

KERRY LOCAL AREA EMPLOYMENT SERVICE
SOUTH KERRY EDITION



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Killarney

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Killorglin

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SOUTH KERRY DEVELOPMENT
 PARTNERSHIP CLG.



**An Roinn Gnóthaí Fostaíochta
 agus Coimirce Sóisialaí**
 Department of Employment Affairs
 and Social Protection

CAFE MANAGER

Employer:	Dunnes Stores, Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> The primary job function of the Café Manager is to take accountability for the café, ensuring the delivery of exceptional customer care and operational standards to maximise sales and profitability whilst maintaining costs.
Requirements include:	<p>Job Type: Full-time</p> <ul style="list-style-type: none"> An advanced level of English is required and a professional and polite manner is essential Experience working in a managerial or supervisory role in the catering sector. Experienced and trained on HACCP management systems. Excellent communication and interpersonal skills with a strong desire to work with food. Flexible with the ability to work closely with the Store Management team and restaurant staff. Organised and reliable individual with excellent attention to detail and the ability to multi-task.
For full details and to apply:	<p>https://ie.indeed.com/cmp/Dunnes-Stores?from=mobviewjob&tk=1h4isoo7nmn99800&fromjk=5585e4672daca027&attributionid=mobvjcmp</p>

BAR TENDER

Employer:	Sheen Falls Lodge, Kenmare, County Kerry
Duties include:	<ul style="list-style-type: none"> Beverages and Food Service to the Sheen Lounge, Restaurant Lounge, Library, Drawing Room and Bar and Brasserie as scheduled. Preparation of beverages for the Signature Restaurant. Opening and closing procedure follow through and balance off of micros. <p>This is a full-time position and is on a rostered basis, which includes weekends and evening shifts.</p>
Requirements include:	<ul style="list-style-type: none"> Comprehensive knowledge of Food Beverage Service standards, quality presentation and beverage products. Understanding stock rotation, storage and changing of a keg etc. Being flexible to cater for guests' requirements Ability to ensure that the guest expectation is consistently being met and surpassed as part of the team. Be self-motivated, being able to work alone with good personal organisational skills
For full details and to apply:	<p>https://ie.indeed.com/cmp/Sheen-Falls-Lodge?from=mobviewjob&tk=1h4il4pb2j6fs803&fromjk=a6986d12ee4d3404&attributionid=mobvjcmp</p>

OFFICE ADMINISTRATOR

Employer:	Start2Finish Bathrooms, Kenmare, County Kerry
Duties include:	<ul style="list-style-type: none"> • Oversee and support all daily administrative duties in the office and ensure the office is operating efficiently. • Liase with external parties when necessary such as customers, contractors and suppliers. • Provide other administrative support when necessary. <p>Job Types: Full-time, Part-time Part-time hours: 20 - 40 per week Location: Hybrid remote</p>
Requirements include:	<ul style="list-style-type: none"> • Microsoft Office: 2 years experience (preferred) • Administration: 1 year experience (preferred) • Knowledge of Xero software and tradify would be an advantage • Excellent attention to detail and ability to meet deadlines. • Must be able to multi task and work as part of a team.
For full details and to apply:	<p>https://ie.indeed.com/cmp/Start2finish-Bathrooms-(-Harrington-Heating-and-Plumbing)?from=mobviewjob&tk=1h4lbgfilkj8v800&fromjk=6ee463d3342af1c0&attributionid=mobvjcmp</p>

MAINTENANCE CHARGEHAND

Employer:	Liebherr Container Cranes Ltd., Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Organisation of work and materials for the department • Manage and supervise employees • Communicate with support departments when problems arise • Ensure work is carried out in an orderly and timely manner • Ensure observance of company rules, guidelines, discipline and Health & Safety regulations and compiling risks assessments as necessary • Processing/administration of the relevant maintenance documentation <p>Job Type: Full-time</p>
Requirements include:	<ul style="list-style-type: none"> • A Recognised trade apprenticeship • A third level qualification in a relevant discipline or equivalent • Good leadership and computer skills • Approachable and self-motivated • Proven communication and relationship building ability • Commitment to delivering high standards with a positive, can-do approach • Strong team player • Strong organizational, planning, problem solving and reporting skills
For full details and to apply:	<p>https://ie.indeed.com/cmp/Liebherr-Group?from=mobviewjob&tk=1h4itf4eamnao803&fromjk=c282bd3156a7471e&attributionid=mobvjcmp</p>

PERSONAL LINES EXECUTIVE

Employer:	O'Shea Insurance Brokers Tralee Ltd., Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> • Handling each query in a timely manner • Taking and making a high volume of calls, closing sales • Negotiating terms with insurers where necessary and communicating with senior management daily • Identifying any barrier to sales/renewals that arise and communicating these to the business • Paying attention to detail and ensuring customer information is correct and validated with each interaction <p>Job Type: Full-time Salary: €25,000.00-€35,000.00 per year</p>
Requirements include:	<ul style="list-style-type: none"> • Previous experience in a similar role • Grandfathered, APA or CIP qualified or working towards insurance exams. • CPD in line with Minimum Competency requirements • Insurance: 1 year (preferred)
For full details and to apply:	https://ie.indeed.com/cmp/O'shea-Insurance-Brokers-Tralee-Ltd?from=mobviewjob&tk=1h4itmis0mn8v800&fromjk=4916d833a34a883e&attributionid=mobvjcmp

OFFICE ADMINISTRATOR (PROPERTY MANAGEMENT)

Employer:	Auctioneer Firm based in Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> • Manage incoming and outgoing correspondence related to property management, accounts, queries, and complaints including emails, telephone calls, and mail. • Address customer complaints or queries promptly and professionally • Maintain accurate and up-to-date property records, including lease agreements, contracts, and tenant information. • Assist property manager in preparing lease agreements, lease renewals, and other property-related documentation. • Handle accounts payable and accounts receivable tasks, including invoice verification, payment processing, and collections.
Requirements include:	<ul style="list-style-type: none"> • Proven experience as an office administrator or in a similar administrative role. • Strong organisational and time management skills, with the ability to handle multiple tasks and prioritise effectively. • Excellent verbal and written communication skills, with a customer-service-oriented approach. • Attention to detail and accuracy in all property and accounts-related tasks. • Ability to handle confidential information and maintain discretion.
For full details and to apply:	https://ie.indeed.com/cmp/Frs-Recruitment?from=mobviewjob&tk=1h4iu1urvnm9b800&fromjk=9e12447dfefc90bc&attributionid=mobvjcmp

KITCHEN PORTER

Employer:	Kilkenny Group, Inch, County Kerry
Duties include:	<ul style="list-style-type: none"> • Check deliveries. • Maintain the hygiene and operation cleanliness of the kitchen. • Comply with current up to date health, safety, hygiene, fire HACCP and security regulations of the company. <p>As part of the interview process you may be asked to come forward for a skills demonstration.</p> <p>Job Types: Full-time, Fixed term. Working 5 over 7 days, Monday to Sunday Contract length: 3 months</p>
Requirements include:	<ul style="list-style-type: none"> • Kitchen: 1 year (preferred) • Ability to work weekdays as well as weekends is essential.
For full details and to apply:	https://ie.indeed.com/cmp/Kilkenny-Shop?from=mobviewjob&tk=1h4j7ud37jv5t801&fromjk=720abba16a85ca48&attributionid=mobvjcmp

RECEPTIONIST

Employer:	Al Fateh Medical Ltd., Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> • General administrative duties including scanning reports, photocopying and filing • Registering new patients & creating charts • Booking and confirming patient appointments by phone or email • Preparing doctors rooms for the day • Keeping the clinic clean and tidy throughout the day • Taking patients payments and issuing receipts • Liaising with doctor re patient queries • Managing doctor's schedule as appropriate • Dealing with patient queries by phone or email • Processing patient medical records • Providing reception cover for annual leave as required <p>Job Types: Part-time, Permanent</p>
For full details and to apply:	https://ie.indeed.com/cmp/Al-Fateh-Medical-Ltd?from=mobviewjob&tk=1h4j8d3jvlg9a801&fromjk=1a4cd75e7bf75dfd&attributionid=mobvjcmp

RETAIL ASSISTANT

Employer:	Penneys, Tralee, County Kerry
Details include:	<ul style="list-style-type: none"> • We have various shift patterns and will train you on product knowledge, visual merchandising, stock replenishment and most importantly customer service. • Job Type: Part time
For full details and to apply:	https://ie.indeed.com/cmp/Penneys?from=mobviewjob&tk=1h4j979ir2hjd000&fromjk=2b0c4fda8cd0b59d&attributionid=mobvjcmp

RECEPTIONIST/ADMINISTRATOR

Employer:	Susan Crean Dental and Facial Aesthetics, Tralee, County Kerry
Details include:	<ul style="list-style-type: none"> • Receptionist required for a very busy multidisciplinary dental and facial aesthetic practice. Fully private practice. Immediate start. • May include some weekends. • Job Types: Full-time, Part-time, Fixed term • Contract length: 12 months • Part-time hours: 20-45 per week • Salary: €23,265.00-€27,986.00 per year
Requirements include:	<ul style="list-style-type: none"> • Administrative/customer service: 1 year. • Previous experience in dental sector desirable. • Excellent organisational skills and IT skills. • Competency in Excel and Microsoft Office. • Must work well as part of a team.
For full details and to apply:	https://ie.indeed.com/cmp/Susan-Crean-Dental-and-Facial-Aesthetics?from=mobviewjob&tk=1h4j8ih45mnb5802&fromjk=b3c8fbfa159d7867&attributionid=mobvjcmp

OFFICE ADMINISTRATOR

Employer:	Flesk Electrical Ltd., Castleisland, County Kerry
Details include:	<ul style="list-style-type: none"> • Flesk Electrical are looking to recruit an experienced Office Administrator to join our small team based in our office in Castleisland, Co. Kerry. • This is a mixed role where you will be supporting the Operations Manager and Finance Manager. <p>Job Type: Part-time, 24 hrs per week Salary: From €13.00 per hour</p>
Requirements include:	<ul style="list-style-type: none"> • Proficient in the use of Microsoft Word and Excel • Self-motivated, adaptable and able to work in a fast paced and dynamic environment • Experience of generating sales invoice • Experience with Sage 50 • A willingness to accept new challenges and responsibilities as they arise. • Preferential skills required • Knowledge of Google Drive and of O&M Manuals • Knowledge of the construction industry an advantage but full training will be provided
For full details and to apply:	https://ie.indeed.com/cmp/Flesk-Electrical-Ltd?from=mobviewjob&tk=1h4lashprkjb802&fromjk=2f506f1a21e05edd&attributionid=mobvjcmp

KITCHEN ASSISTANT/ VAN DRIVER

Employer:	Garveys Gourmet Kitchen, Tralee, County Kerry
Details include:	<ul style="list-style-type: none"> • A Catering Assistant is required to join our busy team • Prepping and cooking our ready to eat meals for distribution to our shops. • Some driving involved to cover staff holidays • Job Type: Full-time. • Salary: From €12.00 per hour. Day time hours only
For full details and to apply:	https://ie.indeed.com/cmp/Garveys-Gourmet-Kitchen?from=mobviewjob&tk=1h4janmvjkcoi803&fromjk=87f8a55df0e4e2f8&attributionid=mobvjcmp

KITCHEN PORTER

Employer:	Ballyseedy Café, Tralee, County Kerry
Details include:	<ul style="list-style-type: none"> • A Kitchen Porter is required for a fast paced restaurant in Tralee • Day shifts only • Job Types: Full-time, Part-time • Part-time hours: 39 per week • Hours: 8 to 4.30 / 10 to 5.30
For full details and to apply:	https://ie.indeed.com/cmp/Ballyseedy-Cafe?from=mobviewjob&tk=1h4l6d9c5kjh800&fromjk=82306ab67eb957aa&attributionid=mobvjcmp

SPA RECEPTIONIST

Employer:	Killarney Hotels Ltd., Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Organise scheduling of appointments • Obtain and accurately record all relevant guest information including contact details, credit card details and requests/preferences. • Respond to all guest enquiries promptly and efficiently. • Provide information on spa facilities during tours including benefits, utilisation instructions and health and safety. • Maintain the cleanliness, presentation and organisation of the reception area at all times. • Ensure that adequate supplies of all public information material are available and are in immaculate condition. • Record and track turn away business and repeat guests through the Spa Software system. • Prepare the reception area for the start of the next shift, ensuring all messages are communicated and carry out a detailed hand over. • Responsible for balancing all transactions taken during your shift
For full details and to apply:	https://ie.indeed.com/cmp/Killarney-Hotels-Ltd?from=mobviewjob&tk=1h4voiepjklb801&fromjk=0941b551abdf2d17&attributionid=mobvjcmp

COUNTER SALES ASSISTANT

Employer:	Celtic Donuts, Killarney, County Kerry
Details include:	<ul style="list-style-type: none"> We are currently hiring a Donut Shop Counter Sales Assistant for No. 4 Plunkett Street, Killarney, Co Kerry. Immediate Start. Dealing with cash accurately and card payment machines. Initial basic company training will be given. Must be flexible to work a variety of week days and weekends. Job Types: Full-time, Part-time, Permanent Part-time hours: 25-30 hours, Evening or days Shifts. Salary: From €12.50 per hour
Requirements include:	<ul style="list-style-type: none"> Experienced in working in a shop environment. Have good attention to detail, good communication skills, a pleasant manner. Excellent time-management and customer service skills. Ability to remain calm and focused in a fast-paced environment.
For full details and to apply:	https://ie.indeed.com/cmp/Celtic-Donuts-2?from=mobviewjob&tk=1h4l3lleqkjht801&fromjk=f725f47e95a92798&attributionid=mobvjcmp

BAR PERSON/SERVER

Employer:	The Meadowlands Hotel, Tralee, County Kerry
Details include:	<ul style="list-style-type: none"> Bar Person wanted for a busy 4* Hotel Bar Previous experience in a similar role is essential. Knowledge of Cocktails an advantage. Senior barperson starting at €12 (depends on experience). Job Types: Full-time, Permanent
For full details and to apply:	https://ie.indeed.com/cmp/The-Meadowlands-Hotel-1?from=mobviewjob&tk=1h4l4gou4kjgu800&fromjk=f1f74a7780e176d2&attributionid=mobvjcmp

LEISURE CENTRE ATTENDANT

Employer:	Killarney Plaza Hotel & Spa, Killarney, County Kerry
Details include:	<ul style="list-style-type: none"> We are seeking to hire a Lifeguard - Leisure Centre Attendant The successful candidate will report to the Leisure Centre Manager in both the Killarney Plaza Hotel & Spa and the Killarney Towers Hotel. Job Types: Full-time, Permanent
Requirements include:	<ul style="list-style-type: none"> Must have the NPLQ or the RLSS qualification or equivalent. Fluent in the English language. Previous experience working as a Lifeguard or attendant, ideally in the Hospitality industry.
For full details and to apply:	https://ie.indeed.com/cmp/Killarney-Plaza-Hotel-&-Spa?from=mobviewjob&tk=1h4it1ukvmnb5800&fromjk=80febea96ab63cc5&attributionid=mobvjcmp

RETAIL SALES ASSOCIATE

Employer:	Ard-Ri Group, Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> • Dealing with customers face to face and over the phone assisting them with general queries & sales. • Providing excellent customer service and advising customers on home interior purchases. • Promoting special offers • Product placement • Stock control • Organising of Customers accounts for effective service & accounts control. • Liaising with the Delivery team re customer deliveries. • Ensuring the showroom is kept clean and tidy and all safety protocols are followed. <p>Job Types: Full-time, Permanent.</p>
Requirements include:	<ul style="list-style-type: none"> • Friendly ambitious and self motivated individual that has a keen eye for detail, and experience in bathroom, flooring, furniture and or tiling would be an advantage but full training can be provided. • Willing to work on weekends, Saturday & Sunday work will be required for this role.
For full details and to apply:	<p>https://ie.indeed.com/cmp/Ard--ri-Group?from=mobviewjob&tk=1h4l4tsnikja0800&fromjk=c5659f8db1701ad5&attributionid=mobvjcmp</p>

HOUSEKEEPING ROOM ATTENDANT

Employer:	Park Hotel, Kenmare, County Kerry
Duties include:	<ul style="list-style-type: none"> • Greet all guests in a warm, friendly, and courteous fashion and to always maintain a professional manner. • Clean assigned bedrooms, bathrooms, and public areas and to ensure stocks of bathroom and bedroom items are replenished to correct standards • Report any defects found in the bedroom, corridors or public areas to the Head of department • Follow the company controls procedures in accordance with company checklist • Be energy efficient within the department, turning off lights, equipment etc when not in use • Develop own skills and knowledge through training, communication, and teamwork <p>Job Type: Full-time</p>
For full details and to apply:	<p>https://ie.indeed.com/cmp/Relais-&Ch%C3%A2teaux?from=mobviewjob&tk=1h4l5rt4mkj8u800&fromjk=8f3b38a9d7d12035&attributionid=mobvjcmp</p>

SHOP ASSISTANTS

Employer:	Londis, Rathmore, County Kerry
Duties include:	<ul style="list-style-type: none"> • Assist in food preparation and deli counter set up at the start of business and replenishment throughout the day. • Operate within the store efficiently, effectively and hygienically to ensure customer satisfaction with the highest standards of service and products at all times.
Requirements include:	<p>Job Type: Full-time</p> <ul style="list-style-type: none"> • Applicant will need to be fully flexible Monday - Sunday • Excellent interpersonal and communication skills • Numerical abilities • The ability to work as part of a team and to use own initiative • Sound judgement with the ability to make decisions • Self-motivated and good attention to detail
For full details and to apply:	<p>https://ie.indeed.com/cmp/Londis?from=mobviewjob&tk=1h4l6rjrlkjbo800&fromjk=25b1b8fd8402b7e8&attributionid=mobvjcmp</p>

PROFESSIONAL PHOTOGRAPHER

Employer:	County Photos Ltd., Ireland
Duties include:	<ul style="list-style-type: none"> • County Photos is seeking highly motivated, responsible, and talented individuals to join our team of professional School Photographers. • Our photographers travel to schools all over the country to offer each child and student a treasured portrait, which plays a critical role in helping them capture memories for a lifetime. • Successful photographers with County Photos have high energy and enthusiasm while establishing a connection with students and staff. <p>Job Types: Full-time, Part-time, Permanent, Fixed term, Graduate Contract length: 12 months Salary: €21,000.00-€28,000.00 per year</p>
Requirements include:	<ul style="list-style-type: none"> • Ability to effectively interact with school age children and school staff. • Work with minimal supervision as well as in a team environment. • Demonstrate a positive and professional image. • Full Clean driver's license. • Ability to lift and operate camera equipment & studio lighting. • Ability to travel up to 50 - 100 mile radius depending on territory. • Must be Garda Vetted.
For full details and to apply:	<p>https://ie.indeed.com/cmp/County-Photos-Ltd.-1?from=mobviewjob&tk=1h4l79ir7kjhu800&fromjk=948d450c76c1f5d3&attributionid=mobvjcmp</p>

RECEPTIONIST

Employer: Cathrionas Hair and Beauty Salon, Tralee, County Kerry

- Duties include:**
- Greeting customers, checking them in and out, as well as answering queries and bookings over the phone.
 - Working closely with the stylists to ensure all clients are well looked after i.e. teas, coffees, filling out colour cards, setting up stations etc.
 - Keeping the reception area tidy and well presented at all times.
 - Keeping control of stock, monthly ordering of new stock
 - Wedding co-ordinator - organising bookings, liaising with brides etc.
 - Cash handling, till totaling, end of day accounts
 - Keeping track of rosters, lunches and holidays.
 - Managing social media posts as well as keeping our website up to date.
 - General maintenance of the salon, helping to keep stations clean as well as back basins

Job Type: Full-time

Salary: €11.30-€12.80 per hour

- Requirements include:**
- Ideally previous experience as a receptionist, but not necessary as full training will be provided
 - Solid verbal communication skills
 - Excellent customer service and organisational skills
 - Experience with office equipment (computer, phone, printer)
 - Experience with cash handling
 - Background in hair or beauty would be an advantage

For full details and to apply:

<https://ie.indeed.com/cmp/Cathrionas-Hair-and-Beauty-Salons?from=mobviewjob&tk=1h417utnik9b2800&fromjk=2c3e3a33cd9751a8&attributionid=mobvjcmp>

STORE MANAGER

Employer: Lidl, Killarney, County Kerry

- Duties include:**
- Guarantee customer satisfaction by aiming to exceed customer expectations and safeguarding customer service standards in your store
 - Monitor and control staff costs, store productivity, inventory differences, write-offs and operational costs
 - Apply and control the company principles of 'Store Cleanliness', 'Customer Friendliness' and 'Minimal Queues at Tills'
 - Monitor and ensure proper rotation of stock, freshness control and C-Date checks
 - Adhere to all company procedures and commercial standards, i.e. reaching agreed store standards, presentation of merchandise, and the merchandising plan

Job Type: Full-time

Salary: €59,125 a year

For full details and to apply:

<https://ie.indeed.com/cmp/Lidl?from=mobviewjob&tk=1h419l3fskcqd802&fromjk=4b64167b90231539&attributionid=mobvjcmp>

DOMESTIC CLEANER

Employer:	Kerry Cheshire Services, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> To perform housekeeping and domestic duties including cleaning, deep cleaning throughout the designated service and laundry duties if required. <p>Job Type: Permanent, 19.5 Hours per week Salary: €14.23 - €15.83 per hour (based on experience)</p>
Requirements include:	<ul style="list-style-type: none"> A minimum of 1 years' previous experience in similarly focused role. Good interpersonal and communication skills, both verbal and written. Computer literate. In possession of the necessary documentation to work and live in Ireland. Ability to speak and write English fluently. Flexibility in working hours.
For full details and to apply:	https://ie.indeed.com/cmp/Cheshire-Ireland?from=mobviewjob&tk=1h4l8cs7ck9b2804&fromjk=3d846a599f8844d2&attributionid=mobvjcmp

CALL CENTRE TEAM LEADER

Employer:	RelateCare, Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> Effectively lead your team, maintaining agreed service levels and managing performance through coaching Provide valuable and regular feedback to your team through performance management Manage and monitor team performance against KPI's Carry out call evaluations to ensure consistency of quality in the standards provided by the team Drive a strong customer focus with commitment from the team to deliver the highest standards in customer care and professionalism Act as a referral point for the team for complex and escalated queries Provide detailed reports of the service performance Identify and inform the Operations Managers of call trends and other related issues that affect and drive the department's daily operations <p>Job Types: Full-time, Permanent—between 1pm & 10pm, Mon- Fri.</p>
Requirements include:	<ul style="list-style-type: none"> 12 months previous Contact Centre Managerial experience required Proven communication skills, both written and verbal Excellent interpersonal skills Ability to perform under pressure, work independently and under limited supervision Reliable, self-motivated and well organized Ability to manage a team remotely
For full details and to apply:	https://ie.indeed.com/cmp/Relatecare?from=mobviewjob&tk=1h4lc5oj2k9b2800&fromjk=e9576ef53238ba67&attributionid=mobvjcmp

DELI ASSISTANT

Employer:	SuperValu, Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> • Prepare customer orders across all fresh food areas • Cook, prepare and display the foods sold throughout the day • Ensure the counter displays across all fresh food departments are to the highest standards • Deal with all customer queries efficiently, professionally and in line with store policy
	Job Type: Permanent
Requirements include:	<ul style="list-style-type: none"> • HACCP training is desirable but not necessary • Excellent communication skills • Previous customer service experience is an advantage • The ability to work as part of a team in a fast-paced environment and to multi task under pressure • A passion for food and the ability to inspire shoppers
For full details and to apply:	https://ie.indeed.com/cmp/Supervalu-Ireland?from=mobviewjob&tk=1h4la02c2kj800&fromjk=176a8a2e67a36410&attributionid=mobvjcmp

CHILDCARE ASSISTANTS

Employer:	Allied Healthcare SMT Ltd., Ireland
Duties include:	<p>Allied Healthcare are currently recruiting for Childcare Assistants to work one to one with individuals in their own homes and in registered facilities across Ireland. The Ideal candidate for this position would be a reliable and friendly individual with a passion for working within the community and with children.</p> <ul style="list-style-type: none"> • All employees are required to attend to each client's individual needs. • Assisting with all aspects of daily living. • Providing personal care in need. • Potential light housework/meal prep.
	<p>Job Types: Full-time, Part-time Part-time hours: 10-20 per week Salary: €12.00-€20.00 per hour</p>
Requirements include:	<ul style="list-style-type: none"> • Minimum QQI Level 5 in Childcare, Community, Healthcare, etc • In-date mandatory courses such as BLS, Patient Moving and Handling, Infection Control, Childrens First Certificate is desirable but not essential as training can be given. • Willingness to undergo Garda Vetting. • Full driving licence. • Must speak English. • Currently living in Ireland with a valid work permit
For full details and to apply:	https://ie.indeed.com/cmp/Allied-Healthcare-Smt-Ltd?from=mobviewjob&tk=1h4lef5kqjl3l802&fromjk=3a81169099b4d287&attributionid=mobvjcmp

ASSISTANT MANAGER

Employer:	SuperValu, Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> • Ensure the store operates efficiently and effectively and provide our customers with the very best customer service and fresh food offering at all times in a clean, safe environment. • To deliver on key store targets (sales and profitability) through effective management of people and operations.
	Job Type: Permanent
Requirements include:	<ul style="list-style-type: none"> • Minimum 2 years experience in a Management position • Good knowledge of Microsoft Office (Excel, Word) • Highly driven with a strong work ethic • An understanding of how to achieve KPIs and targets • Experience balancing cash/tills
For full details and to apply:	https://ie.indeed.com/cmp/Supervalu-Ireland?from=mobviewjob&tk=1h4ladhrbjl3l800&fromjk=4bc1fb270120aa56&attributionid=mobvjcmp

SECURITY/GATEMAN

Employer:	3D Personnel, Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> • Co-ordinating all works with General Foreman • Signing Trucks/Machinery and Personnel in and out of the site • Managing site deliveries, including documentation
	Job Types: Full-time, Permanent Salary: €12.50 per hour
Requirements include:	<ul style="list-style-type: none"> • Must hold a valid Safe Pass and Manual Handling certificate • Previous gate security experience • Experience dealing with site traffic is beneficial
For full details and to apply:	https://ie.indeed.com/cmp/3d-Personnel?from=mobviewjob&tk=1h4lfvov4kjgu801&fromjk=51627eaba5eb1275&attributionid=mobvjcmp

SITE STEEL ERECTOR

Employer:	TOL Ltd., Dingle, County Kerry
Requirements include:	<ul style="list-style-type: none"> • Site experience and safe pass essential • Good work ethic, strong attention to detail, ability to work in a team as well as work on own initiative • Good communication skills and positive attitude. • Driving license an advantage
	Salary: €35,000 a year
For full details and to apply:	https://ie.indeed.com/cmp/Dingle-Home?from=mobviewjob&tk=1h4lfvp8f2ie5000&fromjk=7e15706f51af6a5f&attributionid=mobvjcmp

QUARRY DISPATCHER

Employer:	Gloun Stone Quarries, Kenmare, County Kerry
Duties include:	<p>The job will entail outdoor and indoor work. It is envisaged that the role will expand and full training will be provided. The core hours are 7am to 5pm with some Saturday working during busy periods so flexibility would also be an advantage.</p> <ul style="list-style-type: none"> • Dealing with customer orders • Arranging dispatch and delivery • Answering the telephone and dealing with onsite customers <p>Job Types: Full-time, Permanent Salary: €36,000.00-€45,000.00 per year</p>
Requirements include:	<ul style="list-style-type: none"> • Experience in the concrete, aggregate and construction industry would be an advantage. • Computer skills would also be advantageous along with a willingness to learn.
For full details and to apply:	<p>https://ie.indeed.com/cmp/F-and-M-Hurley-Plant-Hire?from=mobviewjob&tk=1h4lf6127kj8u800&fromjk=eaf660d28faf39a9&attributionid=mobvjcmp</p>

KITCHEN PORTER /CLEANER

Employer:	Killeen House Hotel, Killarney, County Kerry
Details include:	<ul style="list-style-type: none"> • We are looking for a Kitchen Porter to clean our kitchen and support our cooking team in the Restaurant. • Varied shifts and days. • Job Type: Full-time • Salary: From €12.50 per hour
For full details and to apply:	<p>https://ie.indeed.com/cmp/Brook-Lodge-Boutique-4-Star-Hotel?from=mobviewjob&tk=1h4lstrdqjkk802&fromjk=ba355aa383556ced&attributionid=mobvjcmp</p>

CLEANING OPERATIVE

Employer:	Contract Cleaners Ltd., Tralee, County Kerry
Details include:	<ul style="list-style-type: none"> • A Cleaning Operative is required for a Supermarket in Tralee, Co. Kerry • Cleaning experience an advantage but not essential as training will be provided • Job Types: Full-time, Part-time • Part-time hours: 15 per week, 5.30am - 8.00am 6 days a week. • Salary: €11.90 per hour, Sunday Rate: €13.45 per hour
For full details and to apply:	<p>https://ie.indeed.com/cmp/Contract-Cleaners-Ltd-1?from=mobviewjob&tk=1h4ltst6njklc800&fromjk=be7d87e0a48b07b4&attributionid=mobvjcmp</p>

KITCHEN PORTER

Employer:	Killarney Plaza Hotel & Spa, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Ensuring cleanliness within the kitchen department is maintained at a very high standard at all times. • Working as part of a team. • Adhering to HACCP compliance. <p>Job Type: Full-time, Permanent</p>
Requirements include:	<ul style="list-style-type: none"> • Must have a good level of English. • Be willing to work as part of a team and be flexible with shifts. • Weekend shift work involved. • Legal right to work in Ireland.
For full details and to apply:	https://ie.indeed.com/cmp/Killarney-Plaza-Hotel-&-Spa?from=mobviewjob&tk=1h4ltfnl5kjb1803&fromjk=b8e904bf09ce84cb&attributionid=mobvjcmp

BUS DRIVER

Employer:	Kennedy Bus Hire, Caherciveen/Waterville, County Kerry
Details include:	<ul style="list-style-type: none"> • We have full time and part time roles in local day work and local school bus driving • D or D1 licence & current CPC Drivers card
For full details and to apply:	Contact Mairead Kennedy for further details on 087 2051527

WAITER/WAITRESS

Employer:	Park Hotel, Kenmare, County Kerry
Details include:	<ul style="list-style-type: none"> • Manage the effective and smooth operation of your allocated station in a hands on capacity throughout Breakfast, Afternoon Tea & Dinner Services • Good level of product knowledge regarding all menu items, hotel facilities and services • Food & Wine service in line with Relais & Chateaux and Park Hotel Kenmare 5 star standards of service • Anticipate Guest requirements in a positive and professional manner • Daily Restaurant Set up and presentation • Cleaning and polishing duties • Ensuring all work is carried out in line with Health & Safety standards • Be observant in the monitoring of food being served from the kitchen to ensure any issues are dealt with before reaching the guest
Requirements include:	<ul style="list-style-type: none"> • Previous experience in Food & Beverage • Excellent personal presentation • Highly organised with the ability to prioritise tasks
For full details and to apply:	https://ie.indeed.com/cmp/Park-Hotel-Kenmare?from=mobviewjob&tk=1h4vm85crjv7a800&fromjk=eb84da34a61e23b5&attributionid=mobvjcmp

RETAIL ASSISTANT

Employer: Spar, Tralee, County Kerry

- Duties include:**
- To prioritise customer service, ensuring that transactions are carried out efficiently and effectively
 - Checkout operation and processing of customer sales and requests in a fast, effective and friendly manner
 - Assist customers with product knowledge and recommendations
 - Preparation of shop floor lines for sale and the building and maintenance of effective shop displays
 - Maintaining clean facilities and a clean working environment
 - Pump attendance when required and general maintenance of the forecourt area
 - Must be able to work flexible hours Monday to Sunday incl. weekends and evenings.

For full details and to apply:

<https://ie.indeed.com/cmp/Spar?from=mobviewjob&tk=1h4vu5djbkcrm802&fromjk=d3a9fe568008f4d3&attributionid=mobvjcmp>

MEDICAL SECRETARY/BUSINESS ADMINISTRATOR

Employer: The Skin Lab, Killarney, County Kerry

- Duties include:**
- Medical Secretary is required for a busy Aesthetic Clinic in Kerry.
 - Overseeing the day to day running of the clinic.
 - Carrying out requests from management as needed.
 - Maintaining stock and ordering supplies.
 - Answering emails and sorting post.
 - Answering phone calls and addressing all client enquiries.

Job Type: Part-time, 15-25 per week

Salary: €14.00-€16.00 per hour

- Requirements include:**
- Minimum 3 years experience in business administration or medical administration.
 - Excellent Computer skills and must be proficient in Microsoft office and working with different software - this is essential.
 - Must have excellent customer service skills and the ability to work as part of a team.
 - Be flexible and available to work Saturdays and one day mid-week.
 - Be fluent in English both oral and written.

For full details and to apply:

<https://ie.indeed.com/cmp/The-Skin-Lab-3?from=mobviewjob&tk=1h4di787tkjgu800&fromjk=b925d54b96f7a9db&attributionid=mobvjcmp>

TEAM LEADER

Employer:	TK Maxx, Killarney, County Kerry
Details include:	<ul style="list-style-type: none"> Supporting our Managers by helping to lead a team of associates in a constantly changing store. Various hours available, Monday to Sunday Job Type: Full-time
For full details and to apply:	https://ie.indeed.com/cmp/The-TJX-Companies,-Inc.?from=mobviewjob&tk=1h4vn6okvkcp5800&fromjk=3b14c30d491c9e8f&attributionid=mobvjcmp

KITCHEN PORTER

Employer:	Dromhall Hotel, Killarney, County Kerry
Duties include:	<p>We are looking for a Kitchen Porter for Kayne's Bar and Bistro.</p> <ul style="list-style-type: none"> Cleaning and maintaining hygiene standards in the kitchen Assisting the chefs where required <p>Job Types: Full-time, Permanent Salary: €10.50-€12.00 per hour</p>
Requirements include:	<ul style="list-style-type: none"> Previous experience in the role is preferred but not essential. Must be flexible and have an excellent work ethic
For full details and to apply:	https://ie.indeed.com/cmp/Dromhall-Hotel-1?from=mobviewjob&tk=1h4dod7p2jv5n801&fromjk=30e85bc55cc848c5&attributionid=mobvjcmp

SALES ASSISTANT

Employer:	Kilkenny Shop, Killarney, County Kerry
Details include:	<ul style="list-style-type: none"> A Sales Assistant is required for Christy's Gift Store, Killarney, Co. Kerry. Ensure General Store Standards and Stock Replenishment are carried out. Part-time hours rostered Monday to Sunday. Full training and induction provided. Job Types: Part-time, Fixed term
Requirements include:	<ul style="list-style-type: none"> Sales: 1 year (preferred) Customer service orientated Work as part of a team to achieve overall store targets Must be available weekdays as well as weekends.
For full details and to apply:	https://ie.indeed.com/cmp/Kilkenny-Shop?from=mobviewjob&tk=1h4vui678kcq5800&fromjk=59a8eaf9df60ca63&attributionid=mobvjcmp

FUNCTION BAR TENDER

Employer:	Heights Hotel, Killarney, County Kerry
Details include:	<ul style="list-style-type: none"> • A Bar Tender is required for the Heights Hotel Killarney to serve functions and weddings. • This job includes late night work. • Salary: From €12.00 per hour • Job Type: Part-time
Requirements include:	<ul style="list-style-type: none"> • Minimum of 1 years experience in a similar role • Fluent English • Friendly and outgoing • Good references
For full details and to apply:	https://ie.indeed.com/cmp/The-Heights-Hotel-Killarney-1?from=mobviewjob&tk=1h4vntfp5kcra800&fromjk=9dd93ef58808d29b&attributionid=mobvjcmp

BAKER

Employer:	The Tastebuds, Tralee, County Kerry
Details include:	<ul style="list-style-type: none"> • A Baker is required for cafe style cakes and traybakes • Ideally mornings and you would be finished by lunch time but times are flexible. Creative flare is a bonus and a passion for food • Experience not essential as training will be provided • Job Type: Full-time • Salary: From €15.00 per hour
For full details and to apply:	https://ie.indeed.com/cmp/The-Tastebuds?from=mobviewjob&tk=1h4vq68v3kcq5803&fromjk=fa0aeb1876657ea4&attributionid=mobvjcmp

TRAINEE HAIRDRESSER /STYLIST

Employer:	Peter Mark, Killarney, County Kerry
Details include:	<ul style="list-style-type: none"> • This is a 3 year full time training program and will require you to work 5 days out of 7 days and will include late nights. • You will also attend our Training Schools to complete training courses which covers every aspect of hairdressing. • Job Type: Full-time
Requirements include:	<ul style="list-style-type: none"> • Customer service experience • An excellent level of English
For full details and to apply:	https://ie.indeed.com/cmp/Peter-Mark?from=mobviewjob&tk=1h4vnjm6mkcpc800&fromjk=f6f77598237721f2&attributionid=mobvjcmp

SPA SUPERVISOR

Employer:	The Brehon Hotel & Spa, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Ensure the delivery of a high standard of customer care and service is provided at all times in every area of the business in the Anú Spa. • Ensure new staff have had the adequate training to deliver the highest standard of customer service. • The hygiene and cleanliness of the Spa area, treatment rooms and implements that are required to perform treatments should all reach health and safety levels. • Stock control including the ordering of retail and salon products should be carried out on regular occasions. • Develop promotional opportunities to maximise the business potential. • Roster adequate levels of staff in conjunction with the manager. • Liaise with the manager on a weekly basis with regard to any issues
Requirements include:	<ul style="list-style-type: none"> • Previous experience is essential. • Ability to work in a pressurised environment. • Be enthusiastic, confident and passionate about the beauty industry. • Ensure all treatments are carried out to the highest possible standard.
For full details and to apply:	https://ie.indeed.com/cmp/The-Brehon-Hotel-&-Spa?from=mobviewjob&tk=1h4vplg90kcqp800&fromjk=35b3a9683366bff3&attributionid=mobvjcmp

GENERAL OPERATIVE

Employer:	Tricel, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Flexibility to work within the manufacturing areas in the factory • Follow instruction from the area supervisor and team leader • Follow safety rules, including wearing protective equipment and report any accidents or incidents that may occur in the workplace • Interact with the company's Enterprise Resource Planning (ERP) • Adhere to lean and 6S standards in the workplace • Complete all training as identified by the company • Ad hoc duties that may arise <p>Job Type: Full-time Schedule: 12 hour shift</p>
Requirements include:	<ul style="list-style-type: none"> • Experience in a manufacturing environment is a distinct advantage • Working in a physically demanding environment • Meeting and exceeding production targets • Punctuality and overall good time management • Effective teamwork and communication skills
For full details and to apply:	https://ie.indeed.com/cmp/Tricel-1?from=mobviewjob&tk=1h4dhh5dujv5k800&fromjk=bb776000902d5731&attributionid=mobvjcmp

TECHNICAL ADVISOR

Employer:	Liebherr Container Cranes Ltd., Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Based primarily in Ireland, plan and coordinate service and support for full range of products and services from Liebherr Customer Service • Deliver timely support for customers, both directly and indirectly through network of mixed sales companies (MSC) • Provision of on-site support, in emergency cases • Preparation and delivery of technical reports on project / job completion • Training of clients, employees, and apprentices both on-site and in-house • Liaising with internal departments to eliminate faults and improve products • Work with our sales department and global network of Mixed Sales Companies (MSC) to promote and develop business opportunities • Develop and maintain KPI and targets • Maintain a customer focused approach • Ensure quality, environmental and Health & Safety standards are always maintained • Contribute to Continuous Improvement and Quality Management <p>Job Type: Full-time</p>
Requirements include:	<ul style="list-style-type: none"> • A third level qualification in engineering or applicable trade • Working knowledge of MS office suite of programs • Strong communication skills in written and spoken English • Experience in a similar technical support role preferred • Knowledge of PLCs and Variable Speed Drives (VSD) preferred
For full details and to apply:	https://ie.indeed.com/cmp/Liebherr-Group?from=mobviewjob&tk=1h4dmtqk1kjj6800&fromjk=a8b46932ab4c5723&attributionid=mobvjcmp

LABOURER

Employer:	O'Neill & Brennan, County Kerry
Details include:	<ul style="list-style-type: none"> • We currently have an opportunity for a Labourer in Kerry area, working with the top contractors in the country • Salary: €18.99 per hour
Requirements include:	<ul style="list-style-type: none"> • 2+ years experience • Safe Pass • Manual Handling
For full details and to apply:	https://ie.indeed.com/cmp/O'neill-&-Brennan?from=mobviewjob&tk=1h4dg2v2skcr8800&fromjk=6ebab1a9640c2a44&attributionid=mobvjcmp

Job Title	Location	No. of Positions	Closing Date	Job Ref. No.
Administration	Killarney Town	4	28/07/2023	CES2289407
Healthcare Assistant	Killarney Town	1	28/07/2023	CES2289409
Kitchen Attendant	Killarney Town	1	28/07/2023	CES2289411
Bus Driver	Killarney Town	1	28/07/2023	CES2289413
Contact Yvonne on 087 7385672				

Job Title	Location	No. of Positions	Closing Date	Job Ref. No.
Caretaker/ Cleaner	Killorglin Rowing Club	1	06/07/2023	CES2284406
Bus Driver	Ard Alainn Centre	1	07/07/2023	CES2284624
Evening Attendant	Killorglin Sports Complex	1	12/07/2023	CES2282004
Cleaner	Killorglin Sports Complex	1	03/08/2023	CES2282003
Weekend Attendant	Killorglin Sports Complex	1	03/08/2023	CES2282009
Sports Co-Ordinator	Killorglin Sports Complex	1	03/08/2023	CES2282003
Contact Margaret on 066 9761755				

Job Title	Location	No. of Positions	Closing Date
Receptionist/ Administrator (CE)	Caherciveen CIS	1	31/07 /2023
Receptionist/ Administrator (RSS)	Caherciveen CIS	1	31/07 /2023
Receptionist/ Administrator (TÚS)	Caherciveen CIS	1	31/07 /2023
Contact <i>eithne.garvey@citinfo.ie</i>			

Job Title	Location	No. of Positions	Closing Date	Job Ref. No.
Tidy Village Worker	Beaufort	1	26/06/2023	CES 2282440
Kitchen Assistant	Glencar	1	15/06/2023	CES 2280798
General Operative	Listry	1	15/06/2023	CES 2280794
Heritage Officer	Beaufort	1	15/06/2023	CES 2280799
General Cleaner	Beaufort	1	15/06/2023	CES 2280800
Contact Margaret <i>on 085 7300690</i>				

Job Title	Location	No. of Positions	Closing Date	Job Ref. No.
General Operative	Killarney Racecourse	3	25/07/2023	CES 2275726
Sports Club Admin	Killarney Celtic	1	16/08/2023	CES 2290711
Services Attendant	Spa GAA Club	1	22/08/2023	CES 2291342
Scheme Office Secretary	Killarney	1	21/08/2023	CES 2291171
Contact Siobhán <i>on 087 3849451</i>				

Job Title	Location	No. of Positions	Closing Date	Job Ref. No.
Grounds Person	Kilgarvan	1	06/07/2023	CES 2207754
Office Administration	Kilgarvan	1	06/07/2023	CES 2265212
Cleaner	Kilgarvan	1	06/07/2023	CES 2241661
Contact Margaret on 087 3583279				

Job Title	Location	No. of Positions	Closing Date	Job Ref. No.
Clerical Assistant	Fitzgerald Stadium, Killarney	1	28/07/2023	CES 2287691
Contact Theresa on 064 6631700				

Job Title	Location	No. of Positions	Closing Date	Job Ref. No.
Dayroom Assistant	Portmagee	1	15/08/2023	CES 2270716
Cook / Kitchen Operative	Portmagee	1	15/08/2023	CES 2257435
Landscape Gardener	Portmagee	1	15/08/2023	CES 2257432
Day Room Co - Ordinator	Portmagee	1	15/08/2023	CES 2257428
Maintenance Operative	Portmagee	1	15/08/2023	CES 2268331
Gym Instructor	Portmagee	1	15/08/2023	CES 2257433
Co-Ordinator for Community Centre	Portmagee	1	15/08/2023	CES 2290346
Laundry Assistant	Portmagee	1	15/08/2023	CES 2288383
Contact Louise on 066-9477200.				

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Comhordaitheoir ‘Cumas Ceantar’, Gaeltacht Uíbh Ráthaigh

Spriocdháta d’iarratais: Déardaoin, 27 Iúil 2023

Tá Comhchoiste Gaeltacht Uíbh Ráthaigh ag iarraidh Comhordaitheoir a fhostú don togra 3 bliana ‘Cumas Ceantar’ (Creative Places) i nGaeltacht Uíbh Ráthaigh.

Is ról ríthábhachtach é seo a bheidh ag plé le na pobail áitiúla, lena n-áireofar oibrithe agus cleachtóirí ealaíon agus cultúrtha go háitiúil chomh maith le príomheagraíochtaí forbartha áitiúla agus réigiúnacha.

Beidh an ról páirtaimseartha agus solúbtha, idir 3-4.5 lá sa tseachtain ar an meán, de réir mar a aontófar de réir riachtanais an tionscadail. Conradh fostaíochta 36 mhí ar théarma seasta a bheidh ann, agus beidh raon feidhme teoranta aige maidir le leathnú/ciorrú. Tabharfar tosaíocht d’iarrthóirí gur féidir leo feidhmiú trí Ghaeilge.

Is féidir na sonraí poist a lorg nó ceisteanna a chuir go aine@comhchoiste.ie agus ‘Cumas Ceantar Uíbh Ráthaigh — Comhordnóir’ a chuir mar ábhar an ríomhphost.



Jobs Sheet Publishing Info



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Send us the job details,

To include:

Job Title, Location, Requirements, How to Apply and Closing Date

Any jobs received after 5p.m. on Thursdays are not guaranteed to be published



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