

South Kerry Local Employment Services

FREE FOR YOUR BENEFIT

CALL INTO YOUR LOCAL OFFICE
FOR A FREE, FRIENDLY AND
CONFIDENTIAL SERVICE

⇒ JOB SEARCHING ⇒ INFORMATION SERVICES
⇒ CAREER GUIDANCE ⇒ EDUCATION & TRAINING

OUR OFFICES ARE OPEN FROM MONDAY TO FRIDAY

9:00 - 17:00

(Closed for Lunch)

Killarney Jobs Club

37A High St. 2nd Floor, Killarney

⇒ CURRICULUM VITAE (CVs)
⇒ COVER LETTERS
⇒ JOBS CLUB TRAINING

Head Office

West Main Street
Cahersiveen
Co. Kerry
Tel: 066 9472724

Other Offices:

Killarney

37A High St.
2nd Floor,
Killarney,
Co. Kerry
Tel: 064 6636572

Killorglin

Library Place,
Killorglin,
Co. Kerry
Tel: 066 9761615

Kenmare

21 Henry St.
Kenmare,
Co. Kerry
Tel: 064 6641930



SOUTH KERRY DEVELOPMENT
PARTNERSHIP CLG.



An Roinn Gnóthaí Fostaíochta
agus Coimirce Sóisialaí
Department of Employment Affairs
and Social Protection



CLERICAL & ADMINISTRATION JOBS

JUNIOR OFFICE ADMINISTRATOR

Employer: Pierse Fitzgibbon Solicitors
Location: Listowel, Co Kerry
Details: Immediate start, Salary negotiable, commensurate with experience
How to apply: Please reply with full CV by email: careers@pierse.ie
Closing date: July 5th 2019

LAW CLERK

Employer: Pierse Fitzgibbon Solicitors
Location: Listowel, Co Kerry
Requirements:

- Working as part of a team in a demanding and busy environment
- Working to tight deadlines
- Preparing correspondence, legal documents, briefs, minutes, reports and presentations
- Managing high volume call activity
- Diary management, client interaction and communication
- Office administration duties post, scanning, reception
- Provide backup assistance to any other area of the firm when necessary

The ideal candidate must have:

- Previous experience of working in a law firm (not essential)
- Ability to work in a high-volume business and respond to changing environments
- Ability to multi-task, be highly motivated, positive and flexible
- Excellent telephone skills
- Good IT skills and proficient knowledge of all Microsoft applications Word, Excel, PowerPoint
- Accuracy and attention to detail
- Excellent organisational skills

How to apply: Please reply with full CV by email: careers@pierse.ie
Closing date: July 5th 2019

FESTIVAL ADMINISTRATOR

Employer: Writer's Week, Listowel
Requirements:

- Experience in office administration & project management
- Ability to coordinate and plan festival activities
- Proficiency in MS Office
- Strong interpersonal and communication skills
- Experience in social media marketing (desirable)
- Experience in website maintenance (desirable)

Hours: 35 hours a week (some flexibility required)
How to apply: Please email your CV to jobs@writersweek.ie
Closing date: 5th July, 2019

ACCOUNTS, FINANCING, MARKETING

INSURANCE PROFESSIONALS

Employer:	Healy Insurances
Location:	11 New Street Killarney, Co Kerry
Details:	Personal lines Commercial lines APA, CIP and entry level considered.
How to apply:	Please send your CV to: info@healyinsurances.ie

QUALIFIED ACCOUNTANTS

Location:	Killarney
Details:	The successful candidate will report directly to the Managing Partner, will be entrusted with a high level of responsibility and be directly involved in the day to day running of the Practice as well as development and strategic management. This is an excellent opportunity for career advancement and the position will ideally suit a proactive self-starter with the ability to manage and grow a portfolio of clients and a dedicated team of employees.
Requirements:	Qualifications in both Accountancy and Taxation from a recognised Professional Body with a minimum of 5 years POE in public practice. Considerable experience in a full range of compliance and consultancy assignments. Excellent management skills. Strong commercial and interpersonal skills.
How to apply:	Further enquiries may be made in the strictest confidence to: PO Box: 3709 at the Killarney Advertiser

ACCOUNTS ASSISTANT (FULL-TIME)

Employer:	A busy Killarney based accountancy practice
Details:	Preparation of Revenue returns and bank reconciliations. Office administration including project support. Assistance with various marketing and business generation initiatives. Salary commensurate with experience and qualifications.
Requirements:	Strong IT skills particularly with Microsoft Packages and Payroll/Bookkeeping software. Preparation of Revenue returns and bank reconciliations. Excellent communication, organisation and interpersonal skills. Strong attention to detail and an ability to learn quickly. Ability to prioritise work and to work on own initiative and as part of a team. Previous experience of working in a professional accountancy practice is a distinct advantage. Experience in the financial services sector would be desirable but not essential.
How to apply:	Interested applicants should apply To Killarney Advertiser PO Box: 3710

ACCOUNTS, FINANCING, MARKETING

RECEPTIONIST / ACCOUNTS ASSISTANT (FULL-TIME)

Employer:	PSC Accountants & Advisors
Location:	Kerry
Details:	<p>Answering telephone, investigate and resolve customer queries. Generate and send out invoices. Follow up on, collect and allocate payments. Research and resolve payment discrepancies. Maintain Creditors Accounts and process payments using IBB. Follow established procedures for processing receipts, cash etc. Perform bank reconciliations. Complete month-end closing to assist in preparing for monthly management accounts. Weekly payroll using Sage Professional. General Administration and any other duties that may arise.</p> <p>Key Requirements: 3+ years' experience working in a similar position. Experience in the Motor Industry a distinct advantage. Excellent communication skills and attention to detail. Ability to work on own initiative as well as part of a team.</p>
How to apply:	Please forward CV to Siobhán at: srivasmay@psc.ie
Closing date:	Friday 5th July 2019

HOTEL & CATERING

OPEN POSITIONS AT QUINLAN'S SEA FOOD BAR & GRILL (OPENING LATE JULY)

Employer:	Quinlan's Fish Shops & Sea Food Bars
Location:	Plunkett Street, Killarney
Details:	<p>CHEFS (all grades) COOKS FRONT OF HOUSE ASSISTANTS BAR PERSONS CLEANERS</p> <p>All jobs are full-time positions, but we can accommodate flexi-working conditions.</p>
How to apply:	Please send your CV to: Quinlan's Fish Shops and Restaurants, Renard Point, Caherciveen, Co Kerry, Ireland.

HOTEL & CATERING

KITCHEN ASSISTANT / COMMIS CHEF

Employer: Rosspoint Bar & Restaurant
Location: Rossbeigh, Glenbeigh, Co. Kerry
Hours: Full-time or Part-time
How to apply: Please send your C.V. to: info@rosspoint.ie; Contact No: 0872322868

CHEF DE PARTIE / DEMI CHEF DE PARTIE

Employer: The Lake Hotel Killarney
Location: Killarney
Requirements: Applicants must have experience in a similar position and have a good knowledge of menu planning and food presentation skills.
How to apply: Applications in writing can be sent to: The HR Department, Lake Hotel, Muckcross Road, Killarney or email: noel@lakehotel.com

HOUSEKEEPING SUPERVISOR / ASSISTANT (FULL-TIME, PART-TIME)

Employer: Killarney Court Hotel
Location: Killarney
Requirements: Experience essential
How to Apply: Apply with CV to Stephen Dermody GM or email to: gm@killarneycourthotel.com

QUALIFIED CHEF (FULL-TIME)

Employer: The Flesk Bar & Restaurant
Location: Killarney
How to Apply: Call 064-6631128 or drop in after 5pm with CV in The Flesk Bar & Restaurant, Town Centre, Killarney

CURRY CHEF (FULL-TIME)

Employer: Sarena Restaurant
Location: Strand Street, Waterside, Dingle, Co Kerry
Salary: Annual remuneration 33-35K
How to Apply: Please email to faryalmohsin@mail.com, Tel: 083 438 54 68

HOTEL & CATERING

OPEN POSITIONS AT KILLARNEY PLAZA HOTEL

- Job details:** ASSISTANT ACCOMMODATION MANAGER
SENIOR SOUS CHEF
CHEF DE PARTIE
NIGHT PORTER
- All full-time positions, available all year round.
We have a range of staff benefits available and opportunities for career progression.
- How to apply:** Please email your CV to jobs@odrhoteles.com or contact us confidentially on 064 662 1065

SPA MANAGER (MATERNITY COVER)

- Employer:** The Rose Hotel
- Location:** Tralee
- Requirements:**
- A high sense of attention to detail and a minimum of 1-year experience in a Spa Supervisory/Management role in 4 or 5-star hotel
 - Must have worked as a therapist previously
 - Previous experience working with Elemis & Premier Software is desirable but not essential
 - Must be passionate about the spa and beauty industry
 - Have excellent communication and customer service skills
 - Work well within a team
 - Strong leadership skills
 - Be enthusiastic and empathetic.
- How to apply:** All applicants should submit their CV to skelly@therosehotel.com
- Closing date:** 5pm on Monday 8th July 2019

KITCHEN/HOUSEKEEPING & BEDROOM TURNOVER DUTIES

- Employer:** Killarney View Guest House
- Job details:** Reliable, experienced person for approx. 5 hours per morning.
Good standard of English essential.
- How to apply:** Please reply to: info@killarneyviewguesthouse.com

COOKS (FULL & PART TIME)

- Employer:** The Mug & Bean Café Killarney
- How to apply:** Please drop in your CV to the café or email: mug.killarney@gmail.com
Tel: 087 259 5924

MEDICAL , HEALTHCARE, NURSING

OPEN POSITIONS AT BLUEBIRD CARE

Location:	Kerry and West Cork
Requirements:	Working in a caring profession requires genuine empathy for others so if you have the necessary knowledge and skill set, and you are a person who is caring, compassionate and kind Bluebird Care would like to hear from you.
How to Apply:	For details on available positions, contact us today at kerrywestcork@bluebirdcare.ie or 066 710 4015 or visit our website www.bluebirdcare.ie

PRACTICE NURSE

Location:	North Kerry
Details:	Duties include phlebotomy, immunisations, family planning, ECGs, 24 hour BP monitoring, chronic disease management, cervical smears etc. While previous experience is desirable, we can provide training to a suitable and enthusiastic candidate.
Hours:	Hours negotiable (about 30 hours a week)
How to Apply:	Email CV and cover letter to roreilly@ratoomedical.com ; Tel: 087 253 45 46

MEDICAL RECEPTIONIST / ADMINISTRATOR

Location:	Tralee
Requirements:	The ideal candidate must be reliable, flexible and have excellent communication skills. They must work well in a team and have a positive approach to their work. Efficient computer skills are a must, as is a strong understanding of discretion and confidentiality. Previous experience in medical administration is desirable but not essential.
Hours:	Part-time, initially 2 mornings per week increasing to 4 mornings per weeks in the coming months.
How to Apply:	Please reply with a cover letter & CV to surgeryrecruitment@gmail.com
Closing date:	Friday 12th July 2019

HEALTH CARE ASSISTANTS

Employer:	St. Joseph's Home
Location:	Killorglin
How to Apply:	Please forward your CV to stjosephskillorglin@eircom.net

MEDICAL , HEALTHCARE, NURSING

OPEN POSITIONS AT SJOG KERRY SERVICES

Employer: Saint John of God Community Services CLG, Kerry Services

Location: Beaufort & Tralee, Co Kerry

Job Details: **COMMUNITY TRANSITION CO-ORDINATOR** SPECIFIED PURPOSE CONTRACT (INITIAL ASSIGNMENT 2YRS FIXED TERM)
In line with a person-centered model, this role will support individuals to move into new community houses. It is based on a social model of support, and is in line with the principles of social role valorisation (SRV) and supporting self-directed lives (SSDL).

Requirements:

- Social Care, Healthcare or nursing qualification
- Must have a minimum of two years' experience in working and supporting people with disabilities.
- Proven experience and ability to properly discharge the functions of the role.
- A full clean driver's license for manual vehicles is essential.
- Demonstrate an understanding of relevant national standards for Disability services.
- Demonstrate an understanding of safeguarding and service user protection.
- Excellent organisational, interpersonal & communication skills.
- Have ability to co-ordinate and to lead a change programme.
- Motivated, hardworking and self-driven.
- Be available to work flexible hours when required.

Please note that Interviews for the above post will be held on the 16th July 2019.

STAFF NURSES (FULL TIME/PART TIME PERMANENT, RELIEF CONTRACTS)

Requirements:

- RNMH/RNID qualifications or other suitable nursing qualifications and to be a Staff Nurse on the current register as maintained by An Bord Altranais.
- 1 - 2 year's relevant experience of supporting people with an intellectual disability is an advantage.
- Relevant experience of working with people who have behaviours that challenge is an advantage.
- Demonstrate excellent communication (both verbal and written), organizational skills, flexibility and commitment.
- Must have a full clean driver's licence for a manual vehicle, D licence would be an advantage.

CARE ASSISTANTS (FULL TIME / PART TIME PERMANENT/ FIXED TERM, RELIEF CONTRACTS)

Requirements:

- Certificate in Healthcare Support at FETAC Level 5.
- The Care Assistant works as part of a multidisciplinary team to assist in the provision of health and social care for the individuals we support.
- He/She supports and assists in all activities of daily living in line with the needs and wishes of the individual as outlined in an agreed care plan.
- Acting as an advocate for residents and promoting social interaction with the community.
- Demonstrate excellent communication (both verbal and written), organisational skills, flexibility and commitment.
- Must have a full clean driver's licence for a manual vehicle, D licence would be an advantage.

SOCIAL CARE WORKERS (FULL TIME/PART TIME PERMANENT/FIXED TERM, RELIEF CONTRACTS)

Requirements:

- Diploma in Social Care / Diploma in Applied Social Studies/Social Care
- 12 years' experience working with individuals with an Intellectual Disability is an advantage.
- Excellent communication skills
- Flexibility, Initiative, motivation and enthusiasm
- Commitment to the development and delivery of a person centred programme.
- Experience of supporting people presenting with challenging behaviour.
- Must have a full clean driver's licence for a manual vehicle, D licence would be an advantage. Informal enquiries to Catherine Hunt or Shirley Knight, 064-6644133 ext. 257/213

STAFF NURSE CHILDREN SERVICES, (PERMANENT FULL-TIME 39.00 HOURS PER WEEK)

Requirements:

- RNMH/RNID qualifications or other suitable nursing qualifications and be a Staff Nurse on the current register as maintained by An Bord Altranais.
- Experience working with children with life limiting conditions or increased medical needs an advantage but not essential.
- Previous relevant experience of working with children with an intellectual disability and in particular those who have a moderate to profound disability.
- Relevant experience of working with people who have behaviours that challenge is an advantage.
- Flexibility to work the hours of duty as dictated by service delivery requirements is essential.
- A full clean driver's licence for a manual vehicle, D licence would be an advantage.

Informal enquiries to Ms. Miriam O'Sullivan 066 9796494

How to Apply: Please forward a cover letter and Curriculum Vitae to the Human Resources department, Saint John of God Kerry Services, Monavalley Industrial Estate, Tralee, Co. Kerry or by email to sjogkerry.recruitment@sjog.ie

Closing Date: 5 pm Tuesday, 9th of July, 2019

MEDICAL , HEALTHCARE, NURSING

CARE WORKER (PERMANET PART-TIME)

Employer:	RehabCare
Location:	Boulia Residential Service, Co Kerry
Requirements:	QQI Level 5 in Health and Social Care or equivalent Candidates should have experience of working in a residential care setting Candidates should have experience of providing appropriate supports to service users with relevant disability and whose behaviour may challenge. Training in responses to behaviour that challenges and medication management.
Hours:	2 x 36 hours and 35 hours
How to Apply:	Find out more about these jobs and how to apply on our careers page at www.rehab.ie/careers or contact Bronacha Taft on 01 205 73 73 or at bronacha.taft@rehab.ie
Closing Date:	5th July 2019

CARE WORKER (FIXED TERM)

Employer:	RehabCare
Location:	Listowel, Co Kerry
Requirements:	QQI Level 5 in Health and Social Care or equivalent Candidates should have experience of working in a residential care setting Candidates should have experience of providing appropriate supports to service users with relevant disability and whose behaviour may challenge. A champion of Person Centred Planning and Individual Action Plans
Hours:	30 hours
How to Apply:	Find out more about these jobs and how to apply on our careers page at www.rehab.ie/careers or contact Bronacha Taft on 01 205 73 73 or at bronacha.taft@rehab.ie
Closing Date:	27th July 2019

CHILDCARE

CHILDCARE MANAGER TO COVER CARER'S LEAVE

Employer: Nai Ionad Na Cille Ltd. Childcare

Location: Castlemaine

Job Details: **Minimum Qualifications:**

A minimum QQI Level 6 Major Award in Early Childhood Care and Education (or equivalent recognised qualification or higher award recognised on the National Framework of Qualifications of Ireland (NFQ))

A minimum of 3 years in the Early Years Childcare Sector in a position of responsibility and of supervising staff.

HighScope training or knowledge would be an advantage.

First Aid & TUSLA Always Children First training is desirable.

The Childcare Manager will report and be accountable to the Board of Management.

Main Job Purpose:

To ensure the effective daily management of the Childcare Service in accordance with the policies and procedures of the Service, the Childcare (Pre School Services) Regulations 2016, any other relevant legislation, good practice requirements and be accountable to the board of directors.

To ensure the safety and well-being of all children attending the Service.

To ensure a dynamic curriculum is delivered to meet the individual needs of children attending the service.

To Support & Supervise the Staff Team.

To Support and Interact with families using the Service.

To monitor and ensure that all agreed quality and safety standards are maintained in the Service at all times.

Personal Attributes:

Excellent leadership skills to lead and motivate the childcare and auxiliary team

Strong communication, organisational and IT skills

Flexible and reliable

Applicants must be prepared to complete a Garda Vetting Application Form and police check if applicable.

Position to start: Monday 19th August 19

How to Apply: **Applicants should enclose:**

Cover Letter

Curriculum Vitae

2 written references.

Copy of Qualifications

Send to Board of Management, Nai Ionad Na Cille Ltd. Castledrum, Castlemaine, Co Kerry

Closing Date: 12th July, 2019

CHILDCARE

OPEN POSITIONS AT HOLY CROSS MERCY, KILLARNEY

Job Details:	ROOM LEADER, ROOM ASSISTANT (Part-time) Minimum FETAC Level 7 Childcare qualification with 3 year experience is preferred but not essential. AIMS SUPPORT WORKER (15 hrs per week) Minimum FETAC Level 5 Childcare qualification
How to Apply:	Please send your CV and application letter to: The Manager, Holy Cross Early Years' Service, Holy Cross Mercy School, New Road, Killarney Or email: holycrosspreschool@eircom.net

PERMANENT PART-TIME CARETAKER (MINIMUM 30 HRS PER WEEK)

Employer:	Intermediate School Killorglin
Requirements:	Full clean Category C1 Drivers licence. A flexible approach regarding hours of work. Relevant experience an advantage. Appointment will be subject to Garda vetting and satisfactory references.
How to Apply:	Please forward CV to Joe O'Dwyer, Intermediate School, Killorglin or email to: iskadmins@eircom.net
Closing Date:	3rd of July 2019

RETAIL & SALES

SALES ASSISTANT

Location:	Castleisland & Tralee
Requirements:	To cover maternity leave in a busy electrical retail store experience desirable
Hours:	Full time position
How to apply:	Apply with CV to Walsh Bros Electrical, Main Street, Castleisland

SALES REPRESENTATIVE

Employer:	Tucks O'Brien Ltd
Location:	Munster area
Requirements:	Candidates will ideally have experience in the Irish Hardware and Builders Merchant trade in Ireland.
Salary:	Competitive and negotiable
How to apply:	Candidates interested in applying should send CV to: hr@tucksobrien.ie

RETAIL & SALES

CHECKOUT SALES ASSISTANT

Employer:	Daly's SuperValu
Location:	Killarney
Requirements:	The successful applicant must be available to work flexible hours 3-5 days per week including weekends and bank holidays. Previous experience preferred but not essential. All candidates must have fluent English and be available for immediate start.
How to apply:	Please forward your cover letter and CV to: Theresa Moriarty, HR Manager, Daly's SuperValu, Park Road, Killarney; dalyskillarney@killarneyautos.ie
Closing date:	Thursday 27th June 2019

COUNTER ASSISTANT (FULL-TIME)

Employer:	MAC Hardware & Farm Supplies
Location:	Listowel, Co Kerry
Requirements:	Must be able to work as part of a team; experience is an advantage
How to apply:	Please forward CV to: Mac Fuels, Ballylongford Road, Listowel or email: eoghan@macfuels.ie

HARDWARE SALES ASSISTANT / RELIEF DRIVER (27 HOURS PER WEEK)

Employer:	MP Moran
Location:	Castleisland
Requirements:	Ideal candidate will have experience and knowledge in hardware Possession of a Class C licence would be an added advantage Have good communication and customer service skills Must be available to work on Saturdays
How to Apply:	To apply please email your CV to jobs@mpmoran.co.uk
Closing date:	Wednesday 3 July, 2019

DRIVERS, GENERAL OPERATIVES, WAREHOUSE

ARTIC DRIVER

Employer:	Garyowen Transport
Requirements:	Experience not essential; Newly qualified & experienced drivers may apply
How to Apply:	Please apply by phone: 087 29 52 470

HGV DRIVER (FULL-TIME & PART-TIME)

Employer:	McAuliffe Trucking
Location:	North Kerry Area
How to apply:	Please email CV to: mcauliffetrucking@gmail.com or call 066 714 19 33

EDUCATION & TRAINING

TEACHERS AND TUTORs

- Employer:** Down Syndrome Kerry
- Requirements:**
- To teach Literacy & Work Skills Programme for students with down syndrome from September 2019 to June 2020.
 - 3 days per week based in Tralee
 - Ability to relate to persons with intellectual disability is desirable.
- How to apply:** Apply with CV and covering letter to: adminsecretary@downsyndromekerry.ie
- Closing Date:** Friday July 12th 2019

OPEN POSITIONS AT KERRY ETB

- Location:** Tralee
- Positions:**
- PERMANENT ASSISTANT TRAINING CENTRE MANAGER**
Kerry ETB Training Centre
- COMMUNITY EDUCATION FACILITATOR**
- with initial responsibility for Course Recruitment and Course Promotion
 - 2 year fixed term post Kerry Education & Training Board
- How to apply:** Application forms and full details for these posts can be obtained from www.kerryetb.ie. No CVs, only official application form will be accepted.
- Closing Date:** 12 noon Monday 8th July 2019

OTHER VACANCIES

BEAUTY THERAPIST

- Employer:** Killarney Toning & Beauty Studio
- Location:** Fair Hill Car Park, Killarney
- How to apply:** Please hand your CV with a copy of certificates into the Studio. Tel: 064 663 29 66

PART-TIME FITTER

- Employer:** A blind retail/manufacture in Killarney
- Details:** Experience an advantage.
- How to apply:** Phone 064 662 50 40

OTHER VACANCIES

SHOWROOM ADMINISTRATOR - MATERNITY COVER

Employer:	Leane's Kitchens & Bedrooms
Job Details:	The successful candidate will have 3 years or more experience of the Fitted Kitchen industry be fully computer literate and have an excellent understanding of Kitchen design software such as ArtiCAD or a similar package.
How to apply:	Please send CV to: padraig.leanes@leanes.com

APPRENTICESHIP FOR METAL FABRICATOR

Employer:	Scully Steel Fabrication
Details:	The successful candidate will be trained in modern fabrication with modern technology and equipment.
How to apply:	Please send full application & CV to: scullyfabrication@hotmail.com
Closing Date:	26th July 2019

CLEANER (FULL-TIME)

Employer:	Daly's SuperValu
How to apply:	Please forward your cover letter and CV to: Theresa Moriarty, HR Manager, Daly's SuperValu, Park Road, Killarney dalyskillarney@killarneyautos.ie

HGV MECHANIC

Employer:	McAuliffe Trucking
Location:	Castleisland area, Co Kerry
How to apply:	Please email CV to: mcauliffetrucking@gmail.com or call 066 714 19 33

OPERATIONS MANAGER - KERRY SPORTS ACADEMY

Employer:	Institute Of Technology Tralee
Location:	Tralee, Co Kerry
How to apply:	All applications must be made online at: www.ittralee.ie
Closing Date:	12 noon on Friday 5th July 2019

COMMUNITY EMPLOYMENT SCHEME POSITIONS

How to Apply

Please contact your Local Employment Service Offices (details below). Eligibility to participate on CE is generally linked to those who are 21 years old or over for all areas. Applicants must also be in receipt of an Irish social welfare payment for 1 year or more.

CE SCHEME VACANCIES

Job Title	Location	No. Of Positions	Closing Date	Job Ref. No.
Assistant Youth Worker	Listowel	1	-	2111419
Assistant Youth Worker	Cahersiveen	1	-	2111049
Childcare Assistant	Ardfert	1	17/7/2019	2114401
Childcare Assistant	Ballyheigue	1	17/7/2019	2114405
Childcare Assistant	Camp	1	17/7/2019	2114407
Childcare Assistant	Castledrum	1	17/7/2019	2114411
Childcare Assistant	Castleisland	1	17/7/2019	2114414
Childcare Assistant	Cumann Iosaef	1	17/7/2019	2114416
Childcare Assistant	Listowel	1	17/7/2019	2114399
Childcare Assistant	Rathmore	1	17/7/2019	2114417
Childcare Assistant	Scartaglen	1	17/7/2019	2114419
Childcare Assistant	Shanakill	2	17/7/2019	2114420
Childcare Assistant	St Brigid's	1	17/7/2019	2114421
Childcare Assistant	Waterville	1	17/7/2019	2114422

TÚS - COMMUNITY WORK PLACEMENT

- ⇒ Are you Unemployed for 12 months or longer and interested in working in Local Community Projects?
- ⇒ TÚS provides work opportunities for all unemployed people in South Kerry.
- ⇒ If you are less than 25 years of age there will be a major financial incentive for participating.
- ⇒ Class A social insurance paid.
- ⇒ 12 month contract.

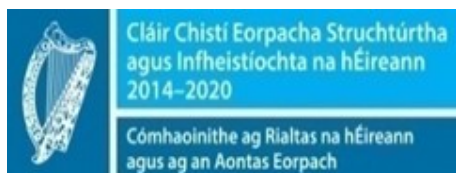
COME IN AND TALK TO US

Cahersiveen:	Killarney:	Killorglin:	Kenmare:
Adrian Griffin TÚS Supervisor	Ger Moynihan Lisa Murphy TÚS Supervisors	Paudie O'Shea TÚS Supervisor	Donal McCarthy TÚS Supervisor
SKDP CLG West Main St., Cahersiveen.	SKDP CLG 37A High St., Killarney.	SKDP CLG Library Place, Killorglin.	SKDP CLG 21 Henry St., Kenmare.
Tel: 066 9472724	Tel: 064 6636572	Tel: 087 4146379	Tel: 064 6641930

TÚS/RSS VACANCIES

RETAIL ASSISTANT (CAHERSIVEEN)

Employer:	Charity Shop
Location:	Cahersiveen
Requirements:	Times will be agreed with voluntary group involved 19.5 hrs per week
How to Apply:	Contact Joseph McCrohan; TUS/RSS Manager on 066-9472724 or 087-2849165



TÚS/RSS VACANCIES

CARETAKER

Location:	Killarney
Requirements:	Caretaker required for Assisted Living residential accommodation Times will be agreed with the local community group 19.5 hours a week as per TUS contract
How to Apply:	Contact Joseph McCrohan; TUS/RSS Manager on 066-9472724 or 087-2849165

TOUR GUIDE

Location:	Valentia Lighthouse
Requirements:	No experience required - training will be provided Times will be agreed with the local community group 19.5 hours a week as per TUS contract
How to Apply:	Contact Joseph McCrohan; TUS/RSS Manager on 066-9472724 or 087-2849165

OUTDOOR CONSTRUCTION WORKER

Location:	Cahersiveen
Requirements:	Times will be agreed with the local community group 19.5 hours a week as per TUS contract
How to Apply:	Contact Joseph McCrohan; TUS/RSS Manager on 066-9472724 or 087-2849165

OFFICE ADMINISTRATOR

Location:	Cahersiveen
Requirements:	Times will be agreed with the local community group 19.5 hours a week as per TUS contract
How to Apply:	Contact Joseph McCrohan; TUS/RSS Manager on 066-9472724 or 087-2849165





At a cross roads?
Don't know what to do?



Future Steps

Wednesday 10th July 2019
09.15 to 12.00

This is a free workshop for adults guiding you through a professional psychometric self-assessment to help you decide your next step.

What does using a psychometric instrument involve?

You will be invited to complete a questionnaire in advance. From this, you will receive a Career Profile that measures a number of different dimensions of your work values, interests, and behavioural styles that together provide an overview of factors that may influence your career choice. All results are confidential to you.

What can you expect from attending this workshop?

On the day, you will:

- Identify your areas of strength and possible career development.
- Consider your motivations in deciding your future steps.
- Find out how to explore your options.
- Discover what supports are available to you.
- Learn how KAGIS can support you.

Places are limited, to avoid disappointment book by 28th June.

For further information or to book a place, contact:

**KAGIS - Kerry Adult Guidance and Information Service, (Opposite Rail/Bus Station),
Kerry ETB, Centrepont East, John Joe Sheehy Rd., Tralee.**

Tel: 066 7121300 Mobile: 087 248 60 73

**Returning to education or training?
Changing direction?
Need help?
Talk to us**

KAGIS
Kerry Adult Guidance
and Information Service

Kerry Adult Guidance and Information Service (KAGIS) is the part of Kerry Education and Training Board (Kerry ETB) that provides eligible adults with professional guidance counselling and information.

Educational guidance • Career guidance • Information



South Kerry Jobs Club



Are you unemployed and looking to return to work?

KICKSTART YOUR JOBSEARCH BY ATTENDING OUR TRAINING WORKSHOP

- **PART-TIME PROGRAMME FOR JOBSEEKER**
- **TRAVEL ALLOWANCE IS PAID ON COMPLETION**



THE JOBS CLUB TEAM
MARY MURRAY & PAUL MURPHY

OUR PART-TIME COURSES ARE DESIGNED TO OFFER HELP & SUPPORT TO JOB-SEEKERS ON HOW TO EVALUATE THEIR INDIVIDUAL SKILLS, ESTABLISH A JOB-SEEKING PLAN OF ACTION, MAKE JOB APPLICATIONS, PREPARE CVS, COVER LETTERS, REGISTER ON JOBS IRELAND, AND PREPARE FOR INTERVIEWS.

'BOOK YOUR PLACE AS PLACES ARE FILLING UP FAST'

COURSES ARE RUN IN KILLARNEY / KILLORGLIN/ CAHERSIVEEN / KENMAREK

**FOR FURTHER INFORMATION CONTACT PAUL OR MARY ON 064 – 6637833
OR EMAIL KILLARNEY JOBSCLUB AT KILLARNEYJOBSCLUB@SOUTHKERRYLES.IE**



An Roinn Gnóthaí Fostaíochta
agus Coimíre Sóisialaí
Department of Employment Affairs
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Jobs Sheet Publishing Info



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www.southkerry.ie

jobsheet@southkerryles.ie



**Do you wish to have a job included in the next
issue of the South Kerry LES Jobs Sheet?**

Send us the job details,

To include:

Job Title, Location, Requirements, How to Apply and Closing Date

****Any jobs received after 1p.m. on Thursdays are not guaranteed to be published****

Email: jobsheet@southkerryles.ie



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