South Kerry Local Employment Services

FREE FOR YOUR BENEFIT

WE PROVIDE A FREE, FRIENDLY AND CONFIDENTIAL SERVICE

- ⇒ JOB SEARCHING
- ⇒ INFORMATION SERVICES
- ⇒ CAREER GUIDANCE
- ⇒ EDUCATION & TRAINING

OUR OFFICES ARE CURRENTLY CLOSED TO THE PUBLIC DUE TO CORRONAVIRUS BUT WE CAN BE REACHED BY PHONE OR EMAIL

Killarney Jobs Club

37A High St. 2nd Floor, Killarney

- ⇒ CURRICULUM VITAE (CV'S)
- ⇒ COVER LETTERS
- ⇒ JOBS CLUB TRAINING

Head Office
West Main Street
Cahersiveen
Co. Kerry
Tel: 066 9472724

Other Offices:

Killarney
37A High St.
2nd Floor,
Killarney,
Co. Kerry
Tel: 064 6636572

Killorglin
Library Place,
Killorglin,
Co. Kerry
Tel: 066 9761615

Kenmare
21 Henry St.
Kenmare,
Co. Kerry
Tel: 064 6641930

PAIRTNEACHT FORBARTHA CHIARRAÍ THEAS TEO
SOUTH KERRY DEVELOPMENT PARTNERSHIP CLG.

An Roinn Gnóthaí Fostaíochta agus Coimirce Sóisialaí
Department of Employment Affairs and Social Protection

OBAIR Local Employment Service Network

DEPOT GENERAL OPERATIVE—KERRY

Employer: Actavo

Details:

- The key focus of the role of Depot General Operative will be to control both the incoming and outgoing stock and stock levels in the stores area. A full, current and clean driving license is required for this position

Responsibilities Include:

- Organising and maintaining stores area to a high standard.
- Organising and recording all incoming and outgoing stock.
- Accountable for reordering of all stock and maintaining minimum stock levels.
- Responsible for loading and unloading of all stock.
- Responsible for delivering stock between depots & crews in the field in a timely manner.
- Documentation and compilation of accurate weekly stock reports.
- Answerable for personnel and team members operating in the stores area

Requirements:

- CSCS accredited for operating a forklift truck.
- Class B driving licence.
- Safe Pass.
- 3 Years industry experience in stock control.
- IT skills: Proficient in the use of all Microsoft applications including Word, PowerPoint, Excel etc.
- Stock control systems knowledge: SAP systems etc.

For further information and to apply: *https://ie.indeed.com/cmp/Actavo?campaignid=2pane-name&from=2pane&fromjk=bdf7f3bac7130a23&jcid=80920a15aa60df4b*

OFF LICENCE ASSISTANT

Employer: Supervalu, Park Road, Killarney

Details:

- Actively live SuperValu brand-values i.e. Genuine, Passion for Food, Vibrant, Committed, Innovative and Imaginative
- Adhere to weekly stocktaking and daily waste procedures in the Off -Licence
- Implement and follow planograms
- Merchandise and present the Off-Licence department to the highest standard at all times
- Deal with all customer queries efficiently, professionally and consistent with store policy
- Attend relevant training as required and implement learnings in store.

For further information and to apply: *https://ie.indeed.com/rc/clk?jk=215ed655323902bf&from=vj&pos=bottom&astse=cff4711541f45986&assa=6991*

FULL TIME SECURITY OFFICER

Employer: Guard Force Security Limited - County Kerry

Details:

- bGuard Force Security Limited is seeking to hire Security Officer/s on a Full-Time basis for the Kerry Region (Killarney & Tralee), must be available to work Mornings, Evenings & Weekends.
- Valid PSA (Static Guard) Licence required, own transport desirable but not essential.

Requirements include:

- Excellent Interpersonal Skills: 1 year (Required)
- Ability to remain calm under pressure: 1 year (Required)
- Security: 2 years (Required)
- Dealing with members of the Public: 1 year (Preferred)
- Leaving Certificate (Preferred)
- PSA Static Guard Licence (Required)
- Strong Communication Skills - Fluent English essential. (Required)

For further information and to apply: *https://ie.indeed.com/jobs?q&l=Tralee%2C%20County%20Kerry&fromage=1&advn=3915434687342507&vjk=951ac6ef9b19337a*

CUSTOMER SERVICE ADVISOR

Employer: Ladbrokes

Duties include:

- Operate BS2000 with speed and accuracy taking action to minimise queuing.
- Process bets paid for, or by, other shops and promote this repeat business.
- Demonstrate a commitment to working effectively as part of the shop team.
- Take and follow reasonable instruction from the line manager in relation to duties and work activities.

Requirements:

- Self motivated with strong interpersonal skills
- Ability to deal with tough situations in a calm and professional manner
- The ability to adapt and learn

For further information and to apply: *https://ie.indeed.com/cmp/Gvc-Group?campaignid=2pane-name&from=2pane&fromjk=0afefa01cccbf667&jcid=286934c694e97fa1*

SHOP ASSISTANT,/ TECHNICIAN

Employer: funfix - Tralee, County Kerry

Summary of requirements:

- We are looking for the shop assistant , sales and mobile technician.
- Contract length: 12 months
- Part-time hours: 40 per week

For further information and to apply, follow the link across: *https://ie.indeed.com/jobs?q&l=Tralee%2C%20County%20Kerry&fromage=1&vjk=3081dd8ccac2cb44*

SHOP/DELI ASSISTANT

Employer: HEGARTY'S SPAR, MUCKROSS RD - Killarney, County Kerry

Details:

- We are seeking highly motivated individuals that are friendly, enthusiastic and enjoy working within a retail environment.
- Long Term Employment for the ideal candidate.
- Retail Experience Essential, Deli experience preferred.

Requirements:

- Delivering Customer service to the highest standards
- Comfortable working on your own and as part of a team.
- Good communication skills
- Good work attitude
- Ability & Interest in working with food

For further information and to apply: *https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&vjk=eddc5e86898cc0fe*

KITCHEN ASSISTANT

Employer: Keanes Bar / Restaurant , Curraheen, Tralee - Tralee, County Kerry

Details:

- Wash up and cleaning of all areas / Food preparation
- Part-time hours: 15 per week
- Kitchen experience—2 years

For further information and to apply: *https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&vjk=cfb8b557eea29be0*

GENERAL STAFF—FLEXIBLE WORKING HOURS

Employer: Omniplex Killarney - Killarney, County Kerry

Details:

- Cinema experience is not a requirement, as you will benefit from our induction programme and get full training in all aspects of your position in the cinema, but previous experience in a retail or leisure environment would be an advantage.
- General staff work in all areas of the cinema including as cashiers; cleaning; stock control; ticket check.
- Successful candidates must demonstrate excellent Inter-personal skills.
- Experience in a previous customer facing or retail environment is required.
- For the successful candidates, there are excellent opportunities for career progression in this friendly forward-thinking
- company.

For further information and to apply: *https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&vjk=330feb79b0a80ba3*

APPRENTICE MECHANIC

Employer: TLI Group Ltd

Duties:

- Due to continued expansion TLI Group are now seeking an apprentice mechanic.
- This role will be based in our Head Office in Tralee with travel to sites required. The individual for this role is responsible for the safe delivery of TLI Groups' in-house garage services, promoting best practices & assisting other mechanics and apprentices in line with the company mission, vision and values.

Responsibilities:

- Assist mechanics in their day to day activities
- Work closely with other mechanics to ensure full co-operation when carrying out tasks
- Completing job cards and compiling a list of parts & labour etc. that are used when carrying out tasks to an asset
- Ensuring all relevant paperwork is carried out i.e., DSRA etc.
- Ensuring all paperwork and jobs cards are filled out correctly with the TLI Group service
- Onsite mechanic, travelling to site to carry out any tasks requiring attention
- Promoting TLI safety processes and procedures by promoting the wearing of relevant PPE
- Any other reasonable work related tasks
- Undertake suitable training courses as detailed in training plan or apprenticeship.

For further information and to apply: ***https://ie.indeed.com/jobs?q=APPRENTICE%20MECHANIC&l=Tralee%2C%20County%20Kerry&advn=7005900703971841&vjk=7192ec71e7b48619***

RETAIL ASSISTANT MANAGER

Employer: DV8 Tralee

Details:

- Experience as an Assistant Manager in similar or greater turnover
- Experience as a team leader or supervisor looking for your first appointment
- Strong leadership skills
- Excellent Commercial and Operational skills-
- Affinity to our brand and customer and able to build our business with this in mind

For further information and to apply:

Reference ID: T/103
Application Deadline: 04/12/2020
https://ie.indeed.com/jobs?q=RETAIL%20ASSISTANT%20MANAGER&l=Tralee%2C%20County%20Kerry&vjk=5fcbdf8dc8736da3

Coronavirus
COVID-19

Coronavirus COVID-19 Public Health Advice

An Roinn Gnóthaí Fostaíochta agus Coimirce Sóisialaí
Department of Employment Affairs and Social Protection

FREQUENTLY ASKED QUESTIONS

Can I retain PUP and attend a Springboard course?

PUP is a qualifying payment for Springboard. The Springboard website states

It is however the responsibility of the applicant in receipt of a PUP payment to discuss retaining a DEASP payment with their case officer in their local INTREO office when their offer is accepted and before they complete first registration for the course through www.springboardcourses.ie

As a DEASP payment and a qualifying payment for the purposes of Springboard, then it should not be a requirement for the person to move to a different payment in order to take up springboard. However, it would be important that a persons local office is contacted and permission granted to take part in the springboard course.

Can I retain PUP and attend a course under BTEI?

Under the job stimulus it was announced that those on PUP would be given access to BTEA. However, there was no mention of other programmes specifically, including BTEI. We have put in a request to DEASP to clarify what the situation is with BTEI specifically and are awaiting an answer. In the meantime it would appear that some offices are allowing people on PUP to attend BTEI programmes and some are not.

Can I collect DA and EIB (Enhanced Illness Benefit) at the same time?

No it is not possible to claim both of these payments concurrently. The reason for this is they are both illness based payments. It is possible to claim PUP and DA at the same time because they are not illness related.

Does a person have a legal right to know if there employer is subsiding their wages through TWSS?

It is not a requirement of the EWSS that an employer put the amount subsidised to a person on their wage slip as it was on the TWSS. However, under Data Protection laws a person has the right to know any information about them that is held by a third party. In short, yes, under Data Protection, you do have a legal right to know if some of your wage is being subsidised by the state.

Where can I get a breakdown on the PUP figures?

There are two sources for this data. One is the Department of Employment Affairs press release, it is one of the appendices and the latest is from Monday 28th September and is available at https://www.gov.ie/en/press-release/9df4c-update-on-payments-awarded-for-covid-19-pandemic-unemployment-payment-and-enhanced-illness-benefit/

EXPERIENCED FOOD & BEVERAGE ASSISTANTS—URGENTLY NEEDED

Employer: Great Southern Hotel, Killarney

Details:

- The Great Southern Hotel has an exciting opportunity for a Restaurant Waiter in our prestige Garden Room Restaurant.

Requirements:

- F&B—2years
- Have strong previous experience in a similar role at 4*/5* level - serving food & beverage
- Have a friendly and outgoing manner
- Be well-presented and maintain a professional image at all times through appearance
- Have excellent communication and interpersonal skills
- Have fluent English, both verbal and written
- Be courteous and focused on providing a consistently high standard of customer service
- Be a team player, flexible, reliable and trustworthy
- Have knowledge of food, wine and cocktails
- Have local knowledge of Killarney

For further information and to apply:

Expected start date 03.12.2020
Please submit your fully detailed CV to Milandi Basel
Ensure you mention the Position Reference (F&B) as we are recruiting for various positions at the same time

https://ie.indeed.com/jobs?q=EXPERIENCED+FOOD+%26+BEVERAGE+ASSISTANTS&l=Tralee%2C+County+Kerry

STORE MANAGER

Employer: 3 Ireland, Tralee

Details:

- Our Store Manager an essential member of our Retail Management Team who has full accountability and ownership for the day to day running of their store.
- They are sharp thinking, experienced retailers who are passionate about driving sales, wowing our customers, developing their people and running an efficient and effective store.

Requirements include:

- Experience in a sales driven retail environment.
- Experience in a leadership role.
- Experience in managing and developing a team of salespeople.
- Proven success in consistently achieving targets or working to deadlines in a customer and/or sales environment.
- Passion for delivering customer experience above and beyond customer expectation.
- Excellent communication and interpersonal skills

For further information and to apply:

https://ie.indeed.com/rc/clk?jk=e83183723aa796ef&from=vj&pos=bottom&astse=1f12430def6b0286&assa=6449

CUSTOMER SERVICE ADVISOR

Employer: Fexco, Killorglin, Co Kerry

Details:

- Fexco Managed Business and Solutions Outsourcing (MBSO) are currently looking for a number of Customer Service Advisors in the Munster region to join our outsourcing division based on a 12 month, fixed term, full time contract basis to work remotely from home.

Duties include:

- Working in a fast paced environment, your training will equip you to provide relevant advice to customers via phone, email, letter and webchat.
- Effectively managing a customer database through accurate and efficient data entry.
- Investigating and resolving customer queries through first contact resolution where possible
- Ad hoc administrative duties as required such as filling, scanning, letter writing, photocopying etc.
- Adhering strictly to data protection (GDPR) and confidentiality laws

For further information and to apply:

Closing date 6/12/2020

https://ie.indeed.com/rc/clk?jk=5ede882539ef018c&from=vj&pos=bottom&astse=003ac0f6a69b0715&assa=8442

KITCHEN ASSISTANT

Employer: Keanes Bar/Restaurant, Curraheen, Tralee

Details:

- Wash up and cleaning of all areas / Food preparation
- Part-time hours: 15 per week—Weekend schedule
- Kitchen: 2 years (Preferred)

To apply:

https://ie.indeed.com/jobs?q=KITCHEN%20ASSISTANT&l=Tralee%2C%20County%20Kerry&vjk=cfb8b557eea29be0

ACCOMMODATION ASSISTANT—URGENTLY NEEDED

Employer: International Hotel, Killarney

Details:

- We are currently seeking experienced part time Accommodation Assistants for weekend work.
- ideal candidates must have Accommodation experience in a similar role, will have at least a reasonable command of the English language, a good knowledge of hotel operations and ability to work on their own initiative as well as part of a team.
- Must be flexible and have a 'can do' approach

For further information and to apply:

www.killarneyinternational.Phone 064 - 66 31816

CARE WORKER LD	3 MONTH CONTRACT
Employer:	Rehab Group—Mountain View Accommodation Service, Killarney
Details:	• To facilitate a service user focused service to adults with varying disabilities & complex health needs that include, Intellectual Disability, Epilepsy and Parkinson' Disease.
Requirements include:	• Skills and knowledge in the areas of Autism, Intellectual Disability, Epilepsy and Downs Syndrome. • Understand the principles of care and how to put them into practice. • Minimum of QQI Level 5 in Health & Social Care or equivalent • Know about communication, what helps and hinders communication and how to use it effectively. Know about, use and, understand different forms of communication.
Duties include:	• Provide personal assistance in all aspects of personal care and manual handling, ensuring comfort and hygiene of service users and adhering to safe practice at all times. • Assist service users in the taking of medication in line with policy and procedure. • Ensure that all interactions with service users are approached with dignity, respect, equality and incorporating choice. • Facilitate and implement a person centered service appropriate to the needs, wishes and requirements of service users • To view full extensive job description please, click apply to visit our company site and download attachment at the bottom of the page.
For full details and to apply follow the across link:	***Closing Date: Sunday, 6th December 2020.*** ***https://ie.indeed.com/rc/clk?jk=fc50a47bb91a48ce&from=vj&pos=bottom&astse=7a66a780b6ec403f&assa=3698***

CHILDCARE PRACTITIONER	
Employer:	Nai Ionad Na Cille LTD - County Kerry
Details:	• Childcare Practitioner required. Duties to include working with in all areas with children aged 0yrs-12yrs • A minimum QQI Level 5 Major Award in Early Childhood Care and Education (or equivalent recognised qualification or higher award recognised on the National Framework of Qualifications of Ireland (NFQ), is essential. • 1-2 years experience in the childcare sector is desirable but not essential. • 2 written references are essential both from the most previous employments and childcare related.
For further information and to apply:	***https://ie.indeed.com/jobs?q&l=Tralee%2C%20County%20Kerry&fromage=1&vjk=f1ae7a89508e86d7&advn=3502431898014724***

SOUTH KERRY DEVELOPMENT PARTNERSHIP CLG.

CALL FOR FARMERS IN KILLARNEY AND EAST KERRY TO JOIN RURAL SOCIAL SCHEME

South Kerry Development Partnership Clg is actively seeking farmers to join the Rural Social Scheme Team. We currently have 15 places to fill on the South Kerry Development Partnership, Rural Social Schemes.

During these difficult times many farmers may have lost employment due to Covid 19 or farm income may have reduced and the Rural Social Scheme could be a way of gaining some lost income. To qualify for the scheme farmers must be in receipt of Farm Assist / Job Seekers Allowance, be actively farming in excess of one hectare. Participants are engaged for 19.5 hours per week to provide certain services of benefit to rural communities. Benefits to farmers on the Rural Social Schemes include:

- **Reduced isolation through work alongside other farmers on local projects**
- **Guaranteed and increased weekly income.**
- **Make weekly PRSI contributions towards old age pension.**
- **Opportunity to use many different skills due to the variety of work available indoor and outdoor.**
- **Both male and female farmers participate on the Rural Social Scheme**

The Rural Social Scheme currently provides work opportunities for around 3,350 participants and 139 supervisory staff nationally. The local supervisor will complete all the required paperwork to join the schemes.

For further information please contact

RSS Manager Joseph McCrohan 0872849165
or Killarney RSS Supervisor Breda O'Shea on 0879715446.

STONE FLOWER BEDS
Muckross Road

CLEARING OVERGROWTH
at Killegy Burial Ground

COMPLETION OF STEPS
at Killarney Athletic

An Roinn Gnóthaí Fostaíochta agus Coimirce Sóisialaí
Department of Employment Affairs and Social Protection

SOCIAL CARE ASSISTANT

Employer: Camphill Community Dingle - County Kerry

Duties include:

- Model and coordinate support to residents in the Community's residential household(s), contributing to a safe homely environment where each resident has access to comprehensive, person-centred and holistic personal support.
- Provide support to persons with intellectual disabilities in all aspects of daily living, including personal care.
- To ensure the provision of a quality service, working in partnership with the person being supported, members of the Community and the person's wider circle of support.
- Participate in regular house meetings.
- Work alongside coworkers, employees and volunteers within the house team and assist in the process of induction of new coworkers, staff and residents.
- Ensure the support needs of residents are met in their daily lives.
- Ensure a healthy and nutritious diet is offered that takes individual needs and choice into account
- Maintain comprehensive and up to date residents' records.

For further information and to apply follow the across link: ***https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&vjk=dc410b471e78dc12***

HOME SERVICES ADMINISTRATOR

Employer: TLI Group, Tralee, Co. Kerry

Duties include:

- Provide administrative support to HES team
- Perform data-entry, documentation, printing and filling duties
- Tracking weekly job site visits and appointments
- Take calls from potential customers and book in appointments
- Call outbound customers and confirm engineer appointments and access to homes
- Process clients certification requests on third party websites
- Analysis of weekly reports and follow-up with non-compliant sites
- Production of weekly HES reports and analysis information.
- Manage and distribute HES engineers documents

Requirements:

- Have strong administration background;
- Be a self-starter
- Have excellent communication and presentations skills
- Computer literacy is essential, especially in Excel, Word and Data Entry
- Be able to consistently demonstrate a high standard of attention to detail

For further information and to apply follow the across link: ***https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&vjk=73cd957a83f9fc99***

STORE PERSON

Details:

- Full-time Position
- Warehouse & Forklift experience in Tralee area

For full details and to apply: ***Apply with CV to Box No D577P, The Kerryman Newspaper, 9/10, Denny Street, Tralee, Co. Kerry***

HEAD CHEF REQUIRED

Employer: Faryal Himayat, Dingle, Co. Kerry

Details:

- 5 years experience required
- 40 hours per week
- €35,000 per year

For further information and to apply: ***Contact Faryal Himayat on 086 1734778***

KITCHEN STAFF

Employer: Bunkers Bar, Killorglin, Co. Kerry

Details:

- Full-time
- In house training provided

For further information and how to apply: ***Please email CV to: bunkersbar56@gmail.com***

REGISTERED NURSE

Employer: Tralee Based Nursing Home

Details:

- HSE Pay Scales
- Closing date 4th December 2020

For further information and how to apply: ***Apply to Box No DS7CP, The Kerryman Newspaper, 9/10 Denny Street, Tralee.***

HEALTH CARE ASSISTANT

Employer: Ocean View Nursing Home, Camp, Tralee, Co Kerry

Details:

- This is an excellent opportunity to develop your skills within a supportive environment whilst working with an experienced team of Healthcare Professionals in a diverse, multi-cultural environment.

For further information and how to apply: ***https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&advn=853269285985363&vjk=fc20b7b332d83f97***

CARETAKER & CLEANING POSITION

Employer: Holy Family School, Tralee, Co. Kerry

Details:

- 25 hours per week

For full details and to apply:

Apply by post or email with Cover Letter, CV with 2 recent & relevant referees by 04/12/2020

Postal Address: Chairperson BOM, Holy Family School, Balloonagh, Tralee, Co. Kerry V92R239

Email address: secretary@hfstralee.com

CURRY CHEF

Employer: Sarenna Restaurant, Strand Street, Waterside, Dingle, Co Kerry

Duties:

- 39 Hours a week
- Annual remuneration 33K—35K

To apply:

Please Email CV to: himayat2009@hotmail.com
Telephone: (086) 1734778

PVC FITTER & YARD PERSON

Employer: Sean Hickey, Co. Kerry

Details:

- Positions available in the Cork & Kerry region
- Safe Pass & Manual Handling Certs essential

To apply:

Please apply by email: hickeyscaffolding@hotmail.com
Phone Andrew—087 4046141

FULLY QUALIFIED MECHANIC & SALES PERSON

Employer: Tralee area

Details:

- Full-time

To apply: ***Apply to Box No 4850, Kerry's Eye Newspaper, Ashe Street, Tralee***

HEALTH CARE ASSISTANTS , DOMESTIC & CATERING STAFF

Employer: Riverside Nursing Home

To apply:

Telephone 066 7135210
Email: riversidenursing@eircom.net

Ballymacelligott CE CLG

Job Title	Location	No. of Postions	Garda Vetting	Closing Date	Job Ref. No
Maintenance	An Riocht, Castleisland	1	No	03/01/2020	#CES-2164017
Maintenance	Farranfore (Gaa grounds)	2	No	03/01/2020	#CES-2164016
Maintenance	Firies, Marian Hall	2	No	03/01/2020	#CES-2164014
Caretaker	Brosna	1	Yes	03/01/2020	#CES-2164015
Maintenance	Currow CC, GAA	1	No	03/01/2020	#CES-2164018
Tour Guide	Blennerville Windmill	1	Yes	03/01/2020	#CES-2164595

Dated 23/11/2020

PIG TECHNICIAN / STOCKPERSON

Employer: McAuliffe Farms, Castleisland, Co Kerry

Details:

- Duties include caring for pigs along with other similar related duties.
- The successful candidate will need to be able to ensure optimal health and welfare of pigs while meeting agreed production targets.
- Previous experience working with pigs is desirable but not essential as full training will be provided.
- An agricultural background with an interest in animal health and welfare is also desirable.

To Apply: *https://www.facebook.com/pg/McAuliffePigFarms/jobs/?ref=page_internal*

BAR AND WAITING STAFF

Employer: Red Fox Inn - Glenbeigh, County Kerry

Details:

- The position will commence early December and will continue for the whole month.
- Weekends will also be required for work in December.
- Part-time hours: 20 per week

For further information and how to apply: *https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&advn=5374336225498472&vjk=25bb187009f5c1f7*

FIELD SERVICE TECHNICIAN - WIND TURBINE

Employer: O'Keeffe Recruitment - County Kerry

Duties include:

- Acting in a safe & responsible manner at all times in your duties.
- Service, maintenance and repair of wind turbines & ancillary components. (Vestas/Enercon)
- Fault finding and troubleshooting.
- Duties as determined by the operations manager.
- Maintaining customer satisfaction through the performance of your role.
- Assist with R & D activities within the company.
- Assist in development of new company products, policies & procedures.
- Any other task required by the business needs from time to time.

Requirements:

- Be Qualified as an electrician/electrical technician
- Have experience of working with wind turbines
- Hold full clean driving licence.
- Be comfortable working at heights.
- Must have Vestas/Enercon experience.

For further information and to apply: ***https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&advn=8607781681107875&vjk=87c3e29dc964810c***

SALES CONSULTANT – PERMANENT

Employer: Next PLC, Tralee, Co. Kerry

Duties include:

- Offer fast and friendly service at all times, helping our customers to find the perfect products
- Share your passion and knowledge about our amazing products
- Work in all areas of the store, including sales floors, stockrooms and processing deliveries
- Take control of your own development

Requirements:

- A great communicator who's always looking for ways you can help
- Friendly, calm and efficient – even on your busiest days
- Excited about the challenge of a varied and fast-paced job
- Flexible, supportive and always ready to go the extra mile

For further information and to apply: ***https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&vjk=c2c0c90d90e5147a***

CAD DESIGNER

Employer: RedChair Recruitment - Killarney, County Kerry

Duties include:

- Produce detailed General Arrangement drawings, plans, and sections for the site infrastructure using AutoCAD. Production of 3D models using AutoCAD
- Working with a design team and individually on CAD projects.
- Reviewing CAD models with the client and making minor adjustments
- Working with a design team and individually on CAD projects.
- Reviewing CAD models with the client and making minor adjustments
- Preparation of Documentation

Requirements:

- Applicants are required to be proficient in AutoCAD 3Dand relating software.
- A higher qualification or degree in a related subject is considered a bonus.

For further information and to apply: ***For further information please forward your CV directly to Red Chair Recruitment, Killarney, Co. Kerry***

https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&start=10&vjk=dacb72ea2efdd0c2

PAYROLL/ACCOUNTS ADMINISTRATOR

Employer: The Moorings - Portmagee, County Kerry

Details include:

- Responsibility and accountability for the financial performance of the business with key focus on maintaining and controlling all aspects of the finance function to include financial reporting and planning, budgetary control and control of financial systems and procedures.
- Manage the weekly and monthly reporting and forecasting process.
- Assist with preparation of monthly accounts including Profit & Loss, Balance Sheet and Cash Flow.

Requirements:

- Minimum 2 years book-keeping experience in the hospitality sector.
- Accounts Technician Qualification and or Payroll Qualification.
- Proficient user of MS Office, Publisher, Excel.
- Confident in a variety of computer software applications, particularly Microsoft Office, Big Red Book Accounting Package and Sage Payroll or similar payroll and accounting systems.

For further information and to apply follow the across link: ***https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&start=10&vjk=a017e90ab52260ec***

Back to Work Enterprise Allowance (BTWEA)

The BTWEA offers effective support to people who are long term unemployed and other welfare recipients who are interested in Self Employment.

Current and past BTWEA Clients of SKDP have indicated on a regular basis to their Enterprise officers that they welcome the opportunity to support their families and themselves through self-employment.

What is the BTWEA?

The BTWEA scheme encourages people getting certain social welfare payments to become self-employed. If you take part in this scheme, you can keep a percentage of your social welfare payment for up to two years.

What are the Benefits of the BTWEA?

The amount of time you can participate on the Back To Work Enterprise Allowance (BTWEA) is 2 years. You will receive 100% of your payment for the first year, and 75% for the second year. The BTWEA is not taxable

What grants/supports are available?

Capital Grants are available once on the Scheme. This is subject to an application process. Conditions apply.
Capital Grants: 65% of the cost to a max of €600.

Grants are also open to application under the Enterprise Support Grant Scheme from DEASP to the value of €2500

Mentoring is available to all BTWEA participants in the form of Bookkeeping

Who do I contact in relation to Self-Employment and BTWEA?

Cahersiveen & Killarney Area – **Anne O Riordan** 066 94 72 724 **aoriordan@skdp.net**

Killorglin & Kenmare Area – **Joanne Griffin** 087 615 2660 **jgriffin@skdp.net**

ST BRIGID'S COMMUNITY EMPLOYMENT VACANCIES

Location	Jobs No	Position	Closing Date	Vacan-cies
Ballybunion	2164411	Cleaner / Caretaker	08/01/2021	1
Ardfert	2164409	Childcare Assistant	08/01/2021	1
Ballybunion	2164416	Childcare Assistant	08/01/2021	2
Ballyheigue	2164414	Childcare Assistant	08/01/2021	2
Camp	2164422	Childcare Assistant	08/01/2021	1
Listry	2164408	Childcare Assistant	08/01/2021	1
Scamps & Scholars, Killorglin	2164419	Childcare Assistant	08/01/2021	1
Rathmore	2164417	Childcare Assistant	08/01/2021	1
Scartaglen	2164404	Childcare Assistant	08/01/2021	1
St Brigid's, Tralee	2164420	Childcare Assistant	08/01/2021	2
Valentia	2159407	Childcare Assistant	08/01/2021	1

HOUSEKEEPING ASSISTANT

Employer: Ocean View Nursing Home, Camp, Tralee, Co. Kerry

Duties include:

- Daily cleaning of the general areas and residents' rooms within the nursing home.
- Proper use and storage of cleaning equipment and cleaning solutions.
- Collection and correct disposable of domestic waste.
- Cleaning of spillages as they occur and proper use of wet signs.

Requirements:

- Previous practical experience in working in a similar environment is desirable but not essential.
- Passion about elder care, providing residents with a safe, clean environment to live in.
- Ability to work independently or as part of a team.
- A professional, caring and empathetic nature.
- Be comfortable working in a sometimes challenging environment.
- Good level of English language skills.
- Availability to work varied shift patterns, Monday to Sunday. Shifts to be covered range from 9am until 4.30pm and 9am until 2pm.

For full details and to apply, please follow the across link: *https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&advn=853269285985363&vjk=0961b8e0dbcf78de*

South Kerry Skillnet

Fit2Work Skills Program

We are here to help you get upskilled and rehired

The Program is designed to Upskill Trainees for any sector and Trainees Learn on Any Device. You can pick and choose the courses you wish to complete

Courses include

IT Skills - Essential Computer Literacy Skills That Everyone Needs

30 Hours - 6 Courses

- Microsoft excel skills
- Microsoft Outlook Skills
- Microsoft word skills
- Microsoft teams
- Microsoft PowerPoint skills
- Cyber Security

These will be Microsoft approved courses and will have assessments and certification

Personal Skills - Essential Skills That All Employers Look For

14 Hours - 6 Courses

- Critical thinking and problem solving
- Digital Literacy skills that grow your career
- Effective communication
- Effective time management
- Emotional intelligence at work
- Team working skills

These courses will have expert trainers and will have assessments and certification

Career Skills - Skills and Practical Techniques to Getting That Job

6 Hours -3 Courses

- How to Succeed at writing application
- How to sell yourself and interview techniques
- Job hunting techniques to get hired faster

Practical steps and techniques to getting hired Includes Templates that can be amended

Eligible Trainees: People who are not in employment can participate in Employment Activation Programme.

For more information please visit
www.kerryskillnet.ie Find us on Facebook @southkerryskillnet1 T: 066 9762477
E:info@kerryskillnet.ie

SOUTH KERRY DEVELOPMENT PARTNERSHIP CLG.

ACCOUNTING TECHNICIAN

Employer: Brightwater, Co. Kerry

Duties include:

- Brightwater would like to recruit an experienced accounting technician with a practice background to join the firm in the new year focusing on working in the Tax area.
- Duties and Responsibilities
- Managing a portfolio of clients preparing and filing tax returns
- Responsible for handling Revenue queries under all tax heads.
- Preparing Income tax returns for individuals with PAYE
- Preparing tax returns allowing for Rental and dividends income
- Ah hoc finance and other tax duties as required Key Criteria:
- 2 Years previous experience in a practice environment
- Qualified Accounting Technician or Part Qualified Accountant ACCA / CPA
- Previous exposure to the main tax heads IT, PAYE, VAT and CT

For full details and to apply follow the across link: *https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&vjk=c87e79a42fca5a2f*

CE Schemes				
Job Title	**Location**	**No. Of Positions**	**Closing Date**	**Job Ref. No.**
Grounds Person	Kilgarvan	1	13/12/2020	CES - 2146636
Cleaner	Kilgarvan	1	13/12/2020	CES - 2160359
Kitchen Assistant	Kilgarvan	1	13/12/2020	CES - 2160361

Kenmare Community Employment Scheme				
Job Title	**Location**	**No. of Positions**	**Closing Date**	**Job Ref. No**
Shop Assistant	Kenmare	1	20/12/20	CES -2163384
General Maintenance	Kenmare	3	20/12/20	CES - 2163385
Bookkeeper/Office Administrator	Kenmare	1	20/12/20	CES - 2163386

TAX TECHNICIAN

Employer: Brightwater, Co. Kerry

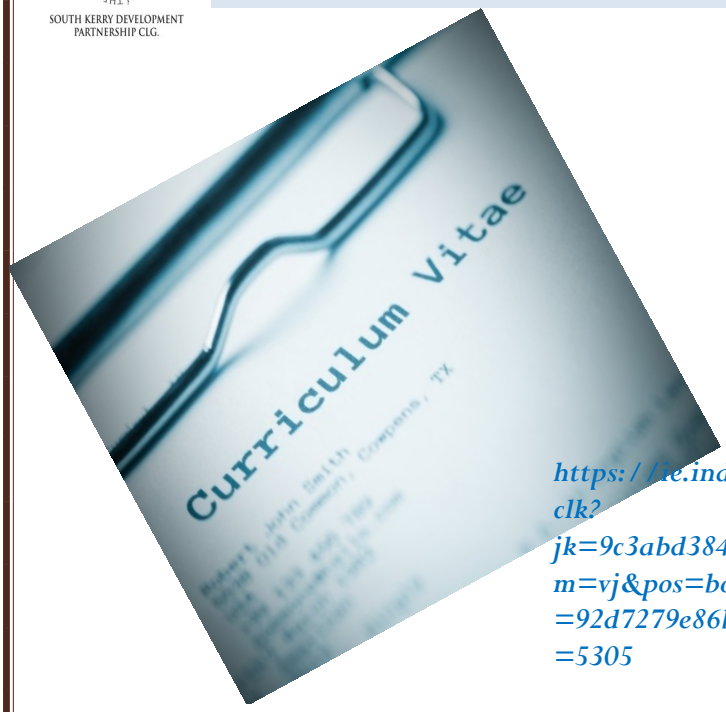
Details:

- Brightwater would like to recruit an experienced accounting technician with a practice background to join the firm in the new year focusing on working in the Tax area.
- Ideally 2 years previous experience in a practice / tax environment
- Qualified Accounting Technician or Part Qualified Accountant AC-CA / CPA

For further information and to apply: *https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&vjk=1ab78283a006e6b5*

SOUTH KERRY DEVELOPMENT PARTNERSHIP CLG.

SOUTH KERRY JOBS CLUB



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ONLINE MOCK IN-

Your CV (Curriculum Vitae) and cover letter are usually the first impression that a company or organisation gets of you, so you have to make it the best it can be. That means knowing how to make your achievements shine.

Phone Paul or Mary today on 064 6637833 and start your Journey to Success.

WE CAN PROVIDE ONLINE SUPPORT TO UPDATE YOUR CV, TALK YOU THROUGH INTERVIEW SKILLS AND PREPARE YOU FOR WORK.

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SOUTH KERRY DEVELOPMENT PARTNERSHIP CLG.

South Kerry Development
Partnership CLG.,
37A High St,.
Killarney,
Co. Kerry
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Email: info@skdp.net

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Send us the job details,

To include:

Job Title, Location, Requirements, How to Apply and Closing Date

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SOUTH KERRY DEVELOPMENT PARTNERSHIP CLG.

An Roinn Gnóthaí Fostaíochta agus Coimirce Sóisialaí
Department of Employment Affairs and Social Protection

OBAIR Local Employment Service Network