

FEB 14TH 2025

WEEK 7

KERRY LOCAL AREA EMPLOYMENT SERVICE
SOUTH KERRY EDITION

**Head Office**

West Main Street
 Cahersiveen
 Co. Kerry
 Tel: 066 9472724

Other Offices:**Killarney**

37A High St.
 2nd Floor,
 Killarney,
 Co. Kerry
 Tel: 064 6636572

Killorglin

Library Place,
 Killorglin,
 Co. Kerry
 Tel: 066 9761615

Kenmare

21 Henry St.
 Kenmare,
 Co. Kerry
 Tel: 064 6641930



**SOUTH KERRY DEVELOPMENT
 PARTNERSHIP CLG.**



**An Roinn Gnóthaí Fostaíochta
 agus Coimirce Sóisialaí
 Department of Employment Affairs
 and Social Protection**

DIGITAL SIGNAGE TECHNICIAN

Employer:	Emotion Media Ltd., Killorglin, Co. Kerry
Duties include:	<ul style="list-style-type: none"> • Set up and configure digital signage hardware (media players, displays). • Manage network settings for reliable content delivery and integrate local data for targeted content. • Tailor CMS platforms to clients' needs, ensuring content is deployed according to organisational requirements and branding. • Ensure accurate scheduling and deployment of content across screens. • Oversee system installations on client premises, conduct system testing to ensure functionality and performance. • Collaborate with clients to design content layouts, enhancing visual appeal and message clarity. • Develop interactive features to increase user engagement. • Provide technical support, troubleshoot issues and offer training to clients on how to use the systems effectively. • Act as the primary client contact, gather feedback and make improvements for service quality. <p>Job Types: Full-time Pay: €30,000.00–€45,000.00 per year</p>
Requirements include:	<ul style="list-style-type: none"> • A Bachelor's degree in Information Technology, Multimedia Design, or a related field, or equivalent experience. • Proven experience in digital signage, AV systems integration, or a similar role is desired. However, candidates with a strong interest in technology and digital projects and a willingness to learn, will also be considered (full training provided). • Experience configuring digital signage hardware and managing network protocols. • Familiarity with CMS platforms and content scheduling tools. • Graphic design skills (experience with Adobe Creative Suite is desirable). • Strong problem-solving abilities with great attention to detail. • Excellent communication and interpersonal skills. • Ability to handle multiple projects and meet deadlines.
For full details and to apply:	https://ie.indeed.com/jobs?q=&l=county+kerry&radius=25&start=40&vjk=af9f144f8ab3010e&advn=8986095920013866

KITCHEN ASSISTANT

Employer:	The Torc Hotel, Killarney, Co. Kerry
Details include:	<ul style="list-style-type: none"> • The Torc Hotel are seeking a person to join the kitchen team to assist in providing the necessary level of service required. <p>Job Types: Fixed term, Specified-purpose</p>
For full details and to apply:	https://ie.indeed.com/jobs?q=&l=county+kerry&radius=25&start=10&vjk=c5683ab0bfbea8cb&advn=6088192649672678

ADMINISTRATOR

Employer:	Arts Retreat CillRialaig, Ballinskelligs, Co. Kerry
Duties include:	<ul style="list-style-type: none"> • Processing of applications, processing payments and acceptance of residencies • Communication with Irish and International Artists/Applicants • Managing cleaning and repairs of cottages • Communications with selection panel • Attending staff meetings and working together with Founder and Gallery Staff/ Interns • Communications with Udaras na Gaeltachta, RSS and FAS regarding Retreat Staff • Creating rotas of occupancies (Excel essential) • Communicating with suppliers • Ordering and purchases of materials, products, stationary etc • Data entry and maintaining administration • Solving issues with occupants <p>Job Types: 24 hrs a week (3 days a week) Pay: Depending on experience starting at €17 an hour</p>
Requirements include:	<ul style="list-style-type: none"> • Experienced administrator • Knowledge of software packages, excel and word • Strong communication and organisational skills • Basic knowledge of finances • A team player and also have ability to work independently • Own transport as meetings and retreat visits are essential.
For full details and to apply:	<i>Send your CV and motivation to financecillrialraig@gmail.com Attn: the Board of Directors</i>

BRANCH ADVISOR

Employer:	Hays Recruitment, Tralee, Co. Kerry
Duties include:	<ul style="list-style-type: none"> • Greet all customers who enter the branch • Process payments and withdrawals, work within the cash desk, lodgements and general day-to-day banking errands • Help customers to set up and maintain accounts • Deal with calls, emails and face-to-face enquiries • Promote financial products and services to customers • Guide customers to the correct colleague in regard to their financial queries • Help customers with the use of IT systems to update account details • General administration tasks <p>Job Types: Full-time</p>
For full details and to apply:	<i>https://ie.indeed.com/l-county-kerry-jobs.html?vjk=3d120069be703a97&advn=4562182934296665</i>

OFFICE ADMINISTRATOR

Employer:

Ross Building and Maintenance Solutions Ltd., Tralee, Co. Kerry

Ross Building and Maintenance Solutions Ltd are a construction and facilities maintenance company specialising in the healthcare sector. We work with public and private sectors offering a range of services from acting as main contractor on large capital projects to completing regular maintenance activities in our clients facilities.

Duties include:

- Processing invoices, tracking of open PO's and organising quotations.
- Assisting with project documentation, contracts and compliance paperwork.
- Coordinating meetings, scheduling appointments and maintaining records.
- Performing data entry in line with our contractual requirements.
- Supporting organisational functions such as maintaining vehicle and staff records.
- Ordering supplies and liaising with suppliers and subcontractors.
- Ensuring health & safety documentation is up to date.

Job Types: Full-time

Pay: €35,000.00-€40,000.00 per year

Requirements include:

- Previous experience in an administrative role (construction industry experience preferred).
- Candidates should have strong customer facing skills and the ability to work unsupervised.
- Strong organisational and multitasking skills.
- Proficiency in Microsoft Office (Word, Excel, Outlook).
- Excellent communication skills and a proactive approach.
- Ability to work independently and as part of a team.
- Knowledge of construction industry processes and terminology (desirable).

For full details and to apply:

<https://ie.indeed.com/l-county-kerry-jobs.html?vjk=5d17209eb24ecf6f&advn=1512175290606644>

HEALTHCARE ASSISTANT

Employer:

Access Healthcare, Kenmare, County Kerry

Requirements include:

- QQI Level 5 qualification equivalent in a relevant healthcare discipline
- Relevant work experience working in Healthcare in Ireland

Job Types: Full time, Part time

Pay: €14.00-€22.00 per hour

For full details and to apply:

<https://ie.indeed.com/jobs?q=&l=county+kerry&radius=25&start=70&vjk=2b65880849aeb674&advn=2352882024802626>

GUESTHOUSE RECEPTIONIST, HOUSEKEEPING AND BREAKFAST WAITING STAFF

Employer:	Overland Ireland Tours, Dingle, Co. Kerry
Duties include:	<ul style="list-style-type: none"> • Welcoming and engaging with guests. • Cleaning and preparing rooms for guests checking in. • Serving and preparing breakfast. • General upkeep of the building and rooms.
	Job Types: Full-time, Part-time Pay: €13.00-€15.00 per hour
For full details and to apply:	https://ie.indeed.com/l-county-kerry-jobs.html?vjk=bcd857d053266167&advn=7443897060433870

KITCHEN ASSISTANT/PORTER

Employer:	Murphy's of Killarney, Killarney, Co. Kerry
Requirements include:	<ul style="list-style-type: none"> • A minimum of 1 year experience in a similar environment. • Excellent communication skills with a professional and courteous manner. • The ability to work as part of a team in a fast-paced kitchen.
	Job Types: Full-time, Part-time Pay: €12.70-€13.00 per hour Expected hours: 20 – 40 per week
For full details and to apply:	https://ie.indeed.com/jobs?q=&l=county+kerry&radius=25&start=20&vjk=05e036c6ab7403ea&advn=1269061070791757

PRODUCTION OPERATOR

Employer:	FRS Recruitment, Killarney, Co. Kerry
	We are seeking a Production Operator for our Killarney based manufacturing client. This will be an initial 3 to 6 month contract.
Duties include:	<ul style="list-style-type: none"> • The successful candidate will work in a busy production environment undertaking light assembly work and could be operating various production machines.
Requirements include:	<ul style="list-style-type: none"> • Ideally, you will have previous experience in a manufacturing / production environment, with good communication skills and the ability to work as part of a team
For full details and to apply:	https://ie.indeed.com/jobs?q=&l=county+kerry&radius=25&start=50&vjk=a8a1e68c3016cf46&advn=3884675861558342

TOUR OPERATOR RESERVATIONS AGENT

Employer:	Ireland Walk Hike Bike, Tralee, Co. Kerry
Duties include:	<ul style="list-style-type: none"> • Cooperate with clients to determine their needs and advise them. • Book transportation, make hotel and catering reservation • Create detailed holiday documentation and accompany material such as information books etc. • Manage all Itinerary's to ensure consistency from website to client information • Create invoices and collect payment/fees - approving Invoices • Enter data to our CRM software and maintain client files • Maintain statistical and financial records <p>Job Types: Full-time, Permanent Salary: €30,000–€35,000 a year</p>
Requirements include:	<ul style="list-style-type: none"> • Excellent computer skills - MS Office • Works well under pressure with the ability to multi task and switch between duties • Administration experience • Team player • Honest, ethical with high performance standards • Ability to interact, communicate and negotiate effectively • Commercially aware • Fluency in English; multilingualism is a plus • Self-motivated • Strong verbal and written communication skills
For full details and to apply:	https://ie.indeed.com/l-county-kerry-jobs.html?vjk=daba8d626ae00cad&advn=2915466435383159

AFTERSCHOOL ASSISTANT

Employer:	Brookview Afterschool Clubs, Tralee, Co. Kerry
Requirements include:	<ul style="list-style-type: none"> • Minimum of QQI Fetac Level 5 Childcare Qualifications. • Some relevant experience required. • The successful candidates will be Garda vetted and references checked. <p>Job Types: Part-time, Relief Pay: From €16.00 per hour Expected hours: 15 – 25 per week</p>
For full details and to apply:	https://ie.indeed.com/l-county-kerry-jobs.html?vjk=d5aa118ee59d95e6&advn=3630565653606786

DELIVERY DRIVER

Employer:	Dpd Kerry, Farranfore, Co. Kerry
Duties include:	<ul style="list-style-type: none"> • Transport clients and/or packages to and from destinations • Arrive at destinations on schedule • Fulfill administrative needs, like office pickups • Research and plan for traffic, construction and weather delays • Use navigation applications to determine the best route • Interact with clients professionally at all times • Ensure that the vehicle is always fuelled and ready for use • Arrange for vehicle repairs as needed • Keep mileage records and repair records up-to-date <p>Job Types: Full-time, Part-time, Temporary, Contract, Permanent Contract length: 12 months Pay: From €33,000.00 per year</p>
Requirements include:	<ul style="list-style-type: none"> • A valid driver's license with at least one years driving experience • Excellent navigation skills and proficiency in using navigation applications to find delivery locations • Time management and organisational skills to keep track of deliveries and stay on schedule • Exceptional communication and interpersonal skills to interact with clients • Physical stamina and good upper body strength to lift heavy packages and objects, as well as the ability to load and unload from vehicle • English Language
For full details and to apply:	https://ie.indeed.com/jobs?q=&l=county+kerry&radius=25&start=30&vjk=a8b6b99dd7e5ec34

CAFE MANAGER

Employer:	Dk Coffee Ltd., Killarney, Co. Kerry
Duties include:	<ul style="list-style-type: none"> • Lead and motivate a team to deliver excellent service • Ensure smooth day-to-day operations • Maintain high standards in food, coffee and customer experience • Manage stock, suppliers and budgets effectively <p>Job Types: Full-time Pay: €13.00-€15.92 per hour</p>
For full details and to apply:	https://ie.indeed.com/jobs?q=&l=county+kerry&fromage=1&from=searchOnDesktopSerp&vjk=eae8757d909ac248&advn=8202108307218719

MECHANIC

Employer:	Golf Club, Tralee, Co. Kerry
Duties include:	<ul style="list-style-type: none"> • Perform preventative maintenance on all equipment. • Maintain and repair petrol and diesel engines. • Repair and maintain hydraulic systems. • Repair and/or replace electronic components on equipment. • Operate diagnostic equipment to assist in equipment failure evaluation. • Keep records of all preventative maintenance on equipment. • Sharpen blades, reels and bed-knives on all mowers. • Adjust height of cut and reel to bed-knife levels on all mowers. • Order parts when approved by supervisor. • Keep accurate parts inventory and records. • Gain complete knowledge of all equipment. • Inspect equipment performance in the field. • Clean and organize shop and equipment storage areas. • Other duties as assigned.
Requirements include:	<ul style="list-style-type: none"> • Experience of working with golf course machinery (beneficial but not essential) • 2 years experience in dealing with hydraulic systems and with electrical components on machinery • Experience in using grinding equipment for reels and bed-knives (training provided)
For full details and to apply:	https://www.jobalert.ie/job/mechanic-tralee-golf-club

JUNIOR RECEPTIONIST

Employer:	Scotts Hotel, Killarney, Co. Kerry
Duties include:	<ul style="list-style-type: none"> • Greet and welcome our guests to the Hotel. • Register guests and take payment. • Answer any queries they may have on in-house facilities and tourist information both in person and online
	<p>Job Type: Full-time Pay: From €13.50 per hour</p>
Requirements include:	<ul style="list-style-type: none"> • Excellent customer care and communication skills. • Excellent IT Skills. • Ability to work on your own initiative and cope well under pressure.
For full details and to apply:	<p>PMS training will be provided</p> <p>https://ie.indeed.com/jobs?q=&l=County+Kerry&fromage=1&from=searchOnDesktopSerp&vjk=1b0a0b3fef1ae810&advn=5257777541378992</p>

SHOP MANAGER

Employer:	Saint Vincent De Paul, Killorglin, Co. Kerry
Requirements include:	<ul style="list-style-type: none"> • At least 3 years in a customer facing retail environment • Experience of managing / working with a diverse team of people • Experience of independent working and also working as part of a team • Experience of providing and analysing sales reports • Excellent communication and interpersonal skills, both written and verbal, in individual and group situations • An ability to establish and foster excellent working relationships with many different people across different functions and locations • Excellent organisation skills • Competent in IT packages - Excel, Word, EPOS, Microsoft 365 • A positive outlook with resilience and persistence in the face of barriers and setbacks • An ability to display empathy, patience and a well-developed sense of humor <p>Job Types: Permanent Salary range: €36,112.98 per annum</p>
For full details and to apply:	https://www.irishjobs.ie/job/104295024?cid=Partner_talent__1

FOREMAN

Employer:	Hamilton French, Cahersiveen, County Kerry
Duties include:	<ul style="list-style-type: none"> • Management of sub-contractors, labourers and onsite staff. • Liaising with a number of suppliers for deliveries to site. • Management of plant and equipment. • Monitoring of health and safety issues. • Understanding quality requirements from specifications and drawings and ensuring compliance with both, on site. • Keeping up to date with site paperwork. • Providing regular updates on the progress of works to the Project Manager <p>Job Types: Full-time</p>
Requirements include:	<ul style="list-style-type: none"> • Minimum of 5 years' experience • Safe Pass • Manual Handling • First Aid • Full Driver's license
For full details and to apply:	https://ie.indeed.com/jobs?q=&l=county+kerry&radius=25&start=120&vjk=68a3afe64be93a89&advn=9012743827287021

IKC3 PROGRAMME MANAGER

Employer:	Munster Technological University, Tralee, Co. Kerry
Role:	<ul style="list-style-type: none"> • IKC3 is seeking an experienced and driven Programme Manager to lead and oversee multiple initiatives focused on sustainability skills development, public sector engagement and the growth of key programmes within the organisation. • The postholder will play a pivotal role in enhancing the Sustainability Professionals Network Ireland (SPNI), delivering sustainability-focused educational modules on some of the IKC3 micro-credentials, driving the development of the IKC3 sustainability skills platform and supporting public sector and SME engagement. <p>Salary: €52,715 - €57,332</p>
Requirements include:	<ul style="list-style-type: none"> • Minimum of 3 years' experience in a programme manager role. • Honours degree or postgraduate degree in sustainability, environmental science, climate change or a related field. • Demonstrated experience in project management of large-scale collaborative projects – a project management certification (PRINCE2, PMP) or equivalent would be an advantage. • Excellent interpersonal, presentation and facilitation skills. <p>Applicants should have demonstrable experience of the following expertise:</p> <ul style="list-style-type: none"> • Sustainability, carbon and climate knowledge and experience and knowledge of Ireland's sustainability and climate policies. • Strong strategic thinking and problem-solving skills with the ability to develop and implement long-term plans for sustainability and skills development. • Event organisation in both physical and virtual mediums. • Experience in creation of dissemination and communication plan and organisational skills to manage and monitoring. • Participation in large scale collaborative projects. <p>For full details and to apply: https://www.irishjobs.ie/job/104293011?cid=Partner_talent__1</p>

COMMIS CHEF

Employer:	Ho Kee Chinese Takeaway, 7 Upper Castle Street, Tralee, Co. Kerry
Duties include:	<ul style="list-style-type: none"> • Assisting the Head Chef in preparing and cooking Asian food <p>Job Types: Full-Time Salary: €34,000 per annum</p>
Requirements include:	<ul style="list-style-type: none"> • To Work as part of the kitchen team • Minimum 2 years working experience
For full details and to apply:	https://www.jobalert.ie/job/commis-chef-3

QUALITY ASSURANCE COORDINATOR

Employer:	NOD Apiary Products Ltd., Listowel, Co. Kerry
Requirements include:	<ul style="list-style-type: none"> • A Diploma / Degree related to Quality/ Science or aligned fields • Minimum of 1 years' experience in Quality Coordination or Document Control. • Excellent attention to detail. • Confident and articulate communicator both verbally and in writing. • Strong Microsoft Office Skills, including SharePoint and Teams. • Strong analytical and problem-solving skills, capable of developing and implementing innovative solutions to complex challenges. • Effective communication skills, capable of working closely with departments, managing expectations and contributing to internal project teams. • A proactive and collaborative approach to work, with the ability to undertake multiple tasks simultaneously and deliver results in a timely manner. • Eligible to work in Ireland or hold a valid visa. • Strongly self-motivated.

For full details and to apply: <https://ie.indeed.com/jobs?q=&l=county+kerry&radius=25&start=30&vjk=05358df4aa1ee71f&advn=2053618728940408>

SENIOR RECEPTIONIST

Employer:	Killarney Oaks Hotel, Killarney, Co. Kerry
Duties include:	<ul style="list-style-type: none"> • Greet guests in a warm, friendly manner • Check in and out guests efficiently and quickly • Answer switchboard and telephone in a friendly, professional manner, transferring calls to correct extensions and dealing with requests • Record reservations accurately, noting any special requests • Promote and sell the Hotel's facilities • Ensure billing is correctly done to the agreed standards • Deal with any guest complaints, queries and suggestions quickly and efficiently • Handle all departmental floats and safe deposits, maintaining high levels of security • Record wedding table plans, menus accurately • Enter group reservations accurately • Reply to group and wedding party reservation inquiries • Adhere to all Company Policies including Customer Care, Health & Safety, Fire Safety, Cash Handling etc

For full details and to apply: <https://ie.indeed.com/jobs?q=&l=county+kerry&fromage=1&from=searchOnDesktopSerp&vjk=32d5315f5a951669&advn=5799986403462240>

QUALITY LABORATORY TECHNICIAN

Employer:

Quirke Concrete, Killorglin, Co. Kerry

Duties include:

We are seeking a Quality Laboratory Technician for our aggregate, ready-mix concrete and aggregate product, to assist in all aspects of our documented Quality Control and Quality Assurance Test Procedures.

- Sampling and testing of raw materials before entering the production process to ensure they conform to requirements and are suitable for use.
- In-process inspection of materials during the production process.
- Sampling and testing of finished products to ensure their compliance prior to them entering stock or being shipped to clients.
- Scheduling and logging of all tests and associated data on our in-house databases.
- Organising monthly and quarterly environmental monitoring

Job Types: Full-time

Pay: From €30,000.00 per year

Requirements include:

- A 3rd level qualification in a related discipline is an advantage.
- Good attention to detail.
- Effective written and verbal communication skills.
- Proven I.T. skills including strong knowledge of Microsoft Word, Outlook, Excel etc.
- Work on your own initiative and also willing and able to work as part of a team.
- Flexibility to perform other duties if and when required.
- Hold a valid drivers license.

Full training provided

For full details and to apply:

<https://ie.indeed.com/jobs?q=&l=county+kerry&radius=25&start=20&vjk=1d42791109f949e0>

BAR PERSON

Employer:

Horseshoe Bar & Restaurant, Listowel, Co. Kerry

Duties include:

- Bar work and waitering/waitressing involved.
- Dealing with customers.
- Lock up and opening up pending on the shift involved.

Job Types: Permanent

Pay: €26,000.00-€27,000.00 per year

For full details and to apply:

<https://ie.indeed.com/jobs?q=&l=county+kerry&radius=25&start=40&vjk=a7c234613bd93376&advn=5442498085751437>

EPOS ADMINISTRATOR

Employer:	CH Pharmacy, Tralee, Co. Kerry
Duties include:	<ul style="list-style-type: none"> • Reviewing and analysing data reports to support raising purchase orders, credit claims and invoices • Assisting in data entry tasks and maintaining databases • Administering the maintenance of the EPOS and stock system to ensure correct retail and cost pricing • Carrying out regular housekeeping / maintenance tasks to ensure clean and accurate data • Day-to-day administration of EPOS issues as they develop including dealing with hardware and software technical issues • Inputting & managing data • Item creation, managing item data & data consistency • Invoicing & Credit notes – ensuring documentation is sent out in a timely manner • Maintaining & updating product standards on the systems from a category, pricing & brand perspective • Setting up promotions & loyalty offers in accordance with promotional calendars. <p>Job Types: Full-time, Permanent Pay: From €28,500.00 per year</p>
Requirements include:	<ul style="list-style-type: none"> • Administration: 2 years (required)
For full details and to apply:	https://ie.indeed.com/l-county-kerry-jobs.html?vjk=a43650c08e745f18&advn=4066248765212843

HAIRDRESSER

Employer:	The Dingle Skellig Hotel, Dingle, Co. Kerry
Duties include:	<ul style="list-style-type: none"> • Providing expert hairdressing services, including cutting, coloring and styling • Managing appointments and consultations in a luxury hotel spa setting • Creating a relaxing and professional experience for clients • Option to offer additional beauty services (nails, makeup) <p>Job Types: Full-Time / Part-Time</p>
Requirements include:	<ul style="list-style-type: none"> • A qualified hairdresser with salon experience • Strong customer service and communication skills • Ability to work independently and maintain a high standard of service • Experience in nails and makeup is desirable
For full details and to apply:	https://ie.indeed.com/l-county-kerry-jobs.html?vjk=061a999df0e9731f&advn=154612922887045

GOLF OPERATIONS ASSISTANT

Employer:	Killarney Golf and Fishing Club, Killarney, Co. Kerry
Duties include:	<ul style="list-style-type: none"> • Assist the Golf Services Manager with the overall day-to-day operation of the golf services department. • Maintain and enhance ongoing relationships with new & existing customers. • Deliver excellent customer service and operational standards to satisfy customer service needs. • Organise and display the golf products that are being sold in clubhouse. • Maintain locker rooms and communal areas. • Assist with the operation of rental services including buggies, trolleys etc. • Assist with the operation of the on-course services, including ranging and starting of players. • Assist with the operation of the golf range. <p>Job Types: Full-time. Availability: April - September Salary: €24,500.00-€26,500.00 per year</p>
Requirements include:	<ul style="list-style-type: none"> • Minimum 1 Year experience in a similar role • Friendly outgoing nature • Strong positive work ethic & self starter • Fantastic customer service skills • Good planner, organiser & communicator • Excellent personal presentation & attention to detail
For full details and to apply:	https://ie.indeed.com/l-county-kerry-jobs.html?vjk=3dc9c308f08447f7&advn=6403575355652781

GENERAL OPERATIVE

Employer:	BWG Foods, Killarney, Co. Kerry
Duties include:	<ul style="list-style-type: none"> • Stock replenishment, merchandising and order assembly. • Dealing with customer queries in a professional manner. • Co-operation and participation in all food safety, health & safety and security requirements. • House-keeping duties. <p>Job Types: Full-Time, Permanent</p>
Requirements include:	<ul style="list-style-type: none"> • Ability to work in ambient, chill and freezer areas within the depot. • Be motivated, enthusiastic, dedicated and flexible. • Be able to work on own initiative as well as a team environment.
For full details and to apply:	https://ie.indeed.com/l-county-kerry-jobs.html?vjk=a8dfacfdbc17fa32&advn=9549127545360548

STORE MANAGER (FASHION)

Employer:	Fx2 Recruitment, Tralee, Co. Kerry
Duties include:	<ul style="list-style-type: none"> • Oversee daily store operations, ensuring efficiency and profitability. • Lead, train and motivate a team of sales associates. • Develop and implement sales strategies to achieve store targets. • Maintain high standards of visual merchandising and store presentation. • Ensure excellent customer service and handle customer inquiries and complaints. • Manage inventory levels and order supplies as needed. • Analyse sales data to identify trends and opportunities for growth. • Collaborate with Senior Management on store policies and procedures. <p>Job Types: Full-time, Permanent</p>
Requirements include:	<ul style="list-style-type: none"> • 1 year experience in Retail Management, preferably in fashion • Strong leadership and team management skills. • Excellent customer service and communication abilities. • Ability to analyse sales data and develop effective strategies. • Proficient in inventory management and merchandising. • Flexible and adaptable to changing market trends and store needs. • Strong organisational and problem-solving skills.
For full details and to apply:	https://ie.indeed.com/jobs?q=&l=county+kerry&radius=25&start=20&vjk=31f4260c8c0aa881&advn=5877480435942065

FURNITURE SALES CONSULTANT

Employer:	McElligotts Ltd., Killarney, Co. Kerry
Duties include:	<ul style="list-style-type: none"> • Provide exceptional customer service at all times and actively engage with customers in selecting products. • Assist Management in day-to-day tasks and contribute to showroom presentation. <p>Job Types: Full-time Pay: €13.72 per hour</p>
Requirements include:	<ul style="list-style-type: none"> • Be eager to learn about new products.
For full details and to apply:	https://ie.indeed.com/jobs?q=&l=county+kerry&radius=25&start=50&vjk=9c5692cbfa821aad&advn=8637764578654085

TRANSPORT DISPATCHER

Employer:

O Neill's International Transport, Tralee, Co. Kerry

Duties include:

To work to the resolution of daily challenges and taking emergency action where necessary to maintain operations of the fleet. You would be part of a team of 6 ensuring the smooth delivery of our service and efficient operations of our routes and crews.

- Monitor communications with vehicles, drivers and on-board systems to meet service requirements.
- Assist compliance with transport regulations
- Analyse fleet performance, understand the underlying drivers and proactively work on improvements with the wider Logistics Team and help coordinate drivers and crew members based on route demand.
- Communicate professionally, effectively and assertively with colleagues

Requirements include:

Job Types: Full-time

Pay: €32,000.00-€36,000.00 per year

- Proficient with Excel, Microsoft Office.
- Ability to work under own initiative with strong motivational skills.
- Exceptional written and communications skills.
- Strong team player.
- Be self-motivated and ambitious and enjoy working in a busy environment.

For full details and to apply:

<https://ie.indeed.com/jobs?q=&l=county+kerry&radius=25&start=40&vjk=a662bfd0fee528b6&advn=7562956818476308>

SALES ASSISTANTS

Employer:

Mountain Warehouse, Killarney, County Kerry

Duties include:

- Replenishing the store
- Housekeeping
- Visual standards
- Learning, developing and sharing your product knowledge

Requirements include:

Job Types: Part-time

Salary: €13.50 an hour

- A passion for selling and communicating with people
- Enthusiasm, and a hands-on attitude
- An eye for detail
- Excellent timekeeping with good people skills

For full details and to apply:

<https://ie.indeed.com/jobs?q=&l=County+Kerry&from=searchOnDesktopSerp&vjk=5264e0440e6ade48&advn=6854118432583447>

SUPPORT WORKERS

Employer:	Parents and Friends Association, Valentia Residential Service
Requirements include:	<ul style="list-style-type: none"> • QQI Level 5 in Healthcare Support. Equivalent qualifications to Healthcare support will be considered, with a minimum of 1 years relevant experience working with Adults with an Intellectual Disability. • Applications will also be considered from candidates who have successfully completed at least 1 year of their Nursing or Social Care degree. • An excellent knowledge of the HIQA regulations, Disability Act 2005, Health & Safety Legislation, Data Protection, & GDPR. • Excellent verbal and written communication skills to engage effectively with Individuals, Families, Colleagues, Managers and Senior Team members. • Ability to document and report accurately and professionally. • Ability to plan, coordinate and document daily activities and individualised care plans. • Ability to maintain accurate digital records and complete reports in compliance with GDPR. • Strong time management skills to balance multiple responsibilities effectively. • A deep understanding of rights based and person centred approaches to support and advocacy. • Where applicable, applicants must hold a valid Irish work permit. <p>Job Types: Part-Time, Permanent</p>
For full details and to apply:	https://www.jobalert.ie/job/support-workers-valentia-residential-service-parents-and-friend-2

DAIRY FARM ASSISTANT

Employer:	Sean Canty, Dromulton, Scartaglen, Killarney, Co. Kerry
Duties include:	<ul style="list-style-type: none"> • General farm management • Grassland management • Animal husbandry • Milking and milk quality control • Disease maintenance and meeting key production targets <p>Salary: €34,000 per annum</p>
Requirements include:	<ul style="list-style-type: none"> • Minimum 2 years experience is required
For full details and to apply:	https://jobsireland.ie/en-US/job-Details?id=2378864

KITCHEN ASSISTANT

Employer:	SuperValu, Killarney, Co. Kerry
Duties include:	<ul style="list-style-type: none"> • Actively live SuperValu brand-values i.e. Genuine, Passion for Food, Vibrant, Committed, Innovative and Imaginative • Complete customer sales/orders as per store procedures • Prepare food lines for sale • Demonstrate high standards of product knowledge e.g. range/allergens • Practice efficient stock management including correct merchandising and rotation of stock in the Kitchen Department. <p>Job Types: Full-time</p>
Requirements include:	<ul style="list-style-type: none"> • A passion for food and the ability to inspire shoppers • HACCP training is beneficial but not essential • Excellent communication skills • The ability to work as part of a team in a fast-paced environment.
For full details and to apply:	https://ie.indeed.com/jobs?q=&l=county+kerry&radius=25&start=70&vjk=ed6b4580b3c4b45b&advn=852779097067771

DELI ASSISTANT

Employer:	Keane's SuperValu, Killorglin, Co. Kerry
Duties include:	<ul style="list-style-type: none"> • Prepare customer orders across all fresh food areas i.e. make sandwiches and rolls, dish up hot food and slice meats using the store`s portion control measures • Cook, prepare and display the foods sold throughout the day • Ensure the counter displays across all fresh food departments are to the highest standards at all times throughout the day • Demonstrate your passion for quality food by sharing knowledge, recipes and personal recommendations with customers <p>Job Types: Permanent</p>
Requirements include:	<ul style="list-style-type: none"> • HACCP training is desirable but not necessary • Excellent communication skills • Previous customer service experience is an advantage • The ability to work as part of a team in a fast-paced environment and ability to multi task under pressure • A passion for food and the ability to inspire shoppers
For full details and to apply:	https://ie.indeed.com/jobs?q=&l=county+kerry&radius=25&start=100&vjk=f38305bcac266925&advn=852779097067771

PDW SUPERVISOR

Employer:	Kerry, Listowel, Co. Kerry
Duties include:	<ul style="list-style-type: none"> • Day Supervision of MIS, butter, whey and casein factories • Production admin as required e.g. Log sheets, product traces etc. • Directing and supervising cleaning activities within the factories • SAP supervision and co-ordinate SAP training • Maintaining the roster and managing operator/ shift supervisor holiday allocations and required cover • Liaising with the Dept. of Ag on product enquiries • Health & Safety management for your area incl. Swops, Don't Walk By Cards, incident/ accident investigations/ Maintaining training records • Succession planning to ensure adequate coverage for all operator roles • Competent using MS Word/ Excel • Payroll – Kronos sign off
Requirements include:	<ul style="list-style-type: none"> • Previous experience within a similar role within production leadership • Prior experience within the dairy/food manufacturing industry • Leaving cert minimum • Experience with SAP and Kronos would be desirable but similar systems are essential, as providing can be provided • Solid MS skills, particularly Excel
For full details and to apply:	https://ie.indeed.com/jobs?q=&l=county+kerry&radius=25&start=90&vjk=741b93f66edb690d

NIGHT PACK ASSISTANT

Employer:	Keane's SuperValu, Killorglin, Co. Kerry
Duties include:	<ul style="list-style-type: none"> • Merchandise and present the entire store to the highest standard at all times • Liaise with the Night Pack Manager on changes to layouts, ends and sides and ensure changes are correctly implemented • Implement correct labelling and stock rotation procedures • Ensure deliveries are checked off in line with goods inwards procedures • Keep the back-store tidy and packed away. <p>Job Type: Permanent</p>
Requirements include:	<ul style="list-style-type: none"> • Excellent communication skills • Strong attention to detail, organised and flexible • Ability to use own initiative and work as part of a team.
For full details and to apply:	https://www.jobalert.ie/job/night-pack-assistant-supervalu-91

MECHANICAL MAINTANENCE TECHNICIANS

Employer:	Southwest Engineering, Milltown, Co. Kerry
Duties include:	<ul style="list-style-type: none"> • Perform planned/unplanned maintenance of the customer facilities and installation of equipment. • Troubleshoot, repair or refurbish standard equipment and systems components. • Carry out on-site metal repair when required. • Assemble fabricated in-house parts required for on-site installation. • Ensure clear and concise communication with management as to the progress of works allocated while following instructions from site personnel. • Follow task briefings and appropriate safe systems of work and ensure that company policies and procedures are always followed. • Be able to adapt to changing instructions as per task specifications. • Ensure that health and safety legislation and company policies are adhered to. • Undertake further duties as required by the on-site personnel manager.
	<p>Job Type: Full-time Pay: €35,000.00-€36,000.00 per year</p>
For full details and to apply:	<p>https://ie.indeed.com/jobs?q=&l=county+kerry&radius=25&start=40&vjk=03dbdf90ea6b20ed&advn=4336493124886460</p>

ACCOUNTS ADMINISTRATOR / PROPERTY MANAGER

Employer:	<p>Proplan Property Management & Auctioneers, Tralee, Co. Kerry</p> <p>Proplan has an immediate vacancy for an accounts administrator / property manager. The ideal candidate should have excellent administration skills. Experience in dealing with accounts would be preferred but is not essential as training will be provided.</p>
Requirements include:	<ul style="list-style-type: none"> • Proficient in Microsoft Office • Excellent customer service skills • Ability to work under pressure • Full clean driver's License • Capable of being a team player in a dynamic environment
	<p>Job Types: Full-time, Part-time, Permanent</p>
For full details and to apply:	<p>https://ie.indeed.com/jobs?q=&l=county+kerry&fromage=1&from=searchOnDesktopSerp&vjk=949f1b93737117e9&advn=8081458124202347</p>

ONLINE GROCERY SALES ASSISTANT

Employer:	Dunnes Stores, Tralee, Co. Kerry
Duties include:	<ul style="list-style-type: none"> • The successful applicant will support our home delivery service by selecting products in store for our online customers and ensuring that their standards and expectations are met. • The role requires your product knowledge to ensure the products that are chosen are of the highest quality and freshness and to ensure any substitutions are appropriate. • Products are then packed in such a way they arrive at the customers' home in perfect condition.
Requirements include:	<ul style="list-style-type: none"> • To support the timely delivery of these products the ideal candidate must be available for a 5:00am start. • Suitable candidates should have some experience of working in a customer facing environment, be motivated, have excellent customer care skills, be confident communicators and have a passion for helping people. As a Sales Assistant you should be willing to learn and develop yourself, have a desire to succeed and to contribute to our positive team environment as well as promoting our unique brand. • Knowledge of HACCP is require.
For full details and to apply:	https://www.jobalert.ie/job/sales-assistant-online-grocery-dunnes-stores-35

KITCHEN PORTER

Employer:	Kerry Coast Hotel, Cahersiveen, Co. Kerry
Duties include:	<ul style="list-style-type: none"> • Comply with all daily/weekly/monthly HACCP procedures and duties. • Collecting and washing of cutlery & equipment • Cleaning crockery & cutlery and ensuring food preparation sites are clean and ready. • Unloading food and equipment from deliveries. • Ensuring the storeroom remains organised and work surfaces, floors and walls are kept clean and sanitised • Assisting the chefs with general duties
Requirements include:	<ul style="list-style-type: none"> • Cleanliness/organisation is essential in this role • Experience working in a physically demanding environment • Excellent timekeeping, effective teamwork and communication skills • Fluent English, both oral and written • HACCP training would be advantageous
For full details and to apply:	https://ie.indeed.com/jobs?q=&l=county+kerry&fromage=1&from=searchOnDesktopSerp&vjk=2d99d13819b6cdb4&advn=6776913548131016



Job Title: Assistant Manager
Reports to: General Manager

Location: Offices are located in Castleisland, County Kerry

Hours: Full Time (37.5 hours a week) Office is open Monday to Friday 08:30 – 17:00. Due to the nature of the position and the business this position may involve working flexible hours including evenings and weekends, as required and agreed in advance.

Salary Scale: €55,000

Background:

Kerry Community Transport CLG t/a Local Link Kerry is a Transport Co-ordination Unit with responsibility for the development, co-ordination, management & implementation of public transport across County Kerry under the TFI Local Link brand. There are 15 Transport Coordination Units (TCU) operating nationally under the remit of the National Transport Authority (NTA).

For more information on Local Link Kerry please visit www.locallinkkerry.ie and their social media platforms.

Purpose of Position:

The Assistant Manager will support the General Manager in overseeing the daily operations and strategic direction of Local Link Kerry.

This position involves ensuring the growth of the company and the services provided, enhancing staff productivity, maintaining and fostering stakeholder relationships, and aligning activities with the organisation's strategic objectives.

The Assistant Manager will also be expected to contribute to improving service delivery, sustainability and will support the General Manager in achieving the objectives & goals outlined in the Strategic Plan.

Skills & Qualifications:

- Minimum 3 years' experience in management in a commercial or public service environment.
- Strong organisational skills with the ability to prioritize tasks and manage multiple projects.
- Excellent communication and interpersonal skills to build effective relationships with stakeholders.
- Demonstrated ability to manage people and create a positive, motivating work environment.
- Strong financial management skills and experience with budgeting and financial reporting.
- Experience in strategic planning and policy implementation.

To apply, please submit your CV along with a cover letter (approximately 400-600 words) to jobs@locallinkkerry.ie



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GARDA TRAINEE RECRUITMENT 2025 COMPETITION OPEN NOW

Information Email



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Ireland's National Police and Security Service

Dear Jobseeker

The following may be of interest to you.

Have you considered a career as a Garda? The 2025 Recruitment Competition is now open.

Below provides you with some useful links to learn more.

When considering if a career in An Garda Síochána is for you, it is worth being informed about the remuneration and benefits that come with the role. To learn more about training, pay, annual leave and other benefits use the link below:

[Garda.ie-general information](https://garda.ie-general-information)

Check below to see the entry level criteria- Can I join?

[Garda.ie-can i join?](https://garda.ie-can-i-join?)

What is the recruitment process?

View more details below on the selection, appointments and training process.

[Garda.ie-How do I join?](https://garda.ie-how-do-i-join?)

COMMUNITY EMPLOYMENT SCHEMES

General Operative - CE Scheme - Glenbeigh Community Council



Ref: #CES-2376600



GLENBEIGH COMMUNITY COUNCIL, Glenbeigh Comm Ctr, Kilnabrack Upper, Co. Kerry, V93 K02X



Published On: 11 Feb 2025



Closing On: 24 Mar 2025

Retail Assistant - CE Scheme - Kilcummin Rural Development



Ref: #CES-2378553



Kasi Shop, 91 New Street, Killarney, Co. Kerry, V93 R96C



Published On: 10 Feb 2025



Closing On: 24 Mar 2025

Caretaker/Maintenance - CE Scheme - Kilcummin Rural Development



Ref: #CES-2378552



Kilcummin, Killarney, Co. Kerry,



Published On: 10 Feb 2025



Closing On: 24 Mar 2025

Caretaker/Maintenance Person - CE Scheme - Kilcummin Rural Development



Ref: #CES-2378546



Kilcummin, Killarney, Co. Kerry,



Published On: 10 Feb 2025



Closing On: 24 Mar 2025

Daycare Assistant (The Glen Centre) - CE Scheme - Caherciveen Congress Information Centre



Ref: #CES-2373339



AN GLEANN IONAD LAE, Rathkiera, Emlaghmore, Caherciveen, Co. Kerry, V23 F293



Published On: 10 Feb 2025



Closing On: 24 Mar 2025

Office assistant - CE Scheme - Caherciveen Social Services



Ref: #CES-2378491



CAHERCIVEEN SOCIAL SERVICES CT, The Old Barracks, The Ave, Caherciveen, Co. Kerry, V23 R726



Published On:



Closing On: 24 Mar 2025

Kitchen Assistant Killorglin Day Care Centre - CE Scheme - KCYMS Management Ltd



Ref: #CES-2378363



Killorglin, Co. Kerry,



Published On: 07 Feb 2025



Closing On: 21 Mar 2025

Tidy Towns Maintenance Assistant - CE Scheme - CASTLEMAINE COMMUNITY SERVICES GROUP LIMITED



Ref: #CES-2377909



Milltown, Co. Kerry,



Published On: 05 Feb 2025



Closing On: 19 Mar 2025

Sports Grounds Maintenance Person - CE Scheme - Fitzgerald Stadium Ltd.



Ref: #CES-2371627



CUMANN LUTHCHLEAS GAEL, Fitzgerald Stadium, Upr Lewis Rd, Killar, Co. Kerry, V93 P892



Published On: 05 Feb 2025



Closing On: 10 Mar 2025

For full details and to apply:

<https://jobsireland.ie>

COMMUNITY EMPLOYMENT SCHEMES

Kitchen Assistant - CE Scheme - Kilgarvan Community Development Ltd



Ref: #CES-2330606



KILGARVAN COMM DEV LTD., Old Garda Barracks, Churchground, Kilgar, Co. Kerry, V93 V043

Published On:



Closing On: 20 Mar 2025

Cleaner - Ballymacelligott - CE Scheme - Ballymacelligott CE Ltd



Ref: #CES-2377676



FIRIES PARISH OFFICE, Killahane, Furies, Co. Kerry, V93 HY95

Published On: 04 Feb 2025



Closing On: 17 Mar 2025

GAA Field Caretaker - CE Scheme - Social Action Group Rathmore



Ref: #CES-2378284



RATHMORE SOCIAL ACTION GROUP L, Teach Iosagáin, Rathmore, Co. Kerry, P51 DD35

Published On: 07 Feb 2025



Closing On: 21 Mar 2025

Laundry Assistant - CE Scheme - Social Action Group Rathmore



Ref: #CES-2378238



RATHMORE SOCIAL ACTION GROUP, St Joseph's Day Care, Rathmore, Co. Kerry, P51 DV7F

Published On:



Closing On: 21 Mar 2025

Cleaner CE Scheme - CE Scheme - Kilgarvan Community Development Ltd



Ref: #CES-2324730



Old Garda Barracks, Church Ground, Kilgarvan, Kerry, V93 V043

Published On: 31 Jan 2025



Closing On: 14 Mar 2025

Grounds Person CE Scheme - CE Scheme - Kilgarvan Community Development Ltd



Ref: #CES-2207754



Old Garda Barracks, Church Ground, Kilgarvan, Kerry, V93 V043

Published On: 31 Jan 2025



Closing On: 14 Mar 2025

General Operative & Kitchen Assistant - CE Scheme - Údarás na Gaeltachta - Scém Fostaíochta Pobail Chorca Dhuibhne



Ref: #CES-2377030



Green Street, Dingle, Co. Kerry, V92 KP94

Published On: 30 Jan 2025



Closing On: 13 Mar 2025

Administration Assistant with Enable Ireland CS - CE Scheme - FRIENDS OF ABLE LIMITED



Ref: #CES-2378838



ENABLE IRELAND, Orchard Way, Oakview Village, Tralee, Kerry, V92 PW26

Published On: 12 Feb 2025



Closing On: 26 Mar 2025

For full details and to apply:

<https://jobsireland.ie>

Job Title	Location	No. of Positions	Closing Date	Job Ref. No.
Grounds Person	Kilgarvan	1	14/03/2025	CES-2207754
<i>Contact Margaret for more information on 087 358 3279</i>				

Job Title	Location	No. of Positions	Closing Date	Job Ref. No.
General Operative	Killarney	4	05/03/2025	CES - 2375944
<i>Contact Siobhán for more information on 087 3849451</i>				




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THE EMPOWER PROGRAMME



WHAT IS THE EMPOWER PROGRAMME?

The South Kerry Development Partnership CLG Empower Programme aims to assist unemployed individuals to build confidence, skills and purpose/passion to find a way to employment/self-employment and/or education and training. This in person Programme is run in 4 locations – Cahersiveen, Kenmare, Killarney and Killorglin. It consists of 6 morning workshops run over 2 weeks.

WHERE IS IT ON?

KILLARNEY | CAHERSIVEEN | KILLORGLIN | KENMARE

CONTENTS OF THE PROGRAMME WILL INCLUDE THE FOLLOWING:

WORKSHOP 1:

- Introduction to the programme – what to expect
- Finding your Purpose and setting goals to achieve

WORKSHOP 2:

- How to Search the Jobs Market and tips to guide and build your own personal brand

WORKSHOP 3:

- How to design and layout a CV and Covering Letter

WORKSHOP 4:

- Career Planning & Confidence Building

WORKSHOP 5:

- Interview Techniques , including mock interviews with Guest HR Manager

WORKSHOP 6:

- Where to next? Financial Aid and Grants Available including educational advice
- Presentation of Certificates of completion

BY THE END OF THE PROGRAMME, PARTICIPANTS WILL HAVE ALL THE TOOLS TO:

- Prepare a CV / Cover Letter
- Search the jobs market using various platforms
- Prepare for upcoming Interviews
- Be more informed about possible suitable directions that they can pursue
- Determine other supports to various options available to them
- Enhance their confidence levels and be able to set goals which are SMART

OTHER TRAINING COURSES RUN BY SOUTH KERRY DEVELOPMENT PARTNERSHIP CLG

- Start Your Own Business Course
- Book-keeping Workshop
- Marketing Tools for your Business
- Understanding Tax for your Business
- Pricing and Costing your Product/Service
- Solas Safe Pass
- Barrista Training
- Getting Started in Hospitality
- Food Safety Training



For further information and to register your interest in the Empower programme and other training opportunities, please contact:

Killarney and Killorglin Areas: Cahersiveen and Kenmare Areas:

JOANNE GRIFFIN
Tel: 087 615 2660
Email: jgriffin@skdp.net

CLARE O'SHEA
Tel: 087 356 7874
Email: coshea@skdp.net



The Social Inclusion and Community Activation Programme (SICAP) is funded by the Irish Government through the Department of Social Community Development and the European Union through the European Social Fund / the Social Inclusion and Community Activation Programme (SICAP) 2014-2020.



SOUTH KERRY DEVELOPMENT
PARTNERSHIP CLG IN CONJUNCTION WITH
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Build Inclusion &
Community Activation
Programme



South
Kerry
Skilnet



The Social Inclusion and Community Activation Programme (SICAP) is co-funded by the Irish Government, through the Department of Rural and Community Development, and the European Union through the European Social Fund Plus, under the Employment, Inclusion, Skills and Training (EIST) Programme 2021-2027.

Bord Oideachais
agus Oiliúna Chlárait
Kerry Education
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Jobs Sheet Publishing Info



SOUTH KERRY DEVELOPMENT
PARTNERSHIP CLG.

South Kerry Development
Partnership CLG.,
37A High St.,
Kilbmeey,
Co. Kerry
Tel: 064 6636572
Email: inf@skdp.net

*The Jobs Sheet is published weekly by
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And is available from all SKDP offices

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www.southkerry.ie

ksheahan@skdp.net



**Do you wish to have a job included in the next
issue of the Kerry Local Area Employment
Service Jobs Sheet?**

Send us the job details,

To include:

Job Title, Location, Requirements, How to Apply and Closing Date

Any jobs received after 5p.m. on Thursdays are not guaranteed to be published



SOUTH KERRY DEVELOPMENT
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agus Coimirce Sóisialaí
Department of Employment Affairs
and Social Protection