

KERRY LOCAL AREA EMPLOYMENT SERVICE
SOUTH KERRY EDITION



Head Office

West Main Street
 Cahersiveen
 Co. Kerry
 Tel: 066 9472724

Other Offices:

Killarney

37A High St.
 2nd Floor,
 Killarney,
 Co. Kerry
 Tel: 064 6636572

Killorglin

Library Place,
 Killorglin,
 Co. Kerry
 Tel: 066 9761615

Kenmare

21 Henry St.
 Kenmare,
 Co. Kerry
 Tel: 064 6641930



SOUTH KERRY DEVELOPMENT
 PARTNERSHIP CLG.



**An Roinn Gnóthaí Fostaíochta
 agus Coimirce Sóisialaí**
**Department of Employment Affairs
 and Social Protection**

ADMINISTRATOR

Employer:	Arts Retreat Centre, CillRialaig, Ballinskelligs, Co. Kerry
Duties:	<ul style="list-style-type: none"> • Processing of Applications, processing Payments and Acceptance of Residencies • Communication with Irish and International Artists/Applicants • Managing cleaning and repairs of cottages • Liaison with Selection Panel • Attending Staff meetings and working together with Founder and Gallery Staff/ Interns • Communications with Udaras na Gaeltachta, RSS and FAS regarding Retreat Staff • Creating Rotas of occupancies (Excel essential) • Communicating with Suppliers • Ordering and Purchases of materials, products, stationary etc • Data entry and maintaining administration <p>Job Type: 3 days per week, 24 hrs per week Salary: Starting at €14 an hour (DOB) for the right candidate.</p>
Requirements include:	<ul style="list-style-type: none"> • Strong administration, communication and organisation skills • Knowledge of software packages, Excel and Word essential • Basic knowledge of finances • Must be flexible, be a team player and able to work independently • Preferably a local person with own transport as meetings and retreat visits are essential • Start date a.s.a.p.
For full details and to apply:	<p><i>Send your CV to crsiopa@gmail.com Attn of Founder Noelle Campbell- Sharp</i></p>

GENERAL OPERATIVE

Employer:	Leane's Kitchen & Manufacturing Ltd., Killarney, County Kerry
Requirements include:	<ul style="list-style-type: none"> • A General Operative is required for our Fitted Furniture Factory • Safe Pass, Manual handling and Fluent English is essential • Knowledge or interest in woodworking is desirable • CNC machinery and assembly techniques, full training provided <p>Job Type: Full-time Salary: From €13.00 per hour</p>
For full details and to apply:	<p><i>https://ie.indeed.com/cmp/Leane's-Kitchen-&-Manufacturing-Ltd?from=mobviewjob&tk=1hcrsikekmnab801&fromjk=0d97609f13dec537&attributionid=mobvjcmp</i></p>

SHOP ASSISTANT

Employer:	Deck The Halls, Killarney, County Kerry
Duties include:	<p>Deck The Halls Killarney are recruiting immediately for experienced seasonal staff for this season's pop-up Christmas shop from September to February</p> <ul style="list-style-type: none"> • Interacting and serving customers at the till and on the shop floor. • Helping with Christmas commercial styling jobs off the shop premises. • Keeping the store tidy. • Replenishing and pricing of the stock. • Daily cash up. • General cleaning duties. • Opening and closing of the retail unit.
Requirements include:	<ul style="list-style-type: none"> • Previous retail, sales, and customer service experience is essential
For full details and to apply:	<p>https://ie.indeed.com/cmp/Deck-the-Halls-2?from=mobviewjob&tk=1hcrv84ppk9a9800&fromjk=4283f0a505984148&attributionid=mobvjcmp</p>

CLERICAL OFFICER

Employer:	Morgan McKinley, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Database management and a high volume of data entry • Answering phones, taking messages, transferring calls • Drafting letters, managing a busy email inbox • Managing and drafting excel spreadsheets • Manual and electronic filing • Other ad-hoc duties as required <p>Job Type: Full-time Salary: €14.85 per hour</p>
Requirements include:	<ul style="list-style-type: none"> • 2 years + experience working in a Clerical/Administrative role • Excellent MS Office skills • Someone with excellent verbal and written etiquette • Experience processing invoices and minute taking is desirable • An efficient, organised & detailed orientated person • An ambitious and energetic individual with a can-do attitude and an eagerness to learn
For full details and to apply:	<p>https://ie.indeed.com/cmp/Morgan-Mckinley?from=mobviewjob&tk=1hcs1jmh7lg8u800&fromjk=b6cf22d9c7b7e07b&attributionid=mobvjcmp</p>

TEAM ADMINISTRATOR

Employer: Morgan McKinley, Tralee, County Kerry

Duties include:

- Providing administrative support to the team
- Data entry and management
- Processing invoices
- Managing phones and a busy email inbox
- Drafting and posting letters
- Ad hoc administrative duties

Job Type: Permanent

Requirements include:

- Experience in an administration role or the equivalent
- Experience managing phones, a busy email inbox and working on Microsoft Excel spreadsheets
- Excellent organisation skills
- A keen eye for detail
- A can do attitude and a keen work ethic

For full details and to apply: <https://ie.indeed.com/cmp/Morgan-Mckinley?from=mobviewjob&tk=1hcs3m2i2jl36800&fromjk=726c1dbedb1a07a3&attributionid=mobvjcmp>

HOTEL RECEPTIONIST

Employer: Rose Hotel, Tralee, County Kerry

Duties include:

- Checking in and out guests in a friendly and timely manner
- Anticipate guests needs and ensure that service is provided to the level they require and beyond their expectations.
- Attend training as required
- Assist reservations department
- Respond to any telephone or email reservation enquiries
- Follow procedures in relation to opening/closing duties
- Carry out any other duties if required

Job Type: Permanent

Requirements include:

- At least 1 years hotel reception experience in a hotel
- Have a working knowledge of Guestline is a distinct advantage or must have working knowledge of similar front office system
- Be proficient in Microsoft office
- Experience in cash handling
- Good knowledge of the local area and attractions
- Be a team player and flexible in your role and assist other departments if necessary
- Must be able to work shifts including weekends and public holidays

For full details and to apply: <https://ie.indeed.com/cmp/Rose-Hotel?from=mobviewjob&tk=1hcs4ads4jv6d800&fromjk=bf59f9a6dac13574&attributionid=mobvjcmp>

PROJECT DEVELOPER - BIODIVERSITY LEARNING AND INCUBATION HUB

Employer:	AK Inspired, County Kerry
Duties include:	<ul style="list-style-type: none"> To support Inspired in the development of a Biodiversity Learning and Incubation Hub, which is specifically designed to enable people with intellectual disabilities. To lead inclusive programmes, training and social role opportunities for participants based on sustainable food production and biodiversity driven projects. To develop proposals that will support new opportunities and initiatives with potential to add value to the experience of participants and other programme trainees. <p>Job Types: Part-time, Fixed term Contract length: 12 months. Expected hours: 30 per week Salary: €30,000.00-€32,000.00 per year</p>
Requirements include:	<ul style="list-style-type: none"> 3rd level qualification. At least 2 years experience working on an environmental project, with knowledge on drafting impact reports and evaluations. Have some experience in working within a community development project or having worked with people with a disability would be an added advantage.
For full details and to apply:	https://ie.indeed.com/cmp/Ak-Inspired?from=mobviewjob&tk=1hd3fqlhokcr4801&fromjk=12d771d87c3dec6e&attributionid=mobvjcmp

BREAKFAST SUPERVISOR

Employer:	Killarney Court Hotel, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> We are looking for a Midweek Breakfast Supervisor to maintain a presence in the room during service. Ensure that all customers receive polite and courteous attention. Deal with customer queries / complaints during service and communicate with management. Ensure the highest standards of service are maintained by all staff at all times Your team are in full correct uniform and grooming upon arrival to each shift <p>Job Type: Part-time, Full-time 7am - 11am Monday - Friday (20 hours) 7am - 3pm Monday - Friday (40 hours)</p>
Requirements include:	<ul style="list-style-type: none"> Previous supervisory and hotel experience is essential.
For full details and to apply:	https://ie.indeed.com/cmp/Killarney-Court-Hotel?from=mobviewjob&tk=1hd3h8pbij6ci800&fromjk=36e9142a22f35b40&attributionid=mobvjcmp

LEGAL SECRETARY

Employer:	Morgan McKinley, County Kerry
Duties include:	<p>We are seeking to recruit Legal Secretaries to be based in a busy law firm in County Kerry.</p> <ul style="list-style-type: none"> • Using internal systems and Microsoft Office Suite • Typing of documents, letters and emails • Reception duties including answering phones and managing a busy email inbox • Filing, photocopying, scanning, invoicing and general administrative support • Diary management • Ad hoc administration duties <p>Job Type: Permanent</p>
Requirements include:	<ul style="list-style-type: none"> • Experience working on Microsoft Office Suite i.e. Microsoft Word, Microsoft Excel etc • Experience dealing with managing phones/emails • Good team player • Excellent organisation and communications skills • Keen attention to detail • Ability to work on own initiative
For full details and to apply:	<p>https://ie.indeed.com/cmp/Morgan-Mckinley?from=mobviewjob&tk=1hcs35i6alg8i801&fromjk=8c8460df0f617405&attributionid=mobvjcmp</p>

PURCHASING AND LOGISTICS ADMINISTRATOR

Employer:	Morgan McKinley, Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> • Effectively manage logistics • Customs paperwork • Trolley management • Order input • Purchase order management • Stock level management • Liaising with suppliers and customers across several countries • Adhoc projects and tasks <p>Job Type: Full-time, Permanent Salary: €30,000-€35,000 per year</p>
Requirements include:	<ul style="list-style-type: none"> • Have excellent computer skills to include competence in MS Excel, Word and Outlook. • Have excellent organisational and communication skills • Preferably have 1 year experience in logistics • Advanced/Higher Certificate preferred
For full details and to apply:	<p>https://ie.indeed.com/cmp/Morgan-Mckinley?from=mobviewjob&tk=1hcs57nkqjkmq803&fromjk=73ac9bf603363975&attributionid=mobvjcmp</p>

SALES SUPPORT ADMINISTRATOR

Employer:	FDC Group, Killarney, County Kerry
Duties:	<p>The role will involve administration and operational support to a Financial Consultant.</p> <ul style="list-style-type: none"> • Working closely with the Financial Consultant on client management • Diary, phone and email management • Processing and overseeing new business applications • Service queries on new and existing business • Dicta Typing • Preparation of reports, quotes and file reviews • Manage relationships with product providers, underwriters and clients • Ensure all is processed in an accurate, compliant and timely manner. <p>Job Types: Full-time, Permanent</p>
For full details and to apply:	<p>https://ie.indeed.com/cmp/Fdc-Group-2?from=mobviewjob&tk=1hcs12arhlq8s803&fromjk=1d32b3d33b87f531&attributionid=mobvjcmp</p>

OFFICE ADMINISTRATOR

Employer:	The Great Southern Hotel, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Organising and co-ordinating room lists. • Confirming reservations with guests. • Administration for weddings and conferences. • Assisting marketing and sales. • Other related tasks as required. <p>Job Types: Permanent, Full-time</p>
Requirements include:	<ul style="list-style-type: none"> • Excellent communication, time management and organisational skills • Have excellent written and spoken English • Local knowledge of Killarney • Proficiency in MS Word and Excel • Experience with Tablepath/Hotsoft an advantage • Ability to work without close supervision as well as the ability to set priorities
For full details and to apply:	<p>https://ie.indeed.com/cmp/The-Great-Southern-Hotel-2?from=mobviewjob&tk=1hcs1pij7lg9h801&fromjk=35ee817eb6d22dad&attributionid=mobvjcmp</p>

PROJECT MANAGER

Employer:	J.F. Flynn Construction Ltd., Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> This position is to plan and manage projects from contract award to retention release, including management of the budget, programme, quality and health and safety and ensuring the contractual position of the company is protected.
	Job Type: Full-time
For full details and to apply:	https://ie.indeed.com/cmp/J.f.-Flynn-Construction-Ltd.?from=mobviewjob&tk=1hd1kskmikj98802&fromjk=151ded7b08b3832f&attributionid=mobvjcmp

ELECTRICAL APPRENTICES

Employer:	Colin Burke Electrical Ltd., Tralee, County Kerry
Details include:	<ul style="list-style-type: none"> We are seeking to recruit a number of 2nd, 3rd and 4th Year Electrical Apprentices to join our growing team in Kerry. The successful candidates will be joining a progressive organisation that has an outstanding reputation for delivery on multiple projects nationwide and a proven commitment to developing apprentices.
	Job Type: Full-time
Requirements include:	<ul style="list-style-type: none"> Electrical trade apprenticeship in progress (2nd, 3rd and 4th year applicants) A Valid Safe Pass Card A Valid Manual Handling Certificate
For full details and to apply:	https://ie.indeed.com/cmp/Colin-Burke-Electrical?from=mobviewjob&tk=1hd1ldscmmn8t801&fromjk=e11147d51ba813e1&attributionid=mobvjcmp

MERCHANDISER

Employer:	Sales Cosmetics Ltd., Tralee, County Kerry
Details include:	<ul style="list-style-type: none"> This role involves merchandising Catrice and Essence brands in Penneys store Tralee, Co. Kerry. Previous merchandising experience is not required as training will be given.
	Job Type: Part-time, over two days Monday and Saturday
	Part-time hours: 10 per week
	Salary: €11.30 per hour
For full details and to apply:	https://ie.indeed.com/cmp/Sales-Cosmetics-Ltd?from=mobviewjob&tk=1hd3hvj2ckcr6800&fromjk=4fb15ae9050ffd28&attributionid=mobvjcmp

IT ANALYST - HELPDESK & ADMINISTRATOR

Employer:	Liebherr Container Cranes Ltd., Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Working with the Helpdesk Team Leader and process owners (managers and key users), to provide help desk (level 1 support) to users for hardware, software, phones, printers, and other setups and configurations. • Coordination of the help desk activities of others (where support requests have been escalated, for example). • Working with other IT analysts, to provide services support work – for example activities related to VPN client configuration, smart phones, data exchange, encryption, software installs, network configuration, and auditing of these services. • To provide effective management and auditing of user accounts, application authorization profiles, computer accounts, including coordination of other IT analysts where required. • End user devices – build, provision, and configuration management. • Administration of nominated applications. <p>Job Type: Full-time</p>
Requirements include:	<ul style="list-style-type: none"> • A related 3rd level qualification. • One years' experience in a similar role, ideally in the manufacturing sector. • Proactive, able to find improvements and refine processes on the job. • Excellent organisational skills, managing multiple tasks simultaneously. • An understanding or familiarity of business processes and systems. • Strong communication skills (including relationship building). • Proven, high quality, helpdesk, or application support. • Excellent documentation skills.
For full details and to apply:	https://ie.indeed.com/cmp/Liebherr-Group?from=mobviewjob&tk=1hcs24q1ejv6d800&fromjk=b327c165d46ad7ec&attributionid=mobvjcmp

ECOMMERCE PACKAGING ASSISTANT

Employer:	Moyderwell Pharmacy, Tralee, County Kerry
Details include:	<ul style="list-style-type: none"> • Pharmacy Support Staff are required for packaging e-commerce orders in a safe and efficient manner • Job Type: Part-time, Temporary, Contract • Salary: €23,500.00-€26,000.00 per year
For full details and to apply:	https://ie.indeed.com/cmp/Moyderwell-Pharmacy?from=mobviewjob&tk=1hcs72q05lg8u801&fromjk=0368f71fe29b18f6&attributionid=mobvjcmp

CUSTOMER SERVICE / INSURANCE ADVISOR

Employer:	Gallivan Murphy Insurance Brokers, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Providing advice on all aspects of General Insurance • Delivering first class Customer Service • Gathering information from clients • Advising your clients on whether and when they need to make a claim on their policies • Ensuring our clients understand the terms and the extent of the cover provided in line with industry regulations <p>Jobs Type: Full-time, Permanent Salary: €22,500–€30,000 a year</p>
Requirements include:	<ul style="list-style-type: none"> • Successful candidates will be expected to undertake the necessary study and exams in order to obtain an insurance qualification. This is all funded by the Company. • Excellent communication and interpersonal skills & ability to work as part of a team • Excellent IT skills with a Knowledge of Microsoft office • Leaving Certificate • Customer service: 1 year (Preferred)
For full details and to apply:	<p>https://ie.indeed.com/cmp/Gallivan-Murphy-Insurance-Brokers-(gmib.ie)?from=mobviewjob&tk=1hcs5s25bk9a7801&fromjk=3c792c5a990e470a&attributionid=mobvjcmp</p>

BAR STAFF

Employer:	Gleneagle Hotel & INEC Arena, Killarney, County Kerry
Details include:	<ul style="list-style-type: none"> • Greet all our guests in a warm manner • Serve beverages to guests in a variety of bars • Comply with all cash handling, stock security policies • Familiarise yourself with the food and drink products particularly daily specials and local beverages so you can assist your guest in their choices • For food service use your knowledge to take accurate orders and work with the kitchen team to serve the meal in a timely manner • Participate as part of the team and ensure the bar is kept well stocked and to a very high standard of cleanliness <p>Job Type: Full-time</p>
Requirements include:	<ul style="list-style-type: none"> • Previous experience in a bar is essential and experience in a food service environment is an advantage. • An outgoing personality and a great communicator. • A team player who takes pleasure in achieving goals as part of our wider team
For full details and to apply:	<p>https://ie.indeed.com/cmp/Gleneagle-Group?from=mobviewjob&tk=1hcs9pu2kkjbu800&fromjk=ec45d42bd789e0b2&attributionid=mobvjcmp</p>

PATROLLER

Employer:	TLI Group Ltd., County Kerry
Details include:	<ul style="list-style-type: none"> • TLI Group are recruiting for an Overhead Lines Patroller for their expanding Department, Reporting to the Project Manager & the Patrolling Supervisor who will coordinate the crews ensuring the timely delivery of their patrolling projects. • The Patroller is responsible for patrolling the Client (ESB) Electrical Networks for the purpose of identifying the work to be undertaken at each pole set location with an allocated Group. • Our Overhead lines team is based out of our Tralee HQ, but travel to and from site will be a predominate part of the role. <p>Job Type: Full-Time</p>
Requirements include:	<ul style="list-style-type: none"> • Working on and with Live and Dead power lines LV/MV/HV standards • Working at Height • Ability to work with minimum supervision • Ability to work within a team • Excellent communication & interpersonal Skills • Safepass • Manual Handling • Full Irish/EU driver's license
For full details and to apply:	https://ie.indeed.com/cmp/Tli-Group-3?from=mobviewjob&tk=1hd1k092smn94800&fromjk=bfe8ed34c81ce86b&attributionid=mobvjcmp

REGISTERED GENERAL NURSES

Employer:	Access Healthcare Services Pvt Ltd, Tralee, County Kerry
Requirements include:	<p>At Access Healthcare, we are recruiting Registered General Nurses in Castleisland Kerry to join the team at Access Healthcare.</p> <ul style="list-style-type: none"> • A Degree in Nursing. • Registered with the Nursing and Midwifery Board of Ireland (NMBI). • All relevant certificates: Valid patient manual handling certificate and valid CPR/BLS certificate. • Relevant Nursing experience (1 year). • Fluent in English. • Previous experience in an Irish healthcare setting. <p>Job Types: Part-time, Full-time Salary: From €31.00 per hour</p>
For full details and to apply:	https://ie.indeed.com/cmp/Access-Healthcare-Services-Pvt-Ltd?from=mobviewjob&tk=1hd1m1bopmn95800&fromjk=37c868f6dd79a713&attributionid=mobvjcmp

SUPPORT WORKER

Employer:	Kerry Parents and Friends Association, Cahersiveen, County Kerry
Duties include:	<ul style="list-style-type: none"> • The core activities for the post of Support Worker will include planning and setting goals with the person to assist them in meeting their personal, social, recreational, academic, independent living, community integration, training and supported employment needs. • You will enable the people we support realise their goals, and achieve their identified priorities. • You will also provide support and act as an advocate for participation and inclusion in the community on behalf of the person we support. <p>Job Type: Part-time, Permanent (13 hrs per week) Salary: €27,990–€38,844 per year</p>
Requirements include:	<ul style="list-style-type: none"> • QQI Level 5 in Healthcare Support. Equivalent qualifications to Healthcare support will be considered, with a minimum of 1 years relevant experience working with Adults with an Intellectual Disability. • Applications will also be considered from candidates who have successfully completed at least 2 years of their Nursing or Social Care studies. • Experience of working in a care delivery capacity, preferably within a disability service. • A full drivers licence is desirable. • Where applicable, applicants must hold a valid Irish work permit.
For full details and to apply:	<p>https://ie.indeed.com/cmp/Kerry-Parents-and-Friends-Association? from=mobviewjob&tk=1hcutn38lkjih800&fromjk=a560008752eb765c&attributionid=mobvjcmp</p>

STORE MANAGER

Employer:	Acme Blinds Kerry, Dingle, County Kerry
Details include:	<ul style="list-style-type: none"> • A Store Manager is required for a Blind and Curtain store located in Dingle, Co Kerry. • Experience an advantage but not essential as full training will be provided • Job Type: Full-time, Permanent
For full details and to apply:	<p>https://ie.indeed.com/cmp/Acme-Blinds-Kerry? from=mobviewjob&tk=1hd1ij33umna4800&fromjk=c0992a788d996996&attributionid=mobvjcmp</p>

SALES TEAM MEMBERS

Employer:	Life Style Sports, Tralee, County Kerry
Details include:	<ul style="list-style-type: none"> • Life Style Sports is looking for Christmas Sales Team Members. • We need our Sales Team Members to be available on a fully flexible basis to cover our peak trading. • As a Sales Team Member you will deliver exceptional customer service by following best standard practices, demonstrate your excellent product knowledge on our brands to drive service
Requirements include:	<p>Job Type: Contract length: 2 months</p> <ul style="list-style-type: none"> • Committed to delivering excellent customer service • Ability to work as part of a team and on your own initiative • Display an enthusiastic, confident & dynamic attitude • Passion for sports and fashion • Strong interpersonal and communication skills • Must be highly motivated
For full details and to apply:	<p>https://ie.indeed.com/cmp/Life-Style-Sports?from=mobviewjob&tk=1hcs886lulg8o800&fromjk=1c27e53d6775e66d&attributionid=mobvjcmp</p>

CAFE MANAGER

Employer:	Bean & Batch Café, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Manage day-to-day operations of the cafe • Hire and onboard new waiting staff and baristas • Train employees on drinks preparation and proper use of coffee equipment • Order supplies, as needed (like takeaway cups, coffee, milk and other ingredients) • Maintain updated records of daily, weekly and monthly revenues and expenses • Advise staff on the best ways to resolve issues with customers • Ensure all cafe areas are clean and tidy <p>Job Type: Full-time. Expected hours: 40-45 per week Salary: €15.00-€17.00 per hour</p>
Requirements include:	<ul style="list-style-type: none"> • Previous work experience as a Cafe Manager • Hands-on experience with professional coffee machines • Good math skills • Availability to work within opening hours (including weekends and holidays) • Excellent communication skills with the ability to manage and motivate a team
For full details and to apply:	<p>https://ie.indeed.com/cmp/Bean-and-Batch?from=mobviewjob&tk=1hcs92qn32eim000&fromjk=bc5557e74da3adc&attributionid=mobvjcmp</p>

FRONT OF HOUSE SPECIALIST

Employer:	SISU Aesthetic Clinic, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Ensure patients feel welcome by providing an informative and engaging experience during every visit • Responsible for the management of the appointment book and keep patients informed of any changes . • Call patients for follow-up appointments and converse with them in a confident and friendly manner. • Complete duties to ensure the smooth running of the overall day-to-day operations of the clinic. • Operate the Point-of-Sale and booking system including end-of-day reconciliation. • You will be expected to open and close the Clinic. • Complete all administrative duties accurately and in a timely manner. • Conduct regular stock counts and accurately update stock records and capture all related transaction. • Ensure that stock and storage areas are tidy and well organised. • As part of the team maintain a clean, safe & healthy working environment. <p>Job Types: Permanent, Part-time Salary: €14.50 per hour Expected hours: 10 – 20 per week with a minimum availability of Mondays and every second Saturday, and the availability to work until 8 pm.</p>
Requirements include:	<ul style="list-style-type: none"> • Customer service: 5 years experience • English fluently both spoken and written
For full details and to apply:	https://ie.indeed.com/cmp/Sisu-Aesthetic-Clinic-2?from=mobviewjob&tk=1hcsb38arlg8n802&fromjk=4ea55530859662f8&attributionid=mobvjcmp

OFFICE ADMINISTRATOR

Employer:	Caitriona, Tralee, County Kerry
Duties include:	<p>An Office Administrator is sought for a 3 month temporary position</p> <ul style="list-style-type: none"> • Managing calls, emails, correspondents • Managing queries • Updating database with financial and personal information • Assisting colleagues with Ad hoc duties <p>Job Type: Full-time, Fixed term—Must be available Mon to Fri Salary: €13.00-€14.00 per hour</p>
For full details and to apply:	https://ie.indeed.com/cmp/Caitriona?from=mobviewjob&tk=1hcsdoqdvlg8o800&fromjk=d681b5ff66091aaf&attributionid=mobvjcmp

CARE WORKER

Employer:	Rehab Group, Mountainview Accommodation Service, Killarney, County Kerry
Duties include:	<p>To facilitate a service user focused service to adults with varying disabilities & complex health needs that include, Intellectual Disability, Epilepsy and Parkinson' Disease.</p> <ul style="list-style-type: none"> • Provide personal assistance in all aspects of personal care and manual handling, ensuring comfort and hygiene of service users and adhering to safe practice at all times. • Assist service users in the taking of medication in line with policy and procedure. • Ensure that all interactions with service users are approached with dignity, respect, equality and incorporating choice. • Facilitate and implement a person centered service appropriate to the needs, wishes and requirements of service users. <p>Job Type: Permanent Contract, 24 Hours</p>
Requirements include:	<ul style="list-style-type: none"> • Skills and knowledge in the areas of Autism, Intellectual Disability, Epilepsy and Downs Syndrome. • Understand the principles of care and how to put them into practice. • Minimum of QQI Level 5 in Health & Social Care or equivalent • To be able to maintain the privacy and confidentiality of service users at all times. • Adhere to all policies and procedures.
For full details and to apply:	<p>https://ie.indeed.com/cmp/Rehab-Group-1?from=mobviewjob&tk=1hcrvh8r2gpd1800&fromjk=779d1ea1dc2acb9c&attributionid=mobvjcmp</p>

FOOD AND BEVERAGE SERVER

Employer:	The Bridge Cafe and Bistro, An Snaidhm, County Kerry
Details include:	<ul style="list-style-type: none"> • A new Business Cafe in Sneem is looking for staff to help with the running of business. Can help with accommodation if necessary. • Floor staff to look after customers, table service and coffee experience would be an advantage. • Full training will be given. • Must be currently living in Ireland. • Can work around hours to suit a persons needs. Weekend work also available. • Job Types: Part-time, Contract Expected hours part-time hours: 15 – 25 per week • Salary: From €12.00 per hour
For full details and to apply:	<p>https://ie.indeed.com/cmp/Bridge-Bistro-Sneem?from=mobviewjob&tk=1h8u4n1dsjv6u801&fromjk=b5ae454cb1f74b3f&attributionid=mobvjcmp</p>

BUSINESS DEVELOPER

Employer:	Barry Packaging, Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> • As a Business Developer, you become part of our team, based in our Tralee offices, selling packaging solutions to retailers and a diverse range of industries in Ireland. • Reporting directly to the Managing Director, the role entails working with customers on designing packaging solutions and working alongside our design team and our global manufacturing partners to deliver exceptional customer satisfaction. • The Business Developer will work closely with our internal sales and marketing team to identify potential up sales and growth opportunities within our existing accounts. <p>Job Type: Full-time Salary: €60,000 - €80,000 per year</p>
Requirements include:	<ul style="list-style-type: none"> • Previous success selling B to B business services to SME's and large B to B companies in a highly competitive market. • Experience using a CRM reporting system. • Experience at creating, generating, and closing new business. • Excel at finding and closing opportunities in a short to medium sales cycle. • Be able to work independently without supervision. • Previous experience of consultative/solution type selling. • Ability to identify the customer's needs (or create needs) • Strong commercial awareness. • Know how to analyse market trends and competitor activities.
For full details and to apply:	https://ie.indeed.com/cmp/Trimfold-Envelopes-Limited?from=mobviewjob&tk=1hcSD144vjrj4800&fromjk=7813dcb1abd3da43&attributionid=mobvjcmp

HEALTHCARE ASSISTANT (AF)

Employer:	ICG Clinical24, Tralee, County Kerry
Requirements include:	<p>We are hiring Male Healthcare Assistants who are willing to work long days and/or night shifts in Kerry.</p> <ul style="list-style-type: none"> • QQI level Certificate • Must have experience with mental health patients • A minimum of 6 months' relevant experience within Ireland • Relevant training <p>Salary: Start at €19.19 to €40.12 per hour</p>
For full details and to apply:	https://ie.indeed.com/cmp/Clinical24?from=mobviewjob&tk=1hcse4ogjkj8m800&fromjk=209491189a73428f&attributionid=mobvjcmp

RECEPTIONIST

Employer:	The Brehon Hotel & Spa, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Welcoming and checking in guests on arrival and setting the tone for a great experience • Helping with guest queries to maximise their enjoyment of their stay including helping with meal and spa bookings, recommending attractions to visit. • Ensuring all guest billing, accounts are accurate and presented to the guest for payment part of their departure. • Supporting team members not just those who work on the Front desk but in all areas as Reception is a source of information for all the team. <p>Job Type: Permanent</p>
Requirements include:	<ul style="list-style-type: none"> • At least 12 months previous experience in a hotel reception role • Warm, friendly, positive personality with a genuine interest in guest care • Be a team player and also willing to use own initiative when needed • Excellent customer services skills • Good communication & organisational skills required • High proficiency in computer skills
For full details and to apply:	https://ie.indeed.com/cmp/The-Brehon-Hotel-&-Spa?from=mobviewjob&tk=1hcs2mb15lgbj800&fromjk=2c94b0aed5ba28b9&attributionid=mobvjcmp

RETAIL BETTING ASSISTANT

Employer:	Paddy Power, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Step up and guide operations in the absence of the Shop and Deputy Manager • Responsible for all shop operations including opening/closing procedures and cash management procedures • Taking and processing customer bets through our multiple channels available which include but are not limited to our betting terminals, telephone services and in shop transactions • Keeping and maintaining shop presentation standards • Ability to adapt to different situations while still staying completely customer obsessed <p>Job Type: Part-time Salary: €12.00 per hour</p>
For full details and to apply:	https://ie.indeed.com/cmp/Paddy-Power?from=mobviewjob&tk=1hcunjm2fkjhc801&fromjk=2750b33e4da9af65&attributionid=mobvjcmp

TRAINEE MANAGER

Employer:	Keane's Supervalu, Killorglin, County Kerry
Duties include:	<ul style="list-style-type: none"> • Set, monitor and achieve sales targets with the team on gross profit margin, net margin, waste and other KPIs as agreed with Store Manager • Actively participate in all training and development initiatives, and performance assessments • Merchandise and present the entire store to the highest standard at all times and in accordance with relevant store planograms and guide lines • Implement planograms correctly and ensure the correct range is in place in store • Gain competence with all aspects of supply procedures, ordering, delivery procedures, stock rotation and control procedures • Manage such departments as are assigned to you
Requirements include:	<p>Job Type: Permanent</p> <ul style="list-style-type: none"> • 1 years` experience in the retail industry is desirable • Good knowledge of Microsoft Office (Excel, Word) • Experience balancing cash/tills is desirable • Excellent communication skills
For full details and to apply:	<p>https://ie.indeed.com/cmp/Supervalu-Ireland?from=mobviewjob&tk=1hcuf5v4fjusus800&fromjk=b73603d50e918bcc&attributionid=mobvjcmp</p>

SALES ASSISTANTS

Employer:	Home Store + More, Tralee, County Kerry
Duties include:	<p>We are looking for seasonal colleagues for our Tralee store for the busy Halloween and Christmas periods.</p> <ul style="list-style-type: none"> • Customer Service • Operation of tills • Stock Control • Merchandising of stock • Follow and observe store policies • Maintain and adhere to safety procedures • Offer assistance and services where needed
Requirements include:	<p>Job Type: Part-time</p> <ul style="list-style-type: none"> • Demonstrate an ability to deal with colleagues and customers in a friendly and helpful manner • Focus on customer care • Have good communication skills
For full details and to apply:	<p>https://ie.indeed.com/cmp/Home-Store-+-More?from=mobviewjob&tk=1hcugg9n3k9aa800&fromjk=4cc8f18ccadec699&attributionid=mobvjcmp</p>

COUNTER PERSON/STORES ASSISTANT

Employer:	Killarney Autos Ltd, Killarney, County Kerry
Duties include:	<p>We are looking to recruit a Counter Person/ Stores Assistant to join our team.</p> <ul style="list-style-type: none"> • Serving customers at the counter • Answering the telephone • Replying to customers via email and WhatsApp • Good computer literacy • Preparing customer quotations • Customer order picking and packing • Goods in / out responsibilities • Re-stocking/replenishing items on the showroom • Conduct stock takes as requested • Liaise with other staff on any issues • Updating product info on our system • Delivering/collecting parts <p>Job Type: Full Time (3 month probation)</p>
Requirements include:	<ul style="list-style-type: none"> • Knowledge of cars and/or car parts is preferred • Positive attitude and ability to use own initiative • Excellent communication skills • Fluent in English • Good customer service skills, telephone and IT skills • A Full clean drivers license
For full details and to apply:	<p>https://ie.indeed.com/cmp/Killarney-Autos-Ltd-1?from=mobviewjob&tk=1hcuhgchqmn9180c&fromjk=6ca75c67a0cb45d2&attributionid=mobvjcmp</p>

PUBLIC AREA ASSISTANT

Employer:	The Gleneagle Hotel, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Cleaning of all public areas in the hotel to company standard, this will include the lobby area and public bathrooms. • Cleaning of all furniture in these areas to include lampshades, curtains, tables, chairs etc. • Ensuring all standards are met and maintained consistently • Maintaining equipment and work areas • Disposing of all waste correctly • Answering any guest queries politely and efficiently <p>Job Type: Full-time, Permanent</p>
Requirements include:	<ul style="list-style-type: none"> • Have previous experience in a similar role. • Should be committed and flexible and have a positive attitude. • Good communication skills when interacting with guests.
For full details and to apply:	<p>https://ie.indeed.com/cmp/Gleneagle-Group?from=mobviewjob&tk=1hcul287nkjio800&fromjk=82031034d6bed933&attributionid=mobvjcmp</p>

FOOD AND BEVERAGE ASSISTANT

Employer:	Quinlan's Fish Seafood Restaurant, The Mall, Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> • Welcome guests in a friendly and accommodating manner, making a great first impression. • Exceed guest expectations by taking orders and serving food and drinks in a professional, knowledgeable and accommodating manner. • Represent the company's high standards of personal presentation and demonstrate excellent levels of customer service throughout the guests visit. • Learn and retain a comprehensive understanding of all menu items to ensure maximum benefit to the guest and the ability to work effectively. • Ensure cleanliness levels are maintained to a high standard. • Work efficiently as part of a team in a fast-paced environment. <p>Job Types: Part-time, Full-time Salary: €11.30-€17.00 per hour</p>
Requirements include:	<ul style="list-style-type: none"> • Experienced bar and waiting skills. • Professional and friendly approach. • The ability to work in a busy environment. • A team player and has the ability to multitask.
For full details and to apply:	https://ie.indeed.com/cmp/Quinlans-Fish-1?from=mobviewjob&tk=1hcumep0tkj9f800&fromjk=5a57d0ca03b547cc&attributionid=mobvjcmp

KITCHEN TEAM

Employer:	Milano's, Killarney, County Kerry
Details include:	<ul style="list-style-type: none"> • Milano's, Killarney require Kitchen Staff • Job Type: Full-time • Salary: €13.80-€15.13 per hour
For full details and to apply:	https://ie.indeed.com/cmp/Milano-0e88272b?from=mobviewjob&tk=1hcumup7ug3nj803&fromjk=a61f689d123167c9&attributionid=mobvjcmp

HEALTH CARE ASSISTANT

Employer:	Bluebird Care, Kerry & West Cork
Requirements include:	<ul style="list-style-type: none"> • Min QQI L5 Healthcare or Equivalent <p>Job Type: Permanent, Full-time Salary: €30,000.00 per year</p>
For full details and to apply:	https://ie.indeed.com/cmp/Bluebird-Care?from=mobviewjob&tk=1hcunclm02m1a000&fromjk=706d866b38d509f5&attributionid=mobvjcmp

BAR PERSON

Employer:	The Golden Nugget Bar, Killarney, County Kerry
Details include:	<ul style="list-style-type: none"> • To provide great customer service working in a country friendly pub. • Candidates must be honest, hard working and reliable and willing to work weekends. • Bar: 1 year experience (preferred) • Job Type: Part-time
For full details and to apply:	https://ie.indeed.com/cmp/The-Golden-Nugget-Bar?from=mobviewjob&tk=1hcum6otakjhc800&fromjk=92a2f6d388b36aa1&attributionid=mobvjcmp

SALES ASSISTANT

Employer:	Fat Face, Kenmare, County Kerry
Details include:	<ul style="list-style-type: none"> • We're looking for enthusiastic individuals with a great attitude, the confidence to deliver excellent customer service and the commitment to being a great team player. • Fluent in English is required • Must be available to work extra hours over the Christmas period including Christmas Eve and St. Stephen's Day • Job Type: Part-time, Fixed term • Contract length: 2 months • Salary: €11.55 per hour
For full details and to apply:	https://ie.indeed.com/cmp/Fatface?from=mobviewjob&tk=1hcuob8n1kjr801&fromjk=b95a0395144149b4&attributionid=mobvjcmp

FOOD AND BEVERAGE ASSISTANT & RELIEF NIGHT PORTER

Employer:	The Imperial Hotel, Tralee, County Kerry
Details include:	<ul style="list-style-type: none"> • Serving customers in our busy bar & restaurant. • This position will require you to be available on weekdays as well as some weekends for early morning shifts, and sometimes evenings. • Experience in the industry is preferred, but not essential. • You will also be required to work some night shifts. occasionally as a Relief Night Porter. • Job Type: Part-time, Permanent
For full details and to apply:	https://ie.indeed.com/cmp/Imperial-Hotel-Tralee?from=mobviewjob&tk=1hd1j05d4mnab802&fromjk=445afb1e655a9295&attributionid=mobvjcmp

ACCOMMODATION ASSISTANT

Employer:	The Fairview Hotel, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> You will be responsible for servicing of hotel bedrooms, bathrooms, and corridors to a high and consistent standard. Clean public areas/toilets and sign off bathroom checklist. Always greet the guest with a smile, ensuring that excellent customer service is provided at all times. Highlight any items or areas that need maintenance. Other duties as requested by management. <p>Job Type: Full-time, Part-time</p>
Requirements include:	<ul style="list-style-type: none"> Hospitality: 2 years (preferred) Attention to detail Time Management Excellent Communication Skills Fluent English Ability to work on own initiative and a part of a team
For full details and to apply:	https://ie.indeed.com/cmp/The-Fairview-Hotel,-Killarney?from=mobviewjob&tk=1hcuo0ohlk9aa800&fromjk=08ed28b99de5d1a0&attributionid=mobvjcmp

CUSTOMER SERVICE

Employer:	KWD Recycling, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> Provide relevant advice to customers primarily by phone and email Effectively manage a database through accurate and efficient data entry Adhere strictly to data protection and confidentiality laws Ad-hoc duties as required <p>Job Type: Full-time, Permanent</p>
Requirements include:	<ul style="list-style-type: none"> Excellent customer service skills Strong organisational, administrative and problem-solving ability Ability to work on own initiative and unsupervised Comfortable in learning new technologies Ability to find solutions to issues that arise on a daily basis A comfortable knowledge of technology and computer system
For full details and to apply:	https://ie.indeed.com/cmp/Kwd-Recycling-3?from=mobviewjob&tk=1hd3isab7lg99800&fromjk=bdd515380fb9bf1e&attributionid=mobvjcmp

INFORMATION SYSTEMS MANAGER

Employer:	South West Doctors On Call Limited., County Kerry
Duties include:	<ul style="list-style-type: none"> • Provide scheduled and ad-hoc consultation services to in-house ICT staff and management. • Work with management to develop ICT roadmaps and capacity planning. • Work with management to develop and implement policies. • Oversee infrastructure management and maintenance in line with industry best practices • Provide internal escalation support to wider team, including OOH support. • Ensure highest level of customer service while ensuring a consistent level quality. • Aid in the delivery of reports when required. • Act as the conduit between the company and third party vendors. • Participate in departmental training activities. <p>Job Types: Full-time, Permanent Salary: €60,000.00-€65,000.00 per year</p>
Requirements include:	<ul style="list-style-type: none"> • Minimum of 5 years' experience in a similar role. • Relevant experience in cloud services. • Management and monitoring. • Excellent internal customer facing skills and writing skills. • Excellent analytical / problem solving skills. • ITIL Certified – or relevant experience. • Ability to work as part of a team or on an individual basis. • Good organisational skills and strong attention to detail.
For full details and to apply:	https://ie.indeed.com/cmp/South-West-Doctors-On-Call-Limited?from=mobviewjob&tk=1hcusvl6flg9p800&fromjk=2c2526ab30f2c824&attributionid=mobvjcmp

ACCOUNTS TECHNICIAN

Employer:	Ardroe, Tralee, County Kerry
Details include:	<ul style="list-style-type: none"> • Accounts Technician is required for a hospitality trade. • Job Type: Part-time, Hybrid remote • Salary: €10,000.00-€15,000.00 per year
For full details and to apply:	https://ie.indeed.com/cmp/Co-Kerry?from=mobviewjob&tk=1hd3ign1hissg804&fromjk=87052fe6f719d36e&attributionid=mobvjcmp

JUNIOR PROJECT MANAGER

Employer:	Gallarus Industry Solutions, County Kerry
Duties include:	<p>Oversee implementation, execution, and delivery of GIS products and services to diverse clients, including Life Sciences, Technology, Food & Beverage, Automotive, Aerospace, and Manufacturing.</p> <ul style="list-style-type: none"> • Identify and deliver key deliverables. • Assist in overseeing project scope, progress, and decisions. • Support in management of project changes, documenting and assessing their impacts. • Work with the team in completing essential documentation. • Collaborate with Head of Project Management for reporting, resource allocation, budget, and expense tracking to enhance cost effectiveness. <p>Hybrid Working: 1-2 days per week Job Type: Full-time, Permanent Salary: Dependent on experience</p>
Requirements include:	<ul style="list-style-type: none"> • Project Management qualification is desirable. • Team worker with the ability to influence across functions within a project. • Excellent communication skills. • Ability to understand clients' requirements and to be able to devise and articulate the most appropriate solutions. • Experience in a regulated industry is desired but not essential in one of the following industries: Software, Pharmaceutical, Manufacturing, Quality or Technology Services.
For full details and to apply:	https://ie.indeed.com/cmp/Gallarus-Industry-Solutions?from=mobviewjob&tk=1hd1i1ln1mn8q802&fromjk=4bc5f15cdaa23004&attributionid=mobvjcmp

SOCIAL WORKER

Employer:	Health Service Executive, County Kerry
Requirements include:	<ul style="list-style-type: none"> • A Professionally Qualified Social Worker is required in Kerry, and future vacancies may arise across Tusla Area/ Region of South West. (For Tusla Region / Areas please look at list of Local Area Services) <p>Job Type: Permanent Wholetime</p>
For full details and to apply:	https://ie.indeed.com/cmp/Health-Service-Executive?from=mobviewjob&tk=1hd3lt1aalg9a800&fromjk=0cf7016e5fc3d4df&attributionid=mobvjcmp

SOCIAL CARE DAY SERVICE PROGRAMME ASSISTANT

Employer:	Camphill Communities of Ireland, Dingle, County Kerry
Duties include:	<ul style="list-style-type: none"> To assist in the inclusive programmes, training and social role opportunities for participants by supporting and working with people with support needs, volunteers employees, and wider community partners. To enable and support meaningful work, training and personal development opportunities for people according to their ability, personal choice and vocational interests. <p>Job Type: Full-time, Permanent Salary Scale: €27,975 to €33,306.(Pro rata based on 40 hours).</p>
Requirements include:	<ul style="list-style-type: none"> Level 5 Major Award in Community/Healthcare on the QQI Framework (with 8 completed modules) At least 1 years' experience in working with adults with an intellectual disability/autism Experience of running programmes for adults with an intellectual disability/autism An understanding of the New Directions model of day support services, as developed by the HSE. A willingness to work in promoting this model within your role Ability to contribute towards the support, coaching, managing and motivating and developing a mixed workforce of volunteers and employees.
For full details and to apply:	https://ie.indeed.com/cmp/Camphill-Communities-of-Ireland?from=mobviewjob&tk=1hd3l5tq7kjgs800&fromjk=f7d47514e7b52e6e&attributionid=mobvjcmp

FRONT OF HOUSE SPECIALIST

Employer:	SISU Aesthetic Clinic, Killarney, County Kerry
Duties include:	<p>This position requires someone who is available to work in our Killarney, Co. Kerry Clinic with a minimum availability of Mondays and every second Saturday, and the availability to work until 8 pm.</p> <ul style="list-style-type: none"> Day to day Operations of the Clinic Stock Management Housekeeping <p>Job Type: Part-time, Permanent (10-20 hours) Salary: €14.50 an hour</p>
Requirements include:	<ul style="list-style-type: none"> The ideal candidate will have exceptional organisational skills 5 years customer service experience English fluently both spoken and written
For full details and to apply:	https://ie.indeed.com/cmp/Sisu-Aesthetic-Clinic-2?from=mobviewjob&tk=1hd3pj45lissg800&fromjk=4ea55530859662f8&attributionid=mobvjcmp

PATIENT CO-ORDINATOR

Employer:	Eden Medical Clinic, Killarney, County Kerry
Details include:	<ul style="list-style-type: none"> We are currently recruiting for a Patient Co-ordinator to work in our Killarney Clinic 3 days per week. This role will require communication across various social channels, email and over the phone and will involve working alternate week-ends and mid-week shifts AD-HOC: All duties around the opening and closing of your clinic. Completion of all reasonable tasks that are assigned Travel requirements: One week training at Cork location Job Type: Full time following 9 month probationary period. 3+ days per week Salary: €12.00-€15.00 per hour
Requirements include:	<ul style="list-style-type: none"> 3+ years Customer Service experience. Ability to plan and manage time affectively. Proven ability to prioritise and multi-task within a fast paced environment. Excellent written and verbal communication. Strong organisational skills. Confident to communicate in a professional manner. Computer literate.
For full details and to apply:	https://ie.indeed.com/cmp/Eden-Medical-Clinic?from=mobviewjob&tk=1hd3ovcdtissg800&fromjk=5d2bb57481337e75&attributionid=mobvjcmp

FOOD ASSISTANT

Employer:	Quinlan's Fish, The Square, Killorglin, County Kerry
Duties include:	<p>We are looking for someone to work in our Seafood Bar which is based in The Square Killorglin.</p> <ul style="list-style-type: none"> Short Hand Cook Serving customers in a friendly and efficient manner providing an exceptional standard of customer care, to communicate with the customers in an effective and welcoming manner. Taking orders over the phone <p>Job Type: Part-time Salary: €11.30-€17.00 per hour Expected hours: No more than 30 per week</p>
Requirements include:	<ul style="list-style-type: none"> Adhere to good practice with regard to hygiene, health and safety, HACCP and COSHH Regulation at all times meeting all legislative requirements. Flexible to work Wednesday-Sunday.
For full details and to apply:	Email your CV and a cover letter to pr@quinlansfish.com

FOOD AND BEVERAGE STAFF

Employer:	The Anvil Bar & Restaurant, Castlemaine, County Kerry
Details include:	<ul style="list-style-type: none"> • Experienced Food and Beverage Staff wanted. • Job Type: Full-time, Part-time • Salary: €11.50-€14.00 per hour
Requirements include:	<ul style="list-style-type: none"> • Bartending: 1 year experience • Junior Certificate desirable
For full details and to apply:	https://ie.indeed.com/cmp/O-Connor-S-Travel?from=mobviewjob&tk=1hd3pba1jlg9a801&fromjk=4ed6fe97b8211748&attributionid=mobvjcmp

FOOD COURT ASSISTANT

Employer:	Kirby's Brogue Inn, Tralee, County Kerry
Requirements include:	<ul style="list-style-type: none"> • The ideal candidate should have Deli experience however full training will be given. • You must be prepared to work in a busy environment and be a good team player. • Have excellent Customer Care Skills • Be legally entitled to work full-time in Ireland • Hours of work average 6 to 7 hour shifts, 4-5 days per week <p>Job Type: Full-time, Part-time, Permanent</p>
For full details and to apply:	https://ie.indeed.com/cmp/Knockbrack-Catering-Ltd.?from=mobviewjob&tk=1hd3saer3lga6801&fromjk=f69267a57746d98e&attributionid=mobvjcmp

SHOP FLOOR ASSISTANT

Employer:	SuperValu, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Actively live SuperValu brand-values i.e. Genuine, Passion for Food, Vibrant, Committed, Innovative and Imaginative • Process orders for various departments • Merchandise and present the entire store to the highest standard at all times • Liaise with the Store Manager on changes to layouts, ends and sides and ensure changes are correctly implemented • Implement correct labelling and stock rotation procedures • Ensure deliveries are checked off in line with goods inwards procedures
Requirements include:	<ul style="list-style-type: none"> • Excellent communication skills • Strong attention to detail, organised and flexible • Ability to use own initiative and work as part of a team
For full details and to apply:	https://ie.indeed.com/cmp/Supervalu-Ireland?from=mobviewjob&tk=1hd40mkhbjv4o800&fromjk=a0d20fe46109b7fd&attributionid=mobvjcmp

COUNTER TOOL HIRE & SALES PERSON

Employer:	Leane's Tool Hire Ltd., Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Dealing with customers at the counter & queries over the phone • Booking the recommended machine into the system (All computer based) • Testing the machine before hiring • Checking and cleaning of equipment after hire • Completing a hire contract on computer system • Returning of dockets & invoices • Emailing customers after payment has been received <p>Job Type: Full-time</p>
Requirements include:	<ul style="list-style-type: none"> • Knowledge of machinery & enjoy being hands on with construction tools • Ability to deal with multiple tasks in a quick moving environment • Highly motivated & organised with ability to work on your own initiative • Excellent customer service and time management skills • Lifting is required as occasional deliveries involved • C Driving Licence advantageous
For full details and to apply:	https://ie.indeed.com/cmp/Leanes-Tool-Hire?from=mobviewjob&tk=1hd414f4jk98q800&fromjk=c2ab45d30a1c9a2d&attributionid=mobvjcmp

CREW MEMBER

Employer:	McDonald's Ltd., Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> • You will consistently deliver the highest standards of quality, service and cleanliness in the restaurant. • Provide friendly, fast and accurate service. • Complete tasks and activities in line with training, company guidelines and management direction. • Follow all workplace safety, security and food hygiene procedures.
Requirements include:	<ul style="list-style-type: none"> • Effective communication skills such as attentive listening, face-to-face verbal communication and eye contact are a must. • The ability to maintain high energy levels whilst working both efficiently and productively.
For full details and to apply:	https://ie.indeed.com/cmp/McDonald's?from=mobviewjob&tk=1ha4qe0gjkcpq800&fromjk=06af25a0d6e02e71&attributionid=mobvjcmp

FOOD SERVICES ASSISTANT

Employer:	Sodexo, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Assist in the preparation and serving of high-quality meals • Maintain cleanliness in food service areas • Collaborate with the kitchen and service team for smooth operations • Uphold food safety and hygiene standards • Provide excellent customer service to enhance the dining experience <p>Job Type: Apprenticeship, 30 hours per week Monday - Thursday 7:00am to 3:00pm Salary: €11.90 per hour + Sodexo Benefits</p>
Requirements include:	<ul style="list-style-type: none"> • Previous experience in a food service role is advantageous • Great interpersonal skills and a customer service mind-set • Ability to work in a fast paced environment • Basic knowledge of food safety hygiene • Team player
For full details and to apply:	https://ie.indeed.com/cmp/Sodexo?from=mobviewjob&tk=1hd420p6jk98q800&fromjk=4ea8d71f8a59c960&attributionid=mobvjcmp

RETAIL TEAM MEMBER

Employer:	BoyleSports, Kenmare, County Kerry
Duties include:	<ul style="list-style-type: none"> • Assist the Manager with the day to day running of the business. • Accept bets as per procedure and in a timely manner. • Accurately process bets through the EPOS System. • Ensure that all procedures are followed. • Cash management. • Keep shop standards to a high quality. • Adhere to social responsibility duties. <p>Job Type: Part-time, Permanent</p>
Requirements include:	<ul style="list-style-type: none"> • A drive for creating customer relationships. • A strong eye for detail. • Adaptable and have the ability to react quickly. • Be flexible as our business operates 7 days a week. • Strong communication skills. • Must be over the age of 18.
For full details and to apply:	https://ie.indeed.com/cmp/Boylesports?from=mobviewjob&tk=1h4dikvhqj6da802&fromjk=bb7e02c47f93d2c1&attributionid=mobvjcmp

Job Title	Location	No. of Positions	Closing Date	Job Ref. No.
Grounds Person	Kilgarvan	1	27/10/2023	CES 2207754
Cleaner	Kilgarvan	1	27/10/2023	CES 2241661
<i>Contact Margaret on 087 3583279</i>				

Job Title	Location	No. of Positions	Closing Date	Job Ref. No.
Administration	Killarney town	2	31/10/2023	CES 2301098
Healthcare Assistant	Killarney town	1	31/10/2023	CES 2301078
Gardener/Maintenance	Aghadoe	1	31/10/2023	CES 2301077
Bus Driver	Killarney town	1	31/10/2023	CES 2301101
<i>Contact Yvonne on 087-7385672/064-6671473</i>				

Job Title	Location	No. of Positions	Closing Date	Job Ref. No.
General Operative	Killarney Racecourse	3	09/11/2023	CES 2275726
Services Attendant	Spa GAA Club	1	09/11/2023	CES 2291342
General Operative	Killarney Looking Good	1	16/10/2023	CES 2301319
<i>Contact Siobhán on 087 3849451</i>				

Employment | Progression | Apprenticeship



PATHWAY PROGRAMMES AT KERRY COLLEGE

The opportunities are endless!

KILLORGLIN

General Learning Level 3

Employment Skills Level 4

Office Skills Level 4

KILLARNEY

Information & Communications Technology

Level 3 & Level 4



PLEASE SEE LINK BELOW TO VIEW THE UPCOMING PATHWAY COURSES IN 2023

[Pathway Courses \(kerrycollege.ie\)](http://www.kerrycollege.ie)



Comhchoiste Ghaeltacht Uíbh Ráthaigh
Ceann Eich, Cathair Saidhbhín, Co Chiarraí
066 9474888
E phoist: colas@comhchoiste.ie

Folúntas ar Scéim Seirbhísí Pobail

Vacancy on Community Services Programme

Tá an folúntas seo a leanas le fonadh - The following vacancy exists on CSP

Comhordnóir Pobail/ Community Coordinator Baile 'n Saeilg 37.5 uair sa tseachtain
Is post sealdach lánaimseartha atá ann ar feadh tréimhse dhá bhliain
This is a full-time position for a period of 2 years

Fáiltimid go háirithe roimh dhaoine atá ag glacadh páirt ins na scéimeanna seo a leanas: -

Líonras díhossaitheanta, cónamh díhossaitheanta nó iocaitheanta do theaghlaigh aontuismitheora, líonras míchomais, phínsean na n-éaslán nó phínsean na ndall, daoine ón Lucht Siúil atá ag fáil tionscail thuasluaite, daoine a bhíodh ag beirt mí-éasáid as drugaí ach nach bhfuil anois agus atá ag dul chun cinn, daoine a chaith méimhac sa phríosán, daoine a fostaíodh ó scéimeanna TUS, Fostaíocht Pobail agus Tionscailrigh Poist, iarrthóirí SSI u bhí rannpháirteach ar scéimeanna FP cheana, Roma, Imirceigh, Feifigh, Iarrthóirí Tearmaínn, Úcránaigh a casáiríodh de bharr an chogaidh.

We particularly welcome applications from people in receipt of the following: -

Jobseeker's Benefit, Jobseeker's assistance or one parent family payment, disability allowance, invalidity pension or blind persons' pension, travellers in receipt of certain benefits, Stabilized and recovering drug misusers, ex prisoners, People employed from TUS, Community Employment and Job Initiatives schemes, Former RSS workers who were previously CP, placements, Roma, Migrants, Refugees, Asylum Seekers and Ukrainians displaced by war are also eligible.

Sannraí an phoist agus eolas sa btreá ar fáil ó Oifig an Chomhchoiste ar (066) 9474888.
 Complete Job description and further information available from the Comhchoiste office

Iarratas & CV le bheith istigh roimh 5.00 in Dé hAoine 27 Deireadh Fómhair 2023
Applications and CVs to be submitted by 5pm on Friday 27 October 2023

This project is supported by the Department of Rural and Community Development and Pobal through the Community Services Programme

Is foistoir comhionannais deise an Comhchoiste.



Rialtas na hÉireann
Government of Ireland



an rialtas ag tacú le pobal



SOUTH KERRY DEVELOPMENT PARTNERSHIP CLG.

CALL FOR FARMERS IN SNEEM / BLACKWATER / TEMPLENOE AREA TO JOIN THE RURAL SOCIAL SCHEME.

South Kerry Development Partnership Clg is actively seeking farmers to join the **Rural Social Scheme** Team. We currently have 15 places to fill on the South Kerry Development Partnership, Rural Social Schemes.

During these difficult times many farmers may have lost employment due to Covid 19 or farm income may have reduced and the Rural Social Scheme could be a way of gaining some lost income. **To qualify for the scheme farmers must be in receipt of Farm Assist OR Job Seekers Allowance and be actively farming in excess of one hectare.** Participants are engaged for 19.5 hours per week to provide certain services of benefit to rural communities. Benefits to farmers on the Rural Social Scheme include:

- Reduced isolation through work alongside other farmers on local projects.
- Guaranteed and increased weekly income.
- Make weekly PRSI contributions towards old age pension.
- Opportunity to use many different skills due to the variety of work available indoors and outdoors.
- Both male and female farmers participate on the Rural Social Scheme.

The Rural Social Scheme currently provides work opportunities for around 3,350 participants and 139 supervisory staff nationally. The local supervisor will complete all the required paperwork to join the scheme.

For further information please contact;

RSS Area Supervisor: John McCrohan; 087/6187629. OR

RSS Manager: Joseph McCrohan.087/2849165.



Jobs Sheet Publishing Info



SOUTH KERRY DEVELOPMENT
PARTNERSHIP CLG.

South Kerry Development

Partnership CLG.,

37A High St.,

Killarney,

Co. Kerry

Tel: 064 6636572

Email: info@skdp.net

*The Jobs Sheet is published weekly by
Kerry Local Area Employment Services*

And is available from all SKDP offices

Or

From our Website

Or

Like us on Facebook to receive notification of publication

Or

Contact us on the emails below to be added to our mailing list

www.southkerry.ie

ksheahan@skdp.net



**Do you wish to have a job included in the next
issue of the Kerry Local Area Employment
Service Jobs Sheet?**

Send us the job details,

To include:

Job Title, Location, Requirements, How to Apply and Closing Date

Any jobs received after 3p.m. on Thursdays are not guaranteed to be published



SOUTH KERRY DEVELOPMENT
PARTNERSHIP CLG.



**An Roinn Gnóthaí Fostaíochta
agus Coimirce Sóisialaí**
Department of Employment Affairs
and Social Protection