

South Kerry Local Employment Services

FREE FOR YOUR BENEFIT

**WE PROVIDE
A FREE, FRIENDLY AND
CONFIDENTIAL SERVICE**

- ⇒ JOB SEARCHING ⇒ INFORMATION SERVICES
- ⇒ CAREER GUIDANCE ⇒ EDUCATION & TRAINING

OUR OFFICES ARE CURRENTLY CLOSED TO THE PUBLIC DUE TO CORONAVIRUS BUT WE CAN BE REACHED BY PHONE OR EMAIL

Killarney Jobs Club

37A High St. 2nd Floor, Killarney

- ⇒ CURRICULUM VITAE (CV'S)
- ⇒ COVER LETTERS
- ⇒ JOBS CLUB TRAINING

Head Office

West Main Street
Cahersiveen
Co. Kerry
Tel: 066 9472724

Other Offices:

Killarney

37A High St.
2nd Floor,
Killarney,
Co. Kerry
Tel: 064 6636572

Killorglin

Library Place,
Killorglin,
Co. Kerry
Tel: 066 9761615

Kenmare

21 Henry St.
Kenmare,
Co. Kerry
Tel: 064 6641930



SOUTH KERRY DEVELOPMENT PARTNERSHIP CLG.



An Roinn Gnóthaí Fostaíochta agus Coimirce Sóisialaí
Department of Employment Affairs and Social Protection



THIS WEEKS VACANCIES:**SALE ASSISTANT—PERMANENT**

Employer:	Home Store & More, Tralee, Co. Kerry
Jobs Duties:	<ul style="list-style-type: none"> • Customer Service • Operation of tills • Stock Control • Merchandising of stock • Follow and observe store policies • Maintain and adhere to safety procedures • Offer assistance and services where needed
Requirements:	<ul style="list-style-type: none"> • Demonstrate an ability to deal with colleagues and customers in a friendly and helpful manner • Focus on customer care • Have good communication skills • Be reliable

For further information and to apply:

<https://ie.indeed.com/jobs-in-Tralee,-County-Kerry?advn=8040691028514026&vjk=7b5102f510a81389>

SENIOR SALES ASSISTANT—FULL-TIME, PERMANENT

Employer:	Corcoran's Furniture & Carpets Ltd - Tralee, County Kerry
Job Duties:	<ul style="list-style-type: none"> • Design and merchandise the store layout. Take ownership for the internal layout of the store to ensure the appropriate products are displayed merchandised and labelled correctly. • helping customers with design ideas for their home or business • Working as part of the team to achieve group goals and targets you will also be expected to achieve your own individual target. • Ensuring standards for quality & customer service are met in line with Corcoran's standards • Physically fit to move products around on shop floor • Meet with department managers monthly to monitor your department performance and discuss any current issues • Liaise with other departments on stock movements transfers and clearance items • Offer a flexible approach to movement within departments and stores to meet business demands
Job requirements:	<ul style="list-style-type: none"> • Customer service • Cash handling • Complaint handling • Previous retail experience in a furniture company sales

For further details and to apply:

<https://ie.indeed.com/jobs-in-Tralee,-County-Kerry?advn=944735808799245&vjk=0ec2a25802c4da07>

COOK HELPER—FULL TIME /PART TIME

Location:	Plunkett street Killarney - Killarney, County Kerry
Job Duties:	<ul style="list-style-type: none"> • Kitchen Assistant wanted to help Cooks with daily cooking, must have good English, for Restaurant in Killarney • Operate standard kitchen equipment safely and efficiently • Maintain a clean working station whilst adhering to health & safety standards • Assist with the cleaning and organisation of kitchen and equipment • Adhere to all food hygiene & safety standards
For further information and to apply:	https://ie.indeed.com/jobs?q&l=county%20kerry&fromage=1&advn=6818719511812684&vjk=37cb5e290725a484

RETAIL SECURITY OFFICER— FULL-TIME, PERMANENT

Employer:	Bidvest Noonan, Tralee, Co. Kerry
Job Details:	<ul style="list-style-type: none"> • Bidvest Noonan is seeking to hire a Retail Security Officer. • Immediate start. • 40+ hours per week • €11.65 per hour + €3.44 per hour Sunday premium.
Duties include:	<ul style="list-style-type: none"> • Follow on site security requirements including internal patrols, external patrols, monitoring CCTV, access control • Report any security events in the onsite log • Deal with emergency situations • Support emergency services as required • Complete the onsite paperwork in a clear format • Liaise with Bidvest Noonan Management and the National Call Centre regarding any security issues or problems
Requirements:	<ul style="list-style-type: none"> • Must have the relevant documents to work in Ireland • Valid PSA License • Good customer service skills • Excellence communication skills including fluent English
For further information and to apply:	https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=3&start=10&vjk=9440c4f13c6c63fd

HEALTH CARE ASSISTANT—FULL-TIME, PART-TIME, TEMPORARY, CONTRACT

Employer:	Cuil Dídin - Tralee, County Kerry
Duties:	<ul style="list-style-type: none"> • Supporting the nursing staff in providing high quality holistic care to our residents • Ensuring residents hygiene/personal care needs are maintained to the highest standards while maintaining the resident's dignity at all time • Assisting residents with eating and drinking in line with their nutrition needs • Assisting residents with mobilizing as appropriate and using correct aids • Escorting or/and transfer residents as directed by the Nursing staff • Assisting in End of Life Care • Any other duties deemed necessary by nurse and management.
Requirements:	<ul style="list-style-type: none"> • Candidates should hold or be studying towards a QQI Level 5 certificate in Healthcare. • Practical experience in a caring capacity desired. • Ability to work independently or as part of a team. • Professional, caring and empathetic nature. • Be comfortable working in a sometimes, challenging environment. • Have a good level of English language skills • Good communication skills • Availability to work varied shift patterns days, nights & weekends, across Monday to Sunday.
For further information and to apply:	<p><i>Closing Date for Applications is 1st July 2020</i></p> <p>https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=3&start=10&vjk=69009f386e1ad946</p>

CE Vacancies Week 25

Job Title	Location	No. of Positions	Closing Date	Job Ref. No
Shop Assistant	Kenmare	1	07/07/2020	CES-2138447
General Maintenance	Kenmare	2	07/07/2020	CES-2145536
Bookkeeper/Office Administrator	Kenmare	1	07/07/2020	CES- 2145535



Back to Work Enterprise Allowance (BTWEA)

The BTWEA offers effective support to people who are long term unemployed and other welfare recipients who are interested in Self Employment.

Current and past BTWEA Clients of SKDP have indicated on a regular basis to their Enterprise officers that they welcome the opportunity to support their families and themselves through self-employment.

What is the BTWEA?

The BTWEA scheme encourages people getting certain social welfare payments to become self-employed. If you take part in this scheme, you can keep a percentage of your social welfare payment for up to two years.

What are the Benefits of the BTWEA?

The amount of time you can participate on the Back To Work Enterprise Allowance (BTWEA) is 2 years. You will receive 100% of your payment for the first year, and 75% for the second year. The BTWEA is not taxable

What grants/supports are available?

Capital Grants are available once on the Scheme. This is subject to an application process. Conditions apply.

Capital Grants: 65% of the cost to a max of €600.

Grants are also open to application under the Enterprise Support Grant Scheme from DEASP to the value of €2500

Mentoring is available to all BTWEA participants in the form of Bookkeeping

Who do I contact in relation to Self-Employment and BTWEA?

Cahersiveen & Killarney Area – Anne O Riordan 066 94 72 724 aoriordan@skdp.net

Killorglin & Kenmare Area – Joanne Griffin 087 615 2660 jgriffin@skdp.net



CARE WORKER—CONTRACT

Employer:	The Rehab Group - Killarney, County Kerry
Duties:	<ul style="list-style-type: none"> • Provide personal assistance in all aspects of personal care and manual handling, ensuring comfort and hygiene of service users and adhering to safe practice at all times. • Assist service users in the taking of medication in line with policy and procedure. • Ensure that all interactions with service users are approached with dignity, respect, equality and incorporating choice. • Facilitate and implement a person centered service appropriate to the needs, wishes and requirements of service users.
Requirements:	<ul style="list-style-type: none"> • Skills and knowledge in the areas of Autism, Intellectual Disability, Epilepsy and Downs Syndrome. • Understand the principles of care and how to put them into practice. • Minimum of QQI Level 5 in Health & Social Care or equivalent • Know about communication, what helps and hinders communication and how to use it effectively. Know about, use and, understand different forms of communication. • To be able to maintain the privacy and confidentiality of service users at all times. • To be able to adhere to all policies and procedures.
For information and to apply:	https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=3&start=10&vjk=d5c486ca2b030768

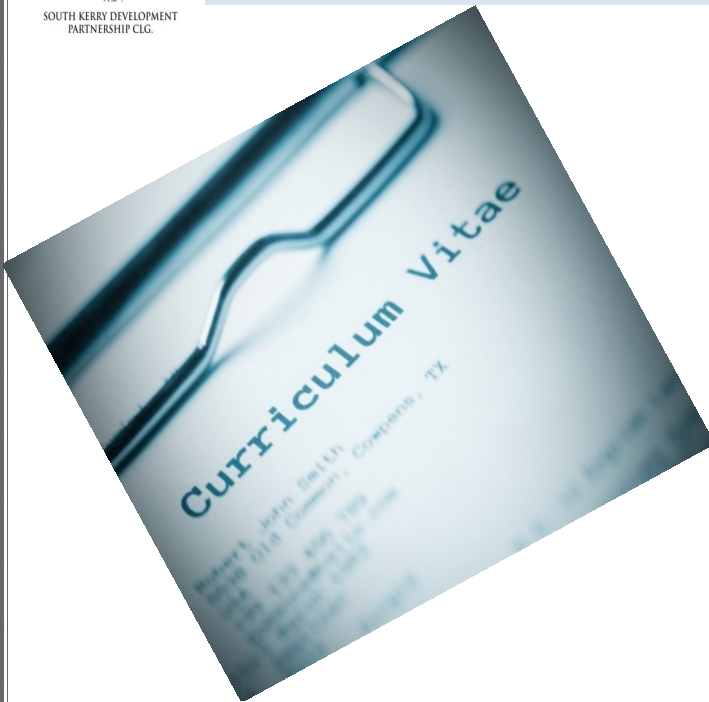
LITHOGRAPHIC PRINTER - FULL TIME

Employer:	KC Print Ltd
Location:	Killarney
Duties:	<ul style="list-style-type: none"> • Lithographic printer required to run Ryobi 5 Col SRA1/SRA2. Candidates will need a minimum of 3-5 years' experience. Desired characteristics include; hard working, conscientious, flexible, punctual, strong drive, able to work both as part of a team and on own initiative.
Requirements:	<ul style="list-style-type: none"> • Printing: 3 years (Required) • Driving license (Preferred) • English (Required)
How to Apply:	https://ie.indeed.com/viewjob?cmp=KC-Print-Ltd&t=Lithographic+Printer&jk=d59c89544362e03c&vjs=3



SOUTH KERRY DEVELOPMENT
PARTNERSHIP CLG.

SOUTH KERRY JOBS CLUB



ONLINE MOCK INTERVIEWS

Your CV (Curriculum Vitae) and cover letter are usually the first impression that a company or organisation gets of you, so you have to make it the best it can be. That means knowing how to make your achievements shine.

LET'S GET STARTED ON ROAD TO SUCCESS



Phone Paul or Mary today on
064 6637833 and start your
Journey to Success.

**WE CAN PROVIDE ONLINE SUPPORT TO UPDATE YOUR CV,
TALK YOU THROUGH
INTERVIEW SKILLS AND PREPARE YOU FOR WORK.**

TRAINEE SOLICITOR

Employer:	Osborne Recruitment, Tralee, Co. Kerry
Duties:	<ul style="list-style-type: none"> • Drafting and issuing legal correspondence to firms and counsel • Running cases to from start to finish • Develop and maintain client relationships • Liaise and support other team members
Requirements:	<ul style="list-style-type: none"> • Completed a legal executive qualification • 3+ years post grad experience • Dictaphone typing, MS Office and Case Management System experience • Excellent and professional communication skills • To Apply Now please proceed below or see osborne.ie for more suitable opportunities in your area/
How to apply:	https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=3&start=10&vjk=18d03ad5c9a6599b

RECEPTIONIST

Employer:	Veterinary clinic
Duties:	<p>Capable Motived A team player with empathy for pets and their owners</p>
How to apply:	Apply with CV to killarneyvetjob@gmail.com

JCB 3CX DRIVER

Location:	North Kerry Area
Requirements:	<ul style="list-style-type: none"> • SafePass • CSCS tickets
For further information and to apply:	TEL: (086)3871169

CLEANER HOUSEKEEPER

Employer:	Killorglin Cleaner
Job Details:	<ul style="list-style-type: none"> • Cleaner/Housekeeper ideally with hotel experience • Required for approx 8 hours per week in Killorglin
For further details and to apply:	Please send cv, indicating availability, to Killorglin

Ballymacelligott CE CLG

Job Title	Location	No. of Positions	Garda Vetting	Closing Date	Job Ref. No
Receptionst	An Riocht, Castleisland	3	Yes	13/07/2020	#CES-2148055
Maintenance	Farranfore	2	No	13/07/2020	#CES-2148044
Cleaner	Ballymacelligott	1	No	13/07/2020	#CES-2148049
Maintenance	Fires	1	No	13/07/2020	#CES-2148052
Maintenance	Rathass Cementery	2	No	13/07/2020	#CES-2148042

CUSTOMER CARE ADMINISTRATOR—FULL-TIME, PERMANENT

Employer:	Henley Stoves Ltd - Tralee, County Kerry
Job Duties:	<ul style="list-style-type: none"> • Answer incoming customer inquiries • Stay up-to-date on new products, services, and policies • Collect and report customer feedback to ensure that best practice is recognised and maintained • Engage with customers in a friendly and professional manner while actively listening to their concerns • Offer support and solutions to customers in accordance with the company's customer service policies • Other duties as requested
Experience:	<ul style="list-style-type: none"> • Administration: 2 years (Required) • Excel : 2 years (Required) • Sage: 2 years (Required)
How to apply:	https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&vjk=0bda90179da61088

CHILDCARE PRACTITIONER—FULL-TIME, PERMANENT

Employer:	Cahereen Heights Childcare - Castleisland, County Kerry
Details:	<ul style="list-style-type: none"> • We have vacancies in our busy childcare facility for Full Time Child-care Practitioners. We are looking for motivated, enthusiastic, child centred individuals with excellent organisation and communication skills. Minimum Qualifications: QQI/FETAC Level 5 in Childcare. Previous experience desirable.
How to apply:	https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&vjk=2cab4ef6686a8f01

CLEANING/GENERAL OPERATIVE - PART TIME

Employer:	Tralee based Nursing Home
Requirements:	<ul style="list-style-type: none"> • Experience preferred in a Healthcare facility
For further information and to apply:	Apply to Box No. TR19P , c/o The Kerryman, 9 Denny Street, Tralee, Co. Kerry
Closing Date:	<i>Monday 6th July 2020</i>

CLEANING

Employer:	Kerry Education and Training Board
Requirements:	<ul style="list-style-type: none"> • Proven experience of cleaning duties • Good organisational and time management skills • Experience and understanding of Health and Safety • Willingness to work outside normal hours as required • Good interpersonal and communication skills
For further details and to apply:	Please complete application form which can be downloaded from Kerry ETB website www.kerryetb.ie/opportunities and return by email only to jobs@kerryetb.ie . No CVs only official applications form will be accepted
Closing date:	<i>12 noon Monday 13th July 2020</i>

SENIOR PHARMACIST

Employer:	Health Service Executive
Further Details and to apply:	Application forms available from slobhan.mccarthy5@hse.ie Tel: (066) 7184371
Closing date:	<i>Friday July 3rd 2020 at 5pm</i>

PLASTERERS - FULL TIME

Job Details:	Must have Safe Pass & Manual Handling Certs.
For further information and to apply:	<i>Contact 087 690 8349</i>

ARTIC DRIVER

Location: Killarney

Job Duties: Required for curtainsider and tipping work
Experience essential
Must have all relevant CPC's up to date

For further information and to apply [Please contact 087 9727995](tel:0879727995)

CLEANING OPERATIVE - PART TIME

Employer: Bidvest Noonan

Location Killarney

Job duties:

- Dust control/vacuum and mop floors
- Buff/Polish floors (using appropriate solution) as per specification
- Empty and reline waste bins
- Dispose of rubbish
- Touch point cleaning & sanitising
- Wash walls/ledges/desks/doors/glass/fixtures/fittings and chairs as per specification
- Wash/Sweep/Damp dust all stairs and hand rails as per specification
- Clean and maintain Toilets/Washrooms
- Ensure all areas of your schedule are completed as required
- Ensure all checklists are signed off as required
- Comply with all health & safety regulations
- Carry out any reasonable work instruction to the standard required
- Carry out regular and thorough treatments/inspections to ensure cleanliness of allocated areas

Job Requirements:

- Must have good interpersonal and communication skills as the provision of customer service is paramount and customer care is a key element of the role

For further details and to apply: <https://ie.indeed.com/cmp/Bidvest-Noonan/jobs?jk=e41ed24ce0b7cdf&start=0&clearPrefilter=1&from=acme-wonder>

CE Schemes South Kerry				
Job Title	Location	No. Of Positions	Closing Date	Job Ref. No.
Grounds Person	Kilgarvan	1	23/07/2020	CES-2146845
Cleaner	Kilgarvan	1	23/07/2020	CES- 2146846
General Operative	Beaufort	1	03/07/2020	CES– 2147166
Maintenance Person	Beaufort	1	21/08/2020	CES– 2147168

KITCHEN PORTER—FULL TIME

Employer:	Stonechat Restaurant - Killarney, County Kerry
Details:	<ul style="list-style-type: none"> • Full time experienced kitchen porter. Experience at least 1 year
How to apply:	https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=last&advn=9274331339013824&vjk=61b38693c18e6f0a

CLEANING OPERATIVE—PART TIME

Job Details:	<ul style="list-style-type: none"> • Part-time cleaning positions available in Tralee. • €10.80 per hour • At least 2 years Cleaning experience preferred
To apply:	https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=last&advn=9532423778463109&vjk=ebe661db2e8e5e87

WAITING STAFF—FULL-TIME, PART-TIME

Employer:	Stonechat Restaurant - Killarney, County Kerry
Job Duties:	<ul style="list-style-type: none"> • Greeting and seating customers • Taking orders for food and drink • Serving food • Serving alcohol • Cleaning and resetting tables with dishes, glasses, and flatware as needed
Experience:	<ul style="list-style-type: none"> • Experienced waiting staff wanted immediately.
How to apply:	https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=last&vjk=1a5d8b8a80c9074b

ACCOMODATION ASSISTANT—PART-TIME, TEMPORARY

Employer:	Farmyard Lane Glamping - Beaufort Bridge, County Kerry
Job Details:	<ul style="list-style-type: none"> • An opportunity for an Accommodation Assistant/Cleaner at Farmyard Lane Glamping in Beaufort has arisen with an immediate start. • The ideal candidate will be required to work 10-12 hours per week between the hours of 12 noon to 3pm. • Applicants will need to be professional, well presented, friendly and reliable with good attention to detail.
How to apply:	<p><i>Application deadline: 25/6/2020</i></p> <p>https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=last&vjk=5a48c2b02c250720</p>

PRE-SCHOOL LEADER - FULL TIME

Employer:	Bebe Creche & Montessori School
Job Details:	<ul style="list-style-type: none"> We are looking for someone who is passionate about providing a quality early years experience for all children. The ideal candidate will implement a curriculum that is fully inclusive, fun, hands on, relevant and challenging, where children can meet their individual potential. Candidates must be very familiar with Aistear and Siolta, have strong communication skills and work well as part of a team. Fetec level 7 in Early childhood care and education, 3 years + experience of working in a childcare setting essential
Requirements:	<ul style="list-style-type: none"> Working with children in an childcare setting: 3 years (Required) Bachelor's (Preferred)
How to apply:	https://ie.indeed.com/viewjob?cmp=bebe-Creche-%26-Montessori&t=Pre+School+Leader&jk=a26dda2727a14e52&vjs=3

PRINT FINISHER - FULL TIME

Employer:	KC Print Ltd
Location:	Killarney
Duties:	<ul style="list-style-type: none"> Finishing department: Folding Cutting Stitching Book binding Die-cutting General Finishing
Requirements:	<ul style="list-style-type: none"> Print Finishing: 3 years (Required)# Driving license (Preferred) English (Required)

How to Apply: <https://ie.indeed.com/viewjob?cmp=KC-Print-Ltd&t=Print+Finisher&jk=4ae565bd9c382fb7&vjs=3>



Coronavirus COVID-19

Business Support Helpline
Kerry County Council

1800 807 102

Business.Support@kerrycoco.ie



Kerry County Council is providing Restart Grants, available to all business owners in the county paying commercial rates.

Grants range from €2,000 to €10,000 and are based on 2019 rate amounts.

Check out the FAQ and how to apply below

Jobs Sheet Publishing Info



SOUTH KERRY DEVELOPMENT
PARTNERSHIP CLG.

South Kerry Development

Partnership CLG.,

37A High St.,

Killarney,

Co. Kerry

Tel: 064 6636572

Email: info@skdp.net

*The Jobs Sheet is published weekly by
South Kerry Local Employment Services*

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www.southkerry.ie

jobsheet@southkerryles.ie



**Do you wish to have a job included in the next
issue of the South Kerry LES Jobs Sheet?**

Send us the job details,

To include:

Job Title, Location, Requirements, How to Apply and Closing Date

****Any jobs received after 5p.m. on Thursdays are not guaranteed to be published****

Email: jobsheet@southkerryles.ie



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