Мау 12тн 2023

WEEK 19

KERRY LOCAL AREA EMPLOYMENT SERVICE SOUTH KERRY EDITION



Head Office

West Main Street Cahersiveen Co. Kerry Tel: 066 9472724

Other Offices:

Killarney

37A High St. 2nd Floor, Killarney, Co. Kerry Tel: 064 6636572

Killorglin

Library Place, Killorglin, Co. Kerry Tel: 066 9761615

<u>Kenmare</u>

21 Henry St. Kenmare, Co. Kerry Tel: 064 6641930







An Roinn Gnóthaí Fostaíochta agus Coimirce Sóisialaí Department of Employment Affairs and Social Protection

SALES ASSISTANT			
Employer:	Country Crafts & Shades Of Erin, Killarney, County Kerry		
Duties include:	 Greeting and attending to our customers as well as providing help and advice when necessary Providing customers with in-depth information and advice on our wide range of products Keeping the shop well stocked and presented at all times 		
	Job Type: Part-time - 16-40 per week Salary: €12.50 per hour		
Requirements include:	 Out-going personality, strong attention to detail, organised and flexible. Confidence to work on your own and as part of a team 		
For full details and to apply:	https://ie.indeed.com/cmp/Country-Crafts-&-Shades-of-Erin? from=mobviewjob&tk=1h002njgijv76800&fromjk=63cac2833cc34fa6&a ttributionid=mobvjcmp		

DEPUTY MANAGER			
Employer:	Childcare Centre, Milltown, Killarney, County Kerry		
Duties include:	 Deputise for the Childcare Manager in their absence. Assist with the effective daily management of the Childcare Service including administration. Ensure rosters and staffing of the Centre are well organised. Work directly with the children in the Centre where required including relief cover in rooms. Opening and closing the service-operating hours 7:30 a.m 6:00 p.m. Monitor and ensure that all agreed compliance, quality and safety standards are maintained at all times. 		
Requirements include:	 Job Type: Full-time Childcare/Early Education at a minimum of NFQ level 7 or equivalent. Applicants will demonstrate at least 3 years' supervisory experience. Excellent team ethic and leadership skills with a proven record of working as part of a cross functional team and an ability to take initiative. Strong communication, organisational and competent computer literacy skills. Flexible, professional and reliable. 		
For full details and to apply:	Email to milltownwages@gmail.com https://ie.indeed.com/cmp/Milltown-Childcare-Centre-2? from=mobviewjob&tk=1gvvrjec2j6em800&fromjk=8ece5553d680d00e& attributionid=mobvjcmp		

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RECEPT	IONIST AND DUTY MANAGER

Employer:	Earls Court House Hotel, Killarney, County Kerry		
Details include:	 Manage the front desk in all its day-to-day operations to include but not limited to: check in/out, reservations and guest queries. Answer all telephone enquiries promptly to ensure that room occupancy and room sales are maximised. Provide a friendly & professional service to our guests at all times. Ensure that complaints are dealt with promptly and effectively. Work closely with housekeeping & breakfast staff. 		
	Job Type: Full-time		
	Salary: €30,000.00-€34,000.00 per year		
Requirements include:	• 2-3 years Reception Management experience in the Hospitality Indus- try		
	 Previous knowledge with a computerised hotel reservation system 		
	Be passionate about customer service		
For full details and to apply:	https://ie.indeed.com/cmp/Earls-Court-House-Hotel-2? from=mobviewjob&tk=1h02f6100lgb6800&fromjk=d12656451483e196& attributionid=mobvjcmp		

MAINTENANCE PERSON			
Employer:	Mowlam Healthcare, Killarney, County Kerry		
Duties include:	Killarney Nursing Home is now looking for a Maintenance Person to join the team 24 hours per week over 3 days, Monday, Wednesday and Friday.		
	 Ensuring a high standard of maintenance to building and grounds. Preserving and improving the grounds throughout the year. Carrying out repairs within the home and of equipment. Maintaining record files for appliances, fixtures and fittings Keeping check of oil/gas reading on tank and report when oil/gas is required. Adhering to Health and Safety at Work Act – conducting risk assessments, and adhering to COSHH regulations Reporting accidents 		
Requirements include:	 2 years previous experience in Facilities Maintenance. Good demonstrable knowledge of Health and Safety regulations. Ability to spot safety risks and address needs quickly. Strong interpersonal and communication skills. Fluent in verbal and written English. 		
For full details and to apply:	https://ie.indeed.com/cmp/Mowlam-Healthcare? from=mobviewjob&tk=1h00920rck99e801&fromjk=5310a027464503fc& attributionid=mobvjcmp		

Corrib Oil, Kenmare, County Kerry				
Texaco SPAR Service Station in Kenmare are currently recruiting a Deli Ma ager for our new in store Deli. This is a full- time role and successful appli- cants must be fully flexible to work hours to meet the store requirements				
 Salary: €30,000.00-€33,000.00 per year 				
 The ideal candidate will possess many of the below attributes - Proven ability in managing retail sales team including the following: Planning & Organising, Problem Solving, Managing Performance Knowledge of HACCP requirements with a relevant qualification Interpersonal relations and understanding of consumer needs Proven track record in achieving agreed targets An excellent commercial acumen with the ability to anticipate and react to market changes Committed to continually improving standards Self-motivated The ability to work in a pressurised environment 				
https://ie.indeed.com/cmp/Corrib-Oil? from=mobviewjob&tk=1gvvs3qjaj9hk800&fromjk=6b2ab947ba513381& attributionid=mobvjcmp				

CHECKOUT OPERATOR			
Employer:	Supervalu Ireland, Iveragh Road, Killorglin, County Kerry		
Duties include:	 Ensure the Checkout Department operates efficiently and effectively at all times and provide our customers with excellent customer service Use a computerised till system that has a barcode scanner Weigh and price products such as fruit and vegetables Check customers` ages for restrictions on items such as alcohol Process store loyalty cards, coupons and vouchers Take payments and make sure the till balances at the end of the day Stocking shelves and checking stock Merchandise and present the department to the highest standard at all times Attend and engage in team meetings and implement any learnings 		
	Job Type: Permanent		
Requirements include:	 2 years' experience in a retail role is desirable Excellent communication skills Ability to engage with and prioritise customer needs Strong attention to detail, organised and flexible Ability to use own initiative and work as part of a team in a fast-paced environment 		
For full details and to apply:	https://ie.indeed.com/cmp/Supervalu-Ireland? from=mobviewjob&tk=1h000r2o9jkl9800&fromjk=27cbdb423545d315& attributionid=mobvjcmp		

CLEANING OPERATIVE			
Employer:	ABC Cleaning, Killarney, County Kerry		
Details include:	 Experienced Cleaning Personnel required for the Fossa, Killarney Area Wed Fri. (7 a.m. to 1 p.m.) & Sat Sun. (7 a.m. to 12.30 p.m.) Job Types: Part-time, Permanent, 20-30 hrs. per week Salary: €12.00 per hour Full training provided 		
Requirements include:	Must have good EnglishOwn transport required		
For full details and to apply:	https://ie.indeed.com/cmp/ABC-Cleaning? from=mobviewjob&tk=1h0013eqtkcq6800&fromjk=8f0ff81e70f2c113&a ttributionid=mobvjcmp		

Employer:	Colin Burke Electrical, Killarney, County Kerry		
Duties include:	 Deal with general phone calls, email queries and relay messages to relevant individuals Provide support with Health, Safety and Quality Paperwork Administration Document control for the site management team Procurement of site materials and reporting to Head Office for the accounts related activities performed on site Work closely with Stores to maintain site order book and reconcile orders with delivery dockets Ensure invoices and dockets are correct prior to going to Head Office Assist with site access and egress control Weekly timesheet administration for payroll General site administration as required 		
	Contract Type: 1 year Fixed Term Contract This position will be based in Killarney, Co Kerry		
Requirements include:	 Highly proficient using Microsoft Excel, Word and Outlook Excellent communication and interpersonal skills Attention to detail and a high level of accuracy Experience in a standalone administration role Ability to organise and schedule own workload Handle multiple tasks in a fast-paced environment 		
For full details and to apply:	https://ie.indeed.com/cmp/Colin-Burke-Electrical? from=mobviewjob&tk=1h0023kbcjv6b802&fromjk=d6f181370bdc69cd& attributionid=mobvjcmp		

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RECEPTIONIST			
Employer:	The Victoria, Killarney, County Kerry		
Duties include:	 Greet all guests and assist them with check in and check out. Respond to all guest questions and requests. Answer and forward phone calls. Manage guest bookings and reservations. Keep a tidy and orderly work space. 		
	Job Types: Full-time, Part-time		
For full details and to apply:	https://ie.indeed.com/cmp/The-Victoria-Killarney? from=mobviewjob&tk=1gvvran3og3l3800&fromjk=41deb0f55ce3f41b&a ttributionid=mobvjcmp		
RESERVATIONS AGENT			
Employer:	Great Southern Hotel, Killarney, County Kerry		
Duties include:	 Manage guests' reservations, ensuring their needs are met to the highest standard. Provide details of hotel facilities and pricing information. Promote and up sell hotel facilities and amenities. Respond efficiently and effectively to guest feedback. Ensure expectations are set correctly, in advance of the guest's stay. 		
Requirements include:	 Job Type: Full-time, Permanent 1 years' experience in a similar role with a Reservations System Excellent customer care skills and proficient IT skills. Excellent command of the English language both written and oral Ability to cope well under pressure. Highly motivated, and a team player. Proficient IT skills including Hotsoft, Table path or other PMS system experience an advantage 		
For full details and to apply:	https://ie.indeed.com/cmp/The-Great-Southern-Hotel-2? from=mobviewjob&tk=1h003ctd9i833800&fromjk=d165173da6e28565& attributionid=mobvjcmp		
HOTEL RECEPTIONIST			
Employer:	Dingle, County Kerry		

For full details and to apply:	https://ie.indeed.com/cmp/Dcmc-1? from=mobviewjob&tk=1h05k7t06kjih800&fromjk=33f365f3628b19a5&a ttributionid=mobvjcmp	
Requirements include:	 A good level of IT skills is applicable to this role Will need to be Fluent English. 	
	Job Types: Full-time, Temporary, Permanent	

No experience necessary

Welcoming guests. Answering phones, emails and using a PMS

Details include:

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(Hotsoft)

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ASSISTANT LEISURE CENT	
Employer:	O'Donoghue Ring Collection, Killarney, County Kerry
Duties include:	 Manage the day-to-day running and operation of the Killarney Plaza Hotel & the Killarney Towers Hotel. Report directly to the Leisure Centre Manager and the Group General Manager.
	This is a hands-on role and requires a customer-focused individual who has excellent attention to detail and enjoys being in a customer-facing role. This role requires shift work and is a 5 over 7-day position.
Requirements include:	 3 years' previous experience as a Senior Supervisor or Assistant Manager managing a successful Leisure Centre is desired. A nationally recognised Fitness Instructors qualification or equivalent. ILAM Pool Lifeguard or equivalent qualification. National Swimming and Spa Pool Certificate. Swim Teacher/Assistant Swim Teachers qualification. Class teaching experience. Excellent interpersonal skills. Strong business acumen with an understanding of revenue generation, cost control and the achievement of targets. Plant maintenance experience is essential.
For full details and to apply:	https://ie.indeed.com/cmp/O'donoghue-Ring-Collection? from=mobviewjob&tk=1h006fjhqk9b9800&fromjk=540fd1260462e5cf&a ttributionid=mobvjcmp
FOOD AND BEVERAGE DIF	RECTOR
Employer:	Richard Lynch Consulting, County Kerry
Duties include:	 A Luxury Resort in Co Kerry are currently recruiting Experienced Food and Beverage Director / Manager. The opportunity is to manage all Food and Beverage aspects of the Resort, manage and coordinate the F&B teams and review and im- prove standards and service on an ongoing basis.
	Job Types: Full-time, Permanent Salary: €35,000.00-€36,000.00 per year
Requirements include:	 3 years experience in a previous Food and Beverage Managers role. Deliver the highest standards of service, hygiene and guest relations. Keen eye for attention to detail Highly organised and motivated You must have current legal status to live and work in the Republic of Ireland, role not eligible for Work Permit
For full details and to apply:	https://ie.indeed.com/cmp/Richard-Lynch-Consulting? from=mobviewjob&tk=1h00e84bnjrih801&fromjk=2bd1bddb9a78c981& attributionid=mobvjcmp

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ACCOMMODATION MANAGER	
Employer:	Killarney Oaks Hotel, Killarney, County Kerry
Details include:	 The suitable candidate will be in charge of 70 bedrooms and have the ability to work on own initiative. Full Training and assistance will be given. Job Types: Full-time, Permanent
Requirements include:	Accommodation Manager: 3 years (preferred)
For full details and to apply:	https://ie.indeed.com/cmp/Killarney-Oaks-Hotel? from=mobviewjob&tk=1h00bt41f2hjd000&fromjk=5b45b4f1a9a260c1& attributionid=mobvjcmp
TELESALES & OPERATIONS	EXECUTIVE
Employer:	RH Group Ltd, Ireland
Details include:	 The successful candidate must be an excellent communicator and have superior people skills. Should enjoy working in a fast paced, tar- get driven environment and comfortable presenting products & ser- vices over the phone Job Type: Full-time Salary: €35,000.00-€45,000.00 per year
Requirements include:	 Proven experience in telesales (min 2 years) Proficient in MS Office/IT & Administration skills. Self-motivated, competitive individual with drive, enthusiasm and a proven track record of meeting sales targets preferably over the phone Demonstrate ability to learn about products and services and describe/explain them to customers Must be fluent in English
For full details and to apply:	https://ie.indeed.com/cmp/Rh-Wood-Floors-1? from=mobviewjob&tk=1h00cqj9uic9c804&fromjk=a0aa63f416542a2c&a ttributionid=mobvjcmp
BREAKFAST, HOUSEKEEPII	NG AND COOK
Employer:	Climbers Inn, Glencar, County Kerry
Details include:	 The following staff are required for the Climbers Inn, Glencar: Part-time Breakfast and Housekeeping Assistant and a Cook for even- ing meals (3 evenings a week).
Requirements include:	Excellent Customer Service Skills is essential

Ability to work in a fast paced environment

For full details and to
apply:For further details
phone Noreen on

For further details please email CV to climbersinnglencar@gmail.com or phone Noreen on 087 7471074.

SUSTAINABILITY MANAGER / CONSULTANT	
Employer:	Elysearch & Placement, County Kerry
Duties include:	 Managing, Liaising, Educating and leading the various stakeholders as to what can be done to improve their buildings performance. Carry out surveys and assessments to identify "easy wins" and to maximise returns on investment. Design team management. Contractor appointment and supervision. Change / variation management. Progress and budget reporting to head office and stakeholders. Financial and Budget reporting.
Requirements include:	 Minimum of a bachelor's degree in a construction related discipline with a minimum of 7 to 8 years post grad experience some of which will be expected to have focused on Sustainability in the Real Estate sector. As the projects are across multiple sites candidates will be required to have a full clean driving licence and their own vehicle. (work travel expenses are covered). Work authorisation: Ireland (required)
For full details and to apply:	https://ie.indeed.com/cmp/Elysearch-&-Placement? from=mobviewjob&tk=1h00f17lok99c801&fromjk=7bf9ef0edad82b2b& attributionid=mobvjcmp

BAR MANAGER	
Employer:	Hilliards, Killarney, County Kerry
Duties include:	 Day to day operation of the bar and working closely with the wider team Serve all our guests in a friendly, efficient and professional manner
	Job Types: Full-time, Permanent
Requirements include:	 Minimum of 2 years' experience of high-quality bar service Ability to work as a team player and adhere to service standards Self-motivated and committed to delivering great experiences
For full details and to apply:	https://ie.indeed.com/cmp/J.m.reidy's? from=mobviewjob&tk=1h000fdvtk9a7801&fromjk=e6f11ac76a64c11a& attributionid=mobvjcmp

DAY SERVICE PROGRAMM	ME ASSISTANT
Employer:	Camphill Communities, County Kerry
Duties include:	 To support the service (residential community and day service) in developing and fostering a person centred culture, with an aim to achieve a high quality of personal outcomes, personal development, growth and opportunity within the ethos of CCoI and the regulatory and contractual requirements, of provision. To assist in the inclusive programmes, training and social role opportunities for participants by supporting and working with people with support needs, volunteers employees, and wider community partners. To enable and support meaningful work, training and personal development opportunities for people according to their ability, personal choice and vocational interests.
	Contract: Permanent – 35 hours per week Location: Dingle, Co Kerry
Requirements include:	 Level 5 Major Award in Community/Healthcare At least 1 years' experience in working with adults with an intellectual disability/ autism Experience of running programmes for adults with an intellectual disability/autism An understanding of the New Directions model of day support services, as developed by the HSE. A willingness to work in promoting this model within your role Ability to contribute towards the support, coaching, managing and motivating and developing a mixed workforce of volunteers and employees.
For full details and to apply:	https://ie.indeed.com/cmp/Camphill-Communities? from=mobviewjob&tk=1h00fmhvtisut802&fromjk=45eff4ad6569069b&a ttributionid=mobvjcmp
OPTOMETRIST	
Employer:	Specsavers, Killarney, County Kerry
Requirements include:	 Qualified and ideally already CORU registered Optometrist. Drive, passion and the willingness to build upon our customer-focused culture. Good attention to detail. Ability to work well with others.
	Salary: Up to €75,000 OTE – Including Loyalty Bonus every 6 months Job Type: Full Time or Part Time

For full details and to
apply:https://ie.indeed.com/cmp/Specsavers?
from=mobviewjob&tk=1h00hrdvfp5ks800&fromjk=3412c9d2f53283ea&
attributionid=mobvjcmp

CUSTOMER SUCCESS SPECIALIST		
Employer:	ViClarity, County Kerry	
Duties include:	 You will be dealing with clients across all sectors ViClarity engage with, such as Financial Services, Healthcare, Education, Local Authority etc. You will engage in relevant and process driven communication that will support our customers to help improve efficiencies and reduce the burden of regulatory compliance. 	
	Job Types: Full-time, Permanent - Hybrid remote	
Requirements include:	 Bachelor's Degree or over in Business, IT or other related area Experience in one or all the following: Customer Success, Customer Service or similar business-related fields Business related work experience Proven experience in communication and problem solving. Experience using Zoho or other CRMs is an advantage Excellent Telephone and Presentation manner 	
For full details and to apply:	https://ie.indeed.com/cmp/Viclarity-1? from=mobviewjob&tk=1h02cf29pjv5h800&fromjk=e00b5f9e0170f4c8&a ttributionid=mobvjcmp	
SALES EXECUTIVE		
Employer:	LCC Power Limited t/a Go Power, County Kerry	
Duties include:	 Selling Electricity Business to Business, and Reporting to your Sales Manager 	
	Starting Salary Base: €25.000-€27.500 DOE, OTE €40K Job Types: Full-time, Permanent	
Requirements include:	 Highly Organised, Winning Attitude, Target Driven Commercial Acumen Full Clean Driving Licence 	
For full details and to apply:	https://ie.indeed.com/cmp/Lcc-Power-Limited-T-A-Go-Power? from=mobviewjob&tk=1h02hi55glg8i800&fromjk=0e311d6dc8798bce& attributionid=mobvjcmp	
OPTICAL ASSISTANT		
Employer:	Hakim Group, Killarney, County Kerry	
Details include:	 We are looking for a full time Optical Assistant to join us in delivering outstanding patient care. Experience is desirable, although not essen- tial as full training will be provided. 	

- Job Type: Full-time
- Salary: Up to €25,000 a year

For full details and to	https://ie.indeed.com/cmp/Hakim-Group-1/jobs?
apply:	jk=43631098ec6492d1&start=0&clearPrefilter=1

TALENT ACQUISITION TRA	AINEE
Employer:	O'Donoghue Ring Collection, Killarney, County Kerry
Duties include:	 Support the Group Talent Acquisition Specialist in providing experience in the management of the strategic, full-cycle recruitment process across our four hotels and various outlets. Conduct in-depth screens and assess potential candidates on their level of interest, qualifications, and compensation requirements. Collaborate with management throughout the recruitment and selection process, and identify and resolve any obstacles that may arise. Utilise social media, job boards, and direct sourcing to identify top talent. Collaborate closely with hiring managers to fill current and future vacancies. Monitor candidate progress and tracking talent acquisition data using an applicant tracking system. Oversee talent pool management and implement strategic pipeline activities. Working ideally on a weekly pattern from Tuesday until Saturday each week. We can be flexible when needed but ideally, you will be able to work two Saturdays each month.
Requirements include:	 A degree in Business, HR or a related field is advantagous 6+ months of experience working for a recruitment agency is an advantage. Experience working within the Hospitality industry is desirable. Excellent interpersonal and communication skills. Strong time management and confidentiality.
For full details and to apply:	https://ie.indeed.com/cmp/O'donoghue-Ring-Collection? from=mobviewjob&tk=1h02eer6hjk9u800&fromjk=83aa41e09e9cf5c7& attributionid=mobvjcmp
NIGHT MANAGER	
Employer:	Earls Court House Hotel, Killarney, County Kerry
Duties include:	 Ensure the safety of all our guests throughout the night, by completing the safety checks and night audits competently. The public areas of the hotel are cleaned & ready for the day shift.
	Job Type: Part-time Part-time hours: 24 per week - 3 nights per week from 11.30 p.m -7.30 a.m Salary: €13.00-€15.00 per hour
Requirements include:	Excellent spoken English.Previous experience in a similar role necessary
For full details and to apply:	https://ie.indeed.com/cmp/Earls-Court-House-Hotel-2? from=mobviewjob&tk=1h02grv99jri2800&fromjk=36f22741acbef2dc&a

ttributionid=mobvjcmp

SPA ATTENDANT	
Employer:	The Brehon Hotel & Spa, Killarney, County Kerry
Duties include:	 Cleaning and upkeep of Spa Facilities, Public Areas, Vitality Room and Changing Rooms Polishing Furniture, Hoovering, Replenishing Amenities and Removing Rubbish Maintenance issues are brought to the attention of management im- mediately Lost property is logged and stored correctly Equipment is maintained and kept in good working order Greet all guests in a warm and friendly manner and assist with any queries they may have
	Job Type: Full-time, Permanent
Requirements include:	 Have an eye for detail Be a Team player Self motivated Available for early morning and weekend work
For full details and to apply:	https://ie.indeed.com/cmp/The-Brehon-Hotel-&-Spa? from=mobviewjob&tk=1h02i0qhfj6d4800&fromjk=6615954c612e88ff&a ttributionid=mobvjcmp

SUPERVISOR VIRTUAL HIRING EVENT	
Employer:	Claire's, Killarney, County Kerry
Duties include:	 Supporting your Store Manager and Assistant Store Manager In the absence of any other management you may open and close the store and is responsible at that point for ensuring that the store trades safely and legally Delivering sales through friendly and efficient customer service Demonstrating Claire's products Assisting customers with their queries using your product knowledge Assisting with processing store deliveries, visual merchandising, stock takes, markdowns and promotions Ear piercing (you will receive full training) Ensuring the store looks presentable and inviting to our customers
	Job Type: Part-time
For full details and to apply:	https://ie.indeed.com/cmp/Claire's? from=mobviewjob&tk=1h04vhvupjv5m800&fromjk=506f0e383ccc1c93&
	attributionid=mobvjcmp

FRONT OF HOUSE STAFF	
Employer:	Kilkenny Shop, Inch, County Kerry
Duties include:	 Bar work with working knowledge of wines, beers and spirits. Operating till. Keep front of house clean and tidy throughout the day. Any lost property to be handed to security immediately. Deal with hazards promptly such as spillages and breakages. Comply with current up to date health, safety, hygiene, fire HACCP and security regulations of the company. Hours are over a 7-day period, Monday to Sunday. Ability to work weekdays as well as weekends is essential. Full training programme will be provided.
Requirements include:	 Possess strong communication and interpersonal skills. Ability to converse and engage with customers in a natural, warm and polite manner. Experience in a similar role is an advantage. Uses their own initiative by taking the lead, assessing tasks at hand and being independent. Modelling a positive attitude to their work. Acknowledging, respecting, and building rapport with other team members.
For full details and to	https://ie.indeed.com/cmp/Kilkenny-Shop?
apply:	from=mobviewjob&tk=1h02ivi6ujrho801&fromjk=1256afdaf67fe2cb&a ttributionid=mobvjcmp
DOORMAN	
DOORMAN Employer:	Park Hotel, Kenmare, County Kerry
	 Park Hotel, Kenmare, County Kerry Maintain knowledge base of the company, location, hotel and any other pertinent information. Assist with guest luggage. Keep work area clean and tidy. Review the guest list with a manager at the start of each shift. Promptly verbally greet guests and ensure immediate needs are met. Make an effort to recognize repeat guests and VIPs. Answer guests' inquiries and address any concerns in a thorough and helpful manner. Maintain organization, appearance, and cleanliness standards of all working areas, particularly the entrance, throughout each shift. Welcome guests back upon their departure. Follow all sign in and out procedures for keys if applicable. Follow proper timekeeping policies and procedures.
Employer:	 Maintain knowledge base of the company, location, hotel and any other pertinent information. Assist with guest luggage. Keep work area clean and tidy. Review the guest list with a manager at the start of each shift. Promptly verbally greet guests and ensure immediate needs are met. Make an effort to recognize repeat guests and VIPs. Answer guests' inquiries and address any concerns in a thorough and helpful manner. Maintain organization, appearance, and cleanliness standards of all working areas, particularly the entrance, throughout each shift. Welcome guests back upon their departure. Follow all sign in and out procedures for keys if applicable.

MARKETING AND SOCIAL MEDIA MANAGER		
Employer:	Pristine Classics, Glenbeigh, County Kerry	
Duties include:	 Editing pre existing and new video content on our website and social media platforms Manage all social media accounts (including TikTok Facebook, Twitter, Instagram, LinkedIn, etc.) and ensure they are updated regularly Create social media content (including graphics, videos, and blog posts) Stay up-to-date with social media trends, and make recommendations for new strategies and initiatives Collaborate with other departments and the Sales Manager to update and maintain website content Collaborate with the sales and service department in the sales of vintage car parts Job Type: Full-time 	
	Salary: €23,600–€41,600 per year	
Requirements include: For full details and to	 Ability to take ownership of the role with the support of the Sales Manager Proven experience in editing content Experience in Wordpress or equivalent essential Experience in Microsoft Excel even at a basic level is essential Excellent communication skills, with the ability to write compelling social media copy and create engaging content An understanding of social media analytics is preferable Creativity, with the ability to come up with fresh and innovative ideas for social media content An interest in vintage cars is preferable as you will be responsible for the sales and marketing of vintage car parts 	
For full details and to apply:	https://ie.indeed.com/cmp/Provolo-Enterprises-Ltd-T-A-Pristine- Classics?	
,	from=mobviewjob&tk=1h02jt1ee295c000&fromjk=47ec43bfb2b35674& attributionid=mobvjcmp	
DRIVERS		
Employer:	O'Callaghan Coaches, County Kerry	
Details include:	 Local Drivers are required in Killarney, Waterville and Tarbert. These new roles would offer the potential candidate meaningful full time, part time or job share opportunities with a flexible schedule and varied shift pattern. D License essential. Job Types: Full-time, Part-time, Permanent Part-time hours: 20 per week Salary: From €13.00 per hour 	
For full details and to apply:	https://ie.indeed.com/cmp/O'callaghan-Coaches? from=mobviewjob&tk=1h05b2in6jtvm800&fromjk=e8dd0fdfa3124479& attributionid=mobvjcmp	

ASSISTANT STORE MANAGER	
Employer:	Born Clothing, Killarney, County Kerry
Duties include:	 Assisting the Store Manager in achieving store targets, training staff etc. Ensuring the store is kept to high standards at all times . Reporting to the Store Manager and taking ownership of the store in the Managers absence.
	Job Type: Full-time Salary: From €26,000.00 per year
Requirements include:	 Must be flexible to working hours for business needs. Have good communication skills, work well in a fast pace environment. Experience in leading a team, delegating and working under pressure. Processing deliveries, setting up daily tasks, managing rosters.
For full details and to apply:	https://ie.indeed.com/cmp/Born-Kids? from=mobviewjob&tk=1h050jgcokjgn800&fromjk=accff8e386d9ec36&a ttributionid=mobvjcmp

SUPPORT WORKER WITH	BUS ESCORT DUTIES
Employer:	Kerry Parents and Friends Association, Killarney, County Kerry
Duties include:	• Planning and setting goals with the person to assist them in meeting their personal, social, recreational, academic, independent living, community integration, training and supported employment needs.
	Contract: Permanent, Part- Time Roster: Mon-Fri: 09.30 - 16.00, 30 hours per week Salary: €27,990—€38,844 a year Location: Killarney Day Service
Requirements include:	 QQI Level 5 in Healthcare Support. Equivalent qualifications to Healthcare support will be considered, with a minimum of 2 years rel- evant experience working with Adults with Intellectual Disability. Candidates who have successfully completed at least 2 years of their Nursing or Social Care studies may be considered. Experience of working in a care delivery capacity, preferably within a disability service. A full drivers licence is desirable. Where applicable, applicants must hold a valid Irish work permit.
For full details and to apply:	https://ie.indeed.com/cmp/Kerry-Parents-and-Friends-Association? from=mobviewjob&tk=1h0514hemkjhc800&fromjk=6834c9a5089a3bfa &attributionid=mobvjcmp

OPERATIONS & DELIVERY	MANAGER
Employer:	Bank of Ireland, The Mortgage Store, Ireland
Duties include:	 Drive continuous improvement initiatives to enable simpler business throughout the customer mortgage journey Build stronger relationships with brokers on The Mortgage Store panel, developing relationships with key Brokers and delivering a seamless service in this B2B channel. Be responsible for critical business performance indicators including, SLAs, Risk Metrics, Credit Quality, CES and key OKR's. All team activity is appropriately controlled and supported by rigorous quality assurance and risk management framework including RADAR. Engage in stakeholder management as the role will require working with several teams outside of The Mortgage Store including Customer Delivery, Governance, Risk, Credit & Transformation within the Home Buying stream.
Requirements include:	 Ideally have a Third level qualification in Business, Finance or other relevant subject area. QFA/APA essential Knowledge of end-to-end mortgage lending processes, polices and life cycles including full awareness of regulatory and legislative requirements for mortgage lending. A proven track record of change and project management and have led a team or have some people management experience and shown leadership skills.
For full details and to apply:	https://ie.indeed.com/cmp/Bank-of-Ireland? from=mobviewjob&tk=1h051s88bjkmi800&fromjk=85cbf1f68523ae4e& attributionid=mobvjcmp
RELIEF BUS DRIVER	
Employer:	Kerry Parents and Friends Association, Killarney, County Kerry
Duties include:	 Transport service users to and from the Day Centre in Killarney. Additional duties will include light maintenance, supervision of people we support and ensuring any vehicle assigned is maintained and in a clean and tidy condition.
	Contract: Fixed Term/Part Time Salary: €29,916–€34,763 a year
Requirements include:	 Experience of working in a care delivery capacity preferably within the disability sector. A D1 drivers licence is essential. Where applicable, applicants must hold a valid Irish work permit.
For full details and to apply:	https://ie.indeed.com/cmp/Kerry-Parents-and-Friends-Association? from=mobviewjob&tk=1h057juo3kjj7801&fromjk=7918a57ea82b8fe5&a ttributionid=mobvjcmp

STORE SUPERVISOR	
Employer:	Dealz, Killarney, County Kerry
Duties include:	Promoting the best experience for our customers
	Opening and closing the store
	Training, supporting and developing your colleagues
	 Driving your own development Monitoring store standards and availability levels
	 Dealing with deliveries
	Health and Safety checks
	 Adhering to cash handling and security procedures
	 Clearly communicating within the store at all levels
	 Planning and organising yourself and others
	Job Type: Part-time
For full details and to	https://ie.indeed.com/cmp/Dealz?
apply:	from=mobviewjob&tk=1h052enih2h5c000&fromjk=a79a8fba16b227f8&
	attributionid=mobvjcmp
SHOP ASSISTANTS	
Employer:	Londis, Rathmore, County Kerry
Duties include:	Assist in food preparation and deli counter set up at the start of busi-
	ness and replenishment throughout the day.
	• Operate within the store efficiently, effectively and hygienically to en-
	sure customer satisfaction with the highest standards of service and products at all times.
	Job Type: Full-time
Requirements include:	 Applicant will need to be fully flexible Monday - Sunday
	 Excellent interpersonal and communication skills
	Numerical abilities
	 The ability to work as part of a team and to use own initiative Sound judgement with the ability to make decisions
	 Sound judgement with the ability to make decisions Self-motivated and good attention to detail
For full details and to	https://ie.indeed.com/cmp/Londis?
apply:	from=mobviewjob&tk=1h0593hrvkjj7800&fromjk=25b1b8fd8402b7e8& attributionid=mobvjcmp
NIGHT PORTER	
Employer:	Dingle Accommodation, Dingle, County Kerry
Details include:	 Night Porter required for a large Guesthouse.

- Night Porter required for a large Guesthouse. •
- 10 hours per night, option of 3, 4 or 5 nights per week. •
- Must have valid drivers license and car to travel. •

For full details and to	https://ie.indeed.com/cmp/Dingle-Accommodation?
apply:	from=mobviewjob&tk=1gquepa7tjrjj802&fromjk=6364f3125ab9e7bf&
	attributionid=mobvjcmp

CHANGE MANAGER	
Employer:	Fexco, County Kerry
Duties include:	 Formulate and deliver the process implementation plan Initially for Change Management, Transaction Processing Management & Incident Management. Including strategy, process and actions necessary to achieve the goal. Ensure policies, standards and procedures are understood Deliver the elaboration of the to-be processes into working tools, artifacts, tasks and documents Secure agreement on Roles and Responsibilities Manage the design and implementation/integration of automated workflow metrics and reporting Schedule, facilitate and document meetings. Accounting for actions arising to completion Work with the project manager to report weekly on progress. Create and deliver weekly status reports and meeting agendas Other duties as assigned from time to time
Requirements include:	 Minimum 3 years' experience in a change management role, with emphasis on process documentation and implementation leadership. Change and/or Process implementation methodology certification advantageous A relevant Project Management qualification advantageous Knowledge of JIRA, Confluence, SharePoint and Microsoft Teams desirable Proficiency in MS Office suite, including MS-Visio and MS-PowerPoint. Knowledge of MS-Project a distinct advantage
For full details and to apply:	https://ie.indeed.com/cmp/Fexco? from=mobviewjob&tk=1h0531gpejv5m800&fromjk=ba12dc0d1b6e777f &attributionid=mobvjcmp
	ER / BACK STORE OPERATIVE
Employer:	Star Seafoods, Kenmare, County Kerry
Duties include:	 Preparing and loading orders Delivering to restaurants and hotels, starting from our factory and driving to different locations in Ireland such as Limerick, Galway, Clare etc
	Job Types: Full-time, Part-time Salary: From €11.50 per hour
	 Must have a valid driving license Ability to lift heavy boxes and to multitask
For full details and to apply:	https://ie.indeed.com/cmp/Star-Seafoods? from=mobviewjob&tk=1h059t5dtkjh3800&fromjk=c7fe9aaae51cd16f&a ttributionid=mobvjcmp

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JIRA WORKFLOW DEVEL	OPER/CONSULTANT
Employer:	Fexco, County Kerry
Duties include:	Fexco Drive Open Connect Cruise (OCC) are currently recruiting for a JIRA Workflow Developer/Consultant to join their team.
	 Work collaboratively with the Change Manager and all stakeholders to analyse, design & implement JIRA workflows. Technical documentation of workflows. Ensure timely delivery, recognizing and articulating if there is a need to re-scope work packages. Provide insights on challenges that will impact feasibility of delivery. Schedule and facilitate meetings to design, agree and document workflow content. Liaise with all stakeholders to provide clear and concise updates. Create clear and professional process documentation using tools such as MS Visio. Support the creation and delivery of weekly status reports. Take responsibility for ensuring that system and knowledge are leveraged as appropriate. Other duties as assigned from time to time Job Type: Full time, fixed-term 6-month contract with the opportunity to work from our offices based in Killorglin, Co. Kerry with flexibility to work a
	remote/hybrid model.
Requirements include:	 A relevant technical qualification. 3 years' experience hands-on designing and developing end-to-end JIRA workflows including metrics and reporting. A payments industry background is a distinct advantage Change Management process experience is also a distinct advantage
For full details and to apply:	https://ie.indeed.com/cmp/Fexco? from=mobviewjob&tk=1h053o622kjj7801&fromjk=0d617d303e04e19a& attributionid=mobvjcmp
SHOP ASSISTANT (KEYHO	
Employer:	Leading Labels, Killarney, County Kerry
Details include:	 Everyday duties include customer service, processing deliveries, cash handling, health and safety working within a team. When been a keyholder you will be responsible for running the store that day and full training will be provided. The rate of pay would change on those days to a higher amount. Job Types: Part-time, Permanent

- Part-time hours: 16 per week
- Salary: €11.30 per hour

For full details and tohtapply:from

https://ie.indeed.com/cmp/Leading-Labels? from=mobviewjob&tk=1h0567vg2jv5j803&fromjk=a61f8b4c2d0be32a& attributionid=mobvjcmp

HOMECARE WORKERS	
Employer:	Allied Healthcare SMT Ltd, Ireland
Duties include:	 All employees are required to attend to each client's individual needs within their own homes. Assisting with all aspects of daily living. Providing personal care to clients in need. Encourage clients to achieve or maximise independence. Potential light housework/meal prep.
	Job Types: Full-time, Part-time Part-time hours: 37 per week Salary: €12.00-€20.00 per hour
Requirements include:	 Minimum QQI Level 5 in Care Skills and Care of the Older Person, Community, Healthcare, etc In-date mandatory courses such as BLS, Patient Moving and Handling, Infection Control Certificate is desirable but not essential as training can be given. Willingness to undergo Garda Vetting. Full driving licence. Must speak English
For full details and to apply:	https://ie.indeed.com/cmp/Allied-Healthcare-Smt-Ltd? from=mobviewjob&tk=1h05bf6vukjhc800&fromjk=10ca804a56c3f2a1&a ttributionid=mobvjcmp

DOMESTIC VIOLENCE AN	D ABUSE SUPPORT LIAISON OFFICER
Employer:	Tusla, Southwest Kerry, County Kerry
Duties include:	 Provide a one-to-one support to parents/guardians and children re- ferred to Tusla Child Protection and Welfare Service and where do- mestic violence is a concern.
	Job Type: Permanent
Requirements include:	A minimum Level 7 qualification in one of the following areas:
	• Social Care, Nursing, Psychology, Counselling, Addiction Studies, Com- munity Work
	• A minimum of 3 years post qualification experience working within domestic violence services or within services for children and families where domestic violence is a presenting issue.
For full details and to	https://ie.indeed.com/cmp/Tusla?
apply:	from=mobviewjob&tk=1h05hphntk98g800&fromjk=5b6d35a6891bd3f1 &attributionid=mobvjcmp

SALES REPRESENTATIVE	
Employer:	Integral Communications, Killarney, County Kerry
Duties include:	 Represent our clients in a professional manner and achieve sales goals Give sales presentations to a range of prospective customers and completing sales and closing interactions with customers in a positive manner. Be accountable for the delivery of defined KPI's Ensure you are always maximising productivity in your role. Report a daily update on your sales performance. Consistently perform to a high level to achieve your sales goals. Full Training will be provided from the start and will be ongoing throughout your sales career with us. Job Types: Full-time, Permanent Salary: From €13.00 per hour
Requirements include:	 Ability to self motivate and capable of working on your own initiative and as part of a team Be confident & have a great attitude Strong work ethic Fluent English Eligible to work in the EU.
For full details and to apply:	https://ie.indeed.com/cmp/Integral-Communications? from=mobviewjob&tk=1h05g5k34kjgv800&fromjk=2a66a4aae83ca28d &attributionid=mobvjcmp

FRONT DESK RECEPTION	IST
Employer:	The Heights Hotel, Killarney, County Kerry
Requirements include:	 Have at least 2 years experience in a similar role Hotsoft proficient or proficient in another PMS Experience with a Channel Manager preferably Availpro/D-edge Be proficient in Microsoft Office and Outlook Experience handling cash and reconciling end of shift reports Ability to multi-task and facilitate all guests requests Extensive knowledge of the locality and be able to both give directions to and recommend the local area. Be very focused on up-selling and maximising revenue on a daily basis.
	Job Types: Full-time, Part-time, Permanent Salary: €11.30-€12.50 per hour
For full details and to apply:	https://ie.indeed.com/cmp/The-Heights-Hotel-Killarney-1? from=mobviewjob&tk=1gvgirn09jrii800&fromjk=cdb74870ca3f17d4&att ributionid=mobvjcmp

Employer	Mowlam Healthcare, Killarney, County Kerry
Employer:	Mowian nearthcare, Killamey, County Keny
Duties include:	 Supporting the nursing staff and team in delivering high quality person-centred care to meet all care needs of residents Getting to know residents' interests and needs, providing attention, support and companionship Promoting the mobility of residents, supervising and assisting as necessary to ensure optimum mobility is maintained and improved where possible Enabling and assisting residents to maintain their personal appearance /hygiene needs while always maintaining their dignity Communicating with nurses regarding resident's condition or any aspect of resident's daily life Enabling and assisting residents to eat/drink and achieve physical comfort Participating, organising and carrying out social activities Sustaining high level of communication between resident's family and staff developing good relationships Assisting in the upkeep of high standards of cleanliness in the home Contributing to the maintenance of Health and Safety in the home Any other duties deemed necessary by Nurse in Charge and management.
Requirements include:	 Excellent communication and listening skills Reliable and professional Can work independently or part of a team Ability to maintain a positive outlook
	Fluent level of English both written and oral
For full details and to apply:	https://ie.indeed.com/cmp/Mowlam-Healthcare? from=mobviewjob&tk=1h05gsf5dkjj1800&fromjk=95303ad9b4292ec2& attributionid=mobvjcmp
GUEST HOUSE ASSISTAN	
Employer:	Killaran House, Killarney, County Kerry
Details include:	 Serving breakfast and cleaning of guest rooms. 2-4 days a week approx 5 hours per day starting at 8am

- 2-4 days a week approx 5 hours per day starting at 8am Job Type: Part-time 12-24 hrs per week •
- Salary: €13.00 per hour •

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Requirements include:	Experience desirable. Fluent English essential		
For full details and to apply:	https://ie.indeed.com/cmp/Killaran-House? from=mobviewjob&tk=1h05j6rrd2id1000&fromjk=5a3a851aaa5f7159&a ttributionid=mobvjcmp		





South Kerry Development Partnership CLG

Wishes to recruit

Agri-Environment Officers for the Kerry/West Cork ACRES Cooperation Project * 6

The ACRES Agri-Environment Officers will support the rollout and implementation of the Cooperation approach of the Agri-Climate Rural Environment Scheme (ACRES) in the designated West Cork and Kerry areas. Key duties of the officers will include, liaising with Kerry West Cork ACRES Project Team, farmers & farm advisors for the creation of 'Farm Sustainability Plans' (annual work plans) for participant farmers on commonages, carrying out results-based habitat assessments, acting as the main point of contact for landowners/farmers & the Project Team, carrying out mapping of habitats for baseline data if required, supporting the delivery of training to farmers and farm advisors, carrying out verification checks & providing support and advice to farmers and farm advisors as required.

Applicants must possess:

A recognised third level qualification, minimum level 8 (Degree), in the National Framework of Qualifications, in a subject relevant to Agriculture, Ecology, Environmental Management, Environmental Science, Earth/Natural Sciences, Zoology, Botany, Wildlife Biology, Hydrology or Natural Resources Management

And

- Have a minimum of 2 years' experience in a role relating to environmental management/agricultural management;
- Have strong farmland & upland habitat ID skills, including indicator species, demonstrated understanding of their ecology and management;

The positions are full time (37.5 hours per week) and will be based at one of the 4 regional offices throughout the Co-operation area (West Cork, West Kerry, Beaufort & Kenmare) with the possibility of hybrid working arrangements. The contract period will run for 12 months & may be extended for a further 12-month period there-after, subject to continuing funding.

The salary scale for the position will be €43,254 to €49,007 per annum with start point dependent upon qualifications & experience.

Full particulars of the position are available from South Kerry Development Partnership CLG, West Library Place, Killorglin, Co. Kerry.

Contact Tracy Moriarty Telephone 066 9761615, email info@skdp.net

Please forward a full CV and letter of application to:

Noel Spillane, Chief Executive Officer, South Kerry Development Partnership CLG, Library Place, Killorglin Co. Kerry <u>info@skdp.net</u>

not later than 5:00 p.m. on Wednesday 17th May 2023

South Kerry Development Partnership CLG is an Equal Opportunities Employer and acknowledges the assistance of the Dept. OF Agriculture, Food & the Marine in supporting this post.

STOCKROOM ASSISTANT	
Employer:	Fogarty's Centra, Waterville, County Kerry
Duties include:	 Deal with all customer queries efficiently, professionally and consistent with store policy Merchandise shelves, ensuring that all areas of the store are presented to the highest standard Engage with new initiatives and embrace new ways of working.
	Job Types: Full-time, Part-time Part-time hours: 35-40 per week Salary: €22,000.00-€30,000.00 per year
Requirements include:	 Excellent communication skills Ability to engage with and prioritise customer needs Strong attention to detail, organised and flexible Ability to use own initiative and work as part of a team Customer driven Previous customer service experience is an advantage

For full details and to	https://ie.indeed.com/cmp/Fogarty-S-Centra?			
apply:	from=mobviewjob&tk=1h05l26eakjiu800&fromjk=2256a98a97c82601&			
	attributionid=mobvjcmp			

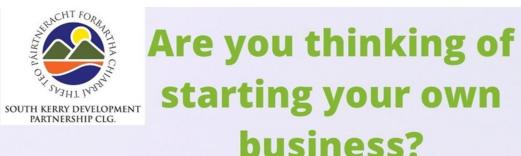
CLEANER				
Employer:	Grosvenor, Killorglin, County Kerry			
Details include:	 An Evening Cleaner is required in Kerry Job Types: Part-time, Permanent Part-time hours: 10 per week, 5 p.m - 7 p.m Monday - Friday Salary: €11.90 per hour 			
For full details and to apply:	https://ie.indeed.com/cmp/Grosvenor? from=mobviewjob&tk=1h05jhvuckcro801&fromjk=2bdfdd01ee394742& attributionid=mobvjcmp			

Job Title	Location	No. of Positions	Closing Date	Job Ref. No.
General Operative	Killarney Racecourse	2	18/05/2023	CES-2275726
Contact Siobhán on 087 3849451				

Job Title	Location	No. of Positions	Closing Date	Job Ref. No.
Grounds Person	Kilgarvan	1	29/05/2023	CES 2207754
Office Administration	Kilgarvan	2	29/05/2023	CES 2265212
Cleaner	Kilgarvan	1	29/05/2023	CES 2241661
Contact Margaret on 087 3583279				

Job Title	Location	No. of Positions	Closing Date	Job Ref. No.
Social Media Assistant	Fitzgerald Stadium, Killarney	1	31/05/2023	CES 2269383
Sports Ground Maintenance Worker	Fitzgerald Stadium, Killarney	2	30/06/2023	CES 2279795
ContactTheresa on 064 6631700				

Job Title	Location	No. of Positions	Closing Date	Job Ref. No.
Dayroom Assistant	Portmagee	1	06/06/2023	CES 2270716
Cook / Kitchen Operative	Portmagee	1	06/06/2023	CES 2257435
Landscape Gardener	Portmagee	1	06/06/2023	CES 2257432
Day Room Co - Ordinator	Portmagee	1	06/06/2023	CES 2257428
Maintenance Operative	Portmagee	1	06/06/2023	CES 2268331
Gym Instructor	Portmagee	1	06/06/2023	CES 2257433
Contact Louise on 066 9477200				





Are you unemployed? Are you interested in setting up your own business? SKDP can help! Contact our Enterprise Officers today who can assist you to start up your business and gain further information on the Back to Work Enterprise Allowance Payment.

Training Courses Available

- Start Your Own Business Courses
- Marketing Your Business
- Filing Your Tax Return
- One to one finance mentoring

For Further Information and to register your interest Contact Clare O'Shea on coshea@skdp.net or Joanne Griffin on jgriffin@skdp.net



Rialtas na hÉireann Government of Ireland



Cómhaoinithe ag an Aontas Eorpach

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And is available from all SKDP offices Or From our Website Or Like us on Facebook to receive notification of publication Or Contact us on the email below to be added to our mailing list

> <u>www.southkerry.ie</u> jobsheet@skdp.net



Do you wish to have a job included in the next issue of the Kerry Local Area Employment Service Jobs Sheet?

Send us the job details,

To include:

Job Title, Location, Requirements, How to Apply and Closing Date

Any jobs received after 5p.m. on Thursdays are not guaranteed to be published



An Roinn Gnóthaí Fostaíochta agus Coimirce Sóisialaí Department of Employment Affairs and Social Protection