South Kerry Local Employment Services

FREE FOR YOUR BENEFIT

WE PROVIDE
A FREE, FRIENDLY AND CONFIDENTIAL SERVICE

⇒ JOB SEARCHING
⇒ INFORMATION SERVICES
⇒ CAREER GUIDANCE
⇒ EDUCATION & TRAINING

OUR OFFICES ARE NOW OPENED TO THE PUBLIC
MONDAY—FRIDAY 9:00 - 17:00
EXCLUDING PUBLIC HOLIDAYS
(Closed for Lunch)

Killarney Jobs Club

37A High St. 2nd Floor, Killarney

⇒ CURRICULUM VITAE (CV'S)
⇒ COVER LETTERS
⇒ JOBS CLUB TRAINING

Head Office
West Main Street
Cahersiveen
Co. Kerry
Tel: 066 9472724

Other Offices:

Killarney
37A High St.
2nd Floor,
Killarney,
Co. Kerry
Tel: 064 6636572

Killorglin
Library Place,
Killorglin,
Co. Kerry
Tel: 066 9761615

Kenmare
21 Henry St.
Kenmare,
Co. Kerry
Tel: 064 6641930

South Kerry Development Partnership CLG.
An Roinn Gnóthaí Fostaíochta agus Coimirce Sóisialaí
Department of Employment Affairs and Social Protection
OBAIR Local Employment Service Network

SERVICE SUPPORT TECHNICIAN

Employer:	ENERCON Windfarm Services Ireland ltd, Tralee, Co. Kerry
Duties include:	• Supporting the Service Field with key mechanical and maintenance tasks nationwide (and abroad where necessary) • Grease maintenance and 300 hr maintenance of Enercon wind turbines • Assist with component exchanges such as front bearings • Maintenance and repair of service hoist and ladders in WEC's in Ireland and abroad • Specialized work such as generator maintenance (cleaning and painting the stator) • Maintain excellent communication with all departments • Responsible for completing all computerised documentation • Ensuring appropriate stock levels are managed and maintained in the team vehicle • Adhering to site rules, policy and procedures to ensure a safe working environment • Overtime and weekend work as required
Person specification:	• Level 6 Mechanical or construction related qualification is preferable • Previous experience working on wind farm sites is beneficial • Excellent IT Skills essential • Highly organized individual with strong attention to detail • Excellent problem solving skills • Ability to multitask and work to deadlines and targets • Have a positive, pro-active approach to working in a team environment along with excellent organizational and interpersonal skills
For full details and to apply:	***https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&vjk=d461f590b657a0b7&advn=137923963658295***

BOOKKEEPER—FULL TIME €28,000.00-€32,000.00 PER YEAR

Employer:	BioAtlantis Ltd. Tralee, Co. Kerry
Duties include:	• Maintaining Creditors ledger - processing purchases invoices and credit notes, matching to purchase orders & GRNs and reconciling to supplier statements. • Maintaining Debtors ledger - processing sales invoices and credit notes, matching to sales orders & delivery dockets and reconciling to customer statements. • Payroll experience an advantage. • Posting to Nominal Ledger. • Bank Reconciliations. • Complete & file returns on ROS -VAT, VIES & Intrastat.
For full details and to apply:	***https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&vjk=7e30d50c8ab4f2b2&advn=9722537496559431***

CUSTOMER SERVICE / ADMIN ROLES (GENERAL INSURANCE BROKER)

Employer:	Gallivan Murphy Insurance Brokers, Killarney, Co. Kerry
Details:	• Applicants should have achieved a minimum of 280 points in the Leaving Certificate including a pass in English and Maths at either Ordinary or Higher Level (or equivalent) OR a Level 7 degree (or higher). • A high standard of written and oral communications in English is necessary (please note that all Sligo IT lectures, examinations, tutorials and practical work are delivered through English). • In line with Central Bank guidelines, the successful applicant will be required to sit the relevant Insurance Institute exams in order to achieve the necessary qualifications.
Requirements:	• Focused, diligent and committed to work and study towards achieving a professional insurance qualification • A self-starter, always solution focused and willing to go the extra mile • Excellent communication and interpersonal skills to include a confident phone manner. • Previous customer experience while not essential would be an advantage. • Ability to work as part of a team and contribute to the continued growth of the Company. • Able to communicate effectively (in both written and verbal form) • Enjoys interacting and building relationships with customers and is comfortable working in a fast paced dynamic environment • Willing to take ownership and accountability for your own actions and responsibilities • Evidence of having good attention to detail and good time management • Able to make real time decisions based on changing information and able to manage your own workload • Excellent IT skills with a Knowledge of Microsoft office.
Duties include:	• Providing advice on all aspects of General Insurance. Ensuring that your clients understand the terms and the extent of the cover provided in line with industry regulations • Negotiating terms and placing business with underwriters. • Delivering first class Customer Service in order to maintain existing client relationships in addition to adding new clients.
For full details and to apply:	***https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&vjk=9f62de429434c2f3***

Job Title	Location	No. Of Positions	Closing Date	Job Ref. No.
Grounds Person	Kilgarvan	4	30/06/2022	CES - 2207754

SOUTH KERRY DEVELOPMENT PARTNERSHIP CLG.

South Kerry Development Partnership CLG Enterprise Training

Do you have a business idea? Are you unemployed?

SKDP is seeking participants for the following online training:

- Develop and Grow a Business Idea
- Entrepreneur Mindset Programme
- Start Your Own Business Course

For Further Information and to register your interest Contact Clare O'Shea on 087 3567874 or email coshea@skdp.net

Ireland's European Structural and Investment Funds Programmes 2014-2020

Co-funded by the Irish Government and the European Union

EUROPEAN UNION

Investing in your future

European Social Fund

Rialtas na hÉireann Government of Ireland

Tionscadal Éireann Project Ireland 2040

SICAP

The Social Inclusion and Community Activation Programme (SICAP) 2018-2022 is funded by the Irish Government through the Department of Rural and Community Development and co-funded by the European Social Fund under the Programme for Employability, Inclusion and Learning (PEIL) 2014-2020

HEALTHCARE ASSISTANTS

Employer: Valentia Island Community Hospital, Valentia, Co. Kerry

Details include:

- Valentia Community Hospital is looking for kind and caring qualified Healthcare Assistants to join our team to enhance and support an excellent quality of daily life for our residents.
- We are currently seeking experienced Healthcare Assistants to join our state of the art nursing home in Valentia Island, Co. Kerry.
- Salary €27,000 p.a. 39 Hrs p.w.
- Permanent full-time role available to assist in provision of care, work as a part of a team , implement the care of residents and ability to communicate effectively .

Experience include:

- Healthcare Assistant QQI Level 5 also Training and Development opportunities provided.

For full details and to apply: ***Please send CV to Email: valentiachw@gmail.com***

FOREMAN - STEEL FIXING

Employer: JobContax, Ireland

Duties include:

- Our clients are a recognised reinforcing steel supplier, specialising in Offsite Rebar Prefabrication and site installation to the Irish and UK construction market.
- Site Management of the project in compliance with company policy
- The ability to supervise & manage contractors & employees
- Maintaining good relationships with clients
- Interface with the Project Manager
- Ensure works are carried out in the most efficient manner possible to achieve optimum commercial results
- Ensure contract costs are managed within the budget
- Monitor construction with regard to Quality & Safety
- Attend Site Meeting

Requirements include:

- Minimum of 3 years work experience in a similar position
- Good knowledge of modern construction techniques with a strong eye for detail
- Construction project experience essential
- Must have good IT skills and CAD would be an advantage
- Knowledge of Safety & Health & Quality Policies
- Excellent communicator & motivated team player
- Ability to work under pressure & within strict deadlines
- €60K- €75K negotiable based on experience and qualifications

For full details and to apply: ***If you are a Site Manager interested in roles based in Ireland, you can contact Sheila by e-mail at sheila@jobcontax.com or phone +35317978720 for a confidential chat.***

SALES ASSISTANT

Employer: Dealz, High Street, Killarney, Co. Kerry

Duties include:

- Deliver amazing customer service.
- Make sure the store is merchandised and replenished efficiently so that our customers have access to the amazing value products we sell.
- Make sure the store always looking fantastic!
- Be a great team player.
- Be flexible with working Hours

- You'll ideally experience in working in a fast paced store environment like ours.
- You'll be happy to roll up your sleeves to get the job done and live up to our values of putting our customers first.
- You'll be required to follow instructions and need to use your own initiative to ensure the store is always looking great, deliveries are managed efficiently, and that till queues are well managed.
- Part-time, temporary
- Part-time hours: 20/25 per week

For further information and to apply: ***https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&vjk=659bc891e4fbc4cb***

STORE MANAGER DESIGNATE

Employer: Homesavers, Co. Kerry

Duties:

- Support and lead the team with all aspects of sales and service
- Communicate and achieve KPI's
- Inspire your team with strong team leadership skills
- Review and analyse sales reports and KPI's and react accordingly
- Ensure all guidelines around GDPR and data protection are adhered to
- Encourage your team to increase sales by up selling and cross selling

Requirements include:

- High level of Commercial Awareness Strong enabling you to deliver new sales opportunities for your store
- A lateral thinker / Ability to work on your own initiative
- Ability to meet and exceed targets and take pride in maintaining the corporate image of the company
- Confident in making the right business decision
- Have exceptional levels of customer service
- Excellent time management skills along with exceptional attention to detail
- Excellent Communication & Interpersonal skills
- Strong multi-tasking skills

To apply: ***https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&vjk=f8e877dc5294a19d***

SOUTH KERRY DEVELOPMENT PARTNERSHIP CLG.

Are you unemployed and need to upskill to find a job?? SKDP can help!!

We provide one to one support & training to upskill you to get that new job.

FREE
Training Courses for 2022

1. Barista
2. Cocktail Course
3. Security Guarding
4. Safe Pass
5. HACCP Training

For further information and to register your interest please contact Joanne Griffin on 087 6152660 or email jgriffin@skdp.net

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SOUTH KERRY DEVELOPMENT PARTNERSHIP CLG

Wishes to recruit a

Social Inclusion & Community Activation Programme (SICAP) Community Development Officer

The South Kerry Development Partnership CLG invites applications for the above position.

The aim of SICAP is to reduce poverty and promote social inclusion and equality through supporting communities and individuals using community development approaches, engagement and collaboration.

The SICAP Community Development Officer will be responsible for the implementation of a number of SICAP 2018-2023 Programme actions within South Kerry Development Partnership CLG and will implement actions under SICAP to support communities and target groups to engage with relevant stakeholders in identifying and addressing social exclusion and equality issues, developing the capacity of Local Community Groups, and creating more sustainable communities.

The SICAP Community Development Officer will work collaboratively with the SKDP SICAP Team and relevant agencies and community- based organisations in developing and implementing actions to: Promote community engagement and stronger communities, Build the capacity of local community groups, Support the participation of SICAP target groups and community groups in decision making structures, Promote collaborative engagement with relevant stakeholders to develop and implement initiatives to address social exclusion and inequality.

Applicants should have a good educational background, holding a recognised qualification (Diploma/Degree) in community development or equivalent professional qualification in an allied field of expertise. Possess at least 3 years' experience of working in the area of community development with a focus on working with marginalized/disadvantaged groups.

Applicants must hold a current full driving licence and have his/her own car. The position is full time (37.5 hours per week) and the successful candidate will be employed on a fixed term contract basis to December 31st 2023 with the possibility of renewal subject to funding. The position will be based at the South Kerry Development Partnership office at 2nd Floor 37 High Street, Killarney, Co Kerry, with the possibility of hybrid working arrangements.

Salary Scale €32,182 to €43,254 per annum with starting point dependent on qualifications and experience.

Full particulars of the position are available from

Marie Garvey

South Kerry Development Partnership CLG,

West Main Street, Cahersiveen, Co. Kerry

Telephone 066 9472724, Fax 066 9472725, e-mail info@skdp.net

Application, in the form of a Curriculum Vitae and Cover Letter should reach

Noel Spillane, Chief Executive Officer, South Kerry Development Partnership CLG

West Main Street

Cahersiveen

Co Kerry

Not later than 5:00 p.m. on Friday 17th June

South Kerry Development Partnership CLG is an Equal Opportunities Employer.

The Social Inclusion and Community Activation Programme (SICAP) 2018-2022 is funded by the Irish Government through the Department of Rural and Community Development and co-funded by the European Social Fund under the Programme for Employability, Inclusion and Learning (PEIL) 2014-2020"

We're recruiting

Health Care Assistants and Social Care Workers

bluebird care

Providing care is one of the most rewarding jobs in the world day in, day out. We are looking for resilient and compassionate people who empower our customers to live their best lives independently in their community. We particularly require Health Care Assistants and Social Care Workers. As a Bluebird Care team member you will benefit from:

- Flexible Hours
- Rewarding Work
- Full & Part-time
- Full Training Provided
- Competitive Rates of Pay
- Career Progression

If you would like to join the Bluebird Care family you can apply now via the QR code below or call us directly at the office on (066) 710 4015

Bluebird Care Kerry & West Cork
kerrywestcork@bluebirdcare.ie

Call us for a friendly chat
(066) 710 4015

bluebird care

MULTI TASK ATTENDANT	
Employer:	Sonas Nursing homes, Milltown, Co. Kerry
Role summary:	• Working across a range of functions within the Nursing Home including laundry, catering and cleaning. • Ensuring the highest standards are maintained in all areas of work assigned and appropriately documented in line with the company policies and procedures. • Establish and maintain relationships with residents that are based on respect and equality.
Requirements:	• Current and valid Infection Control, Chemical Awareness, Food Handling, HACCP, • Manual and Resident Moving & Handling & Safeguarding of Vulnerable Adults Certificates (training can be provided if required). • Previous working experience in care of the older person within a residential care home setting is desirable. • Possess a high regard for and practice good health and safety procedures at all times. • Passionate about delivering outstanding care to older people and be a committed, patient and caring person with a sense of humour and a positive outlook on life.
For full details and to apply:	***https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&vjk=df3347280bccea20***

HEALTH & SAFETY OFFICER	
Employer:	O'Carroll Engineering, Killarney, Co. Kerry
Duties:	• The focus of the Health and Safety Officer is to ensure all health and safety regulations (legislative, best practice and internal) are adhered to and to maximise the safety, health and welfare of our employees, customers and visitors on our premises. • The Health & Safety Officer must review all work practices, including facilities, employee practices and machine operations regularly, both off site and on site, to ensure the safety and wellbeing of employees, and to protect company assets. • The Health and Safety Officer will act in the best interests of the Company at all times to safeguard its interests and the wellbeing of its employees.
Requirements:	• In-depth technical and working knowledge of OCE production processes. • Thorough practical knowledge of Health and Safety legislation and OCE's obligations in adherence to this legislation. • Proven experience in implementing effective safety systems. • Experience in a manufacturing, production, site or workshop environment. • Analytical thinker and effective communicator with strong decision-making and problem-solving skills.
For full details:	***https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&vjk=483b520c54c903b2***

Back to Work Enterprise Allowance (BTWEA)

The BTWEA offers effective support to people who are long term unemployed and other welfare recipients who are interested in Self Employment.

Current and past BTWEA Clients of SKDP have indicated on a regular basis to their Enterprise officers that they welcome the opportunity to support their families and themselves through self-employment.

What is the BTWEA?

The BTWEA scheme encourages people getting certain social welfare payments to become self-employed. If you take part in this scheme, you can keep a percentage of your social welfare payment for up to two years.

What are the Benefits of the BTWEA?

The amount of time you can participate on the Back To Work Enterprise Allowance (BTWEA) is 2 years. You will receive 100% of your payment for the first year, and 75% for the second year.

What grants/supports are available?

Grants are also open to application under the Enterprise Support Grant Scheme from DEASP to the value of €2500

Mentoring is available to all BTWEA participants in the form of Bookkeeping and various courses. Further information available from the Enterprise Officers

Who do I contact in relation to Self-Employment and BTWEA?

Joanne Griffin	087 615 2660	jgriffin@skdp.net
Clare O'Shea	087 356 7874	coshea@skdp.net

CUSTOMER SERVICE & ACCOUNT ADMINISTRATOR

Employer:	Corcoran Food Equipment Ltd, Tralee, Co. Kerry
Duties include:	• Managing large volumes of incoming calls and processing timely turnaround. • Following up with customers, resolving any queries, keeping them informed of scheduled call-outs. • Reviewing and assisting with customer account queries. • Reviewing worksheets, closing calls and raising invoices. • Ensuring appropriate charge out of all service activities. • Support the team completing quotes, tenders, and other document control in line with company policy. • Other Ad hoc issues during the day to day operations of the service office.
Experience include:	• Exceptional customer focus with a positive can-do attitude. • Courteous and friendly professional telephone manner essential. • Must enjoy working in a fast paced environment where multi-tasking is required. • Be an effective team player who is also able to work independently. • Strong attention to detail - Excellent knowledge of IT systems.
For full details and to apply:	***https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&vjk=8cfc2c851f2e1826***

HEALTHCARE ASSISTANTS

Employer:	Sonas Nursing homes, Milltown, Co. Kerry
Duties include:	• Support and assist residents enabling them to fulfil their activities of daily living ensuring that residents are encouraged to be as independent as possible • Deliver a high standard of person-centred care ensuring all practices reflects the privacy, dignity and respect of our residents and underpins all the basic values that contribute to an excellent quality of life • Establish and maintain relationships with residents that are based on respect and equality • Must be available to work day, night and weekend shifts on a fulltime basis.
Requirements:	• Previous working experience in care of the older person within a residential care home setting is desirable • Passionate about delivering outstanding care to older people and be a committed, patient and caring person with a sense of humour and a positive outlook on life.
For full details and to apply:	***https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&vjk=7b6e4af3a64bb230***

CLAIMS ASSESSOR—HYBIRD / REMOTE

Employer:	Bank of Ireland
Dutie include:	• Assess both the financial and medical requirements of new claims. • Taking responsibility for the correct assessment of a medical protection claim to an agreed authority limit of up to €150,000. • Authorising and being responsible for correct payments to a value of up to €250,000. • Taking responsibility for the accurate payment and compliant processing of all Pension Death claims including Executive Pensions and PRSA's. • Decide the outcome of a customer's claim when requirements have been obtained.
Requirements:	• At least APA Life Qualification or progress towards Underwriting Diploma (DLDU) • Excellent numerical skills and aptitude for detailed work, ability to learn core life and workflow systems.
For full details and to apply:	***https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&vjk=39f0257c39c607ed&advn=2631011998414061***

TEMP CLEANER

Employer:	Grosvenor, Tralee, Co. Kerry
Details include:	• Temp Cleaner needed for Tralee • Location: Denny St. Tralee • Hours: 37hrs per week • Shifts: Monday to Friday between 8am and 4pm • Cover period: from 7th of June until 20th of June
For full details and to apply:	***Contact Daniel on 087-186 9025***

Job Title	Location	No. Of Positions	Closing Date	Job Ref. No.
Administrator	Kerry Rowing Club	1	06/07/2022	CES2227787
Sports Co-Ordinator	Killorglin Sports Complex	2	06/07/2022	CES2223144
Administrator	South Kerry Dev Partnership	1	06/07/2022	CES2222845
Cleaner	Ard Alain Mental Health Day Care Centre	1	06/07/2022	CES2223143
Bus Driver	Ard Alain Mental Health Day Care Centre	1	06/07/2022	CES2223607

SALES ASSISTANT—SALARY: €11.00-€14.00 PER HOUR

Employer:	The Kerry Phone Centre Ltd,
Duties:	• Advise customers of our products and services across our portfolio of Mobile, Broadband, Tv, Accessories & associated services. • Deliver a first class experience to all our customers. • Achieve individual and store sales targets. • Ensure all administration associated with the role is completed correctly. • Be guided by the Vodafone values of Speed, Simplicity, Trust and Customer focus. • Be an ambassador for the Vodafone brand.
Requirements:	• Experience in a similar role or customer focused role is an advantage. • Flexibility to work weekends in rotation and various days each week. • A passion for technology and customer service. • Excellent communication skills • Fluent English (preferred)
For full details and to apply:	***https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&vjk=a32a939c5e9c2492&advn=6467943628511228***

DEPUTY STORE MANAGER - - KERRY—€42,000 RISING TO €45,000 IN YEAR 2

Employer:	Lidl, Tralee, Co. Kerry
Details include:	• You'll join our business as a Deputy Store Manager and start with an intensive 3-month operational training programme. • Once this has been completed, you'll be enrolled on the degree programme, where you will attend 6 1-week classroom based sessions over the 2 years of the programme. • In between these, you'll work 4 days per week in one of warehouses, and spend 1 day per week studying online. • There will be a number of other training programmes which will complement your academic learning and opportunities to work on projects that make a real impact to our business. • You'll also be assigned a mentor and a coach, and the Regional Training and Development Manager will also be supporting you through your journey. • Our 2 year Level 7 Foundation Degree in Management Practice with Specialism in Retail is aimed at retail and operations professionals and offers a blended approach to earning your degree. • You have completed your leaving certificate or equivalent • Full driver's licence
For full details and to apply:	***https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&vjk=09bcb497bd055925***

SOUTH KERRY DEVELOPMENT PARTNERSHIP CLG.

FREE

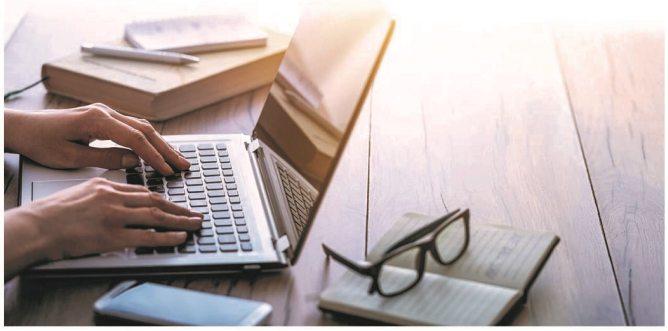
Food Safety Training

Are you unemployed?
Are you interesed in working in the hospitality industry or starting your own food business?

SKDP is seeking participants for a one day **'Food Safety/HACCP Training'**

- **Food Safety Level 1 -** For those working in restaurants, kitchens & hospitality.
- **Food Safety Level 2 -** For those handling food, chefs or those starting own business in the food industry.

Self-Employment Workshop



Are you unemployed?
Do you have a business idea but do not know where to start?

SKDP is seeking participants for the following online **'Considering Self - Employment Workshop'**

You will learn:

- **How to develop & grow business ideas**
- **Exploring fear & risk involved in starting a business**
- **Working on motivation for starting a business**

For further information & to register your interest
Contact Clare O'Shea on 087 3567874 or email coshea@skdp.net

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SICAP
Social Inclusion & Community Activation Programme

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HR ASSISTANT

Employer:	DX Compliance Solutions, Killorglin, Co. Kerry
Duties include:	• Support of the onboarding and offboarding processes • Unlocking the best talent in the market through innovative and diverse prospecting approaches • Screening resumes • Schedule and confirm interviews with candidates • Assuming responsibility for various HR projects • Collaboration on various HR development topics, e.g. leadership development • Introduction and optimisation of new HR processes • Opportunity to contribute to all the above-mentioned areas • Feel Good Management (Employee Benefits) • Updating our internal database • Post, update and remove jobs from Job boards, career pages and social networks • Prepare HR KPI Reports & Developing and delivering insightful reporting, talent trends and future goals • Supporting workforce planning and resource forecasting • Support employer brand activity together with our Marketing Team.
Requirements:	• Experience as a Staff Assistant or similar junior HR role is a plus but not a must have. • You find a good balance between independent work and teamwork • Good MS Office skills • You approach things proactively and in a solution-oriented manner • Good understanding of full-cycle recruiting • Basic knowledge of employment law • Organisational & good communication skills • Interest in HR and organisational topics and enjoy working with people
For full details and to apply:	***https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=3&start=20&vjk=c296aca96a56ec5c***

DEPUTY MANAGER

Employer:	Paddy Power, Tralee, Co. Kerry
Details include:	• We want people who will stay customer focused by building strong and lasting relationships; creating a fun environment which punters love and repeatedly come back to. • This will include educating and guiding your team to be able to deliver excellent customer service both face to face and over the phone, while cross-selling retail and online products and services along the way.
For further information and to apply:	***https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&vjk=e37a9f48a062870b***

South Kerry Local Employment Service & Jobs Club

OBAIR
Local Employment Service Network

Need help in looking for Work/Training/up skilling/ Returning to Education/ Interview preparation etc

- HELP WITH JOB SEARCHING
- INTERVIEW COACHING
- CURRICULUM VITAE (CV'S)
- COVER LETTERS & JOBS APPLICATION FORMS
- CAREER GUIDANCE
- INFORMATION SERVICE—SOCIAL WELFARE

Head Office
West Main Street
Cahersiveen
Co Kerry
066 9473068

37 High Street
(2nd Floor)
Killarney
Co Kerry
0646636966

Library Place
Killorglin
Co Kerry
0669762444

Adult Education Centre
Bell Height
Kenmare
Co Kerry
066 6642444

Killarney Jobsclub
37 High St
(2nd Floor)
Killarney
064 6637833

Www.skdp.ie

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Linked in Tralee Local Employment

Call in for a **FREE, FRIENDLY & CONFIDENTIAL SERVICE**

You do not need to be on a Welfare payment to avail of our Services or funding

Working under contract for the Department of Employment Affairs and Social Protection

SOUTH KERRY DEVELOPMENT PARTNERSHIP CLG.

GENERAL OPERATIVE

Employer: Ard Ri Group, Tralee, Co. Kerry

Requirements include:

- You will work as part of a team and have a good level of customer care.
- You must speak fluent English, be hard working and ability to take direction in a fast -paced environment.
- Conscientious and excellent attention to detail.
- The ability to understand and interpret technical drawings.
- Awareness and experience on hand tools and handling steel and other building materials.
- Ability to work on your own initiative.
- Counter balance/ Reach lift Certification required.
- Relevant experience working in a busy warehouse/workshop is necessary

Duties:

- Ensure that the warehouse/store is always kept tidy. .
- Follow direction of team leader to ensure duties are carried out to the highest standards.
- Actively safeguard against theft of goods or company property by being security conscious.
- Work and communicate as a team member to ensure the warehouse operates efficiently and effectively within company policy.
- Perform any other duties as may be deemed necessary or as may be required by the company.

For full details and to apply: ***https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&vjk=4ca6c2b83db2b900&advn=642194254283761***

HEALTHCARE ASSISTANT - KILLORGLIN

Employer: Irish Wheelchair Association, Killorglin, Co. Kerry

Requirements include:

- The position on offer is part-time, permanent 6 hour contract and increasing depending on your availability.
- Minimum 5 modules completed at QQI Level 5 in a Health Care discipline and a commitment to complete the Major Award.
- Full Driving License and access to vehicle (essential)
- Experience in a caring environment preferable but not essential
- Kind and Caring attitude
- Person Centred approach
- Use of your own smart phone to check in and out of your visits is essential
- Availability for flexible hours including mornings, evenings and weekends on a rota basis
- Needs to live within 30 minutes of the above locations

For full details to apply: ***https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&vjk=89fa1ee4c82c8778&advn=2191921009685885***

SALES ASSISTANT - KILGARVAN

Employer:	MACE Ireland, Kilgarvan, Co. Kerry
Requirements:	• Must be flexible with hours. Role involves cashier and shop floor duties. • Excellent interpersonal and communication skills • Excellent communication skills • Numerical abilities • The ability to work as part of a team • The ability to use initiative • Sound judgement with the ability to make decisions • Self-motivated • Good attention to detail
For full details and to apply:	***https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&start=10&vjk=577cb242c7eca7f6***

VAN DRIVER/ CONSTRUCTION WORKER

Employer:	Hamilton French, Kenmare, Co. Kerry
Details include:	• We are looking for experienced driver to drive workers from Kenmare to Cork. Putting up fencing and some groundworks. • You will have to give your workmates a hand during the day, but your main job is driving too and from the site. • References required. • Full-time • Salary: €19.91 per hour • Monday to Friday • B Driving licence (required) • C driving licence (required)
For further information and to apply:	***https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=3&start=10&vjk=8599f3887ac5d994&advn=9012743827287021***

WEDDING AND EVENTS COORDINATOR

Employer:	Broadline Recruiters, Killarney, Co. Kerry
Details include:	• My Client is looking for a friendly professional Wedding and Events Coordinator . • This role can be Full-Time or Part - Time Wedding and Events Coordinator role who can work as part of a team in a luxury hotel in Kerry. • Third level qualification in event management, hospitality or related field. • Have a minimum of 3 years' experience in a similar role. • Exceptional attention to detail with excellent communication and customer service skills
For further information and to apply:	***https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=3&start=10&vjk=6233cd7007556c2b&advn=621727008282640***

SECOND CHEF

Employer: 10 Bridge Street (Killorglin Co Kerry)

Duties include:

- Cooking to a high standard and consistency
- Maintain standards for food storage, rotation, quality, and appearance.
- Ensure compliance with applicable health codes and regulations.
- Report to the head chef

Requirements include: *Essential Experience, Knowledge, Attributes and Skills*

- Experience as Sous or Second Chef or demonstrable capability to step into that role.
- Passion for food
- Ability to work in a busy environment
- Good interpersonal and team skills
- Well-organised in approach to work
- Experience in management of HACCP
- Very Good level of working English required

For full details and to apply: ***Please submit cv to cliodhna@10bridgestreet.ie***

TRAINEE SHIFT MANAGER - FULL TIME- KENMARE

Employer: SPAR Ireland, Kenmare, Co. Kerry

Details include:

- Retail experience essential
- Ability to work on own initiative
- Excellent interpersonal skills
- Passion for providing excellent customer services
- Understanding of employment, health & safety, HACCP, and consumer legislation
- Committed to continually improving standards
- Self-motivated & ambitious
- Computer literate

For further information and to apply: ***https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&vjk=72003f3b27c6746d&advn=3921608504555901***

GENERAL OPERATIVE - LINEN SERVICE

Employer: Elis Ireland, Tralee, Co. Kerry

Details include:

- Elis Ireland are currently looking for a full time linen operative to be located on site in University Hospital Kerry in Tralee, Co. Kerry.
- 39 hours per week, 5 days over 7 by rotation to include weekends and bank holidays.
- Manage, deliver & collect stock on the wards
- Collecting of soiled linen, in line with agreed infection control guidelines.

For further information and to apply: ***https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&vjk=76e3bcbc0895a22d***

CUSTOMER SERVICE	
Employer:	Corcoran's Furniture & Carpets Ltd, Killarney, Co. Kerry
Duties include:	• Ensuring that our customers are provided with a professional service at all times excellent aftersales skills both on telephone and website essential • Deal with customer queries promptly and efficiently, and in accordance with company Policies & procedures. • Monitoring communication requests and ensuring quick response rate • Manage requests and queries, providing solutions and advice to fulfil customer needs. • Establish positive relationships with all colleagues and customers to ensure an excellent customer Service experience. • Process repair requests, service issues and any appropriate after sales follow up action and liase with customers and stores appropriately.
Requirements include:	• Friendly personality and professional phone manner. • Willing to show initiative, and a "Can Do" Attitude • Ability to work a busy switchboard with good computer skills – (Word and Excel essential)training will be provided on our IT system. • Extremely organised with great attention to detail is an essential part of this position.
For full details and to apply:	***https://ie.indeed.com/jobs?q&l=County%20Kerry&fromage=1&vjk=e8a40f804023cdef&advn=944735808799245***

KITCHEN PORTER / (ГОТЕЛЬ) ШВЕЙЦАР НА КУХНІ (ПОСУДОМИЙНИК)

Employer: Gleann A Guileach Limited, Dromavally, Killorglin, Co Kerry

Job Details:

- To ensure that all kitchen areas, food preparation utensils and dishes are cleaned to the standards determined by the hotel.
- (забезпечувати прибирання всіх кухонних зон, інвентаря для приготування їжі та посуду у відповідності до стандартів, визначених готелем.)
- Handle all wares carefully to prevent breakage and loss
- Обережно поводитись з усіма виробами, щоб запобігти їх поломці чи повній втраті

For full details and to apply: *https://jobsireland.ie/en-US/job-Details?id=2225865*

Job Title	Location	Positions	Closing Date	Job Ref-No
Caretaker/Cleaner	Killorglin	1	16/06/2022	#CES-2224659
Caretaker/Maintenance	Killorglin	1	16/06/2022	#CES-2224661
Groundworker/Maintenance	Killorglin	3	16/06/2022	#CES-2224662
Kitchen Assistant	Killorglin	1	16/06/2022	#CES-2219857
Contact Aidan Clifford:- cymskillorglin@gmail.com; 066-9762053				

ST BRIGID'S COMMUNITY EMPLOYMENT VACANCIES

Location	Jobs No	Position	Closing Date	Vacancies
Cordal	2212467	Cleaner	28/06/2022	1
Castledrum / Keel	2212474	Cleaner/Caretaker	28/06/2022	1
Rath Oraigh, Tralee	2211714	Cleaner/Maintenance	28/06/2022	1
St Brigid's, Tralee	2215937	Caretaker (Evenings)	28/06/2022	1
St Brigid's, Tralee	2221094	Cook	28/06/2022	1
Listowel FRC	2215939	Kitchen Porter	28/06/2022	1
Waterville	2215940	Cleaner	28/06/2022	1
Ardfert	2212530	Childcare Assistant	28/06/2022	1
Ballybunion	2220742	Childcare Assistant	28/06/2022	1
Ballyheigue FRC	2215942	Childcare Assistant	28/06/2022	1
Camp	2215943	Childcare Assistant	28/06/2022	1
Castleisland	2215945	Childcare Assistant	28/06/2022	1
Dromid	2215924	Childcare Assistant	28/06/2022	1
Kilgarvan	2215926	Childcare Assistant	28/06/2022	1
Killorglin, Scamps and Scholars	2223548	Childcare Assistant	28/06/2022	2
Listry	2215928	Childcare Assistant	28/06/2022	1
Milltown	2215929	Childcare Assistant	28/06/2022	2
Scartaglen	2215930	Childcare Assistant	28/06/2022	1
St Brigid's, Tralee	2212473	Childcare Assistant	28/06/2022	2
Valentia	2215931	Childcare Assistant	28/06/2022	1

Scéim Sóisialta Tuaithe / Rural Social Scheme
Vacancies

Tá **folúntais** ag Údarás na Gaeltachta ar Scéim Sóisialta Tuaithe Chiarraí Theas.

Ní mór d'iarrthóirí critéir na Roinne Coimirce Sóisialaí a chomhlíonadh agus a bheith ag fáil íocaíocht ón Roinn sin. Ní mór uimhir thréada a bheith ag an teaghlach agus, ag brath ar chúinsí, is féidir le gaol cur isteach ar an scéim ag úsáid an uimhir thréada le cead an úinéara.

Údarás na Gaeltachta has **vacancies on a Rural Social Scheme** in South Kerry. Eligible applicants work for voluntary community groups in the area. We have vacancies such as Kitchen work and outdoor general maintenance work. To qualify for the scheme, participants must be in receipt of a Social Welfare payment. Dependants / spouse/civil partner/cohabitant may also apply. A sibling or child may apply using a Herd Number if eligible for transfer after completing a full application.

Breis Eolais: **Cian Ó hAileasa**, Maor SST Chiarraí Theas **087 3770256** nó cian.ohaileasa@udaras.ie

CHEF/COOK HEAD OF KITCHEN—JUNE JULY AUGUST	
Employer:	Cill Rialaig Artist & Writers Retreat, Ballinskelligs, Co. Kerry
Details	• Have you got what it takes to Chef/Cook and manage an established seasonal Artisan Café…A Café in the heart of Ballinskelligs (Part and part of the renowned Cill Rialaig Artist & Writers Retreat)
Requirements:	• Knowledge and experience in cooking, ordering and managing of a kitchen and staff • Driving license / car may be an advantage. • Accommodation can be provided if necessary • Ability to source fresh and local ingredients where possible
Other details	• Set menu Supper Clubs held at least once a week • Light lunches and snacks daily • Outdoor wood fired Pizza oven operating 5 nights per week • Sit down and takeaway availability
For more details and to apply:	***Online interviews can be arranged immediately!*** ***Send CV and cover letter if interested*** ***crsiopa@gmail.com***

EARLY YEARS EDUCATOR

Employer: Stepping Stones Childcare, Tralee, Co. Kerry

Duties include:

- Working as part of a team and within different rooms catering for children aged between 1 year to 5 years.
- The care and supervision of the children with regard to their physical, emotional and intellectual needs.
- Working with the Room Leader on planning and preparation of activities, to meet children's individual needs,
- liaising with parents and keeping of development records and observations.
- Offering all children equal opportunities with regard to their religious persuasion, racial origins, gender,
- disabilities, cultural or linguistic background.
- Positive management of children's behaviour.
- Preparation, care, cleanliness and maintenance of the playrooms and equipment.
- Keeping accident, incident and risk assessment records.
- Supervision of meals and mealtimes.
- Adhering to the Policies & Procedures of Stepping Stones Childcare and compliance with the Child Care
- Act 1991 (Early Years Services) Regulations 2016, Health and Safety legislation and working within
- guidelines set out by the Siolta/Aistear curriculum framework. Ensuring confidentiality is maintained in the
- centre.
- Cleaning and laundry duties.
- Attendance of staff meetings as arranged by the Centre Manager.
- • Any other duties appropriate to the post as directed by the Centre Manager.

Requirements:

- Minimum FETAC Level 6 in Childcare.
- Fluent in English, both verbal and written.
- First Aid.
- Must be in a position to obtain Garda Vetting.
- 30 hours per week.
- However, successful applicant would be expected to be flexible and have the ability to work additional hours as and when required.
- Competitive salary with annual bonus.
- Closing On: 17 Jun 2022

For full details to apply: ***https://jobsireland.ie/en-US/job-Details?id=2227165***

SOUTH KERRY DEVELOPMENT PARTNERSHIP CLG.

CALL FOR FARMERS IN KILLARNEY AND EAST KERRY TO JOIN RURAL SOCIAL SCHEME

South Kerry Development Partnership Clg is actively seeking farmers to join the Rural Social Scheme Team. We currently have 15 places to fill on the South Kerry Development Partnership, Rural Social Schemes.

During these difficult times many farmers may have lost employment due to Covid 19 or farm income may have reduced and the Rural Social Scheme could be a way of gaining some lost income. To qualify for the scheme farmers must be in receipt of Farm Assist / Job Seekers Allowance, be actively farming in excess of one hectare. Participants are engaged for 19.5 hours per week to provide certain services of benefit to rural communities. Benefits to farmers on the Rural Social Schemes include:

- **Reduced isolation through work alongside other farmers on local projects**
- **Guaranteed and increased weekly income.**
- **Make weekly PRSI contributions towards old age pension.**
- **Opportunity to use many different skills due to the variety of work available indoor and outdoor.**
- **Both male and female farmers participate on the Rural Social Scheme**

The Rural Social Scheme currently provides work opportunities for around 3,350 participants and 139 supervisory staff nationally. The local supervisor will complete all the required paperwork to join the schemes.

For further information please contact

RSS Manager Joseph McCrohan 0872849165
or Killarney RSS Supervisor Breda O'Shea on 0879715446.

STONE FLOWER BEDS
Muckross Road

CLEARING OVERGROWTH
at Killegy Burial Ground

COMPLETION OF STEPS
at Killarney Athletic

An Roinn Gnóthaí Fostaíochta agus Coimirce Sóisialaí
Department of Employment Affairs and Social Protection

Jobs Sheet Publishing Info

SOUTH KERRY DEVELOPMENT PARTNERSHIP CLG.

South Kerry Development

Partnership CLG.,

37A High St,.

Killarney,

Co. Kerry

Tel: 064 6636572

Email: info@skdp.net

The Jobs Sheet is published weekly by South Kerry Local Employment Services

And is available from all SKDP offices

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From our Website

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Like us on Facebook to receive notification of publication

Or

Contact us on the email below to be added to our mailing list

www.southkerry.ie

bridiebuckley@southkerryles.ie

Do you wish to have a job included in the next issue of the South Kerry LES Jobs Sheet?

Send us the job details,

To include:

Job Title, Location, Requirements, How to Apply and Closing Date

Any jobs received after 5p.m. on Thursdays are not guaranteed to be published

Email: ***bridiebuckley@southkerryles.ie***

SOUTH KERRY DEVELOPMENT PARTNERSHIP CLG.

An Roinn Gnóthaí Fostaíochta agus Coimirce Sóisialaí
Department of Employment Affairs and Social Protection

OBAIR Local Employment Service Network