

12th November 2018

Free for your benefit.

Week 46

South Kerry Local Employment Services

Head Office



Cahersiveen

West Main St

Cahersiveen

Tel:0669473068

Killarney Office

37A High St

2nd Floor

Killarney

Co. Kerry

Tel:0646636966

Killorglin Office

Library Place

Killorglin

Co. Kerry

Tel:0669762444

Kenmare Office

21 Henry St.

First Floor

Kenmare

Co. Kerry

Tel:06466641930

Call into your local office for a free, friendly & confidential service

- ✓ Job Searching
- ✓ Career Guidance
- ✓ Information Service
- ✓ Education & Training

**Our offices are open from Monday to Friday
9:00 – 17:00 (Except lunchtime)**

Killarney Jobs Club

- ✓ Curriculum Vitae (C.V s)
 - ✓ Cover Letters
 - ✓ Jobs Club Training
- 37A High Street, 2nd Floor, Killarney.
Tel: 064 – 663 7833



BOOK-KEEPER / ACCOUNTING TECHNICIAN

Employer: Carmody Leen O' Donnell & Co
Location: Tralee County Kerry
Requirements: A minimum of two years' experience preferably within a practice environment
Experience of both VAT & Payroll preparation
Excellent IT Skills, attention to detail and a professional manner are essential
A familiarisation with ROS would be a distinct advantage
How to Apply: Apply in writing to :
Carmody Leen O' Donnell & Co
5 Day Place,
Tralee, Co. Kerry
Closing date for applicants is 15th November 2018

PART-TIME PROJECT ADMINISTRATOR (17.5 hrs per week)

Employer: Kerry Head Ballyheigue Family Resource Centre
Location: Ballyheigue
Requirements: Relevant qualification at minimum QQI Level 6 (Higher Certificate ,Advanced Certificate)
Advanced Certificate in administration, business administration, finance , computerised accounts or similar qualification
Experience in financial record keeping , financial reporting and using computerised accounts software and systems
Information technology skills and experience with Microsoft office
Ability to communicate effectively with people and provide information using a range of communication methods including social media and newsletters
How to Apply: To request further info and an application form :
Email: ballyheiguefrc@gmail.com
Phone : 066-7116961
Closing date and time for applications Friday 16th November

LEGAL SECRETARY

Location: Kerry
Requirements: Experience required
Excellent terms & conditions for suitable candidate
How to Apply: Please apply with CV to : Box No. 4550
Kerry's Eye Newspaper
Ash Street
Tralee

Admin/Office/Professional Continued

PERSONAL LINES EXECUTIVE – ENTRY LEVEL

Location:	South Kerry
Requirements:	Evidence of excellent Customer Service skills Excellent organisational skills and attention to detail Excellent IT skills with knowledge of Microsoft office A minimum of 280 points in leaving Certificate to include a pass in English and maths at either Ordinary or Honours Level (or equivalent) or an Ordinary Batchelor Degree Level 7 or higher Self-motivated , enthusiastic and solution focused Commitment to studying for insurance exams and advancing your career Ability to work as part of a team and contribute to the continued growth of the company
Duties:	Providing advice on all aspects of General Insurance Ability to evaluate client insurance requirements & provide suitable cover solutions Negotiating terms & placing business with underwriters Maintaining existing client relationships in addition to adding new clients Delivering first class Customer Service to all existing & potential clients
How to Apply:	Email CV to : jgriffin@skdp.net Or post : Joanne Griffin South Kerry Development Partnership Library Place Killorglin Co. Kerry Closing date : November 23 rd 2018

Healthcare/Childcare

SUPPORT PHARMACIST

Employer:	O' Keeffe's Pharmacy
Location:	Dingle
Requirements:	Part-time Support Pharmacist
How to Apply:	Apply to Manager : O' Keeffe's Pharmacy Ltd, Strand St Dingle Phone : 066-9151310

Healthcare/Childcare Continued

STAFF NURSE / HEALTHCARE ASSISTANT

Employer: River side nursing
How to Apply: Email: riversidenursing@eircom.net.
Or phone : 066-7135210

Driver/Mechanical

QUALIFIED MOTOR TECHNICIAN

Employer: Randles Bros
Requirements: Highly motivated
Have the ability to work on own initiative
Full clean driver's license
Excellent communication skills
How to Apply: Please email CV to : Padraig@randlesbros.com
Or forward to: The Service Manager , Randles Bros
Manor West Retail Park
Tralee

3rd & 4th YEAR APPRENTICE MECHANIC

Employer: Randles Bros
Location: Tralee
Requirements: Highly motivated
have the ability to work on own initiative
Full clean driver's license
Excellent communication skills
How to Apply: Please email CV to : Padraig@randlesbros.com
Or forward to: The Service Manager , Randles Bros
Manor West Retail Park
Tralee

Driver/Mechanical Continued

MECHANIC

Employer: O Sullivan's Killarney Mazda Centre
Location: Killarney
Requirements: Must have full clean C1 licence
Suitable candidate will also work as part of our busy roadside assist team
How to Apply: Please contact : Johnny or Verniece
The Killarney Mazda Centre
Or Phone : 087-2575815

Construction

PLASTERERS / APPRENTICE PLASTERERS / LABOURERS

Location: Kerry Area
How to Apply: For more info phone : Bryan 087-1675140

WELDER

Location: Castlemaine
Duties: Reading Blueprints & drawings and taking measurements to plan layout and procedures
Determining the appropriate welding equipment or method based on requirements
Setting up components for welding according to specifications
Requirements: Proven experience as a welder
Experience using a variety of welding equipment and procedures MIG, TIG etc.
Experience in using electrical or manual tools (saws, squares, callipers etc.)
Experience using a variety of welding equipment and procedures MIG, TIC etc.)
Proficient in English , professional Certification , Attention to detail
Tractor driving experience an advantage but no essential
Forklift experience desirable
How to Apply: Email CV to : jgriffin@skdp.net
Or post : Joanne Griffin
South Kerry Development Partnership
Library Place
Killorglin
Co. Kerry
Closing date : November 23rd 2018

Contract Work

RHODODENDRON CONTROL CONTRACT

Location: Killarney National Park
Requirements: Looking for candidates to work with us
Need to be in good physical shape for this kind of work
Capable of hiking up a mountain
How to Apply: Email CV to : info@hawthornnurseries.com
Phone : 086-2798037
065-7087690

WEAVING SCARVES

Employer: Mucros Weavers (Trustees' of Muckross House Killarney)
Requirements : Full-time/Part-time
Immediate Start
Starting at €10
Location: Killarney
How to Apply: Contact John Cahill on : 087-9891750

Hospitality/Hotel

COOK / CHEF

Employer: Lystoll Lodge Nursing Home
Location: Skehenerin, Listowel, Co. Kerry
How to Apply: Email CV To : Lystoll.lodge@gmail.com

HOTEL / RESERVATION SPECIALIST

Employer: Alpha Flight Guru
Location: Tralee
Requirements: Making and adjusting hotel reservations
Coordinate directly with hotels for special requests
Reporting and light admin work
Experience working in an office or hotel environment
Great attention to detail
Proficient computer skills
How to Apply: Email CV to :
Noreen@alphaflightguru.com
Before Friday November 9th 2018

CHEF'S REQUIRED

Employer: Benner's Hotel
Location: Kerry
Requirements: Experience needed
How to Apply: Email a short CV detailing your relevant experience to :
pauline@bennershoteltralee.ie
Phone : 0667129486

FOOD/BEVERAGE SUPERVISOR

Employer: KILLARNEY Oaks Hotel
Location: Killarney
Requirements: Minimum of 3 years' experience mandatory
How to Apply: Email CV applications only please to : info@killarneyoaks.com

ACCOMMODATION ASSISTANTS

Employer: The Fairview Hotel
Location: Killarney
How to Apply: Email CV to : info@killarneyfairview.com
Phone : 064-6634164

PART-TIME WAITING STAFF

Employer: KILLARNEY Oaks Hotel
Location: Killarney
Requirements: 1-2 days weekend work
Experience is not required but will be an advantage
How to Apply: Email CV applications only please to : info@killarneyoaks.com

ACCOMMODATION SUPERVISOR (Part-time Position)

Employer: The Fairview Boutique Hotel
Location: Killarney
How to Apply: Post CV to: The Fairview Boutique Hotel,
College Street; Killarney
Email : info@killarneyfairview.com
Phone : 064-6634164

BREAKFAST DINING STAFF & BREAKFAST CHEF (Part-time Positions)

Employer: The Fairview Hotel
Location: Killarney
How to Apply: Post CV to: The Fairview Boutique Hotel,
College Street; Killarney
Email : info@killarneyfairview.com
Phone : 064-6634164

PASTRY CHEF

Employer: The Ross Hotel
Location: Killarney
Requirements : Experience in similar role is essential
Minimum 2 years' experience
Fluent English
How to Apply: Please apply with CV to: The Ross Hotel Killarney
Email: ciara.treacy@theross.ie
Phone : 064-6631855

Hospitality/Hotel Continued

SENIOR CHEF / FULL-TIME PERMANENT

Employer: Cronin's Restaurant
Location: Killarney
Requirements : A minimum of 3 years' experience in similar role
How to Apply: Email CV to : croninsrestaurant1957@gmail.com
Or phone for more info : 087-2060069

HealthCare

ULTRASONOGRAPHER / RADIOGRAPHER

Employer: Bon Secours Hospital
Location: Tralee Co. Kerry
Requirements: CORU Registered
BSc in Radiography or the diploma of the college of Radiographers or an equivalent qualification validated by the Irish institute of Radiographers
Diploma in medical ultrasound or equivalent and two years post-DMU experience to include general, upper abdominal, pelvic, TV, Small parts , Vascular (carotid and leg venous) ultrasound
Awareness of radiation safety legislation and regulations essential
Knowledge of current theory and practice in Diagnostic Radiography essential.
How to Apply: Please forward your letter of application along with your CV to :
bnugent@bonsecours.ie
Closing date : November 12th 2018

STAFF NURSE / DAY SERVICES / GENERAL WARDS

Employer: Bon Secours Hospital
Location: Tralee Co. Kerry
Requirements: The ideal candidate will meet the following requirements at a minimum:
Registered with Nursing and Midwifery Board of Ireland (NMBI)
MINIMUM 12 MONTHS EXPERIENCE IN AN Acute Care Setting
Excellent Communications and interpersonal Skills
IT Skills
How to Apply: Please forward your letter of application along with your CV to :
bnugent@bonsecours.ie
Closing date : November 12th 2018

Retail

JUNIOR SALESPERSON

Employer: Liam Lynch Skoda
Location: Kerry
Requirements: To join our highly successful Sales Team:
The successful candidate will be committed to sales
Target driven and be able to thrive in a fast-paced working environment
While maintaining professionalism and high levels of customer satisfaction
How to Apply: Email : finance@liamlynchmotors.ie
Or post: HR Department
Liam Lynch Skoda
Farranfore,
Killarney ,
Co. Kerry
Tel: 0669793066

Services

VALETER

Location: Tralee County Kerry
Requirements: Must be capable of working on own initiative
Excellent working environment & terms
How to Apply: Please apply to : Box no. 4560 ,
Kerry's Eye Newspaper
Ash Street,
Tralee

BRAND SALES / AMBASSADORS

Employer: Electric Ireland Kerry
How to Apply: For more info email : peter.bank@fmi.ie
Or phone : 012909900

IN-HOUSE SERVICE / REPAIR TECHNICIAN

Employer: Promed Wellness in Practice
Location: Tulligmore Killorglin Co. Kerry
Requirements: 3rd Level Qualification
Strong IT and computer literacy
Ability to troubleshoot issues an advantage
Experience within the primary care sector will be a distinct advantage
How to Apply: Email CV and cover letter to :
hr@promed.ie
Closing date : Friday November 16th 2018



'There is no charge for this service'



Do you need help with your CV?

Do you need help writing a cover letter?

Have you an interview coming up and need help preparing?

**We can compile a professional CV & Cover Letter to suit your needs
We can arrange to do a mock interview for you so you are well prepared**

Please contact Mary or Paul for an appointment Tel: 064 663 7833

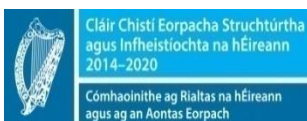
TÚS-Community Work Placement

Initiative Participants

- ✓ Are you Unemployed for 12 months or longer and interested in working in Local Community Projects?
- ✓ Tús provides work opportunities for all unemployed people in South Kerry.
- ✓ If you are less than 25 years of age there will be a major financial incentive for participating.
- ✓ Class A social insurance paid.
- ✓ 12 month contract.

Come in and talk to us in:

- **Library Place, Killorglin; Tel: 087 414 6379: Paudie O'Shea, Tus Supervisor**
- **21 Henry Street, (First floor), Kenmare: Tel: 064 664 1930: John McCrohan, Tus Supervisor**
- **West Main Street, Cahersiveen; Tel: 066 947 2724: Joseph McCrohan Tus Manager**
- **37A High Street, 2nd Floor, Killarney: Tel: 064 663 6572: Lisa Murphy & Gerard Moynihan Tus Supervisor**



TUS/RSS VACANCIES

CARETAKER/19.5 HRS PER WEEK (KILLARNEY)

Employer: Listry Community Facility Killarney
Requirements: Times will be agreed with voluntary group involved
How to Apply: Contact Joseph McCrohan; TUS/RSS Manager on 066-9472724 or 087-2849165

RETAIL ASSISTANT/19.5 HRS PER WEEK (CAHERSIVEEN)

Employer: Charity Shop Cahersiveen
Requirements: Times will be agreed with voluntary group involved
How to Apply: Contact Joseph McCrohan; TUS/RSS Manager on 066-9472724 or 087-2849165

Community Employment Scheme Positions

How to Apply

Please contact your Local Employment Service Offices (details below). Eligibility to participate on CE is generally linked to those who are **21 years old** or over for all areas. Applicants must also be in receipt of an Irish social welfare payment for 1 year or more.

Job Title	Location	No. of positions	Closing Date	Job Ref. No.
CHILDCARE ASSISTANT	Killorglin Family C	2	16/11/2018	2085488
CHILDCARE ASSISTANT	Milltown	1	16/11/2018	2089269
CHILDCARE ASSISTANT	Scartaglen	1	16/11/2018	2085485
CHILDCARE ASSISTANT	Shanakill	4	16/11/2018	2085476
CHILDCARE ASSISTANT	St Brigid's	3	16/11/2018	2085483
CHILDCARE ASSISTANT	Glenbeigh	1	16/11/2018	2085489
ATHLETICS COACH	An Riocht, Castleisland	1	11/12/2018	2091117
YOUTH WORKER	KILLORGLIN	1		2089935
YOUTH WORKER	DINGLE	1		2087940
Reception	Killarney	1	15/12/2018	2091878
Healthcare	Rathmore	1	15/12/2018	2091627
Care Assistant (Kilgarvan Community Development Ltd)	Kilgarvan	1	27/11/2018	2089883
Grounds Person (Kilgarvan Community Development)	Kilgarvan	3	27/11/2018	2089886



Recruiting now for a Lighthouse manager position

Job summary

- Manage all day-day operational aspects including
 - Staff and guides
 - Cafe & shop
 - Quality of exhibits, grounds and overall visitor experience
 - Manage relationship with Great Lighthouses of Ireland (GLI) & local bodies
 - Develop and maintain high quality marketing tools (web site, media and all collateral)
- The Candidate
 - Well proven experience in marketing and management
 - Great people skills
 - Strongly motivated, self-starter
- Role reports to Lighthouse BoM
 - Full time position
 - Attractive salary
- Contact - **peter.skillsnet@gmail.com**

ARE YOU PARENTING ON YOUR OWN ?



**LOOKING FOR SOME TIME FOR YOU?
WE CAN HELP !!**

WHEN

**FRIDAY ,NOVEMBER 2ND,9TH, 16TH, 23RD,
30TH & December 7th, 2018
10:00am to 12:00pm**

WHERE

KILLORGLIN FAMILY RESOURCE CENTRE

Join us for a **FREE 6 week** course which includes varied speakers & information days, such as **MABS, Citizens Information, LIFE COACH, REFLEXOLOGY, WELLNESS, HEALTH & BEAUTY**

Booking is essential as places are limited .

**LOOKING FOR
SOME TIME FOR
YOU ?**

**FREE CHILDCARE
PROVIDED
Refreshments
provided.**

**Special time for
me before
Christmas!!!!!!**

**MABS, Citizens Infor-
mation, Reflexology,
Life Coach,
Mindfulness
Beautician**

CONTACT:

**Mary
066-9472724 or-
Kathleen 066-
9762933**

**To register your
Interest.**



Rialtas na hÉireann
Government of Ireland



Ireland's European Structural and
Investment Funds Programmes
2014-2020
Co-funded by the Irish Government
and the European Union



EUROPEAN UNION
Investing in your future
European Social Fund

TÚSLA
An Ghníomhaireacht um
Leanaí agus an Toghlaigh
Child and Family Agency

