South Kerry Local Employment Services

FREE FOR YOUR BENEFIT

WE PROVIDE
A FREE, FRIENDLY AND CONFIDENTIAL SERVICE

⇒ JOB SEARCHING
⇒ INFORMATION SERVICES
⇒ CAREER GUIDANCE
⇒ EDUCATION & TRAINING

OUR OFFICES ARE CURRENTLY CLOSED TO THE PUBLIC DUE TO CORRONAVIRUS BUT WE CAN BE REACHED BY PHONE OR EMAIL

Killarney Jobs Club

37A High St. 2nd Floor, Killarney

⇒ CURRICULUM VITAE (CV'S)
⇒ COVER LETTERS
⇒ JOBS CLUB TRAINING

Head Office
West Main Street
Cahersiveen
Co. Kerry
Tel: 066 9472724

Other Offices:

Killarney
37A High St.
2nd Floor,
Killarney,
Co. Kerry
Tel: 064 6636572

Killorglin
Library Place,
Killorglin,
Co. Kerry
Tel: 066 9761615

Kenmare
21 Henry St.
Kenmare,
Co. Kerry
Tel: 064 6641930

SOUTH KERRY DEVELOPMENT PARTNERSHIP CLG.
An Roinn Gnóthaí Fostaíochta agus Coimirce Sóisialaí
Department of Employment Affairs and Social Protection
OBAIR Local Employment Service Network

ACCOMMODATION MANAGER	
Employer:	4* Hotel, Co Kerry
Requirements include:	• Time to rise and shine....Accommodation Manager required for leading 4* Hotel in the Kingdom of Kerry ! • The ideal candidate brings; • Previous 4/5* Hotel Accommodation management experience in a similar property • Excellent communication, organisational, interpersonal and leadership skills • Attention to detail in everything you do • Ability to train, nurture and mentor your team • Be flexible, adaptable, approachable and lead by example. Call Richard 021-4866503...CV to Richard in Word format with Reference details • Reference ID: 2711205 • Salary: Up to €30,000.00 per year
For further information and to apply:	***https://ie.indeed.com/company/Richard-Lynch-Consulting/jobs/Accommodation-Manager-Hotel-Kerry-de903c9d3c560939?fccid=4483ae56a123041a&vjs=3***

RETAIL SECURITY OFFICER	TRALEE—WEEKENDS
Employer:	Securitas Security Ireland
Details:	• Securitas Security Services are currently recruiting for a part-time retail Security Officer for the Tralee area.
Requirements include:	• Smart, well presented, with a pleasant manner • Excellent English oral and written communication skills • Mature approach to conflict situations. • Previous security experience an advantage • Good level of physical fitness • Must be a team player • Ability to use initiative and take instruction. • Strong compliant attitude to procedures.
For further information and to apply:	***https://ie.indeed.com/rc/clk?jk=f46aef693be06ce0&fccid=842ec1ced0fea1d5&vjs=3***

OFFICE ADMINISTRATOR

Employer:	FRS Recruitment
Details:	• We are seeking an Administrator for a busy office position based in Tralee. This position will be for an initial contract of 3 months, with a future extension very possible but this dependant on the business requirements. The position will be for 37 hours per week but there will be a requirement to work on Saturdays and Sundays as rostered.
Requirements include:	• Ability to multitask • Capable of working own initiative • Ability to meet deadlines while working under pressure in a fast paced working environment • Excellent verbal, communication and organisational skills • Experience working with databases • We are seeking a candidate for an immediate start and if you feel you have the relevant experience for such a position please contact FRS Recruitment on 066-7143995 or send a Word version of your CV through the link provided.
For further information and to apply:	***https://ie.indeed.com/rc/clk?jk=8d9ea10bbb55dde8&from=vj&pos=bottom&astse=2d6c087fa0daf24d&assa=3954***

CHRISTMAS MERCHANDISER

Employer:	Crossell, Tralee
Details:	• We are currently recruiting for a Christmas Merchandiser for the Tralee area to cover approximately 8 hours per week. The position involves merchandising work representing various brands. Hours and calls will vary so flexibility is required. Own transport is required. • Reference ID: 10248 • Part-time hours: 8 per week
Requirements:	• Some merchandising and/or retail experience preferable • Applicants must have a full clean driver's licence and own transport • Excellent communicator with appropriate professional politeness • Great attention to detail
For further information and to apply:	***https://ie.indeed.com/company/Crossell/jobs/Christma-Merchandiser-12d34a911c4d72f8?fccid=f6c591f5d64392d3&vjs=3***

OUTDOOR ACTIVITIES INSTRUCTOR

Employer: Star Outdoors, Kenmare

Details:

- A position is available in Star Outdoors for the 2021 season starting in March.
- Star Outdoors is a multi activity centre based in Kenmare, Co. Kerry offering a wide range of activities including kayaking, canoeing , inflatable water park, hillwalking, paintball, land games, archery etc.
- Qualifications needed for the position would be:

Requirements:

- A Valid First Aid Qualification
- National powerboat certificate
- teaching: 1 year (Preferred)

For further information and to apply: ***https://ie.indeed.com/jobs?q=OUTDOOR%20ACTIVITIES%20INSTRUCTOR&l=County%20Kerry&advn=3619199239841640&vjk=11f6172746084ac0***

BAR STAFF AND WAITING STAFF FULL-TIME & PART-TIME

Employer: The Porterhouse, Killarney

Details:

- We are looking for Bar staff & waiting staff to join our team.
- We are looking for someone who has a good work ethic, team player with good customer service!
- Wages based on individual basis and additionally good tips for waiting/bar sector

For further information and to apply: ***https://ie.indeed.com/company/Aisling-Dino-Limited/jobs/Bar-Staff-or-Waiting-Staff-45cef14ec29a4126?fccid=5908ad16cfa27a9a&vjs=3***

HEALTH CARE ASSISTANTS €10.50—€11 P.H.

Employer: Ocean View Nursing Home

Details:

- You do not need to hold a formal qualification to apply for this role.
- Experience in caring for older adults or for others requiring care is desirable but not essential.
- We are interested in speaking to candidates who are compassionate and empathetic, and have an interest in providing professional and respectful care to vulnerable adults.
- This role works under the direction of the nursing team.
- A good standard of English language is essential.

For further information and to apply: ***https://ie.indeed.com/cmp/Aperee-Ltd?campaignid=2pane-name&from=2pane&fromjk=fc20b7b332d83f97&jcid=dab33ddad1dcd90e***

SALES ASSISTANT	URGENTLY NEEDED
Employer:	Corcorans Furniture and Carpets Ltd
Requirements:	• YOU MUST POSSESS • 2-3yrs Direct sales experience • Experience sales with a proven sales success is an advantage. • You will have strong organizational & time management capability. You must possess excellent communications and strong computer point of sales knowledge. • Your ability to be flexible in movement throughout our organization and to operate as part of a larger team will support our cross-selling standards. • Previous proven sales track record 2/3 years • Computer literate with good keyboard skills. Desirable packages would be MS office for typing of orders etc.
Responsibilities:	• Working as part of the team to achieve group goals and targets you will also be expected to achieve your own individual target. • Ensuring standards for quality & customer service are met in line with Corcoran's standards • Liaise with the complaints department to ensure all customer complaints are dealt with on time and appropriately follow up. • You will be cross selling in our flooring and tiles department as required • Build relationships with market influencers (Interior designers, builders, developers) • Offer a flexible approach to movement within departments and stores to meet business demands
For further information and to apply:	***https://ie.indeed.com/jobs?q=Sales%20Assistant&l=County%20Kerry&advn=944735808799245&vjk=dc49f61435cd425f***

BAR AND WAITING STAFF	€12—€12.50 P.H.
Employer:	The Red Fox, Glenbeigh
Details:	• Serving customers drinks and food. Taking payment and ensuring cleanliness throughout. • The position will commence early December and will continue for the whole month. • Successful candidate will also get opportunity for employment in 2021. • Weekends will also be required for work in December. • Part-time hours: 20 per week
For further information and to apply:	***https://ie.indeed.com/company/Aisling-Dino-Limited/jobs/Bar-Staff-or-Waiting-Staff-45cef14ec29a4126?fccid=5908ad16cfa27a9a&vjs=3***

Coronavirus
COVID-19

Coronavirus COVID-19 Public Health Advice

An Roinn Gnóthaí Fostaíochta agus Coimirce Sóisíalaí
Department of Employment Affairs and Social Protection

Can I retain PUP and attend a Springboard course?

PUP is a qualifying payment for Springboard. The Springboard website states

It is however the responsibility of the applicant in receipt of a PUP payment to discuss retaining a DEASP payment with their case officer in their local INTREO office when their offer is accepted and before they complete first registration for the course through www.springboardcourses.ie

As a DEASP payment and a qualifying payment for the purposes of Springboard, then it should not be a requirement for the person to move to a different payment in order to take up springboard. However, it would be important that a persons local office is contacted and permission granted to take part in the springboard course.

Can I retain PUP and attend a course under BTEI?

Under the job stimulus it was announced that those on PUP would be given access to BTEA. However, there was no mention of other programmes specifically, including BTEI. We have put in a request to DEASP to clarify what the situation is with BTEI specifically and are awaiting an answer. In the meantime it would appear that some offices are allowing people on PUP to attend BTEI programmes and some are not.

Can I collect DA and EIB (Enhanced Illness Benefit) at the same time?

No it is not possible to claim both of these payments concurrently. The reason for this is they are both illness based payments. It is possible to claim PUP and DA at the same time because they are not illness related.

Does a person have a legal right to know if there employer is subsiding their wages through TWSS?

It is not a requirement of the EWSS that an employer put the amount subsidised to a person on their wage slip as it was on the TWSS. However, under Data Protection laws a person has the right to know any information about them that is held by a third party. In short, yes, under Data Protection, you do have a legal right to know if some of your wage is being subsidised by the state.

Where can I get a breakdown on the PUP figures?

There are two sources for this data. One is the Department of Employment Affairs press release, it is one of the appendices and the latest is from Monday 28th September and is available at https://www.gov.ie/en/press-release/9df4c-update-on-payments-awarded-for-covid-19-pandemic-unemployment-payment-and-enhanced-illness-benefit/

SALES REPRESENTATIVE

Employer: Bord Gais

Details:

- The main objective of this role is to operate as a Sales Executive for the residential market (B2C) on behalf of Bord Gáis Energy in a defined geographical area selling electricity and gas services to homes (New customers as well as retention sales in gas areas).
- You will be required to deliver results in line with individual, team and overall business objectives.
- This is a full-time position, Mon – Fri.
- No weekends

Requirements:

- ***Please note a full drivers licence is required for this role***
- If you are a self-starter with a great attitude and the determination to create your own success story, then you will excel in this role with the guidance and award winning training offered by SalesSense.

For further information and to apply: ***https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&advn=459937277984162&vjk=cd65aafc5cf9bab2***

ASSISTANT RESTAURANT MANAGER

Details:

- Red D are recruiting an Assistant Restaurant Manager for a fabulous hotel in Kerry.
- This position will suit a high energy manager with an outgoing personality and excellent standards who would like to with a very forward thinking GM and a company that provide excellent career prospects.
- The successful candidate will have at least two years Management /Supervisory experience in high quality, high volume restaurants or hotels and will have excellent customer care skills, team management and people development skills.
- This is a fun, fast paced, elegant environment serving amazing food all day, including brunch, lunch and dinner and wonderful cocktails as well as craft beers, gins and whiskeys.
- Reference ID: 11545

For further information and to apply: ***https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&advn=2301116325770423&vjk=50e8456ec0a2ddb9***

SALES ADVISOR	
Employer:	Eason's, Killarney
Duties :	• You will work throughout the store, gaining expertise in the selling and merchandising of books, gifts and stationery and use your knowledge to maximise sales. • This position is ideally suited to someone who enjoys working as part of a team and who loves to interact with customers and provide a high level of customer service.
For further information and to apply:	***https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&advn=9414819485340431&vjk=7d36da039d03c4ed*** ***Application deadline 05.12.2020*** ***Reference ID: Dec20***

FULL TIME WAITING STAFF	
Employer:	Robs Ranch House, Killarney
Details:	• Full time waiting staff for busy restaurant in Killarney town. • Must have experience and good English. • Job Type: Full-time
To apply:	***https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&advn=6818719511812684&vjk=7dc489abfcfec5c0***

WAITING STAFF	€10—€12 P.H.
Employer:	Toba, Killarney
Details:	• Greeting and seating customers • Taking orders for food and drink • Serving food • Serving alcohol • Cleaning and resetting tables with dishes, glasses, and flatware as needed • Answering phone calls • Placing take-away orders
For further information and to apply:	***https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&advn=7182588385236519&vjk=fd957bc910616488***

Caretaker	
Employer:	South Kerry Sports Centre
Details:	• 1 part-time caretaker – 11.5 hours per week • Evening and weekend work required. • To work with the manager to upkeep the centres facilities and supervise the clients of the centre.
Duties include:	• Security of the buildings and grounds. • Minor maintenance of sports premises, internal fixtures, fittings and furniture. • Ensuring standards of safety, cleanliness and tidiness are maintained and monitored throughout the sports centre and grounds • As a key holder to be responsible for emergency call-outs in the event of fire damage, burglary, floods etc
For full details and to apply follow the across link:	***To apply please send your CV to The Chairman , South Kerry Sports Centre, Castlequin, Cahersiveen, Co.Kerry or emails your application to Southkerrysportscentre@hotmail.com The closing date will be the 4th February 2021 at 5 p.m.***

WAREHOUSE OPERATIVE	URGENTLY NEEDED
Employer:	Aran Sweater Market, Killarney
Details:	• Warehouse Staff URGENTLY NEEDED For Christmas Rush! • Our Busy Warehouse In Killarney Is Urgently Seeking Packers For Order Full-fillment. Full Training Provided. Immediate Start. • Reference ID: Warehouse2020 • Contract length: 2 weeks • Part-time hours: 37.5 per week • Application deadline: 4/12/2020 • Salary: €10.10 per hour
For further information and to apply:	***https://ie.indeed.com/jobs?q=Warehouse%20Operative&l=County%20Kerry&advn=2212191494989218&vjk=6295f0960b305be9***

DELI ASSISTANT	
Employer:	Supervalu, Kenmare
Requirements include:	• HACCP training is desirable but not necessary • Excellent communication skills • Previous customer service experience is an advantage • The ability to work as part of a team in a fast-paced environment, ability to multi task under pressure • A passion for food and the ability to inspire shoppers.
For further information and to apply:	***https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&vjk=66841da92d695e8c***

SOUTH KERRY DEVELOPMENT PARTNERSHIP CLG.

CALL FOR FARMERS IN KILLARNEY AND EAST KERRY TO JOIN RURAL SOCIAL SCHEME

South Kerry Development Partnership Clg is actively seeking farmers to join the Rural Social Scheme Team. We currently have 15 places to fill on the South Kerry Development Partnership, Rural Social Schemes.

During these difficult times many farmers may have lost employment due to Covid 19 or farm income may have reduced and the Rural Social Scheme could be a way of gaining some lost income. To qualify for the scheme farmers must be in receipt of Farm Assist / Job Seekers Allowance, be actively farming in excess of one hectare. Participants are engaged for 19.5 hours per week to provide certain services of benefit to rural communities. Benefits to farmers on the Rural Social Schemes include:

- **Reduced isolation through work alongside other farmers on local projects**
- **Guaranteed and increased weekly income.**
- **Make weekly PRSI contributions towards old age pension.**
- **Opportunity to use many different skills due to the variety of work available indoor and outdoor.**
- **Both male and female farmers participate on the Rural Social Scheme**

The Rural Social Scheme currently provides work opportunities for around 3,350 participants and 139 supervisory staff nationally. The local supervisor will complete all the required paperwork to join the schemes.

For further information please contact

RSS Manager Joseph McCrohan 0872849165
or Killarney RSS Supervisor Breda O'Shea on 0879715446.

STONE FLOWER BEDS
Muckross Road

CLEARING OVERGROWTH
at Killegy Burial Ground

COMPLETION OF STEPS
at Killarney Athletic

An Roinn Gnóthaí Fostaíochta agus Coimirce Sóisialaí
Department of Employment Affairs and Social Protection

DELI MANAGER/CHARGEHAND	
Employer:	Supervalu, Killorglin
Requirements include:	• 2 years` experience in a Supervisor/Manager role is desirable • 1 years` experience in a role with in-depth experience to fresh food is desirable • Experience in successfully achieving sales targets and KPIs • Experience in gross profit and margins is essential • Fully trained in HACCP and food safety, and has experience in meeting the HACCP and food safety requirements • Experience in ordering for deli departments and managing waste within a fresh food department • Good knowledge of Microsoft Office (Excel, Word) • Ability to roster and adhere to budgets • Have a true passion for the food industry and as such be creative and innovative with the fresh offering • Customer focused manager who can build a quality and loyal customer base • The ability to inspire, lead and motivate employees through support and development.
For further information and to apply:	***https://ie.indeed.com/jobs?q=Kerry&l=nationwide&fromage=1&vjk=8fd91cc2df01dde6***

RETAIL SUPERVISOR	€12.33 P.H.
Employer:	Pavers
Details:	• If you are looking for a Part Time position, have a passion for customer service and sales, and enjoy the challenges of the retail environment, we could be the perfect fit for you! • As our Supervisor you will play a key role in your stores success and lead by example offering excellent customer service and great advice on accessories and shoe care products. • We have many loyal customers and your vision will be to maintain this by ensuring a positive experience for customers and employees in store. • In return we will provide excellent training to help you perform to your full potential. • 30 hours per week. • This vacancy requires flexibility and will include some weekend work and shifts during the week.
For further information and to apply follow the across link:	***https://ie.indeed.com/jobs?q=Kerry&l=nationwide&fromage=1&vjk=9f1c3c62ff726cb0***

Back to Work Enterprise Allowance (BTWEA)

The BTWEA offers effective support to people who are long term unemployed and other welfare recipients who are interested in Self Employment.

Current and past BTWEA Clients of SKDP have indicated on a regular basis to their Enterprise officers that they welcome the opportunity to support their families and themselves through self-employment.

What is the BTWEA?

The BTWEA scheme encourages people getting certain social welfare payments to become self-employed. If you take part in this scheme, you can keep a percentage of your social welfare payment for up to two years.

What are the Benefits of the BTWEA?

The amount of time you can participate on the Back To Work Enterprise Allowance (BTWEA) is 2 years. You will receive 100% of your payment for the first year, and 75% for the second year. The BTWEA is not taxable

What grants/supports are available?

Capital Grants are available once on the Scheme. This is subject to an application process. Conditions apply.
Capital Grants: 65% of the cost to a max of €600.

Grants are also open to application under the Enterprise Support Grant Scheme from DEASP to the value of €2500

Mentoring is available to all BTWEA participants in the form of Bookkeeping

Who do I contact in relation to Self-Employment and BTWEA?

Cahersiveen & Killarney Area – **Anne O Riordan** 066 94 72 724 **aoriordan@skdp.net**

Killorglin & Kenmare Area – **Joanne Griffin** 087 615 2660 **jgriffin@skdp.net**

BAR AND WAITING STAFF	
Employer:	• Social 15, Killarney
Details:	• We are looking for Bar & Waiting staff to join our team at Social15. The ideal candidate will represent our business with skill, style and initiative
For full details and to apply:	***https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&advn=4430060498168372&vjk=f4a869b00b4d3322***

FORECOURT ATTENDANT	
Employer:	Supervalu, Killorglin
Duties include:	• Wash cars for customers • Use on-site baler to bale all cardboard and plastic packaging from the store • Ensure forecourt is kept free from all litter and any hazards • Replenish solid fuel containers (e.g. coal, wood) • Store all stands (e.g. flower stand) that are outside of the store inside each night before the store closes • Assist customers getting any products from outside store containers • Empty all bins outside of the store at night • Conduct and record a Health & Safety half hourly check on the fore-court
For further information and how to apply:	***https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&vjk=6616765e0fd85714***

CHECKOUT OPERATOR	
Employer:	Supervalu, Killorglin
Duties include:	• Actively live SuperValu brand-values i.e. Genuine, Passion for Food, Vibrant, Committed, Innovative and Imaginative • Use a computerised till system that has a barcode scanner • Weigh and price products such as fruit and vegetables • Check customers` ages for restrictions on items such as alcohol • Process store loyalty cards, coupons and vouchers • Take payments and make sure the till balances at the end of the day • Spend time away from the till, stocking shelves and checking stock • Merchandise and present the department to the highest standard at all times • Attend and engage in team meetings and implement any learnings
For further information and how to apply:	***https://ie.indeed.com/jobs?q=Kerry&l=nationwide&fromage=1&vjk=a6e4206d528011c3***

SPA MANAGER

Details:

- Red D are recruiting an experienced Spa Manager for an award winning Luxury Spa in Co. Kerry.
- The Spa Manager will run the daily operations of the spa, and will lead a team of therapists, receptionists and cleaning staff.
- The Spa Manager will be knowledgeable of products and trends in the beauty and leisure industry.
- They will have excellent stock and cost control skills, strong leadership qualities, and the ability to effectively manage a busy spa.
- They will establish and ensure a welcoming ambience with the highest standards , and a luxury guest experience that exceeds expectation.
- CIBTAC, ITEC or CIDESCO qualifications are required along with previous experience as an Assistant Spa Manager or Spa Manager
- Excellent employer with a dynamic and exciting working environment
- Reference ID: 11544

For full details and to apply: ***https://ie.indeed.com/jobs?q=Kerry&l=nationwide&fromage=1&vjk=abd725c8e71e378b&advn=2301116325770423***

RETAIL ASSISTANT

Employer: Pennys, Tralee

Details:

- If you are an enthusiastic and driven individual who is looking to join our fast paced environment selling amazing fashion at amazing prices then this is the role for you.

To apply: ***https://ie.indeed.com/jobs?q=Retail%20Assistant&l=County%20Kerry&vjk=757e876c2f65e0a2***

MEDICAL SECRETARY PART-TIME

Employer GP Practice Abbeyfeale

Details:

- Approx 20 hours per week (Hours Negotiable)
- Single Handed GP Practice
- Commencing Immediatley
- Fully Computerised (Health 1)
- Previous experience desirable

To apply: ***Please send CV and cover letter to ferndalefamilyprctice@gmail.com Tel068 32546***

HEAD CHEF REQUIRED

Employer: Restaurant Dingle

Details:

- Full-time Head Chef with 5 years experience required to work in my restaurant in Dingle Co Kerry for 40 hours per week with pay of 35k per year.

To apply: ***Contact; Faryal Himayat 086 1734778***

Ballymacelligott CE CLG

Job Title	Location	No. of Postions	Garda Vetting	Closing Date	Job Ref. No
Maintenance	An Riocht, Castleisland	1	No	03/01/2020	#CES-2164017
Maintenance	Farranfore (Gaa grounds)	2	No	03/01/2020	#CES-2164016
Maintenance	Firies, Marian Hall	2	No	03/01/2020	#CES-2164014
Caretaker	Brosna	1	Yes	03/01/2020	#CES-2164015
Maintenance	Currow CC, GAA	1	No	03/01/2020	#CES-2164018
Tour Guide	Blennerville Windmill	1	Yes	03/01/2020	#CES-2164595

Dated 23/11/2020

UNIVERSITY HOSPITAL KERRY REQUIRE THE FOLLOWING

Vacancy

- Staff Midwife
- Staff Nurse Gynaecology
- Staff Nurse / Midwife Neonatal
- Clinical Midwife Manager 11 (Shift Leader)

Details:

- Immediate Permanent & Specified Purpose vacancies exist within the Maternity Services, University Hospital Kerry
- A panel may be formed to fill future vacancies as they arise

To Apply:

Informal inquiries to : Ms Sandra O'Connor, Director of Midwifery, University Hospital, Kerry. Tel. 066 7184397

Closing date: 5.00pm on Tuesday the 15th December 2020

For further information on these posts and how to apply please visit www.hse.ie/jobs

VALENTIA COMMUNITY HEALTH AND WELFARE ASSOCIATION LIMITED COMMUNITY EMPLOYMENT PROGRAMME

Location	Jobs No	Position	Closing Date
Valentia	CES-2164607	Community Centre Assistant	04/01/2021

South Kerry Skillnet

Fit2Work Skills Program

We are here to help you get upskilled and rehired

The Program is designed to Upskill Trainees for any sector and Trainees Learn on Any Device. You can pick and choose the courses you wish to complete

Courses include

IT Skills - Essential Computer Literacy Skills That Everyone Needs

30 Hours - 6 Courses

- Microsoft excel skills
- Microsoft Outlook Skills
- Microsoft word skills
- Microsoft teams
- Microsoft PowerPoint skills
- Cyber Security

These will be Microsoft approved courses and will have assessments and certification

Personal Skills - Essential Skills That All Employers Look For

14 Hours - 6 Courses

- Critical thinking and problem solving
- Digital Literacy skills that grow your career
- Effective communication
- Effective time management
- Emotional intelligence at work
- Team working skills

These courses will have expert trainers and will have assessments and certification

Career Skills - Skills and Practical Techniques to Getting That Job

6 Hours -3 Courses

- How to Succeed at writing application
- How to sell yourself and interview techniques
- Job hunting techniques to get hired faster

Practical steps and techniques to getting hired Includes Templates that can be amended

Eligible Trainees: People who are not in employment can participate in Employment Activation Programme.

For more information please visit

www.kerryskillnet.ie Find us on Facebook @southkerryskillnet1 T: 066 9762477

E:info@kerryskillnet.ie

SOUTH KERRY DEVELOPMENT PARTNERSHIP CLG.

TEACHING POST— PHYSICAL EDUCATION (JOB SHARE COVER) (MATERNITY LEAVE COVER) 11 HOURS	
Employer:	Colaiste na Sceilge, Cahersiveen, Co. Kerry
Requirements:	A Teacher Education Qualification is a Requirement
For further information and to apply:	***Please complete application to be downloaded on www.kerryetb.ie/ opportunitiesand return by email only to jobs@kerryetb.ie*** ***No CV.s only official application will be accepted*** ***By 12 noon Wednesday9th December 2020 Colm McEvoy Chief Executive Officer***

LEGAL BOOKKEEPER	
Employer:	O'Sullivan Quilter & Co, Tralee Solicitors Office
Requirements:	• Experience Essential • Flexible Hours • Permanent Position • Excellent Terms
For further information and to apply:	***Sent replies with CV to aisling@osullivanquilter.com***

CUSTOMER ADVISOR (30-40H/WEEK)	
Employer:	Landers Outdoor World - Tralee, County Kerry
Details include:	• You must demonstrate enthusiasm and a passion for outdoor (in particular walking/hiking/hillwalking/camping/watersports). • You will need to demonstrate a good level of knowledge on outdoor activities, clothing and equipment. • You will need to be familiar with local outdoor activities. • You'll need to be a strong communicator. • You'll need to be open to a flexible work schedule based on business needs, including weekends. (Generally the role will includes Mondays to Saturdays, with occasional Sundays during our busiest periods (Summer & Christmas time!) • Ideally, you will have you have previous retail experience, but it is not essential.
To apply and for further details:	• To apply, please send your CV and a cover letter. Please make sure to include the following details in your cover letter. (Applications without a cover letter will not be considered). • Describe your level of experience and knowledge with outdoor activities and outdoor equipment. • Describe any retail experience you have to date. • Tell us why you are interested in working with us. Be specific! • Tell us when you would be available to start, if successful. ***https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&vjk=ba01bdb68434e85c***

ST BRIGID'S COMMUNITY EMPLOYMENT VACANCIES				
Location	**Jobs No**	**Position**	**Closing Date**	**Vacancies**
Ballybunion	2164411	Cleaner / Caretaker	08/01/2021	1
Ardfert	2164409	Childcare Assistant	08/01/2021	1
Ballybunion	2164416	Childcare Assistant	08/01/2021	2
Ballyheigue	2164414	Childcare Assistant	08/01/2021	2
Camp	2164422	Childcare Assistant	08/01/2021	1
Listry	2164408	Childcare Assistant	08/01/2021	1
Scamps & Scholars, Killorglin	2164419	Childcare Assistant	08/01/2021	1
Rathmore	2164417	Childcare Assistant	08/01/2021	1
Scartaglen	2164404	Childcare Assistant	08/01/2021	1
St Brigid's, Tralee	2164420	Childcare Assistant	08/01/2021	2
Valentia	2159407	Childcare Assistant	08/01/2021	1

CE Schemes				
Job Title	**Location**	**No. Of Positions**	**Closing Date**	**Job Ref. No.**
Grounds Person	Kilgarvan	1	13/12/2020	CES - 2146636
Cleaner	Kilgarvan	1	13/12/2020	CES - 2160359
Kitchen Assistant	Kilgarvan	1	13/12/2020	CES - 2160361

Kenmare Community Employment Scheme				
Job Title	**Location**	**No. of Positions**	**Closing Date**	**Job Ref. No**
Shop Assistant	Kenmare	1	20/12/20	CES -2163384
General Maintenance	Kenmare	3	20/12/20	CES - 2163385
Bookkeeper/Office Administrator	Kenmare	1	20/12/20	CES - 2163386

QUARRY DISPATCHER

Employer: Gloun Stone Quarries - Kenmare, County Kerry

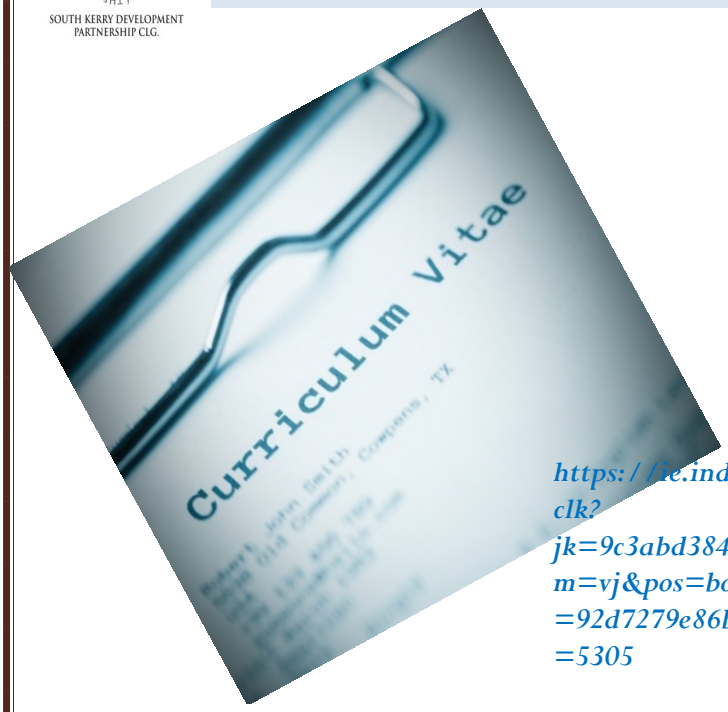
Duties include:

- Maintain contact with drivers throughout their shifts and address any routing issues they might have
- Monitor traffic conditions, construction zones, and accidents in order to manage route efficiency as needed

For further information and to apply: *https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=3&advn=9620859557978567&vjk=9421227dc8fbfbce*

SOUTH KERRY DEVELOPMENT PARTNERSHIP CLG.

SOUTH KERRY JOBS CLUB



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