

FEB 21ST 2025

WEEK 8

**KERRY LOCAL AREA EMPLOYMENT SERVICE**  
***SOUTH KERRY EDITION***

**Head Office**

West Main Street  
 Cahersiveen  
 Co. Kerry  
 Tel: 066 9472724

**Other Offices:****Killarney**

37A High St.  
 2nd Floor,  
 Killarney,  
 Co. Kerry  
 Tel: 064 6636572

**Killorglin**

Library Place,  
 Killorglin,  
 Co. Kerry  
 Tel: 066 9761615

**Kenmare**

21 Henry St.  
 Kenmare,  
 Co. Kerry  
 Tel: 064 6641930



SOUTH KERRY DEVELOPMENT  
 PARTNERSHIP CLG.



An Roinn Gnóthaí Fostaíochta  
 agus Coimirce Sóisialaí  
 Department of Employment Affairs  
 and Social Protection

## NIGHT PORTER

<b>Employer:</b>	The Sea Lodge, Waterville, Co. Kerry
<b>Duties include:</b>	<ul style="list-style-type: none"> <li>• Conduct regular patrols of the building at 11:00 PM and 2:00 AM, ensuring security and fire safety standards are met.</li> <li>• Monitor CCTV and report any suspicious activity or incidents.</li> <li>• Assist residents with urgent queries or concerns during the night.</li> <li>• Enforce house rules and maintain a calm, respectful environment.</li> <li>• Manage access to the building, ensuring only authorized individuals enter.</li> <li>• Respond to emergencies, including fire alarms, medical situations and maintenance issues and escalate when necessary.</li> <li>• Complete nightly logs and incident reports as required.</li> <li>• Carry out basic cleaning and light maintenance tasks if needed.</li> </ul> <p>Job Type: Full-time / Part-time (Night Shifts) Salary: Competitive, based on experience</p>
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>• Previous experience in a similar role (security, hospitality, or accommodation settings) is preferred but not essential.</li> <li>• Strong communication and problem-solving skills.</li> <li>• Ability to remain calm under pressure and handle sensitive situations professionally.</li> <li>• Basic IT skills for logging reports and monitoring security systems.</li> <li>• Garda vetting required (can be arranged upon hiring).</li> <li>• Must be able to work independently and as part of a team.</li> </ul>
<b>For full details and to apply:</b>	<i>Please send your CV and a brief cover letter to <a href="mailto:manager@sealodgewaterville.ie">manager@sealodgewaterville.ie</a> with the subject line "Night Porter Application – Sea Lodge."</i>

## VARIOUS HOSPITALITY POSITIONS

<b>Employer:</b>	Waterville House & Golf Links, Waterville, Co. Kerry
<b>Requirements include:</b>	<p><b>At Waterville House</b> we have positions for:</p> <ul style="list-style-type: none"> <li>• Part-time breakfast chef/service attendant.</li> <li>• Room service attendants.</li> <li>• Door/welcome porter – mix of day and evening work.</li> </ul> <p><b>At Waterville Golf Links</b> we also have positions for:</p> <ul style="list-style-type: none"> <li>• Outdoor services personnel.</li> <li>• Office assistant.</li> <li>• Food &amp; Beverage attendants.</li> <li>• Breakfast chef.</li> <li>• Golf Course maintenance staff.</li> </ul>
<b>For full details and to apply:</b>	<i>Apply to Michael Murphy, General Manager, Waterville House &amp; Golf Links, Co. Kerry. Tel: (O) +353-669474102</i>

## RETAIL SALES ASSISTANT

<b>Employer:</b>	Tomo Burke Electrical, Castleisland, Co. Kerry
<b>Details include:</b>	<ul style="list-style-type: none"> <li>Your role as part of the team will be to support customers with the best information and maximise sales at every opportunity.</li> <li>Our Retail Assistants are supported with ongoing training to provide excellent product knowledge and outstanding customer service.</li> <li>Must be flexible with working hours, including weekdays, Saturdays and public holidays.</li> </ul> <p>Job Types: Full-time, Permanent Salary: €13.50 per hour Requirements include:</p>
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>Previous experience in a customer-facing environment is preferred.</li> <li>Highly motivated with a positive and outgoing personality.</li> <li>Excellent communication and interpersonal skills.</li> </ul>
<b>For full details and to apply:</b>	<a href="https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;from=searchOnDesktopSerp&amp;vjk=b6c7e1d6f51594f9&amp;advn=1371344117370437">https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;from=searchOnDesktopSerp&amp;vjk=b6c7e1d6f51594f9&amp;advn=1371344117370437</a>

## IRELAND ENGLISH FACT CHECKER - AI FACT CHECKER

<b>Employer:</b>	Outlier Ai, Tralee, Co. Kerry
<b>Details include:</b>	<p>Outlier is looking for talented writers with fluency in English to help train generative artificial intelligence models</p> <p>You may contribute your expertise by:</p> <ul style="list-style-type: none"> <li>Reading English text in order to rank a series of responses that were produced by an AI model</li> <li>Writing and rewriting prompts and responses, which may involve research and fact-checking</li> <li>Assessing the factuality and relevance of text produced by AI models</li> </ul> <p>Job Type: Remote and flexible hours</p>
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>Experience as a professional writer or editor</li> <li>Currently enrolled in or completed a bachelor's degree or higher in a writing-related discipline at a selective institution</li> <li>A strong sense of writing style paired with exceptional English-language spelling and grammar as well as logic and reasoning skills</li> <li>Attention to detail and the ability to explain clearly the strengths and weaknesses of a given piece of text</li> </ul>
<b>For full details and to apply:</b>	<a href="https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;radius=25&amp;start=20&amp;vjk=ee37b8abcae55876&amp;advn=7392240360335550">https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;radius=25&amp;start=20&amp;vjk=ee37b8abcae55876&amp;advn=7392240360335550</a>

## THE DIRECTOR OF FOOD AND BEVERAGE

<b>Employer:</b>	Achieve Hospitality, Kenmare, County Kerry
<b>Duties include:</b>	<ul style="list-style-type: none"> <li>The Director of Food and Beverage will report directly to the General Manager and will be responsible for leading and managing all aspects of the food, beverage and wine offering at the Hotel and Golf Club.</li> </ul> <p>Job Type: Full-time, Permanent Salary: €60,000-€63,000 per annum</p>
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>Fluent in English both verbal and written.</li> <li>Hospitality Management qualification or equivalent.</li> <li>A proven track record of improving standards and procedures in the food &amp; beverage department through continual assessment and update of existing SOPs, staff training and responding to customer satisfaction surveys.</li> <li>Proven track record in meeting the expectation of a high-end leisure market guests – Individual as well as incentive-based guests.</li> <li>Excellent IT skills including a proficient user of MS Office and Excel.</li> </ul>
<b>For full details and to apply:</b>	<a href="https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;fromage=1&amp;from=searchOnDesktopSerp&amp;vjk=ba3c0c25b4dbd908&amp;advn=536074786397377">https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;fromage=1&amp;from=searchOnDesktopSerp&amp;vjk=ba3c0c25b4dbd908&amp;advn=536074786397377</a>

## SATURDAY SUPERVISOR

<b>Employer:</b>	Down Syndrome Ireland, Tralee, County Kerry
<b>Duties include:</b>	<ul style="list-style-type: none"> <li>Quality control of products and services</li> <li>Managing staff and volunteers</li> <li>Manage incoming supply of donations Keep floor clear</li> <li>Till Operation - Z reads, counting of cash and preparing lodgement to be put in safe.</li> <li>Opening and closing of shop as a key holder</li> <li>Maintain health &amp; safety and hygiene of shop</li> <li>Visual merchandising</li> <li>Knowledge of correct recycling - Linen, Glass, Batteries, Rag, Books</li> </ul> <p>Job Type: Part-time. 7 hours per week on Saturdays</p>
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>Excellent leadership/motivational experience</li> <li>Excellent interpersonal &amp; communication skills</li> <li>Good IT and social media knowledge</li> </ul>
<b>For full details and to apply:</b>	<a href="https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;fromage=1&amp;from=searchOnDesktopSerp&amp;vjk=0ddefb450d265491">https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;fromage=1&amp;from=searchOnDesktopSerp&amp;vjk=0ddefb450d265491</a>

## MANAGER

### Employer:

Sea Lodge Hotel, Waterville, Co. Kerry

### Duties include:

- The Manager of the Sea Lodge Emergency Accommodation Centre is responsible for the day-to-day operations, resident welfare, staff supervision, compliance and financial management of the emergency accommodation facility.
- The role requires a hands-on approach to managing residents, ensuring safety, handling crisis situations and maintaining a high standard of care and operational efficiency.
- Additionally, this role presents an opportunity for candidates with a background in property or asset management to take on a dual role, assisting in the broader real estate portfolio management within Clopen Capital Ltd.
- This would include overseeing maintenance schedules, managing suppliers and contributing to asset performance reviews across other properties.
- The Manager will be the primary point of contact for government agencies, service providers, staff and residents while ensuring compliance with International Protection Accommodation Services (IPAS) regulations and health & safety requirements.

Job Type: Full-Time

Some evening and weekend work may be required based on operational needs.

On-call responsibilities for critical incidents or escalations.

### Requirements include:

- Experience in a management role within accommodation services, social care, property management or hospitality.
- Strong crisis management and conflict resolution skills.
- Experience in staff supervision, scheduling and training.
- Knowledge of IPAS guidelines, safeguarding policies and government reporting requirements.
- Ability to handle challenging situations with professionalism and empathy.
- Strong organisational, administrative and financial management skills.
- Excellent communication and interpersonal skills.
- Comfortable working in a fast-paced, high-pressure environment.
- Knowledge of health & safety, fire safety and property maintenance procedures.
- Proficiency in Microsoft Office (Excel, Word, Email) and administrative software.

### For full details and to apply:

*Please send your CV and a cover letter outlining your suitability for the role to: [manager@sealodgewaterville.ie](mailto:manager@sealodgewaterville.ie)*

## LOGISTICAL DATA AND BUSINESS ANALYST

<b>Employer:</b>	Ard Ri Marble Mantlepieces Ltd, Curraheen, Tralee, Co. Kerry
<b>Duties include:</b>	<ul style="list-style-type: none"> <li>The responsibilities include analysing and optimising supply chain operations, logistics processes and business strategies.</li> <li>This role involves collecting and interpreting data, identifying inefficiencies and providing insights to enhance operational efficiency, reduce costs and improve customer satisfaction.</li> <li>The analyst collaborates with stakeholders across departments to ensure seamless logistics operations and strategic decision-making.</li> </ul>
<b>Requirements include:</b>	<p>Job Type: Full-time Salary: €34.000 per year</p> <ul style="list-style-type: none"> <li>Bachelor's degree in business administration or a related field.</li> <li>1-2 years of experience in logistics, supply chain analysis, or business analysis.</li> <li>Strong analytical and problem-solving skills.</li> <li>Excellent communication and presentation abilities.</li> <li>Ability to work independently and collaborate with teams.</li> <li>Detail-oriented and highly organised.</li> </ul>
<b>For full details and to apply:</b>	<a href="https://jobsireland.ie/en-US/job-Details?id=2378844">https://jobsireland.ie/en-US/job-Details?id=2378844</a>

## ADMINISTRATOR

<b>Employer:</b>	FRS Recruitment, Cahersiveen, Co. Kerry
	<p>We are seeking an Administrator for a position in Cahersiveen, Co. Kerry. This 5-day week position will be for an initial period of 2-3 months. Office hours 9am to 5pm, 35 hours per week. Grade IV Rate per hour: €18.82</p>
<b>Duties include:</b>	<ul style="list-style-type: none"> <li>General administrative support to the Director and Team</li> <li>Reception, main point of contact to clients of the operation</li> <li>Compiling weekly payroll details</li> <li>Processing invoices</li> <li>Cash handling</li> <li>Registration Procedures &amp; HR Administration</li> </ul>
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>Previous administration experience</li> <li>Capable of working on own initiative</li> <li>Unsupervised and dealing with confidential information</li> <li>Excellent IT skills preferably Excel</li> <li>Comfortable working with basic accounts</li> <li>Providing excellent customer service.</li> </ul>
<b>For full details and to apply:</b>	<a href="https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;fromage=1&amp;from=searchOnDesktopSerp&amp;vjk=217170a40c68bda1&amp;advn=3884675861558342">https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;fromage=1&amp;from=searchOnDesktopSerp&amp;vjk=217170a40c68bda1&amp;advn=3884675861558342</a>

## CONTACT CENTRE AGENT

<b>Employer:</b>	RelateCare, Tralee, County Kerry
<b>Duties include:</b>	<p>We have exciting new opportunities to join our team this year, working from our Tralee offices, located near the MTU!</p> <ul style="list-style-type: none"> <li>• Receiving inbound calls for general information and assistance</li> <li>• Ensuring the best customer service for all callers</li> <li>• Resolving caller requests efficiently</li> <li>• Accurately entering data into multiple systems</li> </ul> <p>Job Types: Full-time, Permanent 8 hour shifts, between 1pm and 9:30pm, Monday to Friday.</p>
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>• Exceptional customer service skills</li> <li>• Empathy and the ability to soothe anxious callers</li> <li>• Previous customer service experience (face to face or contact centre)</li> <li>• Excellent communication skills, both written and verbal</li> <li>• Fluent English and the ability to relay information to callers in an easily understood manner</li> <li>• Ability to multitask</li> <li>• Computer literacy and ability to learn new systems</li> <li>• Adaptability to changes in processes and procedures</li> </ul>
<b>For full details and to apply:</b>	<a href="https://ie.indeed.com/l-county-kerry-jobs.html?vjk=25ff863512905ea0&amp;advn=6128594119963327">https://ie.indeed.com/l-county-kerry-jobs.html?vjk=25ff863512905ea0&amp;advn=6128594119963327</a>

## CHEF DE PARTIE

<b>Employer:</b>	MHOY Restaurant Ltd t/a Sunshine Palace, 20 Castle St., Tralee, Co. Kerry
<b>Duties include:</b>	<ul style="list-style-type: none"> <li>• Work with the Head Chef to prepare menus, including specials</li> <li>• Order, prepare and keep the common ingredients stocked for all cooking stations, including vegetables, meats, sea food, etc.</li> <li>• Follow the guidance of the Head Chef in the preparation and presentation of the meals</li> <li>• Abide by and enforce health codes and cleanliness standards in the kitchen and food storage areas</li> <li>• Train and supervise Junior Chefs, including in best practices, safety and cleanliness standards</li> <li>• Check for plating accuracy (garnish, portion size, correct serving dish etc.)</li> </ul> <p>Job Type: Full-time, Permanent Salary: €34,000</p>
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>• A Chef qualification in Asian Food with at least 2 years experiences</li> </ul>
<b>For full details and to apply:</b>	<a href="https://jobsireland.ie/en-US/job-Details?id=2380134">https://jobsireland.ie/en-US/job-Details?id=2380134</a>

## FRONT OF HOUSE RESTAURANT MANAGER

<b>Employer:</b>	John Bennys Pub & Restaurant, Dingle, Co. Kerry
<b>Duties include:</b>	<ul style="list-style-type: none"> <li>• Working with the owner to coordinate the operation of the venue during scheduled shifts</li> <li>• Making out weekly roster for floor and bar staff</li> <li>• Hosting front of house during service</li> <li>• Manage and motivate staff, upholding a constant level of staff productivity</li> <li>• Respond to customer queries and complaints</li> <li>• High standards of quality control, hygiene and health &amp; safety</li> <li>• Control costs and minimise waste</li> <li>• Comply with all company policies and procedures</li> <li>• Manage bookings for guests</li> </ul>
	<p>Job Type: Full-time            Pay: From €18.00 per hour</p>
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>• Previous restaurant manager/supervisor experience</li> <li>• Strong communicator with a high level of initiative</li> <li>• Basic Computer knowledge (Running ResDiary booking system, Excel, word for printing rotas, duty sheets)</li> <li>• Previous Key Holder experience</li> <li>• Cash handling experience</li> <li>• Strong understanding of business management</li> <li>• Ability to effectively delegate responsibilities and maximise resources</li> <li>• Must be available to work afternoons, evenings and weekends</li> </ul>
<b>For full details and to apply:</b>	<p><a href="https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;fromage=1&amp;from=searchOnDesktopSerp&amp;vjk=335d1ce06db60675">https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;fromage=1&amp;from=searchOnDesktopSerp&amp;vjk=335d1ce06db60675</a></p>

## MOTOR TECHNICIAN

<b>Employer:</b>	Randles Brothers, Tralee, Co. Kerry
<b>Duties include:</b>	<ul style="list-style-type: none"> <li>• Carry out all servicing requirements for Nissan and other makes/models of passenger cars and light commercial vehicles.</li> </ul>
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>• Qualified Motor Technician with 5 years' main dealership franchise experience</li> <li>• Strong skills in diagnosing and repairing electrical and current technologies in modern vehicles.</li> <li>• Ability to remove and replace/refit all relevant parts in motor vehicles.</li> <li>• Experience with electric vehicles a plus.</li> <li>• Must be able to work well in a team, but also on their own initiative when needed.</li> </ul>
<b>For full details and to apply:</b>	<p><a href="https://jobsireland.ie/en-US/job-Details?id=2377540">https://jobsireland.ie/en-US/job-Details?id=2377540</a></p>



## FINANCE MANAGER

<b>Employer:</b>	Prestige Foods Ltd., Tralee, Co. Kerry
<b>Duties include:</b>	<ul style="list-style-type: none"> <li>• Preparation of monthly management accounts file and other internal or external reports required, ensuring that they are completed in a timely, accurate and efficient manner</li> <li>• Investigation and reconciliation of inventory balances and general ledger account reconciliations.</li> <li>• Ensure accurate financial information is maintained in our internal ERP system (e.g., ensure all customer pricing, promotional pricing, purchase orders, supplier invoices and queries, customer invoicing and queries, HR admin, transport and customs paperwork) are all kept up to date and accurate.</li> <li>• Manage all financial aspects of grants</li> <li>• Preparing the annual financial statements for auditors. Assist in liaising with the auditors during the annual audit including preparing audit files containing all supporting documentation.</li> <li>• Planning for annual budgets and forecasting cycles</li> <li>• Tax filing, preparing tax payments and all statutory Revenue returns</li> <li>• Complete all statutory CSO returns</li> <li>• Oversee payroll and time management systems.</li> <li>• Compile reporting for the Production Manager</li> </ul> <p>Job Type: Permanent</p>
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>• Relevant professional certification / relevant experience (5 years +)</li> <li>• Strong problem-solving abilities and keen attention to detail</li> <li>• High proficiency in Microsoft Excel and other Microsoft tools (Outlook, Word, Teams)</li> <li>• Excellent communication skills</li> <li>• Proficiency using financial software, including payroll software</li> <li>• Ability to manage multiple tasks and prioritise effectively</li> <li>• Experience using an ERP System</li> <li>• Ability to work independently and as part of a team</li> <li>• Experience in inventory and cost accounting</li> </ul>
<b>For full details and to apply:</b>	<a href="https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;fromage=1&amp;from=searchOnDesktopSerp&amp;vjk=84b23e3d03fe2c25&amp;advn=1334629872517971">https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;fromage=1&amp;from=searchOnDesktopSerp&amp;vjk=84b23e3d03fe2c25&amp;advn=1334629872517971</a>

## HEALTHCARE ASSISTANT

<b>Employer:</b>	Our Lady of Lourdes Care Facility, Clashnagarrane, Kilcummin, Killarney, Co. Kerry
<b>Duties include:</b>	<ul style="list-style-type: none"> <li>• Delivery of the highest standard of care to residents and contributing to the smooth running of the facility</li> </ul>
<b>For full details and to apply:</b>	<a href="https://jobsireland.ie/en-US/job-Details?id=2380079">https://jobsireland.ie/en-US/job-Details?id=2380079</a>

## ASSISTANT MANAGER

<b>Employer:</b>	Centra, Glenbeigh, Co. Kerry
<b>Duties include:</b>	<ul style="list-style-type: none"> <li>• Set, monitor and achieve sales targets with the team on gross profit margin, net margin, waste and other KPIs as agreed with Store Manager</li> <li>• Implement planograms correctly and ensure the correct range is in place in store</li> <li>• Merchandise and present the store to the highest standard</li> <li>• Approachable and a role model who leads by example and encourages teamwork and fosters a positive attitude and atmosphere in the workplace</li> <li>• Support Store Manager in the development and training of the team and in ensuring the smooth running of the store</li> <li>• Manage employee performance, giving regular feedback, recognition and encouragement</li> <li>• Deal with all customer queries efficiently, professionally and consistent with store policy</li> <li>• Understand achieving margins in all departments</li> <li>• Engage with new initiatives and embrace new ways of working.</li> </ul>
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>• 2 years experience in a relevant position is desirable</li> <li>• Good knowledge of Microsoft Office (Excel, Word)</li> <li>• Experience balancing cash/tills</li> <li>• Excellent communication skills</li> <li>• Good delegation skills</li> <li>• Highly driven with a strong work ethic</li> <li>• An understanding of how to achieve KPIs and targets</li> <li>• Commerciality and brand awareness</li> <li>• Passion for grocery retail</li> <li>• Thrive in a fast-paced working environment.</li> </ul>
<b>For full details and to apply:</b>	<a href="https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;fromage=last&amp;from=searchOnDesktopSerp&amp;vjk=5ae4051aef2c6091&amp;advn=852779097067771">https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;fromage=last&amp;from=searchOnDesktopSerp&amp;vjk=5ae4051aef2c6091&amp;advn=852779097067771</a>

## BAR SUPERVISOR

<b>Employer:</b>	O Connors Bar, Killarney, Co. Kerry
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>• At least 3 years bar experience</li> <li>• 1 year bar supervisor experience advantageous</li> <li>• Cocktail &amp; barista knowledge</li> <li>• Ability to work weekends and late shifts</li> </ul>
	<p>Job Type: Full-time, Part-time, Permanent</p> <p>Pay: From €15.00 per hour</p>
<b>For full details and to apply:</b>	<a href="https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;fromage=1&amp;from=searchOnDesktopSerp&amp;vjk=02a5bd192f7d183e&amp;advn=4798964790061422">https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;fromage=1&amp;from=searchOnDesktopSerp&amp;vjk=02a5bd192f7d183e&amp;advn=4798964790061422</a>

## SPA MANAGER

<b>Employer:</b>	Achieve Hospitality, Kenmare, Co. Kerry
<b>Duties include:</b>	<ul style="list-style-type: none"> <li>• Direct and lead the daily operations of the Spa, Health Club and Gym, including staff management and appointment scheduling.</li> <li>• Ensure that the Spa, Health Club and Gym rules and regulations are always abided to by the clients, guests and staff teams.</li> <li>• Develop and implement strategies to increase revenue and profitability.</li> <li>• Budget and forecast for future annual performance of the Spa.</li> <li>• Hire, train and lead a team of spa professionals.</li> <li>• Ensure that all guests enjoy an exceptional spa experience by providing luxury services and inspiring the team to do the same.</li> <li>• Deliver excellent customer service and address any guest complaints or concerns.</li> <li>• Oversee the daily maintenance and cleaning of all Spa and Gym equipment is undertaken and report to the Management as required.</li> </ul> <p>Job Types: Full-time, Permanent Pay: €35,000.00-€40,000.00 per year</p>
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>• A proven employment track record of leading, developing and managing a passionate spa team, in both spa and beauty services in a similar 5* luxury hotel environment, with a minimum of 3 years experience in a similar role.</li> <li>• ITEC/CIDESCO/CIBTAC qualifications.</li> <li>• Strong leadership and communication skills.</li> <li>• Ability to work both independently and as part of a team.</li> <li>• Proficiency with Microsoft Office and other relevant spa software.</li> <li>• Knowledge of health and safety regulations.</li> </ul>
<b>For full details and to apply:</b>	<a href="https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;fromage=1&amp;from=searchOnDesktopSerp&amp;vjk=7fc731ad3f831a1d&amp;advn=536074786397377">https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;fromage=1&amp;from=searchOnDesktopSerp&amp;vjk=7fc731ad3f831a1d&amp;advn=536074786397377</a>

## NURSE

<b>Employer:</b>	Access Healthcare, Killarney, Co. Kerry
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>• Valid NMBI holder</li> <li>• Experience working in the Irish healthcare system</li> </ul> <p>Pay: €20.00-€38.00 per hour</p>
<b>For full details and to apply:</b>	<a href="https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;fromage=1&amp;from=searchOnDesktopSerp&amp;vjk=64b075cb09283e3b&amp;advn=2352882024802626">https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;fromage=1&amp;from=searchOnDesktopSerp&amp;vjk=64b075cb09283e3b&amp;advn=2352882024802626</a>

## QUALITY ASSURANCE OFFICER

<b>Employer:</b>	All Real Nutrition, Farranfore, County Kerry
<b>Duties include:</b>	<ul style="list-style-type: none"> <li>• Responsible for Quality Management System over entire Production Team.</li> <li>• Monitoring hygiene &amp; housekeeping throughout the production facility and external areas (including packaging store) to ensure that the site is at an audit ready stage at all times.</li> <li>• Liaise between customer, supplier and internal departments to provide feedback and resolve quality issues in a timely manner.</li> <li>• Managing customer complaints &amp; implementing corrective/preventative actions.</li> <li>• Monitor check sheets on a daily basis throughout the factory and sign off checks where applicable.</li> <li>• Ensure all personnel are following correct procedures in relation to food safety and general hygiene.</li> <li>• Preparation of samples for laboratory testing as per schedules laid out in the QMS.</li> <li>• Policy and procedure writing, reviewing and maintaining documents.</li> <li>• Maintain constant communication with Production Manager and Management.</li> <li>• Health and Safety Procedures.</li> </ul> <p>Job Type: Part-time Pay: €16.00-€17.00 per hour</p>
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>• Minimum 2 years experience in food production environment</li> <li>• 1 year in a management role</li> <li>• Excellent communication skills</li> <li>• Outstanding organisational skills</li> <li>• Ability to communicate to people in an effective assertive manner</li> <li>• Proficiency in Microsoft Office (Word, Excel), Google Drive etc.</li> </ul>
<b>For full details and to apply:</b>	<a href="https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;fromage=1&amp;from=searchOnDesktopSerp&amp;vjk=dbbf50f59f971eea&amp;advn=7286618662338730">https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;fromage=1&amp;from=searchOnDesktopSerp&amp;vjk=dbbf50f59f971eea&amp;advn=7286618662338730</a>

## TYRE TECHNICIAN/SUPERVISOR

<b>Employer:</b>	killarney Tyre Centre, Killarney, Co. Kerry
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>• A Tyre Fitter and a Supervisor are required for a busy retail unit in Killarney town.</li> <li>• Full driving licence required</li> </ul> <p>Job Type: Full-time Pay: €24,944.49-€45,000.00 per year</p>
<b>For full details and to apply:</b>	<a href="https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;fromage=1&amp;from=searchOnDesktopSerp&amp;vjk=cf476a495ea3aa73&amp;advn=5432646273858163">https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;fromage=1&amp;from=searchOnDesktopSerp&amp;vjk=cf476a495ea3aa73&amp;advn=5432646273858163</a>

## GROUNDWORKERS

<b>Employer:</b>	Falcon Green, Dingle, Co. Kerry
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>Falcon Green are looking for Groundworkers with Pipe Laying experience for long term work in Dingle</li> <li>A Safe Pass Card and Manual Handling Certificate are essential</li> </ul> <p>Job Type: Full-time Pay: €23.00 per hour</p>
<b>For full details and to apply:</b>	<a href="https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;radius=25&amp;start=30&amp;vjk=67a5bdcf19443099&amp;advn=4723664913880719">https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;radius=25&amp;start=30&amp;vjk=67a5bdcf19443099&amp;advn=4723664913880719</a>

## SALES EXECUTIVE

<b>Employer:</b>	Kerry Group, Tralee, Co. Kerry
<b>Duties include:</b>	<ul style="list-style-type: none"> <li>Know product availability, define market price, propose and implement sales strategy, agree sales contracts and ensure orders are received in due time and ensure customer satisfaction.</li> <li>Develop, manage and maintain strong relationships with existing and new customers.</li> <li>Gain in-depth knowledge of the dairy industry, players and products portfolio.</li> <li>Conduct regular market research to reflect on export/import data of any given dairy product category and to identify new sales opportunities while staying updated on industry trends.</li> <li>Assist the Sales Director(s) in analysing and summarising key business elements</li> <li>Prepare regular sales reports and forecasts for Management review.</li> </ul>
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>English is essential, fluency in a second European language is required</li> <li>Excellent communication and presentation skills</li> <li>Excellent problem-solving capabilities</li> <li>Strong ability to work well in a team and on your own</li> <li>Positive and motivated self-starter with determination and drive to succeed</li> <li>High emotional intelligence and adaptability to different personality types to get the best from internal and external relationships</li> <li>Strong MS Office skills, especially Excel (pivot) &amp; PowerPoint</li> <li>Mobility and willingness to travel worldwide is a key requirement</li> <li>Valid car driver's license</li> </ul>

**For full details and to apply:** <https://jobsireland.ie/en-US/job-Details?id=2378797>

## WAREHOUSE OPERATIVE/PICKER

<b>Employer:</b>	HPnutrition.ie, Glenflesk, Killarney, Co. Kerry
<b>Duties include:</b>	<ul style="list-style-type: none"> <li>• Assisting with the unloading of vehicles and checking in of stock.</li> <li>• Sorting and placing materials or items onto racks and shelves.</li> <li>• Collecting items throughout the warehouse, preparing and completing warehouse orders for delivery or pickup according to schedule.</li> <li>• Performing warehouse inventory controls via scanner and/or through a computer.</li> <li>• Stock counting and location checks.</li> </ul> <p>Job Type: Full-time Pay: €13.50-€14.00 per hour</p>
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>• Basic IT Skills</li> <li>• Good organisational skills</li> <li>• Reliability and dependability</li> <li>• Ability to meet the physical demands of the job</li> <li>• Self-motivated and team player</li> <li>• Upbeat and energized</li> <li>• Flexible and willing to take on a variety of tasks</li> </ul>
<b>For full details and to apply:</b>	<a href="https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;fromage=last&amp;from=searchOnDesktopSerp&amp;vjk=4098c92d945d03f7&amp;advn=6295741954671462">https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;fromage=last&amp;from=searchOnDesktopSerp&amp;vjk=4098c92d945d03f7&amp;advn=6295741954671462</a>

## FRONT OFFICE MANAGER

<b>Employer:</b>	Action Recruitment, Co. Kerry
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>• Proven experience as a Front Office Manager or Assistant Front Office Manager, with a strong understanding of hotel operations</li> <li>• Excellent communication and interpersonal skills to effectively liaise with guests and staff</li> <li>• Proficiency in managing front office systems and processes, ensuring efficient and organized operations</li> <li>• Ability to lead and motivate a team, fostering a positive and collaborative work environment</li> <li>• Passion for delivering exceptional customer service and creating memorable experiences for guests</li> </ul> <p>Job Type: Full-time Salary: From €40,000 a year</p>
<b>For full details and to apply:</b>	<a href="https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;fromage=1&amp;from=searchOnDesktopSerp&amp;vjk=603b38f21fb12801&amp;advn=1922937129758711">https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;fromage=1&amp;from=searchOnDesktopSerp&amp;vjk=603b38f21fb12801&amp;advn=1922937129758711</a>

## ECOLOGIST / ACTIVITY SUPERVISOR

<b>Employer:</b>	Tralee Bay Wetlands Ecology & Activity Park
<b>Duties include:</b>	<ul style="list-style-type: none"> <li>• The delivery of ecology modules to both Leaving &amp; Junior Certificate classes / cycles.</li> <li>• The delivery of school tours to both national schools and secondary schools.</li> <li>• The delivery of children adventure activity birthday party packages.</li> <li>• The delivery of activity packages to business and corporate groups.</li> <li>• Supervision &amp; Operation of Activities on activity lake including Pedalo Boats &amp; Zorbs.</li> <li>• The delivery of public guided boat tours.</li> <li>• Assist with morning / evening open and close check lists &amp; tasks.</li> <li>• Development and maintenance of the habitats of the Ecology Park and to assist the Senior Centre Ecologist in same.</li> </ul>
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>• Level 7 Qualification in a Scientific &amp; Environmental / Ecology discipline.</li> <li>• Min 2 years' experience in a relevant working environment.</li> <li>• Candidate must be over 18 years of age.</li> <li>• The successful candidate will work as part of a team, but will also be required to work on his/her own initiative.</li> <li>• Ensure high levels of customer service and satisfaction.</li> <li>• Ensure that the Front Public Park, Visitor Centre, Nature Wetlands Area, 20 metre Viewing Tower and all facilities are maintained to a high standard, kept clean and free from litter at all times.</li> </ul>
<b>For full details and to apply:</b>	<i><a href="#">Apply to the Centre Manager, Tralee Bay Wetlands, Ballyard Road, Tralee, Co Kerry or Email to: <a href="mailto:info@traleebaywetlands.org">info@traleebaywetlands.org</a></a></i>

## BARISTA/ALL ROUNDER

<b>Employer:</b>	Rí Rá Drive Thru, Killarney, Co. Kerry
<b>Duties include:</b>	<ul style="list-style-type: none"> <li>• Preparing and serving our speciality coffee and other drinks</li> <li>• The general day to day duties to ensure the smooth running and an enjoyable work environment.</li> </ul>
	<p>Job Types: Full-time, Part-time          Pay: €12.70-€13.50 per hour          Expected hours: 16 – 32 per week</p>
<b>Requirements include:</b>	<b>Preferred:</b> 1 year Barista experience, 1 year Food safety regulations & 1 year experience in a Cafe environment
<b>For full details and to apply:</b>	<i><a href="https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;radius=25&amp;start=20&amp;vjk=701ea67a049044fd&amp;advn=5087235796143716">https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;radius=25&amp;start=20&amp;vjk=701ea67a049044fd&amp;advn=5087235796143716</a></i>

**BARISTA X2**

<b>Employer:</b>	Up-Cycle Specialty Coffee, Killarney, Co. Kerry
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>• Previous barista experience is a plus but not essential as training will be provided.</li> <li>• Ability to work independently and take initiative in a small coffee dock environment.</li> <li>• Be friendly, reliable and customer-focused individuals.</li> </ul> <p>The following are the work schedules:</p> <p><b>Barista 1 Schedule</b> (Minimum 36 hours/week):  Monday: 06:15 - 15:15, Tuesday: 06:15 - 13:15  Wednesday: 06:15 - 13:15, Thursday: 06:15 - 13:15  Friday: 06:15 - 12:15  Saturday &amp; Sunday: Rostered day's off</p> <p><b>Barista 2 Schedule</b> (Minimum 35.5 hours/week):  Monday: Rostered day off, Tuesday: 13:15 - 20:15  Wednesday: 13:15 - 20:15, Thursday: 13:15 - 20:15  Friday: 12:15 - 18:15, Saturday: 07:45 - 16:15  Sunday: Rostered day off</p> <p>Job Type: Full-time, Permanent  Pay: €14.50 per hour</p> <p><b>For full details and to apply:</b> <a href="mailto:Nicole@upcyclemobilecafe@gmail.com">Please email your CV to Nicole at upcyclemobilecafe@gmail.com</a></p>

**RETAIL ASSISTANT**

<b>Employer:</b>	Lynes of Killarney, Killarney, Co. Kerry
<b>Duties include:</b>	<ul style="list-style-type: none"> <li>• Ensure the Sales floor is kept clean and tidy.</li> <li>• Generate and maintain an online presence through our social media platforms.</li> <li>• Assist with other store duties as required by the management team.</li> </ul> <p>Job Type: Full-time. Must be available Mid-week &amp; Weekends  Pay: €13.00-€14.00 per hour</p>
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>• Previous retail experience.</li> <li>• Work well as part of a team and on own initiative.</li> <li>• Excellent interpersonal and communication skills .</li> <li>• Ability to be flexible and adapt to the needs of the business.</li> <li>• Previous social media experience is desirable.</li> </ul>
<b>For full details and to apply:</b>	<a href="https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;fromage=last&amp;from=searchOnDesktopSerp&amp;vk=8aed0f22fff8f627&amp;advn=6597812874023989">https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;fromage=last&amp;from=searchOnDesktopSerp&amp;vk=8aed0f22fff8f627&amp;advn=6597812874023989</a>



## GUESTHOUSE RECEPTIONIST

<b>Employer:</b>	Killarney Lodge Guesthouse, Killarney, Co. Kerry
<b>Duties include:</b>	<ul style="list-style-type: none"> <li>• Welcoming guests and checking details against their bookings</li> <li>• Allocating guests their rooms and providing keys</li> <li>• Answering phones from prospective customers/guests and delivering messages</li> <li>• Completing administrative tasks such as filing and photocopying</li> <li>• Conduct general administrative duties using in house booking system (training will be provided)</li> <li>• Responding to requests for help and information</li> <li>• Providing information about local amenities and attractions</li> <li>• Preparing room bills and ensuring prompt payments</li> <li>• Checking guests out, taking payments and returning deposits</li> <li>• Performing light house keeping duties</li> </ul> <p>Job Type: Full-time Pay: From €13.00 per hour Expected hours: 25 – 35 per week</p>
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>• Calm, efficient and ability to work under pressure</li> <li>• Work as part of a team and on own initiative</li> <li>• Demonstrate excellent personal presentation and communication skills</li> <li>• Passionate about delivering exceptional levels of guest service</li> <li>• Flexible, motivated and committed</li> <li>• Polite and courteous</li> <li>• Ability to adapt to different and changing situations;</li> </ul>
<b>For full details and to apply:</b>	<a href="https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;radius=25&amp;start=10&amp;vjk=701296bc5b9493d0&amp;advn=1442571585008806">https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;radius=25&amp;start=10&amp;vjk=701296bc5b9493d0&amp;advn=1442571585008806</a>

## REGISTERED INTELLECTUAL DISABILITY NURSE

<b>Employer:</b>	Access Healthcare, Rathmore, Co. Kerry
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>• Relevant qualification in Nursing (Level 8 or equivalent).</li> <li>• NMBI Registration.</li> <li>• 6 months experience working in a relevant healthcare setting in Ireland.</li> <li>• An ability to demonstrate adaptability.</li> </ul> <p>Job Type: Full-time</p>
<b>For full details and to apply:</b>	<a href="https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;fromage=1&amp;from=searchOnDesktopSerp&amp;vjk=ef0d3d682f12e8ca&amp;advn=2352882024802626">https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;fromage=1&amp;from=searchOnDesktopSerp&amp;vjk=ef0d3d682f12e8ca&amp;advn=2352882024802626</a>

## MACHINES OPERATOR

<b>Employer:</b>	O Carroll Engineering, Killarney, Co. Kerry
<b>Duties include:</b>	<ul style="list-style-type: none"> <li>• Operation of CNC Drill, Plasma Cutting and Laser Cutting machines, as directed</li> <li>• Ensuring correct materials and quantity of items are cut in line with job specifications</li> <li>• Ongoing quality control of own work</li> <li>• Ensure sufficient flow of work through machines</li> <li>• Assist General Operative on shifts</li> <li>• Maintain constant flow of materials to ensure maximum efficiency of machine</li> <li>• Take part in any training required for the fulfilment of the role</li> <li>• Ensure all works are being carried out in line with company and client requirements</li> <li>• Maintain a safe work environment by following all health and safety guidelines and directions at all times.</li> </ul>
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>• Experience in machines operations</li> <li>• Ability to read and interpret technical drawings and excel spreadsheets</li> <li>• Experience in a manufacturing or production environment</li> <li>• Proven knowledge of steel and steel components</li> <li>• Team player with excellent communication skills</li> <li>• Proven ability to multi-task and to move between projects</li> </ul>
<b>For full details and to apply:</b>	<a href="https://jobsireland.ie/en-US/job-Details?id=2379944">https://jobsireland.ie/en-US/job-Details?id=2379944</a>

## SOUS CHEF

<b>Employer:</b>	Lobster Doyle Ltd., Main Street, Waterville, Co. Kerry
<b>Duties include:</b>	<ul style="list-style-type: none"> <li>• Assist in managing kitchen operations, ensuring high standards of food quality and safety.</li> <li>• Supervise and train kitchen staff, including Junior Chefs and Kitchen Assistants.</li> <li>• Oversee food preparation, ensuring dishes are prepared in a timely and efficient manner.</li> <li>• Work closely with the Head Chef to develop new menu items and maintain seasonal menus.</li> <li>• Ensure compliance with health and safety regulations.</li> <li>• Manage stock levels and food ordering to ensure kitchen efficiency.</li> </ul>
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>• Minimum of 5 Years experience</li> </ul>
<b>For full details and to apply:</b>	<a href="https://jobsireland.ie/en-US/job-Details?id=2377382">https://jobsireland.ie/en-US/job-Details?id=2377382</a>

## DESIGN ENGINEER

<b>Employer:</b>	O Carroll Engineering, Killarney, Co. Kerry
<b>Duties include:</b>	<ul style="list-style-type: none"> <li>• Provide support to the Research &amp; Development and Estimating &amp; Technical departments, ensuring production requirements are met</li> <li>• Involvement in the design and structural analysis of projects for OCE, providing detailed specifications to Pre-Production and Production departments</li> <li>• Ensure compliance with design codes and building standards and ensure all legislative standards and requirements are met</li> <li>• Prepare, generate and analyse data for structural analysis &amp; detailing</li> <li>• Act as Specialist Designer in accordance with the Building Control (Amended) Regulations, 2014 and certify accordingly</li> <li>• Ensure optimal design to highest standards</li> <li>• Further the Lean Process, partake in Lean initiatives and ensure Lean principles are followed</li> </ul>
	<p>Job Type: Full-time Salary: €50.000-€60.000 annually</p>
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>• Relevant engineering degree or similar qualification</li> <li>• Chartered member of Engineers Ireland and/or the Institution of Civil Engineers</li> <li>• In-depth technical and working knowledge of designing for steel fabrication</li> <li>• Advanced knowledge of and experience in working with concrete structures, concrete design and concrete-steel interfaces and concrete anchoring systems would be a distinct advantage</li> <li>• Proven experience in designing with other materials including aluminium, stainless steel, glass masonry and concrete</li> <li>• Good knowledge of anchor technology for use in concrete and masonry</li> <li>• Verifiable history and proven successful track record in working to with Euro and BS design codes</li> <li>• Significant &amp; proven experience in Finite element design programmes – working knowledge of SCIA Engineer and IdeaStatica would be a distinct advantage</li> </ul>
<b>For full details and to apply:</b>	<a href="https://jobsireland.ie/en-US/job-Details?id=2379945">https://jobsireland.ie/en-US/job-Details?id=2379945</a>

## SUPERVISOR

<b>Employer:</b>	Fenit Boathouse Café, Fenit, Co. Kerry
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>• We are looking for a Supervisor to oversee the day to day running of our new Café</li> <li>• Exceptional customer service and organisational skills</li> <li>• Good leadership skills</li> </ul>
<b>For full details and to apply:</b>	<a href="https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;fromage=1&amp;from=searchOnDesktopSerp&amp;vjk=a7b8de94ce69436a">https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;fromage=1&amp;from=searchOnDesktopSerp&amp;vjk=a7b8de94ce69436a</a>

## SHORT-HAND COOK

<b>Employer:</b>	Quinlans Fish, Killarney, Co. Kerry
<b>Duties include:</b>	<ul style="list-style-type: none"> <li>• Prepare and cook food items according to the menu and daily specials, ensuring high-quality standards and consistent presentation.</li> <li>• Follow food safety and hygiene protocols to ensure the cleanliness and safety of kitchen equipment and work areas.</li> <li>• Ensure high levels of personal hygiene and cleanliness at all times.</li> <li>• Adhere to all safety standards, maintaining a clean and organized workspace.</li> <li>• Communicate effectively with team members and supervisors to ensure smooth kitchen operations.</li> <li>• Assist in inventory control and kitchen stock management.</li> </ul>
	<p>Job Type: Full-time            Pay: €14.00-€16.00 per hour</p>
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>• Minimum 1 year of experience working in a kitchen as a Short-Hand Cook or similar role.</li> <li>• Fluency in English, with the ability to communicate clearly and effectively.</li> <li>• Solid understanding of food safety and hygiene standards, with a commitment to maintaining them.</li> <li>• Ability to work well in a fast-paced environment and stay organized under pressure.</li> <li>• Strong attention to detail and passion for food quality.</li> </ul>
<b>For full details and to apply:</b>	<p><a href="https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;fromage=1&amp;from=searchOnDesktopSerp&amp;vjk=0e7768590b06e794&amp;advn=2239094554470608">https://ie.indeed.com/jobs?q=&amp;l=county+kerry&amp;fromage=1&amp;from=searchOnDesktopSerp&amp;vjk=0e7768590b06e794&amp;advn=2239094554470608</a></p>

## KIDS CLUB SUPERVISOR

<b>Employer:</b>	Dingle Skellig Hotel, Dingle, Co. Kerry
<b>Requirements include:</b>	<ul style="list-style-type: none"> <li>• Experience working with children, ideally in a childcare or activity leader role.</li> <li>• A genuine passion for engaging and entertaining children.</li> <li>• Must be Garda vetted or willing to undergo Garda vetting.</li> <li>• Strong communication and interpersonal skills.</li> <li>• Reliable, patient and responsible.</li> <li>• Availability to work weekends and during school holiday periods (Easter, mid-terms).</li> <li>• A current First Aid certificate is an advantage but not essential.</li> <li>• Flexible hours with the potential for regular shifts during busy periods.</li> </ul>
<b>For full details and to apply:</b>	<p><a href="https://ie.indeed.com/l-county-kerry-jobs.html?vjk=f9231625b6521d95">https://ie.indeed.com/l-county-kerry-jobs.html?vjk=f9231625b6521d95</a></p>

## HR ADMINISTRATOR

**Employer:**

Liebherr Container Cranes Ltd., Killarney, Co. Kerry

**Duties include:**

- Maintaining and updating the HR systems.
- Organising and maintaining employee records and files.
- Inputting data to the Time & Attendance System as required (Cronetwork).
- Liaising with external partners as necessary e.g. pension providers, liability and travel insurance providers.
- Producing monthly data in a structured format from various sources.
- Involvement in departmental projects as required / based on experience / expertise.
- Assisting with recruitment process including advertising, arranging interviews, on-boarding new employees.
- Attending meetings to provide general administrative support as required, taking and transcribing minutes as necessary.
- Answer queries related to leave policies and general HR policies and procedures.
- Upskill as required in order to be updated with the latest MS Office Programs, Excel, Word, PowerPoint, etc.
- Additional HR and payroll administration duties as directed.

Job Type: Full-time

**Requirements include:**

- Self-motivated with excellent organisational capabilities, analytical skills and attention to detail.
- The ability to work well under pressure and meet deadlines.
- Excellent communication skills with ability to deal with various people from multiple levels of organisation.
- Strong numeracy skills.
- Proficient in use of Microsoft Word, Excel, SharePoint, PowerPoint.

**For full details and to apply:**

<https://ie.indeed.com/jobs?q=&l=county+kerry&from=searchOnDesktopSerp&vjk=6ba4197f5698c077&advn=5608746258178533>

## EARLY YEARS EDUCATOR

**Employer:**

Puffins Ltd., Killarney, County Kerry

**Requirements include:**

- We are currently looking for a Qualified Early Years Educator with a minimum qualification of FETAC level 5.
- The perfect candidate must have a genuine love for children, an enthusiastic attitude to working with children, good working knowledge and understanding of Aistear, Síolta and the preschool regulations.
- Must be motivated and a team player.

**For full details and to apply:**

<https://ie.indeed.com/jobs?q=&l=county+kerry&from=searchOnDesktopSerp&vjk=cf915adcdc4d4f33&advn=2075473779894142>



Riailtas na hÉireann  
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Social Inclusion and  
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Programme



SOUTH KERRY DEVELOPMENT  
PARTNERSHIP  
CLG

## **SOUTH KERRY DEVELOPMENT PARTNERSHIP CLG**

*Wishes to recruit an*

### **Accounts Assistant (Full-Time, 12 Month Fixed Term Contract)**

South Kerry Development Partnership CLG invites applications for the above position.

The Accounts Assistant will provide administrative & financial support to the Financial Administrator.

Duties will include:

- Analysis of income and expenditure on the bank accounts on a monthly basis.
- Preparing Bank reconciliations on a monthly basis.
- Issuing payments to creditors and filing invoices.
- Preparing monthly returns on the RDP IT system to the Department.
- Updating expenditure on the Workability CRM system.
- Updating the Skillnet IT Sonrai system with income & expenditure.
- Scanning and photocopying documentation relating to monthly returns.
- Updating the fixed asset register with purchases of office equipment etc.
- Assist with the preparation of a monthly VAT return.
- Operating Banking online – general transfers / setting up beneficiaries.
- General Banking Duties.
- Responding to Department queries by e-mail, phone etc.
- Assisting the Financial Administrator with on-site audits.
- Any other function assigned by the Financial Administrator.

Applicants should possess a good standard of Education, possess excellent administrative & organisation skills, have a high degree of numeracy skills and have at least 12 months experience of working in an administrative and accounts capacity in a busy office environment.

The position is full time (37.5 hours per week). The successful candidate will be employed on a fixed-term contract basis for 12 months. The position will be based at the South Kerry Development Partnership office at West Main Street, Cahersiveen, Co Kerry. The salary scale for the position is €26,671 to €31,228 per annum.

Full particulars of the position are available from South Kerry Development Partnership CLG, West Main Street, Cahersiveen, Co. Kerry.

Contact Marie Garvey, Telephone 066 9472724, [info@skdp.net](mailto:info@skdp.net)

To apply, please complete the Application Form which may be downloaded from <https://www.southkerry.ie/job-vacancy-accounts-assistant/> and sent by email to [info@skdp.net](mailto:info@skdp.net).

**Only typed applications received by email and on the official application form will be accepted – CV's will not be considered.**

**Closing Date: Not later than 5pm on Monday the 10<sup>th</sup> of March 2025**

*South Kerry Development Partnership CLG is an equal opportunities employer which welcomes applications from any individuals with the relevant skills and abilities to help make its diverse workforce more effective.*



# WE ARE RECRUITING...



## FULL TIME POSITIONS

- Production Operatives
- Mig/Tig Welders
- Service Engineer
- Accountant
- Software Development Manager
- Software Support Engineer



## APPRENTICESHIPS

- Electrical
- Refrigeration and Air Conditioning
- Mechanical Automation and Maintenance Fitting
- Toolmaking
- OEM

**CLOSING DATE FOR APPLICATIONS IS  
FRIDAY 28TH FEBRUARY**

Send your CV along with your cover letter to  
**RECRUIT@DAIRYMASTER.COM**



# GARDA TRAINEE RECRUITMENT 2025 COMPETITION OPEN NOW

## Information Email



**An Garda Síochána**  
Ireland's National Police and Security Service

Dear Jobseeker

The following may be of interest to you.

**Have you considered a career as a Garda? The 2025 Recruitment Competition is now open.**

**Below provides you with some useful links to learn more.**

When considering if a career in An Garda Síochána is for you, it is worth being informed about the remuneration and benefits that come with the role. To learn more about training, pay, annual leave and other benefits use the link below:

[Garda.ie-general information](https://garda.ie/general-information)

**Check below to see the entry level criteria- Can I join?**

[Garda.ie-can i join?](https://garda.ie/can-i-join)

**What is the recruitment process?**

View more details below on the selection, appointments and training process.

[Garda.ie-How do I join?](https://garda.ie/how-do-i-join)



# Kerry County Childcare Committee

## Childcare Careers Event

for ELC/SAC Educators, Students and Childminders and all those interested in working in the sector



**Over 21, unemployed for more than 12 months, in receipt of a social welfare payment?**  
You could be eligible for a Community Employment Childcare Scheme



**Interested in training?**

Kerry ETB offer Childcare programmes to kickstart your career  
MTU offer a range of Advanced Childcare Courses



**Want to become a Childminder?**

Find out how, and all about the new regulations



**Looking for your first job or seeking your next move?**

Discover the range of positions available across the county

Interview Skills Workshop: 12.30 - 1.00pm

CV Clinic : 1.15 -1.45 pm

Visit our Careers Fair and find out further Information on all these areas.

Meadowlands Hotel, Tralee

19th March 2025

12.00pm - 2.00 pm



EMPOWER Cumasú TÚS is a free female entrepreneurship programme funded by Údarás na Gaeltachta, for females from, or living in the Gaeltacht. It is designed to help women who have an early-stage business idea and are ready to start their new venture, or for those that have recently launched a startup, and are still in the early phases (less than 18 months). The programme is delivered online, once a week, in the evenings over 12 weeks, and will commence late March 2025.

Applications can be submitted via our website: <https://empowerprogramme.ie/how-to-apply/> and the closing date is Friday, 7<sup>th</sup> March 2025 @ 5:00pm

For more information, please contact Michelle Lee, EMPOWER Cumasú Project Coordinator: [michelle.lee@atu.ie](mailto:michelle.lee@atu.ie)



**Clár EMPOWER Cumasú TÚS**  
Tá iarratais ar oscailt anois. Tá teorainn le háiteanna. agus is é Dé hAoine, 7ú Márta, 2025 an dáta deiridh le hiarratas a dhéanamh.

**EMPOWER Cumasú TÚS Programme**  
Applications are now open. Places are limited, and the closing date for receipt of applications is Friday, 7<sup>th</sup> March 2025.

**Female Entrepreneurship Programme**  
Banfiontraíthe

**Part-time Hybrid delivery**  
ar Líne agus i bpearsa

**For Women in Gaelteacht areas**  
Bhanfiontraíthe i gceantair Ghaeltachta

**Funded by Údarás na Gaeltachta**  
ag maoinithe ag Údarás na Gaeltachta

► For more information visit [www.empowerprogramme.ie](https://empowerprogramme.ie)

## COMMUNITY EMPLOYMENT SCHEMES

### General Operative - CE Scheme - Glenbeigh Community Council



Ref: #CES-2376600  
Published On: 11 Feb 2025

GLENBEIGH COMMUNITY COUNCIL, Glenbeigh Comm Ctr, Kilnabrack Upper, Co. Kerry, V93 K02X  
Closing On: 24 Mar 2025

### Retail Assistant - CE Scheme - Kilcummin Rural Development



Ref: #CES-2378553  
Published On: 10 Feb 2025

Kasi Shop, 91 New Street, Killarney, Co. Kerry, V93 R96C  
Closing On: 24 Mar 2025

### Caretaker/Maintenance - CE Scheme - Kilcummin Rural Development



Ref: #CES-2378552  
Published On: 10 Feb 2025

Kilcummin, Killarney, Co. Kerry,  
Closing On: 24 Mar 2025

### Caretaker/Maintenance Person - CE Scheme - Kilcummin Rural Development



Ref: #CES-2378546  
Published On: 10 Feb 2025

Kilcummin, Killarney, Co. Kerry,  
Closing On: 24 Mar 2025

### Daycare Assistant (The Glen Centre) - CE Scheme - Caherciveen Congress Information Centre



Ref: #CES-2373339  
Published On: 10 Feb 2025

AN GLEANN IONAD LAE, Rathkiera, Emlaghmore, Caherciveen, Co. Kerry, V23 F293  
Closing On: 24 Mar 2025

### Office assistant - CE Scheme - Caherciveen Social Services



Ref: #CES-2378491  
Published On:

CAHERCIVEEN SOCIAL SERVICES CT, The Old Barracks, The Ave, Caherciveen, Co. Kerry, V23 R726  
Closing On: 24 Mar 2025

### Kitchen Assistant Killorglin Day Care Centre - CE Scheme - KCYMS Management Ltd



Ref: #CES-2378363  
Published On: 07 Feb 2025

Killorglin, Co. Kerry,  
Closing On: 21 Mar 2025

### Tidy Towns Maintenance Assistant - CE Scheme - CASTLEMAINE COMMUNITY SERVICES GROUP LIMITED



Ref: #CES-2377909  
Published On: 05 Feb 2025

Milltown, Co. Kerry,  
Closing On: 19 Mar 2025

### Sports Grounds Maintenance Person - CE Scheme - Fitzgerald Stadium Ltd.



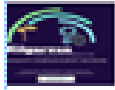
Ref: #CES-2371627  
Published On: 05 Feb 2025

CUMANN LUTHCHLEAS GAEL, Fitzgerald Stadium, Upr Lewis Rd, Killar, Co. Kerry, V93 P892  
Closing On: 10 Mar 2025

For full details and to apply: <https://jobsireland.ie>

## COMMUNITY EMPLOYMENT SCHEMES

### Kitchen Assistant - CE Scheme - Kilgarvan Community Development Ltd



Ref: #CES-2330606



KILGARVAN COMM DEV LTD., Old Garda Barracks, Churchground, Kilgar, Co. Kerry, V93 V043

Published On:



Closing On: 20 Mar 2025

### Cleaner - Ballymacelligott - CE Scheme - Ballymacelligott CE Ltd



Ref: #CES-2377676



FIRIES PARISH OFFICE, Killahane, Furies, Co. Kerry, V9 HY95

Published On: 04 Feb 2025



Closing On: 17 Mar 2025

### GAA Field Caretaker - CE Scheme - Social Action Group Rathmore



Ref: #CES-2378284



RATHMORE SOCIAL ACTION GROUP L, Teach Iosagáin, Rathmore, Co. Kerry, P51 DD35

Published On: 07 Feb 2025



Closing On: 21 Mar 2025

### Laundry Assistant - CE Scheme - Social Action Group Rathmore



Ref: #CES-2378238



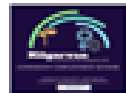
RATHMORE SOCIAL ACTION GROUP, St Joseph's Day Care, Rathmore, Co. Kerry, P51 DV7F

Published On:



Closing On: 21 Mar 2025

### Cleaner CE Scheme - CE Scheme - Kilgarvan Community Development Ltd



Ref: #CES-2324730



Old Garda Barracks, Church Ground, Kilgarvan, Kerry, V93 VO43

Published On: 31 Jan 2025



Closing On: 14 Mar 2025

### Grounds Person CE Scheme - CE Scheme - Kilgarvan Community Development Ltd



Ref: #CES-2207754



Old Garda Barracks, Church Ground, Kilgarvan, Kerry, V93 VO43

Published On: 31 Jan 2025



Closing On: 14 Mar 2025

### General Operative & Kitchen Assistant - CE Scheme - Údarás na Gaeltachta - Scéim Fostaíochta Pobail Chorca Dhuibhne



Ref: #CES-2377030



Green Street, Dingle, Co. Kerry, V92 KP94

Published On: 30 Jan 2025



Closing On: 13 Mar 2025

### Administration Assistant with Enable Ireland CS - CE Scheme - FRIENDS OF ABLE LIMITED



Ref: #CES-2378838



ENABLE IRELAND, Orchard Way, Oakview Village, Tralee Kerry, V92 PW26

Published On: 12 Feb 2025



Closing On: 26 Mar 2025

For full details and to apply:

<https://jobsireland.ie>

Job Title	Location	No. of Positions	Closing Date	Job Ref. No.
Grounds Person	Kilgarvan	1	03/04/2025	CES-2207754
<i>Contact Margaret for more information on 087 358 3279</i>				

Job Title	Location	No. of Positions	Closing Date	Job Ref. No.
General Operative	Killarney	4	05/03/2025	CES - 2375944
<i>Contact Siobhán for more information on 087 3849451</i>				




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12 WEEKS | KILLORGLIN  
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Government of Ireland



Có-fhionnóir le h-  
Aontas Eorpach  
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## Jobs Sheet Publishing Info



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[ksheahan@skdp.net](mailto:ksheahan@skdp.net)



**Do you wish to have a job included in the next  
issue of the Kerry Local Area Employment  
Service Jobs Sheet?**

Send us the job details,

To include:

Job Title, Location, Requirements, How to Apply and Closing Date

*\*\*Any jobs received after 5p.m. on Thursdays are not guaranteed to be published\*\**



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An Roinn Gnóthaí Fostaíochta  
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