

# South Kerry Local Employment Services

FREE FOR YOUR BENEFIT

**WE PROVIDE  
A FREE, FRIENDLY AND  
CONFIDENTIAL SERVICE**

- ⇒ JOB SEARCHING      ⇒ INFORMATION SERVICES
- ⇒ CAREER GUIDANCE    ⇒ EDUCATION & TRAINING

**OUR OFFICES ARE CURRENTLY CLOSED TO THE PUBLIC DUE TO CORONAVIRUS BUT WE CAN BE REACHED BY PHONE OR EMAIL**

## Killarney Jobs Club

37A High St. 2nd Floor, Killarney

- ⇒ CURRICULUM VITAE (CV'S)
- ⇒ COVER LETTERS
- ⇒ JOBS CLUB TRAINING

### Head Office

West Main Street  
Cahersiveen  
Co. Kerry  
Tel: 066 9472724

### Other Offices:

#### Killarney

37A High St.  
2nd Floor,  
Killarney,  
Co. Kerry  
Tel: 064 6636572

#### Killorglin

Library Place,  
Killorglin,  
Co. Kerry  
Tel: 066 9761615

#### Kenmare

21 Henry St.  
Kenmare,  
Co. Kerry  
Tel: 064 6641930



SOUTH KERRY DEVELOPMENT PARTNERSHIP CLG.



**An Roinn Gnóthaí Fostaíochta agus Coimirce Sóisialaí**  
Department of Employment Affairs and Social Protection



**COUNTER ASSISTANT**

<b>Employer:</b>	Celtic Donuts & Ice Cream Parlour, Killarney, Co Kerry
<b>Details include:</b>	<ul style="list-style-type: none"> <li>• The ideal candidate must have good communication skills, a pleasant manner and excellent customer service.</li> <li>• This is a full-time or part time permanent role.</li> <li>• Applicant must be flexible to work a variety of week days, weekends and evenings (weekly rota provided). Must be available to work during busy periods such as Bank Holidays, summertime and Christmas.</li> <li>• You MUST have at least some retail/deli shop experience.</li> <li>• Initial basic company training will be given, it is important that the person is experienced in working in a shop environment.</li> <li>• Familiarity with professional kitchen equipment, including mixers, blenders and coffee machine.</li> <li>• Excellent time-management skills.</li> <li>• Ability to remain calm and focused in a fast-paced environment.</li> <li>• Track food supplies and place orders, as needed.</li> <li>• Understanding of food safety practices</li> <li>• Experience in dealing with cash accurately and card payment machines.</li> </ul>

For further information and to apply:

<https://ie.indeed.com/jobs?l=County%20Kerry&sr=directhire&fromage=1&advn=6183499393539020&vjk=5a555aa0b4a319e0>

**SALES ASSISTANT**

<b>Employer:</b>	Corcoran's Furniture & Carpets Ltd, Cahersiveen, Co. Kerry
<b>Duties:</b>	<ul style="list-style-type: none"> <li>• Design and merchandise the store layout.</li> <li>• Take ownership for the internal layout of the store to ensure the appropriate products are displayed merchandised and labelled correctly.</li> <li>• helping customers with design ideas for their home or business</li> <li>• Working as part of the team to achieve group goals and targets you will also be expected to achieve your own individual target.</li> <li>• Ensuring standards for quality &amp; customer service are met in line with Corcoran's standards</li> <li>• Physically fit to move products around on shop floor</li> <li>• Liaise with other stores on stock movements transfers and clearance items</li> </ul>
<b>Qualifications include:</b>	<ul style="list-style-type: none"> <li>• Customer service</li> <li>• Good organizational skills</li> <li>• Computer literate</li> <li>• Cash handling</li> <li>• Complaint handling</li> <li>• Previous retail experience in a furniture company sales</li> </ul>

For full details and to apply:

<https://ie.indeed.com/jobs?l=County%20Kerry&sr=directhire&fromage=1&advn=944735808799245&vjk=6f3384d98f07478a>

**SALES ASSISTANT—PERMANENT POSITION**

<b>Employer:</b>	Yusof Spice & Halal Store, 25 Castle Street, Tralee, Co. Kerry
<b>Duties include:</b>	<ul style="list-style-type: none"> <li>To work in a busy Afro-Asian grocery/fresh produce shop in Killarney &amp; Tralee</li> <li>To deal with deliveries and maintain a high level of customer services</li> </ul>
<b>Requirements:</b>	<ul style="list-style-type: none"> <li>Excellent communication skills</li> <li>Candidate must have the ability to process and procure from suppliers an array of Afro-Asian grocery/meat and Halal food products</li> <li>A passion for food and the ability to inspire shoppers through your knowledge and expertise of our Halal food/grocery offering</li> <li>Must be flexible and prepared to work in both shops, ie Killarney &amp; Tralee</li> <li>Higher school certificate (HSC)</li> <li>€30,000—€32,000 pa</li> </ul>
<b>For further information and to apply:</b>	<i>Interested candidates should send CV &amp; Cover letter to Yusof Spice Halal Store, 21 New Street, Killarney or 25 Castle Street, Tralee, Co. Kerry</i>

**ACCOMMODATION ASSISTANT**

<b>Employer:</b>	Great Southern Killarney, Co Kerry
<b>Duties include:</b>	<ul style="list-style-type: none"> <li>Greeting all guests in a warm and friendly manner</li> <li>Cleaning of guest bedrooms and bathrooms to the highest of standards, ensuring they are clean, well maintained and attractively presented at all times whilst following all standard operating procedures</li> <li>Maintain stock levels of stationary, linen, towels and amenity requirements on in order to ensure consistency in standards.</li> <li>Maintain a safe and hygienic working environment in all back of house areas and report any lost property and maintenance issues to your manager / supervisor</li> <li>To ensure that all equipment is stored correctly and allocated to correct area.</li> <li>To ensure that the correct cleaning procedures are followed in respect of chemicals and equipment, and follow daily and weekly cleaning schedules.</li> <li>Ability to work well under pressure.</li> </ul>
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>At least 1 year experience in a similar role at 4* or 5* level (Preferrable)</li> <li>Thorough Understanding of the importance of Customer Experience and uncompromising standards of excellence</li> <li>Great communication skills – ability to clearly communicate with guests and management and staff across a variety of nationalities and experience levels</li> <li>Fluent English (written and verbal)</li> </ul>
<b>For full details and to apply:</b>	<a href="https://ie.indeed.com/jobs?l=County%20Kerry&amp;sr=directhire&amp;fromage=1&amp;vjk=c2e308606cabd0ef">https://ie.indeed.com/jobs?l=County%20Kerry&amp;sr=directhire&amp;fromage=1&amp;vjk=c2e308606cabd0ef</a>



SOUTH KERRY DEVELOPMENT  
PARTNERSHIP LTD.

**North, East & West Kerry Development & South Kerry Development Partnership  
Invite applications for the:-**

# **Kingdom Education Trust Fund**

## **Supporting Access to Third & Further Level Education**

**A LIMITED NUMBER OF Scholarships are now available under The Kingdom Education Trust Fund for students who are engaged in accredited further and third level education courses & who may not be in a position to continue their education because of financial difficulties.**

**The following conditions apply:**

- Applicants must **NOT** be in receipt or qualify for a scholarship / grant from SUSI or any other sources.
- Applicants must be resident in Kerry for at least three years prior to the date of application for the scholarship.
- Applicants must be registered as a full-time student on a course in a recognised Institute of Technology, University, Post Leaving Certificate Course or equivalent distance learning course.
- The applicant should normally be not less than 17 years of age.
- Eligible expenses include fees, books, materials, rent, transport & childcare.
- Scholarships are **NOT** available for those pursuing a HDip.

**Application Forms and further information are available from:**

**Deirdre Kearnin**

**North, East & West Kerry Development, Tralee office**

**Tel: 066 -7180190    Web: [www.newkd.ie](http://www.newkd.ie)**

**Mairead O'Sullivan**

**South Kerry Development Partnership, Killorglin office**

**Tel 066-9761615    Web: [www.southkerry.ie](http://www.southkerry.ie)**

**Closing date for completed applications: Friday, 19th November, 2021**

**KITCHEN PORTER**

<b>Employer:</b>	The Lake Hotel, Killarney, Co. Kerry
<b>Duties:</b>	<ul style="list-style-type: none"> <li>• The Kitchen Porter performs any combination of following duties to maintain kitchen work areas and restaurant equipment and utensils in clean and orderly condition:</li> <li>• Sweep and mop floors,</li> <li>• Wash worktables, walls, refrigerators, and meat blocks,</li> <li>• Segregate and removes trash and garbage and places it in designated containers.</li> <li>• Clean inside and outside of bins and replaces bin bags when required.</li> <li>• Contents of bags to be emptied into large wheelie bins or compactor if required.</li> <li>• Keep the staff canteen, kitchen and surrounding areas clean, and free from spills during service.</li> <li>• Attend any training days as requested.</li> <li>• To follow any other reasonable requests made by senior management.</li> </ul>
<b>For full details and to apply:</b>	<a href="https://ie.indeed.com/jobs?l=County%20Kerry&amp;sr=directhire&amp;fromage=1&amp;vjk=f03197a0e8b83d05">https://ie.indeed.com/jobs?l=County%20Kerry&amp;sr=directhire&amp;fromage=1&amp;vjk=f03197a0e8b83d05</a>

**SALES ASSISTANT**

<b>Employer:</b>	CH Tralee, Co. Kerry
<b>Details:</b>	<ul style="list-style-type: none"> <li>• As a Sales Assistant, you are key to helping our store run smoothly, offering amazing customer service and working part of a team to deliver a Christmas to be proud of.</li> <li>• Contract length: 2 months</li> <li>• Application deadline: 18/11/2021</li> </ul>
<b>For full details and to apply:</b>	<a href="https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;fromage=1&amp;advn=4066248765212843&amp;vjk=cf0ac8e619da94b6">https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;fromage=1&amp;advn=4066248765212843&amp;vjk=cf0ac8e619da94b6</a>

**KITCHEN ASSISTANT (COOK)**

<b>Employer:</b>	Denjoe's Family Restaurant, Killarney, Co. Kerry
<b>Details:</b>	<ul style="list-style-type: none"> <li>• Kitchen assistant / cook required to join our team.</li> <li>• We are inviting applications from candidates with either full &amp; part time availability.</li> <li>• Preparing &amp; cooking food</li> <li>• Cleaning food preparation area after use</li> <li>• Keeping HACCP records up to date</li> </ul>
<b>For full details and to apply:</b>	<a href="https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;fromage=1&amp;advn=7777916921676676&amp;vjk=726b8c0f21596ad6">https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;fromage=1&amp;advn=7777916921676676&amp;vjk=726b8c0f21596ad6</a>





## SOUTH KERRY DEVELOPMENT PARTNERSHIP CLG.

### CALL FOR FARMERS IN KILLARNEY AND EAST KERRY TO JOIN RURAL SOCIAL SCHEME

South Kerry Development Partnership Clg is actively seeking farmers to join the Rural Social Scheme Team. We currently have 15 places to fill on the South Kerry Development Partnership, Rural Social Schemes.

During these difficult times many farmers may have lost employment due to Covid 19 or farm income may have reduced and the Rural Social Scheme could be a way of gaining some lost income. To qualify for the scheme farmers must be in receipt of Farm Assist / Job Seekers Allowance, be actively farming in excess of one hectare. Participants are engaged for 19.5 hours per week to provide certain services of benefit to rural communities. Benefits to farmers on the Rural Social Schemes include:

- Reduced isolation through work alongside other farmers on local projects
- Guaranteed and increased weekly income.
- Make weekly PRSI contributions towards old age pension.
- Opportunity to use many different skills due to the variety of work available indoor and outdoor.
- Both male and female farmers participate on the Rural Social Scheme

The Rural Social Scheme currently provides work opportunities for around 3,350 participants and 139 supervisory staff nationally. The local supervisor will complete all the required paperwork to join the schemes.

For further information please contact

**RSS Manager Joseph McCrohan 0872849165**

**or Killarney RSS Supervisor Breda O'Shea on 0879715446.**



**STONE FLOWER BEDS**  
Muckcross Road



**CLEARING OVERGROWTH**  
at Killeggy Burial Ground



**COMPLETION OF STEPS**  
at Killarney Athletic



An Roinn Gnóthaí Fostaíochta  
agus Coimirce Sóisialaí  
Department of Employment Affairs  
and Social Protection

**HOUSEKEEPER**

<b>Employer:</b>	Mowlam Healthcare, Killarney, Co. Kerry
<b>Duties include:</b>	<ul style="list-style-type: none"> <li>Responsible for all aspects of cleaning within the home, such as vacuuming, damp, mopping, dusting, retaining excellent cleaning standards throughout the Nursing Home.</li> <li>Ensuring that all cleaning products/chemicals and equipment are used and stored appropriately.</li> <li>Assessing and confirming that all equipment/furnishings are in good repair and clean: reporting faults to manager</li> <li>Demonstrating a good manner when dealing with residents, family and visitors</li> <li>Handling all laundry including washing, ironing, and sorting clothes by nametags</li> <li>Ensuring cleanliness and safety in the laundry area</li> <li>Maintaining confidentiality at all times</li> <li>Being aware of all health and safety regulations, reporting hazards/potential hazards immediately.</li> <li>Ad hoc duties as required</li> </ul>
<b>Qualification &amp; Skills:</b>	<ul style="list-style-type: none"> <li>Previous experience in similar role (required)</li> <li>Awareness of following essential: COSHH Regulation. (Control of Substances Hazardous to Health). Riddor Regulation. (Reporting of incidents, diseases, dangerous occurrences).</li> <li>Health and Safety Legislation &amp; Manual Handling</li> <li>Excellent communication skills</li> <li>Can work independently or part of a team</li> <li>Be reliable &amp; keep to schedule</li> <li>Fluent level of English both written and oral</li> </ul>
<b>For full details and to apply:</b>	<a href="https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;fromage=1&amp;advn=3739335699868805&amp;vjk=10ab03743963776e">https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;fromage=1&amp;advn=3739335699868805&amp;vjk=10ab03743963776e</a>

**SHOP ASSISTANT**

<b>Employer:</b>	Cronins Service Station Ltd, Castlemaine, Co. Kerry
<b>Details include:</b>	<ul style="list-style-type: none"> <li>Flexible hours, 30/35 per week</li> <li>Salary: From €10.25 per hour</li> <li>Day shift, Monday to Friday</li> <li>Weekend availability</li> </ul>
<b>For full details and to apply:</b>	<a href="https://ie.indeed.com/jobs?l=County%20Kerry&amp;sr=directhire&amp;fromage=1&amp;advn=7528358413728092&amp;vjk=627fd4bfd47b942a">https://ie.indeed.com/jobs?l=County%20Kerry&amp;sr=directhire&amp;fromage=1&amp;advn=7528358413728092&amp;vjk=627fd4bfd47b942a</a>

**DELIVERY DRIVER**

<b>Employer:</b>	Toba Southeast Asian, Tralee, Co Kerry
<b>Details include:</b>	<ul style="list-style-type: none"> <li>Part Time delivery driver required.</li> <li>Candidate must have own car.</li> <li>Candidate must have full clean driving licence.</li> </ul>
<b>For full details and to apply:</b>	<a href="https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;fromage=1&amp;advn=7182588385236519&amp;vjk=c84ce2074dfed241">https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;fromage=1&amp;advn=7182588385236519&amp;vjk=c84ce2074dfed241</a>

**CUSTOMER SERVICE ADMINISTRATOR**

**Employer:** Ard-Rí Group, Tralee, Co. Kerry

- Duties include:**
- Managing a high level of inbound customer calls and emails.
  - Route sales queries to the appropriate sales executives for further development and closure.
  - Understanding customer needs, queries and requirements and acting on them, to ensure the customer is satisfied.
  - Providing excellent customer service to all our customers; building lasting relationships with customers and ensuring they feel supported and valued.
  - Take ownership for our customer services email account; forwarding queries on to relevant department if not suitable for our division; liaising with Customer Service Supervisor on anything you are unsure of.
  - Being the specific contact for some of our customers, dealing with their order entry, invoicing and reporting needs as required on a monthly basis.
  - Preparing weekly reports for senior management.

- Requirements include:**
- Familiarity with CRM systems and practices.
  - Customer orientation, ability to adapt/respond to different types of characters
  - Ability to multi-task, prioritize, and manage time effectively.
  - Good communication skills.
  - Excellent knowledge of Microsoft Word, Excel and Outlook.

**For full details and to apply:** <https://ie.indeed.com/jobs?l=County%20Kerry&sr=directhire&fromage=1&advn=642194254283761&vjk=29df4e925a481e8c>

**CLEANING OPERATIVE**

**Employer:** Abc Cleaning, Killarney, Co. Kerry

- Details include:**
- Full training provided
  - Must have experience
  - Ballyspillane area
  - Evening cleaning, 5pm onwards
  - Cleaning of offices, washrooms etc...
  - Must have good English

**For full details and to apply:** <https://ie.indeed.com/jobs?l=County%20Kerry&sr=directhire&fromage=1&advn=7472049225306229&vjk=05f730f789f19a0e>

**FORECOURT ATTENDANT**

**Employer:** Cronins Service Station Ltd, Castlemaine, Co. Kerry

- Details include:**
- Forecourt attendant required
  - Some lifting, dealing with animal feed bags and petrol pump attendant.
  - Full-time, Monday to Friday, Weekend availability
  - Salary: From €10.25 per hour

**For full details and to apply:** <https://ie.indeed.com/jobs?l=County%20Kerry&sr=directhire&fromage=1&advn=7528358413728092&vjk=cb64ff08f3738b80>





### **Back to Work Enterprise Allowance (BTWEA)**

The BTWEA offers effective support to people who are long term unemployed and other welfare recipients who are interested in Self Employment. .

#### **What is the BTWEA?**

The BTWEA scheme encourages people getting certain social welfare payments to become self-employed. If you take part in this scheme, you can keep a percentage of your social welfare payment for up to two years.

#### **What are the Benefits of the BTWEA?**

The amount of time you can participate on the Back To Work Enterprise Allowance (BTWEA) is 2 years. You will receive 100% of your payment for the first year, and 75% for the second year.

#### **What grants/supports are available?**

Capital Grants are available once on the Scheme. This is subject to an application process. Conditions apply.

Capital Grants: 65% of the cost to a max of €600.

Grants are also open to application under the Enterprise Support Grant Scheme from DEASP to the value of €2500

Mentoring is available to all BTWEA participants in the form of Bookkeeping

#### **Who do I contact in relation to Self-Employment and BTWEA?**

Joanne Griffin 087 615 2660 [jjriffin@skdp.net](mailto:jjriffin@skdp.net)

Clare O'Shea 087 356 7874 [coshea@skdp.net](mailto:coshea@skdp.net)



**CUSTOMER SERVICE ADMINISTRATOR**

<b>Employer:</b>	Ard-Rí Group, Tralee, Co. Kerry
<b>Duties include:</b>	<ul style="list-style-type: none"> <li>• Managing a high level of inbound customer calls and emails.</li> <li>• Route sales queries to the appropriate sales executives for further development and closure.</li> <li>• Understanding customer needs, queries and requirements and acting on them, to ensure the customer is satisfied.</li> <li>• Providing excellent customer service to all our customers; building lasting relationships with customers and ensuring they feel supported and valued.</li> <li>• Take ownership for our customer services email account; forwarding queries on to relevant department if not suitable for our division; liaising with Customer Service Supervisor on anything you are unsure of.</li> <li>• Being the specific contact for some of our customers, dealing with their order entry, invoicing and reporting needs as required on a monthly basis.</li> <li>• Preparing weekly reports for senior management.</li> </ul>
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>• Previous experience in a customer interaction role.</li> <li>• Experience within the Homewares Industry would be a distinct advantage but not essential.</li> <li>• Familiarity with CRM systems and practices.</li> <li>• Excellent knowledge of Microsoft Word, Excel and Outlook.</li> <li>• The ideal candidate will be interested in a career and will be willing to progress further within the Ard-Rí Group.</li> </ul>
<b>For full details and to apply:</b>	<a href="https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;fromage=1&amp;advn=642194254283761&amp;vjk=29df4e925a481e8c">https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;fromage=1&amp;advn=642194254283761&amp;vjk=29df4e925a481e8c</a>

**HGV/ARTIC DRIVERS.**

<b>Employer:</b>	BROSNAN HAULAGE KILLARNEY LIMITED, Killarney, Co. Kerry
<b>Details include:</b>	<ul style="list-style-type: none"> <li>• Brosnan Haulage Killarney Ltd require 8 qualified HGV/Artic Drivers with a clean and Valid CE/C1E HGV licence with a least two years driving experience.</li> <li>• The driver is required to drive loads, produce across Ireland.</li> <li>• Must be hard working and capable of making decisions and have a good mechanical knowledge.</li> <li>• The driver should be familiar with the road transport and road traffic Legislation in Ireland.</li> <li>• 39 hours per week</li> <li>• Closing On: 29 Nov 2021</li> </ul>
<b>For full details and to apply:</b>	<a href="mailto:CV to brosnanhaulage@yahoo.com">CV to brosnanhaulage@yahoo.com</a>

**OFFICE MANAGER**

**Employer:** Independent Irish Health Foods, Tralee, Co. Kerry

**Details:**

- Reporting to the Operations Manager
- Managing and overseeing the daily operations of the accounting department
- Strong knowledge of accounts payable and accounts receivable duties
- Understanding of general ledger
- Payroll experience desirable but training will be provided
- Ability to assign projects and direct staff

**Requirements include:**

- 2+ years' experience in a senior accounts role
- Ability to direct and supervise
- Sage 200 experience is desirable but not essential as training will be provided.
- Strong excel and Word experience essential
- Ability to manipulate large amounts of data
- High attention to detail and accuracy
- Proven knowledge of book keeping and accounting principles
- Ability to review and improve systems and procedures where required
- Ability to work on own initiative

**For full details and to apply:** <https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&advn=6079662029214255&vjk=6755ced4709337f3>

**EXPERIENCED BARBERS**

**Employer:** Michael's Turkish Barbers, Killarney, Co. Kerry

**Details include:**

- Michael's Turkish Barbers is an Authentic Turkish Barbers.
- We are looking for experienced barbers in our shop in Killarney Co Kerry.
- We require 2 x barbers with a minimum of 2 years experience.
- The ideal candidates should be able to provide Authentic Turkish hot towel shaves, beard trimming, nose waxing and ear flaming along with classic and modern hair styles.
- They should be efficient, professional and have exceptional customer service skills.
- The right candidate should also be able to speak, write and read English.
- Both positions are for a 39 hour week rostered 5 days out of 7 with a minimum salary of E25K per annum.

**For full details and to apply:** *To apply please send a CV with a covering letter to:* [michaelsturkishbarbers@gmail.com](mailto:michaelsturkishbarbers@gmail.com)

**FOOD & BEVERAGE TENDERS**

**Employer:** A&M HOGS HEAD GOLF CLUB LIMITED, Co. Kerry

**Details include:**

- Previous experience in food & beverage outlets desirable
- Demonstrate experience in improving guest satisfaction
- Ability to work in a team environment
- Exceptional interpersonal skills & Excellent communication skills

**For full details and to apply:** <https://jobsireland.ie/en-US/job-Details?id=2201302>

**ASSISTANT COMPANY SECRETARY**

<b>Employer:</b>	Kerry Group, Tralee, Co. Kerry
<b>Duties Include:</b>	<ul style="list-style-type: none"> <li>• Working with the Group Company Secretary, support Kerry Group plc Board and Committee business</li> <li>• Incorporate best practice corporate governance processes into Board business and maintain strong corporate governance frameworks in accordance with all regulatory requirements</li> <li>• Advise the Board and Committees on matters of corporate governance; and</li> <li>• Prepare research and draft briefing materials for the Group Company Secretary on proposed changes to the governance and regulatory landscape.</li> <li>• Manage a group-wide framework to ensure all Group companies comply with local company secretarial requirements in their respective countries of incorporation.</li> <li>• Keep abreast of corporate governance developments as these evolve; and review and update corporate governance policies.</li> </ul>
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>• Associate member of the Corporate Governance Institute or equivalent.</li> <li>• Ideally 8+ years' experience in a company secretarial role including company law, company secretarial practice and corporate governance.</li> <li>• Excellent attention to detail and minute writing experience.</li> </ul>
<b>For full details and to apply:</b>	<a href="https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;fromage=1&amp;vjk=fbb930f04cad3c1c">https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;fromage=1&amp;vjk=fbb930f04cad3c1c</a>

**FULL-TIME FLOOR STAFF**

<b>Employer:</b>	Jam Café, Killarney, Co. Kerry
<b>Details include:</b>	<ul style="list-style-type: none"> <li>• Our ideal candidate must have previous experience working front of house as a Waiter / Waitress and will be committed to maintaining high standards and working as part of a team.</li> <li>• The pace is fast and the standards are high, and if you are passionate and a quick learner, this is the job for you!</li> <li>• Deliver the company sequence of service, providing an efficient, friendly and professional service at all times.</li> <li>• Control a section during service, taking orders and issuing bills.</li> <li>• Take phone orders.</li> <li>• Gain product knowledge and help build the guest experience.</li> <li>• Ensure that the restaurant is set accordingly to standards.</li> <li>• English is essential.</li> <li>• Table service experience is essential.</li> </ul>
<b>For full details and to apply:</b>	<a href="https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;fromage=1&amp;advn=7182588385236519&amp;vjk=30b10a2ce602a354">https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;fromage=1&amp;advn=7182588385236519&amp;vjk=30b10a2ce602a354</a>

**OPERATIONAL BUYER**

<b>Employer:</b>	Liebherr Container Cranes Ltd., Killarney, Co. Kerry
<b>Details:</b>	<ul style="list-style-type: none"> <li>• The ideal candidate is a highly motivated self-starter, dependable, thorough and can manage multiple tasks simultaneously.</li> <li>• The successful individual must have strong interpersonal, communication and presentation skills and well developed influencing skills, with a proven ability to build, manage and maintain relationships at all levels.</li> <li>• Must possess excellent planning, scheduling, negotiating and organisational skills.</li> <li>• The successful candidate must have a proven record of strong attention to detail as well as excellent reporting skills.</li> </ul>
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>• Minimum of 3 years' experience required in a purchasing role.</li> <li>• A recognised qualification in a related discipline.</li> <li>• Experience in Engineering / manufacturing environments is a distinct advantage.</li> <li>• Strong negotiation, analytics and organisational skills.</li> <li>• Strong IT skills (Word, Excel, etc.) is essential.</li> <li>• Advanced skills with formulas and complex financial spreadsheets in MS Excel.</li> <li>• Experience of material planning, warranty management with an ERP system (BAAN) would be an advantage.</li> </ul>
<b>For further information &amp; to apply:</b>	<p><a href="https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;fromage=1&amp;vjk=d37a1ca027998c50">https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;fromage=1&amp;vjk=d37a1ca027998c50</a></p>

**SITE DUMPER DRIVER**

<b>Employer:</b>	O'Neills & Brennan, Tralee, Co. Kerry
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>• Safe Pass</li> <li>• CSCS Card</li> </ul>
<b>For full details and to apply:</b>	<p><i><a href="mailto:p.cronin@oandb.ie">If interested in opportunities with O'Neill and Brennan please call to Paschal on 0872317257 / 0214355520 Mon- Fri 9-5pm. or email CV to p.cronin@oandb.ie</a></i></p>

**FOOD SERVICE ASSISTANT**

<b>Employer:</b>	Sodexo Irl Ltd Kerry
<b>Details include:</b>	<ul style="list-style-type: none"> <li>• 20 hours per week in the Killorglin area.</li> <li>• Good communications skills, previous food handling experience,</li> <li>• Uniforms &amp; Safety shoes are provided free of charge.</li> <li>• Meals while on duty are provided &amp; training is given</li> <li>• Start Date: Immediately</li> <li>• Closing Date of application: 26/11/21</li> </ul>
<b>For full details and to apply:</b>	<p><i><a href="mailto:Sharon.clifford@sodexo.com">CV's to Sharon.clifford@sodexo.com closing date 26th November 2021</a></i></p>



**ACCOUNTS ADMINISTRATOR**

**Employer:** Independent Irish Health Foods, Tralee, Co. Kerry

- Duties include:**
- Posting incoming supplier invoices
  - Processing creditor invoices and payments
  - Opening new supplier accounts
  - Checking the products, pricing and quantities on the invoices
  - Ensuring PO's and cost receipts match to incoming invoices
  - Liaising with suppliers regarding checking invoice queries & requesting credit notes
  - Administration Duties – including filing correspondence, invoice filing, matching dockets to incoming invoices
  - Assisting with Credit Control month end billing processes, e.g. requesting supplier POD's
  - Any additional administration tasks as required
  - Accounts Receivable—Processing and allocation of all customer payments, Daily credit card reconciliations, Bank lodgement preparation
  - Dealing with customers on a daily basis
  - Preparation of cheque and cash lodgements
  - Credit Control & Administration tasks as required

**For full details  
and to apply:**

<https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&advn=6079662029214255&vjk=6ec0d2fd98371902>

**WAREHOUSE OPERATIVE**

**Employer:** Independent Irish Health Foods, Tralee, Co. Kerry

- Duties include:**
- Load and unload lorries in a safe and efficient manner
  - Move and stack materials
  - Keep production lines supplied with empty containers and packaging materials as needed
  - Rotate floor stock
  - General housekeeping duties in the warehouse or production area and duties as assigned
  - Perform general warehouse duties in order to maintain a smooth operation
  - Use common warehouse management software
  - Receive/process shipments
  - Inspect and maintain equipment, reporting any faults or wear and tear

- Requirements:**
- Good written and verbal communications skills
  - Own mode of transport essential
  - Good attention to detail
  - Hardworking, honest with strong desire to succeed
  - Must be a team player
  - Licensed forklift operator - beneficial

**For full details  
and to apply:**

<https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&advn=6079662029214255&vjk=2e93d00b4f9476bc>

**MEDICAL ADMINISTRATOR**

<b>Employer:</b>	MEDICAL ACCOUNT SERVICES LTD. Tralee, Co. Kerry
<b>Duties include:</b>	<ul style="list-style-type: none"> <li>• Printing reports from an in-house system &amp; sending them to the relevant team</li> <li>• Data entry to include updating information on an in-house system, scanning and uploading files etc</li> <li>• Requesting charts as required</li> <li>• Verifying patient admission status and insurance details</li> <li>• Preparation of weekly report for supervisor</li> <li>• Managing internal &amp; external phone &amp; email queries</li> <li>• Other admin duties as they arise</li> </ul>
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>• Previous office experience required, preferably in a medical setting</li> <li>• Excellent computer skills and phone manner</li> <li>• Excellent written and verbal skills</li> <li>• The ideal candidate should have a can-do attitude, excellent interpersonal skills &amp; be very reliable</li> <li>• Willing to take on additional duties as required</li> </ul>
<b>For full details and to apply:</b>	<a href="https://jobsireland.ie/en-US/job-Details?id=2200496">https://jobsireland.ie/en-US/job-Details?id=2200496</a>

**INSULATION INSTALLER**

<b>Employer:</b>	Kingdom Installation Ltd, Co Kerry.
<b>Details:</b>	<ul style="list-style-type: none"> <li>• Cavity wall &amp; Attic Insulation on existing &amp; new build homes.</li> <li>• No experience needed as full training will be provided.</li> <li>• Safe pass is essential before starting.</li> <li>• A full license an advantage.</li> <li>• Expected start date: 22/11/2021</li> </ul>
<b>For full details and to apply:</b>	<a href="https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;fromage=1&amp;advn=8489937554530494&amp;vjk=55f6f63fd18b5ef2">https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;fromage=1&amp;advn=8489937554530494&amp;vjk=55f6f63fd18b5ef2</a>

**TRAINEE AUTO-GLAZING TECHNICIAN**

<b>Employer:</b>	The Windscreen Care Company, Co. Kerry
<b>Details include:</b>	<ul style="list-style-type: none"> <li>• Seeking flexible and enthusiastic applicants in the Kerry and Limerick area who are looking for an exciting career opportunity in the automotive industry.</li> <li>• Full clean driving license.</li> <li>• Fluent English.</li> <li>• Flexible approach to working hours.</li> </ul>
<b>For full details and to apply:</b>	<a href="https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;fromage=1&amp;advn=7519322871209816&amp;vjk=0537f60d9d44f5dc">https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;fromage=1&amp;advn=7519322871209816&amp;vjk=0537f60d9d44f5dc</a>

## Ballymacelligott CE CLG

Job Title	Location	No. of Postions	Garda Vetting	Closing Date	Job Ref. No
Maintenance	Knocknagoshel Community Centre	1	No	13/12/2021	2200739
Maintenance	Currow CC/GAA/Tidy Towns	2	No	13/12/2021	2200737
Bookkeeper	An Riocht, Castleisland	1	Yes	13/12/2021	2200738
Receptionist	Blennerville Windmill	1	Yes	13/12/2021	2200754
Maintenance	Firies Sporting Facilities	1	No	13/12/2021	2200751
Maintenance	Farranfore	1	No	13/12/2021	2200741
Cleaner	Ballymacelligott	1	No	14/12/2021	2200742
Maintenance	Ballymacelligott	2	No	13/12/2021	2200884
Caretaker	Knocknagoshel Community Centre	1	No	13/12/2021	2200732

Job Title	Location	No. Of Positions	Closing Date	Job Ref. No.
Sports Co-Ordinator	Killorglin Sports Complex	3	30/11/2021	CES2199105
Weekend Sports Attendant	Killorglin Sports Complex	1	30/11/2021	CES2199099
Cleaner	Ard Alainn Day Care Centre	1	30/11/2021	CES2199107
Administrator	Killorglin Rowing Club	1	30/11/2021	CES2199108

Job Title	Location	No. Of Positions	Closing Date	Job Ref. No.
General Operatives	Ballinskelligs Dungeagan	5	29/11/2021	CES2192836
Kitchen/Laundry	Ballinskelligs	2	29/11/2021	CES2192837

**BOX OFFICE & EVENTS ASSISTANT**

<b>Employer:</b>	Siamsa Tíre - National Folk Theatre of Ireland, Tralee, Co Kerry
<b>Details include:</b>	<ul style="list-style-type: none"> <li>• Our Box Office and Events Assistants are rostered to provide customer service to our customers and patrons during the day Monday – Saturday and in the evenings Monday – Sunday if an event takes place.</li> <li>• This is a temporary seasonal employment contract with the potential for extension.</li> <li>• Box Office and Events Assistants assignment at box office and front of house is an important public-facing role which requires exemplary customer service skills.</li> <li>• The Box Office and Events Assistants work flexibly across multiple functional areas of the business as needed.</li> </ul>
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>• Physical capacity to undertake the work which includes standing and being on your feet for long periods of time, bending, reaching and kneeling down, ascending and descending stairs, moving bar stock, tables and chairs and working at speed in an environment which includes noise and dark/dim/absence of lighting.</li> <li>• Flexible availability for either daytime or evening work.</li> </ul>
<b>For full details and to apply:</b>	<a href="https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;fromage=1&amp;vjk=aed16ee539953c5e">https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;fromage=1&amp;vjk=aed16ee539953c5e</a>

**BOOKKEEPER/PAYROLL ADMINISTRATOR**

<b>Employer:</b>	Tralee Company, Co Kerry
<b>Duties include:</b>	<ul style="list-style-type: none"> <li>• Processing payroll, and related tax returns</li> <li>• Data entry: Sales, Purchases, Expenses, Bank transactions, Journals</li> <li>• Accounts Payable</li> <li>• Accounts Receivable</li> <li>• Reconciliation of bank accounts and other control accounts</li> <li>• VAT Reconciliations</li> <li>• Assist external Accountant with year-end reporting requirements</li> </ul>
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>• A minimum of 2 years' experience in a similar role.</li> <li>• Excellent communication skills</li> <li>• Proficient in Microsoft Excel</li> <li>• Ability to prioritise and to work to deadlines</li> </ul>
<b>For full details and to apply:</b>	<a href="https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;fromage=1&amp;vjk=b87c31f03c4ef919">https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;fromage=1&amp;vjk=b87c31f03c4ef919</a>

**PART TIME PAINTER 2 DAYS A WEEK**

<b>Employer:</b>	Killarney Court Hotel, Killarney, Co. Kerry
<b>Details:</b>	<ul style="list-style-type: none"> <li>• Part Time painter for 2 days a week needed to do bedrooms. 2 Month contract.</li> <li>• 2 months contract, 16 hrs per week</li> <li>• Expected start date: 10/11/2021</li> </ul>
<b>For full details and to apply:</b>	<a href="https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;fromage=1&amp;start=10&amp;vjk=5de487d28e69631e">https://ie.indeed.com/jobs?q&amp;l=County%20Kerry&amp;fromage=1&amp;start=10&amp;vjk=5de487d28e69631e</a>





# SOUTH KERRY LOCAL EMPLOYMENT SERVICE

## UNEMPLOYED AND THINKING OF DOING SOME TRAINING?

**WE MAY BE ABLE TO HELP YOU PAY FOR IT.....**

For the past 23 years, we have provided funding for training for thousands of people who look up part-time or evening courses to help them to find work .

**We have funded or part funded courses in the following sectors:**

- Information Technology
- HealthCare
- Construction
- Marketing
- Beauty
- Security
- Safety
- Hospitality
- Education
- Transport
- Arts & Culture etc.

**YOU DON'T NEED TO BE IN RECEIPT OF A PAYMENT BUT YOU MUST BE UNEMPLOYED OR PART-TIME UNEMPLOYED TO AVAIL OF OUR SERVICES**

**UP TO €1,000**  
Available to eligible applicants

**Support Services:**

We provide a Career Guidance, CV writing, Mock Interviews, Referral & Information Service & a direct link to actively recruiting Employers.

We have helped thousands of people to find paid employment. Whether it's Funding, Guidance, Jobseekers or Self-employment

**-WE CAN HELP - GET IN TOUCH NOW-**

To check your eligibility & to register call one of our offices

**Cahersiveen Head Office - 066 9473068**

**Killarglin - 066 9762444 | Killarney - 064 6636966**

**Kenmare - 064 6642444 | [www.skdp.net](http://www.skdp.net)**



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**EMPLOYMENT SPECIALIST**

<b>Employer:</b>	EmployAbility Service Kerry i
<b>Details include:</b>	<ul style="list-style-type: none"> <li>• The purpose of this job is to provide a recovery-focused supported employment service to people linked with mental health services using an Individual Placement and Support (IPS) model which emphasises individuals' interests, experience, skills, and strengths.</li> <li>• The Employment Specialist will work directly with businesses and employers to secure employment opportunities and provide ongoing support to both employers and individuals to retain employment.</li> <li>• The Employment Specialist will be co-located with the Mental Health Team in Kerry</li> </ul>
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>• Relevant Third Level Qualification or equivalent standard of education or significant prior employment services or other relevant experience.</li> <li>• Full clean driving licence and means of transport</li> <li>• Experience of working with and supporting people into employment.</li> <li>• Minimum of one-year experience of securing employment opportunities for people distanced from the labour market or negotiating sales opportunities with business's and private sector employers</li> <li>• Excellent sales, marketing and negotiation skills and ability to relate to employers</li> <li>• Competent I.T. skills, Experience &amp; knowledge of Excel Use</li> <li>• Strong administration skills including report writing is very necessary for the role</li> <li>• Strong interpersonal skills and the ability to effectively communicate and network with diverse individuals and organisations.</li> </ul>
<b>For full details and to apply:</b>	<p><i><a href="mailto:miriam@employabilitykerry.com">Application Form and Job Description available by emailing miriam@employabilitykerry.com</a></i></p> <p><i><a href="#">CV'S will not be accepted for these posts</a></i></p> <p><i><a href="#">A panel may be formed for similar posts that may become vacant in the future</a></i></p> <p><i><a href="#">Closing date Friday November 19th at 1pm:</a></i></p>

**CHEF**

<b>Employer:</b>	Sodexo Irl Ltd Kerry
<b>Duties include:</b>	<ul style="list-style-type: none"> <li>• Monday -Friday 6.30am-2.30pm in the Kerry area</li> <li>• 7061 &amp; 7062 or equivalent essential</li> <li>• Uniforms &amp; Safety shoes are provided free of charge.</li> <li>• Meals while on duty are provided.</li> <li>• Good communications skills, previous food handling experience</li> <li>• Ability to adhere to all health &amp; safety practices, strong customer service skills, high levels of personal hygiene and appearance</li> </ul>
<b>For full details and to apply:</b>	<i><a href="mailto:Sharon.clifford@sodexo.com">CV's to Sharon.clifford@sodexo.com closing date 26th November 2021</a></i>

# Hotel Recruitment Event



Do you want a change in career?

The Hotel Sector is Recruiting

South Kerry Development Partnership CLG in conjunction with some of Killarney's Top Hotels is holding a Post-Covid Recruitment Event with a Difference! Get the chance to showcase your skills to those that matter in the sector

You **HAVE** to register to take part

Contact Joanne Griffin

[jgriffin@skdp.net](mailto:jgriffin@skdp.net) or phone **087 615 2660**



The Social Inclusion and Community Activation Programme (SICAP) 2018-2022 is funded by the Irish Government through the Department of Rural and Community Development and co-funded by the European Social Fund under the Programme for Employability, Inclusion and Learning (PEIL) 2014-2020







**Unemployed?**  
**Looking to gain new skills and work experience?**  
**Could the Work Placement Experience Programme be for you?**

**You can:**

- get quality work experience
- learn new skills and participate in formal training
- get an increase on your weekly payment



**Get work experience**  
**Get new skills**  
**Get training & support**

**A placement:**

- Is 30 hours per week for six months
- Is designed to give you new skills; includes mentoring and QQI accredited training options
- will provide you with better employment options in future
- can help you change career

**View available work placements at**  
[\*\*www.jobsireland.ie\*\*](http://www.jobsireland.ie)

**For more information**  
 Visit: [www.gov.ie/wpep](http://www.gov.ie/wpep)  
 Email: [wpep@welfare.ie](mailto:wpep@welfare.ie)  
 Telephone: 0818 111 112

Brought to you by  
the Department of Social Protection

**AIR / GREASE EXTRACTION DUCT CLEANING TECHNICIAN - MUNSTER REGION**

<b>Employer:</b>	Halcyon Cleaning Services LTD, Co Kerry
<b>Duties include:</b>	<ul style="list-style-type: none"> <li>• Providing specialist air duct and grease extraction system cleaning services.</li> <li>• Due to our expansion, we are currently recruiting cleaning assistants for evening and night work, nationwide.</li> <li>• Assisting in Air duct and plant inspection, cleaning and certification.</li> <li>• Kitchen Canopy, duct, fan and filter cleaning and certification.</li> <li>• Floor cleaning and renovation.</li> </ul>
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>• Capable of working from ladders and in confined spaces.</li> <li>• Full clean drivers licence, safe pass and manual Handling</li> <li>• English (both written and oral)</li> <li>• Self-motivated with the ability to work as a team member.</li> <li>• Work a large percentage of nights shifts and be available to stay away overnight.</li> <li>• Full Driving licence, Safe Pass &amp; Manual Handling,</li> <li>• Fluent English</li> </ul>

**For full details and to apply:**

[\*\*https://jobsireland.ie/en-US/job-Details?id=2199927\*\*](https://jobsireland.ie/en-US/job-Details?id=2199927)

**FITTER TURNER**

- Employer:** TOL TEORANTA, Dingle, Co. Kerry
- Details include:**
- Fitter/turner required for immediate start.
  - Experience in working with manual lathes and milling machines essential, welding experience an advantage.
  - This is an opportunity to join a busy and friendly team
  - fulltime permanent position €32,000, hours of work Monday to Friday 8 -5.30 with opportunity for overtime.

**For full details and to apply:** <https://jobsireland.ie/en-US/job-Details?id=2201340>

**AFTERSCHOOL ASSISTANT**

- Employer:** Milltown Childcare Centre, Killarney, Co. Kerry
- Details include:**
- Milltown Childcare Centre are currently recruiting a motivated person to join our after-school to ensure a high standard of care and guidance to the children in our care.
  - Duties include assisting with bus collections, homework, activities and cleaning.
  - The candidate must have a genuine interest in children.
  - No qualification is required to commence in the position as it will be assisting the current childcare staff team under the designated after school routine.
  - The position is subject to Garda Vetting.
  - Contract length: 12 months
  - Part-time hours: 20-25 per week
  - Application deadline: 3/12/2021

**For full details and to apply:** <https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&advn=8866967084432064&vjk=2575a56dbcefe7f4>

**CUSTOMER ASSISTANT - FLEXIBLE SHIFTS**

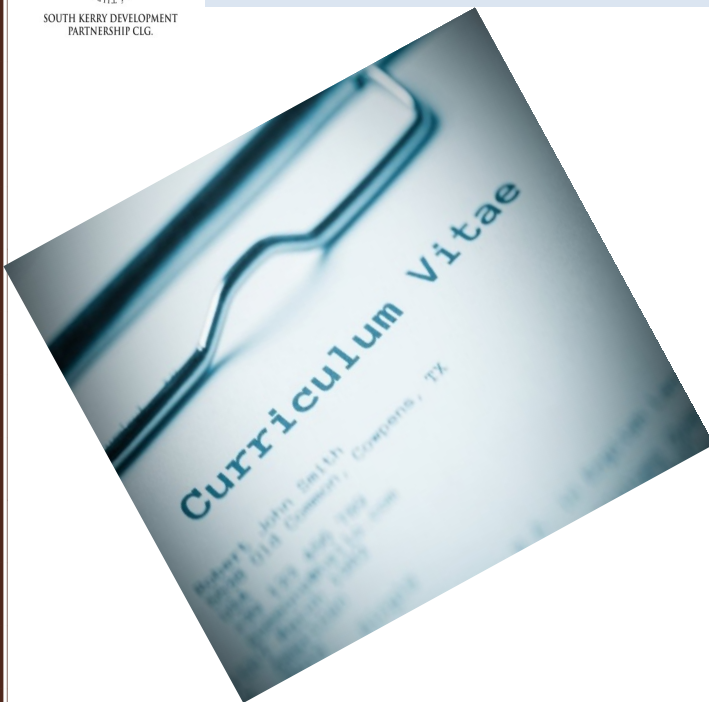
- Employer:** Lidl, Co Kerry
- Duties include:**
- Interacting with the customer in a pleasant, friendly and helpful manner
  - Maintaining store cleanliness and hygiene standards
  - Ensuring the correct quantity and quality of goods are made available to our customers
  - Following freshness and rotation principles
  - Ensuring all waste is managed correctly
  - Assisting in the stock count process
- Requirements:**
- A can-do attitude and excellent customer service skills
  - The willingness to go the extra mile for our customers
  - To be responsible and reliable
  - Preferably, previous experience in a customer facing role but this is not essential provided you have the right attitude

**For full details and to apply:** <https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&advn=5539724205116233&vjk=df0dcaf39972d4a1>



SOUTH KERRY DEVELOPMENT  
PARTNERSHIP CLG.

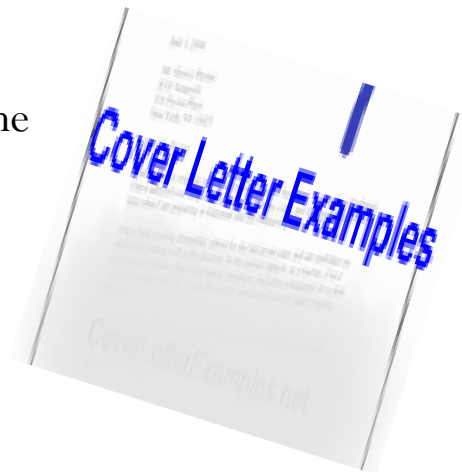
# SOUTH KERRY JOBS CLUB



**MOCK INTERVIEWS**  
**CAREER COACHING**  
**HELP WITH APPLICATION FORMS**  
**SOCIAL WELFARE ENTITLEMENTS**

Your CV (Curriculum Vitae) and cover letter are usually the first impression that a company or organisation gets of you, so you have to make it the best it can be. That means knowing how to make your achievements shine.

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**WE CAN PROVIDE ONLINE SUPPORT TO UPDATE YOUR CV,  
TALK YOU THROUGH  
INTERVIEW SKILLS AND PREPARE YOU FOR WORK.**



**WAREHOUSE OPERATIVE WEEKENDS**

**Employer:** Aran Sweater Market, Killarney, Co. Kerry

- Details include:**
- Aran Sweater Market / Weavers of Ireland is Irelands largest textile retailer and exporter, offering the very best in both traditional and contemporary knitwear, tweeds and Irish goods through multiple international online brands and its domestic national store network.
  - We are currently recruiting additional weekend staff for our busy Christmas period,
  - 6 Weeks Saturday & Sunday 9am - 6pm
  - Part-time hours: 16 per week Flexible
  - Contract length: 6 weeks
  - Part-time hours: 16 per week
  - Job Types: Part-time, Temporary, Contract

**For full details and to apply:**

<https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&vjk=fc067bd799e458e7>

**SKILLED BUTCHER**

**Employer:** Excel Recruitment, Co Kerry

- Duties include:**
- Boning, trimming and cutting meat
  - Upholding HACCP and Food Safety requirements, to the highest possible standards
  - Managing stock rotation and inventory
  - Providing engaging and professional customer service
  - Preparing eye-catching displays of fresh merchandise

- Requirements:**
- Experienced working in a traditional or supermarket butcher counter
  - Excellent communication and customer service skills
  - A passion for fresh, locally sourced foods

**For full details and to apply:**

*Please send your CV in complete confidence to Claire Byrne in Excel Recruitment.*

<https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&vjk=3dd4c33df2e10a2e&advn=1448113334083354>

**NOW HIRING IN CANADA – SKILLED COMMERCIAL ROOFERS**

**Employer:** Flynn Group of Companies, Ireland

- Details include:**
- Relocation package
  - 3 months accommodation and transportation to the job site
  - Reimbursement for your flight to Canada
  - Health Insurance and Prescription Drug Plan for you and your family
  - Minimum two years' commercial roofing experience
  - Valid Drivers License
  - Intermediate English skills
  - For more information on the Overseas Immigration Process that Flynn offers, please visit <http://www.flynnhire.com/>

**For full details and to apply:**

<https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&start=10&advn=991137234800726&vjk=1ad615122e0fc8e4>

Job Title	Location	No. Of Positions	Closing Date	Job Ref. No.
Grounds Person	Kilgarvan	3	26/11/2021	CES - 2192526
Kitchen Assistant	Kilgarvan	1	26/11/2021	CES - 2192524

### ST BRIGID'S COMMUNITY EMPLOYMENT VACANCIES

Location	Jobs No	Position	Closing Date	Vacancies
Ballyheigue	2193371	Cleaner/Maintenance	16/12/2021	1
St Brigid's, Tralee	2188058	Cleaner (Mornings)	16/12/2021	1
St Brigid's, Tralee	2195728	Caretaker (Evenings)	16/12/2021	1
Listowel FRC	2185030	Kitchen Porter	16/12/2021	1
Ballyheigue FRC	2184053	Childcare Assistant	16/12/2021	2
Camp	2184055	Childcare Assistant	16/12/2021	1
Castleisland	2184056	Childcare Assistant	16/12/2021	1
Cordal	2193368	Childcare Assistant	16/12/2021	1
Dromid	2193369	Childcare Assistant	16/12/2021	1
Kilgarvan	2184057	Childcare Assistant	16/12/2021	1
Listry	2184059	Childcare Assistant	16/12/2021	1
Milltown	2184060	Childcare Assistant	16/12/2021	1
Rathmore	2195727	Childcare Assistant	16/12/2021	2
Scartaglen	2184062	Childcare Assistant	16/12/2021	1
Valentia	2184063	Childcare Assistant	16/12/2021	1

Job Title	Location	No. Of Positions	Closing Date	Job Ref. No.
Store Maintenance/ General Operative	Killorglin	1	16/12/2021	#CES-2201519
Kitchen Assistant	Killorglin	1	16/12/2021	#CES-2201523

Email CV to Supervisor Aidan Clifford on [cymskillorglin@gmail.com](mailto:cymskillorglin@gmail.com), quoting PPSN on application

### HDPE PIPE WELDERS - KERRY

**Employer:** ML Lynch Civil Engineering Limited, Co. Kerry

**Details include:**

- Experience in carrying out Electro Fusion pipe jointing to Irish Water standards
- Relevant training and certificates
- Safe Pass & Manual Handling
- Own Transport

**For full details and to apply:**

**Contact 087 9979196**



## SOUTH KERRY DEVELOPMENT PARTNERSHIP CLG.

### CALL FOR FARMERS IN GREATER KENMARE AREA TO JOIN THE RURAL SOCIAL SCHEME.

South Kerry Development Partnership Clg is actively seeking farmers to join the Rural Social Scheme Team. We currently have 15 places to fill on the South Kerry Development Partnership, Rural Social Schemes.

During these difficult times many farmers may have lost employment due to Covid 19 or farm income may have reduced and the Rural Social Scheme could be a way of gaining some lost income. To qualify for the scheme farmers must be in receipt of Farm Assist OR Job Seekers Allowance and be actively farming in excess of one hectare. Participants are engaged for 19.5 hours per week to provide certain services of benefit to rural communities. Benefits to farmers on the Rural Social Scheme include:

- Reduced isolation through work alongside other farmers on local projects.
- Guaranteed and increased weekly income.
- Make weekly PRSI contributions towards old age pension.
- Opportunity to use many different skills due to the variety of work available indoors and outdoors.
- Both male and female farmers participate on the Rural Social Scheme.

The Rural Social Scheme currently provides work opportunities for around 3,350 participants and 139 supervisory staff nationally. The local supervisor will complete all the required paperwork to join the scheme.

For further information please contact;

**RSS Area Supervisors: John McCrohan; 087/6187629. Donal McCarthy; 087/4199572.**

**RSS Manager: Joseph McCrohan.087/2849165.**



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Department of Employment Affairs  
and Social Protection

# Jobs Sheet Publishing Info



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**Do you wish to have a job included in the next  
issue of the South Kerry LES Jobs Sheet?**

Send us the job details,

To include:

Job Title, Location, Requirements, How to Apply and Closing Date

**\*\*Any jobs received after 5p.m. on Thursdays are not guaranteed to be published\*\***

Email: [bridiebuckley@southkerryes.ie](mailto:bridiebuckley@southkerryes.ie)



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