

APRIL 19TH 2024

WEEK 16

KERRY LOCAL AREA EMPLOYMENT SERVICE
SOUTH KERRY EDITION



Head Office

West Main Street
Cahersiveen
Co. Kerry
Tel: 066 9472724

Other Offices:

Killarney

37A High St.
2nd Floor,
Killarney,
Co. Kerry
Tel: 064 6636572

Killorglin

Library Place,
Killorglin,
Co. Kerry
Tel: 066 9761615

Kenmare

21 Henry St.
Kenmare,
Co. Kerry
Tel: 064 6641930



SOUTH KERRY DEVELOPMENT
PARTNERSHIP CLG.



**An Roinn Gnóthaí Fostaíochta
agus Coimirce Sóisialaí**
Department of Employment Affairs
and Social Protection

RECEPTION PORTER

Employer:	Residential Centre, Kenmare, County Kerry
Details include:	<ul style="list-style-type: none"> • A Night/Evening Reception Porter is needed for a residential centre in Kenmare Town Centre • Open all year - 12 months employment & regular hours. Part time or Full time position depending on candidate and availability of hours • Job Type: Full-time, Part-time • Salary: €12.70 per hour
For full details and to apply:	https://ie.indeed.com/cmp/Mes-4ffe674e?from=mobviewjob&tk=1hrclsde7ojcl800&fromjk=a302637f50ba16d2&attributionid=mobvjcmp

MULTI TASK ATTENDANT

Employer:	Aperee Living Tralee, Tralee, County Kerry
Details include:	<ul style="list-style-type: none"> • Working in our vibrant community in Tralee, assisting with kitchen duties and working in the homes laundry department. • Job Type: Full-time, Part-time, Permanent • Pay: From €12.70 per hour • Expected hours: 8 – 39 per week
For full details and to apply:	https://ie.indeed.com/cmp/Aperee-Living-Tralee?from=mobviewjob&tk=1hrgm8bucoje9800&fromjk=5dbdccd82cffb4ce&attributionid=mobvjcmp

RETAIL ASSISTANT

Employer:	Hart Jewellers Ltd., Tralee, County Kerry
Details include:	<ul style="list-style-type: none"> • A Jewellers Retail Assistant is required for a Jewellers in Tralee. • Sales experience preferred. • Must be attentive to customers needs and determined to provide customer satisfaction. This is not a seasonal job. • Job Type: Full-time, Part-time • Pay: €11.30-€28.26 per hour
Requirements include:	<ul style="list-style-type: none"> • Weekend availability • Sales: 1 year experience (preferred)
For full details and to apply:	https://ie.indeed.com/cmp/Hart-Jewellers-Ltd?from=mobviewjob&tk=1hrgmfj7imnbr800&fromjk=8743c31ff40ae72c&attributionid=mobvjcmp

CLEANING OPERATIVE

Employer:	ABM, Tralee, County Kerry
Duties include:	<p>ABM is currently recruiting for Cleaning Operative(s) for an immediate start located in a healthcare setting in Tralee, County Kerry.</p> <ul style="list-style-type: none"> • Must be responsible for all the basic cleaning on-site. • Monitor and maintain sanitation stations. • Work on their own initiative and ensure that their area of responsibility is to the cleaning standards set by the company. • Be fully flexible as working various shift patterns are required for the role. • Be expected to represent ABM and its client in a professional manner, demonstrating the highest of Company Standards. • Perform all tasks as requested by immediate supervisor/ manager and as detailed in the job specification for the particular site in question. • Wear the full uniform to include I.D badge at all times, ensuring to maintain a professional and tidy appearance. • Participate/attend in all training and implement the correct cleaning methods at all times. • Ensure equipment is kept clean and in good working order. • Show courtesy to all members of staff and customers. <p>Job Type: Full-time, Part-time, Permanent</p>
Requirements include:	<ul style="list-style-type: none"> • High level of English both verbal & written. • Experience in a similar role is desirable, however full training will be provided. • Proof of eligibility to work in Ireland.
For full details and to apply:	<p>https://ie.indeed.com/cmp/Abm-Industries-Inc.-2?from=mobviewjob&tk=1hrgo3tm2lgbf800&fromjk=9705cc837ad61127&attributionid=mobvjcmp</p>

KITCHEN PORTER / CLEANER

Employer:	Il Pomo Doro Ltd., Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> • This position is mainly for washing plates, pots, pans, cutlery and other cooking utensils also to clean and maintain the place at the highest standard <p>Job Type: Part-time Salary: From €16,000.00 per year Expected hours: 24 per week</p>
For full details and to apply:	<p>https://ie.indeed.com/cmp/Il-Pomo-Doro-Ltd-1?from=mobviewjob&tk=1hrgtidikj6fe801&fromjk=e137c84e177f04ad&attributionid=mobvjcmp</p>

RELIEF CARE WORKER

Employer:	Rehab Group, Mountainview Accommodation Service, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Provide personal assistance in all aspects of personal care and manual handling, ensuring comfort and hygiene of service users and adhering to safe practice at all times. • Assist service users in the taking of medication in line with policy and procedure. • Ensure that all interactions with service users are approached with dignity, respect, equality and incorporating choice. • Facilitate and implement a person centered service appropriate to the needs, wishes and requirements of service users. <p>Fixed Term Contract 6 months, Variable Hours</p>
Requirements include:	<ul style="list-style-type: none"> • Skills and knowledge in the areas of Autism, Intellectual Disability, Epilepsy and Downs Syndrome. • Understand the principles of care and how to put them into practice. • Minimum of QQI Level 5 in Health & Social Care or equivalent • Know about communication, what helps and hinders communication and how to use it effectively. Know about, use and understand different forms of communication. • Be able to work effectively in a team providing person centered support for service users. • Maintain the privacy and confidentiality of service users at all times. • Adhere to all policies and procedures.
For full details and to apply:	https://ie.indeed.com/cmp/Rehab-Group-1?from=mobviewjob&tk=1hrj9forhkcrk800&fromjk=9dddc08f08741bd6&attributionid=mobvjcmp

CUSTOMER SERVICES ADVISOR

Employer:	Halfords, Tralee, County Kerry
Requirements include:	<ul style="list-style-type: none"> • Experience of delivering great customer service, ideally in a retail sales environment • A proactive approach to helping customers and understanding their needs • Problem solving skills • Availability to work on a rota basis, including weekends <p>Job Type: Part-time Salary: €13.45 per hour</p>
For full details and to apply:	https://ie.indeed.com/cmp/Halfords?from=mobviewjob&tk=1hrjagnuekcrm800&fromjk=e97cfbfc761f1e4b&attributionid=mobvjcmp

PRODUCTION OPERATOR

Employer:	Mondelez Ireland Production Ltd., Rathmore, County Kerry
Duties include:	<p>We are seeking Production Operatives to work shifts in our Crumb based plant in Rathmore. A panel is being assembled, full details on the working of the panel will be provided during the application process.</p> <ul style="list-style-type: none"> • Operate and maintaining assigned production area • Maintain specification records in line with compliance requirements • Alter and rectify plant to minimize downtime and ensure production throughput is maintained • Perform routine mechanical tasks to ensure smooth running of the plant and minimize downtime <p>Job Type: Temporary Salary: €40,000.00-€50,000.00 per year</p>
Requirements include:	<ul style="list-style-type: none"> • Previous experience in a manufacturing environment desirable • GMP trained desirable • Technical astute & computer literate • Leaving certificate
For full details and to apply:	<p>https://ie.indeed.com/jobs?q=&l=County+Kerry&start=30&vjk=87b99d773d13fab9</p>

FOOD MARKET ASSISTANTS

Employer:	Avoca Molls Gap, County Kerry
Duties include:	<p>We are recruiting for experienced Food Handlers to work in our cafe in our location at Avoca Molls Gap which reopened in March 2024.</p> <ul style="list-style-type: none"> • Clearing & setting up tables • Restocking and replenishing as needed <p>Job Type: Full-time</p>
Requirements include:	<ul style="list-style-type: none"> • Previous experience working in a busy cafe • Good interpersonal skills • Effective communicator, motivated, self driven & customer focused • Own transport essential
For full details and to apply:	<p>https://ie.indeed.com/cmp/Avoca-5?from=mobviewjob&tk=1hrgpqudboje8800&fromjk=30e0051a18b8b221&attributionid=mobvjcmp</p>

ACCOMMODATION ASSISTANT

Employer:	Eviston House Hotel, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • This role will involve cleaning and preparing bedrooms for guests • Cleaning public areas and washrooms • Vacuuming, dusting and general cleaning <p>Job Type: Full-time. 9am to approx 4pm depending on business.</p>
Requirements include:	<ul style="list-style-type: none"> • Good English
For full details and to apply:	https://ie.indeed.com/cmp/Brook-Lodge-Boutique-4-Star-Hotel?from=mobviewjob&tk=1hrj96lejmn0800&fromjk=40f0fb6354000382&attributionid=mobvjcmp

FRONT OF HOUSE STAFF

Employer:	Jam Café, Tralee, County Kerry
Requirements include:	<ul style="list-style-type: none"> • Experience working in a busy restaurant/cafe. • Customer service skills are of critical importance. <p>Job Type: Full time, Part-time.</p>
For full details and to apply:	https://ie.indeed.com/cmp/Rivendell-Investments-Limited?from=mobviewjob&tk=1hrj9pivjkrj802&fromjk=3c83d374a5567afb&attributionid=mobvjcmp

COOK

Employer:	The Old Killarney Inn, Killarney, County Kerry
Requirements include:	<ul style="list-style-type: none"> • We are looking for someone who has interest in cooking with knowledge of HACCAP. • Experience is necessary and full training will be provided. • Weekend work is an essential part of this role as we are a busy venue for parties and functions. • English (preferred) <p>Experience:</p> <ul style="list-style-type: none"> • Hospitality 1 year (preferred) • Bartending: 1 year (preferred) <p>Job Type: Part-time</p>
For full details and to apply:	https://ie.indeed.com/cmp/The-Old-Killarney-Inn-1?from=mobviewjob&tk=1hrj8ffi6kj9c805&fromjk=28e2937baafabf59&attributionid=mobvjcmp

SHOP FLOOR ASSISTANT

Employer:	Supervalu, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Actively live Centra brand-values i.e. Proud, Energetic, Imaginative and Community-Based • Process orders for various departments • Merchandise and present the entire store to the highest standard at all times • Liaise with the Store Manager on changes to layouts, ends and sides and ensure changes are correctly implemented • Implement correct labelling and stock rotation procedures • Ensure deliveries are checked off in line with goods inwards procedures • Keep the back-store tidy and maintained <p>Job Type: Permanent</p>
Requirements include:	<ul style="list-style-type: none"> • Excellent communication skills • Strong attention to detail, organised and flexible • Ability to use own initiative and work as part of a team
For full details and to apply:	<p>https://ie.indeed.com/jobs?q=&l=County+Kerry&fromage=1&vjk=1a55f071b4df7176&advn=852779097067771</p>

SUPPORT PHARMACIST

Employer:	Tralee Pharmacy, Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> • Receive, record and assemble prescriptions, issue the appropriate receipts • Advise and serve customers over the counter medicines • Ensure that any errors or safety issues are recorded and resolved promptly <p>Job Type: Part-time Pay: From €40.00 per hour Expected hours: 16 – 24 per week</p>
Requirements include:	<ul style="list-style-type: none"> • Registered with the PSI • Pharmacy experience: 1 year (preferred) • A genuine passion for meeting the needs of your customer and a love for customer interaction. • A personable communicator with the ability and desire to build rapport with customers • A genuine commitment to delivering and maintaining excellent customer care in a community-based pharmacy
For full details and to apply:	<p>https://ie.indeed.com/cmp/Tralee-Pharmacy-1?from=mobviewjob&tk=1hrj7tpopjl1m800&fromjk=c304ba31799172c3&attributionid=mobvjcmp</p>

SALES SUPPORT EXECUTIVE

Employer:	Golf Travel, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Building out bookings in our booking systems and managing the confirmation of customer bookings with suppliers • Working with accounting to ensure that vendor payments are completed efficiently • Sending out confirmed itineraries to clients • Creating and sending out flight manifests and rooming lists • Facilitating any amendments that are made by the client • General overall management of bookings <p>Job Type: Hybrid Remote Salary: €28,000–€32,000 a year</p>
Requirements include:	<ul style="list-style-type: none"> • Strong written, verbal and organisational skills with good follow through • Google suites knowledge (Google Drive-docs, sheets, Gmail) • Strong MS Office – Excel and Word skills • Strong basic maths skills • Detail oriented and able to multitask • Good travel knowledge • Bookkeeping experience • Customer Service and Admin experience
For full details and to apply:	<p>https://ie.indeed.com/cmp/Your-Golf-Travel?from=mobviewjob&tk=1hrjbg2vij9j6801&fromjk=e0fc0e837e2c2ba3&attributionid=mobvjcmp</p>

WAITING STAFF

Employer:	Davitts Inn Ltd, Killarney, County Kerry
Requirements include:	<ul style="list-style-type: none"> • We require mature & experienced Waiting Staff to work as part of our team. Accommodation provided if needed • Hospitality: 2 years experience • Must have English, spoken & written • Be good with people & efficient in their duties <p>Job Type: Full-time, Part-time Pay: €11.56–€13.50 per hour Expected hours: 35 – 40 per week</p>
For full details and to apply:	<p>https://ie.indeed.com/cmp/Davitts-Inn-Ltd?from=mobviewjob&tk=1hrjb0v1uiekv801&fromjk=b928901896377717&attributionid=mobvjcmp</p>

COUNTER TOOL HIRE & SALES PERSON

Employer:	Leane's Tool Hire Ltd., Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Dealing with customers at the counter & over the phone • Booking the recommended machine into the system (All computer based) • Testing the machine before hiring (occasional lifting is required) • Checking and cleaning of equipment after Hire • Completing a hire contract on computer system & return docket & invoice & emailing the customer after payment has been received. <p>Job Type: Full-time</p>
Requirements include:	<ul style="list-style-type: none"> • Knowledge of machinery is essential & must enjoy being hands on with construction tools. • Ability to deal with multiple tasks in a quick moving environment. • Highly motivated & organised with ability to work on your own initiative. • Excellent customer service and time management skills. • C Driving Licence would be an advantage
For full details and to apply:	https://ie.indeed.com/cmp/Leanes-Tool-Hire?from=mobviewjob&tk=1hrjfi1e3kj97800&fromjk=0dcb60ebdafd5176&attributionid=mobvjcmp

ASSISTANT RESTAURANT MANAGERS

Employer:	McDonald's, Manor West, Rathass, Tralee & Park Road, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Support the Business Manager with establishing community relations • Contribute to the plan and execution of monthly P&L • Monitor progress on targets and management goals • Attend and participate in weekly Manager's meetings • Share best practice and knowledge with other Assistant Managers • Complete accurate inventories people practices • Create a positive, dynamic and inclusive working environment • Manage the scheduling of all staff • All other duties when required <p>Job Type: Full-time Salary: €34,000 per year</p>
Requirements include:	<ul style="list-style-type: none"> • Candidates should have a recognized relevant third level qualification in hospitality management or equivalent • 5 years' experience in similar role
For full details and to apply:	https://jobsireland.ie/en-US/job-Details?id=2332578

HOUSEKEEPING ASSISTANT

Employer:	Wild Atlantic Apartments, Killarney, County Kerry
Duties include:	<p>We are looking for a cleaner for our self-catering apartments in Killarney.</p> <ul style="list-style-type: none"> • Performs cleaning duties in apartments and common areas. • Ensures housekeeping departmental standards are followed. • Responds timely to guests' special requests for miscellaneous items. • Maintains inventory of necessary supplies. • Reports necessary maintenance items. • Follows departmental policies and procedures. • Follows all safety and sanitation policies • Assists other departments when needed to ensure optimum service to guests. <p>Job Type: Full-time, Part-time. Part-time hours: 15-20 per week, flexible schedule Salary: From €12.70 per hour Expected hours: 15 per week</p>
Requirements include:	<ul style="list-style-type: none"> • Excellent communication and organisational skills • Strong interpersonal and problem-solving abilities • Highly responsible & reliable • Ability to work cohesively as part of a team
For full details and to apply:	<p>https://ie.indeed.com/cmp/Wild-Atlantic-Apartments-1?from=mobviewjob&tk=1hrgvjaakmnbu806&fromjk=36ed1256d6132c87&attributionid=mobvjcmp</p>

SALES ASSISTANT

Employer:	Acme Blinds, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Helping customers choose fabrics for blinds and curtains • Processing orders on line • Phone and email enquiries • General day-to-day tasks
Requirements include:	<ul style="list-style-type: none"> • Good appearance and helpful manner • Shop experience an advantage <p>Full training will be provided</p>
For full details and to apply:	<p>killarney@acmeblinds.com Ph:064 66 20633 or call in for details to Unit 1 Building 1 Park Rd Killarney</p>

TRANSPORT SUPERVISOR

Employer:

KWD Recycling, Killarney, County Kerry

Duties include:

- Making sure vehicles are properly maintained.
- Organising training sessions with new employees and updating training with current employees .
- Inspecting vehicles.
- Arranging repairs and routine maintenance.
- Ensuring that all drivers and operators have the correct, up to date qualifications.
- Interacting with Drivers and helpers to ensure schedules are kept on their daily collections.

Requirements include:

Job Type: Full-time, Permanent

- Prior experience in the waste management or recycling industry is advantageous but not essential.
- Exhibit a strong commitment to safety, reliability and professionalism.
- Having a C License is an advantage but not required.
- Maintain a positive attitude and strong work ethic, contributing to a harmonious team dynamic

For full details and to apply:

<https://ie.indeed.com/cmp/Kwd-Recycling-3?from=mobviewjob&tk=1hrja4dd4kj97800&fromjk=2e38c584139a9e77&attributionid=mobvjcmp>

KITCHEN STAFF

Employer:

Rajas Kebab House, Tralee, County Kerry

Duties include:

- Taking food and drink orders
- Preparing and cooking food
- Serving customers
- Operating cash registers and receiving payment from customer in cash or by credit card
- Maintaining dining areas and kitchen areas, including clearing and cleaning tables, emptying trash cans and washing or vacuuming floors
- Promoting positive guest relations

Job Type: Full-time

Pay: From €11.30 per hour

Requirements include:

- Kitchen experience 1 year (preferred)
- English (preferred)

For full details and to apply:

<https://ie.indeed.com/cmp/Rajas-Kebab-House?from=mobviewjob&tk=1hrj8vussielh805&fromjk=a074d953cf51f737&attributionid=mobvjcmp>

CLEANING OPERATIVE

Employer:	OCS, Kenmare, County Kerry
Duties include:	<p>OCS One Complete Solution are inviting applicants to apply for multiple Cleaning Operative positions based in Kenmare, Co. Kerry.</p> <ul style="list-style-type: none"> • Ensuring high standard of cleaning as directed by management. • Use and care of cleaning equipment. • Encourage good relations with all clients on contract site. • Promptly deal with any queries or complaints. • To perform any other reasonable duties that may be allocated by the management. <p>Job Type: Part-time, Permanent Pay: €12.70 per hour</p>
Requirements include:	<ul style="list-style-type: none"> • Previous cleaning experience • Excellent interpersonal skills • Excellent English communication skills • Ability to work as a part of a team as well as on own initiative • Flexibility • All applicants must be able to provide two forms of state issued identification (Passport, Driving Licence, Garda Age Card, Birth Certificate, National Identity Card) • Candidates must be able to provide two references
For full details and to apply:	<p>https://ie.indeed.com/jobs?q=&l=County+Kerry&fromage=1&vjk=d254e4f41a7547cb&advn=4243665483826584</p>

OFFICE ADMINISTRATOR

Employer:	Dillane's Garage, Rathmore, County Kerry
Duties include:	<ul style="list-style-type: none"> • Submission of Vat 3 returns • Payroll (theasurus) • Invoicing • Accounts (sort my books) • General office duties <p>Job Type: Full-time Pay: €12.70-€13.00 per hour</p>
Requirements include:	<ul style="list-style-type: none"> • Junior Certificate (preferred) • Microsoft Office & Administration experience 1 year (preferred)
For full details and to apply:	<p>https://ie.indeed.com/cmp/Dillanes-Garage-2?from=mobviewjob&tk=1hrj7p8q1kcrr800&fromjvk=24d769368c823faa&attributionid=mobvjcmp</p>

SHOP ASSISTANTS

Employer:	SPAR Ireland, Fossa, Killarney, County Kerry
Details include:	<ul style="list-style-type: none"> • A newly refurbished SPAR store in Fossa, Killarney is looking for shop assistants. • Hours can be flexible to accommodate needs. • Job Type: Full time & Part time
Requirements include:	<ul style="list-style-type: none"> • Customer driven with great communication and interpersonal skills • Hard-working and flexible, with the ability to work both as part of a team and on own initiative • Professional & polite manner is essential • Committed to continually improving department standards with attention to detail • Committed to delivering great customer experiences in a busy environment • Enjoys working in a fast paced team environment and with a willingness to embrace new challenges • Training will be provided
For full details and to apply:	https://ie.indeed.com/jobs?q=&l=County+Kerry&start=10&vjk=5de1b66cba57bf52&advn=3921608504555901

RETAIL SALES PERSON

Employer:	Confidential, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Operate POS systems. • Receive, process and organise deliveries. • Process cash and card payments. • Ensure your workspace remains clean. • Ensure the shelves are stocked. • Assist customers with their needs. • Able to maintain high level of decorum when assisting customers • Opening / Closing of store <p>Job Type: Part-time Pay: €12.70-€15.00 per hour</p>
Requirements include:	<ul style="list-style-type: none"> • 1 year Sales experience • English required
For full details and to apply:	https://ie.indeed.com/jobs?l=County+Kerry&from=mobRdr&utm_source=%2Fm%2F&utm_medium=redir&utm_campaign=dt&vjk=87214e384e659

LINEN PORTER

Employer: Scotts Hotel, Killarney, County Kerry

Duties include:

- Assist the accommodation assistants with daily tasks
- Assist with room service and transportation of luggage
- Organizing towels and linen, bringing to laundry etc.
- Restocking of stores and trolleys, towels, linen, products
- Maintaining all areas of the hotel, as needed, including equipment and stores are in a clean, hygienic and tidy condition
- Assist with guest requests and provide excellent guest care at all times
- Maintain a safe and hygienic working environment
- Working in a fast-paced environment

Job Type: Permanent, Full-time

Pay: €10.50-€11.50 per hour

Requirements include:

- Ability to drive excellent customer care
- Excellent interpersonal and communication skills
- An understanding of the importance of customer experience
- Have the ability to work under pressure

This role is a variable hours position; hours of work would be based on business needs so the candidate must be fully flexible.

For full details and to apply: <https://ie.indeed.com/cmp/Killarney-Visitor-Centre?from=mobviewjob&tk=1hrqmnfahoje9800&fromjk=647de430080f5b39&attributionid=mobvjcmp>

CLEANING OPERATIVE

Employer: Retail Outlet in Killarney, County Kerry

Requirements include:

- GS FM are looking for a Cleaning Operative to join our team in a prestigious retail outlet in Killarney.
- You will work as part of a team to deliver a quality cleaning service to our client.
- Previous cleaning experience is preferred but not essential.
- Specific duties will be discussed on interview.

Job Type: Part-time. Monday & Wednesday from 17:30 pm to 19:30 pm. Thursday & Friday from 17:00 pm to 20:00 pm.

Expected hours: 10.5 per week

Pay: €12.70 per hour

For full details and to apply: <https://ie.indeed.com/cmp/Gs-Fm?from=mobviewjob&tk=1hrqg5f55ojcm801&fromjk=b5145553c6a4f8fe&attributionid=mobvjcmp>

WAREHOUSE MANAGER

Employer:	CH Chemist, Tralee, County Kerry
Duties include:	<p>CH Chemist is seeking a Warehouse Manager to manage our Stockroom at our Store in Tralee.</p> <ul style="list-style-type: none"> You will be responsible for the management and motivation of a team of 3 or 4 warehouse operatives Checking in deliveries daily while ensuring all paperwork/ invoicing is correct Supervising daily stockroom activities, including stockroom being organised and supporting our on-line picking & packing team Meeting regularly with stockroom team & management to analyse productivity and develop actionable plans for loss prevention and improved efficiencies <p>Job Type: Full-time Salary: DOE</p>
Requirements include:	<ul style="list-style-type: none"> Previous experience managing a team is essential for this role You must be a team player and target driven Proficiency with warehouse procedures and policies Excellent problem solving skills and leadership qualities Ability to work collaboratively with all levels of company staff
For full details and to apply:	<p>https://ie.indeed.com/jobs?q=&l=County+Kerry&fromage=1&start=10&vjk=fb9b2557d46d4831</p>

PERSONAL LINES EXECUTIVE

Employer:	Sigmar Recruitment, Tralee, County Kerry
Duties include:	<p>A well established Insurance Broker is looking for a Personal Lines Executive based in Tralee, Co. Kerry.</p> <ul style="list-style-type: none"> Issue renewal documents/quotations and ensuring follow ups Provide clients advice on car/home/van insurance Ensure premium payments Handle client queries and providing excellent customer service <p>Job Type: Full-time, Permanent Pay: From €24,700.00 per year</p>
Requirements include:	<ul style="list-style-type: none"> Previous experience in a similar role Must hold or be in process of obtaining CIP qualification Strong communication and customer service skills Proficient in the use of Microsoft Office Previous experience in customer service roles desired
For full details and to apply:	<p>https://ie.indeed.com/cmp/Sarah-Sigmar?from=mobviewjob&tk=1hrm7036pmn9b800&fromjk=5c671a6ed45c7302&attributionid=mobvjcmp</p>

ACCOMMODATION MANAGER/ HOUSEKEEPER

Employer:	Eviston House Hotel, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Ensure the highest standards of cleanliness in all areas of the hotel • Conduct rigorous checking system and ensure the team is fully trained in all aspects of the housekeeping department • Liaise with the front office to coordinate the allocation of accommodation • Liaise with all other departments if and when required • Manage staff rotas and supervisory cover • Coordinate and arrange laundry and linen supplies • Manage hotel lost property as per company policy • Carry out duty management shifts as required • Planning and Organising
Requirements include:	<p>Job Type: Full-time</p> <ul style="list-style-type: none"> • Ensure all team members attend training as required • Ensure strict housekeeping SOPs are in place • Control and analyse departmental costs continuously and implement corrective actions as required • Ensure adequate checklists and records are in place • Ensure all working materials/equipment, areas and signage are maintained in good condition. • All faulty/damaged equipment and health and safety concerns are immediately reported.
For full details and to apply:	https://ie.indeed.com/cmp/Brook-Lodge-Boutique-4-Star-Hotel?from=mobviewjob&tk=1hrgv9h0kic9b801&fromjk=d3e576d07fb7f657&attributionid=mobvjcmp

HOUSEKEEPER

Employer:	The Fairview Boutique Hotel, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Service hotel bedrooms, bathrooms and corridors to a high and consistent standard. • Clean public areas/toilets. • Highlight any items or areas that need maintenance. • Other duties as requested by management.
Requirements include:	<p>Job Type: Full-time, Part-time</p> <ul style="list-style-type: none"> • Hospitality: 2 years experience • Good English is essential • Attention to detail • Time Management • Ability to work on own initiative and a part of a team
For full details and to apply:	https://ie.indeed.com/cmp/The-Fairview-Hotel,-Killarney?from=mobviewjob&tk=1hrgu748hkcr1800&fromjk=39c8386a25ede14b&attributionid=mobvjcmp

WAREHOUSE OPERATIVE

Employer:	Top-Part Motor Factors, Tralee, County Kerry
Details include:	<ul style="list-style-type: none"> • Top-Part Motor Factors are recruiting an additional warehouse operator to join their service team. • Good opportunities exist within the group for the right candidate. • Salary commensurate with experience. • Job Type: Full-time, Permanent • A Driving Licence (preferred)
For full details and to apply:	https://ie.indeed.com/cmp/Top-Part-Motor-Factors-1?from=mobviewjob&tk=1hrgn6qs9ica2802&fromjk=b79c24a5bc544871&attributionid=mobvjcmp

SALES ASSISTANT

Employer:	Corcoran's Furniture & Carpets Ltd., Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Take an active part in the internal layout of the store to ensure the appropriate products are displayed merchandised and labelled correctly. • Help customers with design ideas for their home or business • Work as part of the team to achieve group goals & targets and will also be expected to achieve your own individual target. • Ensure standards of quality & customer service are met in line with Corcoran's standards • Liaise with other stores on stock movements transfers and clearance items • Cash handling & complaint handling <p>Job Type: Full-time, Permanent Pay: €12.70-€14.00 per hour</p>
Requirements include:	<ul style="list-style-type: none"> • Good customer service & organisational skills • Aptitude for maths / calculations • Target driven & sales focused • Computer literate • Must be physically fit to move products on shop floor • Previous retail experience preferably with a furniture company
For full details and to apply:	https://ie.indeed.com/cmp/Corcoran's-Furniture-&-Carpets-Ltd-1?from=mobviewjob&tk=1hrh122dcojcp800&fromjk=efb3a5b1515a0653&attributionid=mobvjcmp

BAR & WAITING STAFF

Employer:	O Donalbain's Bar & Guesthouse, Kenmare, County Kerry
Duties include:	<ul style="list-style-type: none"> • Greet customers warmly, take food and beverage orders and provide menu recommendations when needed. • Ensure accuracy in order taking and relay orders to the kitchen staff promptly. • Serve food and beverages in a timely and courteous manner, adhering to our service standards. • Maintain a clean and organized workspace, including tables, dining areas and service stations. • Handle guest inquiries, complaints and special requests professionally and efficiently. • Collaborate with kitchen and bar staff to ensure seamless service and guest satisfaction. • Uphold food safety and hygiene standards at all times. <p>Job Type: Full-time, Part-time, Apprenticeship Pay: €11.56-€13.10 per hour Expected hours: 32 – 40 per week</p>
Requirements include:	<ul style="list-style-type: none"> • Prior experience in a similar role preferred but not essential. • Knowledge of food and beverage pairings and menu items. • Understanding of health and safety regulations. • Excellent communication and interpersonal skills. • Ability to multitask in a fast-paced environment while maintaining a positive attitude. • Willingness to work flexible hours, including evenings, weekends and holidays.
For full details and to apply:	https://ie.indeed.com/cmp/O-Donnabhains-Bar-&-Guesthouse-1?from=mobviewjob&tk=1hrh2bb8ilgbf806&fromjk=cd37155e6aed5296&attributionid=mobvjcmp

COOK

Employer:	Killarney Bus Station Café, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Upkeep of the kitchen including preparing and cooking full Irish breakfasts, scrambled eggs, burgers, soup making etc <p>Job Type: Part-time Salary: €13.00 per hour</p>
For full details and to apply:	https://ie.indeed.com/cmp/Killarney-Bus-Station-Cafe?from=mobviewjob&tk=1hrh3363gojcu800&fromjk=29c9f7ed09793578&attributionid=mobvjcmp

SALES/STOCKROOM ASSISTANT

Employer:	Kilkenny Design, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Providing exceptional customer service • Demonstrating product knowledge and building quality customer relationships <p>Contract: Fixed Term Seasonal (9 months) Hours are rostered over a 7-day period Monday to Sunday.</p>
Requirements include:	<ul style="list-style-type: none"> • Have great communication and organisational skills to keep the shop floor running smoothly, and ensuring general store standards and stock replenishment are carried out/maintained. • Be collaborative in your nature and thrive as part of a team, building relationships with colleagues and customers alike.
For full details and to apply:	https://ie.indeed.com/cmp/Kilkenny-Design?from=mobviewjob&tk=1hrh2q4u8mn8h806&fromjk=b22babc6d88d5d13&attributionid=mobvjcmp

GRAPHIC DESIGNER

Employer:	Ard Ri, Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> • Craft Captivating Digital Designs • Produce Engaging Marketing Content • Adapt Creatively Across Platforms • Collaborate Across Departments • Elevate Our Brand Consistency <p>Job Type: Full-time Pay: From €30,000.00 per year</p>
Requirements include:	<ul style="list-style-type: none"> • 1-3 years of design experience preferable, though we're open to less for the right candidate. • An interest in retail, e-commerce or web design is desirable. • A positive, adaptable individual who's ready to take on challenges with a proactive mindset. • A team player with aspirations to advance and excel in your career. • Proficient in Adobe Creative Suite with eagerness to learn and utilize new tools. • Fluent in English, both in written and verbal communication
For full details and to apply:	https://ie.indeed.com/cmp/Ard--ri-Group?from=mobviewjob&tk=1hrh3qt79mnat800&fromjk=0b35002d1c4eb41a&attributionid=mobvjcmp

COMPANY SECRETARIAL ADMINISTRATOR

Employer:	KERRY GROUP, Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> • Data management and document management. • Review and collate information from documents and emails for update of company records. • Quality assurance on incoming and outgoing documents. • Ireland and UK – Maintenance of company books and preparation of statutory filings. • Manage existing good intra-group relationships and deliver excellent customer service to same. • Answer queries and follow up on same as appropriate. • Ensure compliance with data protection legislation in the handling of personal data. • Assist the team in the preparation of annual compliance documentation and in the delivery of projects. • Prep outgoing post and deal with incoming post.
Requirements include:	<ul style="list-style-type: none"> • Previous experience working in an office administration role. • Strong knowledge and skills in the use of MS Office products – particularly Outlook, Teams, Word, Excel and PowerPoint. • Excellent interpersonal skills with experience of team working. • Strong written and verbal communication skills. • Skilled multitasker – experienced in dealing with changing priorities. • Company secretarial experience/qualification is desirable. • Knowledge of entity management packages such as diligent entities or blueprint is desirable.
For full details and to apply:	https://www.irishjobs.ie/job/102288567?cid=Partner_talent__2

CLEANING PERSON

Employer:	ABC CLEANING, Dingle, County Kerry
Duties include:	<ul style="list-style-type: none"> • Cleaning of offices, washrooms etc. for a busy medical centre
Requirements include:	<ul style="list-style-type: none"> • Must have good English • Experience desirable but full training will be provided
	<p>Job Type: Part-time, Permanent Pay: €14.30 per hour Expected hours: 12.5 per week</p>
For full details and to apply:	https://ie.indeed.com/cmp/ABC-Cleaning?from=mobviewjob&tk=1hrj3a22nkj9k800&fromjk=0ef3157d7b775f41&attributionid=mobvjcmp

CHEESEMONGER

Employer:	Dunnes Stores, Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> Responsible for cheese, food and non-food item sales at the counter and concession walls and to ensure it is sold in its best condition Record and maintenance of HACCP documents Working knowledge of allergens and ability to navigate Allergen Book Prepare and display cheese as instructed by team Leaders or Managers Maintain cheese signs and displays throughout the day The Cheesemonger will also be responsible for cleaning the counters, storage areas and fridges <p>Job Type: Part-time for weekends</p>
Requirements include:	<ul style="list-style-type: none"> At least 1 year working in similar retail setting Some familiarity with Irish and European farmhouse cheese HACCP trained or awareness of HACCP/Food Safety in Retail Self-motivated with ability to work independently Conversation and listening skills Outgoing, cheerful, friendly personality Excellent customer service and communication skills Organised and calm under pressure Available weekends to support business needs
For full details and to apply:	https://ie.indeed.com/cmp/Sheridans-Cheesemongers?from=mobviewjob&tk=1hr1saettjv5b800&fromjk=a276b1a77d40ebfd&attributionid=mobvjcmp

2ND FIX CARPENTER X2

Employer:	Ward Personnel, Killarney, County Kerry
Requirements include:	<ul style="list-style-type: none"> Ward Personnel require two 2nd fix Carpenter for long-term work on a large Construction project in Killarney, Co. Kerry. Relevant 2nd Fix Carpentry experience Relevant Safety Documents (Safepass, Manual Handling) PPE, Hard Hat, High Vis and Safety Boots Own transport is advantageous Must have own tools Good understanding of English <p>Job Type: Full-time. Expected hours: 39 – 50 per week Pay: €21.49 per hour</p>
For full details and to apply:	https://ie.indeed.com/cmp/Ward-Personnel?from=mobviewjob&tk=1hrm6e3b4jv5e800&fromjk=527b2f1d7ea0037d&attributionid=mobvjcmp

WEEKEND CLEANER

Employer:	Kate Kearneys Cottage, Beaufort Bridge, County Kerry
Duties include:	<p>A Weekend Cleaner is required for Kate Kearneys Cottage.</p> <ul style="list-style-type: none"> Duties to include cleaning of floors, tables, walls, bathrooms etc. <p>Job Type: Part-time. 4 hours per morning from 8/9 am until 12/1 pm Salary: From €12.70 per hour Expected hours: 8 per week</p>
For full details and to apply:	<p>https://ie.indeed.com/cmp/Kate-Kearneys-Cottage?from=mobviewjob&tk=1hrh3el7vjtss804&fromjk=5dd135681752ee f3&attributionid=mobvjcmp</p>

OPERATIONAL BUYER

Employer:	Liebherr Container Cranes Ltd., Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> Purchase material and services based on system requirements and LCC production program. General administration of all related processes. Participate in supplier negotiations to establish commercial agreements. Maintain related item data within the MRP system. Monitor, analyse and optimise supplier delivery performance (Quantity, delivery dates), liaise with suppliers in case of discrepancies. Update delivery dates and escalate late deliveries. Process claims in relation to order quantity, delivery dates and packaging in cooperation with Quality Department and Goods Receiving Department. Identify internal and external stakeholder business needs. Analyse and optimise purchasing parameter to reduce inventory levels while maintaining availability of parts.
Requirements include:	<ul style="list-style-type: none"> Minimum of 3 years' experience required in a purchasing role. A recognised qualification in a related discipline. Experience in Engineering / Manufacturing an advantage. Strong interpersonal and communication skills. Must possess excellent planning, scheduling, negotiating and organisational skills. Proven record of strong attention to detail as well as excellent reporting skills. Strong IT skills (Word, Excel, etc.) is essential. Advanced skills with formulas, complex financial spreadsheets in MS Excel would be a plus. Experience of material planning, warranty management with an ERP system (BAAN) would be an advantage.
For full details and to apply:	<p>https://www.irishjobs.ie/job/operational-buyer/liebherr-container-cranes-ltd-job102328042</p>

BAR ATTENDANT

Employer:	The International Hotel, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Assist the Bar Manager with the day to day running of Hannigans Bar & Restaurant, ensuring smooth and efficient operation • Dealing with cash and credit card payments • Ensure the highest level of standard of service and cleanliness are maintained at all times • Ensure all guests are given a warm welcome <p>Job Type: Full-time, Permanent Pay: €13.00-€14.00 per hour</p>
Requirements include:	<ul style="list-style-type: none"> • Fluent English and minimum 1-2 years experience in a similar role is essential • Achieve high levels of customer satisfaction and feedback • Excellent customer service skills • Ability to work well under pressure • Be energetic and customer focused • Possess excellent communication skills
For full details and to apply:	https://ie.indeed.com/cmp/International-Hotel-5?from=mobviewjob&tk=1hrlr778gju6l800&fromjk=c49378e35888530b&attributionid=mobvjcmp

RETAIL TEAM MEMBER

Employer:	BoyleSports, Dingle, County Kerry
Duties include:	<ul style="list-style-type: none"> • Assist the Manager with the day-to-day running of the business. • Accept bets as per procedure and in a timely manner. • Accurately process bets through the EPOS System. • Ensure that all procedures are followed. • Cash management. • Keep shop standards to a high quality. • Adhere to social responsibility duties.
Requirements include:	<ul style="list-style-type: none"> • Must be over the age of 18. • A drive for creating customer relationships. • A strong eye for detail. • Be adaptable and have the ability to react quickly. • Be flexible as our business operates 7 days a week. • Strong communication skills.
For full details and to apply:	https://ie.indeed.com/cmp/Boylesports-2-Unlimited?from=mobviewjob&tk=1hrlrj4lcjkm850&fromjk=c26a31c9e32f5f49&attributionid=mobvjcmp

CAFE ASSISTANT

Employer:	Fairtree Cafe Ltd., Tralee, County Kerry
Duties include:	<ul style="list-style-type: none"> • Providing exceptional customer service and maintaining a welcoming atmosphere • Assisting in the preparation of beverages and meals • Conducting clean-up and organization duties to maintain the cafe's operation • Facilitating communication between kitchen staff and front-end employees • Replenishing stock and ensuring supplies are readily available • Adhering to all food health and safety regulations <p>Job Type: Full-time, Part-time Pay: €12.70-€13.00 per hour</p>
Requirements include:	<ul style="list-style-type: none"> • Previous experience in a cafe, restaurant, or similar hospitality setting • Excellent communication and interpersonal skills • Ability to work efficiently under pressure • Strong multitasking capabilities and team collaboration skills • Must be able to perform physical tasks • Flexibility regarding work hours, as shift patterns may include weekends and holidays
For full details and to apply:	https://ie.indeed.com/cmp/Fairtree-Cafe-Ltd-1?from=mobviewjob&tk=1hr1s33unmn9e801&fromjk=a392ee72da1eb18a&attributionid=mobvjcmp

CHEF DE PARTIE

Employer:	The Porterhouse, Killarney, County Kerry
Duties include:	<p>The Porterhouse is currently recruiting a Chef de Partie.</p> <ul style="list-style-type: none"> • Working on main courses and cooking food for orders. • The successful candidate will be responsible for mise en place and service in our restaurant's kitchen. <p>Job Type: Full-time Salary: €34000.00 per year</p>
Requirements include:	<ul style="list-style-type: none"> • Experience in brasserie style ala carte food is needed. • Minimum 2 years previous Chef de Partie experience. • The candidate should be passionate about food, have strong communication skills, willingness to learn and develop own skills and also a good level of experience at the modern level.
For full details and to apply:	https://jobsireland.ie/en-US/job-Details?id=2331903

SOLAR ROOFING CARPENTER

Employer:	Prosolar, Kenmare, County Kerry
Duties include:	<ul style="list-style-type: none"> • Leading and motivating a crew of panel installers • Installing solar PV systems, consisting of panels and mounting systems in domestic, commercial and agricultural settings. • Planning work on site in line with the planning, drawings & project requirements. • Engage homeowners and advise on works being undertaken. • Ensuring works are completed in the allocated time and a high standard of work is maintained. • Compile, record and submit all required admin and safety documentation for the project to our administration department. • Ensure efficient, safe and quality work with adherence to the Company's high standard of installation, best practice and regulatory requirements. <p>Job Type: Full-time, Permanent Pay: €21.00-€22.00 per hour</p>
Requirements include:	<ul style="list-style-type: none"> • Transport to work or Company vehicle provided. • Full training will be provided through on-site shadowing and working with an already established team of installers. • Safe Pass, Manual Handling and Working at Heights certification • Experience and comfort working at height • Excellent attention to detail. • Experience in carpentry or roof work • Full driving license.
For full details and to apply:	https://ie.indeed.com/cmp/Prosolar-2?from=mobviewjob&tk=1hrm57ko9mn9e801&fromjk=7935152957cbcef&attributionid=mobvjcmp

KITCHEN ASSISTANT/PORTER

Employer:	Murphy's of Killarney, Killarney, County Kerry
Requirements include:	<ul style="list-style-type: none"> • A minimum of 1 year experience in a similar environment. • Excellent communication skills with a professional and courteous manner. • The ability to work as part of a team in a fast-paced kitchen. <p>Job Type: Full-time, Part-time Pay: €12.70-€13.00 per hour Expected hours: 20 – 40 per week</p>
For full details and to apply:	https://ie.indeed.com/cmp/Sfm-Killarney-Ltd-1?from=mobviewjob&tk=1hrm63h94k99f800&fromjk=05e036c6ab7403ea&attributionid=mobvjcmp

MRI RADIOGRAPHER

Employer:	Alliance Medical Diagnostic Imaging Ltd., Tralee, County Kerry
Requirements include:	<p>Alliance Medical are currently recruiting an MRI Radiographer to join our team in Co Kerry.</p> <ul style="list-style-type: none"> • CORU Registration • Radiography Experience • Excellent Communication Skills • Flexibility & Adaptability • Commitment and understanding the importance of quality and safety • Prioritising a high standard of patient care at all times is at the core of our Company • Technically competent: high clinical and technical skill level
For full details and to apply:	https://www.irishjobs.ie/job/mri-radiographer/alliance-medical-diagnostic-imaging-ltd-job102402663

LIFEGUARD - LEISURE CENTRE ATTENDANT

Employer:	O'Donoghue Ring Collection, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> • Provide the Plaza Hotel & Spa and the Killarney Towers Hotels customers with a friendly, safe and positive experience while using the leisure centres. • Maintain high standards of supervision while performing life-guard duties as required by the Pool Supervisor. • Uphold high standards of pool cleanliness and hygiene.
Requirements include:	<ul style="list-style-type: none"> • The successful candidate must have the NPLQ or the RLSS qualification or equivalent. • Have previous experience working as a lifeguard or attendant, ideally in the Hospitality industry. • Be flexible regarding your availability & the ability to work mid-week and weekends are required. • Good communication skills and fluency in the English language is essential. • Work as part of a team and be enthusiastic, hardworking and self-driven.
For full details and to apply:	https://www.monster.ie/jobs/search?q=&where=&page=1&cn=O%E2%80%99Donoghue+Ring+Collection

HEALTHCARE CLEANING SUPERVISOR

Employer:	Company Details Confidential, County Kerry
Duties include:	<p>The successful candidate will be responsible for but not limited to:</p> <ul style="list-style-type: none"> • Deputise in the absence of the Site Manager • Build a strong relationship with the customer and ensure that the rest of the team follow suit, in accordance with their role • React in a timely manner to any issues that arise and support their resolution • Continually assess the need for and monitor the availability and serviceability of all uniforms, site-specific clothing, PPE, equipment and materials • Appropriate allocation of staff to ensure site schedule and specification are met • Assist with the recruitment, training, development and performance management of cleaning operatives • Validate proof of delivery on orders received, escalate any discrepancies and support resolution • Manage the delivery of the contracts to agreed budget Quality Management and Health and Safety • Ensure and promote a safe working environment • Carry out training, including tool box training • Report all incidents, accidents and near-misses in line with policy
Requirements include:	<p>Job Type: Part-time, 20 hours per week</p> <ul style="list-style-type: none"> • 2 years supervisory experience • IT literate including knowledge of Word, Excel and Outlook • Excellent customer service skills • Fluent in the English language with excellent communication skills both written and verbal • Strong leadership, motivational and organisational skills • Experience in cleaning offices, production, labs etc. • Experience within the Healthcare industry or a similar environment
For full details and to apply:	https://jobsireland.ie/en-US/job-Details?id=2332553

DRIVERS

Employer:	Mid-Kerry Cabs, Garrane West, Killorglin, County Kerry
Duties include:	<ul style="list-style-type: none"> • Mid-Kerry Cabs Tours are looking for Day Drivers to cover airport transfers (Shannon, Cork, Dublin & Kerry) & also touring such as Ring of Kerry, Dingle Peninsula etc.
Requirements include:	<ul style="list-style-type: none"> • Must hold an SPSV Licence. (this can be applied for on https://www.nationaltransport.ie/taxi/driver-licensing/applying-for-an-spsv-driver-licence/)
For full details and to apply:	Call Margaret/Lawrence on 087-2582040 or Email info@midkerrycabs.ie

TOUR GROUP RESERVATIONS AGENT

Employer:	Rose Hotel, Tralee, County Kerry
Details include:	<ul style="list-style-type: none"> We are currently looking for a Tour Group Reservations Agent for maternity cover (at least 6 months) to work as part our Front of House team and who has a passion for the hotel industry and delivering a high standard of service.
Requirements include:	<ul style="list-style-type: none"> Must have a minimum of 2 years experience in a similar role To be able to work in a fast paced, busy office environment Possess excellent telephone and email communication skills Have excellent written and spoken English Enjoy working as part of a team Be passionate about customer care Must be able to work flexible working hours if required
For full details and to apply:	https://www.monster.ie/jobs/l-kerry?page=5

SENIOR HOTEL RECEPTIONIST

Employer:	International Hotel, Killarney, County Kerry
Duties include:	<ul style="list-style-type: none"> Greet the guests on arrival and at all times in a warm, welcoming and friendly manner. Check in/out guests effectively, ensuring all details are correct. Experience in Hotsoft would be an advantage. Ensure that all charges are posted correctly onto room bills. Take reservations and respond to guests quickly. Answer switchboard in a warm and welcoming manner and effectively transfer calls to correct extensions in the absence of the switchboard operator. Dealing with any guest requests/queries in a polite and attentive manner and reporting any problems to the Duty Manager. Allocation of guest rooms and good knowledge of layout of same Maximising all sales opportunities at the desk. Comply with company regulations regarding, fire, health and safety, hygiene, customer care and security. Attend meetings/training sessions as required. <p>Job Types: Part-time, Full-time. Part-time hours: 24-40 per week Salary: €12.50-€13.00 per hour</p>
For full details and to apply:	https://ie.indeed.com/cmp/International-Hotel-5?from=mobviewjob&tk=1hn5rjtch2fni001&fromjk=94ba41d7caa0cd11&attributionid=mobvjcmp



S.N. na Faille Móire
Filemore
Caherciveen
Co. Kerry
Fón : 066 9473310
E-Mail : filemorens@gmail.com
RCN : 20123246

Filemore NS has a vacancy for a part-time cleaner.

38 weeks per year. (School Term).
10 hours per week cleaner. 4 hours mid week. 6 hours weekend.

Garda Vetting will be required for this position.

Send cover letter and CV with 2 References or Referees by Monday April 29th (mark envelope 'Cleaner') to:

Lorcan Murphy
Chairperson BOM
C/o Filemore NS
Caherciveen
Co Kerry

Job Title	Location	No. of Positions	Closing Date	Job Ref. No.
Grounds Person	Kilgarvan	2	16/05/2024	CES-2207754
Cleaner	Kilgarvan	1	16/05/2024	CES-2324730
Kitchen Assistant	Kilgarvan	1	16/05/2024	CES-2330606

Contact Margaret on 087 3583279 for more info. on the above CE positions

Job Title	Location	No. of Positions	Closing Date	Job Ref. No.
Community Centre Caretaker	Cromane Co Centre	1	22/04/2024	CES-2328301
Membership Administrator	Community Text Alert Scheme	1	22/04/2024	CES-2328295
General Operative	Glenbeigh Co Council	1	22/04/2024	CES-2328288
General Operative	Glenbeigh Co Council	1	22/04/2024	CES-2328290
General Operative	Glenbeigh Co Council	1	22/04/2024	CES-2328291

EMAIL FOR FURTHER INFO TO: jasonmckenna@glenbeighcommunitycouncilceproject.ie

St Brigid's Tralee, CE Vacancies

Location	Jobs No	Position	Closing Date	Vacancies
Cordal Community childcare	2308353	Cleaner	01/05/2024	1
St Brigid's, Tralee	2316183	Cleaner/caretaker (mornings)	01/05/2024	1
Waterville	2308354	Cleaner	01/05/2024	1
Tir No nOg, Ballybunion	3212169	Childcare Assistant	01/05/2024	1
Camp	2307396	Childcare Assistant	01/05/2024	1
Cromane	2307386	Childcare Assistant	01/05/2024	1
Cumann Iosaef	2328518	Childcare Assistant	01/05/2024	1
Dromid	2308373	Childcare Assistant	01/05/2024	1
Glenbeigh, Rainbows	2320226	Childcare Assistant	01/05/2024	1
Listry (First Steps)	2324423	Childcare Assistant	01/05/2024	1
Rathmore, Danu Childcare,	2307380	Childcare Assistant	01/05/2024	1
Scamps & Scholars, Killorglin	2307381	Childcare Assistant	01/05/2024	1
Scartaglen	2308355	Childcare Assistant	01/05/2024	1
St Brigid's, Tralee	2307399	Childcare Assistant	01/05/2024	1
Valentia	2308656	Childcare Assistant	01/05/2024	1

For further details, contact the following CE Supervisors

Joan Pembroke 085 8659517 – joan.pembroke@stbrigidscescheme.ie

Katie Clarke 085 8856919 – katie.clarke@stbrigidscescheme.ie

Location	Jobs No	Position	Closing Date	Vacancies
Caherciveen Social Services	CES-2328536	Passenger assistant/ General Assistant	01/05/2024	1
Tralee Tidy Towns	CES-2328979	Van Driver/Environmental Worker	06/05/2024	1
Marina Walk, Caherciveen	CES-2328673	Marina Caretaker	02/05/2024	2
St. Brendan's Park/Dynamos/KDL Football Club Ltd	CES-2328638	Sports Ground Worker	02/05/2024	1
Comharchumann Forbartha Group	CES-2282090	General Operative	22/04/2024	1

For full details and to apply: <https://jobsireland.ie/en-US/browse-jobs>

Job Title	Location	No. of Positions	Closing Date
Caretaker of Hall	Castlemaine CE programme CLG.	1	24/04/2024
Gym Administrator/ Caretaker	Castlemaine CE programme CLG.	1	24/04/2024

Apply with CV to Secretary Castlemaine CE Programme Co. Ltd

Job Title	Location	No. of Positions	Closing Date	Job Ref. No.
General Maintenance	Kenmare Tidy Towns	5	04/05/2024	CES-2328937
Grounds Keeper	Kenmare GAA	2	04/05/2024	CES-2328936
Office Administrator	Kenmare Marketing and Events	1	04/05/2024	CES-2328938
Office Administrator	Kenmare Family Resource Centre	1	09/04/2024	CES-2325082
Arts Administrator	Carnegie Arts Centre	1	09/04/2024	CES-2328939

For more info email: cekenmare@gmail.com

Community Employment Schemes

	Health Care Assistant/Administrative Assistant- Caherciveen Co Kerry - CE Scheme - Caherciveen Congress Information Centre	CE SCHEME
	Ref: #CES-2332223	 Caherciveen, Kerry,
	Published On: 15 Apr 2024	 Closing On: 27 May 2024
		
	Caretaker - St Michaels Foilmore/ St Marys GAA Caherciveen Co Kerry - CE Scheme - Caherciveen Congress Information Centre	CE SCHEME
	Ref: #CES-2332224	 Caherciveen, Kerry,
	Published On: 15 Apr 2024	 Closing On: 27 May 2024
		
	Caretaker/Maintenance Person - CE Scheme - Kilcummin Rural Development	CE SCHEME
	Ref: #CES-2332214	 Kilcummin, Killarney, Co. Kerry,
	Published On: 15 Apr 2024	 Closing On: 27 May 2024
		
	Administration Worker - CE Scheme - CE Scheme - St. Brendan's Park/Dynamos/KDL Football Club Ltd	CE SCHEME
	Ref: #CES-2332389	 Tralee, Co. Kerry,
	Published On: 16 Apr 2024	 Closing On: 28 May 2024
		
	Office Administration CE Scheme - CE Scheme - Kilgarvan Community Development Ltd	CE SCHEME
	Ref: #CES-2332303	 Old Garda Barracks, Church Ground, Kilgarvan, Co. Kerry, V93 VO43
	Published On: 15 Apr 2024	 Closing On: 27 May 2024
		
	Caretaker - Reenard/ St Marys GAA, Reenard, Co Kerry - CE Scheme - Caherciveen Congress Information Centre	CE SCHEME
	Ref: #CES-2332222	 Reenard, Kerry,
	Published On: 15 Apr 2024	 Closing On: 27 May 2024
		
	Caretaker/Maintenance - CE Scheme - Cumann Iosaef	CE SCHEME
	Ref: #CES-2331777	 CUMANN IOSEAF COMMUNITY CENTRE, Balloonagh, Tralee, Co. Kerry, V92 Y336
	Published On: 11 Apr 2024	 Closing On: 23 May 2024
		
	General Operative - CE Scheme - Glenbeigh Community Council	CE SCHEME
	Ref: #CES-2331714	 GLENBEIGH COMMUNITY COUNCIL, Glenbeigh Comm Ctr, Kilbrack Upper, Co. Kerry, V93 K02X
	Published On: 11 Apr 2024	 Closing On: 22 May 2024
		
	Office Assistant/Receptionist - Kerry Travellers Health Community Development Project - CE Scheme - FRIENDS OF ABLE LIMITED	CE SCHEME
	Ref: #CES-2331703	 Áras An Phobail, Boherbee, Tralee, Co. Kerry, V92 CRW8
	Published On: 11 Apr 2024	 Closing On: 23 May 2024
		
	Office Administrator - CE Scheme - ACARD COMPANY LIMITED BY GUARANTEE	CE SCHEME
	Ref: #CES-2331790	 Marina Walk, Caherciveen, Co. Kerry,
	Published On: 11 Apr 2024	 Closing On: 23 May 2024
		
	Tourist Information Officer - CE Scheme - ACARD COMPANY LIMITED BY GUARANTEE	CE SCHEME
	Ref: #CES-2331789	 Caherciveen, Kerry,
	Published On: 11 Apr 2024	 Closing On: 23 May 2024
		
	Landscape Gardeners - CE Scheme - ACARD COMPANY LIMITED BY GUARANTEE	CE SCHEME
	Ref: #CES-2331786	 Caherciveen, Kerry,
	Published On: 11 Apr 2024	 Closing On: 23 May 2024
		

For full details and to apply:

<https://jobsireland.ie/en-US/browse-jobs?CareerlevelId=-1&keyword=&location=kerry&page=1&pageSize=10&vacancyId=-1&VacancyTypeId=-1&ContractTypeId=>



WPEP

Work Placement
Experience
Programme

Unemployed?

Looking to gain new skills and work experience?

Could the Work Placement Experience Programme be for you?

You can:

- get quality work experience
- learn new skills and participate in formal training
- get an increase on your weekly payment



Get work experience Get new skills Get training & support

A placement:

- is 30 hours per week for six months
- is designed to give you new skills; includes mentoring, formal training and support
- will provide you with better employment options in future
- can help you change career

View available work placements at www.jobsireland.ie

For more information

Visit: www.gov.ie/wpep

Email: wpep@welfare.ie

Telephone: 0818 111 112

Brought to you by
the Department of Social Protection

Fáilte Isteach

Free Online English Classes

**Безкоштовні онлайн-курси
англійської мови**

Contact: Zaid Kassoob on zaidkassoob@newkd.ie



Scan

the

QR code



@NEWKD_ENGLISH



Calling all Jobseekers

**JobsPlus can help
you find a job**

**Apply now at
www.JobsPlus.ie**

Build your future now



**You may be eligible for
JobsPlus if you are:**

- Under 30 and unemployed for 4 of the last 6 months
- Over 30 and unemployed for 12 of the last 18 months, or
- On Jobseeker's Transitional Payment

Note: Time spent on the Pandemic Unemployment Payment (PUP), Work Placement Experience Programme (WPEP), signing for credits or other training activities count towards your eligibility for JobsPlus.

**For more information
Visit: www.JobsPlus.ie
Email: jobsplusinfo@welfare.ie
Telephone: 0818 927999**



Rialtas na hÉireann
Government of Ireland



Có-mhaoinithe ag an
Aontas Eorpach
Co-funded by the
European Union

Brought to you by the Department of Social Protection. Participants under 30 years of age are co-funded by the Government of Ireland and the European Union.



NEWKD 



*NEWKD YEI SERVICE - Youth Employment Service
Free Workshops and Training's - 15 - 24yrs old*



DID YOU KNOW ?

**NEWKD YEI Service provides
Free CV writing Service to
15 - 25YRS OLD**

*For more details or to register
contact jenniferosullivan@newkd.ie 0879493451
or contact our social media platforms*



Instagram



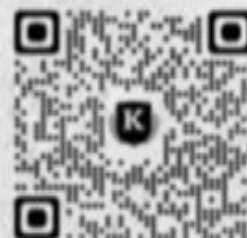
BUILDING FUTURES

APPLY TODAY!

FULL AND PART TIME COURSES
ALL YEAR ROUND

UPCOMING PART-TIME COURSES

SCAN



Scan here for a full list of Part-Time Courses

Child Development & Play *Monavalley Campus*

Milling *Monavalley Campus*

Safepass with Patio Laying and Groundworks *Monavalley Campus*

Mountain Skills *Killarglin Campus*

Adapted Physical Activity *Killarney Campus*

River Safety and Rescue *Killarglin Campus*

Digital Marketing *Listowel Campus*

Payroll (Levels 5) *Listowel Campus*

Person Centred Focus on Disability *Listowel Campus*

Digital Photography (Levels 5) *Listowel Campus*

Train The Trainer *Listowel Campus*

Animal Grooming *Listowel Campus*

Care Skills *Listowel Campus*

Kerry College Admissions Office
info@kerrycollege.ie

7 Denny St,
Tralee,
Co. Kerry
V92 K44T
(066) 7149696

25 High St,
Killarney,
Co. Kerry
V93 X529
(064) 6622593

APPLY TODAY!
www.kerrycollege.ie

Jobs Sheet Publishing Info



SOUTH KERRY DEVELOPMENT
PARTNERSHIP CLG.

South Kerry Development
Partnership CLG.,
37A High St.,
Kilbmeey,
Co. Kerry
Tel: 064 6636572
Email: inf@skdp.net

*The Jobs Sheet is published weekly by
Kerry Local Area Employment Services*

And is available from all SKDP offices

Or

From our Website

Or

Like us on Facebook to receive notification of publication

Or

Contact us on the email below to be added to our mailing list

www.southkerry.ie

ksheahan@skdp.net



**Do you wish to have a job included in the next
issue of the Kerry Local Area Employment
Service Jobs Sheet?**

Send us the job details,

To include:

Job Title, Location, Requirements, How to Apply and Closing Date

Any jobs received after 5p.m. on Thursdays are not guaranteed to be published



SOUTH KERRY DEVELOPMENT
PARTNERSHIP CLG.



An Roinn Gnóthaí Fostaíochta
agus Coimirce Sóisialaí
Department of Employment Affairs
and Social Protection