

KERRY LOCAL AREA EMPLOYMENT SERVICE
SOUTH KERRY EDITION



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Killarney

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Killorglin

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21 Henry St.
 Kenmare,
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SOUTH KERRY DEVELOPMENT
 PARTNERSHIP CLG.



**An Roinn Gnóthaí Fostaíochta
 agus Coimirce Sóisialaí**
**Department of Employment Affairs
 and Social Protection**

STORE ASSISTANT

Employer:	Aldi, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Checking deliveries • Dealing with customer queries • Ensuring the shelves are always fully stocked <p>Job Type: Permanent, 25 hours per week Salary: €13.85 an hour</p>
Requirements include:	<ul style="list-style-type: none"> • Provide excellent customer service at all times by attending to customer needs in a prompt and friendly way
For full details and to apply:	https://ie.indeed.com/cmp/Aldi?from=mobviewjob&tk=1h5khsisskjar800&fromjk=09f53eeaa65f91a7&attributionid=mobvjcmp

OPTICAL RECEPTIONIST/ASSISTANT

Employer:	CH Tralee, County Kerry
Duties include:	<p>We are currently recruiting a new member of staff to fill the role of Optical Assistant in Tralee.</p> <ul style="list-style-type: none"> • Liaising with the HSE • Using our IT system to contact past patients • Greeting patients on arrival and completing the patients journey right through the dispensing and collection of their glasses <p>Job Type: Full-time</p>
Requirements include:	<ul style="list-style-type: none"> • Strong organizational, interpersonal and communications skills • Computer literate with the ability to learn new digital skills quickly and efficiently • Demonstrable customer-service experience • A positive attitude • Proven administration & organisational skills
For full details and to apply:	https://ie.indeed.com/cmp/Ch-Opticians-1?from=mobviewjob&tk=1h5ki70tekjim800&fromjk=7a49511db4bcc1d9&attributionid=mobvjcmp

HEALTH CARE SUPPORT ASSISTANT

Employer:	Health Service Executive, County Kerry
Details include:	<ul style="list-style-type: none"> • Health Care Support Assistants are sought by Cork Kerry Community Healthcare. • Job Type: Full-time, Part-time, Permanent, Specified-purpose
For full details and to apply:	<p>Contact Noreen Cremin, HCSA Recruitment Co-Ordinator, Room F152, HSE Rathass, Tralee, Co.Kerry, V92YA25 E: hcsa.recruitmentkerry@hse.ie</p>

RETAIL TEAM MEMBER

Employer:	BoyleSports, Kenmare, County Kerry
Duties include:	<ul style="list-style-type: none"> • Assist the Manager with the day to day running of the business. • Accept bets as per procedure and in a timely manner. • Accurately process bets through the EPOS System. • Ensure that all procedures are followed. • Cash management. • Keep shop standards to a high quality. • Adhere to social responsibility duties.
	Job Type: Part-time, Permanent
Requirements include:	<ul style="list-style-type: none"> • A drive for creating customer relationships. • A strong eye for detail. • Adaptable and have the ability to react quickly. • Be flexible as our business operates 7 days a week. • Strong communication skills. • Must be over the age of 18.
For full details and to apply:	https://ie.indeed.com/cmp/Boylesports?from=mobviewjob&tk=1h4dikvhqj6da802&fromjk=bb7e02c47f93d2c1&attributionid=mobvjcmp

SPORTS ADVISOR

Employer:	Intersport Elverys, Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> • Play an active and participative role in helping to ensure our sustainability goals are achieved, with all policies and initiatives implemented. • Use all the tools we have in the store including Assisted Selling, footwear measuring service, Footbalance, Gait Analysis, e-receipts, radio systems etc. • Ensure that the store support areas are clean and tidy. • Replenish stock and maintain shelves, rails, fixtures and displays. • Assist with deliveries and stock handling. • Be security conscious within the store and stock rooms. • Take responsibility for personal development and actively seek opportunities for improvement. • Operate till and handle financial transactions. • Carry out other duties as and when required.
	Job Type: Part-time
Requirements include:	<ul style="list-style-type: none"> • A warm, friendly and engaging personality is essential. • Experience in a customer service role with face-to-face customer contact is highly desirable. • Experience in a retail environment with a quality brand is desirable. • Great communication skills. • Initiative to undertake additional tasks as required.
For full details and to apply:	https://ie.indeed.com/cmp/Intersport-Elverys?from=mobviewjob&tk=1h5kkpbpvkjhe800&fromjk=ada46a563fa708f1&attributionid=mobvjcmp

CHILDCARE PRACTITIONER

Employer:	Milltown Childcare Centre, Milltown, County Kerry
Duties include:	<p>We are currently recruiting for Full-Time & Part-Time Childcare Educators who will be caring for children from 6 months to 5 years.</p> <ul style="list-style-type: none"> To ensure a safe, secure and healthy environment for the care, safety and welfare of the children Actively engage the children in developmentally appropriate learning activities to facilitate the potential development of each child. Promote and help maintain an organised, clean, safe, well equipped and culturally sensitive learning environment Observe and record children's progress To communicate effectively with children, parents and staff alike. <p>Job Types: Full-time, Part-time, Permanent Part-time hours: 20-39 per week Salary: €13.00-€14.00 per hour</p>
Requirements include:	<ul style="list-style-type: none"> Minimum FETAC Level 5 Childcare qualification or equivalent First Aid, Manual Handling certified is an advantage Excellent interpersonal and communication skills
For full details and to apply:	<p>https://ie.indeed.com/cmp/Milltown-Childcare-Centre-2?from=mobviewjob&tk=1h5km7p2bkj9d800&fromjk=9e5beb1263797e68&attributionid=mobvjcmp</p>

CLARINS BEAUTY CONSULTANT

Employer:	CH, Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> Ensure expert makeovers are offered and applied to Clarins customers, meeting the required standards as well as demonstrating the necessary skill and variety in makeup technique Ensure expert skincare diagnoses are provided, meeting the required standards. Ensure adequate stock levels as well as monitoring tester and sample usage as appropriate Maximise all planned promotional events and drive optimum levels of activity in store <p>Job Type: Full-time</p>
Requirements include:	<ul style="list-style-type: none"> Present an appropriate appearance, ensuring that personal grooming and make up is to Clarins standards, demonstrating current trends and adhering to the uniform and grooming policy at all times Encourage and maintain a clean, tidy, hygienic and professional work area, reflecting merchandising standards and guidelines at all times.
For full details and to apply:	<p>https://ie.indeed.com/cmp/Ch-Opticians-1?from=mobviewjob&tk=1h5kmnvn12fst000&fromjk=abe93d6177e514c2&attributionid=mobvjcmp</p>

LABOURER

Employer:	O'Neill & Brennan, County Kerry
Details include:	<ul style="list-style-type: none"> We currently have an opportunity for a Labourer in Kerry area, working with the top contractors in the country Salary: €18.99 per hour
Requirements include:	<ul style="list-style-type: none"> 2+ years experience Safe Pass Manual Handling
For full details and to apply:	https://ie.indeed.com/cmp/O'neill-&Brennan?from=mobviewjob&tk=1h5mjb5p7j6e3801&fromjk=9b148df5c59ba3cc&attributionid=mobvjcmp

QUALIFIED EDUCATOR

Employer:	Valentia Island Resource and Child Centre, Ballyhearney, Chapeltown, Valentia Island, Co. Kerry
Details include:	We are looking for a Qualified Educator who is passionate about children - an Access and Inclusion Worker with a Minimum qualification level 5 in Childcare.
For full details and to apply:	Contact: 066-9476400 or email: vircc1@gmail.com

SALES COLLEAGUE

Employer:	Currys, Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> Working across different departments and product ranges Supporting with the running of the store by completing operational tasks Offering support services like delivery and installation, recycling and ways to pay Contributing towards the overall sales performance of the store <p>Job Type: Permanent, Part Time 15-30 hours per week, with flexibility to work additional hours Salary: €12.54 per hour</p>
Requirements include:	<ul style="list-style-type: none"> Approachable and friendly Keen to learn about the latest technology Comfortable achieving personal sales, service, and customer experience targets A strong team player, confident working across all parts of the store and winning as a team
For full details and to apply:	https://ie.indeed.com/cmp/Currys-5?from=mobviewjob&tk=1h5mjkgghi2m16000&fromjk=3498fc0875862ccb&attributionid=mobvjcmp

KITCHEN ASSISTANT

Employer:	Peter's Family Restaurant, Killorglin, County Kerry
Duties include:	<ul style="list-style-type: none"> • Taking customer orders in store • Taking phone orders • Cleaning your assigned station • Unwavering commitment to excellent customer service • Restocking your station • Performing duties assigned by managers • Actively promotes a positive work environment <p>Job Types: Full-time, Part-time Part-time hours: 16-40 per week Salary: €11.50-€12.00 per hour</p>
Requirements include:	<ul style="list-style-type: none"> • Some experience in a previous hospitality job is preferable • Knowledge of the food safety is preferable but training will be provided • Willingness to learn and adapt to company standards & procedures • Fluent in English
For full details and to apply:	https://ie.indeed.com/cmp/Mickos-Family-Restaurant-1?from=mobviewjob&tk=1h63vr8vdkcpd800&fromjk=ebac2977588792eb&attributionid=mobvjcmp

SALES REPRESENTATIVE

Employer:	Integral Communications, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Represent our clients in a professional manner and achieve sales goals • Give sales presentations to a range of prospective customers and completing sales and closing interactions with customers in a positive manner • Be accountable for the delivery of defined KPI's • Ensure you are always maximising productivity in your role • Report a daily update on your sales performance • Consistently perform to a high level to achieve your sales goals <p>Job Types: Full-time, Permanent Salary: From €13.00 per hour</p>
Requirements include:	<ul style="list-style-type: none"> • Ability to self motivate and capable of working on your own initiative and as part of a team • Be confident & have a great attitude with a strong work ethic • Fluent in English • Eligible to work in the EU
For full details and to apply:	https://ie.indeed.com/cmp/Integral-Communications?from=mobviewjob&tk=1h63o8htjisub800&fromjk=11669c924b6b268f&attributionid=mobvjcmp

SOCIAL CARE DAY SERVICE PROGRAMME ASSISTANT

Employer: Camphill Communities of Ireland, Dingle, County Kerry

Duties include:

- To support the service in developing and fostering a person centred culture, with an aim to achieve a high quality of personal outcomes, personal development, growth and opportunity within the ethos of CCoI and the regulatory and contractual requirements, of provision.
- To assist in the inclusive programmes, training and social role opportunities for participants by supporting and working with people with support needs, volunteers employees, and wider community partners.
- To enable and support meaningful work, training and personal development opportunities for people according to their ability, personal choice and vocational interests.

Salary Scale: €27,975 to €33,306.(Pro rata based on 40 hours).

Job Type: Contract, Permanent – 35 Hours per week

Requirements include:

- Level 5 Major Award in Community/Healthcare on the QQI Framework (with 8 completed modules)
- At least 1 years' experience in working with adults with an intellectual disability/ autism
- Experience of running programmes for adults with an intellectual disability/autism
- An understanding of the New Directions model of day support services, as developed by the HSE. A willingness to work in promoting this model within your role
- Ability to contribute towards the support, coaching, managing and motivating and developing a mixed workforce of volunteers and employees.

For full details and to apply:

<https://ie.indeed.com/cmp/Camphill-Communities?from=mobviewjob&tk=1h63r2ciljknh803&fromjnk=acb8bc18f5453725&attributionid=mobvjcmp>

SALES ADVISOR

Employer: Marks & Spencer, Killarney, County Kerry

Duties include:

- Deliver an exceptional customer experience by serving and selling in store and through all digital channels
- Share your knowledge and experience with your colleagues to encourage and support their learning and development and promote the performance of the team

Job Type: Part Time/Temporary, 24 hours

For full details and to apply:

<https://ie.indeed.com/cmp/Marks-&-Spencer?from=mobviewjob&tk=1h63n8t5agpfc800&fromjnk=812aa1c3652c29ce&attributionid=mobvjcmp>

BUS DRIVER

Employer:	Kennedy Bus Hire & Taxi Service, Valentia Island, Co. Kerry.
Details include:	<ul style="list-style-type: none"> We have full time and part time roles in local day driving and local school bus driving for the following areas: Caherciveen / Waterville / Portmagee / The Glen and Valentia. D or D1 licence & current CPC Drivers card
For full details and to apply:	<i>Contact Mairead Kennedy for further details on 087 2051527</i>

SENIOR HOTEL RECEPTIONIST

Employer:	International Hotel, Killarney, County Kerry
Duties include:	<p>The International Hotel Killarney is recruiting for an Experienced Front Desk Receptionist.</p> <ul style="list-style-type: none"> Greet the guests on arrival and at all times in a warm, welcoming and friendly manner. Check in/out guests effectively, ensuring all details are correct. Ensure that all charges are posted correctly onto room bills. Take reservations and respond to guests quickly. Answer switchboard in a warm and welcoming manner Dealing with any guest requests/queries in a polite and attentive manner Allocation of guest rooms and good knowledge of layout of same Attend any meetings/training sessions as required. Comply with company regulations regarding, fire, health and safety, hygiene, customer care and security. <p>Job Types: Full-time, Part-time, Part-time hours: 24-40 per week Salary: €12.50-€13.00 per hour</p>
For full details and to apply:	<i>https://ie.indeed.com/cmp/International-Hotel-5?from=mobviewjob&tk=1h695rq33kj9g800&fromjk=b3ece9414905eda0&attributionid=mobvjcmp</i>

CLEANER

Employer:	An Droichead Beag, Dingle Co. Kerry
Requirements include:	<ul style="list-style-type: none"> Have an excellent work ethic and be self-motivated. Attention to Detail Previous experience an advantage Good communication with a good command of English. <p>Job Type: Part-time Part-time hours: 10-20 per week Salary: €12.50-€13.50 per hour</p>
For full details and to apply:	<i>https://ie.indeed.com/cmp/Ruskin-Concepts?from=mobviewjob&tk=1h696nk1qkj9t802&fromjk=592e24bbd6829c69&attributionid=mobvjcmp</i>

QUALITY ASSURANCE OFFICER

Employer:	Kerry Group, Listowel, County Kerry
Duties include:	<ul style="list-style-type: none"> • Monitor GMP and Internal auditing • Operate and maintain the positive release system • Arrange analysis of samples with 3rd party laboratory on a daily basis • Implementation of relevant QC testing as per the site testing schedule • Engage with operations and support the Food Safety Culture on site • Ensure that relevant procedures and work instructions are followed • Report any issues and assist with the corrective actions as required • Provide concise and accurate information to support any investigations • Complaint handling, Use of SAP system • Conduct on site specific Food Safety and Food Hygiene training <p>Job Type: Fixed term</p>
Requirements include:	<ul style="list-style-type: none"> • Excellent PC skills including Microsoft Word, Excel & PowerPoint • Excellent interpersonal skills, can work on own initiative & as part of a team • Good work ethic & time management skills • Pro-active approach to problem solving • Strong commitment to quality and process improvement • Relevant experience working in the food / manufacturing environment would be an advantage
For full details and to apply:	<p>https://ie.indeed.com/cmp/Kerry-2?from=mobviewjob&tk=1h5mrpue72m16000&fromjk=f652a0a991525be4&attributionid=mobvjcmp</p>

RETAIL SALES ASSISTANT

Employer:	I Digital Fun Ltd., Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> • Ensure high levels of customer satisfaction through excellent sales service • Assess customer's needs and provide assistance and information on product features • Welcome customers to the store and answer their queries • Follow and achieve the department's sales goals on a monthly, quarterly, and yearly basis • Maintain in-stock and presentable condition assigned areas • Process POS (point of sale) purchases • Cross-sell products • Handle returns of merchandise <p>Job Type: Part-time Salary: From €11.30 per hour</p>
For full details and to apply:	<p>https://ie.indeed.com/cmp/I-Digital-Fun-Limited?from=mobviewjob&tk=1h6639i03lgb6800&fromjk=963a7858f70fa58a&attributionid=mobvjcmp</p>

TECHNICAL WRITER

Employer:	Liebherr Group, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Editing and production of manuals, co-ordination of tech-writing, copy -writing and artwork, desktop publishing, making a tailor made manual for each product on different data carriers • Co-ordination of all foreign language related tasks and translations required • Collaborate with other departments • Maintain project timelines and work to assigned schedules • Use a number of multimedia applications • Identify opportunities for improvement within the processes • Other duties will evolve and arise from time to time
Requirements include:	<ul style="list-style-type: none"> • 3rd Level qualification in technical writing / technical background • Minimum 3 years' experience in a regulated industry, preferably manufacturing background • Ability to comprehend technical information • Excellent communication and collaboration skills • Applicants must have a high standard of written and spoken English • Proficient computer user i.e. good working knowledge of MS Office • An engineering qualification is desirable
For full details and to apply:	Contact Emily O'Connor at: emily.oconnor@liebherr.com.

CAD TECHNICIAN / PROJECT ADMINISTRATOR

Employer:	Tricel, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Work closely with engineers and other project stakeholders • Create and maintain project documentation • Assist in preparing project reports and technical presentations • Use CAD software to create 2D & 3D models, layouts, and technical drawings • Create a structured approach to management of portfolio of drawings and documentation • Review and verify design drawings for accuracy, completeness, GD&T, and adherence to design standards <p>Job Type: Full-time</p>
Requirements include:	<ul style="list-style-type: none"> • Certificate in Mechanical Engineering or related technical discipline • 2-3 years experience in a similar role • High proficiency in Autodesk Inventor • Structured approach in management planning skills • Skilled in Microsoft Office applications
For full details and to apply:	https://ie.indeed.com/cmp/Tricel-1?from=mobviewjob&tk=1h63m9qd0jka9800&fromjk=060e0e38baa5f706&attributionid=mobvjcmp

SALES ASSISTANT

Employer:	Hale Retail Ltd., County Kerry
Duties include:	<p>We are seeking a Retail Sales Assistant for immediate start in Manor West, Tralee, County Kerry</p> <ul style="list-style-type: none"> • Being part of a sales team to achieve weekly KPI's • Ensuring excellent customer service is provided to all customers • Merchandising • Maintaining and Improving Store Standards • Stock Control • Operation of Tills <p>Job Types: Part Time, 12-16 per week Salary: €11.50 Per Hour</p>
Requirements include:	<ul style="list-style-type: none"> • Should be highly motivated • Be reliable • Excellent communication skills • Be capable of working on their own initiative and as part of a team
For full details and to apply:	<p>https://ie.indeed.com/cmp/Creative-Distribution-2?from=mobviewjob&tk=1h5mkdlh9lg99802&fromjk=6b99f08619231162&attributionid=mobvjcmp</p>

WAREHOUSE OPERATOR

Employer:	CH Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> • Check off orders upon arrival to our store • Pack away stock • Pick and pack orders for our on-line store • Work under the direction of our Stockroom Manager <p>Job Type: Specified-purpose Contract length: 4 months</p>
Requirements include:	<ul style="list-style-type: none"> • Driving Licence and Forklift Licence (preferred)
For full details and to apply:	<p>https://ie.indeed.com/cmp/Ch-Opticians-1?from=mobviewjob&tk=1h5mnl85c2109000&fromjk=caae6bea48a2f677&attributionid=mobvjcmp</p>

COOK

Employer:	Killarney Bus Station Café, Killarney, County Kerry
Details include:	<ul style="list-style-type: none"> • Upkeep of the kitchen including preparing and cooking of simple food-stuffs. • Job Type: Part-time, hours: 15/20 per week • Salary: €12.00 per hour
For full details and to apply:	<p>https://ie.indeed.com/cmp/Killarney-Bus-Station-Cafe?from=mobviewjob&tk=1h63m1v22isub800&fromjk=473c3a994c48a5d6&attributionid=mobvjcmp</p>

TRAINEE ACCOUNTANT

Employer:	Kerry Group, Listowel, County Kerry
Duties include:	<ul style="list-style-type: none"> • Work closely with Operations and Supply Chain teams to provide high level financial insight and support to maximise performance • Closing and settling of Production Orders and investigating all variances within the settlement. • Assist with month end close procedures • Responsible for general stock clerk duties, including reconciliation of stock costs and product costings. • Accountable for the execution of production statistics to be presented to the Production Management Team at the weekly Stats meetings. • Evaluate and influence operations strategies, initiatives, and proposals • Ensure financial and operational information flow is communicated efficiently • Monthly operations analysis to provide insight on performance and measurement against KPIs
Requirements include:	<ul style="list-style-type: none"> • 2.1 Degree or equivalent, preferably in Business or Accounting • A commitment to complete a professional accounting qualification. • Appetite to understand operations and see financial outcomes through an operations lens • Strong communication and problem-solving skills.
For full details and to apply:	https://ie.indeed.com/cmp/Kerry-2?from=mobviewjob&tk=1h5msaa2qjtub800&fromjk=4e627d9f06f2aa5e&attributionid=mobvjcmp

STORE ASSISTANT

Employer:	The Zip Yard, Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> • Store opening and closing • Customer service • Cash handling • Working within existing store procedures • Responsible for the day to day running of the store • Timely completion of all reports & paperwork
	<p>Job Type: Part-time, 21 hrs per week Salary: From €12,340.00 per year</p>
Requirements include:	<ul style="list-style-type: none"> • Customer focused and a very outgoing warm personality • Display excellent relationship building skills • Ambitious and eager to learn • Understand the importance of reports and targets • A problem solver with a drive for prompt resolutions
For full details and to apply:	https://ie.indeed.com/cmp/The-Zip-Yard-Douglas?from=mobviewjob&tk=1h63nr6j6mnbe805&fromjk=a58beedb7ab7f046&attributionid=mobvjcmp

PRODUCTION MANAGER

Employer:	Kerry Group, Farranfore, County Kerry
Duties include:	<ul style="list-style-type: none"> The role involves full responsibility & control of the Factory Operation including Production, Labour, Maintenance, Cleaning, HR, Training, Data Collection & Analysis etc. Train the team to successfully operate independently while also knowing how to carry out the different functions themselves. Re-organising current structures & writing operating procedures.
Requirements include:	<ul style="list-style-type: none"> Ideally experience in a Production Management role or similar. Proficient in the MS Office Suite. Technical background / qualification would be an advantage. Strong communication and interpersonal skills Operational all-rounder with a hands-on approach. Working knowledge of Health & Safety processes and procedures.
For full details and to apply:	https://ie.indeed.com/cmp/Kerry-2?from=mobviewjob&tk=1h5msprthkjjq800&fromjk=74baeadabd5ffe8b&attributionid=mobvjcmp

ASSISTANT CARPENTER FOR EVENTS, PROPS AND FILM

Employer:	Blue Box Displays, Knocknagoshel, County Kerry
Details include:	<ul style="list-style-type: none"> The successful applicant, will be working on a range of projects, from basic timber frames to film sets, event sets and prop construction. Job Types: Fixed term, Internship. Contract length: 6 weeks Salary: €15.00 per hour
Requirements include:	<ul style="list-style-type: none"> Manufacturing: 1 year (preferred) Manual Handling & Safe Pass Certificates (preferred) Must have strong carpentry skills Have experience manufacturing to specific drawings Ability to follow a design and be willing to take direction on any given project as well as being able to work with others
For full details and to apply:	https://ie.indeed.com/cmp/Blue-Box-Displays-1?from=mobviewjob&tk=1h63okm2rj9gh800&fromjk=c095b65423a37562&attributionid=mobvjcmp

RETAIL ASSISTANT OR TECHNICIAN

Employer:	Phone Care, Killarney, County Kerry
Details include:	<ul style="list-style-type: none"> Phone Care, Killarney are looking for a Sales Assistant or Technician Salary: €22,946.00-€24,050.00 per year Sales: 1 year (preferred) Language: English (preferred)
For full details and to apply:	https://ie.indeed.com/cmp/Phone-Care-Killarney-1?from=mobviewjob&tk=1h63ngis3isub800&fromjk=df5904b9c91588d0&attributionid=mobvjcmp

FOREMAN**Employer:**

Cadent Sourcing, County Kerry

Duties include:

- Assist in site set-up including health and safety paperwork, signage, and hoarding.
- Implement 4 week lookahead plan with subcontractors and direct staff on site.
- Ensure project milestones dates are adhered to in line with the construction programme.
- Co-ordinate site works between subcontractors to ensure efficient workflows.
- Conduct morning whiteboard meeting with subcontractors on site.
- Record site activities on a daily basis for each crew on site.
- Compile site diary.
- Manage the maintenance of welfare facilities on site.
- Manage site logistics and the storage of materials.
- Ensure materials are ordered in a timely manner.
- Monitor the quality of work completed on site and ensure subcontractors sign-off works element upon completion.
- Selection and management of sub-contractors in conjunction with the Contracts Manager.
- Assist in site set-up including health and safety paperwork, signage, and hoarding.

Job Type: Full-time

Salary: €50,000.00-€60,000.00 per year

For full details and to apply:

<https://ie.indeed.com/cmp/Cadent-Sourcing?from=mobviewjob&tk=1h5kp11d3kj9d803&fromjk=b34ed57c241b92d1&attributionid=mobvjcmp>

SALES ASSISTANT**Employer:**

CH, Tralee, County Kerry

Duties include:

- Customer service
- Merchandising
- Stock Control

Job Types: Full-time, Specified-purpose

Salary: From €11.30 per hour

Requirements include:

- Previous retail experience is an advantage but not essential
 - Someone who is passionate about customer experience and able to provide excellent customer service
- The ability to excel not only as a team member, but as an individual

For full details and to apply:

<https://ie.indeed.com/cmp/Ch-Opticians-1?from=mobviewjob&tk=1h642pb2tjtu800&fromjk=a6c7105847abdd29&attributionid=mobvjcmp>

DELI ASSISTANT

Employer:	JG Deli, Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> • Providing responsive, exceptional service to deli counter customers • Preparing special orders and party trays. • Updating displays, cases and other customer-facing areas • Ensuring that work areas are ready to service customers by cleaning surfaces, equipment and floors. • Following all food safety and sanitation procedures established by the company and other regulatory agencies. • Co-operating with others to ensure customer satisfaction. • Confirming that all displays, products, and services comply with company standards. <p>Job Type: Part-time, 20 hrs per week Salary: €12.00-€13.00 per hour</p>
Requirements include:	<ul style="list-style-type: none"> • Deli counter or food preparation experience is an advantage • Ability to operate equipment, such as meat and cheese slicers, scales, cash registers, etc. • Excellent customer service and communication skills • Ability to comprehend and follow all company procedures and regulations regarding food handling and sanitation. • A courteous and efficient approach to handling customer requests, questions, and complaints.
For full details and to apply:	https://ie.indeed.com/cmp/Kanoodle-Tralee?from=mobviewjob&tk=1h5mo8vra2109000&fromjk=e3de0ec84503acaa&attributionid=mobvjcmp

SHOP FLOOR ASSISTANT

Employer:	Centra, Waterville, County Kerry
Duties include:	<ul style="list-style-type: none"> • Process orders for various departments • Merchandise and present the entire store to the highest standard • Liaise with the Store Manager on changes to layouts and ensure changes are correctly implemented • Implement correct labelling and stock rotation procedures • Ensure deliveries are checked off in line with goods inwards procedures • Keep the back-store tidy <p>Job Type: Permanent Full time positions available and but not suitable for seasonal employees Accommodation can be provided</p>
Requirements include:	<ul style="list-style-type: none"> • Excellent communication skills • Strong attention to detail, organised and flexible • Ability to use own initiative and work as part of a team
For full details and to apply:	https://ie.indeed.com/cmp/Centra-Ireland?from=mobviewjob&tk=1h662k9u0kjjt800&fromjk=464b09e2df11bf60&attributionid=mobvjcmp

COUNTER ASSISTANT

- Employer:** MJs Restaurant, Clash, Tralee
- Requirements include:**
- Minimum of 1 years experience in a salad & sandwich bar/ carvery experience and be able to operate a Till.
 - Good customer care skills and the ability to work in a busy environment.
 - Must be available for flexible hours including weekend work.
 - Speak fluent English.

Job Types: Full-time, Part-time, Permanent

For full details and to apply: <https://ie.indeed.com/cmp/Knockbrack-Catering-Ltd.?from=mobviewjob&tk=1h5movt3lj3g801&fromjk=8bc586054a91e3f4&attributionid=mobvjcmp>

BAR STAFF

- Employer:** Cearnog Bar, Tralee, County Kerry
- Requirements include:**
- An Experience Bartender is required in the Cearnog Bar, Tralee. Week-end availability
 - Hospitality experience: 1 year (preferred)

Job Types: Full-time, Part-time, Permanent

For full details and to apply: <https://ie.indeed.com/cmp/Cearnog?from=mobviewjob&tk=1h5mpjrgukjkt800&fromjk=de47dfe6dee9fab7&attributionid=mobvjcmp>

KITCHEN ASSISTANT

- Employer:** Griffin's Bar & Restaurant, Castlemaine, County Kerry
- Details include:**
- Assisting our Senior Chefs with Food Preparation, Cooking, and General Kitchen duties.
 - Job Type: Permanent
 - Salary: €12.00 per hour

For full details and to apply: [Helen Cronin, Griffins Bar & Restaurant, Castlemaine, Co. Kerry, V93HX53. Email: helen066@gmail.com or Text/ WhatsApp 086 8326094](mailto:helen066@gmail.com)

BARTENDER

- Employer:** An Droichead Beag, Dingle, County Kerry
- Details include:**
- We are hiring Bar Staff, experience is an advantage but not essential as training & up-skilling will be provided.
 - Job Types: Full-time, Part-time
 - Part-time hours: 10-30 per week
 - Salary: €14.00-€15.00 per hour

For full details and to apply: <https://ie.indeed.com/cmp/Ruskin-Concepts?from=mobviewjob&tk=1h695a1lvmn9o800&fromjk=9c52058108478e2d&attributionid=mobvjcmp>

ELECTRICIAN

Employer:	Colin Burke Electrical, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Installation of electrical containment (piping, conduit etc.) • Meeting delivery deadlines and target programmes
Requirements include:	<ul style="list-style-type: none"> • Electrical Trade Qualification • Safe Pass and Manual Handling • A Driving Licence (preferred) • The ability to work on your own initiative and as part of a team • Fluent English Speaking
For full details and to apply:	https://ie.indeed.com/cmp/Colin-Burke-Electrical?from=mobviewjob&tk=1h63pc4umlg9m802&fromjk=e209db58e0b3f571&attributionid=mobvjcmp

RECEPTIONIST

Employer:	James O'Quigley, Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> • Meeting customers. • Working with reports, documents, cash register. • Control of cleanliness in the studio.
	Job Type: Full-time Salary: €1,830.00-€2,495.00 per month (paid twice a month)
For full details and to apply:	https://ie.indeed.com/cmp/James-O-Quigley/jobs?jk=a8716c47226bf305&start=0&clearPrefilter=1

TEAM MEMBER

Employer:	Applegreen Stores, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Achieve daily sales targets • Support day to day operations of our business • Ensure shop floor is clean and tidy • Assist in stock taking procedures • Follow and enforce Subway manual training contents • Work closely with management to achieve weekly and quarterly targets
	Job Type: Full-time, Part-time
For full details and to apply:	https://ie.indeed.com/cmp/Applegreen?from=mobviewjob&tk=1h6434flhisub801&fromjk=843d67126d0b46ea&attributionid=mobvjcmp

RETAIL ASSOCIATE

Employer:	DV8 Fashion, Tralee, County Kerry
Details include:	<ul style="list-style-type: none"> • Responsible for the operation of the till for both card & cash payments and to market our products on our social media platforms • Some retail experience is an advantage • Full training will be provided • Weekday & Weekend availability is a must • Job Type: Part-time, Permanent
For full details and to apply:	https://ie.indeed.com/cmp/Dv8-Fashion?from=mobviewjob&tk=1h641aqrkj8s800&fromjk=c65ef3d818cd18a5&attributionid=mobvjcmp

CAFE ASSISTANT

Employer:	Kilkenny Group, Inch, County Kerry
Details include:	<ul style="list-style-type: none"> • To keep tables and floors clean throughout the day. • Deal with hazards promptly such as spillages and breakages. • Staying attentive to the needs of the customer during their visit. • Comply with current up to date health, safety, hygiene, fire HACCP and security regulations of the company. • Ability to work weekdays as well as weekends is essential. • Job Type: Fixed term contract – 3 months
For full details and to apply:	https://ie.indeed.com/cmp/Kilkenny-Shop?from=mobviewjob&tk=1h661rgoo2fsm000&fromjk=4efee2c6e94bc926&attributionid=mobvjcmp

CONCIERGE/DAY PORTER

Employer:	Muckross Park Hotel & Spa, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Meeting and greeting the guests on arrival • Assist with guest's luggage • Valet Parking – a full clean driving license is essential • Escort guests to their rooms • Explain the different amenities that are provided in the hotel • Tend to all guests queries when needed • Look after Complimentary Bicycles that are provided by the hotel • General cleaning duties such as Hotel Lobby, Entrances, Carpark • Assist guests with queries about the local area, providing suggestions on local activities, attraction etc. • Assist other departments as required. <p>Job Type: Full-time, Part-time</p>
For full details and to apply:	https://ie.indeed.com/cmp/Muckross-Park-Hotel-&-Spa?from=mobviewjob&tk=1h6987a77kjar800&fromjk=082254a0179982d7&attributionid=mobvjcmp

SUPERVISOR

Employer:	Maxi Zoo Ireland, Killarney, County Kerry
Duties include:	<p>Maxi Zoo Ireland will be opening a new store at the end of the year in Killarney. Training will take place across Cork and Kerry. All employees are expected to continuously learn and develop about pets, customers and the retailing industry</p> <ul style="list-style-type: none"> • Supervision of the shop floor in the absence of management, opening/closing the store, ordering, maintaining store standards and delegation of tasks. • Ensure the smooth and efficient running of your store, meeting and exceeding predetermined KPI's in the absence of management. • Reporting KPIs to the business at the end of the day. • Develop a strong customer focus ensuring that pet needs are continuously met.
Requirements include:	<ul style="list-style-type: none"> • Must have their own transport. • Excellent communication and leadership skills. • Become familiar and comfortable with all management duties.
For full details and to apply:	<p>https://ie.indeed.com/cmp/Maxi-Zoo?from=mobviewjob&tk=1h6973t1l2id3005&fromjk=10596a038e7db864&attributionid=mobvjcmp</p>

PHARMACY SALES ASSISTANT

Employer:	Deasys CarePlus Pharmacy, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Deliver excellent customer service and to provide advice and information as required to customers on all product ranges available in the Pharmacy. <p>Job Types: Full-time, Part-time, Permanent Part-time hours: 20 per week Salary: €11.30-€13.00 per hour</p>
Requirements include:	<ul style="list-style-type: none"> • 1 years experience in Pharmacy/Retail/Hospitality. • Cashier experience an advantage. • Excellent communication skills, both written and verbal. • Ability to use discretion when addressing customer queries and to treat customer/patient information confidentially. • Good attention to detail. • Organised with a proven ability to multi-task successfully under pressure. • Ability to work on own initiative and as part of a team. • Basic IT skills are an advantage
For full details and to apply:	<p>https://ie.indeed.com/cmp/Deasys-Careplus-Pharmacy-Killarney?from=mobviewjob&tk=1h69bmei6mnbb802&fromjk=83c1b038ef41d68d&attributionid=mobvjcmp</p>

HOTEL RECEPTIONIST

Employer:	Dingle, County Kerry
Details include:	<ul style="list-style-type: none"> • Welcoming guests. Answering phones, emails and using a PMS (Hotsoft) • No experience necessary
Requirements include:	<ul style="list-style-type: none"> • Job Types: Full-time, Temporary, Permanent • A good level of IT skills is applicable to this role • Will need to be Fluent English.
For full details and to apply:	https://ie.indeed.com/cmp/Dcmc-1?from=mobviewjob&tk=1h05k7t06kjh800&fromjk=33f365f3628b19a5&attributionid=mobvjcmp

BAR STAFF

Employer:	Killarney Court Hotel, Killarney, County Kerry
Details include:	<ul style="list-style-type: none"> • We are looking for full time Experienced Bar Staff to join our team. • The successful candidate will also Assist with Food Orders • Job Type: Full-time
Requirements include:	<ul style="list-style-type: none"> • Posses great time Management Skills • Work well as part of a team
For full details and to apply:	https://ie.indeed.com/cmp/Killarney-Court-Hotel?from=mobviewjob&tk=1h697nndlkj9f800&fromjk=f43d8437678e556d&attributionid=mobvjcmp

Job Title	Location	No. of Positions	Closing Date
Receptionist/ Administrator (CE)	Caherciveen CIS	1	31/07 /2023
Receptionist/ Administrator (RSS)	Caherciveen CIS	1	31/07 /2023
Receptionist/ Administrator (TÚS)	Caherciveen CIS	1	31/07 /2023
<i>Contact</i> <i>eithne.garvey@citinfo.ie</i>			

Job Title	Location	No. of Positions	Closing Date	Job Ref. No.
Administration	Killarney Town	4	28/07/2023	CES2289407
Healthcare Assistant	Killarney Town	1	28/07/2023	CES2289409
Kitchen Attendant	Killarney Town	1	28/07/2023	CES2289411
Bus Driver	Killarney Town	1	28/07/2023	CES2289413
<i>Contact Yvonne on 087 7385672</i>				

Job Title	Location	No. of Positions	Closing Date	Job Ref. No.
Cleaner	Killorglin Sports Complex	1	03/08/2023	CES2282003
Weekend Attendant	Killorglin Sports Complex	1	03/08/2023	CES2282009
Sports Co-Ordinator	Killorglin Sports Complex	1	03/08/2023	CES2282003
<i>Contact Margaret on 066 9761755</i>				

Job Title	Location	No. of Positions	Closing Date	Job Ref. No.
General Operative	Killarney Racecourse	3	01/09/2023	CES 2275726
Sports Club Admin	Killarney Celtic	1	16/08/2023	CES 2290711
Services Attendant	Spa GAA Club	1	22/08/2023	CES 2291342
Scheme Office Secretary	Killarney	1	21/08/2023	CES 2291171
<i>Contact Siobhán on 087 3849451</i>				

Job Title	Location	No. of Positions	Closing Date	Job Ref. No.
Grounds Person	Kilgarvan	1	14/08/2023	CES 2207754
Cleaner	Kilgarvan	1	14/08/2023	CES 2241661
Contact Margaret on 087 3583279				

Job Title	Location	No. of Positions	Closing Date	Job Ref. No.
Clerical Assistant	Fitzgerald Stadium, Killarney	1	28/07/2023	CES 2287691
Contact Theresa on 064 6631700				

Job Title	Location	No. of Positions	Closing Date	Job Ref. No.
Dayroom Assistant	Portmagee	1	15/08/2023	CES 2270716
Cook / Kitchen Operative	Portmagee	1	15/08/2023	CES 2257435
Landscape Gardener	Portmagee	1	15/08/2023	CES 2257432
Day Room Co - Ordinator	Portmagee	1	15/08/2023	CES 2257428
Maintenance Operative	Portmagee	1	15/08/2023	CES 2268331
Gym Instructor	Portmagee	1	15/08/2023	CES 2257433
Co-Ordinator for Community Centre	Portmagee	1	15/08/2023	CES 2290346
Laundry Assistant	Portmagee	1	15/08/2023	CES 2288383
Contact Louise on 066-9477200.				

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SOUTH KERRY DEVELOPMENT PARTNERSHIP CLG.

CALL FOR FARMERS IN SNEEM / BLACKWATER / TEMPLENOE AREA TO JOIN THE RURAL SOCIAL SCHEME.

South Kerry Development Partnership Clg is actively seeking farmers to join the **Rural Social Scheme** Team. We currently have 15 places to fill on the South Kerry Development Partnership, Rural Social Schemes.

During these difficult times many farmers may have lost employment due to Covid 19 or farm income may have reduced and the Rural Social Scheme could be a way of gaining some lost income. **To qualify for the scheme farmers must be in receipt of Farm Assist OR Job Seekers Allowance and be actively farming in excess of one hectare.** Participants are engaged for 19.5 hours per week to provide certain services of benefit to rural communities. Benefits to farmers on the Rural Social Scheme include:

- Reduced isolation through work alongside other farmers on local projects.
- Guaranteed and increased weekly income.
- Make weekly PRSI contributions towards old age pension.
- Opportunity to use many different skills due to the variety of work available indoors and outdoors.
- Both male and female farmers participate on the Rural Social Scheme.

The Rural Social Scheme currently provides work opportunities for around 3,350 participants and 139 supervisory staff nationally. The local supervisor will complete all the required paperwork to join the scheme.

For further information please contact;

RSS Area Supervisor: John McCrohan; 087/6187629. OR

RSS Manager: Joseph McCrohan.087/2849165.





Creative
Places
**Cumas
Ceantar**

Creative Places Coordinator, Gaeltacht Uíbh Ráthaigh

Application deadline: Thursday, 27th July 2023

Comhchoiste Gaeltacht Uíbh Ráthaigh seeks to employ a Coordinator for the 3-year Creative Places project in Gaeltacht Uíbh Ráthaigh.

This is an essential role that will engage with the local communities, inclusive of arts and cultural workers and practitioners locally as well as key local and regional development organisations.

The role is part-time and flexible, ranging on average from 3 - 4.5 days per week, as agreed and as per project needs. This will be a fixed-term 36-month contract of employment, with some limited scope for expansion/contraction. Applicants who can work as Gaeilge will be prioritised.

For job description and queries please email aine@comhchoiste.ie with 'Creative Places Uíbh Ráthaigh – Coordinator Role' as the subject line.



Creative
Places
**Cumas
Ceantar**

the **arts**
council
in **comhairle**
ealaíon

Creative Places Uíbh Ráthaigh
is part of the national Creative
Places programme developed
and funded by the Arts Council.



KENMARE FAMILY RESOURCE CENTRE

Railway Road | Kenmare | Co. Kerry
064 6642790 | 087 708 6641 | info@kenmarefrc.ie www.kenmarefrc.ie

Applications are invited for the post of:

Project Administrator (Part-time)

The ideal candidate should have:

- Relevant qualification at minimum QQI Level 6 (Higher Certificate, Advance Certificate), for e.g. Advanced Certificate in Administration, Business Administration, Finance, Computerised Accounts or similar qualification.
- Experience in financial record keeping, financial reporting and using computerised accounts software and systems.
- Experience of computerised and manual payroll systems.
- Office management experience, organisational and secretarial skills.
- Experience of working in reception and administration.
- Information Technology skills and experience with Microsoft Office.
- Ability to communicate effectively with people and provide information using a range of communication methods including social media and newsletters.

This position is 17.5 hours per week.

To request further information and an application form, please contact:

Email: maire@kenmarefrc.ie

Tel: 085 800 2471

Closing date and time for receipt of applications is 9am on Monday 31st July 2023.

Interviews will take place on Wednesday 9th August 2023.

Applications will only be accepted on the official application form.

CV's will not be accepted.

This project is an equality opportunities employer.

This position is funded by DCEDIY through TUSLA The Child and Family Agency.

Directors: Maureen Foley, Conor Murphy, Annie Dunnebacke,
Lynne Brennan, Vera Shaw, Julia O'Connor, Ann Galvin, Anna Devlin.
Company No: 588023 | Registered Charity No: 20155100 | CHY 22063



An Roinn Éireann, Comhionannais,
Míchumais, Línphárlachta agus Óige
Department of Children, Equality,
Disability, Integration and Youth



TUSLA

An tAonad tacaíochta
Leasúcháin agus Tacaíochtaí
Chúil agus Teaghlach

Jobs Sheet Publishing Info



SOUTH KERRY DEVELOPMENT
PARTNERSHIP CLG.

South Kerry Development

Partnership CLG.,

37A High St.,

Killarney,

Co. Kerry

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Email: info@skdp.net

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Send us the job details,

To include:

Job Title, Location, Requirements, How to Apply and Closing Date

****Any jobs received after 5p.m. on Thursdays are not guaranteed to be published****



SOUTH KERRY DEVELOPMENT
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