JUNE 23RD 2023 WEEK 25

## KERRY LOCAL AREA EMPLOYMENT SERVICE SOUTH KERRY EDITION



#### **Head Office**

West Main Street Cahersiveen Co. Kerry Tel: 066 9472724

#### **Other Offices:**

#### **Killarney**

37A High St. 2nd Floor, Killarney, Co. Kerry Tel: 064 6636572

#### **Killorglin**

Library Place, Killorglin, Co. Kerry Tel: 066 9761615

#### **Kenmare**

21 Henry St. Kenmare, Co. Kerry

Tel: 064 6641930







An Roinn Gnóthaí Fostaíochta agus Coimirce Sóisialaí Department of Employment Affairs and Social Protection

#### **CALL CENTRE TEAM LEADER**

#### **Employer:**

RelateCare, Kenmare, County Kerry

#### **Duties include:**

- Effectively lead your team, maintaining agreed service levels and managing performance through coaching
- Provide valuable and regular feedback to your team through performance management
- Manage and monitor team performance against KPI's
- Carry out call evaluations to ensure consistency of quality in the standards provided by the team
- Drive a strong customer focus with commitment from the team to deliver the highest standards in customer care and professionalism
- Act as a referral point for the team for complex and escalated queries
- Provide detailed reports of the service performance
- Identify and inform the Operations Managers of call trends and other related issues that affect and drive the department's daily operations

Job Types: Full-time, Permanent—between 1pm & 10pm, Mon-Fri.

Location: Tralee Office Based

#### Requirements include:

- Relevant qualification an advantage
- 12 months previous Contact Centre Managerial experience required
- Proven communication skills, both written and verbal
- Excellent interpersonal skills
- Ability to perform under pressure, work independently and under limited supervision
- Reliable, self-motivated and well organized
- Ability to multitask in a fast-paced environment
- Ability to manage a team remotely

For full details and to

apply:

https://ie.indeed.com/cmp/Relatecare?

from=mobviewjob&tk=1h2vjn0rgkcqf806&fromjk=1cc5a858b42a2bad&

attributionid=mobvjcmp

#### **SALES ASSISTANTS**

**Employer:** 

**Dunnes Stores, County Kerry** 

Requirements include:

- Suitable candidates should have some experience of working in a customer facing environment, be motivated, have excellent customer care skills, be confident communicators and have a passion for helping people.
- Product Knowledge, Cash Handling, Visual Merchandising, Hygiene,
   Health and Safety and Knowledge of HACCP

Location: Killarney Based

For full details and to apply:

https://ie.indeed.com/cmp/Dunnes-Stores?

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#### **SHORT HAND COOK**

**Employer:** 

Quinlans Fish, Killarney, County Kerry

**Duties include:** 

- Serve customers in a friendly and efficient manner providing an exceptional standard of customer care.
- Communicate with the customers in an effective and welcoming manner.
- Maintain high standards of cleanliness.
- Adhere to good practice with regard to hygiene, health and safety, HACCP and COSHH Regulations.

Job Types: Full-time, Contract Salary: €11.30-€16.00 per hour

Requirements include:

- Candidates must be flexible to work any shift including weekends.
- Please include a cover letter on application.

For full details and to

apply:

https://ie.indeed.com/cmp/Quinlans-Fish-1?

from=mobviewjob&tk=1h2v6fp4djtte800&fromjk=9347957ee5cb9eeb&a

ttributionid=mobvjcmp

#### FITNESS INSTRUCTOR/OUTDOOR GUIDE

**Employer:** 

Park Hotel, Kenmare, County Kerry

**Duties include:** 

Classes consist of small groups or individuals, usually with a low to moderate level of fitness in our Wellness Studio, with use of minimal equipment. Outdoor Activities can include Hikes on the Kerry Way and local Woodland Walks.

- Greeting and chatting to guests in the Hotel Lobby at breakfast-time each morning, with Classes and Activities interspersed throughout the day.
- Working with your Manager you will have the opportunity to develop the class offerings according to your skill-set.
- Keeping the Wellness Studio clean and tidy
- Replenishing towels/water etc. each day
- Keeping record of Guest Attendance/Consultation Forms
- Complying with standard operating procedures of Health and Safety
- Notifying guests of upcoming complimentary experiences and responding to queries by email

Job Type: Full-time or Part Time: 3-5 days, weekends

**Requirements include:** 

 Level 5 NFQ or equivalent certification as a Fitness Instructor or Gym Instructor.

For full details and to

apply:

https://ie.indeed.com/cmp/Relais-&-Ch%C3%A2teaux?

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#### **BAR STAFF**

**Employer:** Barr na Sraide Inn, Dingle, County Kerry

Requirements include:

- Previous experience in Irish hospitality industry an advantage
- Must be able to engage and converse with customers
- Good work ethic and self motivated
- Good personal hygiene and competent IT skills an advantage

Job Types: Full-time, Part-time, Permanent

Part-time hours: 20-40 per week Salary: €11.50-€15.00 per hour

For full details and to

apply:

https://ie.indeed.com/cmp/Barr-Na-Sraide-Inn?

from=mobviewjob&tk=1h2v83f6sjv5b800&fromjk=1a7b7f4d4cd1de1c&

attributionid=mobvjcmp

#### **MANAGER**

**Employer:** 

Cromane Community Childcare, Cromane, County Kerry.

**Duties include:** 

The Manager will be responsible for the day to day running of a busy creche, doing rosters, dealing with parents and keeping up with legislation for Pobal and Tusla. Working with the financial admin to keep the centre running smoothly.

Job Types: Full-time, Part-time—Part-time hours: 30 per week

Salary: €25,000.00-€35,000.00 per year

Requirements include:

- Level 5, 6 or 7 qualification in Childcare
- Ability to lead and manage a team.
- Good management and organisational skills.
- Follow all procedures and regulations.

For full details and to

apply:

Please send your CV and Cover Letter to: cromanebom@gmail.com

Shortlisting will apply. www.kerrycountychildcare.com

#### **PRODUCTION OPERATOR**

**Employer:** 

Confidential, Killarney, County Kerry

**Details include:** 

- Manual handling as some lifting involved (Small amounts)
- Some experience in industrial cooking if possible as cooking batches up to 800kg per time.
- Working 4 x 10 hour days Monday to Thursday. Start times are from 5 a.m., 6 a.m., 7 a.m. & 7-30 a.m.
- Must be able to use technology like I Pads and hand scanners.
- Job Types: Full-time, Permanent
- Salary: €13.00 per hour

For full details and to

apply:

https://ie.indeed.com/cmp/Jimmy-White-Plastering-Ltd?

from=mobviewjob&tk=1h2v7roj7kjbo800&fromjk=b7cca5e1e9f7c8ca&a

| 5                              |   |
|--------------------------------|---|
| CHILDCARE ASSISTANT            |   |
| Employer:                      | Cromane Community Childcare, Cromane, County Kerry.   |
| Details include:               | <ul> <li>A Childcare Assistant is required for Cromane Community Childcare.</li> <li>Job Type: Full -Time</li> </ul>  |
| Requirements include:          | <ul> <li>Minimum of a QQI Level 5 in Early Years is essential</li> <li>Ability to work as part of a team</li> <li>Kindness, warmth and responsiveness to the needs of children</li> <li>Excellent communication and relating skills with children, staff and parents</li> </ul> |
| For full details and to apply: | Please send your CV and Cover Letter to: cromanebom@gmail.com The closing date for receipt of applications is Thursday 29th June at 5pm. Shortlisting will apply. www.kerrycountychildcare.com  |

| BARTENDERS                     |   |
|--------------------------------|---|
| Employer:                      | Muckross Park Hotel & Spa, Killarney, County Kerry  |
| Details include:               | <ul> <li>We are currently looking for enthusiastic Bartenders for our Colgan's<br/>Irish Pub and Mons Lounge.</li> </ul>  |
| Requirements include:          | <ul> <li>Previous experience in a busy bar</li> <li>Must be able to demonstrate excellent customer service skills</li> <li>Have excellent English</li> <li>Be flexible and willing to work weekends and evenings</li> </ul> |
| For full details and to apply: | https://ie.indeed.com/cmp/Muckross-Park-Hotel-&-Spa?<br>from=mobviewjob&tk=1h2vm8glqkjis800&fromjk=ef26b4de39b7b5da&<br>attributionid=mobvjcmp  |

| CLEANER                        |  |
|--------------------------------|--|
| Employer:                      | Grosvenor, Killorglin & Kenmare, County Kerry .  |
| Details include:               | <ul> <li>Killorglin:</li> <li>Job Types: Part-time, Permanent</li> <li>Part-time hours: 15 per week</li> <li>Shifts: 5pm-8pm Monday-Friday</li> <li>Salary: €11.90 per hour</li> </ul>       |
|                                | <ul> <li>Kenmare:</li> <li>Job Type: Part-time</li> <li>Part-time hours: 8 per week</li> <li>Shift: 2 hours a day on Mon, Tues, Thurs and Friday</li> <li>Salary: €11.90 per hour</li> </ul> |
| For full details and to apply: | https://ie.indeed.com/cmp/Grosvenor?<br>from=mobviewjob&tk=1h2v4bt48kjav800&fromjk=d8ad5daf2a222eb9&<br>attributionid=mobvjcmp   |

#### **VISUAL CONTENT CREATOR**

#### **Employer:**

Corcoran's Furniture & Carpets Ltd, Killarney, County Kerry

#### **Duties include:**

- As a Visual Content Creator, you will be responsible for producing compelling visual content across various social media platforms such as Facebook, Instagram, TikTok, YouTube, our ecommerce website, and more.
- Your role will involve creating engaging graphics, audio, and video materials that captivate our audience and generate buzz.

This is a hybrid remote role with a minimum of two days required in the

Job Type: Full-time

Salary: From €28,000.00 per year

#### Requirements include:

- Third level degree in Multimedia or equivalent and/or must be able to show a high-level of proficiency in video editing.
- At least 2 years of experience in content creation, video editing, motion graphics, graphic design, or related fields.
- Strong analytical and planning skills.
- Excellent communication and presentation skills.
- Proficiency in content creation and design principles.
- Advanced skills in relevant editing tools such as Adobe Suite or similar software.

For full details and to apply:

https://ie.indeed.com/cmp/Corcoran's-Furniture-&-Carpets-Ltd-1? from=mobviewjob&tk=1h39dc0uqkjgq801&fromjk=d9f55c0c8ac94fd0&a ttributionid=mobvjcmp

#### **CLEANER**

**Employer:** Ward Personnel, Killarney, County Kerry

Requirements include:

Ward Personnel require a Cleaner for work beginning in Killarney, Co. Kerry. The successful candidate will have 39 hours a week approx

- Relevant Cleaning Experience
- Must have excellent time keeping, be able to work on own initiative and in a fast-paced environment.
- Transport is advantageous.
- Safe pass card is advantageous but not necessary.
- Enthusiastic, outgoing, friendly individual.
- Ensure compliance with and actively promote Health and Safety at work.

Job Type: Full-time Salary: €12.00 per hour

For full details and to

apply:

https://ie.indeed.com/cmp/Ward-Personnel?

from=mobviewjob&tk=1h39g91i8g3nh800&fromjk=bae8fa3791648cab&

#### **HOTEL RECEPTIONIST**

**Employer:** Park Hotel, Kenmare, County Kerry

**Duties include:** • Telephone answering and redirecting

- Complete Room Reservation and Food & Beverage Reservation bookings
- Introduce our Guests to the hotel facilities and services.
- Escort them to their room
- Accurate Cashiering and Billing duties
- Complete Voucher requestsRespond to guest queries
- Provide accurate information about local attractions and services
- Communicate with Housekeeping and Maintenance to address any guest request.

Job Type: Full-time

**Requirements include:** • Customer service orientation

- Attention to detail and accuracy
- Planning and organizing skills
- Ability to multitask and prioritize
- Flexible regarding work schedules

For full details and to

apply:

https://ie.indeed.com/cmp/Relais-&-Ch%C3%A2teaux?

from=mobviewjob&tk=1h39grf7734ms000&fromjk=e56c37067697661f&

attributionid=mobvjcmp

#### **CONSTRUCTION WORKER**

**Employer:** Hamilton French, Killarney, County Kerry

**Details include:** • Hamilton French are looking for Construction Workers for Killarney.

• Up to-date Safe Pass and Manual Handling Certs.

Job Type: Full-timeSalary: €18.99 per hour

For full details and to

apply:

https://ie.indeed.com/cmp/Hamilton-French?

from=mobviewjob&tk=1h2vlmm7njkml801&fromjk=7fe29a2d10518777

&attributionid=mobvjcmp

#### **RESTAURANT WAITER/ WAITRESS**

**Employer:** Killeen House Hotel, Killarney, County Kerry

**Details include:** • Killeen House Hotel and Rozzers Restaurant are looking for experi-

enced service staff.

Hospitality: 1 year (preferred)Hours are mainly 5 to close

• Job Type: Full-time

• Salary: From €12.50 per hour

For full details and to

apply:

https://ie.indeed.com/cmp/Brook-Lodge-Boutique-4-Star-Hotel?

from=mobviewjob&tk=1h39rvpcqg3kv800&fromjk=59a4c8890c290391&

#### PART-TIME HANDYMAN / WOMAN

**Employer:** Killarney Court Hotel, Killarney, County Kerry

**Details include:** • We are looking for an individual with experience who will be able to

carry out a variety of repairs and maintenance tasks.

• An immediate start date is available for the right candidate.

Job Type: Part-time

**Requirements include:** • Hospitality (preferred)

Driving Licence (preferred)

For full details and to

apply:

https://ie.indeed.com/cmp/Killarney-Court-Hotel?

from=mobviewjob&tk=1h39kc16mk9b8800&fromjk=a141bbe1b83848b1

&attributionid=mobvjcmp

#### **HOUSEKEEPER**

**Employer:** EA Hospitality, Killarney, County Kerry

**Details include:** • New one bedroom holiday homes require 90 minutes of cleaning upon

guest check out.

• Work schedule dependant on departure dates.

• This is for someone who is flexible and can work on 48 hours notice if

necessary. Most dates will be 1-2 weeks notice.

Job Type: Part-time

Part-time hours: 10 per week

Salary: €14.00 per hour

For full details and to

apply:

https://ie.indeed.com/cmp/Ea-Hospitality-Killarney?

from=mobviewjob&tk=1h39kv3nbjl3a800&fromjk=2e75942a98840340&

attributionid=mobvjcmp

#### **ASSISTANT STORE MANAGER**

**Employer:** Born Clothing, Killarney, County Kerry

**Duties include:** • Assisting the Store Manager in achieving store targets, training staff

etc

Processing deliveries, setting up daily tasks, managing rosters.

Ensuring the store is kept to high standards at all times.

Reporting to the Store Manager and taking ownership of the store in

the Managers absence.

Job Type: Full-time

Salary: From €26,000.00 per year

**Requirements include:** • Management: 2 years (preferred)

Clothing Retail: 2 years (required)

Must be flexible to working hours for business needs.

Have good communication skills.

For full details and to

apply:

https://ie.indeed.com/cmp/Born-Kids?

from=mobviewjob&tk=1h39lc5odk9br800&fromjk=c66667d68b605f99&

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|--------------------------------|--|
| SUMMER CAMP LEADER             |  |
| Employer:                      | Designer Minds, County Kerry   |
| Requirements include:          | <ul> <li>Applicants must have experience working with children.</li> <li>Qualification in education, art or in a STEAM related field (Science, Technology, Engineering, Art or Maths). Third level students of these disciplines should also apply.</li> <li>Own mode of transport with full licence and insurance.</li> <li>Must be willing to travel to a number of different venues. A car is necessary to transport, store and carry boxes of Designer Minds kit</li> <li>The ability to maintain discipline in a classroom setting and ensure the safety of all children.</li> <li>It is essential to be an excellent timekeeper and reliable.</li> <li>First aid training and manual handling certificates an advantage.</li> <li>Must be willing to be Garda vetted.</li> </ul> |
|                                | Most camps are scheduled from 9am-1pm, Monday to Friday, with afternoon camps on some weeks also, from 2-6pm.  |
|                                | Job Type: Full-time<br>Salary: €14.00-€19.00 per hour  |
| For full details and to apply: | https://ie.indeed.com/cmp/Designer-Minds-1?<br>from=mobviewjob&tk=1h39lpmig2ie9000&fromjk=df7f453e5cd78d38&<br>attributionid=mobvjcmp  |

| RELIEF CARE WORKER             |  |
|--------------------------------|--|
| Employer:                      | RehabCare, County Kerry  |
| Duties include:                | <ul> <li>Promote and actively involved in teamwork, creating a nurturing and supportive environment for the service user.</li> <li>Facilitate and implement a person-centered service appropriate to the needs, wishes and requirements of service users.</li> <li>Provide personal assistance in all aspects of personal care and manual handling, ensuring comfort and hygiene of service users and adhering to safe practice at all times.</li> <li>Actively participate in appropriate, educational, recreational and occupational programmes, enabling service users to integrate with their local community and access local resources.</li> </ul> |
|                                | Job Type: Fixed term   |
| Requirements include:          | <ul> <li>QQI Level 5 in Health &amp; Social Care or equivalent</li> <li>Experience of working in a residential care setting</li> <li>Full Clean Driving Licence</li> <li>Have a positive can-do attitude</li> </ul>  |
| For full details and to apply: | https://ie.indeed.com/cmp/Rehab-Group-1?<br>from=mobviewjob&tk=1h39stshnkja3800&fromjk=e3b3f55922eb7925&<br>attributionid=mobvjcmp   |

| INSTORE TEAM MEMBER            |   |
|--------------------------------|---|
| Employer:                      | Maano Foods Ltd T/A Domino's Pizza, Killarney, County Kerry   |
| Details include:               | <ul> <li>We are currently recruiting Team Members in our Killarney branch.</li> <li>Experience isn't necessary as we'll provide you with a full induction and training programme.</li> <li>All roles will include working shifts during evenings &amp; weekends over a 7-day period.</li> <li>Job Types: Full-time, Part-time</li> <li>Part-time hours: 15-25 per week</li> <li>Salary: €10.50-€11.50 per hour</li> </ul> |
| For full details and to apply: | https://ie.indeed.com/cmp/Maano-Foods-Cork-Ltd?<br>from=mobviewjob&tk=1h39mdnogkjj6800&fromjk=aa6380c40dab9ad9<br>&attributionid=mobvjcmp   |

| WAITING STAFF                  |  |
|--------------------------------|--|
| Employer:                      | Murphy Brownes Restaurant, Killarney, County Kerry   |
| Duties include:                | <ul> <li>Waiter/Waitress need for busy town centre Restaurant</li> <li>Evenings only</li> <li>5 Nights per week</li> <li>Job Type: Full-time</li> <li>Salary: €12.00 per hour</li> </ul> |
| Requirements include:          | <ul> <li>Experience essential</li> <li>Attention to detail and be a customer service focused individual</li> </ul>   |
| For full details and to apply: | https://ie.indeed.com/cmp/Murphy-Brownes-Restaurant?<br>from=mobviewjob&tk=1h39erk36jri0800&fromjk=f6f1939f52e3303f&att<br>ributionid=mobvjcmp   |

| <b>GENERAL MANAGER</b>         |   |
|--------------------------------|---|
| Employer:                      | The Shire Cafe & Bar, Killarney, Co. Kerry  |
| Details include:               | <ul> <li>A General Manager is required for a busy Town Centre Cafe, Bar and Accommodation Premises.</li> <li>Job Type: Full-time</li> <li>Salary: €39,000.00-€46,000.00 per year</li> </ul> |
| Requirements in-<br>clude:     | <ul> <li>Minimum 5 years at Senior Management</li> <li>Extensive Food and Beverage experience</li> <li>Event Management experience</li> </ul>   |
| For full details and to apply: | https://ie.indeed.com/cmp/The-Shire-Cafe-&-Bar?<br>from=mobviewjob&tk=1h39nn1b6p5kl800&fromjk=2c714ba79c983087&att<br>ributionid=mobvjcmp   |

#### 11 **SALES STAFF Employer:** JD Sports, Killarney, County Kerry **Requirements include:** In possession of strong leadership and communication skills, with the ability to both inspire and motivate their team. Encouraged to use their own initiative, creativity, and flair in their merchandising as well as being accountable for the profitability of the branch. Be passionate about providing excellent levels of customer service. Have in-depth knowledge of the industry as a whole. Experienced in the field of retail management. For full details and to https://ie.indeed.com/cmp/JD-Sports-Fashion? from=mobviewjob&tk=1h2vkqtakkjb1800&fromjk=5a673125b6f3742a& apply: attributionid=mobvjcmp

| SPA ATTENDANT                  |   |
|--------------------------------|---|
| Employer:                      | The Brehon Hotel & Spa, Killarney, County Kerry   |
| Duties include:                | <ul> <li>Cleaning and upkeep of spa facilities, public areas and vitality room to the required standard.</li> <li>Cleaning changing rooms, polishing furniture, hoovering, replenishing amenities and removing rubbish.</li> <li>Ensuring maintenance issues are brought to the attention of management immediately</li> <li>Ensuring lost property is logged and stored correctly</li> </ul> |
|                                | <ul> <li>Equipment is maintained and kept in good working order</li> <li>Greeting all guests in a warm and friendly manner and assist with any queries they may have.</li> </ul>  |
|                                | Job Type: Part-time, Permanent  |
| Requirements include:          | <ul> <li>Have an eye for detail</li> <li>Be a Team player</li> <li>Self motivated</li> <li>Available for early morning and weekend work</li> </ul>  |
| For full details and to apply: | https://ie.indeed.com/cmp/The-Brehon-Hotel-&-Spa?<br>from=mobviewjob&tk=1h3bugvf8jkbv800&fromjk=00ea26dc89bd7271&<br>attributionid=mobvjcmp   |

| ARTIC DRIVER                   |  |
|--------------------------------|--|
| Employer:                      | Protrans, Ireland  |
| Details include:               | <ul> <li>HGV Driver/Artic Driver is wanted for National work.</li> <li>Some night work involved.</li> <li>Job Types: Full-time, Permanent</li> </ul> |
| For full details and to apply: | https://ie.indeed.com/cmp/Protrans-Personnel-Services-Inc?<br>from=mobviewjob&tk=1h3c2f652kcpa801&fromjk=a95a2116593ea634<br>&attributionid=mobvjcmp |

| DELIVERY DRIVER                |   |
|--------------------------------|---|
| Employer:                      | Corcoran's Furniture & Carpets Ltd, Killarney, County Kerry   |
| Duties include:                | <ul> <li>Deliver a wide variety of items to different addresses and through different routes</li> <li>Load, unload, prepare, inspect and operate a delivery vehicle</li> <li>Assist in resolving customer issues and complaints</li> <li>Collect payments, complete in daily vehicle logs and checklists</li> <li>Assist within the warehouse when not out on deliveries</li> <li>Cleanliness of vehicle both interior and Exterior</li> <li>Follow RSA vehicle regulations and safety standards</li> </ul> Job Types: Full-time, Permanent |
|                                | Salary: From €12.00 per hour  |
| Requirements include:          | <ul> <li>Up to-date CPC Card</li> <li>Full C driving licence</li> <li>Must be over 25 years of age</li> </ul>   |
| For full details and to apply: | https://ie.indeed.com/cmp/Corcoran's-Furniture-&-Carpets-Ltd-1?<br>from=mobviewjob&tk=1h39fa22c2ie9003&fromjk=663b43ca1572d330&<br>attributionid=mobvjcmp   |

| BRANCH ADVISOR                 |  |
|--------------------------------|--|
| Employer:                      | Hays Recruitment, Dingle, County Kerry   |
| Duties include:                | <ul> <li>Welcoming the customer to the branch and ensuring they have an efficient and resolvent visit.</li> <li>Helping the customers with queries and assisting them with the self-service machines daily.</li> </ul>   |
|                                | Job Type: Full-time Salary: €14.55 per hour You will start on a 6-month assignment with a view to extend, working Monday to Friday and earning a very competitive hourly rate.   |
| Requirements include:          | <ul> <li>Have a professional and approachable manner throughout your busy working day.</li> <li>Excellence in customer services skills.</li> <li>Preferably previous experience in retail environments to include cash handling skills and conflict resolution experience.</li> <li>It would be also beneficial to work well in a team and to your own initiative when required.</li> <li>Problem solving skills and an ability to work well under pressure would be an advantage</li> </ul> |
| For full details and to apply: | https://ie.indeed.com/cmp/Hays?<br>from=mobviewjob&tk=1h39jidolp5kk800&fromjk=8f4a0d241b710037&a<br>ttributionid=mobvjcmp  |

#### **BAR MANAGER**

**Employer:** Hilliards, Killarney, County Kerry

**Duties include:** • Day to day operation of the bar and working closely with the wider

team

• Serve all our guests in a friendly, efficient and professional manner

Job Types: Full-time, Permanent

**Requirements include:** • Minimum of 2 years' experience of high-quality bar service

• Ability to work as a team player and adhere to service standards

Self-motivated and committed to delivering great experiences

For full details and to

apply:

https://ie.indeed.com/cmp/J.m.reidy's?

from=mobviewjob&tk=1h3c04ia6kcri800&fromjk=e6f11ac76a64c11a&a

ttributionid=mobvjcmp

#### **SALES ASSISTANT ONLINE GROCERY**

**Employer:** Dunnes Stores, County Kerry

**Requirements include:** • Knowledge of HACCP

• Have some experience of working in a customer facing environment

Be motivated and have excellent customer care skills

Confident communicator and have a passion for helping people

Ability to work in a fast paced environment

Must be available for a 5:00am start

For full details and to

apply:

https://ie.indeed.com/cmp/Dunnes-Stores?

from=mobviewjob&tk=1h3c19vp2kcp1800&fromjk=51b342e083b77339

&attributionid=mobvjcmp

#### FIELD SERVICE TECHNICIAN

**Employer:** Arrow Pest Control Services, County Kerry

**Duties include:** • The technician is responsible for advising the client on pest preven-

tion, pest control and housekeeping matters to assist them in achiev-

ing the highest possible standards.

Job Types: Full-time, Permanent

Salary: €24,941.75-€49,500.80 per year

For full details and to

apply:

https://ie.indeed.com/cmp/Arrow-Pest-Control-Services?

from=mobviewjob&tk=1h3c81k90kcqq804&fromjk=aa9a0222ef80a568

#### FRONT DESK RECEPTIONIST

**Employer:** 

Muckross Park Hotel & Spa, Killarney, County Kerry

**Duties include:** 

- Check in/out guests effectively ensuring all details are correct.
- Carry out tasks effectively using computerised system.
- Ensure that any additional requirements for guests are offered.
- Ensure that all charges are posted correctly onto room bills.
- Answer switchboard in a warm and welcoming manner and effectively transfer calls to correct extensions.
- Correctly take messages for guests and staff.
- Deal with any guest requests/queries in a polite and attentive manner. Balance of telephone, lounge, restaurant and bars bookings
- Reception cash at end of each shift.

Job Type: Full-time, Permanent

Requirements include:

- Excellent Customer Service skills are required
- Experience in HOTSOFT is a distinct advantage
- Previous experience in a five star hotel is a distinct advantage
- Fluent English
- Excellent team player with strong communication skills

For full details and to apply:

https://ie.indeed.com/cmp/Muckross-Park-Hotel-&-Spa? from=mobviewjob&tk=1h3c0gpjgkcrb800&fromjk=0d16060eca7f8ac6& attributionid=mobvjcmp

#### **FITNESS INSTRUCTOR**

**Employer:** 

Brandon Hotel, Tralee, County Kerry

**Duties include:** 

A Qualified Fitness Instructor is required for a busy Leisure Centre.

- Teach fitness classes
- Create personalised training programmes
- Personal training, Fitness assessments
- Deal with members of the public and hotel guests
- Assist in the promotion of our leisure club
- Keep up to-date records
- Comply with current health and safety regulations
- Open and close the leisure club

Job Types: Full-time, Part-time Salary: From €11.30 per hour

Requirements include:

- Excellent timekeeping
- Be flexible as shift work is involved
- Work in a team environment and willing to upskill

For full details and to

apply:

https://ie.indeed.com/cmp/Brandon-Hotel?

from = mobvie wjob &tk = 1h3c2titikcrj 800&from jk = 643bd3a0e2941703&a

#### **ADMINISTRATOR Employer:** UniJobs, Tralee, County Kerry **Duties include:** Munster Technological University Kerry are currently recruiting for an Administrator for various departments. Processing and examining the application of various claims and application for services. Preparation and input of materials such as student data. Processing of examination results, student admission and registration. Providing secretarial services to Senior officers or Head of various departments. Typing and Audio Typing. Document storage and archival. Maintain regular contact with students, staff and the public where discretion, tact, courtesy will be expected. **Requirements include:** A high level of computer literacy with proficiency in the Microsoft Office suite of applications (particularly Excel, Word and Powerpoint) The ability to work with sensitive, personal data and not disclose same. High quality planning, organisation, communication, time management and interpersonal skills Excellent oral and written communication, including the capacity to identify and quickly switch between the styles and tones of communication that are appropriate to different audiences For full details and to https://ie.indeed.com/cmp/Unijobs? from=mobviewjob&tk=1h3c3h542kcpg801&fromjk=7023d1f37fdb3d60& apply: attributionid=mobvjcmp

| SOMMELIER                      |   |  |  |  |  |
|--------------------------------|---|--|--|--|--|
| Employer:                      | Career Vision Recruiters, County Kerry  |  |  |  |  |
| Requirements include:          | A Sommelier is required for a luxury 5* hotel in Kerry.   |  |  |  |  |
|                                | <ul> <li>2+ years experience and capable of working within a quality driven operation.</li> <li>Fluent English both oral and written.</li> <li>WSET level 2 Awards in wine or Sommelier Diploma or studying towards.</li> <li>Good understanding of service within a restaurant.</li> <li>Great presentation and ability to interact with guests.</li> <li>Upselling techniques.</li> <li>A well organised approach and be reliable and a team player.</li> <li>Flexibility to work shifts as required, including weekend.</li> <li>An element of manual handling and some heavy lifting required.</li> </ul> |  |  |  |  |
|                                | Job Type: Full-time<br>Salary: €32,000.00-€35,000.00 per year   |  |  |  |  |
| For full details and to apply: | https://ie.indeed.com/cmp/Career-Vision-Recruiters?<br>from=mobviewjob&tk=1h3cfa1fhkcpt800&fromjk=0d87f5b92373e843&<br>attributionid=mobvjcmp   |  |  |  |  |

#### **SPA MANAGER Employer:** Richard Lynch Consulting, County Kerry **Duties include:** Oversee the entire Spa operation to ensure quality service and hygiene standards Responsible for the financial returns of the Spa from increasing daily sales to managing costs Responsible for Sales and Marketing activities Management of a team of highly trained Spa therapists and Attendants with a focus on training and development Assist HR Manager with recruitment, training and succession planning within the team Job Types: Full-time, Permanent Salary: €40,000.00-€45,000.00 per year Requirements include: Minimum 4 years of Spa experience with at least 2 years in a management role. Extensive experience developing a range of programmes and body positive treatments Proven industry experience managing the Sales, Operations and finances of the Spa in a luxury Hotel For full details and to https://ie.indeed.com/cmp/Richard-Lynch-Consulting? from=mobviewjob&tk=1h3c78ta8kcp6800&fromjk=dbd9ae4322656fb1& apply: attributionid=mobvjcmp

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| Caucht Journing, County Neir | Employer: | Cadent Sourcing, County Kerry |
|------------------------------|-----------|-------------------------------|
|------------------------------|-----------|-------------------------------|

**Duties include:** Position reports to the Project Manager and ultimately to the Directors.

- Assist in site set-up including health and safety paperwork, signage, and hoarding.
- Implement 4 week lookahead plan with subcontractors and staff on
- Ensure project milestones dates are adhered to in line with the construction programme.
- Conduct morning whiteboard meeting with subcontractors on site.
- Record site activities on a daily basis for each crew on site.
- Compile site diary. Manage the maintenance of welfare facilities on site.
- Manage site logistics and the storage of materials.
- Monitor the quality of work completed on site and ensure subcontractors sign-off works element upon completion.
- Selection and management of sub-contractors in conjunction with the Contracts Manager.

Job Type: Full-time

Salary: €50,000.00-€60,000.00 per year

For full details and to

https://ie.indeed.com/cmp/Cadent-Sourcing? from=mobviewjob&tk=1h3ce8ecmjkbv800&fromjk=1a6f43826c3a6866 &attributionid=mobvjcmp

apply:

#### **CLEANING ASSISTANT**

**Employer:** 

**Dunnes, County Kerry** 

**Details include:** 

- We are currently looking to recruit a Cleaning Assistant to carry out cleaning duties in our store.
- Also ensuring our Health & Safety policies are implemented to the highest standard.
- Experience working in a duty cleaning role is preferable but not necessary.

For full details and to

apply:

https://ie.indeed.com/cmp/Dunnes-Stores?

from=mobviewjob&tk=1h3c8vutkkcqe801&fromjk=5ef40fc8e19ae606&a

ttributionid=mobvjcmp

#### **ACCOMMODATION ASSISTANT**

**Employer:** 

Gleneagle Group, Killarney, County Kerry

**Details include:** 

- This role works as part of the Accommodation team cleaning all guest bedrooms as well as all public areas of the hotel and is a key role in helping our guests to enjoy their stay.
- Full time, part time and flexible hours available. Please indicate your preference in your application.

**Requirements include:** 

Previous experience is preferred but full training will be given.

For full details and to

apply:

https://ie.indeed.com/cmp/Gleneagle-Group?

from=mobviewjob&tk=1h3c8gl1ekcrf800&fromjk=d86e8b33aa4bd23f&

attributionid=mobvjcmp

#### **HOUSEKEEPING ASSISTANT**

**Employer:** 

Sonas Nursing Homes, Milltown, County Kerry

**Duties include:** 

- Maintain all areas in the home to a high standard of cleanliness, tidiness and hygiene.
- Carry out assigned housekeeping duties including cleaning of all equipment, appliances and areas of the Nursing Home.
- Establish and maintain relationships with residents that are based on respect and equality.

**Requirements include:** 

- Valid Manual Handling, Infection Control, Chemical Awareness, Safeguarding of Vulnerable Adults Certificates (training can be provided).
- Excellent attention to detail and high cleaning standards.
- To be comfortable working at heights and in confined spaces and be physically capable of carrying, loading and storing furniture and equipment in a safe manner.
- Previous working experience within a residential care home setting is desirable.
- Passionate about delivering outstanding care to older people.

For full details and to

apply:

https://ie.indeed.com/cmp/Sonas-Nursing-Homes?

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| STORE SUPERVISOR               |  |  |  |  |  |
|--------------------------------|--|--|--|--|--|
| Employer:                      | Homesavers, Tralee, County Kerry   |  |  |  |  |
| Duties include:                | <ul> <li>Support the Store Manager in developing a strong team</li> <li>Ensure date checking, stock rotation, shrinkage controls and food safety procedures are being followed</li> <li>Communicate effectively with team members</li> <li>Ensure all team members adhere to the companies policies &amp; procedures</li> <li>Act as a reasonable key holder</li> <li>Ensure the correct SEL's &amp; POS are in place</li> <li>Maintain stock levels/replenishment of stock</li> <li>Merchandising standards are in line with best practice</li> <li>The Store is maintained at all times</li> </ul> Job Types: Part-time, Contract—20-35 per week |  |  |  |  |
| Requirements include:          | <ul> <li>Experience of leading a team in a professional manner</li> <li>Ability to delivery standards – setting example for the team</li> <li>Excellent communication skills</li> <li>Good merchandising skills/knowledge</li> <li>Ability to support Store Manager in providing training</li> <li>Ability to deal effectively with incidents in the absence of the Store Manager</li> </ul>   |  |  |  |  |
| For full details and to apply: | https://ie.indeed.com/cmp/Homesavers-1?<br>from=mobviewjob&tk=1h3ci970g2cpr000&fromjk=be99373a0d7264f2&<br>attributionid=mobvjcmp  |  |  |  |  |

| Employer:                      | Foleys Townhouse & Restaurant, Killarney, County Kerry  |  |  |  |
|--------------------------------|---|--|--|--|
| Duties include:                | <ul> <li>Greet all guests in a warm and friendly manner.</li> <li>Take food &amp; drink orders from guests.</li> <li>Serve all our guests in a friendly, efficient and professional manner. Ensuring guest satisfaction at all times.</li> <li>Ensure cleanliness levels are maintained to a very high standard in the restaurant.</li> </ul> |  |  |  |
|                                | Job Type: Part-time   |  |  |  |
| Requirements include:          | <ul> <li>Previous hotel experience not essential as full training will be given.</li> <li>Good understanding of written and spoken English also desirable.</li> </ul>   |  |  |  |
| For full details and to apply: | https://ie.indeed.com/cmp/Foleys-Townhouse-&-Restaurant-Killarney?<br>from=mobviewjob&tk=1h2o3e5o7i98p800&fromjk=b94445114feb760d<br>&attributionid=mobvjcmp  |  |  |  |

| STORES PERSON                  |  |
|--------------------------------|--|
| Employer:                      | Dingle, County Kerry   |
| Duties include:                | <ul> <li>Serving customers with their requirements from the store</li> <li>Loading and unloading Lorries/Vehicles</li> <li>Forklift duties</li> <li>Stock counting and stock rotation</li> <li>Keeping the store/yard in a tidy position</li> <li>Responsible to the Manager on site</li> <li>Phone duties/ handling cash</li> <li>Product knowledge</li> <li>Merchandising of products and pricing goods</li> <li>Any other daily duties required by the Manager</li> </ul> |
| For full details and to apply: | https://ie.indeed.com/cmp/Kerry-2?<br>from=mobviewjob&tk=1h3ei4lbhkcrt800&fromjk=cb073d000aa48ea8&a<br>ttributionid=mobvjcmp   |

| Employer:                      | Liebherr Container Cranes Ltd., Killarney, County Kerry   |  |  |  |  |
|--------------------------------|---|--|--|--|--|
| Duties include:                | You will work as part of the Warehouse team responsible for ensuring all items in and out of the warehouse are processed on time and to Liebherr standards.   |  |  |  |  |
|                                | <ul> <li>Use of Forklift – load and unload trucks, containers, transport and storing</li> <li>Picking, packing, receipting and dispatching orders</li> <li>General store and housekeeping duties</li> <li>Assist with regular stock take, cycle count procedures and location reports</li> <li>Active involvement in the continuous improvement of the supply chain process</li> </ul>  |  |  |  |  |
| Requirements include:          | <ul> <li>1-2 years' experience in a similar role, preferably in a similar industry</li> <li>Current Forklift and Drivers' Licenses</li> <li>Moderate Computer skills (ERP-System BaaN, MS-Office applications)</li> <li>Flexibility to work over-time as required</li> <li>Customer Focused</li> <li>Commitment to maintain and adhere to safety guidelines in the work-place</li> <li>Excellent communication skills, with the ability to build and maintain relationships at all levels</li> <li>Team player, goal-oriented and high initiative way of working</li> </ul> |  |  |  |  |
| For full details and to apply: | https://ie.indeed.com/cmp/Liebherr-Group?<br>from=mobviewjob&tk=1h3ck7eccj9gu802&fromjk=d5179a948b980899&<br>attributionid=mobvjcmp   |  |  |  |  |

#### **ACCOMMODATION ASSISTANT**

**Employer:** Castlerosse Park Resort, Killarney, County Kerry

**Duties include:** • Servicing bedrooms

Maintaining public areas of the hotel

Job Type: Full-time

**Requirements include:** • Previous experience in a similar role

Have an excellent work ethic

For full details and to

apply:

https://ie.indeed.com/cmp/Castlerosse-Park-Resort?

from=mobviewjob&tk=1h3cg05n4k9br801&fromjk=43525cbe7a9661e8

&attributionid=mobvjcmp

#### KITCHEN DESIGN CONSULTANT

**Employer:** Tactical Talent Recruitment, County Kerry

**Duties include:** • Carrying out Kitchen design consultations with customers

Meeting sales revenue targets by delivering high conversion rates

Anticipate customer needs and bring their ideas to life creatively and

with passion

Producing appropriate quotes in line with customer budgets

Maintaining the highest possible standards for the showroom in terms

of its' appearance

Job Type: Full-time, Permanent Salary: €31,500–€90,000 per year

Requirements include:

Experienced in using Cabinet Vision, Fusion 20:20, AutoCAD software,

or similar

Experience in a Sales role, ideally in Kitchen sales

Outstanding Communication and Interpersonal skills

For full details and to

apply:

https://ie.indeed.com/cmp/Tactical-Talent-Recruitment?

from=mobviewjob&tk=1h3chio9q2id1000&fromjk=1d3423a2ddce511a&

attributionid=mobvjcmp

#### WAITER/WAITRESS

**Employer:** Golden Chopsticks, Killarney, County Kerry

**Details include:** • We need people who are Hardworking, Self Independent and good

with team work

Job Types: Full-time, Part-time - Part-time hours: 30 per week

• Salary: From €11.30 per hour

For full details and to

apply:

https://ie.indeed.com/cmp/Golden-Chopsticks-5?

from=mobviewjob&tk=1h2q14rh9kcqn800&fromjk=d7de74785fd021ca&

#### TRAINEE HAIRDRESSER /STYLIST

**Employer:** Peter Mark, Killarney, County Kerry

**Details include:** • This is a 3 year full time training program and will require you to work

5 days out of 7 days and will include late nights.

You will also attend our Training Schools to complete training courses

which covers every aspect of hairdressing.

• Job Type: Full-time

**Requirements include:** • Customer service experience

An excellent level of English

For full details and to

apply:

https://ie.indeed.com/cmp/Peter-Mark?

from=mobviewjob&tk=1h2nm2h072cpi002&fromjk=a217dd3b5480ff74

&attributionid=mobvjcmp

#### **ASSISTANT RETAIL MANAGER**

**Employer:** Irish Cancer Society, Tralee, County Kerry

**Duties include:** • Support the Shop Manager in all areas of operation.

 Maintain operational standards that are consistent with or exceed industry norms.

• Ensure that any interaction with customers is carried out in a manner that is courteous and professional.

 Maintain accurate records of all sales and payments and to ensure that agreed procedures regarding banking and cash-security are observed at all times.

Support and proactively manage all staff members and to recruit, support and proactively manage a team of volunteers.

• Maintain a safe environment for customers, volunteers and staff.

 Ensure that agreed stock management procedures are observed and that merchandising and window display opportunities are maximised at all times.

Act as a contact point for existing and potential service users.

 Provide cover for the Managers holidays and where possible to cover absence due to illness.

Job Type: Full-time Salary: €26,279 per year

**Requirements include:** 

• Excellent leadership and organisational skills

Patience and the ability to remain calm in stressful situations, good

team player

Motivate self and colleagues and inspire the highest standards

For full details and to

apply:

https://ie.indeed.com/cmp/Irish-Cancer-Society?

from=mobviewjob&tk=1h3c1s91j2cpr000&fromjk=b86be8216f56b7e6&

#### **KIDS CLUB ASSISTANT Employer:** The Dunloe Hotel & Gardens, Killarney, County Kerry **Duties include:** Ensure staff is properly trained on quality and service standards. Ensure compliance with all regulations concerning health, safety or other. Establish and achieve quality and guest satisfaction goals. Respond in a courteous and prompt manner to all guest questions, complaints and/or requests to ensure a high level of guest satisfaction. Deliver a creative, energized and safe activity program for kids, teens, and families staying at the hotel. Manage kids activity programs for the hotel. Conduct proper inventory procedures. Ensure the security and proper storage of all kids and teens club equipment. Perform other duties as assigned being flexible within the department, maximizing efficiency and performance in all areas. **Requirements include:** Previous experience in a similar role Must be Garda Vetted Able to work flexible hours Focused on providing a high standard of service Excellent interpersonal skills Fluency of the English language For full details and to https://ie.indeed.com/cmp/Killarney-Hotels-Ltd? apply: from=mobviewjob&tk=1h2vqav7jkjgm801&fromjk=4a52c24b3e6d6985 &attributionid=mobvjcmp

| Employer:                      | Kilkenny Group, Inch, County Kerry  |  |  |  |
|--------------------------------|---|--|--|--|
| Duties include:                | <ul> <li>Assist the Chef in the preparation of food.</li> <li>Check deliveries.</li> <li>Maintain the hygiene and operation cleanliness of the kitchen.</li> <li>Comply with current up to date health, safety, hygiene, fire, HACCP, and Security Regulations of the company.</li> <li>Full training and induction provided.</li> <li>Job Types: Full-time, Fixed term</li> <li>Contract length: 4 months</li> </ul> |  |  |  |
|                                |   |  |  |  |
| Requirements include:          | Must be fully flexible, available Monday to Sunday.   |  |  |  |
| For full details and to apply: | https://ie.indeed.com/cmp/Kilkenny-Shop?<br>from=mobviewjob&tk=1h1r4u5oak9br801&fromjk=71db3b313da06d27<br>&attributionid=mobvjcmp  |  |  |  |

#### **VAN DELIVERY DRIVER Employer:** Clare Distribution Services, Tralee, County Kerry **Duties include:** Loading, transporting and making deliveries to homes and customers in a safe and timely manner Assisting with loading and unloading items from vehicles Providing first class customer service, answering questions and handling customer complaints Adhering to assigned routes and following timed schedules Abiding by Rules of the Road and maintaining a safe driving record Following all Health and Safety practices as advised by CDS Completing vehicle walk around checks and reporting defects or damage daily The teams will operate extended hours across 7 days a week and drivers will be required to operate a flexible working pattern Job Types: Full-time, Permanent Salary: €15.50 per hour **Requirements include:** Full Clean B Licence Minimum 2 years experience as a multi drop delivery driver Minimum 2 years customer service experience Strong time management Attention to detail, reliable and trustworthy

For full details and to apply:

https://ie.indeed.com/cmp/Clare-Distribution-Services? from=mobviewjob&tk=1h3cjc5542id1001&fromjk=98f288111f9e8811&a ttributionid=mobvjcmp

#### COLLECTION OFFICER

| COLLECTION OFFICER             |  |  |  |  |
|--------------------------------|--|--|--|--|
| Employer:                      | Finance For You, Killarney, County Kerry   |  |  |  |
| Duties include:                | <ul> <li>Liaise and contact existing clients with regard to their existing loan reparements and any associated arrears/missed payments.</li> <li>Handle client loan, payment and banking queries.</li> <li>Take card payments from clients over the phone.</li> <li>Work with the lending and loan management/arrears team/repossession companies.</li> <li>Monitor your client pipeline/daily actions.</li> <li>Job Type: Full-time, Permanent Salary: From €27,000 per year</li> </ul> |  |  |  |
| Requirements in-<br>clude:     | <ul> <li>Strong communication and interpersonal skills</li> <li>Previous experience in a client customer facing role</li> <li>Proficient computer skills &amp; ability to multi-task</li> <li>Third level/QFA/financial qualification offers a distinct advantage</li> </ul>   |  |  |  |
| For full details and to apply: | https://ie.indeed.com/cmp/Finance-For-You?<br>from=mobviewjob&tk=1h3ejdec6i93a800&fromjk=c2b624a7829895c8&att<br>ributionid=mobvjcmp   |  |  |  |



#### Scéim Sóisialta Tuaithe – Gaeltacht Chiarraí Theas

(Rural Social Scheme - Supervisor - Temporary Position)

Tá post sealadach mar shaoiste lánaim seartha á lorg ag Údarás na Gaeltachta don Scéim Sóisialta Tuaithe i nGaeltacht Chiarraí Theas. Beidh an té a cheapfar lonnaithe i nGaeltacht Chiarraí Theas. Is post sealadach lánaim seartha atá ann ar feadh tréimhse dhá bhliain ag tosú i mí Meán Fómhair 2023.

(We are seeking to recruit a fulltime supervisor on contract in South Kerry)

Tá sé riachtanach go mbeadh na scileanna//tréithe/ taithí seo a leanas ag iarratasóirí don phost.

- Tuiscint ar fhorbairt pobail i gceantair tuaithe Ghaeltachta
- Taithi mhaoirseachta / bainistiú daoine / bainistiú tograi.
- · Gaeilge labhartha chomh maith le cumas i scrìobh na Gaeilge.
- Sárscileanna riaracháin agus eagrúcháin.
- Tuiscint ar chúrsaí Sláinte agus Sábháilteacht.
- Sárscileanna idirphearsanta agus cumarsáide.
- Scileanna riomhaireachta.
- Eolach ar scéimeanna fostaíochta pobail agus scéimeanna sóisialta tuaithe.
- Ceadúnas iomlán glan tiomána/córas iompair.

Tá tuarastal de c. €31,935 sa bhliain ag dul leis an phost, ag brath ar cháilíochtaí agus ar thaithí.

Seoltar iarratas, mar aon le Curriculum Vitae roimh 5.00 i.n. Dé Luain an 3ú Iúil 2023 chuig: suiomhidirlionciarrai@udaras.ie nó sa phost chuig An Rúnaí, Oifig Réigiúnda, Údarás na Gaeltachta, Páirc Ghnó an Daingin, Daingean Ui Chúis, Co Chiarraí.

Beidh na hagallaimh ar siúl i mí Iúil 2023.

Tá breis eolais ar fáil ó Anne Marie Nic Gearailt ag 066 9150100

Is fostóir comhdheiseanna é Údarás na Gaeltachta agus is í an Ghaeilge a theanga oibre.



| <b>Job Title</b>                    | Location        | No. of    | Closing Date |
|-------------------------------------|-----------------|-----------|--------------|
|                                     |                 | Positions |              |
| Receptionist/Administrator (CE)     | Caherciveen CIS | 1         | 31/07/2023   |
| Receptionist/Administrator (RSS)    | Caherciveen CIS | 1         | 31/07/2023   |
| Receptionist/Administrator<br>(TÚS) | Caherciveen CIS | 1         | 31/07 /2023  |
| Contact eithne.garvey@citinfo.ie    |                 |           |              |

| Job Title                       | Location                     | No. of Positions | Closing Date | Job Ref. No. |
|---------------------------------|------------------------------|------------------|--------------|--------------|
| Caretaker/ Cleaner              | Killorglin Rowing<br>Club    | 1                | 06/07/2023   | CES2284406   |
| Bus Driver                      | Ard Alainn<br>Centre         | 1                | 07/07/2023   | CES2284624   |
| Evening Attendant               | Killorglin Sports<br>Complex | 1                | 12/07/2023   | CES2282004   |
| Cleaner                         | Killorglin Sports<br>Complex | 1                | 03/08/2023   | CES2282003   |
| Weekend Attendant               | Killorglin Sports<br>Complex | 2                | 03/08/2023   | CES2282009   |
| Sports Co-Ordinator             | Killorglin Sports<br>Complex | 1                | 03/08/2023   | CES2282003   |
| Contact Margaret<br>066 9761755 |                              |                  |              |              |

| Job Title                          | Location | No. of    | Closing Date | Job Ref. No. |
|------------------------------------|----------|-----------|--------------|--------------|
|                                    |          | Positions |              |              |
| Tidy Village Worker                | Beaufort | 1         | 26/06/2023   | CES2282440   |
| Kitchen Assistant                  | Glencar  | 1         | 15/06/2023   | CES2280798   |
| General Operative                  | Listry   | 1         | 15/06/2023   | CES2280794   |
| Heritage Officer                   | Beaufort | 1         | 15/06/2023   | CES2280799   |
| General Cleaner                    | Beaufort | 1         | 15/06/2023   | CE2280800    |
| Contact Margaret<br>on 085 7300690 |          |           |              |              |

| <b>Job Title</b>                  | Location                  | No. of    | Closing Date | Job Ref. No.  |
|-----------------------------------|---------------------------|-----------|--------------|---------------|
|                                   |                           | Positions |              |               |
| General Operative                 | Killarney Race-<br>course | 3         | 25/7/2023    | CES - 2275726 |
| Caretaker/Grounds<br>Maintenance  | Killarney Athletic        | 1         | 24/7/2023    | CES - 2286806 |
| Contact Siobhán on<br>087 3849451 |                           |           |              |               |

| <b>Job Title</b>      | Location  | No. of<br>Positions | Closing Date | Job Ref. No. |
|-----------------------|-----------|---------------------|--------------|--------------|
| Grounds Person        | Kilgarvan | 2                   | 06/07/2023   | CES 2207754  |
| Office Administration | Kilgarvan | 2                   | 06/07/2023   | CES 2265212  |
| Cleaner               | Kilgarvan | 1                   | 06/07/2023   | CES 2241661  |
| Contact Margaret      |           |                     |              |              |
| on 087 3583279        |           |                     |              |              |

| <b>Job Title</b>                 | Location                         | No. of    | Closing Date | Job Ref. No. |
|----------------------------------|----------------------------------|-----------|--------------|--------------|
|                                  |                                  | Positions |              |              |
| Clerical Assistant               | Fitzgerald<br>Stadium, Killarney | 1         | 28/07/2023   | CES 2287691  |
| ContactTheresa<br>on 064 6631700 |                                  |           |              |              |

| <b>Job Title</b>         | Location  | No. of    | Closing Date | Job Ref. No. |
|--------------------------|-----------|-----------|--------------|--------------|
|                          |           | Positions |              |              |
| Dayroom Assistant        | Portmagee | 1         | 17/07/2023   | CES 2270716  |
| Cook / Kitchen           | Portmagee | 1         | 17/07/2023   | CES 2257435  |
| Operative                |           |           |              |              |
| Landscape Gardener       | Portmagee | 1         | 17/07/2023   | CES 2257432  |
| Day Room                 | Portmagee | 1         | 17/07/2023   | CES 2257428  |
| Co - Ordinator           |           |           |              |              |
| Maintenance              | Portmagee | 1         | 17/07/2023   | CES 2268331  |
| Operative                |           |           |              |              |
| Gym Instructor           | Portmagee | 1         | 17/07/2023   | CES 2257433  |
| <b>Contact Louise on</b> |           |           |              |              |
| 066 9477200              |           |           |              |              |
|                          |           |           |              |              |

#### St Brigid's Tralee, CE Vacancies

| Location                    | Jobs<br>No | Position                       | Closing<br>Date | Vacancies |
|-----------------------------|------------|--------------------------------|-----------------|-----------|
| Cordal                      | 2212467    | Cleaner                        | 23/06/2023      | 1         |
| Listowel FRC                | 2215939    | Kitchen Porter                 | 23/06/2023      | 1         |
| St Brigid's                 | 2284189    | Receptionist (rotating shifts) | 05/07/2023      | 1         |
| St Brigid's                 | 2284161    | Admin                          | 05/07/2023      | 1         |
| Waterville                  | 2215940    | Cleaner                        | 23/06/2023      | 1         |
| Ardfert                     | 2212530    | Childcare Assistant            | 23/06/2023      | 1         |
| Ballybunion                 | 2220742    | Childcare Assistant            | 23/06/2023      | 1         |
| Ballyspillane FRC Killarney | 2284158    | Childcare Assistant            | 05/07/2023      | 1         |
| Camp                        | 2215943    | Childcare Assistant            | 23/06/2023      | 1         |
| Cromane                     | 2284159    | Childcare Assistant            | 05/07/2023      | 1         |
| Cumann Iosaef, Tralee       | 2266493    | Childcare Assistant            | 23/06/2023      | 2         |
| Dromid                      | 2215924    | Childcare Assistant            | 23/06/2023      | 1         |
| Firies Community Childcare  | 2247446    | Childcare Assistant            | 23/06/2023      | 1         |
| Holy Cross, Killarney       | 2284160    | Childcare Assistant            | 23/06/2023      | 1         |
| Kilgarvan                   | 2215926    | Childcare Assistant            | 23/06/2023      | 1         |
| Listowel                    | 2284182    | Childcare Assistant            | 05/07/2023      | 1         |
| Listry                      | 2215928    | Childcare Assistant            | 23/06/2023      | 1         |
| Rathmore                    | 2250672    | Childcare Assistant            | 23/06/2023      | 1         |
| Scamps                      | 2282189    | Childcare Assistant            | 23/06/2023      | 1         |
| Scartaglen                  | 2215930    | Childcare Assistant            | 23/06/2023      | 1         |
| St Brigid's, Tralee         | 2212473    | Childcare Assistant            | 23/06/2023      | 1         |
| Valentia                    | 2215931    | Childcare Assistant            | 23/06/2023      | 1         |

For further details, Contact - CE Supervisors

Joan Pembroke 085 8659517 - joan.pembroke@stbrigidscescheme.ie

Katie Clarke 085 8856919 - katie.clarke@stbrigidscescheme.ie





## Are you living in South Kerry?

Are you unemployed?

Are you receiving Social Welfare payment?

Are you interested in setting up your own business?

#### SKDP can provide you with the supports you need to do this

- · Start Your Own Business Courses · Mentoring Support
- Marketing Courses & Support Financial Management Mentoring
  - Information on Social Welfare Start up schemes such as
     Back to Work Enterprise Allowance
     Short Term Enterprise Allowance

For further information, please contact

Joanne Griffin jgriffin@skdp.net 087 615 2660 Clare O'Shea coshea@skdp.net 087 356 7874









The Social Inclusion and Community Activation Programme (SICAP) is co-funded by the Irish Government, through the Department of Rural and Community Development, and the European Social Fund Plus under the Employment, Inclusion, Skills and Training (EIST) Programme 2021 -2027

## **Jobs Sheet Publishing Info**



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Partnership CLG.,

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## The Jobs Sheet is published weekly by Kerry Local Area Employment Services

And is available from all SKDP offices

Or

From our Website

Or

Like us on Facebook to receive notification of publication

Or

Contact us on the email below to be added to our mailing list

www.southkerry.ie ksheahan@skdp.net



# Do you wish to have a job included in the next issue of the Kerry Local Area Employment Service Jobs Sheet?

Send us the job details,

To include:

Job Title, Location, Requirements, How to Apply and Closing Date

\*\*Any jobs received after 5p.m. on Thursdays are not guaranteed to be published\*\*







An Roinn Gnóthaí Fostaíochta agus Coimirce Sóisialaí Department of Employment Affairs and Social Protection