

KERRY LOCAL AREA EMPLOYMENT SERVICE
SOUTH KERRY EDITION



Head Office

West Main Street
 Cahersiveen
 Co. Kerry
 Tel: 066 9472724

Other Offices:

Killarney

37A High St.
 2nd Floor,
 Killarney,
 Co. Kerry
 Tel: 064 6636572

Killorglin

Library Place,
 Killorglin,
 Co. Kerry
 Tel: 066 9761615

Kenmare

21 Henry St.
 Kenmare,
 Co. Kerry
 Tel: 064 6641930



SOUTH KERRY DEVELOPMENT
 PARTNERSHIP CLG.



**An Roinn Gnóthaí Fostaíochta
 agus Coimirce Sóisialaí**
 Department of Employment Affairs
 and Social Protection

WELCOME ADVISOR

Employer:

Bank of Ireland, Cahersiveen, County Kerry

Duties include:

- Engage with customers to deliver a professional and friendly customer service.
- Recognise and refer selling opportunities onto relevant teams.
- Handle the flow of customers through the Branch.
- Identify and recommend products options to customers.
- Handle all basic queries.

Job Type: Full-time

Requirements include:

- A consistent record in delivering an outstanding customer service, demonstrating excellent communication and interpersonal skills with an ability to work efficiently as part of a team.
- Self-motivated with a passion to achieve goals and identify sales leads and referrals.

There are no specific qualifications or minimum educational requirements needed for this role.

For full details and to apply:

<https://ie.indeed.com/cmp/Bank-of-Ireland?from=mobviewjob&tk=1hei1psmtlg95800&fromjk=be49828db57b35d3&attributionid=mobvjcmp>

PAYROLL SPECIALIST

Employer:

HERTZ, Ireland

Requirements include:

- IPASS Qualification essential
- Minimum of 2-3 years' experience in a fast-paced Payroll Dept
- Knowledge of Payroll processes and procedures
- Fluent English written and spoken
- Strong computer skills including MS Word, Excel, Powerpoint, Outlook
- Experience with HRIS / Payroll / T&A systems. Knowledge of Softworks T&A system is an advantage.
- Excellent Analytical skills
- High level of focus and attention to detail and accuracy in a repetitive environment

Job Type: Full-time, Fixed term

Contract length: 12 months

Salary: Up to €45,462.84 per year

For full details and to apply:

<https://ie.indeed.com/cmp/Hertz-1?from=mobviewjob&tk=1hei3sfvklg91800&fromjk=afdca743d7f3c22d&attributionid=mobvjcmp>

PAYROLL OFFICER

Employer:	South West Doctors On Call Limited., County Kerry
Requirements include:	<ul style="list-style-type: none"> • Strong payroll processing experience and Micropay System experience • Very strong Microsoft Excel knowledge • Excellent communication skills • Attention to detail and accuracy is essential • Strong organisational ability • Proven track record in a similar environment • Ability to work independently and work under strict deadlines <p>Job Type: Permanent, Part-time Salary: €30,000.00-€35,000.00 per year</p>
For full details and to apply:	https://ie.indeed.com/cmp/South-West-Doctors-On-Call-Limited?from=mobviewjob&tk=1hei4e0jblg9d800&fromjk=0c6f32cbd1f34bb4&attributionid=mobvjcmp

HARVESTERS

Employer:	Forest Produce Ltd, County Kerry
Details include:	<ul style="list-style-type: none"> • We are currently seeking harvesters for seasonal work from November 2023 to March 2024 period. • Duties include cutting foliage with secateurs to specified length. • Job Type: Full-time, Temporary • Contract length: 5 months • Salary: €90.00-€120.00 per day (price rate by stem)
Requirements include:	<ul style="list-style-type: none"> • Have a full driving licence • Must be physically fit and be able to work outdoors • Previous experience preferred but training will be provided
For full details and to apply:	https://ie.indeed.com/cmp/Forest-Produce-Ltd?from=mobviewjob&tk=1hei6m78vkj8j801&fromjk=a47fb2cbb174f288&attributionid=mobvjcmp

GENERAL SALES ASSISTANT

Employer:	Confidential, Castleisland, County Kerry
Details include:	<ul style="list-style-type: none"> • Sales Assistants are sought for Castleisland, Co. Kerry • Experience not essential as full training will be provided • Applicant needs to be available during Week Days/Weekends • Job Type: Permanent, Part-time, Full-time • Part-time hours: 30 per week • Salary: From €11.30 per hour
For full details and to apply:	https://ie.indeed.com/jobs?q=&l=killarney%2C+county+kerry&start=30&pp=gQAAtAAABi6RG6xMAAAACFILOVABSAQIBBxAIDBd8MczNm9Xj4ujcPv5xdH0gSD19KiwbBTI9nwVLmAP

RESERVATIONS AGENT

Employer:	The Ross Hotel, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Manage reservations, with accuracy and a high level of detail. • Effective rooms management, maximising total rooms sales potential within the hotel. • Follow our four star standards at all times, ensuring the guest is looked after at all times and encouraging repeat business. • Ensure an accurate and timely response to guest enquires. • Attend hotel and department meetings as required. • Manage all group bookings / tour groups with a lot of attention to detail. • Inform all departments of VIP arrivals. • Upsell to all customers amenities for rooms • Record requests for special accommodations.
	<p>Job Type: Part-time Salary: €11.30-€12.50 per hour</p>
For full details and to apply:	https://ie.indeed.com/cmp/The-Ross-Hotel?from=mobviewjob&tk=1hei78fhvlg9t800&fromjk=7dca69d58c305f23&attributionid=mobvjcmp

RETAIL ASSOCIATE

Employer:	TK Maxx, Killarney, County Kerry
Duties include:	<p>A Retail Associate is required for TK Maxx, Killarney, County Kerry.</p> <ul style="list-style-type: none"> • Interacting and serving customers at the till and on the shop floor.
	<p>Job Type: Part-time, Temporary, 20 hours per week between Monday-Sunday</p>
Requirements include:	<ul style="list-style-type: none"> • Be positive, enthusiastic and approachable
For full details and to apply:	https://ie.indeed.com/cmp/Tk-Maxx-12d2f49f?from=mobviewjob&tk=1hei7fnlslg9k800&fromjk=96aa2e1c606e29e1&attributionid=mobvjcmp

BAR MANAGER

Employer:	Killarney Towers Hotel, Killarney, County Kerry
Requirements include:	<ul style="list-style-type: none"> • A Bar Manager is sought for the Killarney Towers Hotel with Accommodation provided if necessary
	<p>Job Types: Full-time, Permanent</p>
For full details and to apply:	https://ie.indeed.com/cmp/Killarney-Towers-Hotel?from=mobviewjob&tk=1hei7uqpalg99801&fromjk=4d99510e280fa4f0&attributionid=mobvjcmp

PREP CHEF

Employer:	Ballygarry Estate, Hotel & Spa, Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> • Responsible for preparing, cooking and serving of food according to recipes and as directed. • Check on a daily basis food preparation regarding portion size, quantity and quality as laid down in the recipe index. • Check all food deliveries are to specification. • Set up assigned work station. • Maintain high standards of cleanliness. • Store food correctly and observe proper stock rotation. • Perform in a professional and courteous manner with all customers • Maintain good colleagues' relations and motivate colleagues. • Ensure that training on a one-to-one basis has been carried out and comprehended. • Ensure all hygiene regulations and HACCP are adhered to at all times • Comply with statutory and legal requirements for Health & Safety, Fire, Hygiene, and Employment. • Attend and participate in hotel meetings when required & to attend all training. • You must remain totally flexible in your position and may be required to carry out other tasks as directed by management. <p>Job Types: Full-time, Permanent</p>
Requirements include:	<ul style="list-style-type: none"> • Hold a recognised qualification and/or have at least 1 years' experience in 4 star hotels or quality focused restaurants in a similar capacity
For full details and to apply:	https://ie.indeed.com/cmp/Ballygarry-Estate,-Hotel-&-Spa?from=mobviewjob&tk=1heihpms9kcr1802&fromjk=268facb5660656f5&attributionid=mobvjcmp

BAR STAFF

Employer:	Killarney Plaza Hotel & Spa, Killarney, County Kerry
Details include:	<ul style="list-style-type: none"> • The O'Donoghue Ring Collection are looking for staff to work for social events over the Christmas and New Year period across 3 of our hotels in Killarney • Candidates must be 18 years + • Must have knowledge of bar service and good customer service skills • Competitive Pay rates offered • Job Type: Permanent, Part-time
For full details and to apply:	https://ie.indeed.com/cmp/Killarney-Plaza-Hotel-&-Spa?from=mobviewjob&tk=1hekk9196kjbb800&fromjk=9b1a9e944da1c9a9&attributionid=mobvjcmp

HEALTHCARE SUPPORT WORKER

Employer:	AA Euro Healthcare, Dingle, County Kerry
Duties include:	<p>The suitable candidate will be joining a leading Intellectual Disability Service. The below list is not exhaustive; additional areas of responsibility maybe added over time and flexibility to cover for other staff roles is required from time to time</p> <ul style="list-style-type: none"> • Facilitate and implement a person-centred approach for our Clients appropriate to their wishes and goals • Promote and protect the rights of people in a manner that respects their dignity, their right to make choices and their privacy • Actively seek new interests and opportunities for people to develop meaningful roles in their communities • Ensure the overall wellbeing of clients in all areas of their lives including health and personal care • Assist in the teaching of life skills in cooking, budgeting, cleaning & building confidence <p>Job Type: Full-time, Part-time Salary: €13.92–€15.87 per hour</p>
Requirements include:	<ul style="list-style-type: none"> • QQI level 5 in Healthcare or equivalent • 1 year's experience of working with adults with intellectual disability • Up-to-date training certificates is a plus. (HSE land certificates) • Full valid driver's license on application • Access to own vehicle is highly desirable
For full details and to apply:	<p>https://ie.indeed.com/cmp/Aa-Euro-Healthcare-1?from=mobviewjob&tk=1hencrgfvkjjp802&fromjk=9314477c31001c6d&attributionid=mobvjcmp</p>

WAITRESS/SERVER

Employer:	Pat's Café, Castleisland, County Kerry
Details include:	<ul style="list-style-type: none"> • Looking for a friendly Waitress/Waiter who's capable of working in a fast paced environment. • English language is essential and must be able to use own initiative while working. • You'll be working as part of a friendly family based team within a great environment. • All training will be provided and no weekend work involved. <p>Job Types: Part-time, Full-time Salary: From €13.50 per hour</p>
For full details and to apply:	<p>https://ie.indeed.com/cmp/Pats-Cafe?from=mobviewjob&tk=1he2otpqekjb880</p>

SUPPORT PHARMACIST

Employer:	Fusion Recruitment, Tralee, County Kerry
Duties include:	<p>As a Support Pharmacist, you will continue this ethos, interacting on a daily basis and building relationships with your core customers, ensuring their healthcare needs are made simpler, easier, and within reach.</p> <ul style="list-style-type: none"> • Receive, record and assemble prescriptions, issue the appropriate receipts • Advise on, recommend and serve customers over the counter medicines • Ensure that any errors or safety issues are recorded and resolved promptly <p>Job Type: Full-time Salary: €65,000 - 75,000</p>
Requirements include:	<ul style="list-style-type: none"> • Registered with the PSI • A genuine passion for meeting the needs of your customer and a love for customer interaction • A personable communicator with the ability and desire to build rapport with customers • A genuine commitment to delivering and maintaining excellent customer care in a community-based pharmacy
For full details and to apply:	https://ie.indeed.com/cmp/Fusion-Recruitment?from=mobviewjob&tk=1henlnq5ulga7800&fromjk=cc39b8df3740c96a&attributionid=mobvjcmp

NIGHT PORTER

Employer:	Randles Hotel, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Ensure meeting & event rooms are properly set up, broken down and reset according to the weekly function sheets • Liaise with front office regarding all aspects of client's requirements • Set up and deliver room service requests when required • Deal with external and internal queries • Carry out our customer relations policy • Report and where possible take action on incidents of accidents or damage in the Hotel • Deal with customer complaints in an efficient and professional manner and to notify Management of these • Ensure the safety of all our guests throughout the night, by completing the safety checks and night audits competently • Ensure the hotel is prepared for the next day's business • Serve all guest requirements during the night period <p>Job Types: Part-time, Full-time</p>
For full details and to apply:	https://ie.indeed.com/cmp/Dromhall-Hotel-1?from=mobviewjob&tk=1henog8gtk98p800&fromjk=636e0b225a0e9ef9&attributionid=mobvjcmp

FAMILY SUPPORT WORKER

Employer:	Enable Ireland, County Kerry
Duties include:	<p>We are currently seeking a highly-motivated Family Support Worker to join our team in Kerry</p> <ul style="list-style-type: none"> To provide support to adult service owners to enable them to participate in their community, increase their own personal independence, achieve person centred goals and facilitate inclusion. The support worker will provide practical, personal and social support to the individuals and groups they work with. <p>Job Type: Permanent, Part Time Contract Hours: 35 per week, morning, evenings & weekends Salary Scale: €30,163 to €36,502 pro rata per annum</p>
Requirements include:	<ul style="list-style-type: none"> Qualification in relevant Health Care/Social Care (Fetac level 5 or equivalent) Minimum of 1 years' experience working as a Health Care Assistant Experience of working with adults with physical, sensory and neurological disabilities Experience & ability to support an individual with personal/intimate care needs Experience & ability to support individuals with eating, drinking and swallowing needs Full Clean drivers Licence Knowledge of Person Centred Approaches Desirable Criteria: 3 years' experience of working within the disability sector. Knowledge of Social Role Valorisation Theory of Practice. Possess a D1 driving licence or be willing to obtain one. Knowledge of Enable Ireland Services and strategic priorities
For full details and to apply:	<p>https://ie.indeed.com/cmp/Enable-Ireland?from=mobviewjob&tk=1hekml7bbkjb802&fromjk=356023a46e943cf3&attributionid=mobvjcmp</p>

HOUSEKEEPER

Employer:	Confidential, Killarney, County Kerry
Details include:	<ul style="list-style-type: none"> Do general housekeeping & cleaning for a busy Family home Transport required as location is outside Killarney town Flexible arrangement Job Type: Part-time, 8 hours per week
For full details and to apply:	<p>https://ie.indeed.com/cmp/Mcpro-Ltd?from=mobviewjob&tk=1henni46bkjjs800&fromjk=b862a318d8c1f628&attributionid=mobvjcmp</p>

RESERVATIONS AGENT

Employer:	O'Donoghue Ring Collection, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Process reservation bookings for the collection of hotels by both email and phone. • Thoroughly investigate any no-shows with each Reception desk. • Ensure that all sales opportunities are maximized. • Ensure all guest requests are communicated to all departments. • Update hotel availability and constantly update the reservations system. <p>Job Type: Full-time, Permanent</p>
Requirements include:	<ul style="list-style-type: none"> • Previous experience in an associated role is an advantage. • Must be passionate about customer care. • Must have fluent written & spoken English.
For full details and to apply:	https://ie.indeed.com/cmp/O'donoghue-Ring-Collection?from=mobviewjob&tk=1henej6f3lga2800&fromjk=8602621b065fa802&attributionid=mobvjcmp

COSMETICS SALES ASSISTANT

Employer:	McCauley Health and Beauty Pharmacy, Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> • Ensure all weekly / monthly / yearly targets goals are met. • Responsible for the smooth and successful running of the fragrance house • Regular cleaning & re-organising of front entire counters • Generate customer interest- do events, displays, posters • Keep up to date on trends, marketing campaigns and all paper work • Regular date checking of stock • Stock takes and rolling stock takes • End of lines, identify and sell through • Cover other areas of the store when required <p>Job Type: Permanent, Full-time</p>
Requirements include:	<ul style="list-style-type: none"> • Display excellent customer service skills • Ability to deal with high volumes of customers • Good organisational skills at all times • Work on own initiative • Pro-active in ones own personal development • Ensure Customer confidential at all times
For full details and to apply:	https://ie.indeed.com/cmp/Mccauley-Health-&-Beauty-Pharmacy?from=mobviewjob&tk=1heni09ulkjkd801&fromjk=254a07282c3f7fca&attributionid=mobvjcmp

CUSTOMER ADVISOR**Employer:**

Landers Outdoor World, Tralee, County Kerry

Duties include:

- Listen attentively to customer inquiries and provide knowledgeable information about outdoor clothing and equipment.
- Assist customers in selecting products.
- Stay up-to-date with industry trends, new product releases, and best practices to provide informed recommendations.
- Handle customer concerns, questions, and returns in a professional and courteous manner.
- Process transactions accurately and efficiently using our point-of-sale system.
- Maintain a clean and organised shop floor, ensuring products are well-displayed and easily accessible.
- Collaborate with team members to achieve sale targets and store goals.
- Attend training sessions and product knowledge seminars to continuously improve expertise.
- Uphold store policies and procedures, including safety protocols and security measures.

Job Type: Permanent, Part-time, 14-24 hours per week

Salary: €11.50-€13.50 per hour

Requirements include:

- Proven experience in a customer facing role will be beneficial, but not essential.
- Ability to work flexible hours, including weekends and holidays.

For full details and to apply:

<https://ie.indeed.com/cmp/Landers-Outdoor-World-1?from=mobviewjob&tk=1hene0orfkjb801&fromjk=65c7bcd82010bc52&attributionid=mobvjcmp>

CHILDCARE ASSISTANT**Employer:**

Benin Casa Montessori, Tralee, County Kerry

Requirements include:

- Minimum of FETAC Level 6 Childcare or equivalent.
- Excellent interpersonal and communication skills.
- A strong desire to work with children in an early-year's setting and an aptitude for child-centered care provision.
- An excellent team worker.
- Be flexible to meet the needs of the organisation.
- Fluency in both spoken & written English.
- Garda vetting clearance.
- Working knowledge of Montessori Education Aistear & Síolta programme.
- First Aid skills/training.

Job Type: Part-time, 15 hours per week.

Monday to Friday 9.00am-12.00pm.

For full details and to apply:

<https://ie.indeed.com/cmp/Benin-Casa-Montessori-School?from=mobviewjob&tk=1heng4e3fkcpk800&fromjk=67456dfadd05eff4&attributionid=mobvjcmp>

PHARMACY TECHNICIAN

Employer:	Kennellys Allcare Pharmacy, Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> • Accurately receive, record and assemble prescriptions, issue the appropriate receipts and inform the Pharmacists of any changes in drug therapy and interactions between prescribed medications • Serve customers over the counter medicines and other pharmacy products as required • Maintain computer records and ensure that the paperwork pertaining to the various schemes is kept up to date • Ensure that any errors or safety issues are brought promptly to the attention of the Managing Pharmacist • Maintain good stock control and ensure that the delivery details are correct • Any other duties as required <p>Job Types: Permanent, Full-time</p>
Requirements include:	<ul style="list-style-type: none"> • IPU Pharmacy Technician course or Higher Certificate in Pharmacy Technician Studies • 2 years pharmacy experience in a pharmacy technician role is preferable • Excellent organisational skills, with the ability to multi-task • Cashier experience an advantage • Ability to use discretion when addressing customer queries and to treat customer/patient information with strict confidentiality • IT skills would be an advantage
For full details and to apply:	https://ie.indeed.com/cmp/Allcare-Pharmacy-1?from=mobviewjob&tk=1hen6rhlkjt1800&fromjk=98d5d81a6494b29b&attributionid=mobvjcmp

VETERINARY RECEPTIONIST AND SALES ASSISTANT

Employer:	Abby Veterinary Centre, Tralee, County Kerry
Details include:	<ul style="list-style-type: none"> • We are looking for a Veterinary Receptionist with Shop Duties. • Someone who is enthusiastic and has good communication skills with a passion for both animals and customer service. • The ability to multi-task is essential. • Job Types: Full-time, Part-time, Permanent • Part-time hours: 39 hours per week • Salary: From €12.50 per hour
For full details and to apply:	https://ie.indeed.com/cmp/Abby-Veterinary-Centre?from=mobviewjob&tk=1henh70iflga3800&fromjk=8b813842857c9e4&attributionid=mobvjcmp

CATERING SUPERVISOR

Employer:	Secondary School, Tralee, Co. Kerry
Details include:	<ul style="list-style-type: none"> • This position operates around the Secondary School calendar. • Our employees are off at the break periods: Midterms, Christmas, Easter and Summer (unpaid). • Approx 10-15 hours per week, on a 2 day / 3 day rotation. • Shift time approx 8.00am-2.00pm. • The start date for this position is dependent on the return of valid Garda Vetting. • The roles involve the preparation of a variety of rolls, wraps, ciabattas, pasta & rice dishes. Service of small break and lunch and clean down. <p>Job Types: Part-time, Fixed term Contract length: 9 months</p>
Requirements include:	<ul style="list-style-type: none"> • Strong time management and organisational skills are a must as operating to strict break times. • Previous catering experience and knowledge of HACCP an advantage but not essential.
For full details and to apply:	https://ie.indeed.com/cmp/School-Food-Co?from=mobviewjob&tk=1hen38pi8jv4v800&fromjk=1a14da82da4a7c1&attributionid=mobvjcmp

BOX OFFICE AND EVENTS ASSISTANT

Employer:	Siamsa Tíre, National Folk Theatre of Ireland, Tralee, County Kerry
Details include:	<ul style="list-style-type: none"> • The Box Office Team administers daily ticket sales via ticketsolve and cash administration • Front office and support administration. • Ensure that the public areas are kept tidy and safe for our customers throughout the daytime. • Our Box Office and Events Assistants are rostered to provide customer service to our customers and patrons during the day Monday – Sunday and in the evenings Monday – Sunday if an event takes place, and may work flexibly across multiple functional areas of the business as needed. Assignment to areas is at the discretion of management. • Full training will be provided where necessary. • Minimum Age: 18 yrs+ • Job Type: Part-time, Casual • Salary: €11.30 per hour
For full details and to apply:	https://ie.indeed.com/cmp/Siamsa-T%C3%ADre---National-Folk-Theatre-of-Ireland-1?from=mobviewjob&tk=1hen5o6b9k98p800&fromjk=dedbc1b1b6eb1e95&attributionid=mobvjcmp

CATERING ASSISTANT

Employer:	Trustees of Muckcross House CLG, Killarney, County Kerry
Duties include:	<p>The Garden Restaurant now require Catering Assistants to join our team. No evenings, split shifts or night work involved</p> <ul style="list-style-type: none"> • Food preparation • Set up of buffet stations • Set up and clearing of dining areas • Ensure all tableware and dishes are cleaned and sanitised • Deal with customer queries and provide a high level of customer service <p>Job Types: Full-time, Part-time, Permanent</p>
Requirements include:	<ul style="list-style-type: none"> • Ability to work as part of a team in a busy, fast paced environment • Strong attention to detail, organised and flexible • Good spoken and written English is essential for this role
For full details and to apply:	https://ie.indeed.com/cmp/Trustees-of-Muckcross-House-Clg?from=mobviewjob&tk=1h1rk4b8bk99u800&fromjk=3604ef0821c6cfe9&attributionid=mobvjcmp

RECEPTIONIST

Employer:	Ballyroe Heights Hotel, Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> • Provide an excellent customer service experience for checking in and out our hotel guests • Communicate the hotel facilities, history and services to guests • Prepare accurate daily reports • Ensure all transactions and cash transactions are handled in a professional and thorough manner • Other reception duties as required <p>Job Types: Full-time, Permanent Salary: €21,643.08-€31,030.71 per year</p>
Requirements include:	<ul style="list-style-type: none"> • Strong computer and administration skills and preferably worked with Picasso • Excellent customer service skills and great attention to detail • Ability to work on your own initiative and cope well under pressure • Must be available to work shifts, weekends and public holidays. Full training provided
For full details and to apply:	https://ie.indeed.com/cmp/Ballyroe-Heights?from=mobviewjob&tk=1henfmjtblga7800&fromjk=65e2cd8bb4388391&attributionid=mobvjcmp

OFFICE ADMINISTRATOR

Employer:	Autopoint Motor Group, Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> • Act as the first point of contact with customers either in person or by telephone/email • Liaise with clients and finance companies to obtain documentation to complete the finance application process. • Assist in the day-to-day administration and management of our busy office • Deal with customers in a courteous and professional manner. • Ensure strict confidentiality at all times <p>Job Types: Part-time, Contract - 12 months Part-time hours: 21 hours per week Salary: From €13.00 per hour</p>
Requirements include:	<ul style="list-style-type: none"> • Strong oral and written communication skills • Be highly motivated and able to work on own initiative • Excellent interpersonal and organisational skills • Strong computer skills including MS Office and MS Excel • Secretarial and administration support • Manage incoming calls to the office • Minimum two years previous customer service experience preferred
For full details and to apply:	https://ie.indeed.com/cmp/Autopoint-Motor-Group-1?from=mobviewjob&tk=1hen3pbtijtso804&fromjk=fb4f1f3f306e2a8e&attributionid=mobvjcmp

DELI ASSISTANT

Employer:	Kellys Londis, Church Street, Milltown, Killarney, County Kerry
Requirements include:	<ul style="list-style-type: none"> • Previous experience in a fresh food department would be beneficial • Knowledge in food safety, hygiene and HACCP desirable • Customer driven with great communication and interpersonal skills • Hard-working and flexible, with the ability to work both as part of a team and on own initiative • Professional & polite manner is essential • Committed to continually improving department standards with attention to detail • Enjoys working in a fast paced team environment and with a willingness to embrace new challenges <p>Job Type: Full-time</p>
For full details and to apply:	https://ie.indeed.com/cmp/Londis?from=mobviewjob&tk=1hen8cdi9lga5800&fromjk=7e03bfb4400991f8&attributionid=mobvjcmp

MEDICAL ADMINISTRATOR

Employer:	Alliance Medical, Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> Acting as a first point of contact to patients, booking appointments and updating systems
	Job Type: Full-time, Permanent
Requirements include:	<ul style="list-style-type: none"> Previous experience working as a Medical Administrator is desirable Excellent communication skills and time management Attention to detail Ability to work on own initiative Positive, helpful and cheerful attitude An enthusiastic and caring nature
For full details and to apply:	https://ie.indeed.com/cmp/Alliance-Medical?from=mobviewjob&tk=1heknriuakjhe802&fromjk=7624510c789f4887&attributionid=mobvjcmp

ADMINISTRATOR

Employer:	Sherry FitzGerald, County Kerry
Duties include:	<ul style="list-style-type: none"> Prepare & book newspaper adverts. Manage content on social platforms to include facebook, instagram etc. Ensure all charges relating to a property have been correctly inputted on CRM system i.e. photographer, advertising, brochure, boards etc. Liaise with bookkeeper/accountant on invoices, balancing/transfer accounts and deposit refunds. Liaise with the bookkeeper/accountant to ensure the correct allocation of advertising on property files and ensure all buyer deposits are accurately processed. Process payments and cheques. Support the Negotiators in preparation for viewings Responsible for providing sales support and assistance to the overall office. Complete floor plans, measure ups and brochure writing in conjunction with the sales team. Understand and support the process for preparing/setup of MA pitch-es via the Digital MA Kit and myVals. Work flexibly to support sales team.
	Job Type: Full-time, Permanent
Requirements include:	<ul style="list-style-type: none"> Strong IT skills to include MS office Excellent organisation skills and attention to detail Flexibility in role and hours of work
For full details and to apply:	https://ie.indeed.com/cmp/Sherry-Fitzgerald?from=mobviewjob&tk=1hel8jkctkj2800&fromjk=e93b58f7abb39f77&attributionid=mobvjcmp

FOOD AND BEVERAGE ASSISTANT

Employer: Quinlan's Fish Seafood Restaurant, The Mall, Tralee, County Kerry

- Duties include:**
- Welcome guests in a friendly and accommodating manner, making a great first impression.
 - Exceed guest expectations by taking orders and serving food and drinks in a professional, knowledgeable and accommodating manner.
 - Represent the company's high standards of personal presentation and demonstrate excellent levels of customer service throughout the customers visit.
 - Learn and retain a comprehensive understanding of all menu items to ensure maximum benefit to the guest and the ability to work effectively.
 - Ensure cleanliness levels are maintained to a high standard.
 - Work efficiently as part of a team in a fast-paced environment.

Job Types: Part-time, Full-time

Salary: €11.30-€17.00 per hour

- Requirements include:**
- Experienced bar and waiting skills.
 - Professional and friendly approach.
 - The ability to work in a busy environment.
 - A team player and has the ability to multitask.

For full details and to apply: <https://ie.indeed.com/cmp/Quinlans-Fish-1?from=mobviewjob&tk=1hel46jqkjb7800&fromjk=5a57d0ca03b547cc&attributionid=mobvjcmp>

ACCOMMODATION ASSISTANT

Employer: The Fairview Hotel, Killarney, County Kerry

- Duties include:**
- You will be responsible for servicing of hotel bedrooms, bathrooms, and corridors to a high and consistent standard.
 - Clean public areas/toilets and sign off bathroom checklist.
 - Always greet the guest with a smile, ensuring that excellent customer service is provided at all times.
 - Highlight any items or areas that need maintenance.
 - Other duties as requested by management.

Job Type: Full-time, Part-time

- Requirements include:**
- Hospitality: 2 years (preferred)
 - Attention to detail
 - Time Management
 - Excellent Communication Skills
 - Fluent English
 - Ability to work on own initiative and a part of a team

For full details and to apply: <https://ie.indeed.com/cmp/The-Fairview-Hotel,-Killarney?from=mobviewjob&tk=1hel230v4k9b7800&fromjk=08ed28b99de5d1a0&attributionid=mobvjcmp>

QUANTITY SURVEYOR

Employer:	PST Sport, Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> This will involve conducting general QS activities such as estimating, procurement, conducting feasibility studies, conducting tender evaluations, issuing tender packages, cash flow projections, post-contract cost control, project monitoring and other related activities.
	<p>Job Type: Full-time Salary: Up to €50,000.00 per year</p>
Requirements include:	<ul style="list-style-type: none"> A qualification in estimating or quantity surveying Minimum of 2-5 years' experience in the construction industry Good understanding of construction methods, specifications, and the ability to read, understand and measure drawings Display high capability of extracting quantities from drawings and ensure that accurate pricing is delivered Computer literate in Microsoft Office, Dropbox etc. Experienced with estimating software A strong command of the English language and good written and oral communication skills Experience of pricing work under various forms of contract including Traditional, Target Costs, Public works Design & Build, Specification & Drawing or JCT form of contract.
For full details and to apply:	<p>https://ie.indeed.com/cmp/Pst-Sport?from=mobviewjob&tk=1hel7h7pbkjan805&fromjk=8cf32b5752ce3667&attributionid=mobvjcmp</p>

RETAIL BETTING ASSISTANT

Employer:	Paddy Power, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> Step up and guide operations in the absence of the Shop and Deputy Manager Responsible for all shop operations including opening/closing procedures and cash management procedures Taking and processing customer bets through our multiple channels available which include but are not limited to our betting terminals, telephone services and in shop transactions Keep and maintain shop presentation standards Ability to adapt to different situations while still staying completely customer obsessed
	<p>Job Type: Part-time Salary: €12.00 per hour</p>
For full details and to apply:	<p>https://ie.indeed.com/cmp/Paddy-Power?from=mobviewjob&tk=1hel937odkjb2800&fromjk=2750b33e4da9af65&attributionid=mobvjcmp</p>

ROOFER

Employer:	Local Power Ltd., Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> • Installation of solar PV on commercial, agricultural and domestic buildings including ground mounted systems. • Perform all tasks to the highest standards • Ensure timely completion of multiple projects • Complete all necessary installation paperwork accurately. • Keep up-to-date with current Health and Safety legislation with all relevant training certifications. • Capably oversee on-site Health and Safety aspects. <p>Job Type: Specified-purpose</p>
Requirements include:	<ul style="list-style-type: none"> • Hold a minimum of 3.5 years of experience as a certified Roofer, with experience across a variety of roof types. • Possess harness experience and training. • Exhibit excellent organisational and planning capabilities. • Demonstrate strong problem-solving and communication skills. • Make confident decisions in a variety of situations. • Effectively manage time to meet project deadlines. • Interact with customers professionally and courteously, delivering a positive customer experience.
For full details and to apply:	https://ie.indeed.com/cmp/Local-Power-Ltd?from=mobviewjob&tk=1hel4qq4ukcrc800&fromjk=efc925fe7f442c76&attributionid=mobvjcmp

PREVENTATIVE MAINTENANCE FITTER

Employer:	Liebherr Container Cranes Ltd., Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • The Preventive Maintenance Fitter will be responsible for carrying out maintenance on machines, optimising functionality and ensuring machines are in safe working order. • The successful candidate will work efficiently, as per maintenance schedule, completing records for each machine. <p>This role is Tuesday to Saturday shift pattern, involving shift work. Job Type: 6 Month Contract</p>
Requirements include:	<ul style="list-style-type: none"> • Qualified fitter or other relevant related qualification • Minimum of 3 years' previous experience in a maintenance department • The ability to work at heights and in confined spaces is essential • Basic PC skills • Experience in the use and/or maintenance /repair of overhead cranes and lifting equipment would be an advantage • Experience with heavy steel construction environment would also be advantageous
For full details and to apply:	https://ie.indeed.com/cmp/Liebherr-Group?from=mobviewjob&tk=1hel6l3bpkcre800&fromjk=760864ae6c6cd879&attributionid=mobvjcmp

OPERATIONS ASSISTANT

Employer:	The Range, Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> • Store e-mail system usage • Production of point of sale/price indicators • Book incoming/outgoing stock • Process of damaged stock • Issue and input stock inventory counts and inter-store transfers • Ensure store compliance with company deadlines • Process customer orders • Payroll procedures • Adherence to cash office procedures <p>Job Type: Part-time</p>
Requirements include:	<ul style="list-style-type: none"> • Must have the relevant experience within a retail environment
For full details and to apply:	https://ie.indeed.com/cmp/The-Range?from=mobviewjob&tk=1heibc9qklg9j800&fromjk=3150aee4dbe69faf&attributionid=mobvjcmp

PROJECT CO ORDINATOR

Employer:	Kerry County Council, Rathass, Tralee, Co. Kerry
Requirements include:	<p>A Co-Ordinator is sought for Valentia Transatlantic Cable Project.</p> <ul style="list-style-type: none"> • Must hold a third level qualification (Level 8) and/or equivalent work experience and/or equivalent post graduate qualification • Demonstrate a wide degree of experience, at least five years of a multi-sectoral, multi-disciplinary environment • Have a recognised track record in community development, heritage conservation, or project management and a minimum of five year's work experience at an appropriate senior level of responsibility in a related position following graduation • Demonstrate knowledge or experience of contemporary heritage management approaches including for example, community engagement • Possess good communication skills, organisational and management skills • Be enterprising, innovative and capable of working to a brief on his/her own initiative • Full driving licence, EO Model for Class B Vehicles <p>Job Type: Temporary Salary: €55,519 - €77,176 per year</p>
For full details and to apply:	https://ie.indeed.com/cmp/Local-Government-Jobs-Ireland?from=mobviewjob&tk=1heklcau9g81h801&fromjk=43cb9ff636b27e6a&attributionid=mobvjcmp

CUSTOMER RELATIONSHIP AND OPERATIONS MANAGER

Employer:	Ard-Ri Group, Tralee, County Kerry
Duties:	<ul style="list-style-type: none"> • Manage the customer service department in dealing with service queries and coordinating returns. • Deal with customer concerns in a professional manner to increase customer satisfaction score. • Owner of the certification process including the listing of certifications on databases such as Harp, Defra and Clear Skies. • Work with team members on process definition, with responsibility for implementation including training and audit of such both internally and with customers and other external stakeholders. • Provide customer assets such as data sheets and technical drawings, videos, manual on frequent customer issues with assistance from the graphic / media team. • Manage the warranty process. • Create and maintain databases of the items above. <p>Job Type: Full-time Salary: €30,000 - €50,000 per year</p>
Requirements include:	<ul style="list-style-type: none"> • Previous experience of process and training materials creation and implementation • Strong phone contact, handling skills and active listening • Customer support skills and ability to adapt/respond to different issues • Ability to multi-task, prioritize, and manage time effectively • Good communication skills • Strong knowledge of Microsoft Word, Excel and Outlook • Be eligible to work within the E.U.
For full details and to apply:	https://ie.indeed.com/cmp/Ard--ri-Group?from=mobviewjob&tk=1he306d3flg8t801&fromjk=28d5b7a4fef47bfa&attributionid=mobvjcmp

HEALTH CARE ASSISTANT

Employer:	Riverside Nursing Home, Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> • Collaborating with the nursing staff in assisting residents with the activities of their daily living, and collaborating with all members in creating an efficient, safe and friendly environment for care delivery. <p>Job Type: Full-time, Part-time, Permanent Salary: €11.30-€13.30 per hour</p>
Requirements include:	<ul style="list-style-type: none"> • QQI Level 5 in Healthcare / QQI Level 5 in Healthcare Support
For full details and to apply:	https://ie.indeed.com/cmp/Riverside-Nursing-Home?from=mobviewjob&tk=1hekrael2ie7000&fromjk=9e7c22847de45bae&attributionid=mobvjcmp

STAFF NURSES

Employer:

Saint John of God Community Services Kerry Services

Requirements include:

- RGN/RNMH/RNID qualifications or other suitable nursing qualifications and to be a Staff Nurse on the current register as maintained by An Bord Altranais.
- 1 – 2 years relevant experience of supporting people with an intellectual disability is an advantage.
- Demonstrate excellent communication (both verbal and written), organisational skills, flexibility and commitment.
- Full clean driver's licence for a manual vehicle, D licence would be an advantage.

Job Type: Permanent

Salary: €31,109–€47,931 per year

For full details and to apply:

<https://ie.indeed.com/jobsq=Current&l=County+Kerry&start=10&pp=gQAPAAAAAAAAAAAAACFjuegAVAQAA2MZvWP53kMtGIANYObPLgXYkAAA&vjk=29f144c28c8685d9>

ROOMS DIVISION MANAGER

Employer:

The James, Tralee, County Kerry

Duties include:

The James is a boutique style townhouse located in Tralee, Co Kerry.

- As Rooms Division Manager you will lead the front office, reservations and housekeeping departments.
- Follow safety and compliance requirements and local policies and procedures.
- Report directly to the General Manager while also liaising with the Food & Beverage and Maintenance teams.

Job Types: Full-time, Permanent

Salary: €35,000 - €40,000 per year

Requirements include:

- Must have at least 2 years Management/Supervisory/Front Office/Reservations experience in a 3/4 star hotel
- 3rd level qualification in Management or a Hospitality field
- Excellent interpersonal skills
- Must be flexible in working days, including weekends and public holidays
- A team player and interested in pursuing a career within the industry

For full details and to apply:

<https://ie.indeed.com/cmp/The-James?from=mobviewjob&tk=1hbnsq0g3jv65803&fromjk=6f9f062c1fc4cd51&attributionid=mobvjcmp>

ACTIVITIES CO-ORDINATOR

Employer:	Sonas Nursing Homes, Milltown, County Kerry
Duties include:	<ul style="list-style-type: none"> • The role of the Activities Co-ordinator is to organise, promote and facilitate activities for residents in conjunction with the care team. • Build links and encourage participation with the local community, voluntary bodies and healthcare organisations in your activity programmes. • Establish and maintain relationships with residents that are based on respect and equality.
Requirements include:	<p>Job Type: Full-time</p> <ul style="list-style-type: none"> • FETAC/QQI Level 5 in Healthcare or related field. • Care of the Older Person, Dementia Care and Palliative Care Support Modules are desirable or willing to complete. • Current and valid CPR, Infection Control, Manual and Resident Moving & Handling & Safeguarding of Vulnerable Adults Certificates (training can be provided if required). • Previous working experience in Care of the Older Person within a residential care home setting. • Specialist skills in cooking, gardening, knitting, music, arts and crafts would be advantageous. • Possess a high regard and practice good health and safety procedures at all times. • Passionate about delivering outstanding services to older people. • Full Irish Driver's License is essential.
For full details and to apply:	<p>https://ie.indeed.com/cmp/Sonas-Nursing-Homes?from=mobviewjob&tk=1heic1jitkcr1800&fromjk=9382a90084c72d5a&attributionid=mobvjcmp</p>

SALES ASSISTANT

Employer:	Mountain Warehouse, Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> • Replenishing the store • Housekeeping • Visual standards • Learning, developing and sharing your product knowledge
Requirements include:	<p>Job Type: Part-time - 8 hours</p> <ul style="list-style-type: none"> • A passion for selling and communicating with people • Enthusiasm, and a hands-on attitude • An eye for detail • Excellent timekeeping • Great people skills
For full details and to apply:	<p>https://ie.indeed.com/cmp/Mountain-Warehouse?from=mobviewjob&tk=1hekkofllkjb2800&fromjk=2f3893b19dceb5a0&attributionid=mobvjcmp</p>

AQUILA CLUB RECEPTIONIST

Employer:	The Gleneagle Hotel, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Ensure all staff follow the company rules for cash handling, giving receipts, room charges etc. • Communicate effectively to the Manager/Assistant Manager of any issue that has arisen in their absence. • Follow departmental policies for H&S. • Deal with complaints in a professional manner and in line with company requirements including follow up and recording. • Present yourself impeccably at work and in full uniform at all times • Ensure that all areas of the Aquila Club are kept clean and hygienic for the Aquila Club Customers. • Ensure that in the event of an emergency that the Aquila Club's EAP plan is adhered to. • Comply with all reasonable requests from management. • Ensure stock takes are complete and stock adequate. <p>Job Type: Part-time, Permanent</p>
Requirements include:	<ul style="list-style-type: none"> • Hours will be mainly mid-week evenings, working until 9.30pm and weekends. • Have an excellent timekeeping and attendance record. • Enjoy working as part of a team and be an excellent communicator. • Promote the Aquila club and liaise with members positively. • Be flexible regarding timetable (weekend availability is required as well as midweek).
For full details and to apply:	https://ie.indeed.com/cmp/Gleneagle-Group?from=mobviewjob&tk=1hbo7nbnfjk8h801&fromjk=1904db515456d88a&attributionid=mobvjcmp

DRY CLEANING ASSISTANT

Employer:	Park Lane Dry Cleaners, Killarney, County Kerry
Details include:	<ul style="list-style-type: none"> • Preparation of clothing, dealing with customers and operating a till. • Must be able to work occasionally a 4 or 5 day week during exceptionally busy periods or to cover staff holidays. • Full training will be provided • Job Type: Part-time • Salary: €11.80 per hour
For full details and to apply:	https://ie.indeed.com/cmp/Killarney-Autos-Ltd-1?from=mobviewjob&tk=1hekgtn1m2ie7002&fromjk=cdbc3cb4b1e82a72&attributionid=mobvjcmp

PLUMBER/HEATING ENGINEER**Employer:**

Renewable Energy Centre (REC), Killarney, County Kerry

Duties include:

- Installation of air source and ground source heat pumps alongside underfloor heating and radiator systems, installation of solar thermal panels, domestic ventilation ducting, hrv/mev fan units & installation of wood boilers
- Completion of all necessary service/installation documentation and submission to office in a timely manner
- Servicing on systems as instructed
- Site visits to advise on technical aspects of design, installation or warranty claims
- Procure materials through approved suppliers, ensuring best value at all times
- Liaison with builders, trades, and homeowners - maintaining a professional and courteous manner at all times whilst you represent the company
- Maintaining job records to allow for tight monitoring of costs, and to ensure that clients are kept fully informed at all times

Requirements include:

- Must demonstrate a positive and versatile 'can-do' attitude
- Be happy to work alone or as part of a small team
- Have excellent communication skills, both verbal and written
- Be capable of building positive working relationships to deliver high levels of customer service
- Working knowledge of current Health & Safety legislation.

As required by company workload, covering primarily (but not limited to) Kerry, Cork & Limerick.

Hours of Work: Flexi Contract, Mon-Fri, 24-40 hours per week, 8am to 5pm with some flexibility as determined by workload. Some weekend work/extended hours may be required from time to time to ensure timely completion of projects. We will also accept applications from self employed Plumbers.

For full details and to apply:

[https://ie.indeed.com/cmp/Renewable-Energy-Centre-\(rec\)?from=mobviewjob&tk=1gmtdtspbjl2l801&fromjk=79f605a872479d83&attributionid=mobvjcmp](https://ie.indeed.com/cmp/Renewable-Energy-Centre-(rec)?from=mobviewjob&tk=1gmtdtspbjl2l801&fromjk=79f605a872479d83&attributionid=mobvjcmp)

CLEANING OPERATIVE**Employer:**

Castle Office Contracts, Tralee, County Kerry

Details include:

- A Cleaning Operative is required for a shop in Tralee for 4 hours per week, 7.30am - 9.30am
- Job Type: Part-time, Permanent
Salary: €11.90 per hour

For full details and to apply:

<https://ie.indeed.com/cmp/Castle-Office-Contracts-2?from=mobviewjob&tk=1hel1fpi4kjab803&fromjk=9a8ef91064cc0aee&attributionid=mobvjcmp>

STORE ASSISTANT

Employer:	The Zip Yard, Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> • Opening and closing of store • Responsible for the day to day running of the store • Customer service • Cash handling • Working within existing store procedures • Timely completion of all reports & paperwork <p>Job Type: Part-time, 21 hrs per week Salary: From €12,340 per year</p>
Requirements include:	<ul style="list-style-type: none"> • Customer focused and a very outgoing warm personality • Display excellent relationship building skills • Ambitious and eager to learn • Understand the importance of reports and targets • A problem solver with a drive for prompt resolutions • Must be available to work Monday to Saturday on a changing rota usually 2 consecutive days per week with 2 floating hrs
For full details and to apply:	https://ie.indeed.com/cmp/The-Zip-Yard-Douglas?from=mobviewjob&tk=1henpcbaf1g8n800&fromjk=d5e4b4d776b5f97c&attributionid=mobvjcmp

IT SUPPORT TECHNICIAN

Employer:	Confidential, Killorglin, County Kerry
Duties include:	<p>We are currently seeking an IT Support Technician for a prominent medical device distributor based in Kerry, Ireland.</p> <ul style="list-style-type: none"> • Provide technical support and assistance to end-users within the organization. • Troubleshoot hardware, software, and network issues. • Assist in the setup, maintenance, and monitoring of IT systems. • Collaborate with IT teams to ensure seamless operations. <p>Job Type: Full-time Salary: €30,000-€36,000 per year</p>
Requirements include:	<ul style="list-style-type: none"> • Background in IT or Computer Science preferred. • Strong problem solving skills and a customer focused approach. • Proficiency in hardware and software troubleshooting. • Excellent communication and teamwork abilities.
For full details and to apply:	https://ie.indeed.com/cmp/Grey-Wave?from=mobviewjob&tk=1heplg44skcre801&fromjk=b576d34eb6968dcf&attributionid=mobvjcmp

RECEPTIONIST

Employer:	Symbiosis Healthcare Ltd, Tralee, County Kerry
Duties include:	<p>A Receptionist is required for a busy medical centre. Experience not essential, as training will be provided.</p> <ul style="list-style-type: none"> • General administrative duties including scanning reports, photocopying and filing • Registering new patients & creating charts • Booking and confirming patient appointments by phone or email • Preparing doctors rooms daily • Keeping the clinic clean and tidy throughout the day • Taking patients payments and issuing receipts • Liaising with doctor re. patient queries • Managing doctor's schedule as appropriate • Dealing with patient queries by phone or email ensuring all queries are responded to promptly • Processing patient medical records • Providing reception cover for annual leave as required <p>Job Type: Part-time, Permanent</p>
Requirements include:	<ul style="list-style-type: none"> • Good telephone manner • Computer skills • The ability to multi-task
For full details and to apply:	<p>https://ie.indeed.com/cmp/Al-Fateh-Medical-Ltd?from=mobviewjob&tk=1heno28pc2m13001&fromjk=6bb1e753955cd8a5&attributionid=mobvjcmp</p>

KITCHEN ASSISTANT

Employer:	Peter's Family Restaurant, Killorglin, County Kerry
Duties include:	<ul style="list-style-type: none"> • Taking customer orders in store and by phone • Cleaning your assigned station • Restocking your station • Performing duties assigned by Managers <p>Job Types: Full-time, Part-time Part-time hours: 16-40 hours per week Salary: €11.50-€12.00 per hour</p>
Requirements include:	<ul style="list-style-type: none"> • Some experience in a previous hospitality job is preferable • Knowledge of the food safety is preferable but training will be provided • Willingness to learn and adapt to company standards & procedures • Must be fluent in English
For full details and to apply:	<p>https://ie.indeed.com/cmp/Mickos-Family-Restaurant-1?from=mobviewjob&tk=1henrued2lgar800&fromjk=ebac2977588792eb&attributionid=mobvjcmp</p>

DELI / SALES ASSISTANT

Employer:	SPAR Ireland, College Square, Killarney, County Kerry
Requirements include:	<ul style="list-style-type: none"> • Previous experience in retail would be beneficial • Customer driven with great communication and interpersonal skills • Hard-working and flexible, with the ability to work both as part of a team and on own initiative • Professional & polite manner is essential • Committed to continually improving department standards with attention to detail • Committed to delivering great customer experiences in a busy environment • Enjoys working in a fast paced team environment and with a willingness to embrace new challenges • Must be 18+ years for the Sale of Alcohol & Tobacco products
	Job Type: Full-time
For full details and to apply:	https://ie.indeed.com/cmp/Spar?from=mobviewjob&tk=1hekjd787kjan802&fromjk=5b9767ad6d1bf4a1&attributionid=mobvjcmp

PRODUCTION ROASTER & SALES REPRESENTATIVE

Employer:	Confidential, Killarney, County Kerry
Details include:	<ul style="list-style-type: none"> • To roast & blend coffees following strict protocols for correct operation of roasting equipment. • Coffee roasting experience preferred but training will be provided • Job Type: Full-time, Part-time • Part-time hours: 20-40 hours per week • Salary: €11.30-€15.50 per hour
For full details and to apply:	https://ie.indeed.com/cmp/Killarney-Coffee-Roasters?from=mobviewjob&tk=1hendq3lblg8g800&fromjk=5c4af3cf419a5fc&attributionid=mobvjcmp

SALES ASSISTANT

Employer:	Homefocus at Hickeys, Tralee, County Kerry
Requirements include:	<ul style="list-style-type: none"> • We are now seeking an experienced Sales Assistant to work in our Tralee store. Applicants must be available to work week-days. • Minimum 2 years' experience in a busy retail environment • Excellent communication and customer service skills • An interest in sewing/crafts and interiors • Energetic & enthusiastic
	Job Type: Part-time, 11-21 hours per week
For full details and to apply:	https://ie.indeed.com/cmp/Homefocus-At-Hickeys?from=mobviewjob&tk=1henqbjgbkjh6802&fromjk=3422e573c2a1ecee&attributionid=mobvjcmp

OPERATIONAL INCIDENT MANAGER

Employer:	Fexco, Killorglin, County Kerry
Details include:	<ul style="list-style-type: none"> Fexco Drive is currently looking for an operational Incident Manager to focus on Payment and Foreign Exchange (PFx) Applications. This role is a permanent, full-time position with the opportunity to work from our offices based in Killorglin, Co. Kerry with flexibility to work a hybrid model.
Requirements include:	<ul style="list-style-type: none"> A relevant honours degree in IT or similar experience is required. 3+ years' experience in an Incident Management Role. Preference will be given to candidates with demonstrable experience in an ITIL environment and/or ITIL qualifications. Knowledge of JIRA, Confluence, SharePoint, and Microsoft Teams essential. Proficiency in MS Office suite, including MS-Visio and MS-PowerPoint. Knowledge of payment industry advantageous.
For full details and to apply:	https://ie.indeed.com/cmp/Fexco?from=mobviewjob&tk=1hel5o6jjkcrc802&fromjk=b0ebb16253f33f5e&attributionid=mobvjcmp

SALES ASSISTANTS

Employer:	CeX, Tralee, County Kerry
Details include:	<ul style="list-style-type: none"> Reliable and trustworthy Retail Assistants are required for the Christmas period in CeX, Tralee, County Kerry Job Type: Part-time Salary: Up to €11.30 per hour Expected hours: 8 hours per week
For full details and to apply:	https://ie.indeed.com/cmp/Cex?from=mobviewjob&tk=1hen7284g2fsr001&fromjk=53963096789fe31a&attributionid=mobvjcmp

STORES PERSON

Employer:	C. Peevers Motor Parts & Accessories, Tralee, County Kerry
Details include:	<ul style="list-style-type: none"> The Stores Person will be responsible for checking in and processing of deliveries. Clean Driver's License needed for occasional deliveries. Ability to work on own initiative is necessary. Competence with computers is preferable. <p>Job Type: Full-time</p>
For full details and to apply:	https://ie.indeed.com/cmp/C.-Peevers-Motor-Parts-&-Accessories?from=mobviewjob&tk=1henrc5uslga2800&fromjk=894e9cd75d3e07a3&attributionid=mobvjcmp

SALES ASSISTANT

Employer:	Harry Corry Ltd., Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> • Helping our customers select their interiors • Offering advice and guidance in a friendly & helpful manner • Making our products visually pleasing • Excelling at coaching one another and collaborating as a team
	Job Type: Part-time, Fixed term Part-time hours: 8-24 hours per week
For full details and to apply:	https://ie.indeed.com/cmp/Harry-Corry-Ltd?from=mobviewjob&tk=1hbq9iec7kcr4802&fromjk=95bf9181c8e45419&attributionid=mobvjcmp

HEAD BAR PERSON

Employer:	The Golden Nugget Bar, Killarney, County Kerry
Details include:	<ul style="list-style-type: none"> • To provide great customer service working in a country friendly pub. • Successful candidate must be honest, hard working and reliable and willing to work weekends. • Bar: 1 year experience (preferred) • Job Type: Part-time
For full details and to apply:	https://ie.indeed.com/cmp/The-Golden-Nugget-Bar?from=mobviewjob&tk=1hepm1pcpkcrg800&fromjk=e8859f174e993ea7&attributionid=mobvjcmp

OFFICE ADMINISTRATOR

Employer:	Pobalscoil Inbhear Scéine, Kenmare, County Kerry
Requirements include:	<ul style="list-style-type: none"> • Pobalscoil Inbhear Scéine requires an Office Administrator for one day a week (Thursday) from now until mid February '24. • Applicants must have excellent IT, typing and interpersonal skills and be comfortable working in a busy office environment. • Garda Vetting is a requirement for this position. • Microsoft Office: 1 year (preferred) • Administration: 1 year (preferred)
	Job Type: Part-time, 7.5 hours per week Salary: €17.50 per hour
For full details and to apply:	https://ie.indeed.com/cmp/Pobalscoil-Inbhear-Sc%C3%A9ine?from=mobviewjob&tk=1henke84gkjjf800&fromjk=ff7056ac3b67a9bf&attributionid=mobvjcmp

LAUNDRY ASSISTANT

Employer:	Mowlam Healthcare, County Kerry
Duties include:	<ul style="list-style-type: none"> • Ensuring that all cleaning products/chemicals and equipment are used and stored appropriately. • Handling all laundry including washing, ironing, and sorting clothes by nametags. • Ensuring cleanliness and safety in the laundry area. • Being aware of all health and safety regulations, reporting hazards/potential hazards immediately. • Ad hoc duties as required. <p>Job Type: Part-time</p>
Requirements include:	<ul style="list-style-type: none"> • 1 year experience working in a similar role • Experience working in a healthcare environment (with a good knowledge of HIQA standards) an advantage. • Awareness of the following are essential: COSHH Regulation, Riddor Regulation, Health and Safety Legislation & Manual Handling • Excellent communication skills
For full details and to apply:	https://ie.indeed.com/cmp/Mowlam-Healthcare?from=mobviewjob&tk=1hepmhno6kcp3800&fromjk=69771215a38d6b82&attributionid=mobvjcmp

PHARMACY TECHNICIAN

Employer:	South West Doctors On Call Ltd., County Kerry
Requirements include:	<p>Pharmacy Technician will play a key role in the management, development and professional delivery of the clinical stock system within SouthDoc.</p> <ul style="list-style-type: none"> • Hold a professional qualification as a pharmacy technician. • Previous experience within a pharmacy service. • Highest standard of excellence in stock management system. • Excellent organisational and time management skills with the ability to strategically plan and schedule all aspects of the pharmacy supply and demand. • Excellent communication skills. • Meeting strict deadlines and KPIs as set out. • Operate as a key player in the SouthDoc Clinical team. • Fulfill site visits to all SouthDoc Treatment Centres. • Implementation of an automated stock management system. • Full clean drivers licence. <p>Job Types: Permanent, Part-time -24 hours per week</p>
For full details and to apply:	https://ie.indeed.com/cmp/South-West-Doctors-On-Call-Limited?from=mobviewjob&tk=1henkp1bgkja5802&fromjk=ef501c0363c19e9d&attributionid=mobvjcmp

BUILDING INSPECTOR / CLERK OF WORKS

Employer:	Kerry County Council, Rathass, Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> The appointee will provide all necessary site information to the Assigned Certifier and the Employer's Representative He/She may also be required to carry out regular property inspections, provide detailed technical reports and assist in the oversight and maintenance and refurbishment of housing, apartment dwellings, and both community and civic buildings. <p>Job Type: Permanent, Temporary Salary: €53,345–€65,172 a year</p>
Requirements include:	<ul style="list-style-type: none"> Hold a recognised degree in Engineering or Architecture, or a National Certificate/National Diploma in Construction Studies or Civil Engineering Have detailed knowledge of house building, apartment construction, building services, and civil engineering works, and building construction in general Possess a high standard of training and expertise Full driving licence, EU Model for Class B Vehicles
For full details and to apply:	https://ie.indeed.com/cmp/Local-Government-Jobs-Ireland?from=mobviewjob&tk=1hei8se4flg9b801&fromjk=73562ad508642fab&attributionid=mobvjcmp

SOCIAL MEDIA EXECUTIVE

Employer:	O'Donoghue Ring Collection, Killarney, County Kerry
Duties include:	<p>We are seeking a Social Media Executive to join our Sales & Marketing team, reporting to the Group Marketing Manager.</p> <ul style="list-style-type: none"> The Social Media Executive will maintain the Group's social media platforms and develop engaging and effective social media strategies. <p>Job Type: Full-time, Permanent</p>
Requirements include:	<ul style="list-style-type: none"> 1+ years relevant professional experience in social media position. Experience in capturing high-quality content and uploading in a timely manner for business accounts in the past is essential. Driven, creative and analytical with a passion for social media and an understanding of its business impact. Artistic sensibility for a luxury product. Knowledge of core Adobe Creative Suite. Experience working within cross-functional marketing and creative teams.
For full details and to apply:	https://ie.indeed.com/cmp/O'donoghue-Ring-Collection?from=mobviewjob&tk=1heposp9qkcre800&fromjk=f23524fcb6101b88&attributionid=mobvjcmp

BUTCHER

Employer:	SuperValu, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> Ensure the Meat Department operates efficiently and effectively at all times and provide our customers with excellent quality and products and services.
Requirements include:	<p>Job Type: Permanent</p> <ul style="list-style-type: none"> The ability to work as part of a team in a fast-paced environment and ability to multi task under pressure Craft butchery course is desirable Numerical skills Excellent communication skills HACCP training is beneficial but not essential.
For full details and to apply:	https://ie.indeed.com/cmp/Supervalu-Ireland?from=mobviewjob&tk=1hepmpvfakj9i800&fromjk=b566421b79e3812d&attributionid=mobvjcmp

JUNIOR SAFETY ADVISOR

Employer:	Confidential, Killarney, County Kerry
Duties include:	<p>A Junior Safety Advisor is required for a Residential Project in Killarney, County Kerry. This is a permanent position within a key player in Construction who have a large pipeline of work including large scale Commercial, Residential & Pharmaceutical projects.</p> <ul style="list-style-type: none"> Ensure that everyone on site is aware of their obligations. Assisting the site management teams with all aspects of health, safety, and environmental management. Assisting with the health & safety manager Attend safety & site meetings Preparation of site paperwork including Safe Systems of Work, Risk Assessments, Inductions and Toolbox Talks Carrying out site inspections/audit's
Requirements include:	<p>Job Types: Full-time, Permanent Salary: €35,000.00-€50,000.00 per year</p> <ul style="list-style-type: none"> Relevant qualification in a related discipline 1 years' experience essential Experience within construction essential Experience on Irish or UK contracts Must be eligible to work in Ireland. Delivery of HSE standards, systems, and processes Excellent reporting skills, familiar with Microsoft Word, Share-Point, PowerPoint & Excel
For full details and to apply:	https://ie.indeed.com/cmp/Navartis-Limited-1?from=mobviewjob&tk=1heppb3512946000&fromjk=8635e139fa6572a7&attributionid=mobvjcmp

LOCUM NURSE

Employer:	Health Service Executive, County Kerry
Duties include:	<ul style="list-style-type: none"> • Collaborating with multidisciplinary teams to ensure the well-being of patients • Administering medications, monitoring vital signs, and documenting patient information • Adhering to infection control and safety guidelines • Demonstrating flexibility by working in different units and facilities as needed <p>Job Type: Temporary Salary: €15.00 - €23.00 an hour</p>
Requirements include:	<ul style="list-style-type: none"> • Registered Nurse with an NMBI • Third-level Nursing Qualification • Strong clinical and assessment skills • Excellent communication and teamwork abilities • Flexibility to work various shifts and locations • Full driving license and vehicle access
For full details and to apply:	https://ie.indeed.com/cmp/Frs-Recruitment?from=mobviewjob&tk=1hepq0jd3jttd800&fromjk=b835c2ac95868b5f&attributionid=mobvjcmp

2ND/3RD YEAR APPRENTICE ELECTRICIAN

Employer:	Mark Rael Electrical, County Kerry
Requirements include:	<ul style="list-style-type: none"> • We are currently recruiting for a 2nd/3rd Year Apprentice Electrician with an immediate start available • Domestic experience preferred • Must be registered with Solas <p>Job Types: Full-time, Permanent</p>
For full details and to apply:	https://ie.indeed.com/cmp/Mark-Rael-Electrical?from=mobviewjob&tk=1heps3pk1kcre800&fromjk=b6f687ae27ada64e&attributionid=mobvjcmp

RETAIL ASSISTANT / TECHNICIAN

Employer:	Phone Care, Killarney, County Kerry
Details include:	<ul style="list-style-type: none"> • Phone Care, Killarney are looking for a Sales Assistant or Technician • Salary: €22,946.00-€24,050.00 per year • 8 hour shift • Sales: 1 year (preferred) • Language: English (preferred)
For full details and to apply:	https://ie.indeed.com/cmp/Phone-Care-Killarney-1?from=mobviewjob&tk=1he5o6ep2k9ar800&fromjk=df5904b9c91588d0&attributionid=mobvjcmp

Job Title	Location	No. of Positions	Closing Date	Job Ref. No.
Grounds Person	Kilgarvan	1	04/12/2023	CES 2207754
Cleaner	Kilgarvan	1	04/12/2023	CES 2241661
<i>Contact Margaret on 087 3583279</i>				

Job Title	Location	No. of Positions	Closing Date	Job Ref. No.
Administration	Killarney town	3	20/12/2023	CES 2309219
Healthcare Assistant	Killarney town	1	20/12/2023	CES 2300222
Cleaner	Killarney town	1	20/12/2023	CES 2309217
Bus Driver	Killarney town	1	20/12/2023	CES 2309221
<i>Contact Yvonne on 087-7385672/064-6671473</i>				

Job Title	Location	No. of Positions	Closing Date	Job Ref. No.
General Operative	Killarney Racecourse	3	09/11/2023	CES 2275726
Services Attendant	Spa GAA Club	1	09/11/2023	CES 2291342
General Operative	Killarney Looking Good	1	16/10/2023	CES 2301319
<i>Contact Siobhán on 087 3849451</i>				



SOUTH KERRY DEVELOPMENT PARTNERSHIP CLG.

CALL FOR FARMERS IN SNEEM / BLACKWATER / TEMPLENOE AREA TO JOIN THE RURAL SOCIAL SCHEME.

South Kerry Development Partnership Clg is actively seeking farmers to join the **Rural Social Scheme** Team. We currently have 15 places to fill on the South Kerry Development Partnership, Rural Social Schemes.

During these difficult times many farmers may have lost employment due to Covid 19 or farm income may have reduced and the Rural Social Scheme could be a way of gaining some lost income. **To qualify for the scheme farmers must be in receipt of Farm Assist OR Job Seekers Allowance and be actively farming in excess of one hectare.** Participants are engaged for 19.5 hours per week to provide certain services of benefit to rural communities. Benefits to farmers on the Rural Social Scheme include:

- Reduced isolation through work alongside other farmers on local projects.
- Guaranteed and increased weekly income.
- Make weekly PRSI contributions towards old age pension.
- Opportunity to use many different skills due to the variety of work available indoors and outdoors.
- Both male and female farmers participate on the Rural Social Scheme.

The Rural Social Scheme currently provides work opportunities for around 3,350 participants and 139 supervisory staff nationally. The local supervisor will complete all the required paperwork to join the scheme.

For further information please contact;

RSS Area Supervisor: John McCrohan; 087/6187629. OR

RSS Manager: Joseph McCrohan.087/2849165.



**An Roinn Gnóthaí Fostaíochta
agus Coimirce Sóisialaí
Department of Employment Affairs
and Social Protection**

Jobs Sheet Publishing Info



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ksheahan@skdp.net



**Do you wish to have a job included in the next
issue of the Kerry Local Area Employment
Service Jobs Sheet?**

Send us the job details,

To include:

Job Title, Location, Requirements, How to Apply and Closing Date

Any jobs received after 3p.m. on Thursdays are not guaranteed to be published



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