**For more details and to apply:** <https://ie.indeed.com/jobs?q&l=County%20Kerry&vjk=6fad281095db0790>

**SALES ASSISTANT—PART TIME**

<b>Employer:</b>	Lane Bros Homestore - Tralee, County Kerry
<b>Job Details:</b>	<ul style="list-style-type: none"> <li>• Due to the opening of our new bedroom dept we are seeking a part time sales assistant.</li> <li>• The successful candidate will receive full training. A interest in furniture and interiors would be an advantage but not essential.</li> <li>• Applicants would require a full driving licence and have basic computer skills.</li> <li>• Sales: 1 year (Preferred)</li> </ul> <p>Benefits:</p> <ul style="list-style-type: none"> <li>• On-site parking</li> <li>• Employee discounts</li> <li>• Casual dress</li> <li>• Reference ID: Part Time Sales Assistant for busy Tralee Furniture Store.</li> </ul>
<b>How to apply:</b>	<a href="https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;advn=2793543716951817&amp;vjk=9472a1f6d72da7da">https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;advn=2793543716951817&amp;vjk=9472a1f6d72da7da</a>
<b>To apply:</b>	<a href="https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;advn=2793543716951817&amp;vjk=9472a1f6d72da7da">https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;advn=2793543716951817&amp;vjk=9472a1f6d72da7da</a>

**PART-TIME RECEPTIONIST/DENTAL NURSE**

<b>Job Details:</b>	<ul style="list-style-type: none"> <li>• There is no requirement for past experience, but a strong work ethic and an ability to multitask in a forward-thinking, fast-paced environment is essential, along with computer literacy.</li> <li>• Average: 23.25 hours per week:</li> <li>• Monday: 8:45am-8pm</li> <li>• Thursday 8:45am-8pm</li> <li>• Every 3rd Saturday 8:45am-6pm</li> <li>• Reference ID: Part-Time Receptionist/ Dental Nurse</li> <li>• Job Types: Part-time, Permanent</li> </ul>
<b>To apply:</b>	<a href="https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;vjk=3ca40ac8249650bd">https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;vjk=3ca40ac8249650bd</a>



## Coronavirus COVID-19

Business Support Helpline  
**Kerry County Council**

**1800 807 102**

[Business.Support@kerrycoco.ie](mailto:Business.Support@kerrycoco.ie)



*Kerry County Council is providing Restart Grants, available to all business owners in the county paying commercial rates.*

*Grants range from €2,000 to €10,000 and are based on 2019 rate amounts.*

*Check out the FAQ and how to apply below*



**CUSTOMER ASSISTANT - TRALEE (30 HOURS)**

<b>Employer:</b>	Lidl
<b>Duties:</b>	<ul style="list-style-type: none"> <li>• Ensuring customer satisfaction is at the heart of all actions in store</li> <li>• Interacting with the customer in a pleasant, friendly and helpful manner</li> <li>• Maintaining store cleanliness and hygiene standards</li> <li>• Maintaining agreed store merchandising standards</li> <li>• Ensuring the correct quantity and quality of goods are made available to our customers</li> <li>• Following freshness and rotation principles</li> <li>• Preparing, baking and displaying bakery products</li> <li>• Ensuring all waste is managed correctly</li> <li>• Assisting in the stock count process</li> <li>• Complying with relevant legal obligations</li> <li>• Complying with Company Guidelines and Procedures</li> </ul>
<b>Skills:</b>	<ul style="list-style-type: none"> <li>• The flexibility to start an early shift at 5am or finish a late shift at 11pm</li> <li>• A can-do attitude and excellent customer service skills</li> <li>• The willingness to go the extra mile for our customers</li> <li>• To be responsible and reliable</li> <li>• The ability to be flexible</li> <li>• To enjoy working in a fast-paced, varied environment, hitting targets and meeting deadlines</li> <li>• To work well in teams and take pride in a job well done</li> <li>• Preferably, previous experience in a customer facing role but this is not essential provided you have the right attitude</li> <li>• As a Customer Assistant you are required to sell alcohol, therefore you must be 18 or over to work in our store</li> </ul>
<b>Benefits:</b>	<ul style="list-style-type: none"> <li>• €12.30ph rising to €14.00ph within 4 years</li> <li>• 20 days holiday per annum</li> <li>• Company pension after 1 year</li> <li>• Initial training and on-going development from an experienced team member</li> <li>• Brilliant opportunities to take on more responsibility and long term career prospects</li> <li>•</li> </ul>
<b>For further information and to apply:</b>	<p><a href="https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;vjk=edcfa11a7dcb2d74&amp;advn=5539724205116233">https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;vjk=edcfa11a7dcb2d74&amp;advn=5539724205116233</a></p>

## Jobs Sheet Publishing Info



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[www.southkerry.ie](http://www.southkerry.ie)

[jobsheet@southkerryles.ie](mailto:jobsheet@southkerryles.ie)



**Do you wish to have a job included in the next  
issue of the South Kerry LES Jobs Sheet?**

Send us the job details,

To include:

Job Title, Location, Requirements, How to Apply and Closing Date

**\*\*Any jobs received after 5p.m. on Thursdays are not guaranteed to be published\*\***

Email: [jobsheet@southkerryles.ie](mailto:jobsheet@southkerryles.ie)



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PARTNERSHIP CLG.



**An Roinn Gnóthaí Fostaíochta  
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Department of Employment Affairs  
and Social Protection

