

South Kerry Local Employment Services

FREE FOR YOUR BENEFIT

CALL INTO YOUR LOCAL OFFICE
FOR A FREE, FRIENDLY AND
CONFIDENTIAL SERVICE

- ⇒ JOB SEARCHING
- ⇒ INFORMATION SERVICES
- ⇒ CAREER GUIDANCE
- ⇒ EDUCATION & TRAINING

OUR OFFICES ARE OPEN FROM MONDAY TO FRIDAY

9:00 - 17:00

(Closed for Lunch)

Killarney Jobs Club

37A High St. 2nd Floor, Killarney

- ⇒ CURRICULUM VITAE (CV'S)
- ⇒ COVER LETTERS
- ⇒ JOBS CLUB TRAINING

Head Office

West Main Street
Cahersiveen
Co. Kerry
Tel: 066 9472724

Other Offices:

Killarney

37A High St.
2nd Floor,
Killarney,
Co. Kerry
Tel: 064 6636572

Killorglin

Library Place,
Killorglin,
Co. Kerry
Tel: 066 9761615

Kenmare

21 Henry St.
Kenmare,
Co. Kerry
Tel: 064 6641930



SOUTH KERRY DEVELOPMENT
PARTNERSHIP CLG.



An Roinn Gnóthaí Fostaíochta
agus Coimirce Sóisialaí
Department of Employment Affairs
and Social Protection



ADMINISTRATION & OFFICE

LEGAL SECRETARY

Employer:	Deirdre Flynn Solicitors
Location:	Tralee
Requirements:	Proficient in Word, Excel, Outlook and dictation with strong typing skills Legal experience is essential Case management experience in Expd8 a distinct advantage Ability to multi-task, work to strict deadlines and on own initiative Excellent organisational and communication skills with strong attention to detail.
Closing date:	30th April 2019
How to Apply:	Please email your CV along with covering letter to info@deirdreflynn solicitors.ie

HR ADMINISTRATOR FOR RETAILER IN KERRY

Job Summary:	Administration of HR systems. Update and manage HR policies and procedures. Support people managers across a number of sites. Assist with staff recruitment and induction. Prepare and update contracts of employment. Oversee staff training and team building. Ensure compliance with industry. Oversee disciplinary procedures as required.
Hours:	Part time position
How to Apply:	Please send your CV with Cover Letter to: jobsaroundmunster@gmail.com

ACCOUNTS, FINANCING, PURCHASING, SALES

SALES REPRESENTATIVE

Employer:	Klearsite Ireland
Requirements:	This person will need to be energetic, enthusiastic, self-motivated and have excellent selling and networking skills, also a high level of commitment to working independently within their own territory, Cork and surrounding Counties.
Income:	€40k + Executive Car + Fringe Benefits
How to Apply:	Apply to Klearsite Ireland, Unit 4, Blyry Industrial Estate, Athlone, Co Westmeath Or email your CV: corksalesrecruitment@gmail.com

ACCOUNTS, FINANCING, PURCHASING, SALES

ACCOUNTANT

Employer:	Moriarty & Murphy Accountants
Location:	Kerry
Requirements:	<p>Excellent computer skills particularly with an accounts package, payroll package and Microsoft Excel, Word and PowerPoint</p> <p>Full Clean Driving Licence</p> <p>Garda Vetting approval</p> <p>Ability to work to deadlines</p> <p>Self-motivated with good initiative</p> <p>Excellent people and communication skills</p> <p>Ability to work in a team environment Stock Control</p> <p>Debtors / Creditors Control</p> <p>Management Accounts</p> <p>Budgets</p> <p>Revenue Returns</p> <p>Qualification Required: Member of a Professional Accountancy Body.</p> <p>This position would be ideal for a recently qualified person looking to further their career within a busy environment. Further advancement opportunities available.</p>
Hours:	This is a full-time permanent position
Closing date:	10th May, 2019
How to Apply:	Applications incl. CV to: info@moriartymurphy.ie , Subject Ref: AAA19

HOTEL & CATERING

CLEANER

Employer:	Dan Linehans Bar and B&B
Location:	Killarney
Job Summary:	We would like to find a diligent, cleaning fanatic to join our guest house team for 10 - 20 hours per week
How to Apply:	Please forward CV to Siobhan: info@danlinehansbar.com

BARTENDER / WINE WAITER

Employer:	Traditional Hotel Bar at Castlerosse Park Hotel
Location:	Killarney
Job Summary:	A strong knowledge of food and beverage service is required
How to Apply:	Please submit your application to: markbowe@castlerosse.ie

HOTEL & CATERING

BAR FOOD CHEF

Employer: Castlerosse Park Hotel Resort
Location: Killarney
Job Summary: Evening work in a busy hotel bar.
Hours: 5 evenings per week from 6 pm to 10 pm; Part Time & Full Time
How to Apply: Please submit your application to: markbowe@castlerosse.ie

LEISURE CLUB ATTENDANT

Employer: Castlerosse Park Hotel Resort
Location: Killarney
Job Summary: Current Lifeguard qualifications essential and be able to teach group swimming lessons
Hours: Full Time
How to Apply: Please submit your application to: markbowe@castlerosse.ie

DUTY MANAGER

Employer: Castlerosse Park Hotel Resort
Location: Killarney
Job Summary: This exciting role will require the candidate to be highly motivated, have good communication skills and outgoing personality.
Experience in food and beverage essential.
Ambition and the ability to work on own initiative is essential
Front Office experience desirable but not essential
How to Apply: Please submit your application to: markbowe@castlerosse.ie

RECEPTIONIST

Employer: Castlerosse Park Hotel Resort
Location: Killarney
Requirements: Knowledge of Opera Reservation System. Previous Front Office experience desirable but not essential.
How to Apply: Please submit your application to: markbowe@castlerosse.ie

WAITING STAFF

Employer: Quinlan & Cooke's Boutique Townhouse & Seafood Restaurant
Location: Cahersiveen
How to Apply: To apply email CV to hello@qc.ie

HOTEL & CATERING

HOUSEKEEPING STAFF

Employer: Killarney Court Hotel
Requirements: Fluent English essential
How to Apply: Please apply with CV or email to: Stephen Dermody GM, gm@killarneycourthotel.com

RESTAURANT SUPERVISOR, BAR & WAITING PERSONNEL

Employer: Scotts Hotel
Location: Killarney
Requirements: Experience and fluent English are essential.
Hours: Full time positions. All year employment.
How to Apply: Please send your CV to: info@scottshotelkillarney.com or drop it to hotel: Scotts Hotel Killarney, Scotts Street.

CHEF DE PARTIE, COMMIS CHEF, CHEF DE PARTIE APPRENTICESHIP

Employer: Tatler Jack
Location: Killarney
Hours: Flexible hours, options of weekends off & single shifts available. Immediate start. Seasonal position.
How to Apply: Please apply with CV to: tatlerjack75@gmail.com

PERSON TO SHARE IN RUNNING LARGE GUESTHOUSE

Employer: Excellent standard of English/Hospitality/Reception & Housekeeping skills a necessity.
Location: Killarney
How to Apply: Please email to: info@killarneyviewguesthouse.com

SOUS CHEF

Employer: The Laurels Pub
Location: Killarney
How to Apply: Please apply with CV and references to: info@thelaurelspub.com

COMMIS CHEF

Employer: The Fáilte Hotel
Location: Killarney
Requirements: Experience & fluent English are essential. Full & part time position available.
How to Apply: Please apply with CV to Niall or Paudie.
Email: failtehotel@gmail.com, Tel: 064 663 3404

HOTEL & CATERING

COMMIS CHEF, KITCHEN ASSISTANT & EXPERIENCED WAITING STAFF

Employer: Rosspoint Bar & Restaurant
Location: Rossbeigh, Glenbeigh, Co. Kerry
How to Apply: Please send your CV to: info@rosspoint.ie or contact 087 2322868

WAITING STAFF, RUNNERS, BARISTA, SOUS CHEF, CHEF (SPECIALIZING IN ITALIAN CUISINE) PIZZA MAKER(EXPERIENCED WITH REAL WOOD FIRED PIZZA OVEN ONLY), KITCHEN PORTER

Location: Killarney Town Centre
Requirements: All applicants must be experienced, speak fluent English, used to work in fast paced, busy environment, work well under pressure, well groomed and polished, attentive, reliable & outgoing.
Immediate start.
How to Apply: Please send your CV & what position you are applying for to:
dhnicosia@gmail.com

RESTAURANT STAFF & KITCHEN PORTER

Employer: Murphys of Killarney
Location: Killarney
How to Apply: Please apply by email to: jobs@murphysofkillarney.com or in writing to HR Manager, 18 College Street, Killarney.

CHEF DE PARTIE, COMMIS CHEF, WAITING STAFF

Employer: The Killarney Riverside Hotel
Location: Killarney
How to Apply: Please apply with your CV to Riverside Hotel, Muckross Rd, Killarney.
Email: gearoid@riversidehotelkillarney.com, Tel: 064 6639200

EXPERIENCED HOUSEKEEPER, WASH UP PERSON, BREAKFAST WAITRESS

Employer: Foley's Restaurant & Townhouse
Location: 23 High Street, Killarney
How to Apply: Please email your CV to: info@foleystownhouse.com

HOTEL & CATERING

ASSISTANT HOTEL MANAGER, SPA THERAPIST, EXPERIENCED BAR STAFF, RESERVATION AGENT

Employer: The Europe Hotel & Resort,
Location: Killarney
How to Apply: Should you wish to apply please register your CV & Cover Letter online at: careers.killarneyhotels.ie or contact us directly via email: jobs@killarneyhotels.ie

SENIOR CHEF DE PARTIE, EXPERIENCED BAR STAFF,

Employer: The Dunloe Hotel & Gardens
Location: Killarney
How to Apply: Should you wish to apply please register your CV & Cover Letter online at: careers.killarneyhotels.ie or contact us directly via email: jobs@killarneyhotels.ie

KITCHEN PORTER

Employer: Ard na Sidhe Country House
Location: Killarney
How to Apply: Should you wish to apply please register your CV & Cover Letter online at: careers.killarneyhotels.ie or contact us directly via email: jobs@killarneyhotels.ie

EXPERIENCED CAFÉ STAFF & SUMMER RETAIL STAFF

Employer: Avoca, Molls Gap
How to Apply: Please forward your CV to: recruitment-avoca@aramark.eu

F & B ASSISTANTS, CHEF DE PARTIE, ACCOMMODATION ASSISTANTS

Employer: Aghadoe Hotel And Spa
Location: Killarney
Salary/Benefits: Uniform, meals on duty, Car Parking, Employee Recognition, Training & Development
How to Apply: Please send your CV to: bbrennan@aghadoeheights.com

SPA THERAPIST, WAITING & BAR STAFF, RECEPTION & CONCIERGE, SUPERVISORY POSITIONS

Employer: Muckross Park Hotel & Spa
Location: Killarney
How to Apply: Please send your CV to: rebeccak@muckrosspark.com

MEDICAL PROFESSIONALS & HEALTHCARE

STAFF NURSES

Employer: Health Service Executive

Location: West Kerry Community Hospital, Dingle, Co Kerry

How to apply: Please contact Deirdre Quaid, Director of Nursing, West Kerry Community Hospital
Tel. 066 915 1455, Email deirdre.quaid@hse.ie

Info: Interviews will be held shortly after closing date

Closing Date: Wednesday 1st May 2019

RETAIL & SALES

STOCK REPLENISHER & STORE PERSON

Employer: Hegarty's Spar

Location: Park Road, Killarney

How to Apply: Please forward your CV to Valerie Hegarty, Spar, Park Road. Tel: 064 6631814

SENIOR SALES PERSON RETAIL

Location: Killarney

Job Summary: In this role you will be responsible for dealing with customers on one to one basis, processing sales through computer, ordering/maintaining stock and some till work. You will have number of year's sales experience, be outgoing and well presented, have a bubbly friendly personality. Good computer skills will be distinct advantage.

Salary/Benefits: We offer the potential for long term employment combined with competitive wage in a friendly and secure environment.

How to Apply: Please forward your application or CV to: P.O. Box No 3702 Killarney Advertiser, Killarney, Co. Kerry

Closing Date: Friday, 4th of May 2019

GENERAL OPERATIVES, WAREHOUSE

TEMPORARY PRODUCTION OPERATOR

Employer:	Mondelez Ireland
Location:	Rathmore, Co Kerry
Job Summary:	Mondelez Rathmore sometimes needs to recruit Production Operators for temporary Assignments, e.g. to cover absence, holidays, etc. In order to be able to respond quickly to such needs we are developing small panel of potential recruits. Once the panel is established, operator vacancies will be filled from that panel. There is no guarantee that the member of the panel will be offered employment, and should employment be offered, the length of the assignment may be very for very short duration.
Requirements:	Have successfully passed minimum of Leaving Certificate. Be minimum of 18 years of age & be computer literate. Be available to work a variety of different shift patterns over 7 days. Have previously worked in manufacturing environment.
How to Apply:	Please forward your CV and Cover Letter either by post or email to: IE HR Solution, Mondelez Ireland, Malahide Road, Coolock, Dublin 5 Email: iehrsolutions@mdlz.com
Closing Date:	Friday, 3rd of May 2019

VALETER

Employer:	Aherns Castleisland
Job Summary:	We are looking for Valeter to help in the preparation of new and used cars. You will be hard working, enthusiastic, have high standards and keen eye for detail. Prior valeting experience essential.
How to apply:	Please send or email your CV to: Gordon Lunn, Sales Manager, Aherns, Tralee Road, Castleisland, Co. Kerry. Email: gordon.lunn@ahernsbmw.ie

DRIVER/ENGINEER/ELECTRICAL

RIGID 8 WHEEL TIPPER TRUCK DRIVER

Employer:	KPH Construction
Location:	Munster
Job Summary:	Initially for a 9 month groundworks contract in North Kerry leading on to general projects throughout Munster. This is a permanent position with an excellent remuneration package for the successful candidate.
How to Apply:	Please send in a CV or letter to info@khp.ie or call Donald on 087 244 47 33

OTHER VACANCIES

DELIVERY-HOSPITALITY-CHEF-KITCHEN PORTER

Employer:	Gigable - earn extra money at times that suit you
Job Summary:	Short term work "gigs" available: 01. Pick and choose what gigs you want and when. 02. Get paid securely into your bank account with Stripe. 03. Build your profile and earn Star-Rating after every gig.
How to Apply:	All gigs are made available in our mobile app. Download and keep our App installed to be notified of new gigs. Search "Gigable Work" on App stores or Email: killarney@gigable.com . Learn more: https://gigable.com

OPERATIONS AND RECRUITMENT MANAGER

Employer:	Teameroo
Location:	Kerry
Job Summary:	Strong people and system skills Collaborate phone manner Flexible job working from home Salary + bonus + profit share Reporting to the CEO
How to Apply:	Please apply with confidence to: info@teameroo.com

COMMUNITY EMPLOYMENT SCHEME POSITIONS

How to Apply

Please contact your Local Employment Service Offices (details below). Eligibility to participate on CE is generally linked to those who are 21 years old or over for all areas. Applicants must also be in receipt of an Irish social welfare payment for 1 year or more.

CE SCHEME VACANCIES

Job Title	Location	No. Of Positions	Closing Date	Job Ref. No.
Receptionist	Killorglin Sports Complex	1	20/05/2019	2108327
Grounds Person	Fossa GAA Club, Killarney	1	—	2105067
Driver/General Assistant	Cahersiveen, Co. Kerry	1	—	2109355
Maintenance Person	Valentia Community Hospital, Valentia, Co. Kerry	1	—	2108941
Cleaner	Glencar, County Kerry	1	—	2108140
Shop Assistant	Charity Shop, Valentia, Cahersiveen	1	—	2106724
Evening Sports Attendant	Killorglin, Dromavally, County Kerry	2	—	2108132
Laundrette / General Operative	Cahersiveen, Carhan Lower, County Kerry	2	—	2108219
Childcare Assistant	Shanakill	2	04/06/2019	2109951
Childcare Assistant	St Brigid's	2	04/06/2019	21099954
Childcare Assistant	Waterville	1	04/06/2019	2109955

COMMUNITY EMPLOYMENT SCHEME POSITIONS

How to Apply

Please contact your Local Employment Service Offices (details below). Eligibility to participate on CE is generally linked to those who are 21 years old or over for all areas. Applicants must also be in receipt of an Irish social welfare payment for 1 year or more.

CE SCHEME VACANCIES

Job Title	Location	No. Of Positions	Closing Date	Job Ref. No.
Childcare Assistant	Ardfert	1	04/06/2019	2109932
Childcare Assistant	Ballyheigue	1	04/06/2019	2109934
Childcare Assistant	Camp	1	04/06/2019	2109935
Childcare Assistant	Castledrum	1	04/06/2019	2109937
Childcare Assistant	Castleisland	1	04/06/2019	2109938
Childcare Assistant	Cumann Iosaef	3	04/06/2019	2109939
Childcare Assistant	Killorglin Family Centre	1	04/06/2019	2109941
Childcare Assistant	Killorglin Scamps	1	04/06/2019	2109943
Childcare Assistant	Listowel	1	04/06/2019	2109945
Childcare Assistant	Listry	1	04/06/2019	2109946
Childcare Assistant	Rathmore	1	04/06/2019	2109948
Childcare Assistant	Scartaglen	1	04/06/2019	2109949

TÚS - COMMUNITY WORK PLACEMENT

- ⇒ Are you Unemployed for 12 months or longer and interested in working in Local Community Projects?
- ⇒ TÚS provides work opportunities for all unemployed people in South Kerry.
- ⇒ If you are less than 25 years of age there will be a major financial incentive for participating.
- ⇒ Class A social insurance paid.
- ⇒ 12 month contract.

COME IN AND TALK TO US

Cahersiveen:	Killarney:	Killorglin:	Kenmare:
Adrian Griffin TÚS Supervisor	Ger Moynihan Lisa Murphy TÚS Supervisors	Paudie O'Shea TÚS Supervisor	Donal McCarthy TÚS Supervisor
SKDP CLG West Main St., Cahersiveen.	SKDP CLG 37A High St., Killarney.	SKDP CLG Library Place, Killorglin.	SKDP CLG 21 Henry St., Kenmare.
Tel: 066 9472724	Tel: 064 6636572	Tel: 087 4146379	Tel: 064 6641930

TÚS/RSS VACANCIES

RETAIL ASSISTANT (CAHERSIVEEN)

Employer:	Charity Shop
Location:	Cahersiveen
Requirements:	Times will be agreed with voluntary group involved 19.5 hrs per week
How to Apply:	Contact Joseph McCrohan; TUS/RSS Manager on 066-9472724 or 087-2849165



TÚS/RSS VACANCIES

CARETAKER

Location:	Killarney
Requirements:	Caretaker required for Assisted Living residential accommodation Times will be agreed with the local community group 19.5 hours a week as per TUS contract
How to Apply:	Contact Joseph McCrohan; TUS/RSS Manager on 066-9472724 or 087-2849165

TOUR GUIDE

Location:	Valentia Lighthouse
Requirements:	No experience required—training will be provided Times will be agreed with the local community group 19.5 hours a week as per TUS contract
How to Apply:	Contact Joseph McCrohan; TUS/RSS Manager on 066-9472724 or 087-2849165

OUTDOOR CONSTRUCTION WORKER

Location:	Cahersiveen
Requirements:	Times will be agreed with the local community group 19.5 hours a week as per TUS contract
How to Apply:	Contact Joseph McCrohan; TUS/RSS Manager on 066-9472724 or 087-2849165

OFFICE ADMINISTRATOR

Location:	Cahersiveen
Requirements:	Times will be agreed with the local community group
How to Apply:	Contact Joseph McCrohan; TUS/RSS Manager on 066-9472724 or 087-2849165



SERVICES FROM THE SOUTH KERRY JOBS CLUB

THERE IS NO CHARGE FOR THIS SERVICE



Do you need help with your CV?

Do you need help writing a cover letter?

Have you an interview coming up and need help preparing?

We can compile a professional CV & Cover Letter to suit your needs

We can arrange to do a mock interview for you so you are well prepared

Please contact Mary or Paul for an appointment

Tel: 064 663 7833



Jobs Sheet Publishing Info



SOUTH KERRY DEVELOPMENT
PARTNERSHIP CLG.

South Kerry Development

Partnership CLG.,

37A High St.,

Killarney,

Co. Kerry

Tel: 064 6636572

Email: info@skdp.net

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And is available from all SKDP offices

Or

From our Website

Or

Like us on Facebook to receive notification of publication

Or

Contact us on the email below to be added to our mailing list

www.southkerry.ie

jobsheet@southkerryiles.ie



**Do you wish to have a job included in the next
issue of the South Kerry LES Jobs Sheet?**

Send us the job details,

To include:

Job Title, Location, Requirements, How to Apply and Closing Date

****Any jobs received after 1p.m. on Thursdays are not guaranteed to be published****

Email: jobsheet@southkerryiles.ie



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